

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 23, 2025**

PRESENT	Amber Bean David Janzen Jason Ruecker Susan Hansen Abe Giesbrecht Danae Walmsley	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
ABSENT		
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C484-25(09-23-25)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the September 23, 2025 Regular Council Meeting, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C485-25(09-23-25)	RESOLUTION by Councillor Hansen to adopt the minutes of the September 9, 2025, Regular Council Meeting, as presented. CARRIED.	
Management Team Activity Report C486-25(09-23-25)	Management activity report was reviewed. RESOLUTION by Councillor Ruecker that the management activity report for September 9, 2025, be accepted, as presented. CARRIED.	
<u>NEW BUISNESS: COUNCIL</u>		
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
<u>PUBLIC HEARING</u>	Bylaw 301-25 Amending Land Use Bylaw 278-23 A 10:00 a.m. public hearing for Bylaw 301-25 for the purpose of amending Land Use Bylaw 278-23 and rezoning 23.49 acres (9.53 hectares) of SE-9-85-10-W6 from Agricultural District - 1 (AG-1) to Country Residential District - 1 (CR-1) for a proposed subdivision. Reeve Bean recessed the meeting at 10:00 a.m. for the Public Meeting Reeve Bean reconvened the meeting at 10:03 a.m.	
C487-25(09-23-25)	RESOLUTION by Deputy Reeve Janzen to receive the Councillor Reports for information, as presented. CARRIED.	

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Bylaw 301-25 LUB
Amendment –
Application to Rezone

Council is presented with Bylaw 301-25 for the purpose of amending the Land Use Bylaw and rezoning 23.49 acres (9.51 hectares) of SE-9-85-10-W6 from Agricultural District 1 (AG1) to Country Residential (CR) for a proposed subdivision.

C488-25(09-23-25)

RESOLUTION by Councillor Ruecker to give second reading to Bylaw No. 301-25, a bylaw to amend Land Use Bylaw 278-23, rezoning a 23.49-acre (9.51 hectare) portion of SE-9-85-10-W6 from Agricultural District 1 (AG1) to Country Residential (CR). CARRIED.

C489-25(09-23-25)

RESOLUTION by Deputy Reeve Janzen to give third and final reading to Bylaw No. 301-25, a bylaw to amend Land Use Bylaw 278-23, rezoning a 23.49-acre (9.51 hectare) portion of SE-9-85-10-W6 from Agricultural District 1 (AG1) to Country Residential (CR). CARRIED.

Policy 6801 Continuing
Education Scholarship

Councillor Ruecker requested a discussion on the Continuing Education Scholarship.

C490-25(09-23-25)

RESOLUTION by Councillor Hansen to bring back Policy 6801 - Continuing Education Scholarship, with the following amendment: Applicants may apply for programs outside the Province or Country; such applications will be presented to Council for approval. CARRIED.

Reeve Bean recessed the meeting at 10:40 a.m.
Reeve Bean reconvened the meeting at 10:44 a.m.

CORPORATE
SERVICES

Accounts Payable
September 10, 2025, to
September 23, 2025

A list of expenditures for Clear Hills County for the period of September 10, 2025 to September 23, 2025 is provided for Council's review.

C491-25(09-23-25)

RESOLUTION by Councillor Walmsley that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 10, 2025 to September 23, 2025 for a total of \$349,066.78. CARRIED.

Cost of Living

Clear Hills County reviews the Alberta cost of living consumer price index annually. Cost of living adjustments are applied to the salary grid, the gravel haul rates, Councillor monthly honorariums, and Councillor per diems for the upcoming year.

C492-25(09-23-25)

RESOLUTION by Reeve Bean to authorize a cost-of-living increase to the salary grid of 1.4% effective January 1, 2026. CARRIED.

COMMUNITY
SERVICES

Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

PUBLIC WORKS

No items

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WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

C493-25(09-23-25)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's Report.

C494-25(09-23-25)

RESOLUTION by Reeve Bean to receive the Corporate Services Manager's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C495-25(09-23-25)

RESOLUTION by Councillor Hansen to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review.

Reeve Bean recessed the meeting at 11:32 a.m.
Reeve Bean reconvened the meeting at 11:36 a.m.

C496-25(09-23-25)

RESOLUTION by Councillor Walmsley to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C497-25(09-23-25)

RESOLUTION by Reeve Bean to accept for information September, October and November 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Oct 6	NPRL	Ruecker
Sept 24	Clear Creek	Hansen, Ruecker
Sept 25	HPEC	Hansen
Oct 6	NWSAR	Bean, Walmsley
Oct 1	NPHF	Walmsley
		CARRIED.

C498-25(09-23-25)

RESOLUTION by Councillor Giesbrecht that Council closes the meeting to the public as per Section 197 of the MGA at 11:46 a.m. CARRIED.

C499-25(09-23-25)

RESOLUTION by Council Ruecker that Council opens the meeting to the public as per Section 197 of the MGA at 11:57 a.m. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the September 23, 2025 Regular Council Meeting at 11:57 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER