

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 14, 2025**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, October 14, 2025, at
9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

CALL TO ORDER

1. AGENDA

2. MINUTES:

Previous: Regular Policy & Priority Meeting Minutes, October 7, 2025.....2

Previous: Regular Council Meeting Minutes, September 23, 20254

4. DELEGATION(S)

5. PUBLIC HEARING

6. TENDER OPENING

7. NEW BUSINESS

a. COUNCIL

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4. October 1, 2025, Continuing Education Scholarship Award21

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b. CORPORATE SERVICES

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3. Sponsorship Request – Hines Creek Family Halloween Dance62

4. Bi-annual Library Reporting69

c. COMMUNITY SERVICES

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2. Bylaw No. 285-24 Fire Ban87

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3. Public Works Manager's Report.....113

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10. CALENDARS121

11. CLOSED MEETING ITEMS

a. Personnel

12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
POLICY & PRIORITY MEETING
CLEAR HILLS COUNTY COUNCIL ROOM
TUESDAY, OCTOBER 07, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Susan Hansen	Councillor
Jason Ruecker	Councillor
Danae Walmsley	Councillor
Abe Giesbrecht	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

P500-25(10-07-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the October 7, 2025 Policy & Priority Meeting, as presented. CARRIED.

Clear Prairie Rural
Fire Trailer

Council is provided with information on relocation the Clear Prairie Rural Fire Trailer

P501-25(10-07-25)

RESOLUTION by Councillor Ruecker to recommend Council relocate the Clear Prairie Rural Fire Trailer to the Clear Prairie baseball diamond located at SW 22-87-10-W6M. CARRIED.

Clear Hills County
Landfill Waste
Disposal Cards

Council is presented with correspondence from the North Peace Regional Landfill with concerns on the Clear Hills County residents' access card program

P502-25(10-07-25)

RESOLUTION by Reeve Bean to receive the discussion regarding the North Peace Regional Landfills concerns on the Clear Hills County residents access card program and bring back to a future Regular Council Meeting. CARRIED.

Policy 7005 –
Sponsorship Funding

Council is presented with Policy 7005-Sponsorship Funding for review and discussion.

P503-25(10-07-25)

RESOLUTION by Councillor Hansen recommend Council include a budget of \$1,000.00 for events in Policy 7005 – Sponsorship Funding and amend this policy to focus on sponsorship for events and bring back to a future Regular Council meeting. CARRIED.

Page 2 of 2
POLICY & PRIORITY MEETING
TUESDAY, OCTOBER 7, 2025

P504-25(10-07-25) RESOLUTION by Councillor Walmsley recommend Council draft a policy to cover the registration for conferences and/or workshops to members of Clear Hills County not-for-profit societies to a maximum of \$500.00 per applicant annually and include a budget of \$3,000.00 annually. CARRIED.

P505-25(10-07-25) RESOLUTION by Reeve Bean recommend Council draft a policy to cover the registration for conferences and/or workshops to members of Clear Hills County Agricultural societies to a maximum of \$500.00 per applicant annually and include a budget of \$3,000.00 annually. CARRIED.

Reeve Bean recessed the meeting at 10:44 a.m.
Reeve Bean reconvened the meeting at 10:53 a.m.

Closed meeting
items:

One Legal and one Personnel item.

P506-25(10-07-25) RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 197 of the MGA at 11:00 a.m. CARRIED.

P507-25(10-07-25) RESOLUTION by Councillor Giesbrecht that Council opens the meeting to the public as per Section 197 of the MGA at 11:10 a.m. CARRIED.

Policy 6801 –
Continuing Education
Scholarship

Council is presented with the draft Policy 6801 - Continuing Education Scholarship with the amendment to section 4.11 including Applicants may apply for programs outside the Province of Alberta or outside of Canada. Such applications will be presented to Council for approval prior to awarding of a scholarship.

P508-25(10-07-25) RESOLUTION by Councillor Hansen to recommend Council approve Policy 6801 - Continuing Education Scholarship. CARRIED.

Reeve Bean recessed the meeting at 11:14 a.m.
Reeve Bean reconvened the meeting at 11:16 a.m.

P509-25(10-07-25) RESOLUTION by Deputy Reeve Janzen that Council closes the meeting to the public as per Section 197 of the MGA at 11:17 a.m. CARRIED.

P510-25(10-07-25) RESOLUTION by Councillor Giesbrecht that Council opens the meeting to the public as per Section 197 of the MGA at 12:22 p.m. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the October 7, 2025 Policy & Priority Meeting at 12:23 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 23, 2025**

PRESENT	Amber Bean David Janzen Jason Ruecker Susan Hansen Abe Giesbrecht Danae Walmsley	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
ABSENT		
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C484-25(09-23-25)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the September 23, 2025 Regular Council Meeting, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C485-25(09-23-25)	RESOLUTION by Councillor Hansen to adopt the minutes of the September 9, 2025, Regular Council Meeting, as presented. CARRIED.	
Management Team Activity Report C486-25(09-23-25)	Management activity report was reviewed. RESOLUTION by Councillor Ruecker that the management activity report for September 9, 2025, be accepted, as presented. CARRIED.	
<u>NEW BUISNESS: COUNCIL</u>		
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
<u>PUBLIC HEARING</u>	Bylaw 301-25 Amending Land Use Bylaw 278-23 A 10:00 a.m. public hearing for Bylaw 301-25 for the purpose of amending Land Use Bylaw 278-23 and rezoning 23.49 acres (9.53 hectares) of SE-9-85-10-W6 from Agricultural District - 1 (AG-1) to Country Residential District - 1 (CR-1) for a proposed subdivision. Reeve Bean recessed the meeting at 10:00 a.m. for the Public Meeting Reeve Bean reconvened the meeting at 10:03 a.m.	
C487-25(09-23-25)	RESOLUTION by Deputy Reeve Janzen to receive the Councillor Reports for information, as presented. CARRIED.	

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REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 23, 2025

Bylaw 301-25 LUB
Amendment –
Application to Rezone

Council is presented with Bylaw 301-25 for the purpose of amending the Land Use Bylaw and rezoning 23.49 acres (9.51 hectares) of SE-9-85-10-W6 from Agricultural District 1 (AG1) to Country Residential (CR) for a proposed subdivision.

C488-25(09-23-25)

RESOLUTION by Councillor Ruecker to give second reading to Bylaw No. 301-25, a bylaw to amend Land Use Bylaw 278-23, rezoning a 23.49-acre (9.51 hectare) portion of SE-9-85-10-W6 from Agricultural District 1 (AG1) to Country Residential (CR). CARRIED.

C489-25(09-23-25)

RESOLUTION by Deputy Reeve Janzen to give third and final reading to Bylaw No. 301-25, a bylaw to amend Land Use Bylaw 278-23, rezoning a 23.49-acre (9.51 hectare) portion of SE-9-85-10-W6 from Agricultural District 1 (AG1) to Country Residential (CR). CARRIED.

Policy 6801 Continuing
Education Scholarship

Councillor Ruecker requested a discussion on the Continuing Education Scholarship.

C490-25(09-23-25)

RESOLUTION by Councillor Hansen to bring back Policy 6801 - Continuing Education Scholarship, with the following amendment: Applicants may apply for programs outside the Province or Country; such applications will be presented to Council for approval. CARRIED.

Reeve Bean recessed the meeting at 10:40 a.m.
Reeve Bean reconvened the meeting at 10:44 a.m.

CORPORATE
SERVICES

Accounts Payable
September 10, 2025, to
September 23, 2025

A list of expenditures for Clear Hills County for the period of September 10, 2025 to September 23, 2025 is provided for Council's review.

C491-25(09-23-25)

RESOLUTION by Councillor Walmsley that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 10, 2025 to September 23, 2025 for a total of \$349,066.78. CARRIED.

Cost of Living

Clear Hills County reviews the Alberta cost of living consumer price index annually. Cost of living adjustments are applied to the salary grid, the gravel haul rates, Councillor monthly honorariums, and Councillor per diems for the upcoming year.

C492-25(09-23-25)

RESOLUTION by Reeve Bean to authorize a cost-of-living increase to the salary grid of 1.4% effective January 1, 2026. CARRIED.

COMMUNITY
SERVICES

Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

PUBLIC WORKS

No items

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for September 23, 2025.

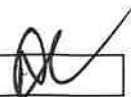
ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for September 23, 2025, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		January 28, 2025		
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works
		August 12, 2025		
C424-25	08/12/25	RESOLUTION by Deputy Reeve Janzen to award the contract for supply and installation of metal cladding over south shop wall to Shedsplus for the quoted price of \$17,703.40 plus GST. CARRIED.	AG	Completed
C428-25	08/12/25	RESOLUTION by Councillor Giesbrecht to award RFT 2025-15 Worsley Fire Department Turnout Gear to WFR Wholesale Fire & Rescue Ltd. for the amount of \$15,909.12 plus GST, funds to be allocated from the 2025 operating budget. CARRIED.	CC	In works
C429-25	08/12/25	RESOLUTION by Councillor Ruecker to include the pavement overlay of approximately 17.6 km of the Clear Prairie Road, from Range Road 80 (East Side of Worsley) to the Ski Hill Access Road, in the 2026 Multi Year Capital Plan. As well as proceed with WSP Canda Inc. for the engineering for the estimated cost of \$329,520.00 and proceed to tender for the construction. CARRIED.	PW	In works
		August 26, 2025		



Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C451-25	08/26/25	RESOLUTION by Councillor Hansen to award RFP 2025-P16 2025 Bridge Inspections and Engineering of Maintenance to WSP Canada Inc. for the amount of \$20,000.00, funds to be allocated from the 2025/2026 operating budget. CARRIED.	PW	In works
		September 9, 2025		
C468-25	09/09/25	RESOLUTION by Deputy Reeve Janzen approve Mainline Construction (2014) Ltd. quote of \$196,928.28 for the repairs to the Hamlet of Cleardale sewer system. Repairs including drilling approximately 125 meters of new forced main line, removal and replacement of the deteriorated manhole, and installation of a flush point on the existing forced main line. Funds to be allocated from the Sewer Reserve. CARRIED.	PW	In works
C470-25	09/09/25	RESOLUTION by Councillor Ruecker to reject the proposal received for RFP 2025-P17 Audit Services due to budget constraints and direct Administration to negotiate a five-year engagement with Wilde and Company. If negotiations are unsuccessful, Administration is to publish another Request for Proposals for Audit Services. CARRIED.	CS	In works
C472-25	09/09/25	RESOLUTION by Reeve Bean to schedule the Alberta Emergency Management Agency (AEMA) Local Authority Elected Officials Course for December 8, 2025 and invite the Tri-Council to attend. CARRIED.	CC/ EA	Dec 15/ with MD & Town of Fairview
C474-25	09/09/25	RESOLUTION by Councillor Walmsley to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on September 10, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.	CC	On going



Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		September 23, 2025		
C490-25	09-23-25	RESOLUTION by Councillor Hansen to bring back Policy 6801 - Continuing Education Scholarship, with the following amendment: Applicants may apply for programs outside the Province or Country; such applications will be presented to Council for approval. CARRIED.	EA	October 14
C492-25	09-23-25	RESOLUTION by Reeve Bean to authorize a cost-of-living increase to the salary grid of 1.4% effective January 1, 2026. CARRIED.	CS	
		October 7, 2025 Policy & Priority Meeting		
P501-25	10-07-25	RESOLUTION by Councillor Ruecker to recommend Council relocate the Clear Prairie Rural Fire Trailer to the Clear Prairie baseball diamond located at SW 22-87-10-W6M. CARRIED.	PW	Oct 14
P502-25	10-07-25	RESOLUTION by Reeve Bean to receive the discussion regarding the North Peace Regional Landfills concerns on the Clear Hills County residents access card program and bring back to a future Regular Council Meeting. CARRIED.	PW	
P503-25	10-07-25	RESOLUTION by Councillor Hansen recommend Council include a budget of \$1,000.00 for events in Policy 7005 – Sponsorship Funding and amend this policy to focus on sponsorship for events and bring back to a future Regular Council meeting. CARRIED.	CS	
P504-25	10-07-25	RESOLUTION by Councillor Walmsley recommend Council draft a policy to cover the registration for conferences and/or workshops to members of Clear Hills County not-for-profit societies to a maximum of \$500.00 per applicant annually and include a budget of \$3,000.00 annually. CARRIED.	CS	
P505-25	10-07-25	RESOLUTION by Reeve Bean recommends Council draft a policy to cover the registration for conferences and/or workshops to members of Clear Hills County Agricultural societies to a maximum of \$500.00 per applicant annually and	CS	



Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		include a budget of \$3,000.00 annually. CARRIED.		
P508-25	10-07-25	RESOLUTION by Councillor Hansen to recommend Council approve Policy 6801 - Continuing Education Scholarship. CARRIED.	EA	Oct 14
		March 27, 2024		
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024✓ 2025✓ 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
		October 29, 2024 Special Council Meeting		



Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
S566-24	10-29-24	RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote: <table><tr><td>For</td><td>Against</td></tr><tr><td>Bean</td><td>Janzen</td></tr><tr><td>Ruecker</td><td>Stevenson</td></tr><tr><td>Hansen</td><td>Walmsley</td></tr><tr><td>Giesbrecht</td><td></td></tr><tr><td colspan="2">CARRIED.</td></tr></table>	For	Against	Bean	Janzen	Ruecker	Stevenson	Hansen	Walmsley	Giesbrecht		CARRIED.			
For	Against															
Bean	Janzen															
Ruecker	Stevenson															
Hansen	Walmsley															
Giesbrecht																
CARRIED.																
C192-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.	CS													
C278-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.	CS													
C364-25	06/24/25	RESOLUTION by Councillor Hansen to approve a 2-year funding commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses. CARRIED.		2026 2027												
C130-25	3-11-25	RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd.,	PW	In works												



Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.		
C386-25	07/08/25	RESOLUTION by Councillor Hansen to award Tender No. CA0048031.3419 Range Road 75 Construction and Grading to NewGen Projects Ltd. for the amount of \$506,380.00, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works

ITEMS IN WAITING

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.	CSM	January 14, 2030
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the	CS	In waiting



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Management Team

Activity Report for October 7, 2025

LEGEND:

Budget Items: 

Completed Items: 

Items in Waiting: 

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.		
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting

Policy & Priority Update

Activity Report for October 7, 2025

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	In waiting
P118-24(03-04-24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen, to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
Jan 7, 2025		Provincial Ecological Corridors	Interprovincial meeting/ongoing
P336-25(06-17-25)		RESOLUTION by Deputy Reeve Janzen to have administration look into arranging a tour for Council to the St. Isidore Peace Regional Waste Management Company and Long Lake Landfill. CARRIED.	In works
P342-25(06-17-25)		RESOLUTION by Reeve Bean to bring back the discussion regarding Policy 7001 Operational Grant for Recreation Boards to a future Policy & Priority meeting. CARRIED.	Late Fall 2025
C365-25 06/24/25		RESOLUTION by Reeve Bean to table and bring back the Municipal Emergency Management Plan Risk Assessment to a future Policy & Priority Meeting. CARRIED.	Fall

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

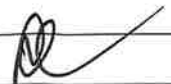
RECOMMENDED ACTION:

RESOLUTION by receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy 6801 - Continuing Education Scholarship
File:	11-02-02

DESCRIPTION:

Council is presented with the draft Policy 6801 - Continuing Education Scholarship with the amendment to section 4.11 including Applicants may apply for programs outside the Province of Alberta or outside of Canada. Such applications will be presented to Council for approval prior to awarding of a scholarship.

BACKGROUND:

P508-25(10-07-25) RESOLUTION by Councillor Hansen to recommend Council approve Policy 6801 - Continuing Education Scholarship.
CARRIED.

C490-25(09-23-25) RESOLUTION by Councillor Hansen to bring back Policy 6801 - Continuing Education Scholarship, with the following amendment: Applicants may apply for programs outside the Province or Country; such applications will be presented to Council for approval.
CARRIED.

ATTACHMENT:

Policy 6801 - Continuing Education Scholarship

RECOMMENDATION:

RESOLUTION by... to approve Policy 6801 - Continuing Education Scholarship, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: October 14, 2025	Policy Number 6801
Title: CONTINUING EDUCATION SCHOLARSHIPS POLICY	

1. POLICY STATEMENT

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

2. DEFINITIONS:

2.1.	Qualifying Year	September 1 st Current year to August 31 st of the next year
2.2.	Education Fees	Tuition, Books, Cost of Living, Transportation, Fees & Charges
2.3.	Eligible Programs	Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications (<i>i.e., Continuing Education Programs & Courses</i>)
2.4.	Enrolled	Has applied and been accepted to an "Eligible Program"
2.5.	Proof of Tuition payment	An official receipt showing proof of Tuition paid to the institute of the eligible program.
2.6.	CES	Continuing Education Scholarship
2.7.	Supplementary Trade year	When the individual can successfully complete 2 consecutive Trade years in the qualifying year. <i>i.e., 1st year welding and 2nd year welding within September 1st to August 31st.</i>

3. BUDGET IMPLICATIONS:

3.1. An annual budget of \$50,000.00 will be set for continuing education

scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

3.2. Each Scholarship will be to cover education fees to a maximum of \$3,000.00.

4. GENERAL

4.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek when applying for the first year.
- Be actively enrolled or have applied to enroll in an eligible program.
- Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

4.2. The biannual application deadlines will be October 1st and February 1st.

4.3. For Trades Programs ONLY, applicants seeking to apply beyond the October 1st or February 1st deadlines may still be eligible for a scholarship. If they submit their application before or during the enrolment period for the trade program, their application will be evaluated during the next intake deadline. (to a maximum of \$4,500.00 per qualifying year).

4.4. When a scholarship recipient will be completing a second consecutive Trade year in the same program within the qualifying year, then the individual will be able to apply for a supplementary CES at a reduced amount of \$1,500.00.

4.5. Applicants completing a second consecutive Trade year in the same program within the qualifying year may apply for a retroactive CES during that same qualifying year.

4.6. A scholarship recipient will only be able to access one full scholarship and one Supplementary Trade year scholarship within the qualifying year.

4.7. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 3 of this policy.

4.8. A report will be made to Council after the distribution of the Scholarships.

4.9. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.

- 4.10. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the deadlines. Scholarships will not be approved for previous years eligible programs that have completed at the time of application.
- 4.11. **Eligibility:**
- 4.11 Eligible Programs: Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications. Applicants may apply for programs that fit the policy outside the Province of Alberta or outside of Canada. Such applications will be presented to Council for approval prior to awarding of a scholarship.
- 4.12 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.
- 4.13 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.
- 4.14 Repayment Recipient will repay the scholarship if they do not complete the Eligible Program the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.
- 4.15 Recipients that fail to fulfil the reporting requirements to the point in time that a demand for repayment invoice is issued will not be eligible to receive any further Continuing Education Scholarships.
- 4.16 All requirements for past scholarships must be fulfilled before applying for a new Continuing Education Scholarship.

5. FORMS AND PROCEDURES

- 5.1. Administration will develop an application form for the Scholarship.
- 5.2. Administration will develop procedures as needed to address advertising, distribution, and evaluation of applications.

6. END OF POLICY

ADOPTED

Resolution C236-14(04/08/14)

Date: April 8, 2014

AMENDED

Resolution C774-14(11/12/14)

Date: November 12, 2014

Resolution C860(12/09/14)

Date: December 9, 2014

Continuing Education Scholarship

Policy 6801

Resolution C486-16(09/13/16)	Date: September 13, 2016
Resolution C389-18(08-14-18)	Date: August 14, 2018
Resolution C14-19(01-08-19)	Date: January 8, 2019
Resolution C398-19(08/13/19)	Date: August 13, 2019
Resolution C215-20 (04-21-20)	Date: April 21, 2020
Resolution C488-20 (10/13/20)	Date: October 13, 2020
Resolution C635-22(12-13-22)	Date: December 13, 2022
Resolution C136-23 (03-14-23)	Date: March 14, 2023
Resolution C45-24 (01-23-24)	Date: January 23, 2024

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Continuing Education Scholarship Report
File:	11-02-02

DESCRIPTION:

Council is presented with the Scholarship Funds Distribution report for the October 1st deadline for Continuing Education Scholarships.

BACKGROUND:

12 applications were received for October 1, 2025; of the 12 applications - 10 were complete and fit the policy, 1 was incomplete and 1 applicant did not fit the Policy.

An annual budget of \$50,000.00 scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

2nd Round Budget: = \$27,500.00

Qualifying applications for this round

10 x \$3,000 = **\$30,000.00**

Total of all qualifying applicants = \$30,000.00

Over Budget - \$2,500.00

ATTACHMENT:

- Continuing Education scholarships Policy 6801

RECOMMENDED ACTION:

RESOLUTION by..... by to approve the following 10 applications listed below for the Clear Hills County Continuing Education Scholarship in the amount of \$2,750.00 per applicant.

or

RESOLUTION by..... by to approve the following 10 applications listed below for the Clear Hills County Continuing Education Scholarship in the amount of \$3,000.00 per applicant with the over budget of \$2,500.00 to be allocated from Rate Stabilization Reserve.

Recipient names will be included after the motions.

1. Doctor of Dental Surgery Program
2. Kinesiology
3. Aviation
4. Agriculture Operations Diploma
5. Power Engineering
6. Bachelor of Science
7. Second Year Pipefitter
8. Agriculture Operations Diploma
9. Equine Reproduction Technician
10. Heavy Duty Technician

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: JANUARY 23, 2024	Policy Number 6801
Title: CONTINUING EDUCATION SCHOLARSHIPS POLICY	

1. POLICY STATEMENT

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

2. DEFINITIONS:

2.1.	Qualifying Year	September 1 st Current year to August 31 st of the next year
2.2.	Education Fees	Tuition, Books, Cost of Living, Transportation, Fees & Charges
2.3.	Eligible Programs	Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications (<i>i.e., Continuing Education Programs & Courses</i>)
2.4.	Enrolled	Has applied and been accepted to an "Eligible Program"
2.5.	Proof of Tuition payment	An official receipt showing proof of Tuition paid to the institute of the eligible program.
2.6.	CES	Continuing Education Scholarship
2.7.	Supplementary Trade year	When the individual can successfully complete 2 consecutive Trade years in the qualifying year. <i>i.e., 1st year welding and 2nd year welding within September 1st to August 31st.</i>

3. BUDGET IMPLICATIONS:

3.1. An annual budget of \$50,000.00 will be set for continuing education

scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

3.2. Each Scholarship will be to cover education fees to a maximum of \$3,000.00.

4. GENERAL

4.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek when applying for the first year.
- Be actively enrolled or have applied to enroll in an eligible program.
- Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

4.2. The biannual application deadlines will be October 1st and February 1st.

4.3. For Trades Programs ONLY, applicants seeking to apply beyond the October 1st or February 1st deadlines may still be eligible for a scholarship. If they submit their application before or during the enrolment period for the trade program, their application will be evaluated during the next intake deadline. (to a maximum of \$4,500.00 per qualifying year).

4.4. When a scholarship recipient will be completing a second consecutive Trade year in the same program within the qualifying year, then the individual will be able to apply for a supplementary CES at a reduced amount of \$1,500.00.

4.5. Applicants completing a second consecutive Trade year in the same program within the qualifying year may apply for a retroactive CES during that same qualifying year.

4.6. A scholarship recipient will only be able to access one full scholarship and one Supplementary Trade year scholarship within the qualifying year.

4.7. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 3 of this policy.

4.8. A report will be made to Council after the distribution of the Scholarships.

4.9. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.

- 4.10. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the deadlines. Scholarships will not be approved for previous years eligible programs that have completed at the time of application.
- 4.11. **Eligibility:**
- 4.11 Eligible Programs: Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications.
- 4.12 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.
- 4.13 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.
- 4.14 Repayment Recipient will repay the scholarship if they do not complete the Eligible Program the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.
- 4.15 Recipients that fail to fulfil the reporting requirements to the point in time that a demand for repayment invoice is issued will not be eligible to receive any further Continuing Education Scholarships.
- 4.16 All requirements for past scholarships must be fulfilled before applying for a new Continuing Education Scholarship.

5. FORMS AND PROCEDURES

- 5.1. Administration will develop an application form for the Scholarship.
- 5.2. Administration will develop procedures as needed to address advertising, distribution, and evaluation of applications.

6. END OF POLICY

ADOPTED

Resolution C236-14(04/08/14)

Date: April 8, 2014

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Date: November 12, 2014

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Continuing Education Scholarship

Policy 6801

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Date: December 13, 2022

Resolution C136-23 (03-14-23)

Date: March 14, 2023

Resolution C45-24 (01-23-24)

Date: January 23, 2024

Clear Hills County Continuing Education Scholarship Application

Clear Hills County recognizes the value of continued education and Trades Training among its citizens and offers scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training.

Scholarship Overview:

1. Scholarships: Each Scholarship will be to cover education fees to a maximum of \$3,000.00.
2. Eligibility: To be eligible for a scholarship an applicant must
 - a. Be a Canadian citizen or landed immigrant, and resident of Alberta.
 - b. Be a resident of Clear Hills County or the Village of Hines Creek for no less than one year prior to applying.
 - c. Be actively enrolled or have applied for an eligible program.
3. Biannual application deadlines will be October 1st and February 1st.
4. There will be a limit of one scholarship per successful applicant per year. When a scholarship recipient will be completing a second consecutive Trade year in the same program within the qualifying year, then the individual will be able to apply for a supplementary CES at a reduced amount of \$1,500.00.
5. A scholarship recipient will only be able to access one full scholarship and one Supplementary Trade year scholarship within the qualifying year.
6. Individuals may apply for a scholarship each year they will be attending an eligible multi-year program.
7. Scholarships will not be approved for previous years eligible programs that have completed at the time of application.
8. Eligible Programs: Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications
9. Ineligible Programs: No potential employment opportunity within the County.
10. Scholarship Payment will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.
11. Repayment: Recipients will repay the scholarship if they do not complete the apprenticeship, trade, post-secondary program, or Product-specific certifications the scholarship was received for or fail to provide proof of completion.

To apply, complete these steps:

STEP 1: Make sure you are eligible.

You must:

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek for no less than one year prior to applying.
- Be actively enrolled or have applied to enroll in an eligible program

STEP 2: Fully complete the Application Form and Attachments

- Year 1 students - Copy of high school transcript.
- Year 2 and future year students—transcript from education provider.
- All applicants must include a Letter of recommendation from one of the following Teacher or Employer.
- **Cover letter containing the following must be attached to the completed application form.**
 - **Your intentions for the Clear Hills County Continuing Education Scholarship funds.**
 - **Your goals for your future.**
 - **Why you feel you would be deserving of the scholarship funds.**
- **Resumé**
- **Highschool or Post-Secondary Transcript**
- **DO NOT Include a Photo**

Your application must be complete. Incomplete applications will be removed from the selection process.

For an electronic version of this application form contact Bonnie Morgan, Executive Assistant with Clear Hills County, bonnie@clearhillscounty.ab.ca

STEP 3: Submit completed application before the biannual deadlines of October 1st and February 1st.

Send your completed application to:

Bonnie Morgan
Clear Hills County
Box 240 Worsley, Alberta
T0H 3W0

You will be notified of the status of your application within 30 days of the application deadline.

If you have any questions about the scholarship, please contact Clear Hills County at 780-685-3925 Ext: 120.

We are collecting personal information in this application under the authority of section 33© of the Freedom of Information and Protection of Privacy Act, c. F-25, RSA 2000 to determine and verify your eligibility for a Clear Hills County Continuing Education Scholarship under the Alberta Heritage Scholarship Act, c. A-24, RSA 2000 and for research and statistical purposes. If you have any questions about the collection of this information, you can contact the Director, Alberta Scholarship Programs, 4th Floor, 9940-106 Street, Edmonton, Alberta, T5K 2V1. Phone 780.427.8640.

Application for Clear Hills County Continuing Education Scholarships

Incomplete applications will be deemed ineligible and will be removed from the selection process.

(Please print legibly using blue or black ink.)

Alberta Student Number: _____ Social Insurance Number: _____

Apprentice I.D. Number (if applicable): _____ / _____
(Trade Number) (Apprentice I.D.)

Gender ☐ Male ☐ Female Birth Date (dd/mm/yy) _____

Program you are enrolling in: _____

Amount you are applying for (Maximum \$3,000.00) _____

Applying for a second consecutive Trade year in the same program within the qualifying year. (\$1,500.00) (please check one) ☐ Yes ☐ No

Anticipated Tuition cost for program: _____

Last Name: _____ First Name: _____

Mailing Address: _____

Town: _____ Province _____ Postal Code _____

Telephone Number: _____ Cell Number: _____

Email Address: _____

Year 1 Students:

Name of High School _____

Year 2 & 3 Students:

Name of Educational Institution: _____

Number of hours of on-the job training and work experience completed in your trade: _____

Have you registered for apprenticeship technical training? *(Please check one)* ☐ Yes ☐ No

If yes, where? _____

Product-Specific Certifications:

Name of Program Provider: _____

How is the Program provided: In class? _____ If Yes, where? _____ Online? _____

Residency

Citizenship (please check) ☐ Canadian Citizen ☐ Landed Immigrant

NOTE: if you are a Landed Immigrant, you must include a photocopy of your permanent resident card or immigration long form. Visa students are ineligible.

Have you lived in Clear Hills County all your life? (Please check) ☐ Yes ☐ No
If no, since

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(dd/mm/yy)

Do your parents live in Clear Hills County? (Please check) ☐ Yes ☐ No

Tell Us About Yourself

To be considered for the Clear Hills County Continuing Education Scholarships, you must include one or two paragraphs telling us about yourself, confirming your plans to continue in your field of study, and why this career choice is a good fit for you. Use additional sheets or attach typewritten pages as required. Please write legibly or attach a typed description of yourself to the application.

Your written comments are very important to your evaluation for a scholarship.

[illegible]

Giving back to the Community

Your written comments are very important to your evaluation for a scholarship.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

5

I, _____ agree to provide, the Clear Hills County administrator of the Continuing Education Scholarship which I have received, with written certification or verification letter from the educating body confirming completion of the education within 8 weeks of completion.

If I, _____ do not complete the education the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program I agree to repay the full scholarship funds obtained from the Clear Hills County at 313 Alberta Avenue Box 240 Worsley Alberta T0H 3W0

Signature of witness

Signature of Student

Witness contact information: _____

Use of Funds and Reporting Requirements:

- Funds must be used for Education Fees for an eligible program in Alberta or Canada
- An accounting confirming the funds were used for tuition will be forwarded to Clear Hills County.

Double check your application! Have you:

- ☐ Answered all of the questions and checked all of the appropriate boxes in a neat and legible manner?
- ☐ Included your Alberta Student Number?
- ☐ Included the cover letter
- ☐ Included your resumé
- ☐ Included your high school OR post-secondary transcript?
- ☐ Letter of Recommendation – Teacher or Employer
- ☐ Apprentices - Included your apprentice I.D. number?
- ☐ Apprentices - Filled in the boxes on page 3 asking for number of hours of on-the-job training or work experience?
- ☐ Completed the “Tell Us About Yourself” or included on a separate sheet
- ☐ Completed the “Giving Back to the Community” or included on a separate sheet.
- ☐ Sign the form?
- ☐ Have a witness sign the form?
- ☐ DID NOT include a Photo

Failure to do any of the above will result in your application being deemed ineligible. Double check your application to ensure it is complete.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Prairie Rural Fire Trailer Location
File:	23-30-02

DESCRIPTION:

Council is presented with information regarding relocating the Clear Prairie Rural Fire Trailer to the Clear Prairie baseball diamond located at SW 22-87-10-W6M.

The Clear Prairie Rural Fire trailer is currently located at Kade Helgesen's, SW 34-87-10-W6M, in Clear Prairie.

BACKGROUND:

P501-25(10-07-25) RESOLUTION by Councillor Ruecker to recommend Council relocate the Clear Prairie Rural Fire Trailer to the Clear Prairie baseball diamond located at SW 22-87-10-W6M.
CARRIED.

ATTACHMENT:

Map

RECOMMENDATION:

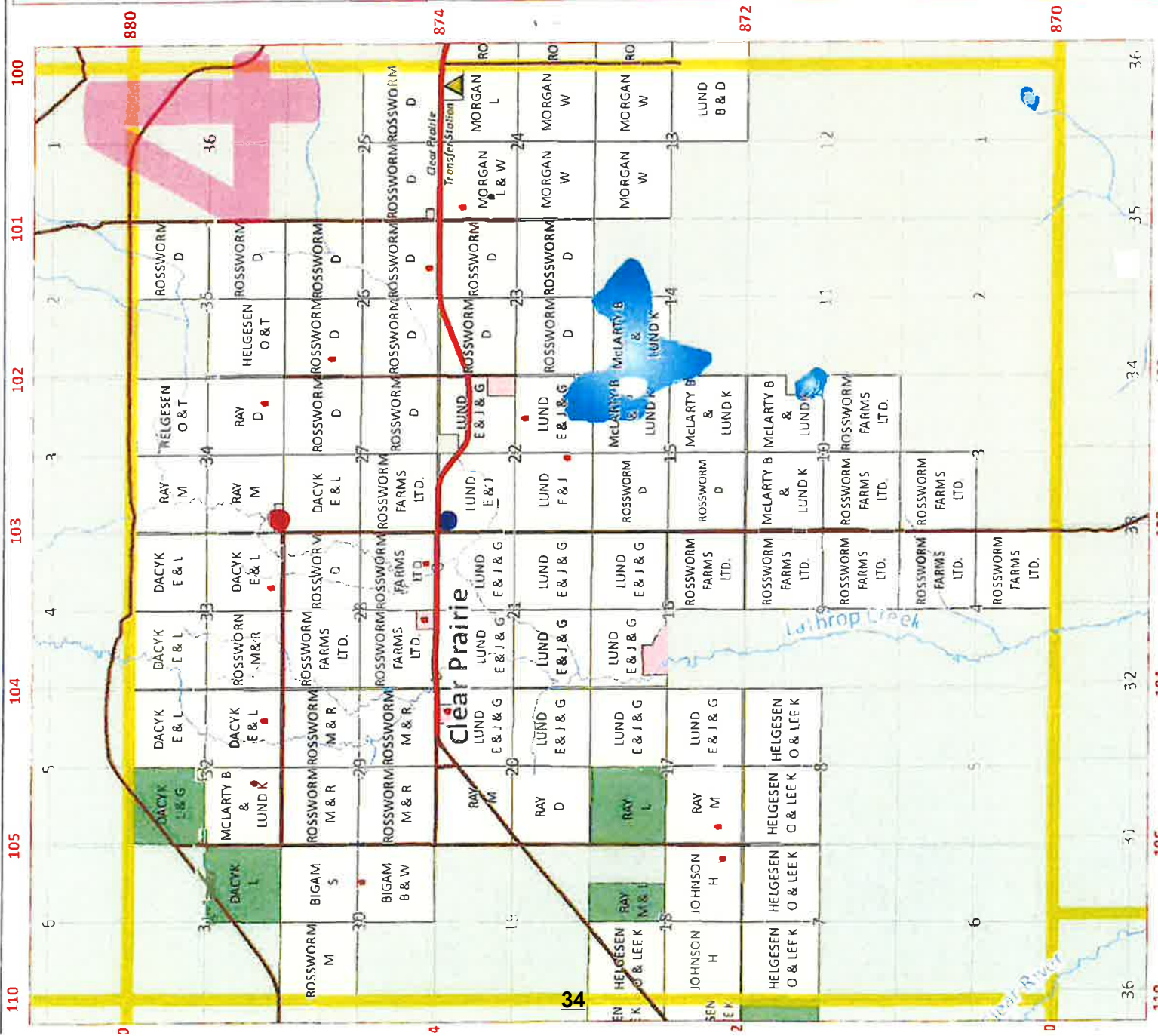
RESOLUTION by... to relocate the Clear Prairie Rural Fire Trailer to the Clear Prairie baseball diamond located at SW 22-87-10-W6M.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County Ownership

TWP 87 - RGE 10

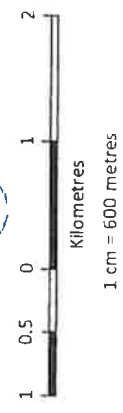
Clear Prairie Rural Fire Trailer

- Titled Land
- Small Holding
- Crown Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (paved)
- Municipal Road (Gravel)
- Residential Location
- Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility

● Current Location



● proposed Location



MacKenzie Municipal Services Agency
5305 - 51 St., Box 450, Bayview, AB T0E 0E0
PHONE: 780-238-2862 FAX: 780-238-2811
www.mmsa.ca | email: info@mmsa.ca

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of September 24, 2025 to October 14, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

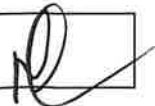
RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 24, 2025 to October 14, 2025 for a total of \$1,402,423.94.

Initials show support - Reviewed by:

Manager:

CAO:



System: 10/08/25 11:42:32 AM
User Date: 10/08/25

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Dawn

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	9/30/25	10/14/25		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
795496 ALBERTA LTD. O/A HAYWAR	031194	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87182-092925	\$150.00	
829559 AB LTD.	031195	10/14/25	\$259.82
Invoice Description	Invoice Number	Invoice Amount	
Refund for Roll 213834 - 305.1	091725	\$259.82	
ADVENTURE AUTOMOTIVE LTD	031196	10/14/25	\$914.90
Invoice Description	Invoice Number	Invoice Amount	
Evap Replacement Unit 65-56	71847	\$914.90	
AMSC INSURANCE SERVICES LTD	031197	10/14/25	\$28,469.08
Invoice Description	Invoice Number	Invoice Amount	
September Benefits	1754-2025-09	\$16,836.45	
October Benefits	1754-2025-10	\$11,632.63	
B & E HOME HARDWARE	031198	10/14/25	\$1,152.63
Invoice Description	Invoice Number	Invoice Amount	
Spray Foam for Shop	101-215440	\$97.59	
Toilet Levers	102-90316	\$27.59	
Sign Installation Supplies	101-215577	\$69.69	
Parts Unit 64-29/Cleaner	102-90475	\$14.89	
Pump for WWTP	101-216026	\$367.49	
Jet Dry for Dishwasher	102-90594	\$27.28	
Sealant - E.R. Truckfill	101-216581	\$53.83	
Royce Well Replacement Pump	101-217413	\$262.33	
Antifreeze for Sprayers	101-217968	\$25.16	
Dessert Plates	102-91292	\$226.72	
BARON OILFIELD SUPPLY LTD.	031199	10/14/25	\$136.71
Invoice Description	Invoice Number	Invoice Amount	
WWTP Hose & Freight	013-150803	\$51.66	
WWTP Hose	013-150948	\$85.05	
BASNETT PRESTON	031200	10/14/25	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87097-091825	\$300.00	

System: 10/08/25 11:42:32 AM
User Date: 10/08/25

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 2
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BASNETT REECE	031201	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85906-100125	\$50.00	
BERGEN MARIE	031202	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
BIG EASY WELDING LTD.	031203	10/14/25	\$105.00
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-12	465	\$105.00	
BOSCHWICK CONTRACTING	031204	10/14/25	\$16,707.62
Invoice Description	Invoice Number	Invoice Amount	
Worsley GB01	821	\$8,538.09	
Bear Canyon GB09	822	\$8,169.53	
BRAUER ERNIE	031205	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86881-090825	\$50.00	
BRAUN JEROME	031206	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87157-092525	\$150.00	
BUDGELL'S CONTRACTING LTD.	031207	10/14/25	\$31,652.13
Invoice Description	Invoice Number	Invoice Amount	
T.S. Contract/Clean Up/Etc.	0117-025	\$12,529.00	
Haul Oversized Material	0213-025	\$3,726.70	
T.S. Contract/Clean Up/Etc.	0118-025	\$12,894.40	
Haul Oversized Material	0214-025	\$2,502.03	
BUECKERT, PETER	031208	10/14/25	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87207-100225	\$1,000.00	
BUKER, RILEY	031209	10/14/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86941-090325	\$100.00	
CAL-R CONTRACTING LTD.	031210	10/14/25	\$3,811.50
Invoice Description	Invoice Number	Invoice Amount	
App Culvert/Gravel Cldl App	14110	\$808.50	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cldl Approach Installation	14109		\$1,039.50
Gravel App/Cldl App Install	14108		\$1,039.50
Replace App Culv/Centreline	14107		\$924.00
CAMPBELL DODGE CHRYSLER LTD.	031211	10/14/25	\$1,805.14
Invoice Description	Invoice Number	Invoice Amount	
R&M/Parts Unit 65-61	405679	\$1,805.14	
CLEARDALE CO-OPERATIVE LTD.	031212	10/14/25	\$37.88
Invoice Description	Invoice Number	Invoice Amount	
Chlorine for CWP	122903	\$18.94	
Bleach - CWP	130952	\$18.94	
DMK SIGNS & DESIGNS	031213	10/14/25	\$231.00
Invoice Description	Invoice Number	Invoice Amount	
Silver Cr Bridge & Slow Signs	3239	\$199.50	
Rural Address Sign Correction	3242	\$31.50	
DRIEDGER SUSANNA	031214	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
DRIEGER JOANNA	031215	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
FEHR TIRECRAFT LTD.	031216	10/14/25	\$175.77
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 65-62	IN0001946	\$175.77	
FLAMAN	031217	10/14/25	\$1,576.21
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 63-23	AA029423	\$273.43	
Parts Unit 63-27	AA029424	\$57.27	
Parts Unit 63-12	AA029550	\$1,155.00	
Parts Unit 63-23	AA029612	\$90.51	
FROESE SUSAN	031218	10/14/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$100.00	
GIESBRECHT, HERMAN	031219	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86994-090825	\$150.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GILLETT DAVE	031220	10/14/25	\$4,200.00
Invoice Description	Invoice Number	Invoice Amount	
Stoney Lake Caretaker	131641	\$4,200.00	
GOVERNMENT OF ALBERTA	031221	10/14/25	\$68,100.20
Invoice Description	Invoice Number	Invoice Amount	
2025 DIP Requisition	0504-071725	\$68,100.20	
GRADE PRO CONTRACTING LTD.	031222	10/14/25	\$24,542.70
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1353	\$13,386.45	
Whitelaw GB15	1354	\$11,156.25	
GRANDE PRAIRIE REGIONAL HOSPIT	031223	10/14/25	\$25,000.00
Invoice Description	Invoice Number	Invoice Amount	
General Grant Payment - KSH	100725	\$25,000.00	
GREGG DISTRIBUTORS CO. LTD(FAI	031224	10/14/25	\$224.40
Invoice Description	Invoice Number	Invoice Amount	
Tools for Mowers	036-368339	\$97.46	
Blade Bolt Sockets - Mowers	036-368467	\$79.36	
Hydraulic Hose Unit 63-23	036-368468	\$119.83	
Parts Unit 64-29	036-368705	\$21.32	
HALE, BENNY	031225	10/14/25	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87177-100125	\$400.00	
HINES CREEK GENERAL STORE	031226	10/14/25	\$112.21
Invoice Description	Invoice Number	Invoice Amount	
Public Awareness Event Snacks	10110087084	\$86.07	
Public Awareness Event Snacks	10110087095	\$26.14	
HINES CREEK TIRE SHOP	031227	10/14/25	\$2,013.14
Invoice Description	Invoice Number	Invoice Amount	
Parts/R&M Unit 65-59	2368	\$1,432.49	
Tire for Unit 63-37	2398	\$580.65	
IORI RUBY	031228	10/14/25	\$812.33
Invoice Description	Invoice Number	Invoice Amount	
Tax Rolls Refund - 305.1	092425	\$812.33	

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JLD ENTERPRISE	031229	10/14/25	\$2,603.00
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6534-091025	\$2,603.00	
JUSTIN KING CONTRACTING LTD.	031230	10/14/25	\$4,200.00
Invoice Description	Invoice Number	Invoice Amount	
Running Lake Caretaker	1237	\$4,200.00	
KAMPHUIS KENZI	031231	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
KAUT TARA	031232	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
KLASSEN ASHLEY	031233	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86927-082825	\$150.00	
MAINLINE CONSTRUCTION (2014) L	031234	10/14/25	\$550,876.05
Invoice Description	Invoice Number	Invoice Amount	
Cldl Sewer Force Main R&M	C05-000316	\$15,306.27	
Cldl Sewer Force Main R&M	C05-000318	\$7,994.70	
Cldl Sewer Force Main R&M	C05-000317	\$13,915.13	
Cldl Storage Shed Pad Site	C05-000378	\$52,756.20	
Cldl Street/Sewer Upgrade	CA0031293.3729	\$512,115.27	
MICHELLE ZACHARIAS	031235	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87198-100225	\$50.00	
MIGHTY PEACE DRILLING INC.	031236	10/14/25	\$1,984.50
Invoice Description	Invoice Number	Invoice Amount	
Clean Cattle Gates-Many Island	277	\$1,228.50	
Clean Beaver Dams	304	\$756.00	
MORISSETTE JOE	031237	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87140-092225	\$150.00	
NEWGEN PROJECTS LTD.	031238	10/14/25	\$474,791.63
Invoice Description	Invoice Number	Invoice Amount	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RR 75 Prog Estimate No. 1	CA0048031.3419		\$219,896.25
Final Progress Est - BF71273	CA0048031.3419		\$307,650.00
PETERS ANDREW	031239	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87192-100125	\$150.00	
PETROWICH JANET	031240	10/14/25	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Cem Grant-St. Peter/Paul	091725	\$500.00	
PHAIR NIKKI	031241	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
2025 Biggest Vegetable Contest	09232025	\$50.00	
2025 Biggest Vegetable Contest	09-23-25	\$50.00	
PROGRADE SERVICES LTD.	031242	10/14/25	\$10,169.25
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4524	\$10,169.25	
RED IRON FARMS INC.	031243	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87161-092325	\$50.00	
RELiance ASSESSMENT CONSULTANT	031244	10/14/25	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
October Assessment Services	135-100125	\$6,835.50	
RICHARDSON CLARENCE	031245	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
RICHARDSON, DOUG	031246	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$150.00	
RMA INSURANCE LTD.	031247	10/14/25	\$58.71
Invoice Description	Invoice Number	Invoice Amount	
WTP Op New Truck Insurance	INS00083375	\$58.71	
ROSS DONNA	031248	10/14/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$100.00	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROSSWORM ARIANNA	031249	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
ROSSWORM BELLA	031250	10/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$50.00	
ROTTIER STEVEN	031251	10/14/25	\$217.88
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-27	089157	\$217.88	
ROWE JIM	031252	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87027-091225	\$150.00	
RUSSELL WANDA & BRIAN	031253	10/14/25	\$4,095.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	093025	\$4,095.00	
SCANALTA POWER SALES LTD.	031254	10/14/25	\$107.04
Invoice Description	Invoice Number	Invoice Amount	
Blades for Trimmers	I0095125	\$107.04	
SCHATZ TRAVIS	031255	10/14/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	87098-092225	\$100.00	
SCHMIDT DAVID	031256	10/14/25	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86995-092525	\$400.00	
SHEDSPLUS	031257	10/14/25	\$18,588.57
Invoice Description	Invoice Number	Invoice Amount	
Strap & Clad Shop Wall	270	\$18,588.57	
SKERRATT, CLAYTON AND ANN	031258	10/14/25	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
Sept Janitorial Services	2078664	\$1,950.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SODERQUIST KEN	031259	10/14/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$100.00	
STEVENSON CANDICE	031260	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$100.00	
2025 Biggest Vegetable Contest	09232025	\$50.00	
TOWN OF GRIMSHAW	031261	10/14/25	\$600.00
Invoice Description	Invoice Number	Invoice Amount	
Sewer Flush - Worsley	IVC000012701	\$600.00	
TRINUS TECHNOLOGIES INC.	031262	10/14/25	\$6,737.01
Invoice Description	Invoice Number	Invoice Amount	
Oct. Service Agreement #57	12079	\$6,737.01	
UNITED FARMERS OF ALBERTA	031263	10/14/25	\$17,247.87
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fuel Bill	116383941	\$16,191.70	
Nitrile Gloves/WW Fluid	SOINV8108009	\$49.67	
Grease & DEF Unit 63-69	SOINV8097263	\$147.91	
WW Fluid Unit 63-68	SOINV8066198	\$26.84	
Hydraulic Oil & DEF-Unit 63-68	SOINV8056127	\$345.73	
Nitrile Gloves	SOINV8040422	\$30.44	
Hydraulic Oil - Unit 63-67	SOINV8030616	\$97.31	
Antifreeze for Sprayers	SOINV8009059	\$88.16	
Grease - Unit 63-23	SOINV8003597	\$72.35	
Engine Oil - Unit 63-68	SOINV8108017	\$98.88	
Engine Oil - Unit 63-68	SOINV8108014	\$98.88	
WOLFE JACOB	031264	10/14/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Biggest Vegetable Contest	092325	\$150.00	
WOODLAND HOME BUILDING CENTRE	031265	10/14/25	\$65.93
Invoice Description	Invoice Number	Invoice Amount	
Worsley Pothole Repair	618379	\$65.93	
WORSLEY GATEWAY INN	031266	10/14/25	\$2,787.75
Invoice Description	Invoice Number	Invoice Amount	
Mtg & Presentation Meals	864	\$2,556.75	
WFD Call Out Meal	865	\$231.00	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GENERAL STORE	031267	10/14/25	\$1,015.78
Invoice Description	Invoice Number	Invoice Amount	
Grocery Order	134084	\$991.90	
Bleach - CWP	133134	\$5.30	
Office Supplies	131189	\$7.97	
Bleach - CWP	131166	\$10.61	
WORSLEY GRAVEL SUPPLY LTD.	031268	10/14/25	\$7,297.21
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Lot Approaches	8789	\$7,297.21	
WSP	031269	10/14/25	\$62,108.01
Invoice Description	Invoice Number	Invoice Amount	
Cldl Street/Sewer Upgrade-Eng	20268915	\$51,084.59	
RR 64 Engineering	20289559	\$11,023.42	
WYCLIFFE ENTERPRISES LTD.	031270	10/14/25	\$10,696.88
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	1174	\$10,696.88	
Report Total		\$1,402,423.74	

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 Cheque Number First Last Cheque Date 9/30/25 10/14/25
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
031194	795496AB	795496 ALBERTA LTD. O/A HAYWAR	10/14/25	ATB	PMCHQ00001310	\$150.00
031195	829559	ALTANA FARMS	10/14/25	ATB	PMCHQ00001310	\$259.82
031196	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	10/14/25	ATB	PMCHQ00001310	\$914.90
031197	AMSC05	AMSC INSURANCE SERVICES LTD	10/14/25	ATB	PMCHQ00001310	\$28,469.08
031198	B&EHOME01	B & E HOME HARDWARE	10/14/25	ATB	PMCHQ00001310	\$1,152.63
031199	BARON01	BARON OILFIELD SUPPLY LTD.	10/14/25	ATB	PMCHQ00001310	\$136.71
031200	BASNETT14	PRESTON BASNETT	10/14/25	ATB	PMCHQ00001310	\$300.00
031201	BASNETT17	REECE BASNETT	10/14/25	ATB	PMCHQ00001310	\$50.00
031202	BERGENMAR	MARIE BERGEN	10/14/25	ATB	PMCHQ00001310	\$50.00
031203	BIGEASY	BIG EASY WELDING LTD.	10/14/25	ATB	PMCHQ00001310	\$105.00
031204	BOSCHWICK01	BOSCHWICK CONTRACTING	10/14/25	ATB	PMCHQ00001310	\$16,707.62
031205	BRAUER01	ERNIE BRAUER	10/14/25	ATB	PMCHQ00001310	\$50.00
031206	BRAUN06	JEROME BRAUN	10/14/25	ATB	PMCHQ00001310	\$150.00
031207	BUDGELL02	BUDGELL'S CONTRACTING LTD.	10/14/25	ATB	PMCHQ00001310	\$31,652.13
031208	BUECKERT01	PETER BUECKERT	10/14/25	ATB	PMCHQ00001310	\$1,000.00
031209	BUKER01	RILEY BUKER	10/14/25	ATB	PMCHQ00001310	\$100.00
031210	CALR01	CAL-R CONTRACTING LTD.	10/14/25	ATB	PMCHQ00001310	\$3,811.50
031211	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	10/14/25	ATB	PMCHQ00001310	\$1,805.14
031212	CLECO06	CLEARDALE CO-OPERATIVE LTD.	10/14/25	ATB	PMCHQ00001310	\$37.88
031213	DMK	DMK SIGNS & DESIGNS	10/14/25	ATB	PMCHQ00001310	\$231.00
031214	DRIEDGERS	SUSANNA DRIEDGER	10/14/25	ATB	PMCHQ00001310	\$50.00
031215	DRIEDGERJOA	JOANNA DRIEGER	10/14/25	ATB	PMCHQ00001310	\$50.00
031216	FEHR14	FEHR TIRECRAFT LTD.	10/14/25	ATB	PMCHQ00001310	\$175.77
031217	FLAMAN02	FLAMAN GROUP OF COMPANIES	10/14/25	ATB	PMCHQ00001310	\$1,576.21
031218	FROESES	SUSAN FROESE	10/14/25	ATB	PMCHQ00001310	\$100.00
031219	GIESBRECHTHE	HERMAN GIESBRECHT	10/14/25	ATB	PMCHQ00001310	\$150.00
031220	GILLETDA	DAVE GILLET	10/14/25	ATB	PMCHQ00001310	\$4,200.00
031221	GOVERNMENT02	GOVERNMENT OF ALBERTA	10/14/25	ATB	PMCHQ00001310	\$68,100.20
031222	GRADEPRO	GRADE PRO CONTRACTING LTD.	10/14/25	ATB	PMCHQ00001310	\$24,542.70
031223	GPRHF	GRANDE PRAIRIE REGIONAL HOSPIT	10/14/25	ATB	PMCHQ00001310	\$25,000.00
031224	GREGG01	GREGG DISTRIBUTORS CO. LTD.	10/14/25	ATB	PMCHQ00001310	\$224.40
031225	HALEB	BENNY HALE	10/14/25	ATB	PMCHQ00001310	\$400.00
031226	HCGENERAL01	HINES CREEK GENERAL STORE	10/14/25	ATB	PMCHQ00001310	\$112.21
031227	HCTIRE	HINES CREEK TIRE SHOP	10/14/25	ATB	PMCHQ00001310	\$2,013.14
031228	IORI	RUBY IORI	10/14/25	ATB	PMCHQ00001310	\$812.33
031229	JLD	JLD ENTERPRISE	10/14/25	ATB	PMCHQ00001310	\$2,603.00
031230	JUSTIN	JUSTIN KING CONTRACTING LTD.	10/14/25	ATB	PMCHQ00001310	\$4,200.00
031231	KAMPHUISK	KENZI KAMPHUIS	10/14/25	ATB	PMCHQ00001310	\$50.00
031232	KAUTT	TARA KAUT	10/14/25	ATB	PMCHQ00001310	\$50.00
031233	KLASSENAS	ASHLEY KLASSEN	10/14/25	ATB	PMCHQ00001310	\$150.00
031234	MAINLINE	MAINLINE CONSTRUCTION (2014) L	10/14/25	ATB	PMCHQ00001310	\$550,876.05
031235	ZACHARIASM	MICHELLE ZACHARIAS	10/14/25	ATB	PMCHQ00001310	\$50.00
031236	MIGHTY04	MIGHTY PEACE DRILLING INC.	10/14/25	ATB	PMCHQ00001310	\$1,984.50
031237	MORISSETTE02	JOE MORISSETTE	10/14/25	ATB	PMCHQ00001310	\$150.00
031238	NEWGEN	NEWGEN PROJECTS LTD.	10/14/25	ATB	PMCHQ00001310	\$474,791.63
031239	PETERS07	ANDREW PETERS	10/14/25	ATB	PMCHQ00001310	\$150.00
031240	PETROWICH03	JANET PETROWICH	10/14/25	ATB	PMCHQ00001310	\$500.00
031241	PHAIR01	NIKKI PHAIR	10/14/25	ATB	PMCHQ00001310	\$150.00
031242	PROGRADE01	PROGRADE SERVICES LTD.	10/14/25	ATB	PMCHQ00001310	\$10,169.25
031243	REDIRON	RED IRON FARMS INC.	10/14/25	ATB	PMCHQ00001310	\$50.00
031244	RELIANCE	RELIANCE ASSESSMENT	10/14/25	ATB	PMCHQ00001310	\$6,835.50
031245	RICHARDSONC	CLARENCE RICHARDSON	10/14/25	ATB	PMCHQ00001310	\$50.00
031246	RICHARDSON01	DOUG RICHARDSON	10/14/25	ATB	PMCHQ00001310	\$150.00
031247	RMAINS	RMA INSURANCE LTD.	10/14/25	ATB	PMCHQ00001310	\$58.71
031248	ROSSD	DONNA ROSS	10/14/25	ATB	PMCHQ00001310	\$100.00
031249	ROSSWORMA	ARIANNA ROSSWORM	10/14/25	ATB	PMCHQ00001310	\$50.00

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031250	ROSSWORMB	BELLA ROSSWORM	10/14/25	ATB	PMCHQ00001310	\$50.00
031251	ROTTIERS	STEVEN ROTTIER	10/14/25	ATB	PMCHQ00001310	\$217.88
031252	ROJIO6	JIM ROWE	10/14/25	ATB	PMCHQ00001310	\$150.00
031253	RUSSELLB	WANDA & BRIAN RUSSELL	10/14/25	ATB	PMCHQ00001310	\$4,095.00
031254	SCANALTA01	SCANALTA POWER SALES LTD.	10/14/25	ATB	PMCHQ00001310	\$107.04
031255	SCHATZT	TRAVIS SCHATZ	10/14/25	ATB	PMCHQ00001310	\$100.00
031256	SCHMIDTD	DAVID SCHMIDT	10/14/25	ATB	PMCHQ00001310	\$400.00
031257	SHEDSPLUS	SHEDSPLUS	10/14/25	ATB	PMCHQ00001310	\$18,588.57
031258	SKERRATT	CLAYTON AND ANN SKERRATT	10/14/25	ATB	PMCHQ00001310	\$1,950.00
031259	SODERQUIST	KEN SODERQUIST	10/14/25	ATB	PMCHQ00001310	\$100.00
031260	STEVESONC	CANDICE STEVENSON	10/14/25	ATB	PMCHQ00001310	\$150.00
031261	TOWNGRIM	TOWN OF GRIMSHAW	10/14/25	ATB	PMCHQ00001310	\$600.00
031262	TRINUS01	TRINUS TECHNOLOGIES INC.	10/14/25	ATB	PMCHQ00001310	\$6,737.01
031263	UFA01	UNITED FARMERS OF ALBERTA	10/14/25	ATB	PMCHQ00001310	\$17,247.87
031264	WOLFEJA	JACOBV WOLFE	10/14/25	ATB	PMCHQ00001310	\$150.00
031265	WOODLAND02	WOODLAND HOME BUILDING CENTRE	10/14/25	ATB	PMCHQ00001310	\$65.93
031266	WGATEWAY	WORSLEY GATEWAY INN	10/14/25	ATB	PMCHQ00001310	\$2,787.75
031267	WGENERAL01	4D HOLDINGS LTD.	10/14/25	ATB	PMCHQ00001310	\$1,015.78
031268	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	10/14/25	ATB	PMCHQ00001310	\$7,297.21
031269	WSP01	WSP CANADA INC.	10/14/25	ATB	PMCHQ00001310	\$62,108.01
031270	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	10/14/25	ATB	PMCHQ00001310	\$10,696.88

Total Cheques: 77

Total Amount of Cheques: \$1,402,423.94

ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
8/11/25	Municipal World	Election Boxes & Screens - EA	\$ 311.28
8/19/25	Amazon	Trade Show Bags - EA	\$ 539.91
8/25/25	Amazon	Owl Cable for Council Room - EA	\$ 31.48
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	Councillor RMA Conference Registration - EA	\$ 1,275.75
8/25/25	RMA	CAO RMA Conference Registration - EA	\$ 861.00
8/25/25	RMA	EA RMA Conference Registration - EA	\$ 861.00
8/28/25	Canada Post	Newsletter Mailout - EA	\$ 104.23
8/28/25	Holiday Inn & Suites	EA ARRMA Conference Hotel Room - EA	\$ 594.65
8/13/25	University of Alberta	Community Clerk NACLA 1 Course - AP	\$ 865.00
8/13/25	Country Corner Furniture	Fridge Parts - AP	\$ 194.25
8/26/25	Canada Post	RFP Return - AP	\$ 10.71
8/28/25	Canada Post	Event Mailout - AP	\$ 223.39
8/28/25	Amazon	Coffee & Fridge Filters - AP	\$ 137.13
9/03/25	Canada Post	Registered Letters & Map Shipping - AP	\$ 65.78
			\$ 13,730.06



MONTHLY STATEMENT
AUG 08 to SEP 05, 2025

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard®

We'd like to help you:
atb.com
1-800-332-8383

YOUR ACCOUNT SUMMARY

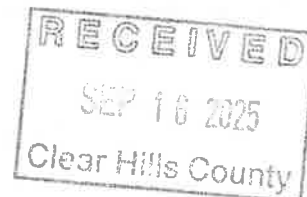
Statement date: September 05, 2025

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$1,046.28
Payments made from Aug 08 to Sep 05 - Thank you	-\$1,046.28
Credits	\$0.00
Total payments and credits	-\$1,046.28

NEW CHARGES

Purchases and returns	\$13,730.06
Cash advances and cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
Total new charges	\$13,730.06
Your new balance	\$13,730.06



MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$412.00	Your credit limit	\$60,000.00
Payment due date	September 26, 2025	Available credit on Sep 05	\$46,269.94

Page 1 of 4



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance : **\$13,730.06**

Minimum payment due: **\$412.00**

Payment due date: **September 26, 2025**

Amount enclosed: \$

PFDATFXH 001750
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after September 05, 2025 will appear on your next statement.

Date Posted	Description	Amount (\$)
Aug 28	AUTOMATIC PAYMENT-THANKS	-1,046.28
Total payments and credits		-\$1,046.28

 **\$13,730.06** will be debited from your account and credited as your automatic payment on Sep 26, 2025.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Aug 11	Aug 11	BAM*MUNICIPAL WORLD UNION ON	311.28
Aug 19	Aug 19	AMZN MKTP CA*U96E352G3 866-216-1072 ON	539.91
Aug 25	Aug 25	AMZN MKTP CA*H75FG02B3 866-216-1072 ON	31.48
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	1,275.75

(continued on next page)

Page 2 of 4

You can make your payment by:

- Autopay (**pre-authorized Debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- At any **ATB branch**

Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT

AUG 08 to SEP 05, 2025

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard®

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	861.00
Aug 25	Aug 25	RMA/CANOE/INSURANCE NISKU AB	861.00
Aug 28	Aug 28	CANADA POST EST DESKTO OTTAWA ON	104.23
Aug 28	Aug 28	HOLIDAY INN - RED DEER RED DEER AB FOLIO #000005475	594.65
Total for			\$12,233.80

Date Charged	Date Posted	Description	Amount (\$)
Aug 13	Aug 13	EXTENDED EDUCATION EDMONTON AB	865.00
Aug 13	Aug 13	COUNTRY CORNER FURNITU GRIMSHAW AB	194.25
Aug 26	Aug 26	CPC / SCP 577944 WORSLEY AB	10.71
Aug 28	Aug 28	CPC / SCP 577944 WORSLEY AB	223.39
Aug 28	Aug 28	AMZN MKTP CA*OX5WU52A3 866-216-1072 ON	137.13
Sep 03	Sep 03	CPC / SCP 577944 WORSLEY AB	65.78
Total for			\$1,496.26
Total purchases and returns			\$13,730.06

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	6.95 (v)
Cash advances and cheques	0.00	6.95 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSSG Application – Cleardale Agricultural Society
File:	62-02-02

DESCRIPTION:

Council is presented with a Community Support Services Grant (CSSG) Application from the Cleardale Agricultural Society.

BACKGROUND:

The Cleardale Agricultural Society is requesting CSSG funding in the amount of \$11,000.00 to assist with their hot lunch program.

BUDGET:

The 2025 Community Support Services Grant budget is \$127,733.00.

The remaining 2025 Community Support Services Grant funds are \$68,933.00.

ATTACHMENTS:

- Community Support Services Grant Calculation
- Community Support Services Grant Application Summary
- Cleardale Ag Society's Community Support Services Grant Application
- Policy 7011 – Community Support Services Grant
- Cleardale Ag Society Grants History

RECOMMENDATION:

RESOLUTION by ... that Council...

Initials show support - Reviewed by:

Manager:

CAO:

2025 Community Support Services Grant Calculation

2025 CSSG Budget:	\$	127,733.00	
Worsley Early Childhood Education Foundation	\$	15,300.00	
Fairview & Area Senior's Check-In Line	\$	7,000.00	
Village of Hines Creek	\$	5,000.00	Denied
Youth Enhancement Society of Hines Creek	\$	30,000.00	
Worsley Central School Parent Society	\$	6,500.00	
Worsley Central School	\$	2,075.00	Denied
Total Requests:	\$	58,800.00	
Remaining Funds (if approved):	\$	68,933.00	

2025 Community Support Services Grant Application Summary	
Program/Project:	Application 7 MSCS Hot Lunch
Applicant:	Cleardale Agricultural Society
Grant Funds Requested:	\$ 11,000.00
Previously Received FCSS Funding	No
Eligibility:	
Contribution to Area Residents Quality of Life :	
Estimated participants:	80
Estimated volunteers:	0
Estimated volunteer hours:	0
Fundraising Efforts:	\$ 27,100.00
Other Potential Funding Sources:	Nutrition grant
Does the proposed program do one or more of the following:	
Help people to develop independence, strengthen coping skills and become more resistant to crisis?	X
Help people develop awareness of social needs?	X
Help people to develop interpersonal and group skills?	X
Help people and communities to assume responsibility for decisions and actions which affect them?	X
Provide Supports that help sustain people as active participants in the community?	X
Ineligible Activities:	
Provide Primarily for the recreational needs or leisure time pursuits of individuals:	X
Offer direct assistance(including money, food, clothing, or shelter, with the exception of public nutrition programs) to sustain an individual or family:	X
Duplicate services that are ordinarily provided by a government or government agency:	X
The purchase, construction, or manufacturing of tangible capital assets:	X
Primarily rehabilitative in nature:	X

Clear Hills County Community Support Services Grant Application

1. PROGRAM/PROJECT NAME	MSCS HOT LUNCH	GRANT AMOUNT REQUESTED	GRANT AMOUNT AWARDED
		\$11,000	\$

2. APPLICANT INFORMATION	
Applicant Name:	CLEARDALE AGRICULTURAL SOCIETY
Contact Name:	EDITH GIESBRECHT
E-Mail Address:	cleardaleag@live.com
Mailing Address (include postal code):	BOX 77 CLEARDALE AB T0H 3Y0
Telephone Number:	780-834-7844

1. PROGRAM/PROJECT OVERVIEW
Please explain, in your own words, what the program/project is and why it is important to our community. THE CLEARDALE AG SOCIETY HAS BEEN PROVIDING HOT LUNCH MULTIPLE DAYS A WEEK FOR MANY YEARS. THE SCHOOL HAS A HUGE RECENTLY UPGRADED COMMERCIAL KITCHEN AND THE MANY DELICIOUS HOMEMADE MEALS THAT ARE MADE THERE FOR STUDENTS, STAFF AND VISITORS IS ONE OF THE HIGHLIGHTS OF ATTENDING MSCS. STUDENTS AND STAFF LOVE OUR HOT LUNCH AND ARE ALWAYS ASKING FOR IT BEFORE IT STARTS OR ENDS FOR THE SCHOOL SEASON.

Participant Information:									
Anticipated and Actual # of participants:									
	Infants/Toddlers 0-3 yrs.	Preschoolers 3-5 yrs.	Children 5-12 yrs.	Youth 12-18 yrs.	Adults	Seniors 65+ yrs.	Families	Presentations	
Anticipated		8	37	27	8				
Actual									
Other:									
	Total # of Participants*	# of Volunteers*	# of Volunteer Hours*	Other?	Other?	Other?	Other?	Other?	
Anticipated	82 people served	2 paid people	750 cook & helper hours	Cook wages \$19/hr	Helper wages \$18/hr				
Actual									

PROPOSED BUDGET

Include only the resources dedicated specifically to the program you are seeking funding for. Please attach the latest audited financial statement for your organization.

REVENUE: (specify all sources of funding including fundraising, fees for service, other grants etc.)	BUDGET	ACTUAL
Fundraising & cash donations:	\$	\$
Other Grants (please specify):		
LUNCH PAYMENTS	27,100	
TOTAL REVENUE:	\$24,600	\$

EXPENSE: (include only resources dedicated to the program you are seeking funding for.)	BUDGET	ACTUAL
	\$	\$
GROCERIES	20,000	
COOK/HELPER WAGES	20,000	
TOTAL EXPENSES:	\$40,000	\$
REVENUE MINUS EXPENSES:	\$-15,400	

HOT LUNCH GRANT APPLICATION 2025-2026

INCOME							
	INCOME PER MEAL/PERSON	PEOPLE SERVED	MEALS/WEEK	TOTAL MEALS (OCT-MAY)	TOTAL HOURS	TOTAL INCOME	
MEAL PAYMENTS	3.00	82		3	100	750	24,600.00
SMALL MEAL - \$4.00							
LARGE MEAL - \$5.50							
FUNDRAISERS							
HARVEST SUPPER??							
EXPENSES							
	PER MEAL	PER MEAL	COST PER MEAL/PERSON	TOTAL WAGES	TOTAL GROCERIES	TOTAL COST	
GROCERIES	198.49				19,849.31		
WAGES		191.92		19,192.04			
COOK - \$19/HR							
HELPER - \$18/HR							
TOTAL COST			4.76				39,041.35
PROFIT/LOSS							- 14,441.35

2023-2024 REPORT (2 DAYS/WEEK)

TOTAL GROCERIES	11,909.59
APRX. TOTAL WAGES	11,515.23
APRX. TOTAL PEOPLE	75
APRX. TOTAL MEALS	60
TOTAL INCOME	14,171.02
COOK HOURS/DAY	5.5
HELPER HOURS/DAY	2
AVERAGE INCOME/MEAL/PERSC	3.15

HOT LUNCH REPORT

	2022-2023	2023-2024	2024-2025	2 YEAR AVERAGE
INCOME				
HOT LUNCH PAYMENTS and MCSC NUTRITION GRANT	20,249.00	18,658.00	No nutrition grant this year yet 14,171.02	
FUNDRAISERS				
HARVEST SUPPER		2,557.00		
WAGES	16,596.00	12,030.45	11,000.00	11,515.23
GROCERIES	18,050.00	11,957.00	11,862.17	11,909.59
NET INCOME	- 14,397.00	- 2,772.45	8,691.15	



Clear Hills County

Effective Date: **JUNE 24, 2025**

Policy Number: **7011**

Title: **Community Support Services Grant**

1. Policy Statement

Clear Hills County may provide grants to enhance the social well-being of individuals, families and community through prevention and establish a system for evaluating applications and requests.

2. General

Council may annually during budget deliberations, establish a budget for Community Support Services Grant.

Council may maintain a reserve to assist community organizations and individuals.

3. Applications

Applications will be available starting November 1st of each year.

Applications will be accepted until the budgeted funds have been fully dispersed.

Applications and requests will be evaluated as received.

The applicants proposed program must do one or more of the following:

- Help people to develop independence, strengthen coping skills and become more resistant to crisis.
- Help people to develop an awareness of social needs.
- Help people to develop interpersonal and group skills.
- Help people and communities to assume responsibility for decisions and actions which affect them.
- Provide supports that help sustain people as active participants in the community.

The following criteria will be used to determine eligibility of funding:

- Contribution to Area Residents Quality of Life
- Fund Raising Efforts
- Other Potential Funding Sources

3.5 Ineligible activities:

- Services provided under this grant program must not provide primarily for the recreational needs or leisure time pursuits of individuals.
- offer direct assistance (including money, food, clothing, or shelter) to sustain an individual or family with the exception of public nutrition programs i.e. hot lunch programs, breakfast programs, etc.
- duplicate services that are ordinarily provided by a government or government agency.
- The purchase, construction, or manufacturing of tangible capital assets.
- Are primarily rehabilitative in nature.

4. **Reporting**

Community Support Services Grant recipients are required to complete the grey 'Actuals' areas of their applications at year end.

Deadline for year end reporting is January 15th.

Community Support Services Grant recipients that fail to provide their year-end reporting will not be eligible to receive future grants from Clear Hills County.

5. **End of Policy**

ADOPTED

Resolution #C693-23(12-12-23)

Date: December 12, 2023

AMENDED:

Resolution #C362-25(06-24-25)

Date: June 24, 2025

Grant History									
2004 to Present									
Cleardale Agricultural Society								\$	198,580.00
Cleardale Agricultural Society	OHV Park	Capital	2005	\$	50,000.00				
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$	22,500.00				
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$	10,000.00				
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$	31,920.00				
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$	40,160.00				
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$	12,000.00				
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$	2,000.00				
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$	10,000.00				
Cleardale Agricultural Society	2 Zero-Turn Lawn Mowers	Capital	2025	\$	20,000.00				Agreements sent

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Sponsorship Request – Hines Creek Family Halloween Dance
File:	71-10-02

DESCRIPTION:

Keith Mrak with Bluestream Entertainment is requesting sponsorship for the upcoming Family Halloween Dance he's hosting in Hines Creek.

BACKGROUND:

The County received the following sponsorship requests in 2025:

Approved	Organization	Description
0.00	Community Futures Peace Country	Women in the North Conference
250.00	Northern Redneck Riders	2025 Finals
300.00	Cleardale Agricultural Society	Clear River Rodeo
250.00	Fairview Agricultural Society	RCMP Musical Ride
\$800.00	Approved to date in 2025	

BUDGET: \$1,000.00

ATTACHMENTS:

- October 1, 2025 Email from Keith Mrak with Sponsorship Registration Form
- Policy 7005 – Sponsorship Funding

RECOMMENDATION:

1. **RESOLUTION** by... to approve sponsorship in the amount of \$_____ for the upcoming Family Halloween Dance in Hines Creek.

OR

2. **RESOLUTION** by... to deny Bluestream Entertainment's sponsorship request .

Initials show support - Reviewed by:	Manager: 	CAO: 
---	--	---

Lori Jobson

From: Bonnie Morgan
Sent: October 6, 2025 8:24 AM
To: Lori Jobson
Subject: FW: sponsor
Attachments:  SPONSORSHIP APPLICATION FORM.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: keith mrak <ksmrak@gmail.com>
Sent: October 1, 2025 4:57 PM
To: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Subject: sponsor

 You don't often get email from ksmrak@gmail.com. [Learn why this is important](#)
hi bonnie

My name is Keith Mrak with BLuestream Entertainment

I'm hosting a Family Halloween Dance in Hines Creek on Oct 31 at the David Shaw Memorial Hall

was hoping if you want to help sponsor it so we can get prizes, candy, and decorations

thanks

FAMILY HALLOWEEN DANCE PARTY 2025

SPONSORSHIP REGISTRATION FORM

Business/Organization Information

Business Name: _____

Contact Person: _____

Title/Position: _____

Address: _____

City/Province/Postal Code: _____

Phone: _____

Email: _____

Website: _____

Sponsorship Selection

- ☐ Title Sponsor - \$500 (Presenting Sponsor Status)
- ☐ Platinum Sponsor - \$300 (Major Supporter Status)
- ☐ Gold Sponsor - \$200 (Community Partner Status)
- ☐ Silver Sponsor - \$100 (Supporting Business Status)
- ☐ Bronze Sponsor - \$50 (Community Friend Status)
- ☐ In-Kind Sponsor (Community Contributor Status)

If In-Kind, describe contribution: _____

Estimated value: \$ _____

Additional Opportunities

- ☐ Employee Volunteer Participation (Number interested: _____)
- ☐ Prize Donation (In addition to sponsorship)
- ☐ Future Event Partnership Interest
- ☐ Marketing Collaboration Opportunities

Marketing Preferences

- ☐ Include business description on website
- ☐ Tag business in social media posts
- ☐ Include in press release quotes
- ☐ Coordinate joint marketing opportunities

Business Description (50 words max):

Payment Information

Preferred Payment Method:

- ☐ Check (Made payable to: Bluestream Entertainment)
- ☐ E-transfer (payments@bluestreamentertainment.ca)
- ☐ Cash (Arrange pickup)
- ☐ Invoice Required (Net 15 terms)

Agreement & Signature

I agree to the terms and benefits outlined in the selected sponsorship package and commit to supporting the Family Halloween Dance Party 2025.

Signature: _____

Date: _____

Print Name: _____

Submission Instructions

Email: contact@bluestreamentertainment.ca

Mail: Bluestream Entertainment, PO BOX 1473, Fairview, AB T0H 1L0

Phone: +1 780 772-7655

Deadline: October 25, 2025 (*earlier submission ensures better marketing inclusion*)

Thank you for supporting our community event and the Local Food Bank!



Clear Hills County

Effective Date: May 25, 2010	Policy Number: 7005
Title: SPONSORSHIP FUNDING POLICY	

1. Policy Statement

- 1.1. Clear Hills County may provide sponsorship funding to conferences and workshops of benefit to County residents, and establish a system for evaluating sponsorship requests.

2. General

- 2.1. Council may annually during budget deliberations, establish a budget for conference and workshop sponsorship funding.

3. Applications

- 3.1. Requests for sponsorship will be accepted throughout the year.
- 3.2. Requests will be evaluated as received and presented to Council for consideration.
- 3.3. Requests shall include the following information or documentation:
 - A clear statement of the purpose of the conference or workshop
 - Amount of funding requested
- 3.4. The following criteria will be used to determine eligibility of funding:
 - Conference or Workshop must be held within the North West Region of the province which is defined as: Municipal District of Greenview the Southern most portion, Municipal District of Big Lakes and Northern Sunrise County the most Easterly portions, Mackenzie County the most Northern portion and inclusive of all other municipalities within these boundaries to the British Columbia Border. A map of the eligible area is attached as Schedule A.
 - Contribution to the education or economic development opportunities for county based:
 - Entrepreneurs
 - Agricultural producers
 - Business owners

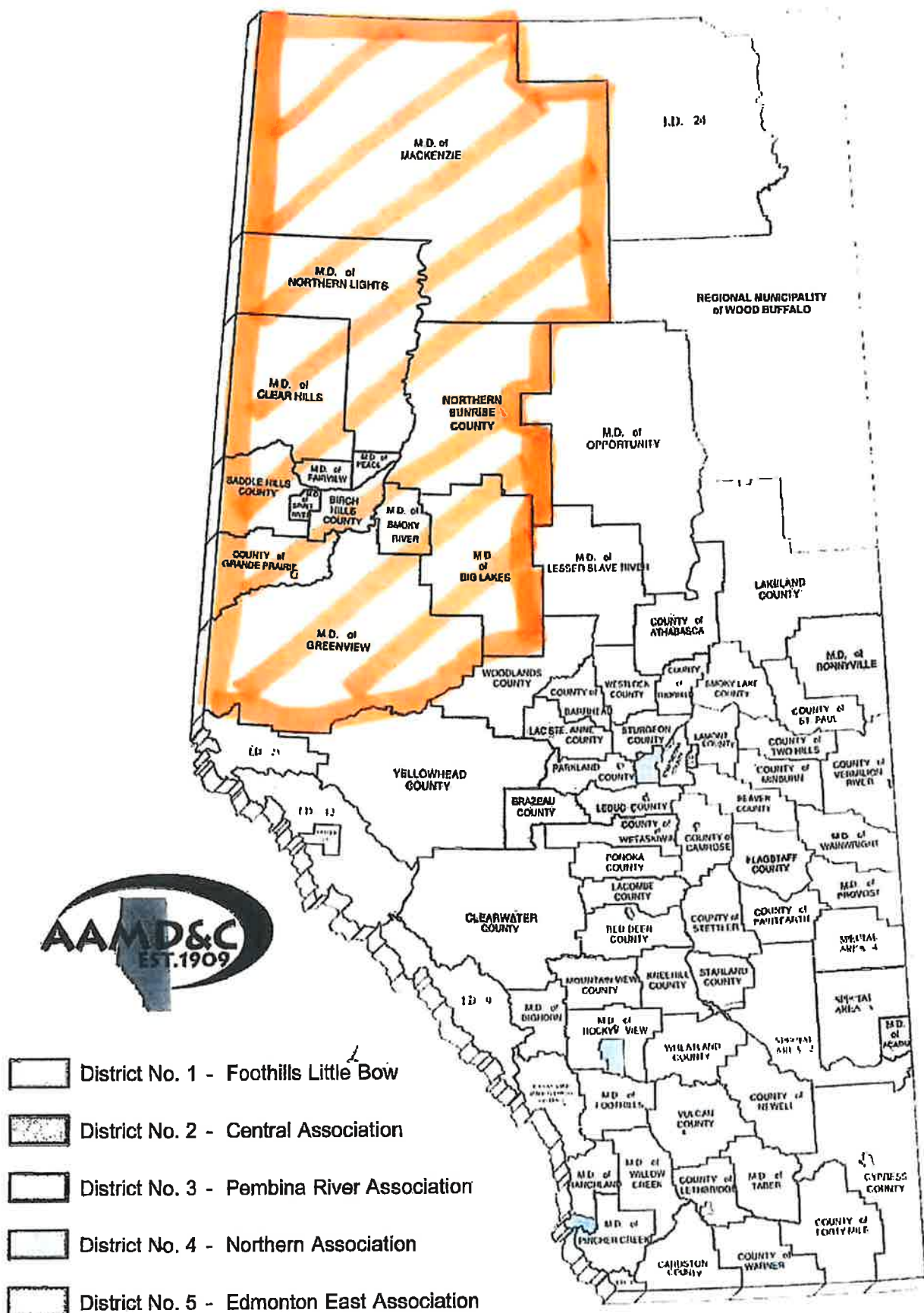
4. End of Policy

ADOPTED

Resolution #C434(05/25/10)

Date: May 25, 2010

Schedule A



Clear Hills County

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Biannual Library Reporting
File:	11-02-02

DESCRIPTION:

Council is presented with a reports from the Worsley & District Library and the Hines Creek Municipal Library per Policy 7006 – Library Funding Policy.

BACKGROUND:

In March Council made changes to the Library Funding Policy including the addition of Section 3, Reporting which requires local society boards to either attend a meeting or provide a written report to Council.

ATTACHMENTS:

- Worsley & District Library Report
- Hines Creek Municipal Library Report
- Policy 7006 – Library Funding Policy

RECOMMENDATION:

RESOLUTION by...that Council...

Initials show support - Reviewed by:

Manager:

CAO:

Lori Jobson

From: Kamphuis, Melissa <kamphuism@prsd.ab.ca>
Sent: October 6, 2025 3:08 PM
To: Lori Jobson
Subject: Worsley and District Library Update

Follow Up Flag: Follow up
Flag Status: Flagged



IRONSCALES finds this email suspicious! The sender of this email Kamphuis, Melissa is similar by name to your contact Melissa Kamphuis, this might be an impersonation attempt. | [Know this sender?](#)

Worsley & District Library Report of Summer Activities & Winter Plans

Our summer reading contest was highly successful with participants reading over 135,000 pages! We had more participants this year than ever.

For Winter programming, we may run our "Letters to Santa" program again if the postal strike lasts too long. We will also have another Ultimate Rock, Paper, Scissors Contest for patrons, and will continue every couple of months with a chance to win \$50 for patrons that take out books, and have no overdue books.

Likely we will not hold another Scholastic Book Fair, as the prices are quite high. We will look into other options for kids/community to purchase books. Possibly a used book sale table at our Christmas Bazaar.

We plan to host more workshops with information on making your own foaming hand soap, dishwasher detergent, tinctures, canning, pressure canning, etc.

Melissa Kamphuis

Info Spec/Tech/EA
Worsley Central School

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Clear Hills County

Library Funding Grant 2025

Executive Summary:

- Our online social media presence has increased
- Blind Date with a book Books are
 - being packaged up in brown paper bags and our patrons will be encouraged to borrow the books without knowing what's inside (there is a genre hint)
- Weeded Book – taken to area in entrance still a huge success within the community-free to community
- Summer reading – Bingo card - huge success
- Tracpac online book ordering many patrons to use and they love it
- Kids craft – many are attending (average 10 kids a week)
- Senior crafts ongoing – lego tank, model rocket, rock tumbler, 3D pirate ship puzzle, wood coach horse (1 active senior)
- Laptop – headphones – kids love to use the headphones
- **PLS ongoing support – assistance - outstanding by all staff members**
 - Emma, Alycia, Ryan, Jamye,
 - Always get quick response on questions

Budget and Finance:

- ATB debit card asset – game changer (for ordering supplies)
- 90% of Clear Hill County Library Funding Grant is used for wages

Technology:

- Communicate with Ryan Goff on technology upgrades, and any related issues – great to work with Ryan and Jayme.

Challenges and Opportunities:

- no obstacles faced by the library and areas for improvement – storage space

Future Goals and Objectives:

- library's plans and priorities for the next reporting periodcrafts, technology learning for seniors

Focus on Impact:

- the library's value and impact on the community
- Susan Hansen – Clear Hills County Councilor attendance
 - Presented library layout, patron attendance, tracpac, etc
 - nice to see her support for libraries

Clear Hills County

Library Funding Grant 2025

Patron Log:

	Children	Adults
Jan	26	58
Feb	17	76
Mar	41	81
Apr	40	73
May	43	64
Jun	43	80
Jul	94	69
Aug	106	54
Sep	56	83
Total	466	638

These numbers reflect Clear Hills County, Village of Hines Creek and Fairview.

Note: This does not include patrons using Tracpac from other areas of Province.

Circulation Log:

Report For: 1/1/2025 to 10/6/2025

Circulation based on UDF #1

Peace Library System - Hines Creek Municipal Library

UDF Value	Checkouts	Renewals
Clear Hills - Municipal District	1184	440
Fairview - Town	579	76
Hines Creek - Village	518	222
MD of Fairview	75	24
Not in System	18	0
Opportunity - Municipal District #17	0	9
Peace - Municipal District	32	3
Peace River - Town	118	7
Totals:	2524	781



March 28, 2024

Hines Creek Municipal Library
Box 750
Hines Creek, AB
T0H 2A0

Dear Library Board Members

Re: 2024 Financial Review

We have reviewed the Hines Creek Municipal Library's financial information for the year ending December 31, 2024. Our responsibility is to express an opinion on these financial records based on this review.

Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial records are free of material misstatement. We examined the evidence supporting the amounts disclosed in the financial records and found it to be clear, concise and accurate.

In our opinion, the financial records referred to above, present fairly, the financial position of the Hines Creek Municipal Library.

Yours truly,

Barb Lund

Enc. Balance Sheet as of December 31, 2024
Income Statement for Year Ending December 31, 2024

Box 179, Hines Creek, AB T0H 2A0
Phone: 780-494-2510 Fax: 780-494-2520 Email: ledglets@hotmail.com

**Village of Hines Creek Library Board
Income Statement
Year Ending December 31, 2024**

REVENUE

Fundraising – Community Calendars		450.00
Donations		3.01
Fees/Fines/Printing		24.98
Interest		6.76
Grants		
PLS	2,901.32	
Village of Hines Creek	2,500.00	
Clear Hills County	4,500.00	
Clear Hills County (CSS)	6,000.00	
Gov't of Alberta	10,938.00	
Indigenous Populations Grant	<u>1,876.89</u>	
	28,716.21	<u>28,716.21</u>
TOTAL OPERATING REVENUES		29,200.96

EXPENSES

Telephone	1,042.92
Administrative Expense	1,529.97
Programs Expense	4,604.47
Advertising & Promotion	13.64
Books/Magazines	47.00
Licencing & Website	2,232.34
PLS Transfer	860.76
Postage & Freight	138.94
Annual Audit Review	262.50
Wages	17,742.72
Employer Contributions	<u>1,257.31</u>
TOTAL OPERATING EXPENSES	29,732.57
NET OPERATING LOSS	(531.61)

Barbara
Ledgers & Letters Office Services

Village of Hines Creek Library Board
Balance Sheet
Year Ending December 31, 2024

ASSETS

Bank Account (Chequing)	10,255.81
Bank Account (Debit Card)	966.90
Petty Cash Account	50.00
Accounts Receivable	
GST on Purchases 2022	61.32
GST on Purchases 2023	111.07
Capital Assets	
Computers	2,637.65
Office Furniture	527.86
Prepaid Gift Cards	
Visa	6.27
Best Buy	<u>99.84</u>
TOTAL ASSETS	<u>14,716.72</u>

LIABILITIES

0.00

EQUITY

Current Earnings 2024	(531.61)
Retained Earnings	<u>15,247.93</u>

TOTAL EQUITY **14,716.32**

TOTAL LIABILITIES & EQUITY **14,716.32**

Barb Lund
Ledgers & Letters Office Services

HINES CREEK MUNICIPAL LIBRARY

Monday	10am – 2:30pm
Tuesday	10am – 4:30pm
Wednesday	10am – 4:30pm
Thursday	1pm - 6:00pm
Friday	Closed
Saturday	Closed
Sunday	Closed



Clear Hills County

Effective Date: **MARCH 11, 2025**

Policy Number: **7006**

Title: **LIBRARY FUNDING POLICY**

1. Policy Statement

- 1.1. Clear Hills County recognizes the value of the services offered by the four local public libraries, Cherry Canyon Community Library, Menno Simons School Library, Worsley Central School Library, Hines Creek Public Library, and will provide funds to maintain service levels and current technology, separate from the funding provided under the Peace Library System funding agreement.
- 1.2. Clear Hills County will provide funds in the operating budget for these purposes.
- 1.3. To be eligible for the Library Funding each library must be open for a minimum of 10 hours per week as per legislated hours defined in the Peace Library System Policy and the Libraries Regulation as set out in Schedule A.

2. General

- 2.1. Clear Hills County will provide \$10,000.00 of unconditional funding annually to each of the following four local libraries:
 - Cherry Canyon Community Library (Bear Canyon)
 - Menno Simons School Library (Cleardale)
 - Worsley Central School Library
 - Hines Creek Public Library
- 2.2. Clear Hills County will provide \$2,000.00 of conditional funding annually to each of the following local libraries:
 - Cherry Canyon Community Library (Bear Canyon)
 - Menno Simons School Library (Cleardale)
 - Worsley Central School Library
 - Hines Creek Public Library

The conditional grant funds are to be allocated to programming.

- 2.3. Clear Hills County will provide \$500 of operating funding annually to the Fairview Public Library.
- 2.4. This funding will be distributed directly to each of the libraries by March 31 of the current fiscal year

3. Reporting

- 3.1. Twice a year the Chair or Designate from the local society board must either attend a Regular Council Meeting or submit a written report for inclusion in the Council agenda. One meeting in April/May to share the plan for the summer programming and one meeting in August/September to share the plan for the winter programming.

3.2. Each local society board must provide annually, no later than January 15th, the following:

- Library hours of operation
- Financial report including cost of the Librarian.
- Detailed report on programming including budgets, profit & loss (if charged events) and the total cost per event.

Boards who have not met the reporting requirements will not be eligible for future library funding.

4. End of Policy

ADOPTED

Resolution: C172(02/22/11)

Date: February 22, 2011

AMENDED:

Resolution: C674-16(11/23/16)

Date: November 23, 2016

Resolution: C489-20 (10/13/20)

Date: October 13, 2020

Resolution: C123-25 (03/11/25)

Date: March 11, 2025

Policy 7006 Library Funding Policy

Schedule A

- a) Each library service point encourages library use by all residents of the community it serves by providing suitable hours of service as determined by the Peace Library System, the Local Society and the Libraries Regulation.
- b) Hours of operation in each library service point reflect the needs of the community.
- c) Library service points will be closed on statutory holidays. The library may close during civic holidays, community celebrations, and in cases of power failure, extreme weather conditions, disaster, and/or public health order.
- d) Library service points in schools may be open to the public, the library service point is open to the public outside of the hours during which the school is in operation for regular classes, including being open during evenings or weekends, or both, and during the summer.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy 2304 Volunteer Fire Fighters Recognition Program
File:	23-20-02

DESCRIPTION:

Council is presented with draft Policy 2304 Volunteer Fire Fighters Recognition Program for review.

BACKGROUND:

F17-25(09-24-25) RESOLUTION by Member Rimmer that the Clear Creek Fire Committee recommend Council approve draft Policy 2304 Volunteer Fire Fighters Recognition Program, with the amendment to 3.1 stating shirts and hats are to be supplied annually. **CARRIED.**

ATTACHMENT:

Draft Policy 2304 Volunteer Fire Fighters Recognition Program
Policy 2304 Volunteer Fire Fighters Recognition Program

RECOMMENDATION:

RESOLUTION by... to approve draft Policy 2304 Volunteer Fire Fighters Recognition Program, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: **DRAFT**

Policy Number: **2304**

Title: **Volunteer Fire Fighters Recognition Program**

1. Purpose

- 1.1. To give recognition for years of volunteer service received from Volunteer Fire personnel for their dedication and commitment to their community.

2. Policy Statement

- 2.1. Clear Hills County acknowledges the contributions made by Volunteer Fire Fighters by establishing a "Volunteer Fire Fighters ~~Awards~~ Recognition Program".

3. Procedure

- 3.1. ~~T-shirts~~ Shirts and hats will be supplied to Hines Creek Volunteer Fire Department and Worsley Volunteer Fire Department annually in December.
- 3.2. Recipients of the Volunteer Fire Fighters Recognition Program shall be presented with a plaque, ~~with a detachable year plate starting at 3 years (as of January 2023 all volunteer fire fighter that receives recognition will receive a plaque with a detachable year plate or have the choice to receive a new plaque at the next milestone)~~ a monetary gift, and ~~as well as~~ a Clear Creek Fire Committee Gift of appreciation.

Years of Service	Plaque and with Year Plate	Clear Creek Fire Committee Gift	Monetary Gift
3 years	Plaque	Shirt	\$100.00
6 years	Changeable Year Plate	Gym Bag	\$150.00
9 years	Changeable Year Plate	Vest	\$200.00
12 years	Changeable Year Plate	Hoodie	\$250.00
15 years	Changeable Year Plate	Jacket	\$300.00
20 years	Changeable Year Plate	Choice	\$400.00
25 years	Changeable Year Plate	Choice	\$500.00
30 years	Changeable Year Plate	Choice	\$600.00
35 years	Changeable Year Plate	Choice	\$700.00
40 years	Changeable Year Plate	Choice	\$800.00
45 years	Changeable Year Plate	Choice	\$900.00

50 years	Changeable Year Plate	Choice	\$1,000.00
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3.2.1. Clear Creek Fire Committee Gift:

3.2.1.1. Gift Values:

Gift	Value
Shirt	\$40.00
Gym Bag	\$50.00
Vest	\$60.00
Hoodie	\$70.00
Jacket	\$80.00

3.2.1.2. Choice (equal in value to monetary gift):

- ~~Wall art with years of service and name~~
- Gift cards(s) of equal as what they receive
- Jacket of greater value than 15 years
- ~~Choice of~~ Donating gift to charity of choice
- Combination of two of the above listed choices

3.2.2. All clothing items T-Shirts, Gym Bag, Vest, Hoodie and Jacket will be black with the and have Clear Creek Fire Committee Logo, Volunteer Fire Fighters name and years of service.

~~3.3. This policy is applicable to volunteer fire departments in Hines Creek and Worsley.~~

~~3.4. The fire departments shall be given a copy of this policy on an annual basis, and in return shall inform the municipality of when an award is required.~~

4. End of Policy

ADOPTED

Resolution #C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution #C047(01/28/14)

Date: January 28, 2014

Resolution #C569(01/28/14)

Date: October 27, 2015

Resolution #C282(05/23/23)

Date: May 23, 2023



Clear Hills County

Effective Date: May 23, 2023	Policy Number: 2304
Title: Volunteer Fire Fighters Recognition Program	

1. Purpose

- 1.1. To give recognition for years of volunteer service received from Volunteer Fire personnel for their dedication and commitment to their community.

2. Policy Statement

- 2.1. Clear Hills County acknowledges the contributions made by Volunteer Fire Fighters by establishing a "Volunteer Fire Awards Fighters Recognition Program".

3. Procedure

- 3.1. T-shirts supplied to Hines Creek Volunteer Fire Department and Worsley Volunteer Fire Department annually in December.
- 3.2. Recipients of the Volunteer Fire Fighters Recognition Program shall be presented with a plaque with a detachable year plate starting at 3 years (as of January 2023 all volunteer fire fighter that receives recognition will receive a plaque with a detachable year plate or have the choice to receive a new plaque at the next milestone) a Monetary gift as well as a Clear Creek Fire Committee gift of appreciation.

Years of Service	Plaque and with Year Plate	Clear Creek Fire Committee Gift	Monetary Gift
------------------	-------------------------------	------------------------------------	---------------

3 years	Plaque	Shirt	\$100.00
6 years	Changeable Year Plate	Gym Bag	\$150.00
9 years	Changeable Year Plate	Vest	\$200.00
12 years	Changeable Year Plate	Hoodie	\$250.00
15 years	Changeable Year Plate	Jacket	\$300.00
20 years	Changeable Year Plate	Choice	\$400.00
25 years	Changeable Year Plate	Choice	\$500.00
30 years	Changeable Year Plate	Choice	\$600.00
35 years	Changeable Year Plate	Choice	\$700.00
40 years	Changeable Year Plate	Choice	\$800.00
45 years	Changeable Year Plate	Choice	\$900.00
50 years	Changeable Year Plate	Choice	\$1,000.00

Choice:

- a. Wall art with years of service and name
- b. Gift of equal as what they receive.
- c. Jacket of greater value than 15 years
- d. Choice of donating gift to charity of choice

All T-Shirts, Gym Bag, Vest, Hoodie and Jacket will be black and have Clear Creek Fire Committee Logo, Volunteer Fire Fighters name and years of service.

This policy is applicable to volunteer fire departments in Hines Creek and Worsley.

- 3.3. The fire departments shall be given a copy of this policy on an annual basis, and in return shall inform the municipality of when an award is required.

4. End of Policy

ADOPTED

Resolution #C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution #C047(01/28/14)

Date: January 28, 2014

Resolution #C569(01/28/14)

Date: October 27, 2015

Resolution #C282(05/23/23)

Date: May 23, 2023

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Bylaw No. 285-24 Fire Ban
File:	23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C474-25(09-09-25) RESOLUTION by Councillor Walmsley to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on September 10, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. **CARRIED.**

C366-25(06-24-25) RESOLUTION by Deputy Reeve Janzen to remove the Clear Hills County Fire Ban as per Bylaw 285-24, effective June 25, 2025, at 12:01 a.m. **CARRIED.**

C250-25(05-6-25) RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. **CARRIED.**

The Peace River Forest Area issued a Fire Restriction on September 4, 2025, due to the lack of rain and extreme temperatures.

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

1. No action taken.
2. To remove the Clear Hills County Fire Ban that was effective as of September 10, 2025, at 12:01 a.m., as per Bylaw No. 285-24.

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:

Manager:

CAO:



BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this Bylaw:

- a. **COUNCIL** shall mean the Council of Clear Hills County.
- b. **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c. **COUNTY** shall mean Clear Hills County.
- d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
- e. **FIRE BAN** shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- f. **BURN** shall mean any fires ignited in Clear Hills County.
- g. **FIRE CONTROL ZONE** refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- h. **FOREST PROTECTION AREA** means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
- i. **NON-PERMIT AREA** means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- k. **SAFE WOOD CAMPFIRES** are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
 - Within a metal, brick, or rock fire ring.
 - Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
 - Having enough fire suppression available to fully extinguish a safe wood campfire.
 - Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
 - Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
- a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
- a. By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - b. By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - c. By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.
Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.
1. HWY 64 Bordering MD of Fairview No. 136
 2. HWY 729 Bordering MD Fairview No. 136
 3. HWY732 Bordering MD Fairview No. 136
 4. HWY 735 Bordering MD of Fairview No. 136
 5. Hwy 685 Bordering MD of Peace No. 135
 6. HWY 64 Bordering British Columbia
 7. HWY 717 Bordering British Columbia
 8. TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
- a. Burn barrels
 - b. Wood fires in the backcountry.
 - c. Wood fires in random camping areas.
 - d. Wood fires in campgrounds.
 - e. Wood fires on residential properties.
 - f. Fires using charcoal briquettes.
 - g. Turkey fryers; and
 - h. Tiki torches
 - i. Fireworks
 - j. Exploding targets
- 4.4 The Fire Bans do not apply to the following:
- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

- 7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

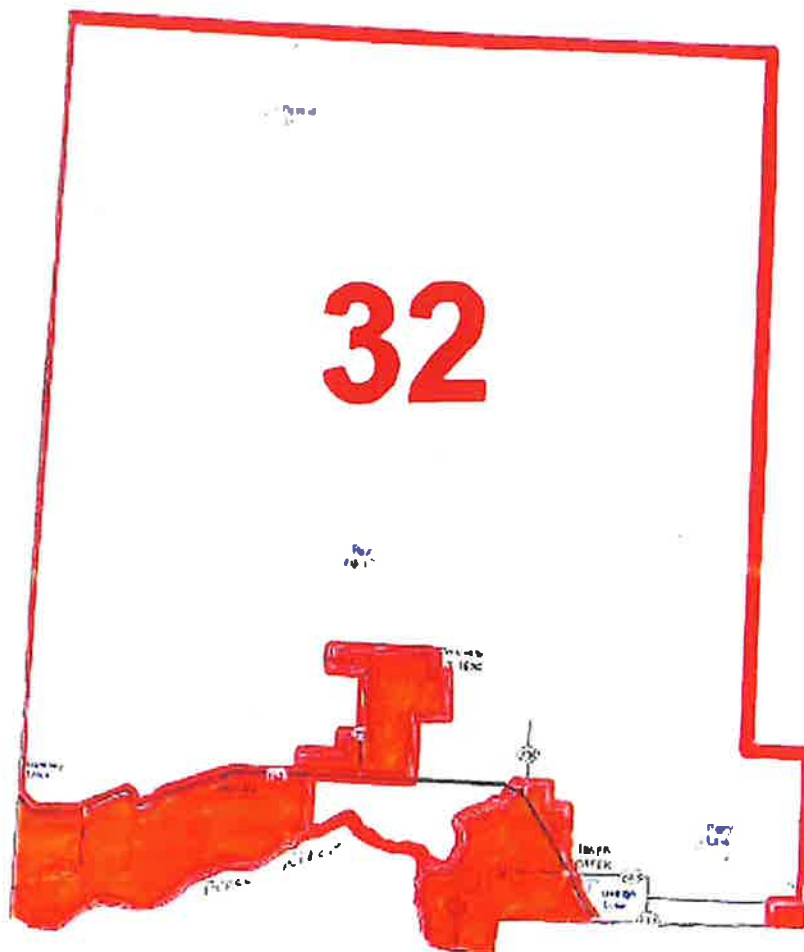
READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024


Amber Bean Reeve

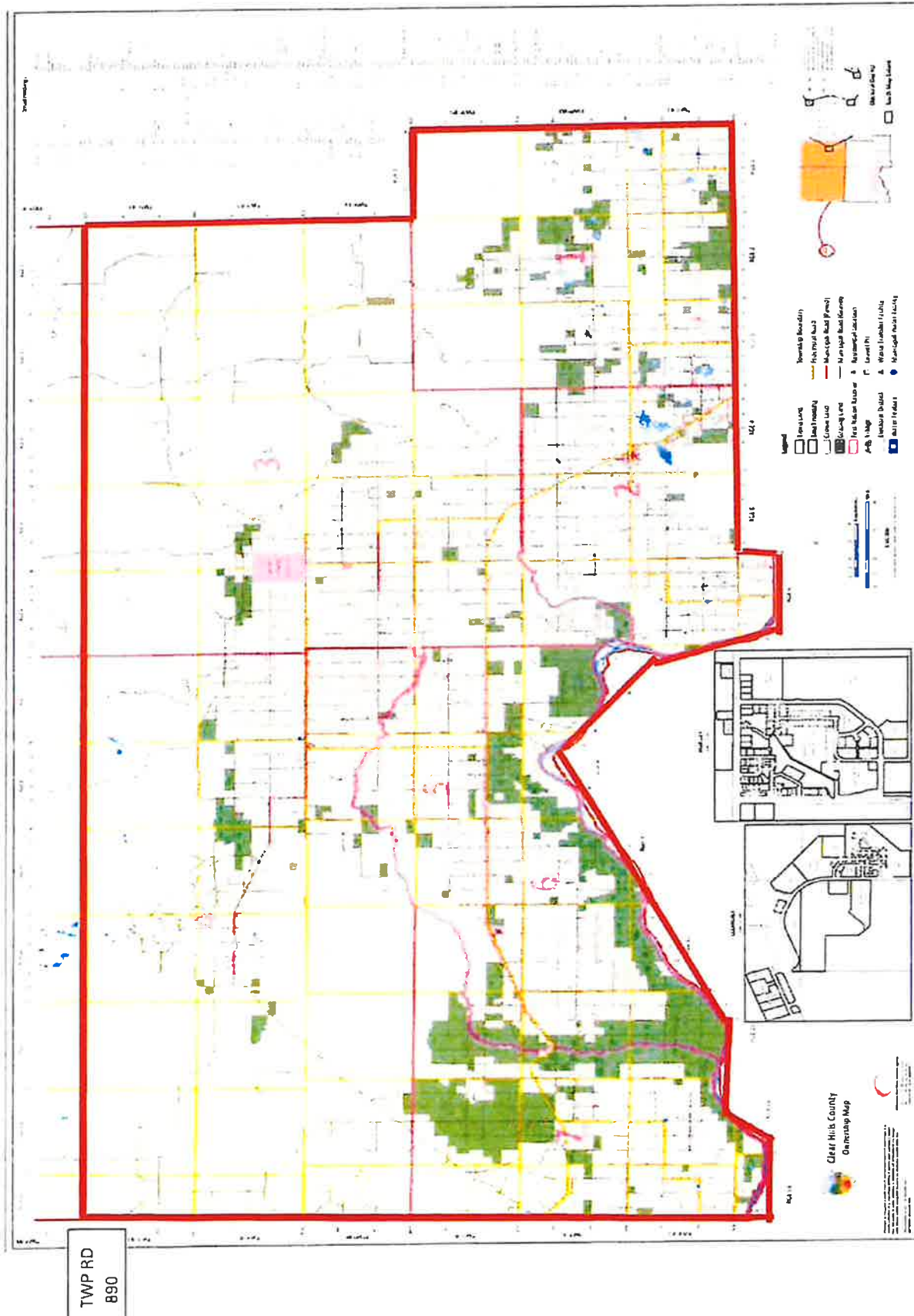

Allan Rowe, Chief Administrative Officer

Bylaw 285-24 Schedule A Fire
Control Zone Map Clear Hills
County



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1



Schedule B

First Offence: \$ 500.00

Second Offence: \$2,500.00

Third Offence: \$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Log Haul Route Request - Canfor
File:	32-02-08 & 32-02-09

DESCRIPTION:

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users.

BACKGROUND:

Logging Companies are required to identify log haul routes within our County, annually, for approval, so they can proceed to submit a request to Alberta Government for provincial approval.

C495-24(9-24-24) RESOLUTION by Deputy Reeve Janzen to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related aspects of the Clear Hills County Road Master Use Agreement and request Canfor use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.

ATTACHMENTS:

Correspondence
map

OPTIONS:

1. to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2025/2026 haul season following all related aspects of the Clear Hills County Road Master Use Agreement and request Canfor use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users.
2. Not accept Canfor's log haul route as presented.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:





Canadian Forest Products Ltd. – Grande Division

Clear Hills County
Box 240
Worsley, Alberta
Via Email: terry@clearhillscounty.ab.ca

September 19, 2025

Attention: Terry Shewchuk

RE: Log Haul Route Request

Canfor is preparing for the upcoming log haul season and therefore is requesting haul routes for your approval as noted on the attached map.

The Clear Hills County roads that we are requesting to use are:

- Range road 43 from the Old Canfor Mill site to Hwy 685
- Range road 23 from Hwy 685 to Township road 850
- Township road 850 east of Range road 23
- Range road 72 from the Canfor 200 road to Hwy 870 – only will be used if the Canfor 200 road is not frozen during log haul (end of season).

Canfor is requesting that the Clear Hills County approval for the above noted routes for a period of November 1, 2025 to December 31, 2026. Please provide a letter from your department indicating the agreement to the routes and dates. Additionally please sign the attached Log Haul Route Request form from the Government of Alberta on line number 1.

If you have any questions or if further information is required, please contact me directly at the numbers or email listed below.

Thank you very much for your assistance.

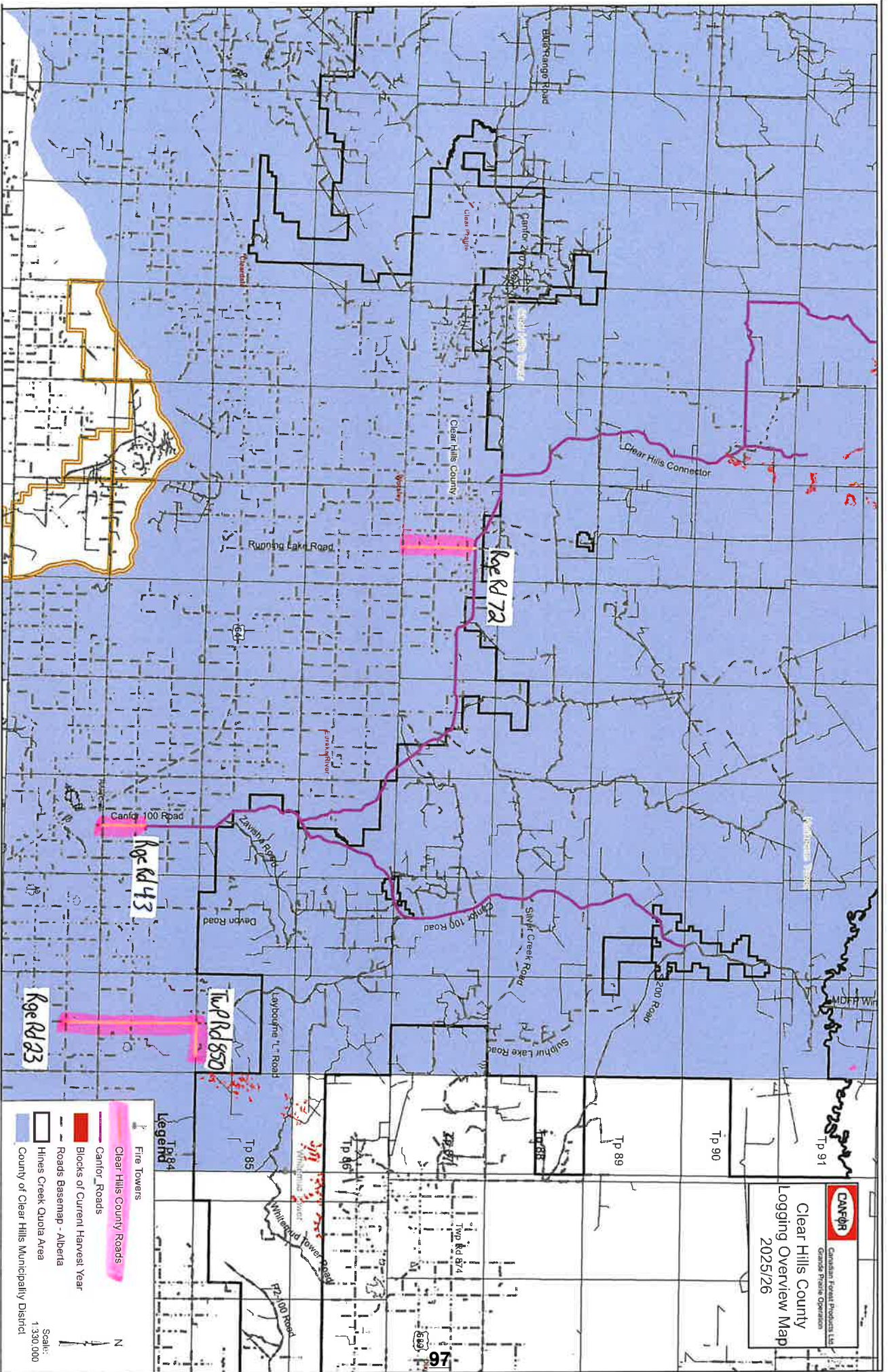
Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Goosney".

Scott Goosney
Canadian Forest Products
Grande Prairie
(780) 518-1005 (cell)
<mailto:scott.goosney@canfor.com>

Enclosures:

Updated Clear Hills Overview Map, Updated Alberta Log Haul Route Request Form
Appendix 4 (Municipal Log Haul Route Approvals)



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Proceed to Tender- Two New Pickup Trucks
File:	31-65-02

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of two new pickup trucks.

BACKGROUND:

Clear Hills County replaces vehicles on a rotational basis, due to mileage and wear.

BUDGET:

\$116,000.00- Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by ...to proceed to tender for the purchase of two new pickup trucks.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

1. Saturday, September 27, 2025 - Northern Alberta Elected Leaders (NAEL)
2. Monday, October 6, 2025 - North Peace Regional Landfill Meeting
3. October 20, 2025, Election update.
4. Cleardale Project Update

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for October 14, 2025, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Mighty Peace Wireless



Progress Report – UBF-99077

Clear Hills County

Date: 2025-10-09

Mighty Peace Wireless is excited to provide an update on ongoing progress for the Clear Hills broadband project under UBF-99077.

Project Overview

Significant progress has been made on the primary construction activities throughout the 2025 season. All mainline conduit between Fairview and Hines Creek has now been installed, representing partial completion of the backbone civil route. Over the coming weeks, we will begin jetting in the mainline fiber cable. Secondary conduit stubs have been left at each home passed along the route to allow for straightforward drop installations during the next phase.

A map indicating the current coverage area and completed backbone segment will be attached to this report.

Permitting and Compliance

- All Alberta Transportation highway permits and crossing agreements have been completed.
- Survey work and environmental documentation for all water body crossings have been completed and approved.
- Developmental permits for all 150-foot tower sites have been issued, and NAV Canada reports have been completed for each location.
- All CRTC registration and filings have been completed to identify the new transmission facilities being constructed.

Procurement and Materials

- All backbone fiber and conduit have been purchased.
- All tower structures have been ordered and approved for installation with base plans for installation and wind load testing done.

Community Engagement

Mighty Peace Wireless has been distributing information flyers to homes along the construction route and has begun signing up residents who wish to have fiber service extended to their properties. Additional community outreach is planned for summer 2026 to ensure strong participation once the network connections resume in the spring thaw.

Next Steps

Construction efforts will continue through the fall to advance the main backbone as far as possible before freeze-up towards Worsley. Work will resume in spring 2026, focusing on completing any remaining backbone sections and performing secondary connections to homes.

Sincerely,

Mighty Peace Wireless

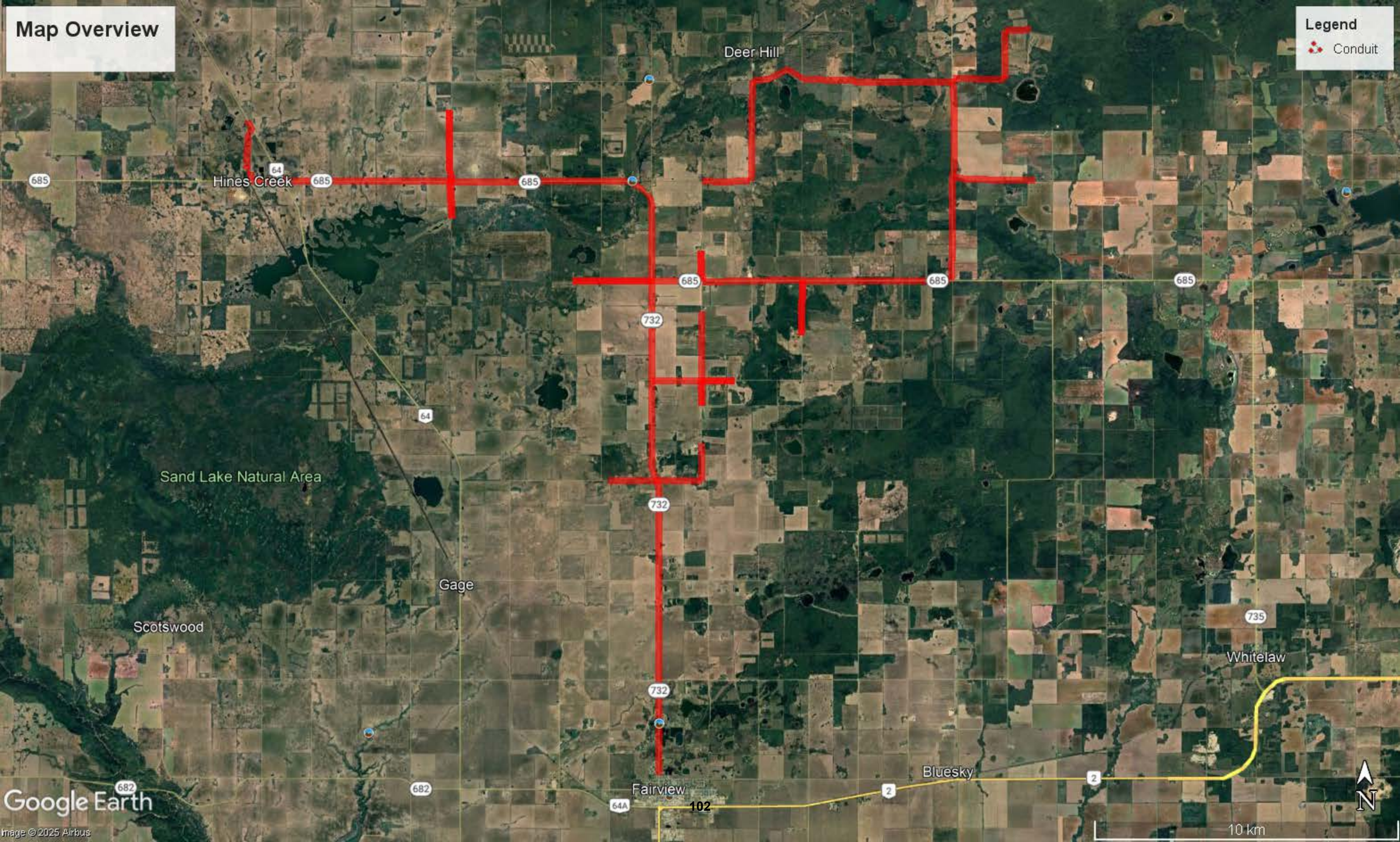
A handwritten signature in black ink, appearing to read 'Joe Cassidy', with a stylized flourish at the end.

Joseph Cassidy, Project Lead

Map Overview

Legend

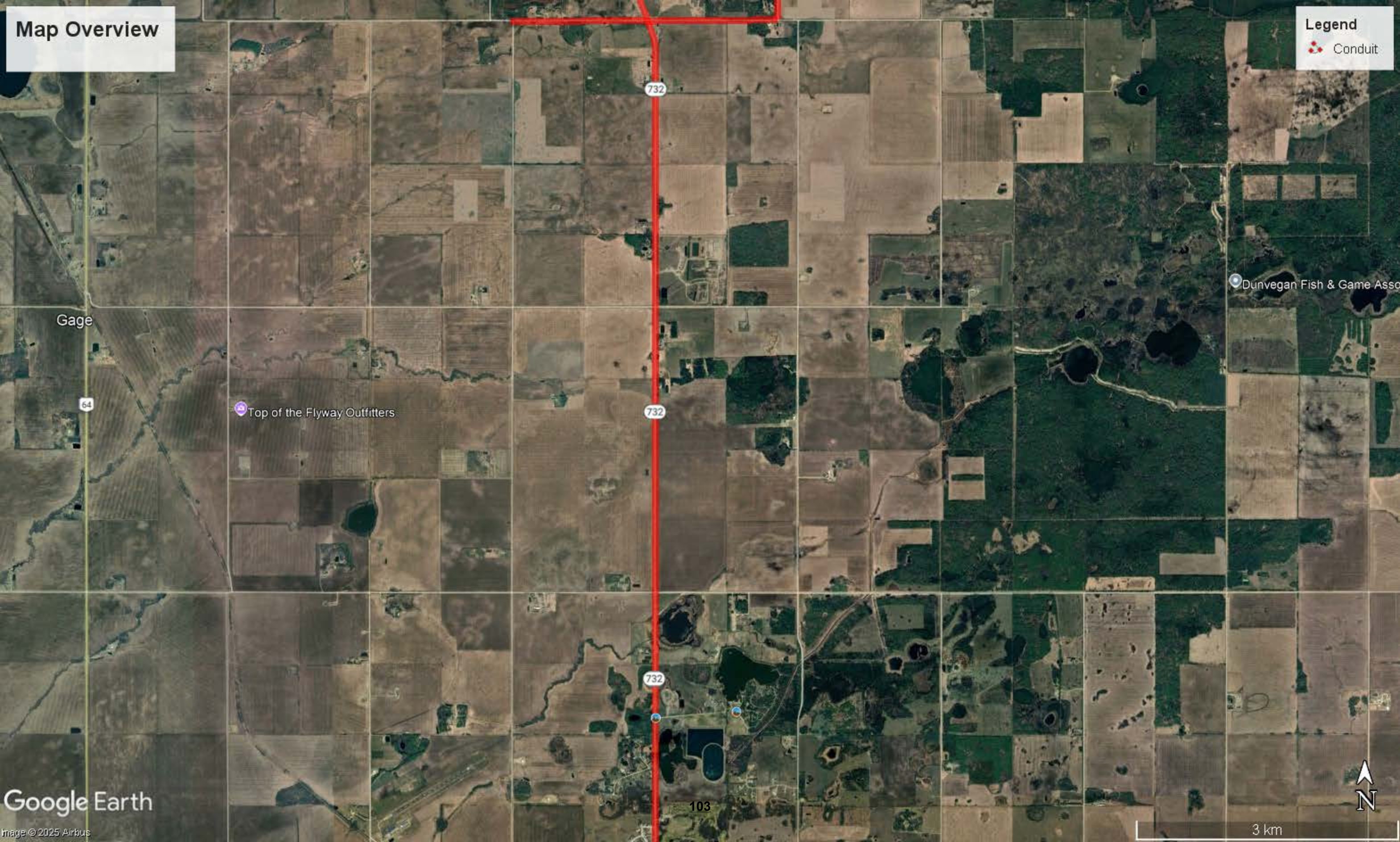
Conduit

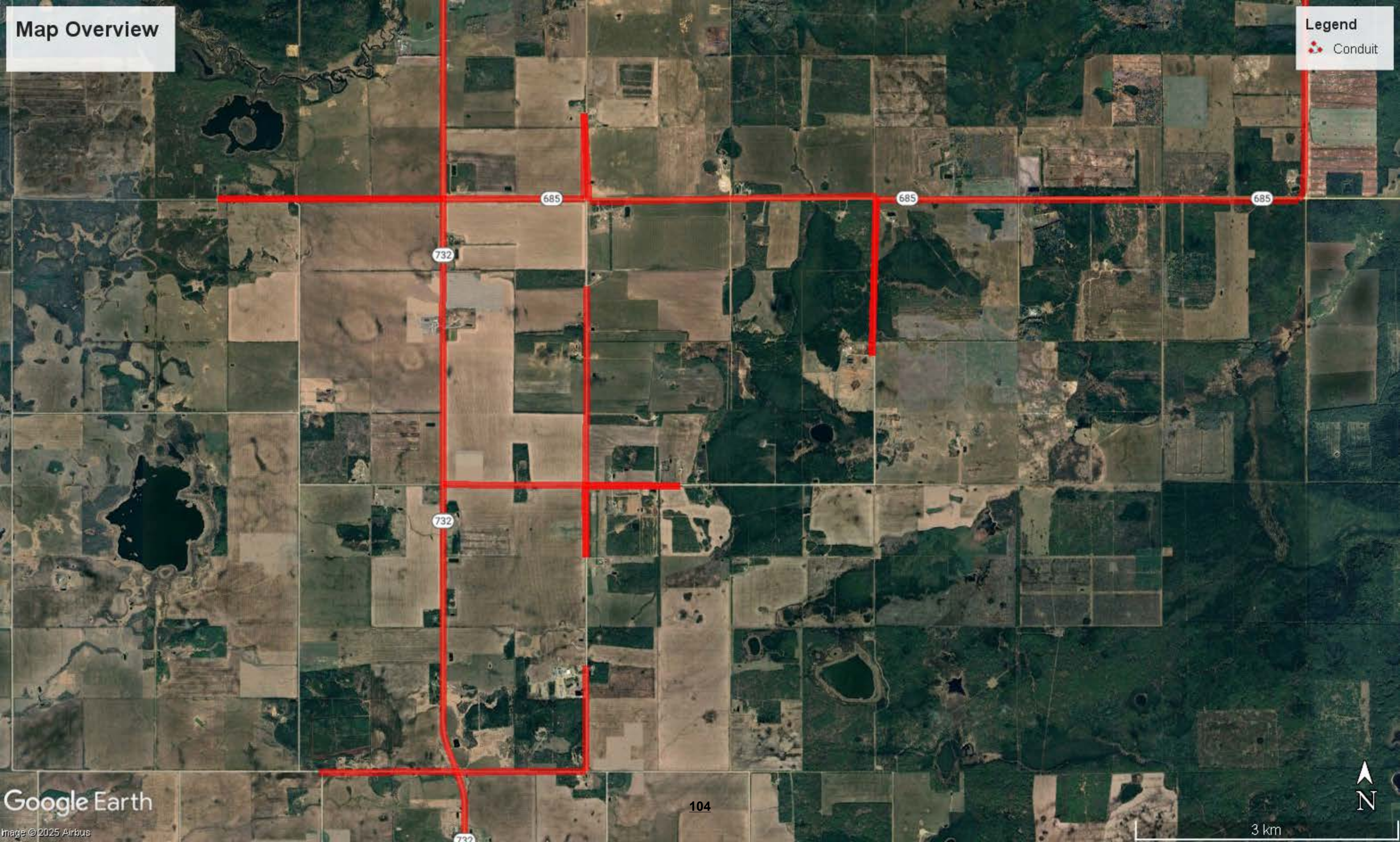


Map Overview

Legend

 Conduit





Map Overview

Legend

 Conduit

Deer Hill

Gerry Lake



Google Earth

Image © 2025 Airbus
Image © 2025 Maxar Technologies

105

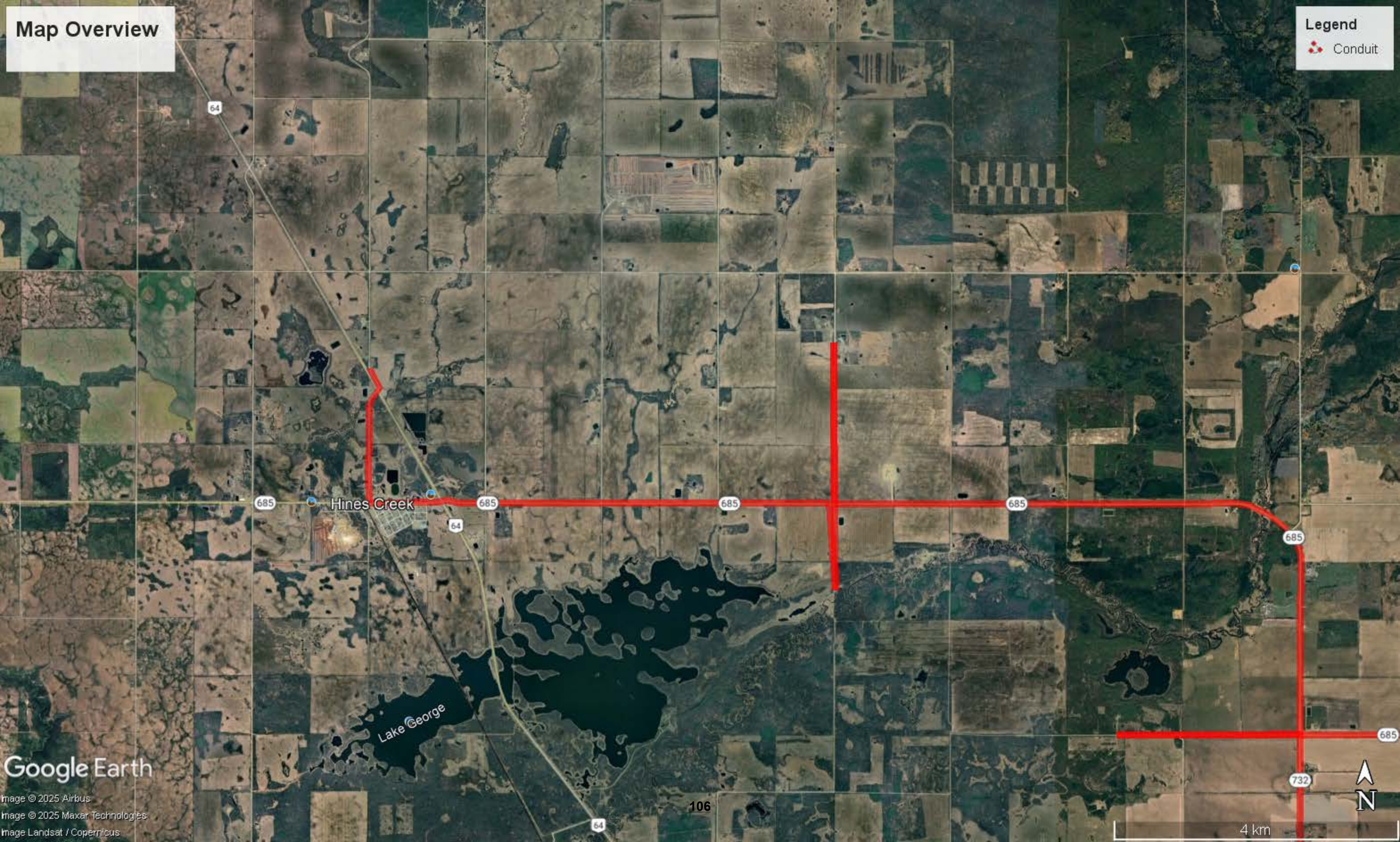
4 km



Map Overview

Legend

 Conduit



Google Earth

Image © 2025 Airbus
Image © 2025 Maxar Technologies
Image Landsat / Copernicus



4 km

Clear Hills County

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time, the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

Administration continues to work on the uncollectable property tax files with the County's legal counsel.

A follow-up email was sent to the agricultural societies within the County regarding Alberta Counsel.

Administration and staff are working on the 2026 Interim Operating Budget along with the Multi Year Capital Plan.

ATTACHMENTS:

- 2025 Reserve Balances Forecast
- Rate Stabilization Reserve Activity Report
- 2025 Grants Activity Report
- Grant History Summary

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to October 14, 2025 as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

2025 Reserve Balances Forecast

Based on the Multi Year Capital Plan & includes the additional expenditures approved by Council motion.

	2025 Opening Balance	2024 Surplus Reallocation	2025 Budgeted Contributions	2025 Actual Interest Contributions	2025 Budgeted Withdrawals for Capital	2025 Budgeted Withdrawals for Operating	Additional Expenditures Approved by Council Motion	2025 Ending Balance
Reserves								
Rate Stabilization Reserve	3,946,734	\$ 53,266	-	-	-	-	488,734	3,511,266
	\$ 3,946,734	\$ 53,266	\$ -	\$ -	\$ -	\$ -	\$ 488,734	\$ 3,511,266
Administration Reserve	385,989			(3,419)	91,000			291,570
Fire Reserve	1,875,033	2,000,000	12,500	10,497	942,396		65,000	2,890,634
Office & Shop Building Reserve	457,208			(4,050)	110,000		2,995	340,163
EMS Housing Reserve	364,422			(3,228)				361,194
Worsley Fire/Community Hall Building Reserve	192,160			(1,702)	50,000			140,458
Road Construction & Upgrades Reserve	23,963,568	1,000,000	3,750,000	(198,874)	3,357,703			25,156,991
Gravel Pits Reserve	3,402,720			(30,139)				3,372,581
Bridges Reserve	3,824,211	1,000,000		(20,430)	828,846			3,974,935
Common Services Vehicles & Equipment Reserve	2,088,137			(20,265)	250,000			1,817,871
Water Reserve	4,460,261		100,000	(40,046)	177,014			4,343,201
Drainage and Water Management Reserve	866,429		172,364	(7,674)				1,031,119
Sewer Reserve	3,423,772		25,000	(31,306)	1,891,933		196,928	1,328,605
Community Support Services Grant	18,219			(161)				18,058
Cemetery Reserve	29,120			(258)				28,862
Development Reserve	1,202,026			(10,647)				1,191,379
Seniors Reserve	6,697		10,000	(59)				16,637
Economic Development Reserve	4,323,025			(38,291)		1,340,000	353,500	2,591,234
Ag Services Reserve	185,926		30,000	(1,647)	10,000			204,279
Rec Board Reserve	34,732	258,459	25,000	3,208			57,459	263,940
	\$51,103,655	\$4,258,459	\$4,124,864	\$ (398,492)	\$7,708,892	\$1,340,000	\$675,882	\$49,363,712
	\$55,050,389	\$4,311,725	\$4,124,864	\$ (398,492)	\$7,708,892	\$1,340,000	\$1,164,617	\$52,874,978

Rate Stabilization Activity Report				
2025				
Spent To Date	Approved by Council	Description	Organization	Motion
5,000.00	to be determined	Corporate legal fee overages	Brownlee LLP	C92-17(02/14/17)
	\$5,000.00	grant for the replacement of arena furnace	Worsley Agricultural Society	C15-24(01-09-24)
	\$50,000.00	grant for new kitchen/dining facility	David Thompson Bible Camp	C69-24(02-13-24)
	\$10,000.00	grant for construction of tobogganing hill & outdoor skating pond	Worsley Agricultural Society	C361-24(06-25-24)
1,000.00	\$1,000.00	grant for pouring 55' x 14' concrete pad	Whitelaw Agricultural Society	C418-24(07-23-24)
15,000.00	\$15,000.00	grant for replacement of main washrooms	Many Islands Recreation Development Society	C435-24(08-13-24)
50,000.00	\$50,000.00	grant for construction of a new medical centre	Maskwa Medical Centre	C437-24(08-23-24)
41,000.00	\$41,000.00	grant for four outhouses, horse bridge & wooden boardwalk	Cleardale Riders Club	C490-24(09-24-24)
65,000.00	\$65,000.00	grant for a new playground & campground completion	Carter's Camp Recreational Society	C655-24(12-10-24)
25,000.00	\$25,000.00	Comfort Corner sponsorship	Ken Sargent House	C192-25(04-08-25)
150,000.00	\$150,000.00	grant for addition to chalet & rental shop	Worsley Clear Hills Ski Club	C277-25(05-13-25)
71,734.34	\$71,734.34	grant for 25% commercial tax incentives	Village of Hines Creek	C363-25(06-24-25)
	\$5,000.00	Zero-turn lawn mower/bringing cemetery into standard	Gage Holy Trinity Cemetery Society	C445-25(08/26/25)
423,734.34	\$488,734.34			

2025 Grants Activity Report

Grants Approved By Clear Hills County

Paid Out	Approved by Council	Grant Type	Description	Organization	Fund From	Motion	Notes
5,000.00	5,000.00	General	Replacement furnace for the Worsley arena	Worsley Agricultural Society	Rate Stabilization Reserve	C15-24(01-09-24)	Paid on February 25, 2025
-	50,000.00	General	Construction of new kitchen/dining facility	David Thompson Bible Camp	Rate Stabilization Reserve	C69-24(02-13-24)	Organization hasn't requested the funds
-	3,500.00	Conditional	13 x 13 ft granary gazebo	Worsley Chamber of Commerce	Economic Development Reserve	C203-24(04-09-24)	Organization hasn't requested the funds
-	10,000.00	Conditional	Tobogganing hill & skating pond project	Worsley Agricultural Society	Rate Stabilization Reserve	C361-24(06-25-24)	Organization hasn't requested the funds
70,000.00	70,000.00	Conditional	Trades Training Program	Peace River School Division	2024 operating budget/Rate Stabilization Reserve	C408-24(07-23-24)	Paid on June 24, 2025
1,000.00	1,000.00	General	Pouring of 55' x 14' concrete pad	Whitelaw Agricultural Society	Rate Stabilization Reserve	C418-24(07-23-24)	Paid on July 22, 2025
15,000.00	15,000.00	General	Replacement of main washrooms	Many Islands Recreational Development Society	Rate Stabilization Reserve	C435-24(08-13-24)	Paid on May 27, 2025
50,000.00	50,000.00	Conditional	Construction of new medical centre	Maskwa Medical Centre	Rate Stabilization Reserve	C437-24(08-13-24)	Paid on June 24, 2025
41,000.00	41,000.00	General	Replacement of four outhouses & horse bridge, construction of wooden boardwalk	Cleardale Riders Club	Rate Stabilization Reserve	C490-24(09-24-24)	Paid on May 27, 2025
1,340,000.00	4,000,000.00	Conditional	Assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out	Mighty Peace Wireless	Economic Development Reserve	S566-24(10-29-24)	Progress payments over a three year period, 2025 payment made August 26, 2025
65,000.00	65,000.00	General	Purchase & installation of a new playground and campground completion	Carter's Camp Recreational Society	Rate Stabilization Reserve	C655-24(12-10-24)	Paid on January 14, 2025
2,000.00	2,000.00	General	Adventure Winter Park opening	Village of Hines Creek	Recreation Reserve	C85-25(02-11-25)	Paid on February 25, 2025
5,458.95	5,458.95	General	Zero-turn lawn mower	End of Steel Heritage Museum Society	Recreation Reserve	C186-25(04-08-25)	Paid on May 13, 2025
150,000.00	150,000.00	Capital	Addition to chalet & rental shop	Worsley Clear Hills Ski Club	Rate Stabilization Reserve	C277-25(05-13-25)	Paid on June 10, 2025
30,000.00	30,000.00	General	Replace HVAC at the Fairview Aquatic Centre	Town of Fairview	Recreation Reserve	C353-25(06/24/25)	Paid on August 12, 2025
71,734.34	71,734.34	Conditional	25% Commercial Tax Incentive	Village of Hines Creek	Rate Stabilization Reserve	C363-25(06/24/25)	Paid on August 12, 2025
25,000.00	25,000.00	General	Comfort Corner	Ken Sargent House	Rate Stabilization Reserve	C192-25(4-08-25)	Paid on October 14, 2025
20,000.00	20,000.00	Capital	2 x zero-turn lawn mowers	Cleardale Agricultural Society	Recreation Reserve	C444-25(08/26/25)	Agreements sent
5,000.00	5,000.00	General	Zero-turn lawn mower/bringing cemetery into standard	Gage Holy Trinity Cemetery Society	Rate Stabilization Reserve	C445-25(08/26/25)	Letter sent
1,871,193.29	4,619,693.29						

Grant History 2004 to Present		
55+ Games	\$	100,000.00
Alberta Conservation Association	\$	30,000.00
Alberta Winter Games	\$	13,750.00
All Saints Anglican Church	\$	28,500.00
All Saints Ukrainian Catholic Parish	\$	11,200.00
Burnt River Recreation Association	\$	31,800.00
Carter Camp Recreational Society	\$	169,690.00
Cherry Canyon Agricultural Society	\$	185,014.50
Cherry Point Promotion Association	\$	15,000.00
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	\$	65,500.00
Clear Hills Watershed Initiative	\$	50,000.00
Cleardale Agricultural Society	\$	198,580.00
Cleardale Community Enhancement Society	\$	2,349,675.81
Cleardale Preschool	\$	23,000.00
Cleardale Riders	\$	41,000.00
Crossroads Resource Centre	\$	6,000.00
David Thompson Bible Camp	\$	71,000.00
David Thompson Hall Society	\$	46,500.00
End of Steel Heritage Museum Society	\$	322,497.53
Eureka River Agricultural Society	\$	75,000.00
Eureka River Local Trappers 105	\$	10,000.00
Fairview & Area Learning Store	\$	17,000.00
Fairview & Area Senior Check-In Line Society	\$	112,275.00
Fairview Community Restorative Justice	\$	5,000.00
Fairview Co-op Seed Cleaning Plant	\$	369,483.81
Fairview Curling Club	\$	2,500.00
Fairview Day Care & Playschool Society	\$	150,000.00
Fairview & District Victims Services	\$	59,772.00
Fairview Lions Club	\$	2,500.00
Gage Holy Trinity Cemetery Society	\$	5,000.00
George Lake Aquatic Recreation Association	\$	130,272.00
Hines Creek & District Figure Skating Club	\$	2,750.00
Hines Creek Composite School Parent Assoc.	\$	45,558.72
Hines Creek Curling Club	\$	21,225.00
Hines Creek Golf & Country Association	\$	346,916.39
Hines Creek Homesteader Lodge	\$	42,896.24
Hines Creek Municipal Library	\$	6,000.00
Hines Creek Playschool Society	\$	26,000.00
Hinterland Cemetery Company	\$	15,000.00
Immaculate Heart of Mary Parish Cemetery	\$	3,150.00
Ken Sargent House	\$	25,000.00
Many Island Recreational Development Society	\$	188,900.00
Maskwa Medical Centre	\$	50,000.00
Menno Simons Community School	\$	4,000.00
Menno Simons Community School	\$	24,830.00
Mighty Peace Wireless	\$	4,000,000.00
Montague Valley Cemetery Committee	\$	15,834.00
Municipal District of Fairview No. 136	\$	231,314.64
North Peace Forage Association	\$	5,000.00
Peace Country Pork Management Group	\$	100,000.00
Peace River School Division	\$	4,314,765.26

Grant History		
2004 to Present		
Peace Valley Snow Riders	\$	35,000.00
Philip J. Currie Dinosaur Museum	\$	5,000.00
SHARE Radio Broadcasting Association	\$	9,288.00
STARS	\$	1,235,000.00
Swittanok Ukrainian Dance Company	\$	20,000.00
Town of Fairview	\$	350,709.94
Village of Hines Creek	\$	50,920.00
Whitelaw Ag Society	\$	11,000.00
Worsley Agricultural Society	\$	275,000.00
Worsley Central School	\$	22,500.00
Worsley Central School Parent Council	\$	43,500.00
Worsley Central School Parent Society	\$	12,500.00
Worsley Chamber of Commerce	\$	13,500.00
Worsley Clear Hills Ski Club	\$	450,000.00
Worsley & District Health Promotion Society	\$	15,000.00
Worsley Early Childhood Education Foundation	\$	204,112.50
Worsley Historical & Cultural Association	\$	100,000.00
Worsley Mommy & Me	\$	50,290.00
Worsley Pioneer Club	\$	94,975.00
Worsley Reinland Mennonite Church	\$	9,525.67
Worsley Volunteer Fire Fighters' Society	\$	38,650.00
Youth Enhancement Society of Hines Creek	\$	762,050.00
Total:	\$	17,975,172.01

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading on an as needed basis.

Roads, Culverts & Approaches

- Spot Graveling is ongoing on an as needed basis.
- Culvert and centerline replacement is ongoing.
- Construction of approaches is ongoing.
- The Tender for the Chinchaga Road Management was opened on July 8, 2025. Currently working on a plan for proceeding.
- NewGen Projects Ltd. has begun the construction of approximately 1,250 meters of new local road on Range Road 75, located near Worsley, AB.

Other

- Sign replacement is ongoing.
- The monitor for Worsley Water Well #1 requires replacement. The replacement is scheduled for late October, as Saville Drilling Ltd. will need to raise the pump to replace the monitor.
- The fire hydrant located near the Worsley Fire Hall has been replaced.
- Rural fire trailers have been inspected and winterized.
- The aeration has been installed at Sulphur Lake.

Hamlet of Cleardale Projects

- Mainline Construction (2014) Ltd. has resumed construction and is scheduled to be completed the beginning of November.

Bridge File 71273

- NewGen Projects Ltd. has completed construction.

ATTACHMENTS:

Public Works Action Worksheet

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



2025 Public Works

Approach, Culverts and Other Maintenance Projects

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
June 5/2025	4	C-pipe	County	Worsley	Rge 81			x	Beaver plugged culverts and washout road
June 18/25	4	C-pipe	County	Worsley	Twp 872		x	x	Old Pipe caved in.
June 18/25	3	A-pipe	Daniel Peters	Eureka River	Twp 872	x		x	New Field App
June 23/25	4	A-pipe	Martin Fehr	Worsley	Rge 70	x		x	New Field App
June 24/25	4	C-pipe	County	Worsley	Rge 74		x	x	Old cement pipe failed.
June 25/25	4	A-pipe	Dan Culmer	Worsley	Rge 72		x	x	Upgrade app
June 27/25	4	C-pipe	County	Worsley	93/863		x	x	Old pipes rusted out and failed x2
July 2/25	6	A-pipe	Willy Giesbrecht	Cleardale	Hamlet	x		x	New App in the hamlet
July 7/25	4		County	Worsley	Water Well	x		x	Landscape around new water well
July 8/25	6		County	Cleardale	Twp 850			x	Landscape around water tie in for Philip Fehr
July 9/25	6	A-pipe	Willy Giesbrecht	Cleardale	Twp 850	x		x	New Field App
July 10/25	6	A-pipe	Peter Bueckert	Cleardale	Rge 94.5	x		x	New development approach
July 10/25	6	A-pipe	Peter Bueckert	Cleardale	Rge 94.5	x		x	New development approach
July 16/25	3	A-pipe	Glenn Kaut	Mont Valley	Rge 51		x	x	Upgrade old cement pipe app
July 17/25	1	A-pipe	County	Black duck	Rge 40	x		x	Put in second app for cemetery
July 17/25	2	C-pipe	County	Hines Creek	Twp 844	x		x	Added another pipe to the existing one.
Aug 6/25	6	A-pipe	Willy Giesbrecht	Cleardale	Hamlet	x		x	New App in the hamlet
Aug 7/25	7	A-pipe	Bear Canyon Hutterites	Bear Canyon	Rge 125		x	x	Upgrade old app/old pipe failed
Aug 7/25	7	A-pipe	Bear Canyon Hutterites	Bear Canyon	Rge 125	x		x	New Field App
Aug 8/25	7	A-pipe	Tyler Carlstad	Bear Canyon	Rge 123			x	Upgraded dry app
Aug 8/25	7	A-pipe	Tyler Carlstad	Bear Canyon	Rge 122.5	x		x	New dry field app
Aug 8/25	7	A-pipe	Tyler Carlstad	Bear Canyon	Twp 832.5			x	Upgraded dry app
Aug 12/25	1	A-pipe	Robert Reeves/ Yvonne Rempel	Black duck	Twp 832		x	x	Old pipes failed x2
Aug 13/25	2	C-pipe	County	Royce	Twp 832		x	x	Old cement pipe failed.
Aug 14/25	2	C-pipe	County	Royce	Twp 832		x	x	Old cement pipe failed.
Aug 21/25	7	A-pipe	County	Bear Canyon	Rge 120		x	x	Old cement pipe failed.
Aug 20/25	7	A-pipe	Tyler Carlstad	Bear Canyon	Rge 124		x	x	Old pipe rusted out and failed
Aug 19/25	7	A-pipe	Tyler Carlstad	Bear Canyon	Twp 832.5		x	x	Upgraded field app
Aug 19/25	7	A-pipe	Tyler Carlstad	Bear Canyon	Twp 832.5		x	x	Upgraded field app
Aug 20/25	7	C-pipe	County	Bear Canyon	Twp 832.5/122		x	x	Old pipe failed
Aug 15/25	5	C-pipe	County	Cleardale	Rge 80		x	x	Old pipe rusted out and failed
Aug 15/25	5	C-pipe	County	Cleardale	Rge 80/861		x	x	Grader hooked edge of pipe/ Culvert was at end of life
Aug 25/25	5	A-pipe	Abe Friesen	Cleardale	Twp 853	x		x	New Field App
Aug 25/25	4	A-pipe	Dan Culmer	Worsley	Rge 72	x		x	New Field App
Aug 26/25	4	A-pipe	Dan Culmer	Worsley	Rge 71	x		x	New Field App
Aug 20/25	6		County	Cleardale	Rge 80			x	Cleaned up texas gates on the Many islands road
Aug 20/25	4		County	Worsley	Rge 81			x	Cleaned up dirt and sticks from beaverdam
Aug 20/25	4		County	Worsley	Twp 874			x	Cleaned up dirt and sticks from beaverdam
Aug 27/25	4		County	Worsley	Rge 72			x	Fixed road on the hill towards the lake.
Sep 16/25	1	A-pipe	County	Black duck	Rge 34/832.5		x	x	Grader hooked edge of pipe and wrecked it.
Sep 17/25	6	A-pipe	Willy Giesbrecht	Cleardale	Hamlet	x		x	New App in the hamlet
Sep 18/25	5	A-pipe	Willy Giesbrecht	Cleardale	Store	x		x	New app on the new road at the cleardale store
Sep 18/25	5	A-pipe	Darin McClarty	Cleardale	Store	x		x	New app on the new road at the cleardale store
Sep 19/25	5	A-pipe	Mark Fehr	Cleardale	Rge 93		x	x	Old pipe failed/upgraded

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence for information.

ATTACHMENTS:

Soil Health Workshop - Thursday, October 16, 2025

Fire Smart & Farmer Wellness – October 22, 2025

CRAA September Monthly Roundup

Here's what you need to know before you vote

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the October 14, 2025, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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INFORMATIVE SESSION ON FIRESMART PROGRAM & AGKNOW



Join us for a session on FireSmart Alberta &
protecting your farm against wildfires.
Paired with AgKnow on farmer mental health.

Event Details:

Date: **October 22, 2025**

Time: **1:30pm - 4:30pm**

Location: **Cherry Canyon Recreational Centre**



These Presentations Will Cover:

- Small steps you can take to make your farm and community more resilient to wildfires.
- “How Are You Really?” - Unique stressors farmers face, and options for managing through them.



Guest Speakers:

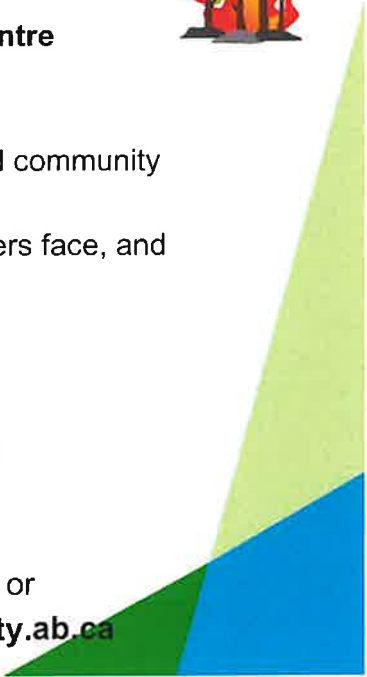
Ryan Lawson - Wildfire Technologist

Linda Hunt - AgKnow Program Director

Contact Info

Craig Donnelly (780) 685-3925 ext. 116 or

Email: extensionservices@clearhillscounty.ab.ca



SOIL HEALTH WORKSHOP



IN CONJUNCTION WITH BIRCH HILLS COUNTY



Join us for a full day of information on soil regeneration, weeds and weed management from Dr. Kris Nichols all the way from Minnesota!

LUNCH WILL BE PROVIDED
(REGISTRATION IS REQUIRED FOR LUNCH)

Event Details:

Date: **October 16, 2025**
Time: **10:00am - 4:30pm**
Location: **Dave Shaw Memorial Complex**
Special Speaker: **Dr. Kris Nichols, PhD**



**MUST REGISTER BY CALLING THE COUNTY OFFICE
TALK TO CRAIG DONNELLY**

780-685-3925 - EXT. 116

(REGISTRATION DEADLINE IS OCTOBER 10TH)

CONTACT INFO: CRAIG DONNELLY (780) 685-3925 EXT. 116 OR
EMAIL: EXTENSIONSERVICES@CLEARHILLSCOUNTY.AB.CA

CRAA September Monthly Roundup

With municipal elections coming up in just a few weeks, we wanted to take a moment to thank you for your leadership and participation in the Community Rail Advocacy Alliance over the last several months. Our collective advocacy has made a real difference to the provincial and national conversation on rail and our transportation networks.

We also want to give a special thank you to Mayor Tom Pickard and Mayor Crystal McAteer of our CRAA Executive. Both have represented their communities well over their tenure, and we wish them nothing but the best in their next chapter.

Once the elections conclude, there will be an email requesting interested members to put their name forward for consideration to join the Executive.

Thank you all again, and best of luck in the upcoming elections.

Your CRAA Executive Team

Advocacy Round-Up

Members of the Executive met with the Government of Alberta's Minister of Agriculture, RJ Sigurdson, in early September to discuss the impacts of rail service on the agriculture industry. Minister Sigurdson pledged to continue to work with CRAA as he and his provincial counterparts push the federal government for a more sustainable rail system that supports Canada's agriculture industry. On October 9, members of the Executive will be meeting with Minister Schow of Jobs, Economy, Trade, and Immigration to share more information about the Alliance and its work.

Federally, there has been another change to the Minister of Transport role. Government House Leader Steven MacKinnon has replaced Chrystia Freeland as transport minister as part of a minor cabinet shuffle. Freeland resigned from cabinet to take a new role as Canada's special envoy for the reconstruction of Ukraine. Her other role of internal trade minister falls to Dominic LeBlanc, who's already serving as the minister responsible for Canada-U.S. Trade, intergovernmental affairs and one Canadian economy.

Once the election concludes, we'll focus on expanded federal engagement, including organizing efforts for a Hill Day in Ottawa. Likewise, with the Canadian Federation of Municipalities Annual Conference and Trade Show happening in Edmonton in 2026, we see this as a prime opportunity to meaningfully engage on issues related to rail and supply chain effectiveness.

News, Data, and Insights

Below is a sampling of updates related to the rail sector and its implications. Please let us know if you have any insight from your community or industry's experience with rail.

New mandate letter for Alberta's Minister of Transportation and Economic Corridors, (September 22)

Includes mandate to "Develop economic corridors across the province to increase employment, economic growth, and non-renewable resource revenue for Albertans."

Creel and Carney celebrate Canada grain exports to Mexico, TrainsPro (September 19)

Canadian Pacific Kansas City CEO Keith Creel and Canadian Prime Minister Mark Carney met at a grain terminal in Mexico City today to celebrate the arrival of a unit train carrying wheat grown in Manitoba.

MacKinnon appointed as new Transport Minister, Chamber of Shipping (September 19)

Government House Leader and ex-Labour Minister, Steven MacKinnon, replaces Chrystia Freeland as Transport Minister, following her resignation from Cabinet on Tuesday to take on a new role as Canada's special envoy for the reconstruction of Ukraine.

Alberta RCMP and CN Police mark Rail Safety Week, RCMP (September 15)

The Alberta RCMP and the Canadian National Railway (CN) Police marked Operation Lifesaver's Rail Safety Week (September 15 to 21) with an awareness campaign reminding the public of railway safety information. In 2024, there were 35 reported collisions at railway crossings across Alberta. These collisions resulted in 12 fatalities.

Alberta Heartland Railway to develop Edmonton freight terminal, Railway Gazette (September 15)

Genesee & Wyoming subsidiary Alberta Heartland Railway has agreed a long-term lease of land for the construction of a multiservice rail terminal at Gasia Energy Corp's planned energy complex near Edmonton. The site is near several of the largest industrial facilities within the Alberta Industrial Heartland area, and adjacent to Canadian Pacific Kansas City and Canadian National lines.

Updated: BC Ministry pledges dialogue after CN announces railway cuts, Squamish Chief (September 7)

A controversial move by Canadian National Railway (CN) has prompted a call for urgent consultations from the District of Squamish, as officials warn that dismantling parts of the local railway could have long-term consequences.

Clear Hills County Municipal Election – October 20, 2025

Here's what you need to know before you vote:

You must vote only once and, in the ward, where you reside.

Polling stations will be open from **8:00 a.m. to 8:00 p.m.** at the following locations:

- Eureka River Hall (Ward 3)
- Worsley, Pioneer Center (Ward 4)
- Menno Simons Community Room (Wards 5 & 6)
- Cherry Canyon Hall (Ward 7)

IDENTIFICATION REQUIREMENTS:

■ **If you were registered with Alberta Elections before September 15, 2025** – bring one piece of government-issued photo ID showing your full name, current physical address, and photo.

■ **If you are not registered** – you will be required to complete a Duplicate Elector Register Form and provide two pieces of ID with your full name, with at least one showing your current physical address.

■ **If you don't have ID** – another elector in your voting area can vouch for you.

■ The voucher must show valid ID and sign a declaration confirming they know you, believe you live at the address provided, and that you are a qualified elector.

■ You must also sign a declaration confirming you are qualified and have not already voted.

■ Both the elector and the voucher must attend the voting station together.

If you have any questions, please contact:

Bonnie at 780-685-3925 Ext. 120 or bonnie@clearhillscounty.ab.ca

<https://www.clearhillscounty.ab.ca/government/elections>

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
AB Munis Convention and Trade Show	November 12 - 14	Calgary	
RMA	November 17-20	Edmonton	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept information October, November and December 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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OCTOBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1 NPHF-DW	2	3	4 PLS-AB
5	6 NPRL-JR NWSAR-AB. DW	7 P&P	8 PLS Conference -AB	9	10	11
12	13 Thanksgiving	14 Council	15 ASB-DJ, JR	16	17	18
19	20 Municipal Election	21	22	23	24 Deadline for Member at Large Applications	25
26	27	28 Council/ Org Meeting	29	30	31	1

NOVEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4 P&P	5	6	7	8
9	10	11 Remembrance Day	12	13	14	15
16	17 EOEP Course All Council	18	19 ASB	20	21	22
		RMA Fall Convention & Tradeshow				
23	24	25 Council	26	27	28	29
30	1	2	3	4	5	6

DECEMBER 2025						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4	5	6
7	8	9 Council	10	11	12	13
14	15	16	17 ASB	18	19	20
21	22	23	24 Office Closed	25 Christmas Day	26 Boxing Day	27
28	29 Office Closed	30 Office Closed	31 Office Closed	1 New Years Day	2 Office Closed	3

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society