

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, JULY 22, 2025**

**PRESENT**

Amber Bean	Reeve
David Janzen	Deputy Reeve
Jason Ruecker	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Abe Giesbrecht	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Service's Manager (CSM)

**ABSENT**

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA  
C394-25(7-22-25)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the July 22, 2025 Regular Council Meeting with the additions of 7.b.7. Water Shortage Solutions and 7.b.8. Policy & Priority Meeting, as amended. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Council  
Meeting Minutes

**C395-25(7-22-25)**

**RESOLUTION by Councillor Hansen to adopt the minutes of the July 8, 2025, Regular Council Meeting, as presented. CARRIED.**

**TENDER OPENING**

2025-15 Worsley  
Fire Department  
Turnout Gear

Council is presented with Tenders for RFT 2025-15 Worsley Fire Department Turnout Gear.

**C396-25(7-22-25)**

**RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-15 Worsley Fire Department Turnout Gear, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.**

Company	Amount
Brogan Fire & Safety	\$17,476.32 including GST
Atlas Safety Group	\$9,923.55 including GST
WFR Wholesale Fire & Rescue Ltd.	\$16,704.58 including GST

**NEW BUISNESS:  
COUNCIL**

Management Team  
Activity Report

Management activity report was reviewed.

**C397-25(7-22-25)**

**RESOLUTION by Councillor Walmsley that the management activity report for July 8, 2025, be accepted, as presented. CARRIED.**

**Councillor Reports**

Council submits the meetings attended in the previous month and a report, if applicable.

**C398-25(7-22-25)**

**RESOLUTION by Councillor Hansen to receive the Councillor Reports for information, as presented. CARRIED.**

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New Event Grant  
Application

Council is presented with a New Event Grant application from the Many Islands Recreational Development Society, requesting \$1,000.00 to support a chainsaw carving demonstration and presentation during the Annual River Family Fun Days at Many Islands Campground over the August Long Weekend.

**C399-25(7-22-25)**

**RESOLUTION by Reeve Bean to approve the New Event Grant application from the Many Islands Recreational Development Society in the amount of \$1,000.00 to support a chainsaw carving demonstration and presentation. CARRIED.**

Policy 6805  
Return For Service  
Grant Program

Council is provided with a policy for a Clear Hills County Return for Service Grant program.

**C400-25(7-22-25)**

**RESOLUTION by Reeve Bean to approve Policy 6805 Health Care Professional Return-to-Service Grant, as amended. CARRIED.**

Mighty Peace River  
Series- Tourism Initiative

Council is presented with an invitation to participate in the Mighty Peace River Series, a regional tourism initiative led by Mighty Peace Tourism (MPT).

**C401-25(7-22-25)**

**RESOLUTION by Councillor Walmsley that an email be sent expressing future interest in the Mighty Peace River Series-Tourism Initiative, and that the item be brought back to a future meeting when more information becomes available. CARRIED.**

Soil Conservation  
Policy – Draft  
Policy 6318

Council is presented with a draft of the Soil Conservation Policy. The Agricultural Service Board has reviewed the policy and is recommending that Council approves it.

**C402-25(7-22-25)**

**RESOLUTION by Deputy Reeve Janzen to approve Policy 6318 Soil Conservation, as presented. CARRIED.**

Water Shortage  
Solutions

Council requested a discussion regarding water shortage solutions.

**C403-25(7-22-25)**

**RESOLUTION by Councillor Hansen to draft an informational sheet addressing the water shortage and water pumping solutions to be shared in the County Newsletter and on social media platforms, and that the Agricultural Service Board (ASB) explore alternative water pump options. CARRIED.**

Reeve Bean recessed the meeting at 10:39 a.m.  
Reeve Bean reconvened the meeting at 10:44 a.m.

August 5, 2025  
Policy & Priority Mtg

Council had a discussion regarding the August 5, 2025, Policy and Priority meeting.

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**C404-25(7-22-25)**

**RESOLUTION by Reeve Bean to cancel the August 5, 2025, Policy and Priority Meeting.**  
**CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
July 8, 2025 to  
July 22, 2025

A list of expenditures for Clear Hills County for the period of July 9, 2025, to July 22, 2025, is provided for Council's review.

**C405-25(7-22-25)**

**RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 9, 2025, to July 22, 2025, for a total of \$1,594,619.56.**  
**CARRIED.**

June Financial Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2025.

**C406-25(7-22-25)**

**RESOLUTION by Deputy Reeve Janzen that Council accepts for information the financial report for the period ending June 30, 2025.**  
**CARRIED.**

Letter of Support  
Ken Sargent House

Ken Sargent House is requesting a letter of support to be included with their Community Facility Enhancement Program (CFEP) Large Stream grant application submission.

**C407-25(7-22-25)**

**RESOLUTION by Councillor Giesbrecht to draft a letter of support with no financial obligations for the Ken Sargent House to be included with their Community Facility Enhancement Program (CFEP) Large Stream grant application submission.**  
**CARRIED.**

Alberta Counsel  
Engagement Proposal

Council is provided with an engagement proposal from Alberta Counsel for review.

**C408-25(7-22-25)**

**RESOLUTION by Councillor Walmsley that an email be sent to our local Agricultural Societies informing them of the services offered by Alberta Counsel, noting that the Alberta Association of Agricultural Societies is a member, and bring back feedback from the Agricultural Societies and information to a future meeting.**  
**CARRIED.**

COMMUNITY  
SERVICES

Bylaw No. 285-24  
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

**No action taken**

PUBLIC WORKS

Hines Creek Transfer  
Station Hours

Council is presented with information regarding operating the Hines Creek Transfer Station an additional day (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025, to September 30, 2025.

**C409-25(7-22-25)**

**RESOLUTION by Councillor Hansen to approve and advertise the additional day for the Hines Creek Transfer Station (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025, to September 30, 2025.**  
**CARRIED.**

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WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officers Report

**C410-25(7-22-25)**

**RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officers report for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 12:04 p.m.  
Reeve Bean reconvened the meeting at 12:34 p.m.

Corporate Services  
Manager's Report

Corporate Services Manager's Report

**C411-25(7-22-25)**

**RESOLUTION by Councillor Hansen to receive the Corporate Services Manager's report for information, as presented. CARRIED.**

Public Works  
Manager's Report

Public Works Manager's Report

**C412-25(7-22-25)**

**RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Information for Councils review.

**C413-25(7-22-25)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C414-25(7-22-25)**

**RESOLUTION by Councillor Walmsley to accept for information July, August and September 2025 calendar updates of Councillor meetings for information, as presented.**

Date	Meeting	Attendee
August 5	Policy & Priority Meeting Canceled	All
August 21	ASB	Janzen, Ruecker
Sept 12	NWSAR	Bean, Walmsley
Sept 20	PLS	Bean
Sept 5	PREDAS	Bean
Sept 6	NTAB	Bean
		<b>CARRIED.</b>

CLOSED:

**C415-25(7-22-25)**

**RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 27, of FOIP at 1:15 p.m. CARRIED.**

**C416-25(7-22-25)**

**RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 1:37 p.m. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the July 22, 2025 Regular Council Meeting at 1:37 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER