

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 12, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Jason Ruecker	Councillor
Susan Hansen	Councillor
Abe Giesbrecht	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Service's Manager (CSM)

ABSENT

Danae Walmsley	Councillor
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C417-25(8-12-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the August 12, 2025 Regular Council Meeting, as presented. CARRIED.

Councillor Ruecker entered the meeting at 9:30 a.m.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C418-25(8-12-25)

RESOLUTION by Councillor Hansen to adopt the minutes of the July 22, 2025, Regular Council Meeting, as presented. CARRIED.

**NEW BUISNESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C419-25(8-12-25)

RESOLUTION by Councillor Giesbrecht that the management activity report for July 22, 2025, be accepted, as presented. CARRIED.

TENDER OPENING

2025-P16 2025 Bridge
Inspections and
Engineering of
Maintenance

Council is presented with Proposals for RFT 2025-P16 2025 Bridge Inspections and Engineering of Maintenance

C420-25(8-12-25)

RESOLUTION by Deputy Reeve Janzen to open proposals at 9:35 a.m. for RFP 2025-P16 2025 Bridge Inspections and Engineering of Maintenance, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
WSP Canada Inc.	\$20,000.00
AKRON Engineering Ltd.	\$139,580.00

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C421-25(8-12-25)

RESOLUTION by Councillor Giesbrecht to receive the Councillor Reports for information, as presented. CARRIED.

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Range Road 43	Council requested more information on the maintenance history of Range Road 43.
C422-25(8-12-25)	RESOLUTION by Councillor Hansen to receive the information regarding the maintenance history on Range Road 43 for information, as presented. CARRIED.
Agricultural Disaster Declaration Information	Council is presented with information regarding the implications and outcomes of declaring an agricultural disaster.
C423-25(8-12-25)	RESOLUTION by Councillor Hansen to declare an agricultural disaster within Clear Hills County and have administration draft a declaration letter to be sent out to the Minister of Agriculture and Irrigation, cc to Agricultural Service Board Provincial Committee, President of RMA, AAAF Secretary, and AFSC. CARRIED.
Metal Cladding South Shop Wall	Council is presented with quotes for supply and installation of metal cladding over the south shop wall.
C424-25(8-12-25)	RESOLUTION by Deputy Reeve Janzen to award the contract for supply and installation of metal cladding over south shop wall to Shedsplus for the quoted price of \$17,703.40 plus GST. CARRIED.
Policy 6312 Tradeshow Exhibitors	Council is presented with a draft of Policy 6312 - Tradeshow Exhibitors. The Agricultural Service Board has reviewed the policy and is recommending that Council approve the following amendment to remove section 2.1 from the policy.
C425-25(8-12-25)	RESOLUTION by Councillor Ruecker to approve the removal of section 2.1 from Policy 6312 Tradeshow Exhibitors, as presented. CARRIED.
Policy 6317 Biggest Vegetable Contest	Council is presented with a draft of Policy 6317 - Biggest Vegetable Contest. The Agricultural Service Board has reviewed the policy and is recommending that Council approve the following amendment to section 4.7 of the policy.
C426-25(8-12-25)	RESOLUTION by Deputy Reeve Janzen to approve the amendment to the wording of section 4.7 of Policy 6317 Biggest Vegetable Contest, as presented. CARRIED.
<u>CORPORATE SERVICES</u> Accounts Payable July 23, 2025, to August 12, 2025	A list of expenditures for Clear Hills County for the period of July 23, 2025, to August 12, 2025, is provided for Council's review.
C427-25(8-12-25)	RESOLUTION by Reeve Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 23, 2025, to August 12, 2025, for a total of \$683,399.47. CARRIED.

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COMMUNITY
SERVICES

2025-15 Worsley Fire
Department Turnout
Gear.

Council is presented with the analysis of RFT 2025-15 Worsley Fire Department Turnout Gear.

C428-25(8-12-25)

RESOLUTION by Councillor Giesbrecht to award RFT 2025-15 Worsley Fire Department Turnout Gear to WFR Wholesale Fire & Rescue Ltd. for the amount of \$15,909.12 plus GST, funds to be allocated from the 2025 operating budget. CARRIED.

Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

PUBLIC WORKS

Clear Prairie Pavement
Overlay

Council is presented with a preliminary cost estimate from WSP Canada Inc. for the pavement overlay of approximately 17.6 km of the Clear Prairie Road, from Range Road 80 (East Side of Worsley) to the Ski Hill Access Road.

C429-25(8-12-25)

RESOLUTION by Councillor Ruecker to include the pavement overlay of approximately 17.6 km of the Clear Prairie Road, from Range Road 80 (East Side of Worsley) to the Ski Hill Access Road, in the 2026 Multi Year Capital Plan. As well as proceed with WSP Canada Inc. for the engineering for the estimated cost of \$329,520.00 and proceed to tender for the construction. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

C430-25(8-12-25)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services
Manager's Report

No report

Public Works
Manager's Report

Public Works Manager's Report

Reeve Bean recessed the meeting at 11:14 a.m.
Reeve Bean reconvened the meeting at 11:20 a.m.

C431-25(8-12-25)

RESOLUTION by Councillor Hansen to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review.

C432-25(8-12-25)

RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. CARRIED.

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CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C433-25(8-12-25)

RESOLUTION by Reeve Bean to accept for information August, September and October 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Aug 13	MPTA Exec	Bean
Oct 8-9	PLS Conference	Bean
Sept 27-28	HPEC Skills Event	Hansen
Oct 10	NAEL	All
Oct 4	PLS exec	Bean
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the August 12, 2025 Regular Council Meeting at 11:44 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER