

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 26, 2025**

PRESENT

Amber Bean	Reeve
Jason Ruecker	Councillor
Susan Hansen	Councillor
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Service's Manager (CSM)

ABSENT

David Janzen	Deputy Reeve
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C434-25(8-26-25)

RESOLUTION by Councillor Walmsley to adopt the agenda governing the August 26, 2025 Regular Council Meeting with the deletion of 4.a. Delegation for Corney Giesbrecht, as amended. CARRIED.

Councillor Ruecker entered the meeting at 9:31a.m.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C435-25(8-26-25)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the August 12, 2025, Regular Council Meeting, as presented. CARRIED.

Management Team
Activity Report

Management activity report was reviewed.

C436-25(8-26-25)

RESOLUTION by Councillor Hansen that the management activity report for August 12, 2025, be accepted, as presented. CARRIED.

TENDER OPENING

2025-P17 RFP
Audit Services

Council is presented with Proposals for RFP 2025-P17 Audit Services.

C437-25(8-26-25)

RESOLUTION by Councillor Ruecker to open proposals at 9:35 a.m. RFP 2025-P17 Audit Services, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	2025	2026	2027	2028	2029
Fletcher Mudryk LLP.	\$79,600 excludes 4.5% technology fee & GST.	\$76,100 excludes 4.5% technology fee, travel disbursements & GST.	\$78,000 excludes 4.5% technology fee, travel disbursements & GST.	\$81,900 excludes 4.5% technology fee, travel disbursements & GST.	\$85,500 excludes 4.5% technology fee, travel disbursements & GST.

**NEW BUISNESS:
COUNCIL**

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

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C438-25(8-26-25)	RESOLUTION by Councillor Hansen to draft a letter expressing Council's concerns and opposition to the proposed Alberta Annual Watercraft Pass as outlined in the recent survey.	CARRIED.
CARRIED.		
C439-25(8-26-25)	RESOLUTION by Councillor Hansen draft a letter to the Peace River School Division regarding installing "School bus stop ahead" signs in low visibility areas on designated school bus routes within Clear Hills County.	CARRIED.
C440-25(8-26-25)	RESOLUTION by Councillor Giesbrecht to receive the Councillor Reports for information, as presented.	CARRIED.
Member at Large Advertising	Council is presented with information regarding the upcoming advertising for The Agricultural Service Board.	
C441-25(8-26-25)	RESOLUTION by Councillor Ruecker that Council proceed with advertising for Member-at-Large positions on the following boards for the 2025-2029 term: Agricultural Service Board, Assessment Review Board, Development Appeal Board and Intermunicipal Subdivision & Development Appeal Board.	CARRIED.
<u>CORPORATE SERVICES</u> Accounts Payable August 13, 2025, to August 26, 2025	A list of expenditures for Clear Hills County for the period of August 13, 2025, to August 26, 2025, is provided for Council's review.	
C442-25(8-26-25)	RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 13, 2025 to August 26, 2025 for a total of \$1,957,252.05.	CARRIED.
Transfer if Investments	The County has two investment accounts. One is long-term account which consists of several GIC's and one high interest savings account. The other is our cash management account which we draw funds from throughout the year to replenish our regular bank account to finance the day-to-day operations of the County.	
C443-25(8-26-25)	RESOLUTION by Reeve Bean that Council authorizes the deposit of \$5,000,000.00 from our cash management account into our long-term investment account.	CARRIED.
Funding Request Cleardale Ag Society	The Cleardale Agricultural Society is requesting capital grant funding in the amount of \$22,299.00.	
C444-25(8-26-25)	RESOLUTION by Reeve Bean to approve a capital grant to the Cleardale Agricultural Society in the amount of \$20,000.00 to assist with the purchase of two zero turn lawn mowers to mow the County green spaces including Cleardale Golf Course, with funds to be allocated from the Recreation Reserve.	CARRIED.
Funding Request Gage Holy Trinity		

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Cemetery Society

The Gage Holy Trinity Cemetery Society (GHTCS) is requesting general grant funding in the amount of \$15,556.07.

Reeve Bean recessed the meeting at 10:37 a.m.
Reeve Bean reconvened the meeting at 10:44 a.m.

C445-25(8-26-25)

RESOLUTION by Councillor Giesbrecht to approve a general grant to the Gage Holy Trinity Cemetery Society in the amount of \$5,000.00 to assist with bringing the existing cemetery into standard, with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

COMMUNITY
SERVICES

Clear Hills County
Annual BBQ Analysis.

Council is presented with an analysis of the 20th Annual Community BBQ.

C446-25(8-26-25)

RESOLUTION by Councillor Ruecker to accept the 20th Annual Community BBQ analysis for information, as presented. CARRIED.

Policy 6201 Annual
Community BBQ

Council is presented with Policy 6201 Annual Community BBQ for review.

C447-25(8-26-25)

RESOLUTION by Councillor Giesbrecht to approve draft Policy 6201 Annual Community BBQ, as amended. CARRIED.

Policy 6204 Annual
Appreciation Banquet

Council is presented with draft Policy 6804 Clear Hills County Appreciation Banquet for review. As well as a discussion regarding the upcoming 2026 Annual Appreciation Banquet that is scheduled to be held on February 7, 2026 at the Cherry Canyon Recreational Hall.

C448-25(8-26-25)

RESOLUTION by Reeve Bean to approve draft Policy 6804 Clear Hills County Appreciation Banquet, as presented. CARRIED.

Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

PUBLIC WORKS
Hard Surface Snow
and Ice Removal

Council is presented with a proposal from LaPrairie Works for the 2025/2026 Hard Surface Snow and Ice Removal.

C449-25(8-26-25)

RESOLUTION by Councillor Walmsley approve LaPrairie Work's proposal for the 2025/2026 Hard Surface Snow and Ice Removal with the rates of: plow truck- \$251.00 per hour, sand- \$69.00 per tonne, salt- \$245.00 per tonne. CARRIED.

Log Haul Route
Request – Zavisha
Sawmills Ltd.

Council is presented with correspondence from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

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C450-25(8-26-25)

RESOLUTION by Councillor Walmsley to approve the request from Zavisha Sawmills Ltd. to use local roads (Silver Creek Road, Range Road 34, and Range Road 72) as log haul routes within Clear Hills County for the 2025/2026 haul season following all related aspects of the Clear Hills County Master Road Use Agreement and request Zavisha Sawmills Ltd. use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.

Award RFP 2025-P16
2025
Bridge Inspections
and Engineering of
Maintenance.

Council is presented with the analysis for RFP 2025-P16 2025 Bridge Inspections and Engineering of Maintenance.

C451-25(8-26-25)

RESOLUTION by Councillor Hansen to award RFP 2025-P16 2025 Bridge Inspections and Engineering of Maintenance to WSP Canada Inc. for the amount of \$20,000.00, funds to be allocated from the 2025/2026 operating budget. CARRIED.

WRITTEN REPORTS
Chief Administrative
Officer's Report

Chief Administrative Officers Report

C452-25(8-26-25)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's Report.

C453-25(8-26-25)

RESOLUTION by Councillor Hansen to receive the Corporate Services Manager's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C454-25(8-26-25)

RESOLUTION by Councillor Ruecker to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review.

C455-25(8-26-25)

RESOLUTION by Councillor Giesbrecht to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C456-25(8-26-25)

RESOLUTION by Reeve Bean to cancel the September 2, 2025, Policy & Priority Meeting. CARRIED.

C457-25(8-26-25)

RESOLUTION by Councillor Hansen to accept for information August, September and October 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
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September 15	NPRL	Ruecker
September 3	NPHF	Walmsley
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the August 26, 2025 Regular Council Meeting at 11:38 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER