

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, AUGUST 12, 2025**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, August 12, 2025, at
9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

CALL TO ORDER

- 1. AGENDA**
- 2. MINUTES:**
Previous: Regular Council Meeting Minutes, July 22, 2025.....2
- 4. DELEGATION(S)**
- 5. PUBLIC HEARING**
- 6. TENDER OPENING**
a. RFT 2025-P16 2025 Bridge Inspections and Engineering of Maintenance6
- 7. NEW BUSINESS**
 - a. COUNCIL**
 1. Management Team Activity Report.....7
 2. Councillor Reports15
 3. Range Road 4316
 4. Agricultural Disaster Declaration Information.....17
 5. Supply & Install Metal Cladding South Shop Wall38
 6. Policy 6312 – Tradeshow Exhibitors41
 7. Policy 6317 – Biggest Vegetable Contest46
 - b. CORPORATE SERVICES**
 1. Accounts Payable50
 - c. COMMUNITY SERVICES**
 1. Tender Award RFT 2025-15 Worsley Fire Department Turnout Gear...68
 2. Bylaw No. 285-24 Fire Ban69
 - d. PUBLIC WORKS**
 1. Clear Prairie Road Pavement Overlay 77
- 8. WRITTEN REPORTS:**
 1. Chief Administrative Officer’s Report.....79
 2. Corporate Services Manager’s Report80
 3. Public Works Manager’s Report.....80
- 9. COUNCIL INFORMATION (*Including Correspondence*)82**
- 10. CALENDARS87**
- 11. CLOSED MEETING ITEMS**
- 12. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JULY 22, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Jason Ruecker	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Abe Giesbrecht	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Service's Manager (CSM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C394-25(7-22-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the July 22, 2025 Regular Council Meeting with the additions of 7.b.7. Water Shortage Solutions and 7.b.8. Policy & Priority Meeting, as amended. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C395-25(7-22-25)

RESOLUTION by Councillor Hansen to adopt the minutes of the July 8, 2025, Regular Council Meeting, as presented. CARRIED.

TENDER OPENING

2025-15 Worsley
Fire Department
Turnout Gear

Council is presented with Tenders for RFT 2025-15 Worsley Fire Department Turnout Gear.

C396-25(7-22-25)

RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-15 Worsley Fire Department Turnout Gear, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
Brogan Fire & Safety	\$17,476.32 including GST
Atlas Safety Group	\$9,923.55 including GST
WFR Wholesale Fire & Rescue Ltd.	\$16,704.58 including GST

**NEW BUISNESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C397-25(7-22-25)

RESOLUTION by Councillor Walmsley that the management activity report for July 8, 2025, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C398-25(7-22-25)

RESOLUTION by Councillor Hansen to receive the Councillor Reports for information, as presented. CARRIED.

Page 2 of 4
REGULAR COUNCIL MEETING
TUESDAY, JULY 22, 2025

New Event Grant
Application

Council is presented with a New Event Grant application from the Many Islands Recreational Development Society, requesting \$1,000.00 to support a chainsaw carving demonstration and presentation during the Annual River Family Fun Days at Many Islands Campground over the August Long Weekend.

C399-25(7-22-25)

RESOLUTION by Reeve Bean to approve the New Event Grant application from the Many Islands Recreational Development Society in the amount of \$1,000.00 to support a chainsaw carving demonstration and presentation. CARRIED.

Policy 6805
Return For Service
Grant Program

Council is provided with a policy for a Clear Hills County Return for Service Grant program.

C400-25(7-22-25)

RESOLUTION by Reeve Bean to approve Policy 6805 Health Care Professional Return-to-Service Grant, as amended. CARRIED.

Mighty Peace River
Series- Tourism Initiative

Council is presented with an invitation to participate in the Mighty Peace River Series, a regional tourism initiative led by Mighty Peace Tourism (MPT).

C401-25(7-22-25)

RESOLUTION by Councillor Walmsley that an email be sent expressing future interest in the Mighty Peace River Series-Tourism Initiative, and that the item be brought back to a future meeting when more information becomes available. CARRIED.

Soil Conservation
Policy – Draft
Policy 6318

Council is presented with a draft of the Soil Conservation Policy. The Agricultural Service Board has reviewed the policy and is recommending that Council approves it.

C402-25(7-22-25)

RESOLUTION by Deputy Reeve Janzen to approve Policy 6318 Soil Conservation, as presented. CARRIED.

Water Shortage
Solutions

Council requested a discussion regarding water shortage solutions.

C403-25(7-22-25)

RESOLUTION by Councillor Hansen to draft an informational sheet addressing the water shortage and water pumping solutions to be shared in the County Newsletter and on social media platforms, and that the Agricultural Service Board (ASB) explore alternative water pump options. CARRIED.

Reeve Bean recessed the meeting at 10:39 a.m.
Reeve Bean reconvened the meeting at 10:44 a.m.

August 5, 2025
Policy & Priority Mtg

Council had a discussion regarding the August 5, 2025, Policy and Priority meeting.

Page 3 of 4
REGULAR COUNCIL MEETING
TUESDAY, JULY 22, 2025

C404-25(7-22-25)

RESOLUTION by Reeve Bean to cancel the August 5, 2025, Policy and Priority Meeting.
CARRIED.

CORPORATE
SERVICES

Accounts Payable
July 8, 2025 to
July 22, 2025

A list of expenditures for Clear Hills County for the period of July 9, 2025, to July 22, 2025, is provided for Council's review.

C405-25(7-22-25)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 9, 2025, to July 22, 2025, for a total of \$1,594,619.56.
CARRIED.

June Financial Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2025.

C406-25(7-22-25)

RESOLUTION by Deputy Reeve Janzen that Council accepts for information the financial report for the period ending June 30, 2025.
CARRIED.

Letter of Support
Ken Sargent House

Ken Sargent House is requesting a letter of support to be included with their Community Facility Enhancement Program (CFEP) Large Stream grant application submission.

C407-25(7-22-25)

RESOLUTION by Councillor Giesbrecht to draft a letter of support with no financial obligations for the Ken Sargent House to be included with their Community Facility Enhancement Program (CFEP) Large Stream grant application submission.
CARRIED.

Alberta Counsel
Engagement Proposal

Council is provided with an engagement proposal from Alberta Counsel for review.

C408-25(7-22-25)

RESOLUTION by Councillor Walmsley that an email be sent to our local Agricultural Societies informing them of the services offered by Alberta Counsel, noting that the Alberta Association of Agricultural Societies is a member, and bring back feedback from the Agricultural Societies and information to a future meeting.
CARRIED.

COMMUNITY
SERVICES

Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

PUBLIC WORKS

Hines Creek Transfer
Station Hours

Council is presented with information regarding operating the Hines Creek Transfer Station an additional day (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025, to September 30, 2025.

C409-25(7-22-25)

RESOLUTION by Councillor Hansen to approve and advertise the additional day for the Hines Creek Transfer Station (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025, to September 30, 2025.
CARRIED.

Page 4 of 4
REGULAR COUNCIL MEETING
TUESDAY, JULY 22, 2025

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

C410-25(7-22-25)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 12:04 p.m.
Reeve Bean reconvened the meeting at 12:34 p.m.

Corporate Services
Manager's Report

Corporate Services Manager's Report

C411-25(7-22-25)

RESOLUTION by Councillor Hansen to receive the Corporate Services Manager's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C412-25(7-22-25)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review.

C413-25(7-22-25)

RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C414-25(7-22-25)

RESOLUTION by Councillor Walmsley to accept for information July, August and September 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
August 5	Policy & Priority Meeting Canceled	All
August 21	ASB	Janzen, Ruecker
Sept 12	NWSAR	Bean, Walmsley
Sept 20	PLS	Bean
Sept 5	PRED A	Bean
Sept 6	NTAB	Bean
		CARRIED.

CLOSED:

C415-25(7-22-25)

RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 27, of FOIP at 1:15 p.m. CARRIED.

C416-25(7-22-25)

RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 1:37 p.m. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the July 22, 2025 Regular Council Meeting at 1:37 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Proposal Opening- RFT 2025-P16 2025 Bridge Inspections and Engineering of Maintenance
File:	32-07-02

DESCRIPTION:

Council is presented with Proposals for RFT 2025-P16 2025 Bridge Inspections and Engineering of Maintenance.

The Tender closed on Friday, August 8, 2025 at 4:00 p.m.

BACKGROUND:

C367-25(6-24-25) **RESOLUTION by Councillor Hansen to proceed to proposal for the 2025 Bridge Inspections and Engineering of Maintenance. CARRIED.**

BUDGET:

\$5,000.00- 2025 Operating Budget

RECOMMENDED ACTION:

RESOLUTION by... to open proposals at 9:35 a.m. for RFT 2025-P16 2025 Bridge Inspections and Engineering of Maintenance, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
---	--	---

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for July 22, 2025.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for July 22, 2025, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---



Management Team

Activity Report for July 22, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award Tender No. CA0004766.1010 Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00 funds to be allocated from the Bridge Reserve. CARRIED.	PW	On hold
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		January 28, 2025	PW	
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works
		March 11, 2025		
C130-25	3-11-25	RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.	PW	In works
C135-25	3-11-25	RESOLUTION by Councillor Hansen to award RFT 2025-05 Pickup Truck to Windsor Ford for the amount of \$52,434.46, funds allocated in the Multi Year Capital Plan. CARRIED.	PW	August
		June 24, 2025		



Management Team

Activity Report for July 22, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS						
C367-25	06/24/25	RESOLUTION by Councillor Hansen to proceed to proposal for the 2025 Bridge Inspections and Engineering of Maintenance. CARRIED.	PW	posted						
C371-25	06/24/25	RESOLUTION by Reeve Bean to approve the attendance of Deputy Reeve Janzen to attend the Alberta Forest Products Association AGM and Conference, September 24-26, 2025, in Jasper, Alberta. CARRIED.	EA	Registered						
		July 8, 2025								
C380-25	07/08/25	RESOLUTION by Councillor Giesbrecht to approve a premier viewing of the Seniors Tribute Video at Eureka River Hall. CARRIED.	EA	July 23, 2025						
C383-25	07/08/25	RESOLUTION by Councillor Giesbrecht to award Tender 2025-11 New AC Units to Pro-West Refrigeration for \$32,995.00 plus GST. Funds including the \$2,995.00 budget overage to be allocated from the Office & Shop Building Reserve. CARRIED.	AG	Complete						
C385-25	07/08/25	RESOLUTION by Councillor Walmsley to authorize the attendance of all Councillor's to the Annual Worsley Pioneer Days that is being held Saturday, August 9, 2025, to participate in the parade. CARRIED.	CC							
C386-25	07/08/25	RESOLUTION by Councillor Hansen to award Tender No. CA0048031.3419 Range Road 75 Construction and Grading to NewGen Projects Ltd. for the amount of \$506,380.00, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works						
		July 22, 2025								
C396-25	07/22/25	RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-15 Worsley Fire Department Turnout Gear, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.	CC	Aug 12						
		<table><tr><td>Company</td><td>Amount</td></tr><tr><td>Brogan Fire & Safety</td><td>\$17,476.32 including GST</td></tr><tr><td>Atlas Safety Group</td><td>\$9,923.55 including GST</td></tr></table>	Company	Amount	Brogan Fire & Safety	\$17,476.32 including GST	Atlas Safety Group	\$9,923.55 including GST		
Company	Amount									
Brogan Fire & Safety	\$17,476.32 including GST									
Atlas Safety Group	\$9,923.55 including GST									



Management Team

Activity Report for July 22, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		WFR Wholesale Fire & Rescue Ltd. \$16,704.58 including GST		
C399-25	07/22/25	RESOLUTION by Reeve Bean to approve the New Event Grant application from the Many Islands Recreational Development Society in the amount of \$1,000.00 to support a chainsaw carving demonstration and presentation. CARRIED.	EA	Complete
C400-25	07/22/25	RESOLUTION by Reeve Bean to approve Policy 6805 Health Care Return to Service Grant, as amended. CARRIED.	EA	
C401-25	07/22/25	RESOLUTION by Councillor Walmsley that an email be sent expressing future interest in the Mighty Peace River Series-Tourism Initiative, and that the item be brought back to a future meeting when more information becomes available. CARRIED.	EA	Email sent
C402-25	07/22/25	RESOLUTION by Deputy Reeve Janzen to approve Policy 6318 Soil Conservation, as presented. CARRIED.		
C403-25	07/22/25	RESOLUTION by Councillor Hansen to draft an informational sheet addressing the water shortage and water pumping solutions to be shared in the County Newsletter and on social media platforms, and that the Agricultural Service Board (ASB) explore alternative water pump options. CARRIED.	EA	
C407-25	07/22/25	RESOLUTION by Councillor Giesbrecht to draft a letter of support with no financial obligations for the Ken Sargent House to be included with their Community Facility Enhancement Program (CFEP) Large Stream grant application submission. CARRIED.	EA	Drafted
C408-25	07/22/25	RESOLUTION by Councillor Walmsley that an email be sent to our local Agricultural Societies informing them of the services offered by Alberta Counsel, noting that the Alberta Association of Agricultural Societies is a member, and bring back feedback from the Agricultural Societies and information to a future meeting. CARRIED.	EA/ PW	Advertised



Management Team

Activity Report for July 22, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C409-25	07/22/25	RESOLUTION by Councillor Hansen to approve and advertise the additional day for the Hines Creek Transfer Station (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025, to September 30, 2025. CARRIED.		
		March 27, 2024		
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024✓ 2025✓ 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
		October 29, 2024 Special Council Meeting		



Management Team

Activity Report for July 22, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
S566-24	10-29-24	<div>RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:</div> <table><tr><td>For</td><td>Against</td></tr><tr><td>Bean</td><td>Janzen</td></tr><tr><td>Ruecker</td><td>Stevenson</td></tr><tr><td>Hansen</td><td>Walmsley</td></tr><tr><td>Giesbrecht</td><td></td></tr><tr><td colspan="2">CARRIED.</td></tr></table>	For	Against	Bean	Janzen	Ruecker	Stevenson	Hansen	Walmsley	Giesbrecht		CARRIED.			
For	Against															
Bean	Janzen															
Ruecker	Stevenson															
Hansen	Walmsley															
Giesbrecht																
CARRIED.																
C192-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.	CS													
C278-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.	CS													
C364-25	06/24/25	RESOLUTION by Councillor Hansen to approve a 2-year funding commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses. CARRIED.		2026 2027												
ITEMS IN WAITING																
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can	CSM	January 14, 2030												



Management Team

Activity Report for July 22, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting

Policy & Priority Update

Activity Report for July 24, 2025

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	In waiting
P118-24(03-04-24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen, to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
Jan 7, 2025		Provincial Ecological Corridors	Summer 2025
		RESOLUTION by Councillor Giesbrecht to bring back for more discussion the Northwest Polytechnic information to a future Policy & Priority Meeting. CARRIED.	P247-25(5-6-25) Received for Information at the May 6 th P&P Mtg
P336-25(06-17-25)		RESOLUTION by Deputy Reeve Janzen to have administration look into arranging a tour for Council to the St. Isidore Peace Regional Waste Management Company and Long Lake Landfill. CARRIED.	In works
C300-25		RESOLUTION by Councillor Giesbrecht to proceed with gathering input from residents regarding their preferred method of receiving the Clear Hills County Newsletter, including the option to: Continue receiving the newsletter by Canada Post or receive the newsletter by email. CARRIED.	Information Sent out and results are coming in.
P342-25(06-17-25)		RESOLUTION by Reeve Bean to bring back the discussion regarding Policy 7001 Operational Grant for Recreation Boards to a future Policy & Priority meeting. CARRIED.	Late Fall 2025
C318-25 06/10/25		RESOLUTION by Reeve Bean to table and bring back more information on the maintenance history of Range Road 43 to a future meeting. CARRIED.	August 12
C365-25 06/24/25		RESOLUTION by Reeve Bean to table and bring back the Municipal Emergency Management Plan Risk Assessment to a future Policy & Priority Meeting. CARRIED.	Fall

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Range Road 43
File:	11-02-02

DESCRIPTION:

Council requested more information on the maintenance history of Range Road 43.

BACKGROUND:

CANFOR Funded Annual Maintenance (Range Road 43)

Calcium Application (2X year May & August)	\$35,000.00 X 2 = \$75,000/year
Grading & Water Truck	\$65,000.00/year
Total Annual Cost to maintain RR43	\$140,000.00

Range Road 43 runs about 4 km north from Highway 685 to the Canfor Satellite Yard, that was established around 2009 to store logs for transport to the Grande Prairie Mill. Around 2019, Mercer (DMI) also began using the site.

To support the heavy log truck traffic, the road has been regularly maintained with dust abatement, watering, and re-graveling to ensure safety for both residents and industry.

In recent years, operations shifted from hauling full-size logs to processing them on-site and transporting shorter logs, improving safety. Canfor has remained proactive in maintaining the road and working to minimize the impact on local residents.

ATTACHMENT:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Agricultural Disaster Declaration Information
File:	63-02-02

DESCRIPTION:

Council is presented with information regarding the implications and outcomes of declaring an agricultural disaster.

BACKGROUND:

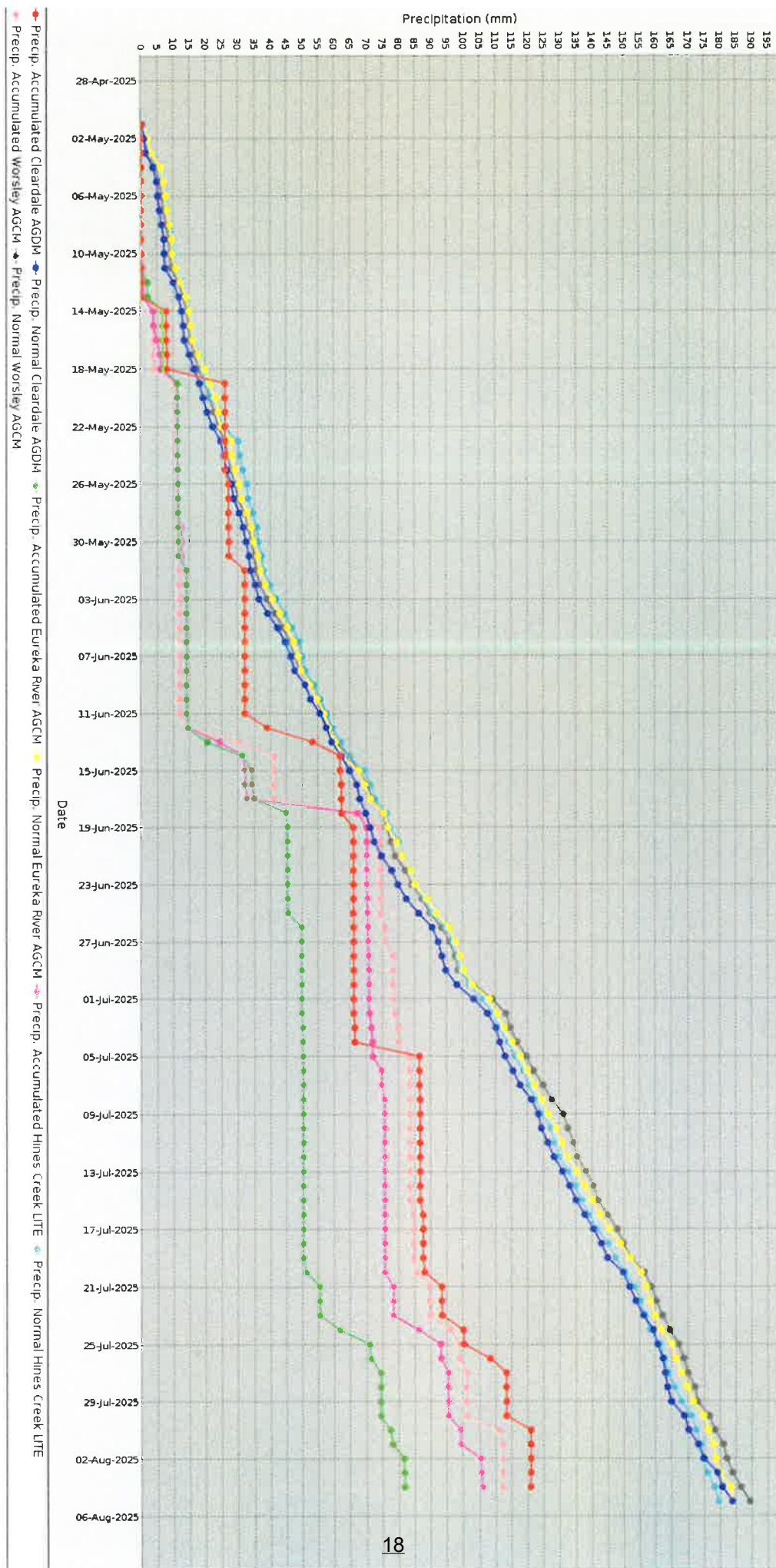
Drought conditions in many areas of the County have negatively impacted hay and pasture yields. Crop yields are also being threatened by the continued shortage of moisture. Clear Hills County declared an agricultural disaster due to drought previously in 2023. Due to the drought conditions that year being widespread across the province, the provincial government wrote to their Federal counterparts to trigger an AgriRecovery joint assessment.

ATTACHMENT:

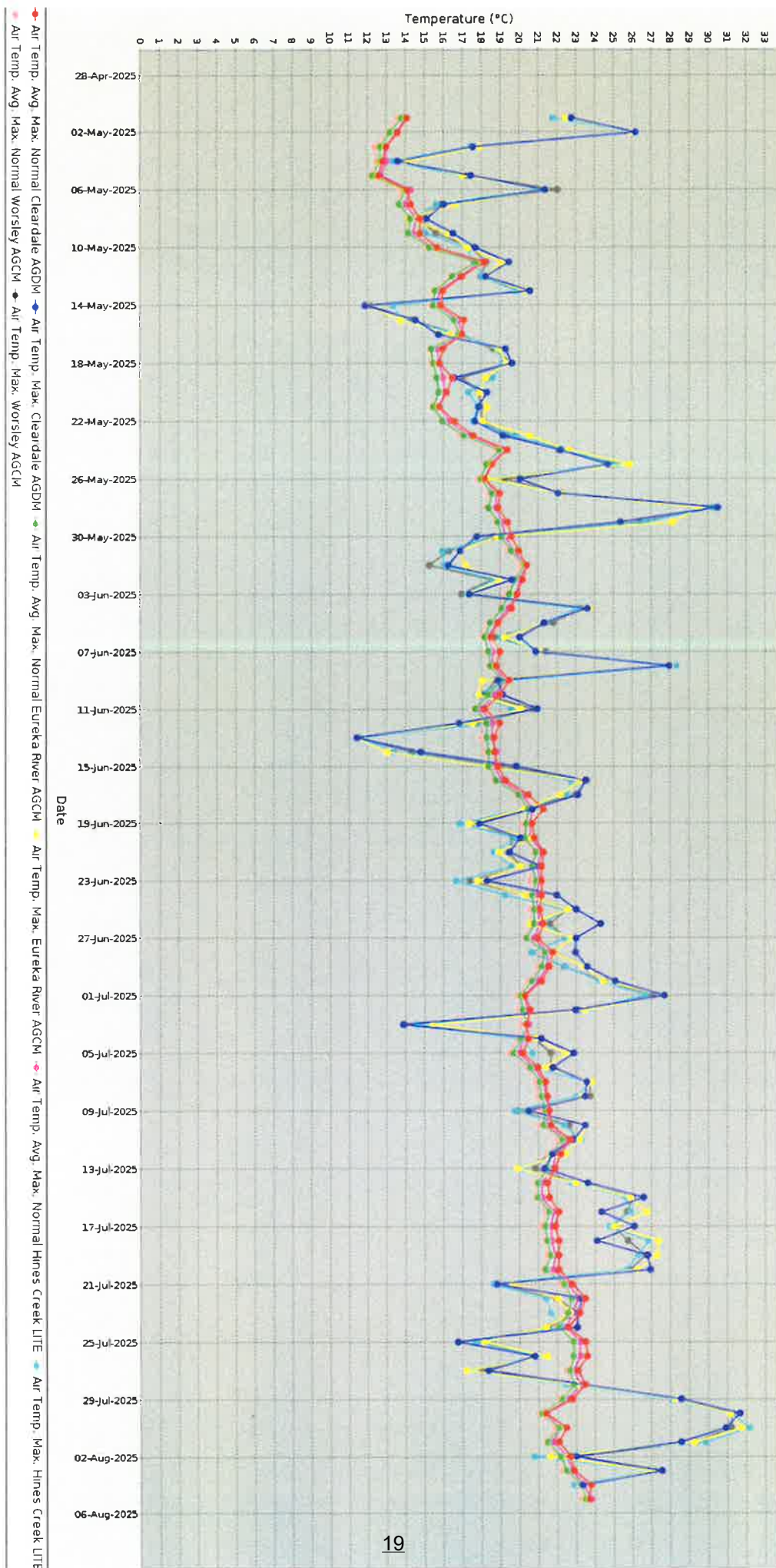
May 1 to Aug 5 Accumulated Precipitation Graph
May 1 to Aug 5 Maximum Temperature Graph
Alberta Crop Report July 29, 2025
AFSC Email
ASBPC Ag Disaster Info Sheet
AgriRecovery Information
Livestock Tax Deferral Provision Information
2023 Minister of Agriculture and Irrigation Ag Disaster Declaration Response Letter

RESOLUTION by.....to declare an agricultural disaster within Clear Hills County and have administration draft a declaration letter to be sent out to the Minister of Agriculture and Irrigation, cc to Agricultural Service Board Provincial Committee, President of RMA, AAAF Secretary, and AFSC.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	---	--



Daily station Observations, Created August 05, 2025



Alberta Crop Report

Crop conditions as of July 29, 2025

Cool temperatures continued for the majority of the province during the past week with additional precipitation mainly falling in the South and Peace regions. With the exception of some significant hail storms, most areas welcomed moisture that continues to improve sub-soil moisture reserves while helping crops meet their yield potential. This week's report includes the initial yield estimates for crops (Table 1). The yield estimates provided this week are expected to change before harvest.

Regional dryland crop yield estimates are mostly above the 5- and 10- year averages in the South and Central regions, while dryland crop yield estimates are near or below the 5- and 10-year averages in the North East, North West and Peace regions. Current yield expectations suggest the areas which received additional moisture through July will have higher than normal yields, offsetting yield losses from areas which expect lower than average production due to drier conditions. Provincially, dryland major crops are expected to produce 13.7 per cent above the 5-year average and 6.2 per cent above the 10-year average, based on the respective yield indexes. Initial provincial major crops irrigated yields, which are only reported for the South and Central regions, are expected to produce 4.2 per cent above the 5-year average and 3.9 per cent above the 10-year average.

Recent cool and wet weather is slowing crop development, with major cereal crops in various stages of milk development, while canola and pulse crops moving from flowering to podding. The dryland 5-year provincial index for major cereal crops is 106.9 per cent for spring wheat, 106.8 per cent for barley, and 88.0 per cent for oats. The yield index for oats is influenced by the higher concentration of provincial oat acres planted in the North East, North West, and Peace regions. The 5-year index for canola is 109.1 per cent with all regions except the Peace expecting yields above the 5-year average. Provincial canola staging is reported as 58 per cent of crop podding and 42 per cent flowering. The dry peas 5-year index is reported as 123.6 per cent, with all regions expecting yields above the 5-year average. Dry peas staging is at 85 per cent of crop podding and 15 per cent flowering.

Table 1: Regional Estimated Dryland Yields and Indexes for Major Crops as of July 29, 2025

	Estimated Dryland Yields (bushels/acre) and Indexes for Major Crops					
	South	Central	N East	N West	Peace	Alberta
Spring Wheat	48.2	58.5	43.2	48.8	40.8	48.4
Barley	54.2	79.5	66.4	67.2	51.6	65.2
Oats	69.0	88.9	72.0	70.1	51.4	67.5
Canola	40.7	44.1	39.4	39.4	29.9	38.6
Dry Peas	40.0	54.2	43.1	41.9	39.1	43.7
5-year Yield Index	130.0	133.3	99.9	102.6	94.5	113.7
10-year Yield Index	122.3	121.3	95.3	94.5	89.7	106.2

Source: AGI/AFSC Crop Reporting Survey

Provincially, 64 per cent of all crops are rated as in good to excellent condition; a decrease of 2 per cent over the past two weeks, but ahead of both the 5-year average of 53 per cent and 10-year average of 57 per cent (See Table 2). Regionally, crop conditions continue to vary with the percentage of all crops reported as good to excellent (change over two weeks) at 64 (+3) per cent in the South, 93 (+6) per cent in the Central, 59 (-9) per cent in the North East, 70 (-11) per cent in the North West and 22 (-6) per cent in the Peace.

The cool temperatures and excess moisture have also slowed the pace of the first cut of hay. Provincial first cut completion (5-year average) is at 85 (81) per cent for dryland with an average yield of 1.2 (1.4) tons per acre, while irrigated hay first cut is at 82 (90) per cent complete with an average yield of 2.5 (2.3) tons per acre. Second cuts for hay have also begun; however, fewer than average provincial producers indicate they will take a second cut. Second cuts are expected by 46 (48) per cent of dryland hay producers and by 9 (13) per cent of irrigated hay producers.

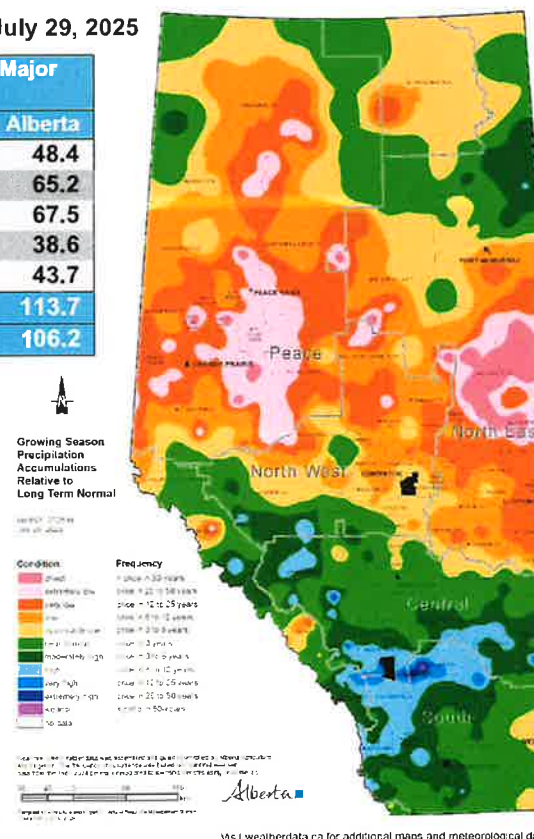


Table 2: Regional Crop Condition Ratings as of July 29, 2025

	Per Cent Rated Good to Excellent Conditions					
	South	Central	N East	N West	Peace	Alberta
Spring Wheat *	65.3%	93.8%	60.4%	66.4%	23.4%	65.5%
Durum	56.9%	97.6%	-	-	-	63.4%
Barley *	59.7%	93.5%	61.5%	68.7%	23.1%	66.9%
Oats *	74.5%	87.5%	60.4%	61.6%	24.1%	54.0%
Winter Wheat	57.3%	81.0%	45.3%	71.7%	-	58.5%
Fall Rye	62.5%	72.6%	56.3%	92.7%	-	64.4%
Canola *	67.1%	90.6%	57.0%	73.4%	20.1%	60.3%
Dry Peas *	60.0%	95.5%	62.1%	74.4%	26.3%	63.1%
Mixed Grain	95.0%	85.2%	58.3%	79.6%	-	81.2%
Lentils	60.4%	95.7%	-	-	-	67.0%
Chickpeas	51.7%	100.0%	-	-	-	56.0%
Mustard	65.8%	100.0%	-	-	-	66.9%
Flax	76.9%	-	95.0%	-	-	79.8%
Potatoes	95.0%	99.2%	-	94.7%	-	95.2%
Major Crops (*), July 29	63.6%	92.7%	59.2%	69.7%	22.1%	63.4%
All Crops, July 29	63.3%	92.9%	59.3%	69.8%	22.1%	63.9%
5-years (2020-2024) Avg	53.2%	50.5%	59.9%	42.7%	51.5%	52.9%
10-years (2015-2024) Avg	51.3%	55.4%	67.3%	50.8%	57.7%	56.9%

Source: AGI/AFSC Crop Reporting Survey

Notable rains fell in areas of the South and Peace regions over the past week, improving soil moisture conditions in those regions. Provincial surface moisture is rated 60 per cent good to excellent, a 3 per cent increase from last week, which is above the 5-year average of 48 per cent (Table 3). Regional surface moisture rated as good to excellent (change from last week) is at 64 (+14) per cent for the South, 87 (-1) per cent for the Central, 37 (-10) per cent for the North East, 39 (-4) per cent for the North West, and 32 (+10) per cent for the Peace.

Provincial sub-surface moisture is rated at 51 per cent good to excellent, due to a 3 per cent increase over last week, which is above the 5-year average of 45 per cent. Regionally, sub-surface soil moisture rated as good to excellent (change from last week) is 43 (+8) in South, 84 (+4) in Central, 35 (-6) in North East, 29 (-5) in North West and 35 (+8) in Peace Region.

Table 3: Alberta Surface Soil Moisture Ratings as of July 29, 2025

	Poor	Fair	Good	Excellent	Excessive
South	6.1%	27.6%	41.7%	22.5%	2.1%
Central	1.4%	9.8%	62.7%	24.2%	1.9%
North East	18.3%	44.3%	35.5%	1.9%	0.0%
North West	19.2%	41.7%	36.6%	2.6%	0.0%
Peace	16.5%	51.5%	29.6%	2.4%	0.0%
Alberta	9.5%	29.7%	44.7%	14.9%	1.2%
5-year (2020-2024) Avg	23.3%	25.7%	36.1%	12.2%	2.6%
10-year (2015-2024) Avg	20.0%	25.3%	36.6%	14.8%	3.3%

Source: AGI/AFSC Crop Reporting Survey

Pasture and tame hay provincial conditions held relatively steady this week, mainly due to improving conditions in the South and Peace regions. Provincial pasture growth conditions are reported at 53 per cent good to excellent, while provincial tame hay conditions are at 43 per cent good to excellent. Both pasture and tame hay conditions improved 1 per cent over last week.

Table 4: Tame Hay Growth Conditions as of July 29, 2025

	Poor	Fair	Good	Excellent
South	24.7%	34.1%	38.4%	2.7%
Central	5.0%	24.2%	58.0%	12.9%
North East	27.1%	49.8%	22.8%	0.3%
North West	14.3%	42.0%	41.3%	2.3%
Peace	24.8%	53.3%	21.4%	0.5%
Alberta	17.9%	39.0%	38.6%	4.5%
5-year (2020-2024) Avg	23.4%	28.0%	38.2%	10.3%
10-year (2015-2024) Avg	21.3%	27.6%	39.0%	12.0%

Source: AGI/AFSC Crop Reporting Survey

Regional Assessments:

Region One: South (Strathmore, Lethbridge, Medicine Hat, Foremost)

- Additional early estimated dryland yields are 38 bushels per acre for durum wheat, 22 bushels per acre for lentils, 21 bushels per acre for chickpeas, and 27 bushels per acre for mustard.
- Dryland first cut hay is 87 per cent complete, with an average yield of 1.0 ton per acre. Irrigated first cut hay is 82 per cent complete, yielding 2.5 tons per acre. The second cut of irrigated hay is 7 per cent complete, with an average yield of 2.1 tons per acre.
- Soil sub-surface moisture is above 5-year averages with a reported 17 per cent as poor, 40 per cent as fair, 37 per cent as good, 6 per cent as excellent and 0 per cent as excessive.
- Gopher activity over threshold (gopher hills present in fields) is reported in 4 per cent of fields.

Region Two: Central (Rimbey, Airdrie, Coronation, Oyen)

- In the Central Region, early estimated yields are 61 bushels per acre for durum wheat, and 54 bushels per acre for lentils.
- Dryland first cut hay is 74 per cent complete, yielding 1.7 tons per acre. Producers able to take a second cut are 4 per cent complete, with an average yield of 1.5 ton per acre.
- Sub-surface moisture continued to improve this week, now rated as 2 per cent poor, 13 per cent fair, 71 per cent good, 14 per cent excellent and 1 per cent excessive.
- Gopher activity over threshold (gopher hills present in fields) is reported in 4 per cent of fields.

Region Three: North East (Smoky Lake, Vermilion, Camrose, Provost)

- First cut dryland hay is reported as 76 per cent complete with a 1.0 tons per acre yield. Producers taking a second cut are 1 per cent complete, with a yield of 1.5 ton per acre.
- Limited recent rainfall is resulting in declining sub-surface moisture, now at 20 per cent poor, 45 per cent fair, 34 per cent good, 0 per cent excellent and 0 per cent excessive.
- Gopher activity over threshold (gopher hills present in fields) is reported in 1 per cent of fields.

Region Four: North West (Barrhead, Edmonton, Leduc, Drayton Valley, Athabasca)

- First cut dryland hay is reported as 98 per cent complete with a 1.2 ton per acre yield. Second cut dryland hay is 1 per cent complete with a yield of 1.3 tons per acre.
- Limited showers over the past week caused sub-surface moisture to decline, now at 34 per cent poor, 37 per cent fair, 28 per cent good, 1 per cent excellent and 0 per cent excessive.
- Gopher activity over threshold (gopher hills present in fields) is reported in 8 per cent of fields.

Region Five: Peace (Fairview, Falher, Grande Prairie, Valleyview)

- In the Peace Region, dryland hay first cut is 94 per cent complete with a yield of 1.2 tons per acre. Producers are not expected to take a second cut this year.
- Rain this week helped improve regional sub-surface moisture to 12 per cent poor, 54 per cent fair, 32 per cent good, 3 per cent excellent and 0 per cent excessive.
- Grasshopper activity over threshold (+15 per square meter) is reported in 6 per cent of fields.

Contact

Agriculture Financial Services Corporation
Product Innovation Department
Insurance Products and Product Innovation Unit

Geoff Backman - Product Coordinator
Manglai - Product Coordinator
Email: mediainquiry@afsc.ca

Our thanks to Alberta Agricultural Fieldmen and AFSC staff for their partnership and contribution to the Alberta Crop Reporting Program. Agriculture and Irrigation compiles the climate map.

Note to Users: The contents of this document may not be used or reproduced without properly accrediting AFSC and the Government of Alberta. Percentage totals may not add to 100 due to rounding.

Greg Coon

From: Edwin Ten Hove <etenhove@afsc.ca>
Sent: August 1, 2025 2:54 PM
To: Greg Coon
Cc: Alexandra Frias
Subject: Agricultural Disaster Declaration – Farm Program Implications

You don't often get email from etenhove@afsc.ca. [Learn why this is important](#)

Hi Greg,

Thank you for reaching out to discuss the farm insurance implications of declaring an Agricultural Disaster in Alberta.

While such a declaration helps raise public awareness of the challenges producers are facing, it does not trigger additional funding for Business Risk Management (BRM) programs nor does it alter the terms or coverage of existing programs.

Crop insurance clients can be reminded that yield losses are supported through the annual crop insurance program. Yields are always cushioned by the annual crop insurance program if the harvested yield falls below 70% of the normal yield.

Additionally, as seen in previous years, the **Livestock Tax Deferral Provision** can be requested where applicable. More information is available here:

<https://agriculture.canada.ca/en/agricultural-production/weather/livestock-tax-deferral-provision>

Please don't hesitate to reach out with any further questions.

Talk again,
Ed



Edwin Ten Hove
AgriStability Coach

 **Agriculture Financial Services Corporation**
5718 56 Ave, Lacombe, AB, T4L 1B1

 **Tel:** (587) 815-6335

 **Web:** www.AFSC.ca

At AFSC, the health and safety of our people, clients and communities is important to us. Our offices have protocols in place to ensure the safety of our team members and visitors.

Our branches are currently accessible weekdays from 8:15 a.m. – 4:30 p.m. and we accept electronic delivery of files and documents through [AFSC Connect](#). Please [contact your Relationship Manager or the Client Service Centre](#) for assistance.

[Get Funds Faster](#) by signing up for direct deposit through AFSC Connect and manage your business online: [Your AFSC Connect Account](#)

Visit us at www.afsc.ca

Important Notice: This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal and/or privileged information. Please contact Agriculture Financial Services Corporation immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed. Please consider the environment before printing this email.

AGRICULTURAL SERVICE BOARDS

75+ years of promoting sustainable agriculture in Alberta

JUNE 23, 2022 BY ASBEXECASSISTANT

Municipal Agriculture Disasters

Things to know about Municipal Agriculture Disaster Declarations.

"A common misperception is that a municipal declaration of an agricultural disaster will influence a provincial declaration or access to funding supports. This is simply not the case. Municipal declarations bring awareness to an issue in a specific area of the province, but they do not trigger a provincial declaration or access to any funding to support the issue."

Municipalities can work with their local agriculture industries or industry/producer organizations to communicate concerns and assess challenges being experienced." Pg.6 [RMA Guide for Declaring Municipal Agriculture Disasters.](#)

Municipal Agriculture Disasters are a communication tool to alert Provincial and Federal politicians and staff to agriculture related concerns in a given municipality. A municipality does not need to declare an Agriculture Disaster for their farmers to participate in any resulting federal or provincial programs triggered by extreme weather events like drought or excessive moisture. There are a number of data points that are considered when deciding if a response is needed:

- Agroclimate Impact Reports – These reports are submitted through an online form by anyone and add to the data and evidence collected to trigger program support for farmers affected by extreme weather. This is not a well used program by producers and they are **always looking for more reporters, especially in the Special Areas part of the province.**
- Crop Reports – submitted every two weeks by senior AFSC adjusters report on current growing conditions.
- Weather station Data.

Municipalities can play a role in ensuring that accurate data is collected by encouraging rate payers to become Agroclimate Impact Reporters.

Communicating Municipal Agriculture Disaster Declarations

The Rural Municipalities Association (RMA) has a guide available on their website to help municipalities communicate effectively the concerns around drought and excessive moisture issues. The [Guide for Declaring Municipal Agriculture Disasters in Alberta](#) was recently reviewed after the [2021 dry conditions prompted over 40 municipalities to declare.](#) Some changes to the guide were made to better reflect the roll of municipalities in agriculture disaster declarations.

The guide contains an outline of what should be included in the declaration, where to find information, and who to communicate the declaration too. What we learned from the 2021 disaster declarations is that not all of the municipalities communicated the declarations in the same way which made it very difficult to get a clear picture of the

extent of the disaster. To help bridge some of the communications gaps, the ASBPC actively looked for and posted a list of municipalities with links to their disaster declarations. This online list was accessed by government, program staff and media, and was very well received.

For this reason the ASBPC recommends the following communication process for all Agriculture Disaster Declarations:

- Letter posted on municipal website
- Letter sent to the Minister of Agriculture Forestry and Rural Economic Development, cc to
 - ASBPC email (include link to letter)
 - RMA email to the President
 - AAAP email to the Secretary
 - AFSC email info@afsc.ca

Links to further information:

[RMA- Guide for Declaring Municipal Agriculture Disasters in Alberta](#)

[Alberta's Agriculture Drought and Excess Moisture Risk Management Plan](#)

📁 **UNCATEGORIZED**

AGRICULTURE DISASTER DECLARATIONS, AGROCLIMATE

AgriRecovery

A federal-provincial-territorial disaster relief framework

On this page

- [About AgriRecovery](#)
- [Core Business Risk Management programs](#)
- [Types of disaster events considered for assistance under AgriRecovery](#)
- [Types of disaster events not considered for assistance under AgriRecovery](#)
- [Key considerations to assess disasters and design AgriRecovery initiatives](#)
- [Find out more about AgriRecovery](#)

About AgriRecovery

AgriRecovery is not a program. You cannot apply to AgriRecovery.

AgriRecovery is a **disaster relief framework** that is part of a suite of federal-provincial-territorial (FPT) Business Risk Management (BRM) tools under the Sustainable Canadian Agricultural Partnership. This framework outlines the process FPT governments use to assess the impacts of natural disasters on agricultural producers. Where there is need for financial help beyond what is available through other government programs and private sector tools, FPT governments design joint initiatives to help producers recover from natural disasters.

When an AgriRecovery initiative is launched, the details of that initiative, such as the initiative's terms and conditions and application process, will be made available.

Objective

AgriRecovery initiatives provide targeted financial help to Canada's agricultural producers for the **extraordinary costs** they must pay to recover from natural disasters.

Extraordinary costs are those which producers would not pay under normal circumstances but which are necessary to:

- reduce the impacts of the disaster on their farming operations
- resume farming operations as quickly as possible following the disaster

Additionally, AgriRecovery initiatives are designed to help producers with **only** those extraordinary costs that are beyond their capacity to manage, taking into account the assistance available through other government programs and private sector tools.

AgriRecovery does **not** cover production or revenue declines, including those resulting from natural disasters. The core BRM programs are available to help producers who are faced with income or production losses.

Core Business Risk Management programs

The core BRM programs are, in part, designed to help producers deal with the income and production losses they experience when disasters occur. AgriRecovery initiatives cannot duplicate or replace the assistance available through these programs:

AgriInsurance is an insurance-based program designed to help producers experiencing production losses due to eligible perils, including severe losses resulting from disaster events.

AgriStability is a whole-farm, margin-based program that helps producers when they face severe margin (income) declines caused by circumstances such as low prices, rising input costs, and production losses; advances (interim payments) are available under the program to help with cash flow.

AgriInvest is a savings account-based program where producer deposits are matched by governments; the funds in accounts are available to offset losses, help with cash flow needs, or support investments to help with managing business risks.

The core BRM programs act as the first line of defence when disasters occur. Agricultural producers are encouraged to participate in these programs. When assessing whether an AgriRecovery initiative is warranted, we consider assistance available through these programs, as well as other government programs or private sector tools.

Other government programs

Although not part of the core FPT BRM programs, the Advance Payments Program is a federal loan program which is available to help crop and livestock producers meet their financial obligations through improved cash flow and better opportunities to market their agricultural products.

There are other government programs which may provide assistance to producers who find themselves faced with a disaster event. For example, in disaster situations involving a disease or pest, the Canadian Food Inspection Agency may provide disaster-related compensation under the *Health of Animals Act* or the *Plant Protection Act*. Assistance may also be available to support recovery through provincial disaster assistance programs, which may be partially funded through Public Safety Canada's national Disaster Financial Assistance Arrangements.

Types of disaster events considered for assistance under AgriRecovery

Examples of natural disaster events are:

- disease (for example, Bovine tuberculosis, Potato wart)
- pest infestation (for example, Potato Cyst Nematodes, grasshoppers)
- extreme weather (for example, drought, flooding, tornado)
- contamination of the natural environment (for example, chemical event)

Types of disaster events not considered for assistance under AgriRecovery

Examples of events that **cannot** be considered for assistance under AgriRecovery include:

- disaster events where there are no extraordinary costs producers must pay to recover
- disasters that can be effectively managed with assistance from other government programs and private sector tools
- cyclical market trends that result in income and revenue losses
- long-term market trends
- destruction of an individual's property where there is no impact on the sector
- cancellation of a contract or market loss not related to a disaster event
- trade actions that are not directly related to a disease or pest event
- situations that are market-driven (for example, the closure of a processing plant in an area)
- recurring events which can be effectively addressed in the longer-term through changes to the core BRM programs (for example, changes to insurance products), other federal or provincial assistance programs, or private sector risk management tools

How AgriRecovery works

AgriRecovery provides a process for FPT governments to jointly assess and respond to natural disasters affecting Canada's agricultural producers.

Key steps of the AgriRecovery process:

Step 1 – Request for an assessment

Requests to determine whether an AgriRecovery initiative is warranted are typically made by a province or territory to the federal government, as provincial and territorial governments are closer to the disaster event, its impacts, and affected producers.

Step 2 – Assessment

A joint assessment is undertaken to:

- examine the disaster event and its impacts
- determine whether there are extraordinary costs producers must pay to recover
- measure the assistance available through other government programs and private sector tools to help producers recover

Key criteria must be met. These key criteria are described below and illustrated in the [AgriRecovery Assessment Flow Chart](#).

During the assessment process, governments may consult with producers and sector organizations to gain a better understanding of the disaster, its impacts, and the extraordinary costs affected producers must pay to recover.

Step 3 – Decision and authorities

The findings of the assessment form the basis on which FPT governments then decide whether or not to proceed with an AgriRecovery initiative.

Step 4 – Agreement on the details

Participating governments work together to finalize the details of the initiative. These details are typically set out in a funding agreement between governments.

AgriRecovery initiatives are typically delivered by the provincial or territorial government, or its delivery agent. Initiatives are typically cost-shared on a 60:40 basis between federal and provincial/territorial governments, respectively.

Step 5 – Launch of the initiative

The initiative is announced, or targeted producers are notified, and program materials are made available (for example, the terms and conditions for the initiative and application forms).

Step 6 – Payments

Applications submitted to the AgriRecovery initiative are processed and payments are made.

As AgriRecovery initiatives are disaster-specific, each will have its own name (for example, The 2023 Canada-New Brunswick Potato AgriRecovery Initiative).

Key considerations to assess disasters and design AgriRecovery initiatives

FPT governments have agreed on a set of principles and criteria to guide the assessment of disaster events and the design of AgriRecovery initiatives. As each disaster situation will be assessed on a case-by-case basis, differences in the circumstances of each disaster will lead to different types and levels of assistance available through an initiative.

Assessment principles

- Assess each disaster situation and initiative individually
- Complement, but not substitute or replace, assistance available through the core BRM programs, other government programs, or private sector tools
- Consider the financial position of affected producers to determine whether assistance is needed

- Design initiatives that do not result in affected producers being brought back to a better financial position than they would have been in had the disaster not occurred
- Make sure that producers share responsibility for the extraordinary costs and are not compensated twice for the same costs
- Encourage mitigating actions

To make sure producers are not compensated twice for the same costs, payments for extraordinary costs that are eligible under AgriStability will be included as eligible income in the program year for AgriStability purposes.

Assessment process and criteria

The AgriRecovery assessment process consists of 2 stages, each with its own set of criteria to assess a disaster event and its impacts:

1. Preliminary assessment criteria

The disaster event must:

- not be a **recurring** event
 - a recurring event is defined as one which AgriRecovery has responded to previously in a province
 - **potential exceptions:** An event AgriRecovery has responded to previously in a province where either:
 - FPT governments are in the process of completing work to determine if there is an alternative longer-term solution (may respond a second time)
 - FPT governments have completed the work to determine if there is an alternative long-term solution and it is deemed to be uninsurable or unable to be effectively addressed through existing or new government or private sector programming (may respond again)
- be an **abnormal event**, something that producers could not have foreseen and prepared for
- result in **extraordinary costs** to producers, which are costs producers would not normally pay, resulting from actions they must take to reduce the impacts and/or resume production as quickly as possible

If any 1 of the preliminary assessment criteria is not met, the assessment process stops and governments cannot provide assistance through AgriRecovery. If all 3 criteria are met, governments can proceed to the formal assessment stage.

2. Formal assessment criteria

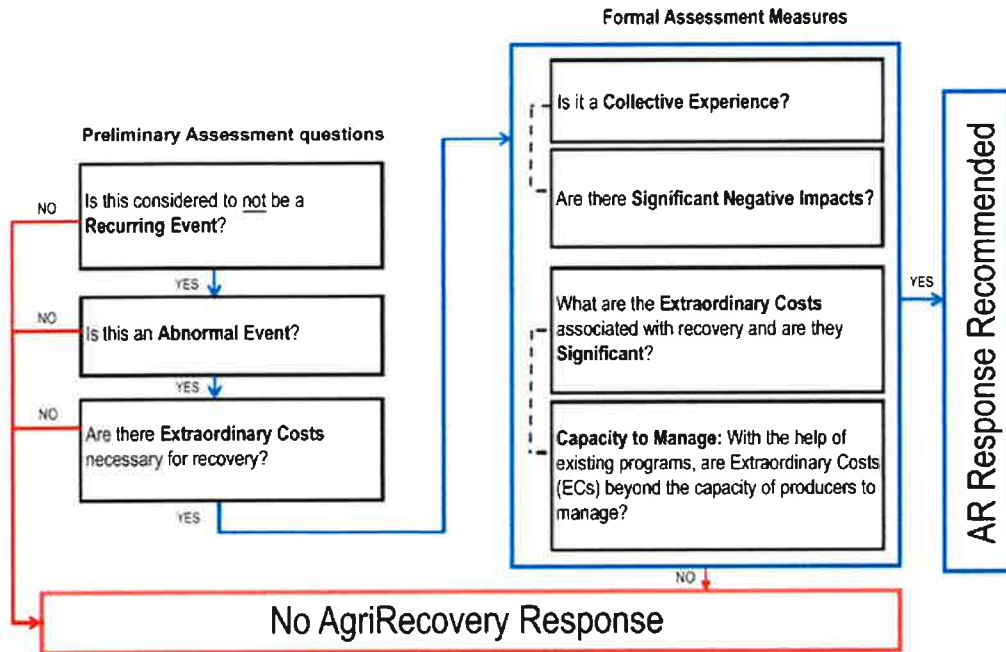
The disaster event should:

- be a **collective experience**, impacting a large enough number of producers or value of production in the affected region
- result in **significant negative impacts** on affected producers' capacity to produce or market agricultural product

- result in **significant extraordinary costs**, having a substantial impact on producers' income and being large enough that it makes sense for governments to help with these costs
- be beyond producers' **capacity to manage**, even with the assistance available through other government programs and private sector tools

The results of the analysis for the 4 formal assessment criteria will be taken together to conclude whether or not an AgriRecovery initiative may be warranted.

Annex – AgriRecovery assessment flow chart



► Description – AgriRecovery Assessment Flow Chart

Compensation for extraordinary costs

Where, based on the findings of an assessment, participating governments agree to proceed with an AgriRecovery response, an initiative is then designed to compensate affected producers for up to 70% of the extraordinary costs.

Examples of extraordinary costs covered by AgriRecovery initiatives include:

- repairing or re-establishing crop and forage land damaged by flooding or drought
- re-establishing fruit trees damaged by a tornado
- cleaning and disinfecting buildings and property
- destroying or replacing infected plants not covered by the *Plant Protection Act* to prevent the spread of a disease
- carrying costs for animals unable to be sold due to quarantine

Exceptions for disease and pest events with a high risk of spread

AgriRecovery includes provisions which provide greater flexibility to respond to situations where actions must be taken to prevent the spread of a disease or pest.

These provisions include the ability to:

- respond where there are relatively few farming operations affected, but the risk of spread to other operations is high
- respond where a disease or pest event has not yet significantly impacted producers' ability to produce or market their commodities, but where, if left unchecked, it could have significant impacts
- respond with a higher level of assistance where it is necessary to limit the spread of the disease or pest

Find out more about AgriRecovery

To speak to us about AgriRecovery and how it may help you recover from a natural disaster, please contact us at 1-855-773-0241.

Date modified:

2025-05-15

Livestock Tax Deferral Provision

The Livestock Tax Deferral provision allows farmers that carry on a farming business in a prescribed area who sell all or part of their breeding herd due to drought, excess moisture or flooding to defer a portion of sale proceeds to the following year. When prescribed regions are identified, the list is posted to this web page.

How the provision works

To defer income, the breeding herd must have been reduced by at least 15%.

- Where the breeding herd has been reduced by at least 15%, but less than 30%, 30% of income from net sales can be deferred.
- Where the breeding herd has been reduced by 30% or more, 90% of income from net sales can be deferred.

In a year in which a region has been prescribed, income from the sale of breeding livestock can be deferred to the next tax year when the income inclusion may be at least partially offset by the cost of reacquiring the breeding livestock. In the case of consecutive years of drought or excess moisture and flood conditions, farmers may defer this income to the first year in which the region is no longer prescribed.

What are the criteria to prescribe drought and flood regions?

Regions are prescribed on the advice of the Minister of Agriculture and Agri-Food to the Minister of Finance.

Beginning in 2024, the Government of Canada streamlined the process to identify prescribed regions earlier in the growing season, and also instituted a buffer zone to adjacent regions to capture impacted farmers on the edges of affected regions.

A preliminary list of prescribed drought and flood regions is now completed in the spring, for those regions where it appears that conditions indicate a potential forage shortage. This first list is based on preliminary weather and climate data gathered and analyzed under the Canadian Drought Monitor. AAFC continues to monitor weather, climate and production data throughout the growing season and will add regions to the list when they meet the eligibility criteria of forage yields being less than 50% of the long-term average due to drought or flooding. A final list of prescribed drought and flood regions, including previously announced regions, is usually made in December when finalized forage yield information is available. However, once a region is prescribed, it is deemed eligible for the taxation year.

Also new for 2024 and moving forward, regions that are adjacent to regions that qualify based on weather, climate and production data will also be prescribed. This will ensure that farms within those adjacent regions that may also be experiencing drought or excess moisture conditions can benefit from the Livestock Tax Deferral provision.

Additional Information

For more information on the process or criteria to identify prescribed drought or flood regions, please contact aafc.taxdeferral-reportdelimpot.aac@agr.gc.ca.

For questions related to calculating and/or reporting income deferral for prescribed drought/flood regions for income tax purposes, please contact the [Canada Revenue Agency \(CRA\)](#) or consult the CRA publication T4002 Self-employed Business, Professional, Commission, Farming, and Fishing Income, Chapter 2 Income. The Livestock Tax Deferral information is detailed in Line 9470 – Livestock and animal products revenue.

Prescribed drought/flood regions eligible for livestock income deferrals by year:

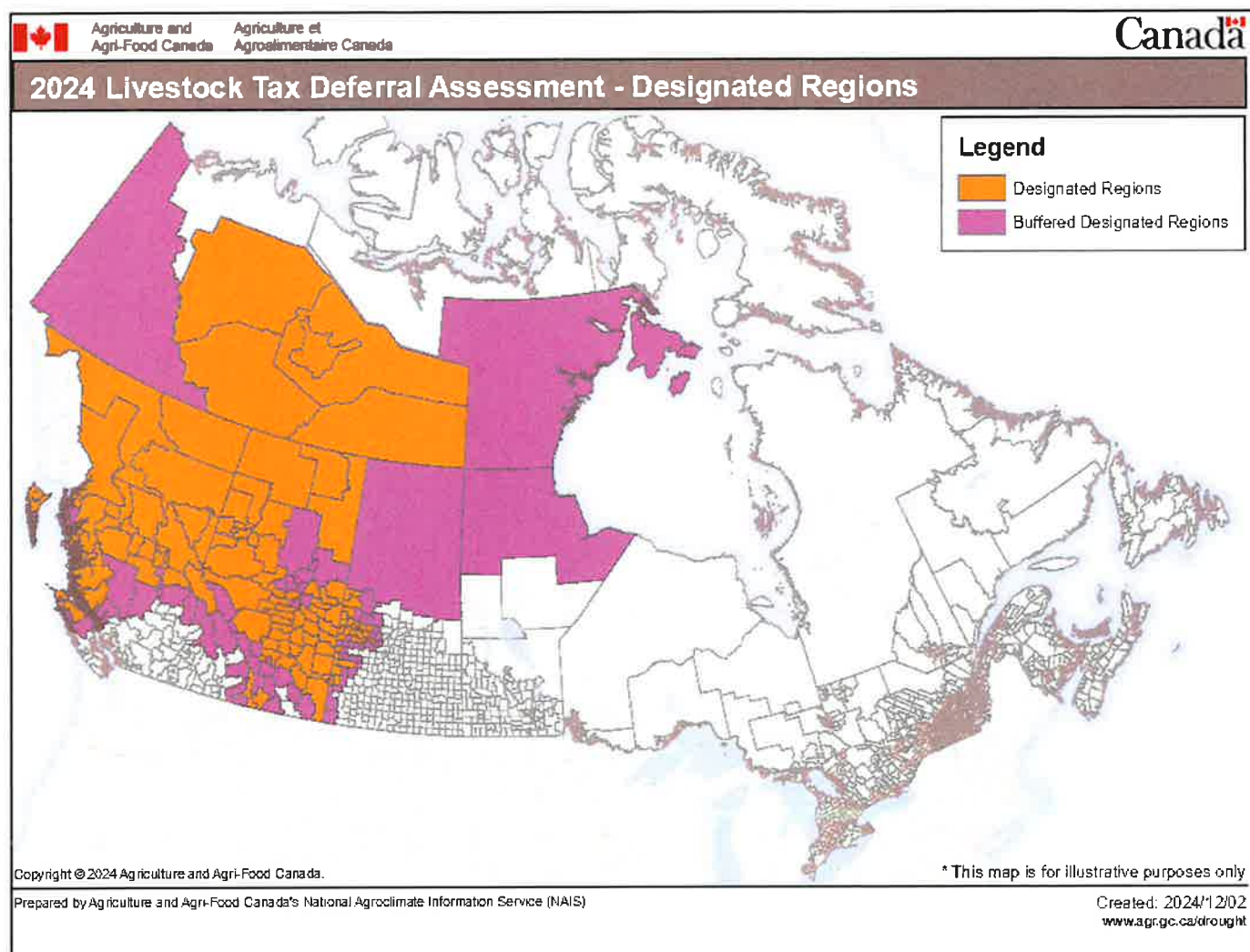
- [2024 List of Prescribed Regions](#)
- [2023 List of Prescribed Regions](#)
- [2022 List of Prescribed Regions](#)
- [2021 List of Prescribed Regions](#)
- [2020 List of Prescribed Regions](#)
- [2019 List of Prescribed Regions](#)
- [2018 List of Prescribed Regions](#)
- [2017 List of Prescribed Regions](#)

Date modified:

2024-06-05

2024 Livestock Tax Deferral – Prescribed Regions

Alternative format - [PDF \(4.3 MB\)](#).



▼ Description of the above image

2024 Livestock Tax Deferral Assessment - Designated Regions

Map of Canada highlighting the prescribed regions. Prepared by Agriculture and Agri-Food Canada's National Agroclimate Information Service (NAIS) and created on December 2, 2024. This map is for illustrative purposes only. The entire list of prescribed regions appears below.

Drought

▼ Alberta

From: AGRIC Minister <AGRIC.Minister@gov.ab.ca>
Sent: Friday, August 18, 2023 4:50 PM
To: Natasha Gillett <community@clearhillscounty.ab.ca>
Cc: Minister of Treasury Board and Finance <tbf.minister@gov.ab.ca>; FP Minister <FP.Minister@gov.ab.ca>; Greg Coon <Greg@clearhillscounty.ab.ca>
Subject: RE: Clear Hills County Declaration of Agricultural Disaster

Dear Reeve Bean:

Thank you for your July 4, 2023 letter regarding the declaration of a municipal agricultural disaster in Clear Hills County due to the widespread drought conditions. I sympathize with farmers across Alberta who are experiencing the impact of heat, dry weather, wildfires, and more.

I can assure you that I am closely monitoring moisture and crop conditions. Agriculture and Irrigation (AGI) officials are in direct communication with farmers and communicate regularly with agricultural organizations, commodity groups, boards, commissions and industry experts to ensure they have up-to-date information about the challenges our producers are facing.

Clear Hills County's disaster declaration brings awareness to the developing situation, informs relevant stakeholders, and enables collaboration among impacted producer groups. A declaration of agricultural disaster is an important tool available to municipalities to bring awareness to a developing situation. A declaration informs relevant stakeholders and enables collaboration among impacted producer groups. Although these municipal declarations do not automatically trigger access to increased funding through provincial or federal programs, I am pleased to share that AGI officials have written to their federal counterparts to trigger an AgriRecovery joint assessment.

I am actively exploring a wide range of potential options to support our producers during this challenging growing season. This includes advocating for the federal government to include regions impacted by drought in the federal Livestock Tax Deferral provision. This provision allows livestock producers to defer a portion of their income to the following year when they are forced to sell a significant portion of their breeding herd due to drought or flooding. For the most up-to-date information about the program I encourage you to visit the [Federal Livestock Tax Deferral website](#) regularly.

As the federal Livestock Tax Deferral provision has yet to be implemented to address drought impacts, it is important producers know that current programs are available to help manage adverse impacts to their farming operations.

Agriculture Financial Services Corporation (AFSC) offers a comprehensive suite of business risk management programs to producers – including AgriInsurance, AgriStability and AgriInvest. AFSC programs are often the first line of support producers can access when they face disaster. Farmers are encouraged to make use of these programs to protect their farming operations.

For the 2023 crop year, AFSC's adjustments to the business risk management programs include doubling the [Low Yield Allowance threshold](#) so insured producers can salvage additional cereal or pulse crops for livestock feed. In addition, the AgriStability program has reopened for

[late participation until September 29, 2023](#) to give producers another option to help manage business risks.

AFSC can also provide proactive assistance when farmers are affected by drought conditions. On a case-by-case basis, AFSC may provide loan payment deferrals, interest-only payments and loan re-amortizations, depending on individual client needs. To learn more about these programs and how AFSC supports its clients, I encourage you to visit the [AFSC website](#) or call 1-877-899-2372.

AGI also provides information to assist with on-farm business management and production issues during dry conditions and periods of business stress. The [Farming in Dry Conditions](#) webpage includes Agricultural Moisture Situation Updates, and the Alberta Climate Information Service, which provides near real-time meteorological station data and access to a variety of maps.

To address on-farm water security prior to, during and after dry conditions or drought, two AGI programs are available to support agricultural producers – the [Water Pumping Program](#) and [Sustainable Canadian Agricultural Partnership Water Program](#). Producers can access information about these programs by calling 310-FARM and asking to speak to an agricultural water specialist.

The Alberta government recognizes farming is not just a business – it is a way of life. We understand producers are concerned about protecting their operations, livestock and livelihoods and are working hard to ensure that Alberta's agriculture industry continues to thrive during these challenging times.

Thank you again for writing.

Sincerely,

Honourable RJ Sigurdson
Minister, Agriculture and Irrigation

AR80470

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Supply & Install Metal Cladding Over South Shop Wall
File:	31-61-03

DESCRIPTION:

Council is presented with quotes for supply and installation of metal cladding over the south shop wall.

BACKGROUND:

C269-25(5-13-25) RESOLUTION by Councillor Giesbrecht to proceed to Tender for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB. CARRIED.

No tenders were received for this project, so administration asked 2 local contractors for Quotes.

ATTACHMENTS:

Shedsplus quote
Burkholder Buildings quote

BUDGET:

\$30,000.00 – Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by...to award the contract for supply and installation of metal cladding over south shop wall to Shedsplus for the quoted price of \$17,703.40 plus GST

Initials show support - Reviewed by:

Manager:



CAO:



Box 309 Worsley Alberta
(780) 835-0772
mafehr99@gmail.com
Shedsplus.net
GST N#: 766326482

Shedsplus

Estimate

For: Clear Hills County
community@clearhillscounty.ab.ca
(780) 685-3925

Estimate No: 86
Date: 2025-06-24

Description	Quantity	Rate	Amount
Strap and Clad north wall of county shop (21'h by 72' wide) Includes Customer Choice of colours Light fixture removed and remounted New eavetrough installed	1	\$17,703.40	\$17,703.40

Payment Instructions

A 0% deposit of \$0.00 is required by 2025-06-24.

Subtotal	\$17,703.40
GST 5% (\$17,703.40)	\$885.17
Total	\$18,588.57

Total	\$18,588.57
-------	-------------

Deposit due 2025-06-24 \$0.00

Pay Now

Invoice2go from BII

VISA

MasterCard

Burkholder Buildings

Box 595

Hines Creek, AB T0H 2A0

Estimate

Date	Estimate #
07/05/2025	116

Name / Address
Clear Hills County -

Project

Description	Qty	Rate	Total
Project: Strap south shop wall with 2x4 and clad with 24 gauge commercial metal. All flashings and penetrations to be properly sealed. Existing eavestrough to be removed and replaced.			
Building Materials to strap south wall of county shop with 2x4s and clad with 24 gauge commercial metal.		12,850.00	12,850.00
Labour Charge		7,500.00	7,500.00
Scissor lift rental with delivery	3	475.00	1,425.00
Install new eavestrough and down spouts		1,200.00	1,200.00
GST on sales		5.00%	1,148.75
		Total	\$24,123.75

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Draft Policy 6312 – Tradeshow Exhibitors
File:	63-02-02

DESCRIPTION:

Council is presented with a draft of Policy 6312 - Tradeshow Exhibitors. The Agricultural Service Board has reviewed the policy and is recommending that Council approve the following amendment to remove section 2.1 from the policy.

AG49-25 (07/16/25)

RESOLUTION by Member Watchorn that this Agricultural Service Board recommend to council the following policy amendments:

- 1. Policy 6312 (Trade Show Exhibitors) – remove section 2.1 in its entirety.**
 - 2. Policy 6317 (Biggest Vegetable Contest) – in section 4.7, replace “the following April at the Agricultural Trade Show” with “the Clear Hills County social media and advertising platforms”.**
- CARRIED.**

ATTACHMENT:

6312 – Tradeshow Exhibitor Policy
6312 – Tradeshow Exhibitor Policy DRAFT

RESOLUTION by.....to approve the removal of section 2.1 from Policy 6312 Tradeshow Exhibitors, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
---	--	---



Clear Hills County

Effective Date: November 12, 2014	Policy Number 6312
Title: TRADESHOW EXHIBITORS	

1. Policy Statement:

- 1.1. The Clear Hills County Agricultural Tradeshow is a rural family oriented show that allows exhibitors from the public and private sectors.
- 1.2. Clear Hills County recognizes the importance of providing guidelines and establishing basic requirements for exhibitors to adhere to when participating in the County Agricultural Tradeshow.
- 1.3. Clear Hills County requires that vendors and exhibitors at the annual Tradeshow conducted by the Clear Hills County Agricultural Service Board have and provide proof of insurance coverage deemed appropriate to protect Clear Hills County from claims by any stakeholders to such events including vendors, exhibitors, volunteers, staff and visitors for the following reasons:
 - The active control and reduction of our insurance and other risk-related costs;
 - The protection of the interests of the stakeholders in such events;
 - The prevention of losses arising from damage to community or other's assets and liability claims; and
 - When losses cannot be prevented, to ensure that the impact of losses on the organization and our community stakeholders is a minimal as possible.

2. Exhibitor Responsibilities

- 2.1. All exhibitors will enter into an agreement, *Schedule A* that establishes the terms and conditions to be eligible to reserve a booth at the County Agricultural Tradeshow.
- 2.2. All exhibitors will provide proof of general liability, home owner, farm, tenant or personal liability insurance prior to setting up at the specific Tradeshow. Failure to do so will result in the exhibitor being denied permission to set up for the Tradeshow and forfeiture of any fees paid to the Clear Hills County.
 - 2.2.1. Where permitted by the Clear Hills County insurance provider, insurance coverage may be requested and obtained by the vendor and/or exhibitor through the Clear Hills County Insurance policy on a cost recoverable basis.

3. Procedure:

- 3.1. Council delegates to the Chief Administrative Officer authority and responsibility to designate an employee of Clear Hills County to implement and supervise the requirements of this policy.

Schedule A**EXHIBITOR AGREES TO THE FOLLOWING TERMS & CONDITIONS:**

1. Clear Hills County, in its sole discretion, reserves the right to assign, decline, and/or change booth locations without prior notice. The exhibitor may be entitled to a full refund, if they choose to withdraw their reservation due to changes to booth locations.
2. Clear Hills County, in its sole discretion, reserves the right to accept or reject any request to exhibit or participate in the show at any time.
3. Clear Hills County, in its sole discretion, reserves the right to reject, remove or prohibit any exhibit in whole or in part, or any Exhibitor or its representative if in the opinion of Show Management the exhibit or the activities of the Exhibitor or its representatives violates the Agreement or is detrimental to the aims, goals and purposes of the show.
4. Clear Hills County prohibits abusive conduct and inappropriate behavior toward Show Management, attendees, guests or any affiliated representative of the show.
5. Clear Hills County will not assume any responsibility for loss, damages, theft, and/or pilferage of Exhibitor's displays, materials, supplies, etc. Security will be on site during the entire show.
6. Exhibitors will hold Clear Hills County harmless for any damage, expense, or liability arising from any injury or damage to said Exhibitor, its agents, servants or employees, resulting from any acts or omissions of the Exhibitor, its agents, employees or representatives, for which the Exhibitor is legally responsible.
7. Exhibitors are entirely responsible for leased space and agree to reimburse for any damage to property, facilities, furnishings, or equipment occurring on the premises of the event, providing such damage is due to negligence of the Exhibitor, its servants, agents or others for whom the Exhibitor is, by law, responsible for.
8. Exhibitors are required to provide a valid certificate of insurance for the event and booth rental.
9. Exhibitor materials, supplies, equipment, displays, etc. must not extended beyond the Exhibitor's designated booth space.
10. The Exhibitor agrees to remove the exhibit equipment, displays, materials, supplies, etc. from the show building by 6:30 p.m. on the day of the Show, and not before 4:30 p.m.
11. Clear Hills County has the authority to establish and interpret rules and regulations necessary for the orderly conduct of Exhibitors and/or their agents for the mutual benefit of all parties.

I, _____ (please print) have read, understand and agree to the terms and conditions stated above.

Position/Title: _____

Company/Organization: _____

Signature: _____ Date: _____



Clear Hills County

Effective Date:	Policy Number 6312 DRAFT
Title: TRADESHOW EXHIBITORS	

1. Policy Statement:

- 1.1. The Clear Hills County Agricultural Tradeshow is a rural family oriented show that allows exhibitors from the public and private sectors.
- 1.2. Clear Hills County recognizes the importance of providing guidelines and establishing basic requirements for exhibitors to adhere to when participating in the County Agricultural Tradeshow.
- 1.3. Clear Hills County requires that vendors and exhibitors at the annual Tradeshow conducted by the Clear Hills County Agricultural Service Board have and provide proof of insurance coverage deemed appropriate to protect Clear Hills County from claims by any stakeholders to such events including vendors, exhibitors, volunteers, staff and visitors for the following reasons:
 - The active control and reduction of our insurance and other risk-related costs;
 - The protection of the interests of the stakeholders in such events;
 - The prevention of losses arising from damage to community or other's assets and liability claims; and
 - When losses cannot be prevented, to ensure that the impact of losses on the organization and our community stakeholders is a minimal as possible.

2. Exhibitor Responsibilities

- 2.1. ~~All exhibitors will enter into an agreement, Schedule A that establishes the terms and conditions to be eligible to reserve a booth at the County Agricultural Tradeshow.~~
- 2.2. All exhibitors will provide proof of general liability, home owner, farm, tenant or personal liability insurance prior to setting up at the specific Tradeshow. Failure to do so will result in the exhibitor being denied permission to set up for the Tradeshow and forfeiture of any fees paid to the Clear Hills County.
 - 2.2.1. Where permitted by the Clear Hills County insurance provider, insurance coverage may be requested and obtained by the vendor and/or exhibitor through the Clear Hills County Insurance policy on a cost recoverable basis.

3. Procedure:

- 3.1. Council delegates to the Chief Administrative Officer authority and responsibility to designate an employee of Clear Hills County to implement and supervise the requirements of this policy.

~~4. Attachments:~~

~~4.1 — Schedule A — Exhibitor Agreement~~

5. End of Policy

ADOPTED
Resolution #C770-14

Date: November 12, 2014

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Draft Policy 6317 – Biggest Vegetable Contest
File:	63-02-02

DESCRIPTION:

Council is presented with a draft of Policy 6317 - Biggest Vegetable Contest. The Agricultural Service Board has reviewed the policy and is recommending that Council approve the following amendment to section 4.7 of the policy.

AG49-25 (07/16/25)

RESOLUTION by Member Watchorn that this Agricultural Service Board recommend to council the following policy amendments:

- 1. Policy 6312 (Trade Show Exhibitors) – remove section 2.1 in its entirety.**
- 2. Policy 6317 (Biggest Vegetable Contest) – in section 4.7, replace “the following April at the Agricultural Trade Show” with “the Clear Hills County social media and advertising platforms”.**

CARRIED.

ATTACHMENT:

6317 – Biggest Vegetable Contest
6317 – Biggest Vegetable Contest DRAFT

RESOLUTION by.....to approve the amendment to the wording of section 4.7 of Policy 6317 Biggest Vegetable Contest, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
---	--	---



Clear Hills County

Effective Date: November 28, 2023	Policy Number 6317
Title: BIGGEST VEGETABLE CONTEST	

1. POLICY STATEMENT

- 1.1. Clear Hills County Agricultural Service Board will host an annual Biggest Vegetable Contest.

2. DEFINITIONS

- 2.1. Vegetable: A plant or part of a plant used as food.

3. RESPONSIBILITIES:

- 3.1. Council will include funds in the Operating Budget for cash prizes for this contest.

4. GENERAL

- 4.1. Eligible contestants will live in Clear Hills County or the Village of Hines Creek.

- 4.2. The Contest will have the following vegetable categories:

Beets	Corn	Onion	Pumpkins	Zucchini
Cabbage	Cucumber	Other Squash	Tomatoes	
Carrots	Most Unique	Potatoes	Turnip	

The Biggest Vegetable Contest will have two entry groups:

- Adults: 13 and over
- Kids: 12 and under

- 4.3. Prizes will be \$50.00 (fifty dollars) for first place in each of the thirteen vegetable categories for each entry group (Adults & Kids)

- 4.4. The Biggest Vegetable Contest will be held annually and weighing stations will be set up at each of the following locations over a one-week period in September. Photos will be taken of each contestant and/or their entries.

- Bear Canyon
- Cleardale
- Hines Creek
- Worsley

- 4.7. Winners will be announced at the end of the contest, and the names of the winners and their winning entry will be published in the November County newsletter and the following April at the Agricultural Trade Show.

5. END OF POLICY

ADOPTED

Resolution: C639-17

AMENDED

Resolution C506-18 (10-23-18)

Resolution C552-19 (10/22/19)

Resolution C360-23 (06/27/23)

Resolution C650-23 (11/28/23)

DATE

December 12, 2017

October 23, 2018

October 22, 2019

June 27, 2023

November 28, 2023



Clear Hills County

Effective Date:

Policy Number
6317 DRAFT

Title: **BIGGEST VEGETABLE CONTEST**

1. POLICY STATEMENT

- 1.1. Clear Hills County Agricultural Service Board will host an annual Biggest Vegetable Contest.

2. DEFINITIONS

- 2.1. Vegetable: A plant or part of a plant used as food.

3. RESPONSIBILITIES:

- 3.1. Council will include funds in the Operating Budget for cash prizes for this contest.

4. GENERAL

- 4.1. Eligible contestants will live in Clear Hills County or the Village of Hines Creek.

- 4.2. The Contest will have the following vegetable categories:

Beets	Corn	Onion	Pumpkins	Zucchini
Cabbage	Cucumber	Other Squash	Tomatoes	
Carrots	Most Unique	Potatoes	Turnip	

The Biggest Vegetable Contest will have two entry groups:

- Adults: 13 and over
- Kids: 12 and under

- 4.3. Prizes will be \$50.00 (fifty dollars) for first place in each of the thirteen vegetable categories for each entry group (Adults & Kids)

- 4.4. The Biggest Vegetable Contest will be held annually and weighing stations will be set up at each of the following locations over a one-week period in September. Photos will be taken of each contestant and/or their entries.

- Bear Canyon
- Cleardale
- Hines Creek
- Worsley

- 4.7 Winners will be announced at the end of the contest, and the names of the winners and their winning entry will be published in the November County newsletter and ~~the following April at the Agricultural Trade Show~~ the Clear Hills County social media and advertising platforms.

5. END OF POLICY

ADOPTED

Resolution: C639-17

AMENDED

Resolution C506-18 (10-23-18)

Resolution C552-19 (10/22/19)

Resolution C360-23 (06/27/23)

DATE

December 12, 2017

October 23, 2018

October 22, 2019

June 27, 2023

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of July 23, 2025 to August 12, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 23, 2025 to August 12, 2025 for a total of \$683,399.47.

Initials show support - Reviewed by:

Manager:

CAO:



System: 8/06/25 11:45:35 AM
User Date: 8/06/25

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Dawn

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	7/23/25	8/12/25		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A-MART FAMILY VARIETY STORE	030989	8/12/25	\$1,792.00
Invoice Description	Invoice Number	Invoice Amount	
BBQ Groceries	10857	\$1,643.78	
BBQ Janitorial Supplies	10858	\$148.22	
ADVANTAGE VM CORP	030990	8/12/25	\$11,468.24
Invoice Description	Invoice Number	Invoice Amount	
Herbicide & Gateway	5191	\$11,468.24	
ALL SAINTS UKRAINIAN CATHOLIC	030991	8/12/25	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Cemetery Grant-All Saints	073125	\$500.00	
ALS CANADA LTD	030992	8/12/25	\$2,178.12
Invoice Description	Invoice Number	Invoice Amount	
Ch Point Well Water Test	3311632901	\$544.53	
Worsley Third Well Water Test	3311632904	\$544.53	
Wors Secondary Well Water Test	3311632903	\$544.53	
Worsley Main Well Water Test	3311632902	\$544.53	
BIG EASY WELDING LTD.	030993	8/12/25	\$420.00
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-36	461	\$420.00	
BOSCHWICK CONTRACTING	030994	8/12/25	\$19,041.78
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	795	\$10,196.57	
Worsley GB01	796	\$8,845.21	
BROGAN FIRE & SAFETY	030995	8/12/25	\$1,389.61
Invoice Description	Invoice Number	Invoice Amount	
Replacement Gas Monitor	30253322	\$880.09	
Gas Monitor Calibration	30251269	\$134.40	
Gas Monitor Calibration/Repair	30251268	\$375.12	
BROWNLEE LLP	030996	8/12/25	\$1,612.54
Invoice Description	Invoice Number	Invoice Amount	
O&G Tax Collections	587599	\$1,612.54	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BUDGELL'S CONTRACTING LTD.	030997	8/12/25	\$11,884.19
Invoice Description	Invoice Number	Invoice Amount	
T.S. Contract/Clean Up	0113-025	\$11,546.20	
Hauling Oversized Materials	0210-025	\$337.99	
CAL-R CONTRACTING LTD.	030998	8/12/25	\$10,395.00
Invoice Description	Invoice Number	Invoice Amount	
BF71273 Expenses	13931	\$577.50	
BF71273 Expenses	13932	\$462.00	
Remove Beaver Dam	13947	\$462.00	
Clean Culverts/Approach Const	13941	\$924.00	
Centerline Replace/App Const	13940	\$1,039.50	
Approach Construction	13939	\$924.00	
Clean Beaver Cages-Ole's Lk Rd	13938	\$693.00	
Approach Construction	13937	\$1,039.50	
Approach Construction	13936	\$693.00	
2024 Water Well Site Clean Up	13935	\$924.00	
2024 Water Well Site Clean Up	13934	\$1,039.50	
Clean Beaver Cages/Spread Grav	13933	\$693.00	
Approach Construction	13930	\$924.00	
CLEARDALE CO-OPERATIVE LTD.	030999	8/12/25	\$233.76
Invoice Description	Invoice Number	Invoice Amount	
Fuel Unit 65-52	104751	\$75.61	
Worsley Parade Candy	113972	\$158.15	
CRAGAR'S AUTOBODY LTD.	031000	8/12/25	\$1,813.19
Invoice Description	Invoice Number	Invoice Amount	
Unit 65-58 Deductible & GST	6698	\$1,813.19	
DHL	031001	8/12/25	\$206.56
Invoice Description	Invoice Number	Invoice Amount	
Water Sample Shipping	11395704	\$101.88	
Water Sample Shipping	11411552	\$104.68	
DIG-RITE	031002	8/12/25	\$1,580.25
Invoice Description	Invoice Number	Invoice Amount	
Vac Manholes/Septic Tanks-Cldl	N-2222	\$1,580.25	
DMK SIGNS & DESIGNS	031003	8/12/25	\$78.75
Invoice Description	Invoice Number	Invoice Amount	
HC Transfer Station Sign	3221	\$78.75	
EUREKA RIVER AG SOCIETY	031004	8/12/25	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
Hall Rent for Senior's Video	9	\$175.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FEHR DAVID S.	031005	8/12/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86398-071525	\$50.00	
FOSTER'S AGRI-WORLD	031006	8/12/25	\$2,676.97
Invoice Description	Invoice Number	Invoice Amount	
Mower PTO Shaft	P1255002	\$1,971.09	
Parts & Oil - Mowing	P1265102	\$705.88	
FRESON BROS-FAIRVIEW	031007	8/12/25	\$1,149.71
Invoice Description	Invoice Number	Invoice Amount	
BBQ Groceries	7020422-072325	\$1,149.71	
GILLETT DAVE	031008	8/12/25	\$4,200.00
Invoice Description	Invoice Number	Invoice Amount	
Stoney Lake Caretaker - July	131639	\$4,200.00	
GOVERNMENT OF ALBERTA	031009	8/12/25	\$61.71
Invoice Description	Invoice Number	Invoice Amount	
Annual Rent DML 770063-Cldl TS	0006283052	\$61.71	
GRADE PRO CONTRACTING LTD.	031010	8/12/25	\$33,174.23
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1341	\$19,983.60	
Whitelaw GB15	1342	\$13,190.63	
GREGG DISTRIBUTORS CO. LTD(FAI 031011	8/12/25	\$754.41	
Invoice Description	Invoice Number	Invoice Amount	
Welding Hose/Armor All Wipes	036-366541	\$166.07	
Eye Shields for Shop	036-366351	\$32.56	
Jerry Can Labels	036-366350	\$293.21	
Ratchet - Mowing	036-366080	\$262.57	
GRIMSHAW GRAVEL SALES	031012	8/12/25	\$7,287.02
Invoice Description	Invoice Number	Invoice Amount	
Approach Construction	25800	\$1,455.83	
Approach Construction	25795	\$3,589.22	
Approach Construction	25790	\$2,241.97	
HACH SALES & SERVICE CANADA LP 031013	8/12/25	\$686.70	
Invoice Description	Invoice Number	Invoice Amount	
Chemical-WWTP & Regional	388376	\$686.70	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HILLVIEW FAB & WELDING	031014	8/12/25	\$1,254.75
Invoice Description	Invoice Number	Invoice Amount	
Mower/Rental Equipment R&M	1265	\$1,254.75	
HINES CREEK GOLF	031015	8/12/25	\$90.00
Invoice Description	Invoice Number	Invoice Amount	
HCFD Years of Serv Recognition	1011-25	\$90.00	
HINES CREEK TIRE SHOP	031016	8/12/25	\$71.42
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-12	1962	\$71.42	
HITECH BUSINESS SYSTEMS LTD.	031017	8/12/25	\$351.52
Invoice Description	Invoice Number	Invoice Amount	
Copier Maintenance Agreement	1809158	\$22.54	
Copier Maintenance Agreement	1809159	\$328.98	
ION PRINT SOLUTIONS	031018	8/12/25	\$3,037.57
Invoice Description	Invoice Number	Invoice Amount	
Newsletter Printing & Freight	54217	\$3,037.57	
JUSTIN KING CONTRACTING LTD.	031019	8/12/25	\$4,200.00
Invoice Description	Invoice Number	Invoice Amount	
Running Lake Caretaker - July	1232	\$4,200.00	
KMSC LLP	031020	8/12/25	\$893.29
Invoice Description	Invoice Number	Invoice Amount	
Lot Sale	142577-062625	\$893.29	
LEMOINE RAWLIE	031021	8/12/25	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86665-073125	\$300.00	
MACKENZIE COUNTY	031022	8/12/25	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
NWSAR Annual Membership-2025	IVC00000000041	\$1,000.00	
MAD DOG CRESTING	031023	8/12/25	\$2,342.43
Invoice Description	Invoice Number	Invoice Amount	
FF Years of Service Plaques	10617	\$741.82	
FF Yrs of Service Recognition	49781	\$1,600.61	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MANY ISLANDS RECREATION SOCIET	031024	8/12/25	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
New Event Grant 2025-01	072825	\$1,000.00	
PEACE REGIONAL FIRE CHIEFS	031025	8/12/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
2025 PRFCA Membership	073025	\$100.00	
PETERS SIMON	031026	8/12/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86432-072825	\$50.00	
PITNEY BOWES	031027	8/12/25	\$106.12
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	3202596873	\$106.12	
PRO-WEST REFRIGERATION LTD.	031028	8/12/25	\$34,644.75
Invoice Description	Invoice Number	Invoice Amount	
New Air Conditioning Units	00099567	\$34,644.75	
PROGRADE SERVICES LTD.	031029	8/12/25	\$20,884.50
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4506	\$20,884.50	
RAVEN ROB	031030	8/12/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86506-072225	\$50.00	
RENTCO EQUIPMENT LTD. P.R.	031031	8/12/25	\$266.66
Invoice Description	Invoice Number	Invoice Amount	
Generator Rent for BBQ	627462-4	\$266.66	
REYNOLDS' PLUMBING & HEATING	031032	8/12/25	\$2,234.67
Invoice Description	Invoice Number	Invoice Amount	
Office/Shop Plumbing Repairs	23569-1	\$2,234.67	
ROAMING TRANSPORT	031033	8/12/25	\$17,602.20
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0570	\$17,602.20	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RUSSELL WANDA & BRIAN	031034	8/12/25	\$5,040.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker - July	073125	\$5,040.00	
SCANALTA POWER SALES LTD.	031035	8/12/25	\$767.03
Invoice Description	Invoice Number	Invoice Amount	
Parts/R&M Unit 63-96	028260	\$767.03	
SKERRATT, CLAYTON AND ANN	031036	8/12/25	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
July Janitorial Services	2459086	\$1,950.00	
STRATEGIC HSE SYSTEMS INC.	031037	8/12/25	\$2,008.44
Invoice Description	Invoice Number	Invoice Amount	
HCDF/WFD SCBA Fit Testing	4105	\$2,008.44	
TOWN OF FAIRVIEW	031038	8/12/25	\$30,000.00
Invoice Description	Invoice Number	Invoice Amount	
General Grant Payment - HVAC	072325	\$30,000.00	
TRINUS TECHNOLOGIES INC.	031039	8/12/25	\$6,787.41
Invoice Description	Invoice Number	Invoice Amount	
August Service Agreement #57	11479	\$6,787.41	
VILLAGE OF HINES CREEK	031040	8/12/25	\$371,734.34
Invoice Description	Invoice Number	Invoice Amount	
General & Conditional Grant	072325	\$371,734.34	
WILD ELECTRIC LTD.	031041	8/12/25	\$4,326.66
Invoice Description	Invoice Number	Invoice Amount	
Repair O2 Sensor - Firehall	38187	\$466.20	
Trenching 2024 WWTP Well	38091	\$3,860.46	
WORSLEY GATEWAY INN	031042	8/12/25	\$205.00
Invoice Description	Invoice Number	Invoice Amount	
FF Yrs of Service Recognition	862	\$205.00	
WORSLEY GRAVEL SUPPLY LTD.	031043	8/12/25	\$8,985.83
Invoice Description	Invoice Number	Invoice Amount	
Approach Construction - Cldl	8674	\$1,275.88	
Running Lake Rd Repair	8665	\$1,357.45	
Approach Construction - Cldl	8672	\$6,352.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WSP	031044	8/12/25	\$34,755.14
Invoice Description		Invoice Number	Invoice Amount
Cldl Street/Sewer Upgrade		20275600	\$34,755.14
WYCLIFFE ENTERPRISES LTD.	031045	8/12/25	\$11,550.00
Invoice Description		Invoice Number	Invoice Amount
Eureka River GB13		1138	\$11,550.00
Report Total			\$683,399.47

Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	7/23/25
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030989	AMART	A-MART FAMILY VARIETY STORE	8/12/25	ATB	PMCHQ00001303	\$1,792.00
030990	ADVANTAGEVM	ADVANTAGE VM CORP	8/12/25	ATB	PMCHQ00001303	\$11,468.24
030991	ALSA06	ALL SAINTS UKRANIAN CATHOLIC C	8/12/25	ATB	PMCHQ00001303	\$500.00
030992	ALSE01	ALS CANADA LTD	8/12/25	ATB	PMCHQ00001303	\$2,178.12
030993	BIGEASY	BIG EASY WELDING LTD.	8/12/25	ATB	PMCHQ00001303	\$420.00
030994	BOSCHWICK01	BOSCHWICK CONTRACTING	8/12/25	ATB	PMCHQ00001303	\$19,041.78
030995	BROGAN01	BROGAN FIRE & SAFETY	8/12/25	ATB	PMCHQ00001303	\$1,389.61
030996	BROWNLEE01	BROWNLEE LLP	8/12/25	ATB	PMCHQ00001303	\$1,612.54
030997	BUDGELL02	BUDGELL'S CONTRACTING LTD.	8/12/25	ATB	PMCHQ00001303	\$11,884.19
030998	CALR01	CAL-R CONTRACTING LTD.	8/12/25	ATB	PMCHQ00001303	\$10,395.00
030999	CLECO06	CLEARDALE CO-OPERATIVE LTD.	8/12/25	ATB	PMCHQ00001303	\$233.76
031000	CRAGER01	CRAGER'S AUTOBODY LTD.	8/12/25	ATB	PMCHQ00001303	\$1,813.19
031001	DHL01	LOOMIS EXPRESS	8/12/25	ATB	PMCHQ00001303	\$206.56
031002	DIG01	DIG-RITE	8/12/25	ATB	PMCHQ00001303	\$1,580.25
031003	DMK	DMK SIGNS & DESIGNS	8/12/25	ATB	PMCHQ00001303	\$78.75
031004	EUREKA01	EUREKA RIVER AG SOCIETY	8/12/25	ATB	PMCHQ00001303	\$175.00
031005	FEDA06	DAVID S. FEHR	8/12/25	ATB	PMCHQ00001303	\$50.00
031006	FOSTERS	FOSTER'S AGRI-WORLD	8/12/25	ATB	PMCHQ00001303	\$2,676.97
031007	FRESON	FRESON BROS-FAIRVIEW	8/12/25	ATB	PMCHQ00001303	\$1,149.71
031008	GILLETDA	DAVE GILLETT	8/12/25	ATB	PMCHQ00001303	\$4,200.00
031009	GOVERNMENT02	GOVERNMENT OF ALBERTA	8/12/25	ATB	PMCHQ00001303	\$61.71
031010	GRADEPRO	GRADE PRO CONTRACTING LTD.	8/12/25	ATB	PMCHQ00001303	\$33,174.23
031011	GREGG01	GREGG DISTRIBUTORS CO. LTD.	8/12/25	ATB	PMCHQ00001303	\$754.41
031012	GRIMSHAW02	GRIMSHAW GRAVEL SALES	8/12/25	ATB	PMCHQ00001303	\$7,287.02
031013	HACH01	HACH SALES & SERVICE CANADA LP	8/12/25	ATB	PMCHQ00001303	\$686.70
031014	HILLVIEW	HILLVIEW FAB & WELDING	8/12/25	ATB	PMCHQ00001303	\$1,254.75
031015	HCGOLF01	HINES CREEK GOLF & COUNTRY CLU	8/12/25	ATB	PMCHQ00001303	\$90.00
031016	HCTIRE	HINES CREEK TIRE SHOP	8/12/25	ATB	PMCHQ00001303	\$71.42
031017	HITECH01	HITECH BUSINESS SYSTEMS LTD.	8/12/25	ATB	PMCHQ00001303	\$351.52
031018	ION	ION PRINT SOLUTIONS	8/12/25	ATB	PMCHQ00001303	\$3,037.57
031019	JUSTIN	JUSTIN KING CONTRACTING LTD.	8/12/25	ATB	PMCHQ00001303	\$4,200.00
031020	KMSC	KMSC LLP	8/12/25	ATB	PMCHQ00001303	\$893.29
031021	LEMOINER	RAWLIE LEMOINE	8/12/25	ATB	PMCHQ00001303	\$300.00
031022	MACKENZIECOUN01	MACKENZIE COUNTY	8/12/25	ATB	PMCHQ00001303	\$1,000.00
031023	MADDOG01	MAD DOG CRESTING	8/12/25	ATB	PMCHQ00001303	\$2,342.43
031024	MANY01	MANY ISLANDS RECREATIONAL	8/12/25	ATB	PMCHQ00001303	\$1,000.00
031025	PRFC01	PEACE REGIONAL FIRE CHIEFS	8/12/25	ATB	PMCHQ00001303	\$100.00
031026	PETERSS	PETERS SIMON	8/12/25	ATB	PMCHQ00001303	\$50.00
031027	PITNEY01	PITNEY BOWES CANADA	8/12/25	ATB	PMCHQ00001303	\$106.12
031028	PRO-WEST	PRO-WEST REFRIGERATION LTD.	8/12/25	ATB	PMCHQ00001303	\$34,644.75
031029	PROGRADE01	PROGRADE SERVICES LTD.	8/12/25	ATB	PMCHQ00001303	\$20,884.50
031030	RAVEN01	ROB RAVEN	8/12/25	ATB	PMCHQ00001303	\$50.00
031031	RENTCO02	RENTCO EQUIPMENT LTD.	8/12/25	ATB	PMCHQ00001303	\$266.66
031032	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	8/12/25	ATB	PMCHQ00001303	\$2,234.67
031033	ROAMING	ROAMING TRANSPORT	8/12/25	ATB	PMCHQ00001303	\$17,602.20
031034	RUSSELLB	WANDA & BRIAN RUSSELL	8/12/25	ATB	PMCHQ00001303	\$5,040.00
031035	SCANALTA01	SCANALTA POWER SALES LTD.	8/12/25	ATB	PMCHQ00001303	\$767.03
031036	SKERRATT	CLAYTON AND ANN SKERRATT	8/12/25	ATB	PMCHQ00001303	\$1,950.00
031037	STRATEGIC	STRATEGIC HSE SYSTEMS INC.	8/12/25	ATB	PMCHQ00001303	\$2,008.44
031038	TOWNFAIR01	TOWN OF FAIRVIEW	8/12/25	ATB	PMCHQ00001303	\$30,000.00
031039	TRINUS01	TRINUS TECHNOLOGIES INC.	8/12/25	ATB	PMCHQ00001303	\$6,787.41
031040	VILLAGE01	VILLAGE OF HINES CREEK	8/12/25	ATB	PMCHQ00001303	\$371,734.34
031041	WILDELECT01	WILD ELECTRIC LTD.	8/12/25	ATB	PMCHQ00001303	\$4,326.66
031042	WGATEWAY	WORSLEY GATEWAY INN	8/12/25	ATB	PMCHQ00001303	\$205.00
031043	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	8/12/25	ATB	PMCHQ00001303	\$8,985.83
031044	WSP01	WSP CANADA INC.	8/12/25	ATB	PMCHQ00001303	\$34,755.14

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
031045	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	8/12/25	ATB	PMCHQ00001303	\$11,550.00
Total Cheques: 57		Total Amount of Cheques:				\$683,399.47

ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
5/22/25	Worsley General Store	Administration Appreciation Gifts - CSM	\$ 643.73
5/08/25	Canada Post	Tax Notice Mailout - AP	\$ 45.88
5/13/25	Amazon	Round Table Cloths for Events - AP	\$ 141.10
5/14/25	Wayfair	Projection Screen for Public Awareness Events - AP	\$ 477.74
5/20/25	Amazon	Report Covers - AP	\$ 29.56
5/22/25	HP	Reception Printer Ink - AP	\$ 150.14
5/27/25	Lakeland College	Weed Inspector Pesticide Applicator Course - AP	\$ 570.00
5/27/25	High Prairie Inn	Community Clerk Firesmart Course Hotel - AP	\$ 270.32
5/31/25	Amazon	Refund for Report Covers - AP	\$ (29.56)



MONTHLY STATEMENT

MAY 07 to JUN 05, 2025

CLEAR HILLS COUNTY *
Account Number: ..
Alberta BusinessCard®

We'd like to help you:
atb.com
1-800-332-8383

YOUR ACCOUNT SUMMARY

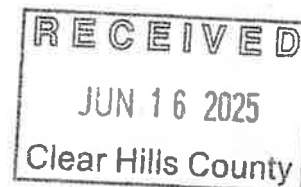
Statement date: June 05, 2025

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$6,239.11
Payments made from May 07 to Jun 05 - Thank you	-\$6,239.11
Credits	\$0.00
Total payments and credits	-\$6,239.11

NEW CHARGES

Purchases and returns	\$2,298.91
Cash advances and cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
Total new charges	\$2,298.91
Your new balance	\$2,298.91



MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$69.00	Your credit limit	\$60,000.00
Payment due date	June 26, 2025	Available credit on Jun 05	\$57,701.09

Page 1 of 4



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance : **\$2,298.91**

Minimum payment due: **\$69.00**

Payment due date: **June 26, 2025**

Amount enclosed: \$

PFDAFXH 001735
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after June 05, 2025 will appear on your next statement.

Date Posted	Description	Amount (\$)
May 27	AUTOMATIC PAYMENT-THANKS	-6,239.11
Total payments and credits		-\$6,239.11

\$2,298.91 will be debited from your account and credited as your automatic payment on Jun 26, 2025.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
May 22	May 22	WORSLEY GENERAL STORE WORSLEY AB	643.73
Total for			\$643.73

Date Charged	Date Posted	Description	Amount (\$)
May 08	May 08	CPC / SCP 577944 WORSLEY AB	45.88
May 13	May 13	AMZN MKTP CA*NI3KJ3IZ0 WWW.AMAZON.CA ON	141.10
May 14	May 14	WF/CA4323748607 VANCOUVER BC	477.74
May 20	May 20	AMAZON* NW4PT9WV0 VANCOUVER BC	29.56
May 22	May 22	HP *CANADA CO 877-231-4351 NS	150.14
May 27	May 27	LAKELAND COLLEGE/LAKEL VERMILION AB	570.00
May 27	May 27	HIGH PRAIRIE INN ECOMM HIGH PRAIRIE AB	362.97
May 27	May 27	HIGH PRAIRIE INN ECOMM HIGH PRAIR CREDIT	-362.97

(continued on next page)

Page 2 of 4

You can make your payment by:

- Autopay (**pre-authorized Debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongisde
- At any **ATB branch**

Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT
MAY 07 to JUN 05, 2025

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard®

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
May 27	May 27	HIGH PRAIRIE INN ECOMM HIGH PRAIRIE AB	270.32
May 31	May 31	AMAZON* NW4PT9WV0 VANCOUVER BC CREDIT	-29.56
Total for			\$1,655.18
Total purchases and returns			\$2,298.91

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	6.95 (v)
Cash advances and cheques	0.00	6.95 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (1,610.35)
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (879.69)
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (787.98)
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (624.06)
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (473.68)
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (458.63)
6/09/25	ATB Mastercard	Fraudulent Charge Credit - EA	\$ (112.79)
6/19/25	ION Print Solutions	Newsletter Printing & Freight - EA	\$ 3,037.57
6/22/25	Walmart	Council Road Tour Meal Supplies - EA	\$ 207.43
7/03/25	Alberta Forest Products Association	Deputy Reeve Janzen AFPA Conference - EA	\$ 1,470.00
6/10/25	Amazon	Report Covers - AP	\$ 76.28
6/11/25	Canada Post	Public Awareness Event Mailout - AP	\$ 234.40
6/11/25	Amazon	Binding Stapler - AP	\$ 39.32
6/24/25	Amazon	Coffee For Office - AP	\$ 62.36
6/26/25	Amazon	Binder Clips for Running Lake - AP	\$ 44.44
6/30/25	Amazon	Reception Desk Chair - AP	\$ 109.17
6/09/25	ATB Mastercard	Adjustments Return Reversal	\$ 1,597.75
6/24/25	ATB Mastercard	Adjustments Return Reversal	\$ 624.04
7/03/25	ATB Mastercard	Annual Fee	\$ 35.00



MONTHLY STATEMENT

JUN 06 to JUL 07, 2025

CLEAR HILLS COUNTY *
Account Number: -
Alberta BusinessCard®

We'd like to help you:
atb.com
1-800-332-8383

YOUR ACCOUNT SUMMARY

Statement date: July 07, 2025

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$2,298.91
Payments made from Jun 06 to Jul 07 - Thank you	\$0.00
Credits	-\$4,947.08
Total payments and credits	-\$4,947.08

NEW CHARGES

Purchases and returns	\$5,280.97
Cash advances and cheques	\$0.00
Fees and adjustments	\$2,256.79
Interest charges	\$0.00
Total new charges	\$7,537.76
Your new balance	\$4,889.59

MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$147.00	Your credit limit	\$60,000.00
Payment due date	July 28, 2025	Available credit on Jul 07	\$55,110.41



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance : **\$4,889.59**

Minimum payment due: **\$147.00**

Payment due date: **July 28, 2025**

Amount enclosed: \$

PFDATEXH **003637**
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

003637

1 0 1271 1140 BP20

PAGE 1 of 4

250707 0

23 4

001

6075 0000 FXH

PAYMENTS AND CREDITS

Any payments you made that we received after July 07, 2025 will appear on your next statement.

Date Posted	Description	Amount (\$)
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-1,610.35
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-879.69
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-787.98
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-624.06
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-473.68
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-458.53
Jun 09	ADJUSTMENTS SALE REVERSAL (TC 256)	-112.79
Total payments and credits		-\$4,947.08



\$4,889.59 will be debited from your account and credited as your automatic payment on Jul 28, 2025.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Jun 19	Jun 19	IN *ION PRINT SOLUTION 780-4529103 AB	3,037.57
Jun 22	Jun 22	WAL-MART #1068 PEACE RIVER AB	207.43
Jul 03	Jul 03	ALBERTA FOREST PRODUCT EDMONTON AB	1,470.00
Total for			\$4,715.00

Date Charged	Date Posted	Description	Amount (\$)
Jun 10	Jun 10	AMAZON* NH8P70V31 VANCOUVER BC	76.28
Jun 11	Jun 11	CPC / SCP 577944 WORSLEY AB	234.40

(continued on next page)

You can make your payment by:

- Autopay (pre-authorized Debit)
- ABM
- Telephone banking
- Internet banking
- Mail, to the address alongside
- At any ATB branch

Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT

JUN 06 to JUL 07, 2025

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard®

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Jun 11	Jun 11	AMAZON* NH74S16G0 VANCOUVER BC	39.32
Jun 24	Jun 24	AMAZON* NQ5OH3C51 VANCOUVER BC	62.36
Jun 26	Jun 26	AMAZON* NQ45L5UO2 VANCOUVER BC	44.44
Jun 30	Jun 30	AMZN MKTP CA*N31D93H02 WWW.AMAZON.CA ON	109.17
Total for i			\$565.97
Total purchases and returns			\$5,280.97

FEES AND ADJUSTMENTS

Date Posted	Description	Amount (\$)
Jun 09	ADJUSTMENTS RETURN REVERSAL (TC 258)	1,597.75
Jun 24	ADJUSTMENTS RETURN REVERSAL (TC 258)	624.04
Jul 03	ANNUAL FEE	35.00
Total fees and adjustments		\$2,256.79

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	6.95 (v)
Cash advances and cheques	0.00	6.95 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Tender Awarding- RFT 2025-15 Worsley Fire Department Turnout Gear
File:	23-29-02

DESCRIPTION:

Council is presented with the analysis of RFT 2025-15 Worsley Fire Department Turnout Gear.

The Tender closed on July 18, 2025 at 4:00 p.m.

The Tender opened on July 22, 2025 at 4:00 p.m.

BACKGROUND:

C396-25(7-22-25) RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-15 Worsley Fire Department Turnout Gear, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

CARRIED.

Company	Amount
Brogan Fire & Safety	\$17,476.32 including GST
Atlas Safety Group	\$9,923.55 including GST
WFR Wholesale Fire & Rescue Ltd.	\$16,704.58 including GST

C305-25(5-27-25) RESOLUTION by Deputy Reeve Janzen proceed to Tender for the purchase of three sets of turnout gear for the Worsley Fire Department.

CARRIED.

BUDGET:

\$16,500.00- 2025 Operating Budget: Clothing & Footwear

RECOMMENDED ACTION:

RESOLUTION by... to award RFT 2025-15 Worsley Fire Department Turnout Gear to WFR Wholesale Fire & Rescue Ltd. for the amount of \$15,909.12 plus GST, funds to be allocated from the 2025 operating budget.

Initials show support - Reviewed by:	Manager:	CAO: 
---	-----------------	---

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Bylaw No. 285-24 Fire Ban
File:	23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C366-25(6-24-25) **RESOLUTION by Deputy Reeve Janzen to remove the Clear Hills County Fire Ban as per Bylaw 285-24, effective June 25, 2025, at 12:01 a.m. CARRIED.**

C250-25(05-6-25) **RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.**

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

1. No action taken.
2. To issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on August 13, 2025, as per Bylaw No. 285-24.
3. To issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on August 13, 2025, as per Bylaw No. 285-24, with the addition of:
 - a. Prohibit the operation of Off Highway Vehicles (OHV).
 - b. Permit small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood campfire parameters.
 - c. Permit small, supervised safe wood campfires on privately owned land following safe wood campfire parameters.

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:	Manager:	CAO: 
---	-----------------	---

BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this Bylaw:

- a. **COUNCIL** shall mean the Council of Clear Hills County.
- b. **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c. **COUNTY** shall mean Clear Hills County.
- d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
- e. **FIRE BAN** shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- f. **BURN** shall mean any fires ignited in Clear Hills County.
- g. **FIRE CONTROL ZONE** refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- h. **FOREST PROTECTION AREA** means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
- i. **NON-PERMIT AREA** means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- k. **SAFE WOOD CAMPFIRE**s are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
 - Within a metal, brick, or rock fire ring.
 - Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
 - Having enough fire suppression available to fully extinguish a safe wood campfire.
 - Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
 - Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
- a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
- a. By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - b. By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - c. By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.
Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.
1. HWY 64 Bordering MD of Fairview No. 136
 2. HWY 729 Bordering MD Fairview No. 136
 3. HWY732 Bordering MD Fairview No. 136
 4. HWY 735 Bordering MD of Fairview No. 136
 5. Hwy 685 Bordering MD of Peace No. 135
 6. HWY 64 Bordering British Columbia
 7. HWY 717 Bordering British Columbia
 8. TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
- a. Burn barrels
 - b. Wood fires in the backcountry.
 - c. Wood fires in random camping areas.
 - d. Wood fires in campgrounds.
 - e. Wood fires on residential properties.
 - f. Fires using charcoal briquettes.
 - g. Turkey fryers; and
 - h. Tiki torches
 - i. Fireworks
 - j. Exploding targets
- 4.4 The Fire Bans do not apply to the following:
- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

- 7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

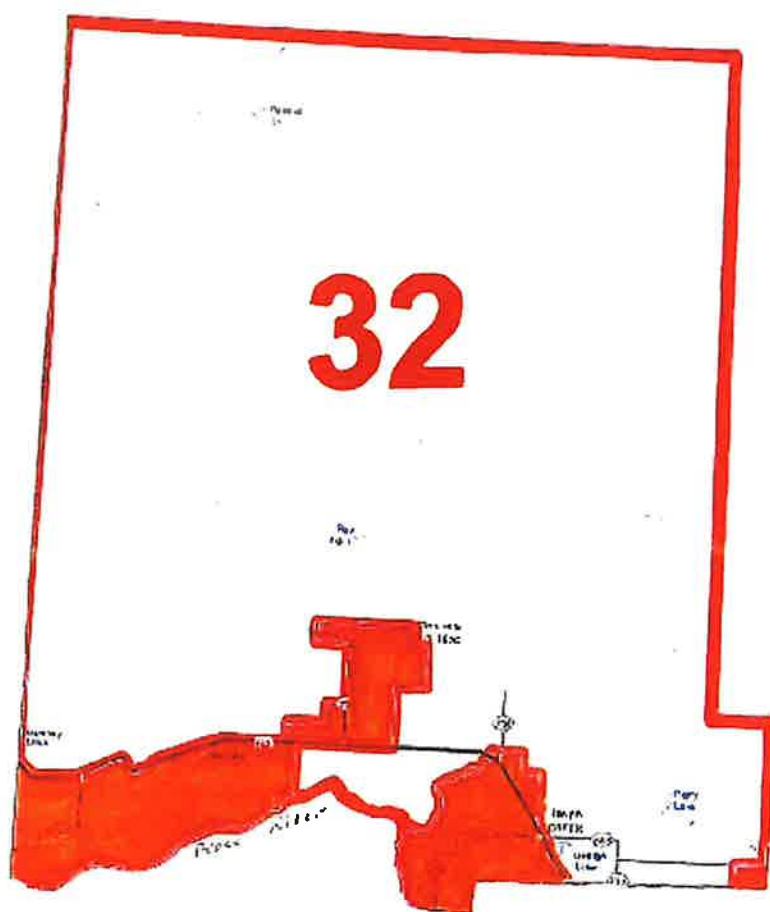
READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024


Amber Bean Reeve

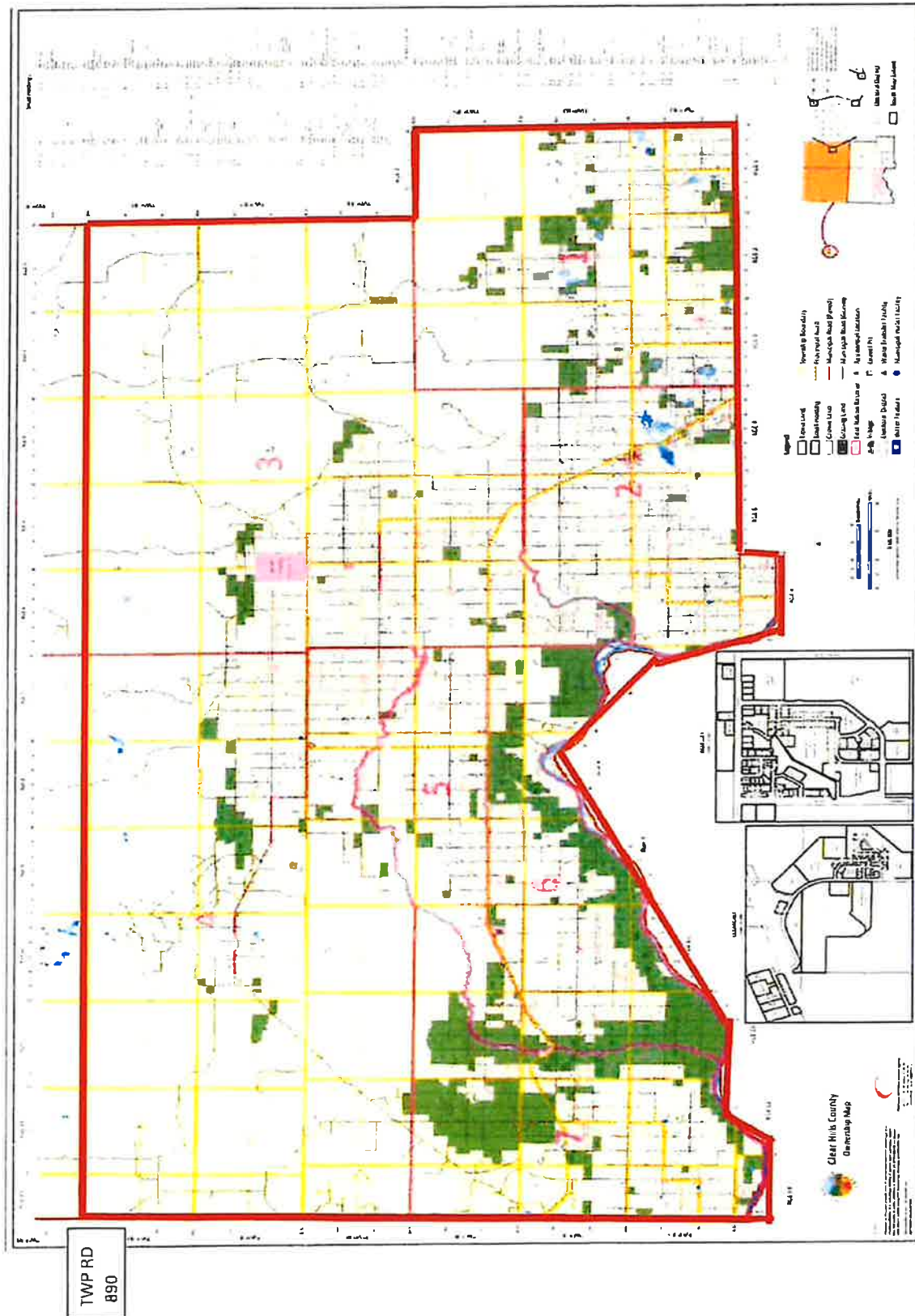

Allan Rowe, Chief Administrative Officer

Bylaw 285-24 Schedule A Fire
Control Zone Map Clear Hills
County



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1



Schedule B

First Offence: \$ 500.00

Second Offence: \$2,500.00

Third Offence: \$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Clear Prairie Road Pavement Overlay
File:	32-24-02

DESCRIPTION:

Council is presented with a preliminary cost estimate from WSP Canada Inc. for the pavement overlay of approximately 17.6 km of the Clear Prairie Road, from Range Road 80 (East Side of Worsley) to the Ski Hill Access Road.

Preliminary Cost Estimate	
Contract Items	Cost
Construction	\$5,492,000.00
Engineering	\$329,520.00
Total:	\$5,821,520.00

BACKGROUND:

This proposed section of the Clear Prairie Road was constructed in 2004/2005 and pavement overlay was last completed in 2013.

BUDGET:

ATTACHMENTS:

WSP Canada Inc.'s Preliminary Cost Estimate

RECOMMENDED ACTION:

RESOLUTION by... to include the pavement overlay of approximately 17.6 km of the Clear Prairie Road, from Range Road 80 (East Side of Worsley) to the Ski Hill Access Road, in the 2026 Multi Year Capital Plan. As well as proceed with WSP Canada Inc. for the engineering for the estimated cost of \$329,520.00 and proceed to tender for the construction.

Initials show support - Reviewed by:

Manager:

CAO:

PRELIMINARY COST ESTIMATE

Summary Sheet

3 April 2025



Project: **Clear Prairie Road - ACP Overlay**
 Type of Work: **Asphalt Concrete Pavement and Other Work**
 Owner: **Clear Hills County**
 From: **Rge Rd 80 (Worsley School)**
 To: **Whispering Pines Ski Hill (Access)**

Region: _____
 District: _____
 From Station: _____
 To Station: _____

Project No.: _____
 Contract No.: _____
 From CS: _____
 To CS: _____
 From km: **0.000**
 To km: **17.600**

Project Length: **17.600** km
 Final Width: **9.1m (95%) 10.0(+) m (5%)**
 Subgrade: _____ m
 Average Haul: _____ km
 Gravel Source: **Contractor Supply of Aggregate**

Comments:
 *30mm Full Width Cold Milling
 *30mm (Level Course) Asphalt Concrete Pavement (lower Lift)
 *50mm (Level Course) Asphalt Concrete Pavement (upper Lift)

TOTAL ESTIMATED COST OF PROJECT		
Contract Items		\$5,491,715.00
Total Contract Items	(To Nearest 1000 Dollars)	\$5,492,000.00
Contingency	(0.00%)	\$0.00
Engineering (6%)		\$329,520.00
TOTAL ESTIMATED COST		\$5,821,520.00

ITEM	DESCRIPTION	UNIT	DESIGN QUANTITY	ADD %	ESTIMATED QUANTITY	UNIT PRICE	ESTIMATED COST
1	Mobilization	lump sum	1.00		1.00	\$458,565.00	\$458,565.00
2	Site Occupancy	lump sum	0.00		0.00	\$4,000.00	\$0.00
3	Cold Milling Asphalt Pavement	m2	171,372.00		179,000.00	\$2.50	\$447,500.00
4	Granular Fill - Des. 2 Class 25	tonnes	800.00		1,000.00	\$45.00	\$45,000.00
5	Asphalt Concrete Pavement	tonnes	35,001.00		35,900.00	\$125.00	\$4,487,500.00
6	Remove, Salvage and Reinstall Existing Guardrail	m	280.00		300.00	\$65.00	\$19,500.00
7	Roadway Lines - Directional Dividing and 2 Edge Lines	km	17.60		18.00	\$1,800.00	\$32,400.00
8	Durable Pavement Message - Pedestrian Crossing	messages	1.00		1.00	\$1,250.00	\$1,250.00

Completed By: **WSP Canada Inc**
 (KS & DB)

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

1. August 8, 2025 – Zone 4 Meeting
2. July 24, 2025-Clear Hills County BBQ
3. Transfer Station/Landfill Update
4. Mighty Peace Wireless Update
5. Cleardale Project Update

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for August 12, 2025, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
---	-----------------	-------------

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading on an as needed basis.

Roads, Culverts & Approaches

- Spot Graveling is ongoing on an as needed basis.
- Culvert and centerline replacement is ongoing.
- Construction of approaches is ongoing.
- The Tender for the Hard Surface Snow and Ice Removal was opened on July 8, 2025. Currently working on a plan for proceeding.
- The Tender for the Chinchaga Road Management was opened on July 8, 2025. Currently working on a plan for proceeding.
- WSP Canada Inc. is in the process of scheduling a startup meeting with NewGen Projects Ltd. for the construction of approximately 1,250 meters of new local road on Range Road 75, located near Worsley, AB.
- Line Painting is scheduled to begin mid August.

Other

- Sign replacement is ongoing.
- The new pickup truck is scheduled to arrive in the middle of August.
- Mowing of the water reservoir and sewer lagoons have been completed.

Hamlet of Cleardale Projects

- Mainline Construction (2014) Ltd. has paused construction as they are waiting on the lift station components. The electrical components are scheduled to arrive in the middle of August.

Bridge File 71273

- WSP Canada Inc. has enacted an action plan and are currently waiting on a response from Szmata Projects Ltd.

ATTACHMENTS:

Public Works Action Worksheet

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
---	-----------------	-------------

2025 Public Works

Approach, Culverts and Other Maintenance Projects

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
June 5/2025	4	C-pipe	County	Worsley	Rge 81			x	Beaver plugged culverts and washout road
June 18/25	4	C-pipe	County	Worsley	Twp 872		x	x	Old Pipe caved in.
June 18/25	3	A-pipe	Daniel Peters	Eureka River	Twp 872	x		x	New Field App
June 23/25	4	A-pipe	Martin Fehr	Worsley	Rge 70	x		x	New Field App
June 24/25	4	C-pipe	County	Worsley	Rge 74		x	x	Old cement pipe failed.
June 25/25	4	A-pipe	Dan Culmer	Worsley	Rge 72		x	x	Upgrade app
June 27/25	4	C-pipe	County	Worsley	93/863		x	x	Old pipes rusted out and failed x2
July 2/25	6	A-pipe	Willy Giesbrecht	Cleardale	Hamlet		x	x	New App in the hamlet
July 7/25	4		County	Worsley	Water Well	x		x	Landscape around new water well
July 8/25	6		County	Cleardale	Twp 850			x	Landscape around water tie in for Philip Fehr
July 9/25	6	A-pipe	Willy Giesbrecht	Cleardale	Twp 850	x		x	New Field App
July 10/25	6	A-pipe	Peter Bueckert	Cleardale	Rge 94.5	x		x	New development approach
July 10/25	6	A-pipe	Peter Bueckert	Cleardale	Rge 94.5	x		x	New development approach
July 14 /25	3	A-pipe	Glenn Kaut	Mont Valley	Rge 51		x	x	Upgrade old cement pipe app

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence for information.

ATTACHMENTS:

Ecosystem Services Grant Program

Water Pump Rentals Available to Support Residents During Drought Conditions

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the August 12, 2025, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
---	-----------------	---

Ecosystem Services Grant Program

Sustaining ecosystem services on private land



Ecosystem services on private land

Private land conservation and stewardship are critical elements of Alberta's commitment to sustaining healthy ecosystems. Conservation efforts on private land support biodiversity and natural landscapes and helps sustain healthy fish and wildlife populations.

Ecosystem services refer to the extensive benefits arising from the physical, chemical, and biological functions of healthy ecosystems. They support economic activities, health and wellbeing of communities, while enhancing recreational opportunities. Sustaining ecosystem services is the foundation of conservation and restoration programs worldwide.

Program overview

The Ecosystem Services Grant Program is a new program being piloted for 2025-26 to fund ecosystem services programs delivered by eligible applicants in Alberta. The goal of the program is to ensure that ecosystem services are sustained across the landscape to provide benefits for all Albertans. Specifically, the Ecosystem Services Grant Program will provide four-year grants to eligible applicants. Grant recipients will then enroll landowners with natural assets that provide ecosystem services into their programs by signing legal term agreements with them. These agreements will not be registered on title and do not require landowners to commit to a long conservation horizon.

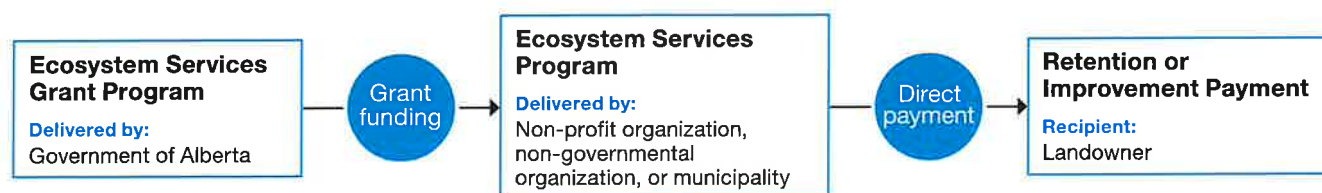
The grant recipients will provide direct payments to landowners for the ecosystem services produced on their property for the full term of the agreement.

Lastly, grant recipients will quantify the ecosystem services produced by the enrolled natural assets using ecosystem services indicators, allowing outcomes of the grant program to be determined.

Intentionally broad in its delivery, the Ecosystem Services Grant Program is designed to allow for innovative and diverse applications from eligible organizations. It will support a variety of ecosystem services programs that provide financial incentives directly to private landowners in Alberta who contribute ecosystem services. These incentives will include two types of payments: retention and improvement. Retention payments will be the priority of the Ecosystem Services Grant Program. For retention, landowners will receive payments for the conservation of natural assets that have been well stewarded and that are high priority or at high risk of conversion. Best management practices may be associated with retention projects to increase the quality of the ecosystem services provided. Landowners may also receive improvement payments, which will fund discrete capital projects that restore degraded habitats or help maintain natural areas with a working landscape.

Landowner payments will be via legal term agreements between the landowner and grant recipient and can include annual payments, lump sum payments, or cost-sharing and can be based on a variety of methods such as, rental rates, reverse auction and opportunity costs.

Applicants to the Ecosystem Services Grant Program will be required to submit proposals demonstrating how their program will enroll natural assets, what the estimated landowner payments will be, the indicators



they will use to quantify the ecosystem services contributed by the enrolled acres, and how they will include internal quality assurance or audit system to ensure their program is delivering ecosystem services as intended.

Through the financial incentives funded by the Ecosystem Services Grant Program, valuable ecosystem services will be retained and improved instead of lost to development or conversion.

Examples of eligible Ecosystem Services Programs

- Conservation agreements to support ranchers for sustainable grazing operations
- Habitat agreements for maintaining wildlife corridors and critical habitat
- Projects to support farmers for wetland stewardship on crop land
- Projects that increase the adoption of best management practices to increase production of ecosystem services
- Improvement projects on landowners' property, including existing lands with registered conservation easements
- Any other projects or approaches that provide landowner payments for the ecosystem services produced on their property

Eligible applicants

Eligible program applicants must be legal entities that are a registered non-profit organization, non-governmental organization registered under a government Act, or municipality as defined by the *Municipal Government Act*.

Out of scope

- Payments may not go towards projects on municipal land, provincial Crown land (e.g., grazing leases, etc.), or federal land.
- Retention payments may not go towards land that is already conserved (e.g. land with a conservation easement).
- Improvement payments may not go towards an improvement project that a landowner has already received other funding for.

Contact us

For more information about the program and application details, visit [Alberta.ca/ecosystem-services-grant-program](https://alberta.ca/ecosystem-services-grant-program).

Water Pump Rentals Available to Support Residents During Drought Conditions

Due to ongoing drought conditions, Clear Hills County and neighbouring municipalities are offering water pump rentals to assist farmers, commercial operations, and community groups with water shortages. These pump systems can help move water from alternate sources for use in agricultural and emergency needs.

Clear Hills County Water Pump Trailers

Clear Hills County has two trailer-mounted water pump units available for rent. Each unit includes:

4" PTO-powered pump

½ mile of 4" layflat hose (manual reel)

30 ft. of 6" suction hose

Maximum pumping range: ½ mile

Rental Rates (April – September):

Deposit: \$100.00

Agricultural Use: \$75.00/day

Commercial Use: \$300.00/day

Community Groups: Free for up to 2 days

To book: Call Clear Hills County at 780-685-3925

MD of Fairview Water Pump

The Municipal District of Fairview offers a 5.5 HP 3" trash pump with:

1500 ft. of 4" discharge hose

35 ft. of 3" suction hose

Pumps 266 gallons per minute

2" ball hitch required

Rental Rates:

Deposit: \$200.00

Daily: \$100.00

Weekend Rate: \$150.00

To rent: Contact the MD of Fairview at 780-835-4903



Alberta Government Water Pumping Program

The Government of Alberta offers additional support through the Water Pumping Program, designed to help move large volumes of water in emergency or drought conditions. Equipment available includes high-capacity pumps and pipeline systems. This program is ideal for agricultural producers facing severe shortages.

Applications are required and approval is based on availability and need.

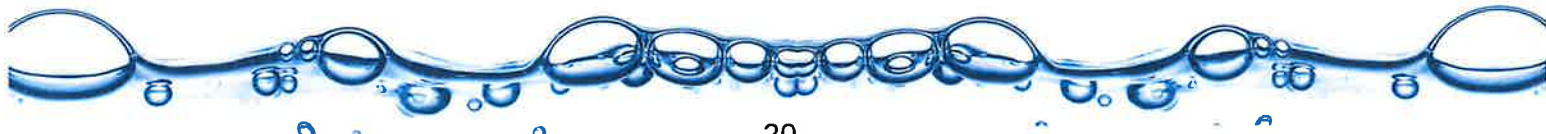
Example Costs Using Alberta's Program:

To pump a distance of 1 mile: Approx. \$500.00

To pump a distance of 2 miles: Approx. \$750.00

Learn more and apply: www.alberta.ca/water-pumping-program

Contact: Alberta Ag Info Centre at 310-FARM (3276)



Water Pump Rentals Available to Support Residents During Drought Conditions - Continued

Rentco Equipment Ltd. – Peace River

Rentco offers a variety of gas-powered water pumps, suited to different needs. Hoses rented separately.

Type	Discharge	Flow Rate	Rate (Daily/Weekly/Monthly)
Honda WH15 High Pressure	1.5"	88 GPM	\$34 / \$110 / \$275
Honda WB20XT4C Transfer	2"	156 GPM	\$39 / \$110 / \$275
Honda WT30XK4C Trash	3"	266 GPM	\$77 / \$275 / \$649
Honda WT40XK3C Trash	4"	361 GPM	\$121 / \$429 / \$1210

Note: Hoses must be rented separately. Larger pump units also available upon request.

Contact: Rentco Equipment Ltd., Peace River

Email: ken@rentcoequipment.com

Phone: 780-624-4646

Plan Ahead and Conserve

These programs are designed to help mitigate the impacts of drought, but planning early and using water wisely remains essential. If you anticipate needing assistance, please don't delay in contacting the appropriate provider.

Need Help Pumping Water? You're Not Alone!

With drought conditions affecting many areas in Clear Hills County, we know that not everyone has the equipment, manpower, or ability to move water on their own. If you or someone you know needs help with pumping water, here are some practical ways to access support:

Reach Out to Friends, Family & Neighbours

Sometimes the best help is right next door. Don't hesitate to ask family members, neighbours, or friends to lend a hand with setting up equipment or hauling hose.

Hire a Summer Student

Clear Hills County supports the hiring of summer students through local programs. If you need reliable help with pumping water, consider hiring a local youth—many are eager to help and gain experience.

Support Local Youth & Community Groups

Consider contacting:

- 4-H Clubs
- School youth groups
- Church or service clubs

They may be able to assist for a small fee or donation toward their group's fundraising goals.

Work Together

If you're renting a pump or equipment with neighbours, consider sharing the workload and splitting rental fees—teamwork can go a long way!

Let's continue to support one another and keep our community strong through this dry season.

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	August 12, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
Alberta Forest Products Association AGM and Conference	September 24th – 26 th	Jasper, AB	Janzen
AB Munis Convention and Trade Show	November 12 - 14, 2025	Calgary	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information August, September & October 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

AUGUST 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4 Heritage Day	5 P&P	6 Bio-Agtive Emissions Farming Session	7	8 Zone 4 - All	9 Worsley Pioneer Days Parade
10	11	12 Council	13	14	15	16
17	18 HPEC Planning Session- SH NWSAR-AB,DW	19	20 Interprovincial Meeting -ALL	21 ASB-DJ,JR	22	23
24	25 MPTA-AB	26 Council	27	28	29	30
31	1	2	3	4	5	6

SEPTEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 Labour Day	2 P&P	3	4	5 PREDA-AB	6 NTAB-AB
7	8 HPEC Planning Session- SH	9 Council	10	11	12 NWSAR-AB,DW	13
14	15	16	17	18	19	20 PLS-AB
21	22 Last day to submit Nomination Papers – 12:00 p.m.	23 Council	24	25	26	27
28	29	30 National Day for Truth and Reconciliation	1	2	3	4

Alberta Forest Products Association AGM and Conference-DJ

OCTOBER 2025						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5	6	7 P&P	8	9	10	11
12	13 Thanksgiving	14 Council	15	16	17	18
19	20 Municipal Election	21	22	23	24	25
26	27	28 Council	29	30	31	1

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society