

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, JULY 22, 2025**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, July 22, 2025, at
9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

CALL TO ORDER

1. AGENDA

2. MINUTES:

Previous: Regular Council Meeting Minutes, July 8, 20252

4. DELEGATION(S)

5. PUBLIC HEARING

6. TENDER OPENING

1. Tender 2025-15 Worsley Fire Department Turnout Gear6

7. NEW BUSINESS

b. COUNCIL

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d. COMMUNITY SERVICES

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11. CLOSED MEETING ITEMS

12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JULY 8, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Jason Ruecker	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Abe Giesbrecht	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C375-25(7-08-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the July 8, 2025 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C376-25(7-08-25)

RESOLUTION by Councillor Walmsley to adopt the minutes of the June 24, 2025, Regular Council Meeting, as presented. CARRIED.

TENDER OPENING

Tender 2025-13
Hard Surface Snow &
Ice Removal

Council is presented with Tenders for RFT 2025-13 Hard Surface Snow and Ice Removal.

C377-25(7-08-25)

RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-13 Hard Surface Snow and Ice Removal, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

No tenders received

Tender 2025-14
Chinchaga Road
Management

Council is presented with Tenders for RFP 2025-P14 Chinchaga Road Management.

C378-25(7-08-25)

RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for RFP 2025-14 Chinchaga Road Management, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
Chinchaga Road Management Ltd.	Opened

**NEW BUISNESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

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REGULAR COUNCIL MEETING
TUESDAY, JULY 8, 2025

C379-25(7-08-25) **RESOLUTION by Deputy Reeve Janzen that the management activity report for June 24, 2025, be accepted, as presented. CARRIED.**

Councillor Reports Council submits the meetings attended in the previous month and a report, if applicable.

C380-25(7-08-25) **RESOLUTION by Councillor Giesbrecht to approve a premier viewing of the Seniors Tribute Video at Eureka River Hall. CARRIED.**

Councillor Ruecker entered the meeting at 10:06 a.m.

C381-25(7-08-25) **RESOLUTION by Councillor Walmsley to receive the Councillor Reports for information, as presented. CARRIED.**

Road Tour Overview On June 23, 2025, Council conducted their annual road tour, focusing this year on locations on the east side of the County.

C382-25(7-08-25) **RESOLUTION by Deputy Reeve Janzen to receive the Road Tour overview for information, as presented. CARRIED.**

Tender Award
2025-11 New AC Units Council is presented with the analysis of Tender 2025-11 4 New AC Units.

C383-25(7-08-25) **RESOLUTION by Councillor Giesbrecht to award Tender 2025-11 New AC Units to Pro-West Refrigeration for \$32,995.00 plus GST. Funds including the \$2,995.00 budget overage to be allocated from the Office & Shop Building Reserve. CARRIED.**

CORPORATE
SERVICES

Accounts Payable
June 25, 2025 to
July 8, 2025

A list of expenditures for Clear Hills County for the period of June 25, 2025, to July 8, 2025 is provided for Council's review.

C384-25(7-08-25) **RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 25, 2025, to July 8, 2025, for a total of \$273,680.03 with funds to be transferred from Long Term Investments. CARRIED.**

COMMUNITY
SERVICES

Worsley Pioneer Days
Parade

Council is presented with information regarding the Annual Worsley Pioneer Days parade that is being held Saturday, August 9, 2025.

C385-25(7-08-25) **RESOLUTION by Councillor Walmsley to authorize the attendance of all Councillor's to the Annual Worsley Pioneer Days that is being held Saturday, August 9, 2025, to participate in the parade. CARRIED.**

Reeve Bean recessed the meeting at 10:43 a.m.
Reeve Bean reconvened the meeting at 10:49 a.m.

Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

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REGULAR COUNCIL MEETING
TUESDAY, JULY 8, 2025

PUBLIC WORKS

Tender Award
Range Road 75
Tender
CA0048031.3419

Council is presented with WSP Canda Inc.'s analysis of the Tenders for Range Road 75 Tender No. CA0048031.3419 for review and awarding.

C386-25(7-08-25)

RESOLUTION by Councillor Hansen to award Tender No. CA0048031.3419 Range Road 75 Construction and Grading to NewGen Projects Ltd. for the amount of \$506,380.00, funds to be allocated from the Road Construction Reserve. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

C387-25(7-08-25)

RESOLUTION by Councillor Hansen to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services
Manager's Report

nothing to report.

Public Works
Manager's Report

Public Works Manager's Report

C388-25(7-08-25)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review.

C389-25(7-08-25)

RESOLUTION by Reeve Bean to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C390-25(7-08-25)

RESOLUTION by Councillor Ruecker to accept for information July, August and September 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
August 18	HPEC Planning Session	Hansen
August 18	NWSAR	Bean, Walmsley
Sept 8	HPEC Planning Session	Hansen
August 25	MPTA	Bean
CARRIED.		

C391-25(7-08-25)

RESOLUTION by Reeve Bean to approve the attendance of all Council to attend the Wetlands in Alberta's Peace Region workshop July 15-16, 2025, in Grimshaw, Alberta. CARRIED.

CLOSED:

C392-25(7-08-25)

RESOLUTION by Councillor Hansen that Council closes the meeting to the public as per Section 27, of FOIP at 1134 a.m. CARRIED.

C393-25(7-08-25)

RESOLUTION by Councillor Giesbrecht that Council opens the meeting to the public as per Section 27, of FOIP at 12:05 p.m. CARRIED.

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REGULAR COUNCIL MEETING
TUESDAY, JULY 8, 2025

ADJOURNMENT

Reeve Bean adjourned the July 8, 2025 Regular Council Meeting at 12:05 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Tender Opening- RFT 2025-15 Worsley Fire Department Turnout Gear
File:	23-29-02

DESCRIPTION:

Council is presented with Tenders for RFT 2025-15 Worsley Fire Department Turnout Gear.

The Tender closed on July 18, 2025 at 4:00 p.m.

BACKGROUND:

C305-25(5-27-25) **RESOLUTION** by Deputy Reeve Janzen proceed to Tender for the purchase of three sets of turnout gear for the Worsley Fire Department. **CARRIED.**

BUDGET:

\$16,500.00- 2025 Operating Budget: Clothing & Footwear

RECOMMENDED ACTION:

RESOLUTION by... to open tenders at 9:35 a.m. for RFT 2025-15 Worsley Fire Department Turnout Gear, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for July 8, 2025.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for July 8, 2025, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Management Team

Activity Report for July 8, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award Tender No. CA0004766.1010 Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00 funds to be allocated from the Bridge Reserve. CARRIED.	PW	On hold
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		January 28, 2025	PW	
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works
		March 11, 2025		
C130-25	3-11-25	RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.	PW	In works
C135-25	3-11-25	RESOLUTION by Councillor Hansen to award RFT 2025-05 Pickup Truck to Windsor Ford for the amount of \$52,434.46, funds allocated in the Multi Year Capital Plan. CARRIED.	PW	July
		May 27, 2025		
C305-25	05/27/25	RESOLUTION by Deputy Reeve Janzen proceeds to Tender for the purchase of three sets of	CC	Closes July 18



Management Team

Activity Report for July 8, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		turnout gear for the Worsley Fire Department. CARRIED.		
		June 10, 2025		
C327-25	06/10/25	RESOLUTION by Deputy Reeve Janzen to proceed with the purchase of a 1997 Freightliner water truck, for the price of up to \$65,000.00, funds to be allocated from the Rate Stabilization. CARRIED.	PW	Delivered
		June 24, 2025		
C367-25	06/24/25	RESOLUTION by Councillor Hansen to proceed to proposal for the 2025 Bridge Inspections and Engineering of Maintenance. CARRIED.	PW	posted
C371-25	06/24/25	RESOLUTION by Reeve Bean to approve the attendance of Deputy Reeve Janzen to attend the Alberta Forest Products Association AGM and Conference, September 24-26, 2025, in Jasper, Alberta. CARRIED.	EA	Registered
		July 8, 2025		
C380-25	07/08/25	RESOLUTION by Councillor Giesbrecht to approve a premier viewing of the Seniors Tribute Video at Eureka River Hall. CARRIED.	EA	July 23, 2025
C383-25	07/08/25	RESOLUTION by Councillor Giesbrecht to award Tender 2025-11 New AC Units to Pro-West Refrigeration for \$32,995.00 plus GST. Funds including the \$2,995.00 budget overage to be allocated from the Office & Shop Building Reserve. CARRIED.	AG	
C385-25	07/08/25	RESOLUTION by Councillor Walmsley to authorize the attendance of all Councillor's to the Annual Worsley Pioneer Days that is being held Saturday, August 9, 2025, to participate in the parade. CARRIED.	CC	
C386-25	07/08/25	RESOLUTION by Councillor Hansen to award Tender No. CA0048031.3419 Range Road 75 Construction and Grading to NewGen Projects Ltd. for the amount of \$506,380.00, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	



Management Team

Activity Report for July 8, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 27, 2024		
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024✓ 2025✓ 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
		October 29, 2024 Special Council Meeting		
S566-24	10-29-24	RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions		



Management Team

Activity Report for July 8, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
		<div>established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:</div> <table><tr><td>For</td><td>Against</td></tr><tr><td>Bean</td><td>Janzen</td></tr><tr><td>Ruecker</td><td>Stevenson</td></tr><tr><td>Hansen</td><td>Walmsley</td></tr><tr><td>Giesbrecht</td><td></td></tr><tr><td colspan="2">CARRIED.</td></tr></table>	For	Against	Bean	Janzen	Ruecker	Stevenson	Hansen	Walmsley	Giesbrecht		CARRIED.			
For	Against															
Bean	Janzen															
Ruecker	Stevenson															
Hansen	Walmsley															
Giesbrecht																
CARRIED.																
C192-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.	CS													
C278-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.	CS													
C363-25	06/24/25	RESOLUTION by Reeve Bean to approve a Conditional Grant to the Village of Hines Creek, to be used toward a 25% tax rebate incentive applicable to the Commercial Assessment Codes for the Municipal portion of the Village of Hines Creek property taxes in 2025, in the amount of \$71,734.34, with funds to be allocated from the Rate Stabilization Reserve. CARRIED.														
C364-25	06/24/25	RESOLUTION by Councillor Hansen to approve a 2-year funding commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses. CARRIED.		2026 2027												
C353-25	06/24/25	RESOLUTION by Reeve Bean to receive the delegation from the Town of Fairview Council and approve a General Grant in the amount of	CS													



Management Team

Activity Report for July 8, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		\$30,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre, funds to be allocated from the Recreation Reserve. CARRIED.		

ITEMS IN WAITING

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.	CSM	January 14, 2030
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley	CS	In waiting



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Management Team

Activity Report for July 8, 2025

LEGEND:

Budget Items: 

Completed Items: 

Items in Waiting: 

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.		

Policy & Priority Update

Activity Report for June 17, 2025

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	In waiting
P118-24(03-04-24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen, to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
Jan 7, 2025		Provincial Ecological Corridors	Summer 2025
		RESOLUTION by Councillor Giesbrecht to bring back for more discussion the Northwest Polytechnic information to a future Policy & Priority Meeting. CARRIED.	P247-25(5-6-25) Received for Information at the May 6 th P&P Mtg
P336-25(06-17-25)		RESOLUTION by Deputy Reeve Janzen to have administration look into arranging a tour for Council to the St. Isidore Peace Regional Waste Management Company and Long Lake Landfill. CARRIED.	In works
C300-25		RESOLUTION by Councillor Giesbrecht to proceed with gathering input from residents regarding their preferred method of receiving the Clear Hills County Newsletter, including the option to: Continue receiving the newsletter by Canada Post or receive the newsletter by email. CARRIED.	Information Sent out and results are coming in.
P342-25(06-17-25)		RESOLUTION by Reeve Bean to bring back the discussion regarding Policy 7001 Operational Grant for Recreation Boards to a future Policy & Priority meeting. CARRIED.	Late Fall 2025
C318-25 06/10/25		RESOLUTION by Reeve Bean to table and bring back more information on the maintenance history of Range Road 43 to a future meeting. CARRIED.	In waiting
C365-25 06/24/25		RESOLUTION by Reeve Bean to table and bring back the Municipal Emergency Management Plan Risk Assessment to a future Policy & Priority Meeting. CARRIED.	August

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	New Event Grant – Application
File:	11-02-02

DESCRIPTION:

Council is presented with a New Event Grant application from the Many Islands Recreational Development Society, requesting \$1,000.00 to support a chainsaw carving demonstration and presentation during the Annual River Family Fun Days at Many Islands Campground over the August Long Weekend.

BACKGROUND:

This is the first application submitted under Policy 6803 – New Event Grant in 2025.
This is Many Islands Recreational Development Society first time applying for this grant.

BUDGET:

Total budget available for the New Event Grant in 2025: \$10,000.00

ATTACHMENT:

New Event Grant Application – Many Islands
Many Islands Financial Statements
Many Islands Society Information
Many Islands Minutes/Member List
Policy 6803 New Event Grant

RESOLUTION by

Initials show support - Reviewed by:	Manager:
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CAO:





Applications are accepted throughout the year. To request funding, groups must submit a fully completed application form and provide the required support documents a **minimum of 8 weeks** before the proposed event date.

Before completing, please ensure that you have read Policy 6803- New Events Grant as your event may not qualify.

***All applications are presented to Council at a Regular Council Meeting, for Councils consideration.**

Applicant information:

Event name Wood Carving Demo by Carving Wood Designs (Many Islands River Fun Days)

Legal name of applicant Many Islands Recreational Development Society

Act incorporated under The Society Act of Alberta Incorporation Number 503 715 76

Registered mailing address (all correspondence and cheque will be mailed to this address)

Box 152 Worsley, AB T0H 3W0

Phone: 780-834-7611

Email address manyislandscampground@gmail.com

If you are applying on behalf of another organization, identify that group.

Required Attachments:

- List of current executive and/or board of directors, including names, positions/titles, phone numbers (home and work) and an email address where possible. Indicate the primary contact person for your organization.
- Most recent annual financial statements.
- Copy of the minutes of the meeting that include the motion by your organization's governing Board authorizing this application.
- If you are applying on behalf of another organization, attach a list of the key individuals involved in that group, including names, positions/titles, phone numbers (home and work) and an email address where possible. Indicate the primary contact person for that organization.

Declaration

We, the undersigned officers for the organization, certify that this application contains a full and accurate account of all matters stated herein:

Name Peter Martins

Position Vice President

Signature 

Date (yyyy-mm-dd) 2025-07-07

Name Patty McLarty

Position Secretary

Signature 

Date (yyyy-mm-dd) 2025-07-07

- **To your knowledge has this Event occurred within the last 5 years?**

Yes, Carving Wood Designs attended the Village of Hines Creek Winter Carnival

- **If yes?** (Refer to Policy 6803 – New Event Grant (Section 1. Purpose)

This presenter was so well received, we hope to be able to offer it to more community members

- **Describe your event.**

Provide as much detail as possible to give a clear idea of what your event will include. List any other groups that will be collaborating with you (if any). How will the grant funds be used?

This presentation will consist of Carving Wood Designs setting up at Many Islands it is an all day event and carving a creation out of wood using his chainsaw and other tools to create a statue that we can keep or auction off. +

- **Community need**

What service gap has been identified that shows the need for this event in our community? Are others in the community offering a similar service?

hands-on, arts-based event in our County, free, family-friendly, and open to the public. The Wood Carving Demo by Carving Wood Designs fills this gap by offering a unique cultural experience where people can watch a skilled artist create chainsaw carvings from raw logs and ask questions throughout the day. +

- **Purpose and objectives of the event**

Describe the purpose of your event. How will your event enhance and encourage the development of arts, culture and heritage in our community.

The purpose of this event is to bring the unique art of chainsaw carving to our community through a live demonstration. This event encourages appreciation for traditional craftsmanship and creative expression, while making art accessible in a rural setting. It highlights the cultural value of woodwork—a practice deeply connected to our local heritage, and inspires both residents and visitors to explore and celebrate artistic talent within our region.

- **Fitting your mission/mandate**

How does this event fit your organization's mandate and how does it relate to your organization's goals? Or, if this is an application on behalf of another organization, how does the event fit their mandate and goals?

Many Islands Campground is dedicated to providing inclusive, family-friendly events that promote recreation, community connection, and rural tourism. Hosting a Wood Carving Demo aligns with our goal of enhancing the campground experience by offering unique cultural programming that is accessible to all. This event supports our mandate by encouraging community engagement, showcasing skilled craftsmanship, and drawing visitors to the area, helping to build a vibrant, creative, and welcoming environment for both residents and guests.

- **What are the proposed dates and times for your event?**

Friday, August 1, 2025 starting at 11:00 a.m. - 6:00 p.m.

- **Community participation**

Who will be served by your event? Is the event available to all Clear Hills County residents? How many people participate in your event? How are volunteers and the general public involved?

This event is open and accessible to all residents of Clear Hills County, as well as visitors to the campground. It's designed to serve individuals and families of all ages by providing a unique cultural experience that is both entertaining and educational. We anticipate over 100 participants throughout the day, based on attendance at similar events hosted at Many Islands. The public is encouraged to engage with the artist, ask questions, and enjoy the demonstration at their own pace, making it an inclusive and interactive community event.

- **Funding sources**

List other sources of funding applied for to fund this event (even if you were not successful). Are there fees/charges for participating in the event?

No other funding applied for.
No Charges for spectators

- **Marketing strategies**

How will you promote your event to participants and/or the public? How will you engage the community to participate in your event?

Our website, social media platforms, bulletin boards, as well as posters in local businesses. +

SPECIAL EVENT BUDGET

INSTRUCTIONS

1. In order for the most informed decisions to be made regarding your application, provide the most complete information possible.
2. You should include as much detail as available in the Expenditure section of the budget. For example, list the names of the artists/professionals and their fees. If you do not have the names, provide an estimate and how you arrived at the figure (i.e., 4 instructors @ \$750 each = \$3000 or 2 individual musicians @ \$500 each plus one quartet at \$1750=\$2750).
3. Volunteer support refers to expenditures to purchase items such as: t-shirts, badges, name tags and other items to recognize/identify volunteers and not remuneration.
List the supplies and materials you plan to buy and the equipment and facilities you plan to rent. Provide details on the types of marketing strategies you plan to use and the costs.

Please note, the following are ineligible for funding:

- Travel costs
- Food
- Liquor & liquor licenses
- Capital equipment purchase.

4. The Revenue sections should identify the various source(s) of funding for the project.

How much funding are you seeking from the New Event Grant?

\$ \$1,000.00

(Include this number in the revenue section below)

EXPENDITURES	Current Application	Previous Application
Professional fees	\$1,000.00 (Presenter)	
Supplies and materials (non-capital)		
Administrative – specific to the event		
Equipment rentals (i.e.. Tables, sound equipment, tents, easels)		
Facility rentals		
Marketing/promotion		
Volunteer support		
Other (specify)		
Total Expenditures	\$1,000.00	
REVENUES		
New Event Grant		
Provincial grants (specify)		
Federal grants (specify)		
Recreation Board(s) support (specify)		
Other Clear Hills County grants (specify)		
Corporate support		
Fundraising		
Ticket sales/registrations/participant fees		
Cash donations		
Other (specify)		
Total Revenues		
NET		

You may submit your application using one of these three ways:

EMAIL:	Signed applications can be scanned and emailed to: bonnie@clearhillscounty.ab.ca when submitting by email if you have not received a response within 4 business days please follow up via telephone.
DROP OFF:	Clear Hills County Administration Building 313 Alberta Avenue Worsley, AB Monday – Friday from 8:00 a.m.-noon, 1:00 p.m. – 4:30 p.m. except on Statutory Holidays.
MAIL IN:	Clear Hills County Executive Assistant Box 240 Worsley, AB T0H 3W0

If you have any questions please direct them to Bonnie Morgan, Executive Assistant– either by telephone at 780-685-3925 extension 120 or email bonnie@clearhillscounty.ab.ca.

No. 50371576

CERTIFICATE of INCORPORATION

I HEREBY CERTIFY THAT

- MANY ISLANDS RECREATIONAL DEVELOPMENT SOCIETY -

IS THIS DAY INCORPORATED UNDER THE SOCIETIES ACT OF THE PROVINCE OF ALBERTA

GIVEN UNDER HIS HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA.

THIS third DAY OF November A.D. 1987.

Barrie Waldhilleig

Office of The Registrar of Corporations



Alberta
CONSUMER AND
CORPORATE AFFAIRS

/Lsc

Many Islands Recreational Development Society

Financial Statements

For the Year Ended October 31, 2024

Many Islands Recreational Development Society

For the Year Ended October 31, 2024

CONTENTS

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Jackie Somers *Public Business Accountant*

Box 83, Worsley, AB T0H 3W0

Phone: 780-667-3762

Email: jackie@somerspro.ca

Compilation Report

To the Board
Many Islands Recreational Development Society

On the basis of information provided by the Society, I have compiled the balance sheet of Many Islands Recreational Development Society as at October 31, 2024 and the statement of operations and changes in unrestricted net assets for the year then ended.

Management is responsible for the accompanying financial statements, including the accuracy and completeness of the underlying information used to compile and the selection of the basis of accounting.

I have performed this engagement in accordance with the Veriguide Standard for compilation engagements which requires us to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial statements.

I have not performed an audit or a review engagement to verify the accuracy or completeness of the information provided by management. Accordingly I do not express an audit opinion or review conclusion in respect of these financial statements and, accordingly, I express no assurance thereon.

Prior to compiling these financial statements, our firm completed accounting services that included preparation of accounting entries that have a significant effect on the financial statements. Readers are cautioned that these statements may not be appropriate for their purposes.



Somers Professional Services Inc.
Public Business Accountant

Worsley, Alberta
November 15, 2024

Many Islands Recreational Development Society

Balance Sheet

As At October 31, 2024

Unaudited - See Compilation Report

	Note	2024	2023
Assets			
Current Assets			
Cash	2.	\$ 41,340	\$ 57,868
Short term investments	3.	20,713	20,151
Total Current Assets		62,053	78,019
Property, plant and equipment, net of accumulated amortization	4.	298,435	237,333
Total Assets		\$ 360,488	\$ 315,352
Liabilities and Shareholders' Equity			
Current Liabilities			
Accounts payable and accrued liabilities	5.	\$ 208	\$ 11,978
Total Liabilities		208	11,978
Equity			
Invested in capital assets		298,435	237,333
Unrestricted net assets		61,845	66,040
Total Equity		360,280	303,373
Total Liabilities and Equity		\$ 360,488	\$ 315,351

Approved on Behalf of the Directors:

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Statement Of Operations And Changes In Unrestricted Net Assets

For the Year Ended October 31, 2024

Unaudited - See Compilation Report

	2024	2023
Revenue		
Grants & Donations:		
Provincial Grant	\$ 39,080	\$ -
Recreation Board Grants	10,000	11,000
Donations - cash	6,300	8,054
Municipal Grant	3,500	3,500
Donations - labour/material	2,713	4,660
Municipal Grant	-	41,000
Total grants & donations	61,593	68,214
Special Events:		
Casino Income	39,589	2,440
Music Festival	16,099	-
Raffles	1,448	26,561
Total special events	57,136	29,001
General Revenue:		
Camping Fees	46,574	41,365
Rental Revenue	6,160	4,920
Interest income	586	680
Membership dues	40	-
Total general revenue	53,360	46,965
Total Revenue	172,089	144,180
Operating expenses		
Site maintenance	32,626	13,517
Salaries and wages	29,377	26,828
Professional fees	10,893	7,538
Other supplies	8,900	4,654
Fundraising events expenses	6,270	6,556
Insurance	3,889	3,488
Travel expenses	3,380	2,419
Utilities	3,269	-
Office expenses	2,602	1,022
Equipment repairs and maintenance	2,264	2,111
Entertainment	1,990	1,860
Garbage removal	1,580	1,960
Caretaker/Mowing	473	-
Freight	247	-

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Statement Of Operations And Changes In Unrestricted Net Assets

For the Year Ended October 31, 2024

Unaudited - See Compilation Report

	2024	2023
Employee benefits	197	237
Interest and bank charges	85	95
Seasonal site expense	-	8,537
Boat launch repairs	-	1,628
Training	-	294
Total Operating Expenses	108,042	82,744
Excess of (expenses over revenue) revenue over expenses	64,047	61,436
Non operating income and expenses		
Gains on disposal	(7,140)	-
Net income (loss)	56,907	61,436
Unrestricted net assets - beginning	4,938	4,605
Invested in capital assets	298,435	237,333
Total Equity	\$ 360,280	\$ 303,374

Many Islands Recreational Development Society

Notes to the Financial Statements

For the Year Ended October 31, 2024 (Unaudited)

1. Significant Accounting Policies

a. Financial instruments

The society has determined that the estimated fair value of the financial assets and liabilities do not differ considerably from their book value.

b. Revenue recognition

Sales revenue is recognized in accordance with industry practice which is when all the risks and benefits of ownership of products have been transferred to customers under executed sales agreements.

c. Nature of business/basis of preparation

Many Islands Recreational Development Society (the society) was incorporated on November 3, 1987 under the Province of Alberta Societies Act and commenced operations at that time. The main object of the society is to provide for the recreation of the members and to promote and afford opportunity for friendly and social activities.

2. Cash

Cash and cash equivalents consist of the following:

	2024	2023
Community Spirit Account - 272575	\$ 28,119	\$ 41,273
Chequing Account	13,221	16,595
Total	\$ 41,340	\$ 57,868

3. Equity investments

Investments consist of the following:

	2024	2023
Other investments, at cost		
T-Bill Savings	20,713	20,152
Total investments	\$ 20,713	\$ 20,152

Many Islands Recreational Development Society

Notes to the Financial Statements

For the Year Ended October 31, 2024 (Unaudited)

4. Property, plant and equipment

Property, plant and equipment consist of the following:

	2024		2023	
	Cost	Net Book Value	Net Book Value	
Playground Equipment	\$ 97,372	\$ 97,372	\$ 52,093	
Equipment	86,185	86,185	65,532	
Picnic Tables & Playground Equipment	65,122	65,122	65,122	
Garage/Storage Buildings	49,756	49,756	54,587	
Total	\$ 298,435	\$ 298,435	\$ 237,334	

5. Accounts payable and accrued expenses

Accounts payable consist of the following:

	2024		2023	
Accounts payable	\$	208	\$	11,978



Meeting:		Many Islands General Board Meeting	
Date:		July 2, 2025	Time: 7:00
Prepared By:		Patty McLarty	Location: Many Islands
Attendees: Tina Hickey, Ashley Klassen, Tannis Gnam, Darren Gnam, Brenda Trider, Al Trider, Eva Fehr, Peter Martins, Bob Turner, Jackie Somers, Patty McLarty, Paul and Stacie Genier			
Agenda, Notes and Discussion			
1. Call to Order	<ul style="list-style-type: none"> Peter called the meeting to order at 7:00 p.m. 		
2. Adoption of Agenda	<ul style="list-style-type: none"> Patty added to the agenda under New Business 7.H – Special Grant. 7I – Picnic Tables. Ashley moved to adopt the agenda as presented. Tina second it. Motion carried. 		
3. Adoption of Minutes	<ul style="list-style-type: none"> Ashley moved to accept the Board of Directors minutes from the Board Meeting on May 1. Jackie seconded Motion carried. 		
4. Financials YTD	<ul style="list-style-type: none"> Jackie updated us on what is in the accounts. Chequing \$23,266.19, Saving account \$21,038.38 All Invoices have been paid. She wants to keep \$5000.00 in the casino fund for next fall when we work at the casino to cover the cost of hotels etc. The Board of Directors were presented with the financials. Brenda moved to accept the financials as presented Al accepted Treasurer report Brenda seconded. Motion carried. Peter asked about STARLINK – Bob explained the STARLINK account. It is now deleted. He has a cheque for \$650.10 to pay back the difference for STARLINK which MI visa card was paying for his personal STARLINK. It has been resolved. 		

<p>5. President's Report</p>	<ul style="list-style-type: none"> Jeremy has stepped down as President
<p>6. Old Business</p>	<p>6.1 Caretaker\ Golfcart -Still people complaining about underage kids driving golf carts. Caretakers have to make sure golf carts are register and the driver is of legal age to drive. The golf cart is the person responsible for that cart.</p> <p>6.2 – July Long -- Was a great turn out. The band was great. Brenda and Al Trider won the best decorated lot.</p> <p>6.3 – Washrooms/ Stage Update – washrooms are here they look great. Patty will get signs for washrooms. The invoice has been paid. The stage is waiting on the tin and siding.</p> <p>6.4 – Fire Pits – Abe delivered the fire pits. They look great. John put up all the new ones where needed.</p> <p>6.5 – Seasonal Sites – up keep – people need to come down and clean up their lots. Seasonal site community has to buckle down on the seasonal lots to keep their lots mowed. They can hire the caretaker to mow for \$25.00 or Spray for \$30. Brenda will post on the group Facebook page.</p> <p>6.6 – Firewood Cutting – All finished No Bill Yet. Talk about putting up gates in the fall . Al will look into how much gates will cost. Table until next meeting</p> <p>6.7 – Processing Trees – Abe Peters was down cut the trees that were marked. Invoice was \$9250. It was paid. When a tree come down by Jakes lot it did take out Jakes Booster. Patty Will ask Jake if he wants it replaced.</p> <p>6.8 Asphalt – Everyone loves it. Keeps the dust down. Add it to our wish list for next year.</p> <p>6.9 Old Golf Cart – sold at the TEAM Auction sale for \$1750.00</p> <p>6.10 – August Long – We have a sign-up sheet for August Long. If everyone could help out. Also if everyone can help get donations that would be awesome. If everyone got 3-5 donations that would help lots and then post them on our group Whats app sp Bonnie can put on our FACEBOOK page..</p> <p>6.11 – Office – will be delivered in the next week.</p>
<p>7. New Business 7.1</p>	<p>7.1 Kerry and Nathan Benjiman letter – Patty read the letter and the response from the seasonal site committee to the board.</p> <p>7.2 Decks – People was asking Brenda about leaving decks in their lots. Decks are allowed to stay. –</p> <p>7.3 – Out Houses – new/old – The new ones Paul will try to get them set up. When he has time. There will be people to help him when he is ready. The back flushable ones are having problems with the battery they are going to check to see how we can fix them.</p>

	<p>7.4 – Jeremy Stepping down – Jeremy is stepping down as president. He is to bust with kids to be able to put in any extra time but still wants to be part of the board. Bob made a motion to carry on until the next annual meeting. The next AGM meeting we will vote for a new president. We will cancel credit cards in Jeremy name and order one in Jackie names. Al seconded all in favor</p> <p>7.H – Special Grant - Patty has booked Carved Wood Designs for August long. He will come down and carve anything we would like. Patty suggested an eagle. She is going to apply for a special grant from the county to cover the cost of him coming. It will cost \$700. To \$1000. He might carve some of the trees that have been knocked down for extra. Ashley made a motion to pay for Carved Wood designs and to apply for the special grant through Clear Hills County. Tina second all in favour.</p> <p>7I – Picnic Tables – John wants more picnic tables to put up and around. We tabled for next year. He can move around the ones we have for now. Bob has ask to pay for Larry Turner picnic table that he has made several years ago. Ashley made a motion that Bob pays \$1.00 for Larry’s table. Brenda second All in favor.</p> <ul style="list-style-type: none"> • moved to accept as presented. Motion carried.
8. Questions and Comments	<ul style="list-style-type: none"> •
9. Next Meeting & AGM	<ul style="list-style-type: none"> • August 27, 025 at 7:00 pm at Many Islands
10. Adjournment	adjourned the meeting at 8:39 pm.

Peter Martens , Vice Preside



Many Islands Recreational Development Society

2025 Listing

Executive

<u>Position</u>	<u>Name</u>	<u>Address</u>	<u>Phone</u>
President	Jeremy Parker	Box 979, Fairview, AB T0H 1L0	780-834-8553
Vice-President	Peter Martens	Box 231, Worsley, Ab, T0H3Y0	780-834-7611
Secretary	Patty McLarty	Box 32, Cleardale, AB T0H 3Y0	780-772-0243
Treasurer	Jackie Somers	Box 83, Worsley, AB T0H 3W0	780-667-3762
Director	Tina Hickey	Box 377, Worsley, AB T0H 3W0	780-834-7795
Director	Darin McLarty	Box 32, Cleardale, AB T0H 3Y0	780-834-7004
Director	Bonnie Morgan	Box 288, Worsley, AB T0H 3W0	780-834-7171
Director	Brenda Trider	Box 2059, Fairview, AB T0H 1L0	780-834-7965
Director	Al Trider	Box 2059, Fairview, AB T0H 1L0	780-835-1325
Director	Brett McLarty	Box 12, Worsley, AB T0H 3W0	780-772-0667
Director	Bob Turner	Box 349, Worsley, AB T0H 3W0	780-835-0456
Director	George Fehr	Box 58, Cleardale, AB T0H 3Y0	780-834-8620
Director	Christine Drouin	Box 1577, Fairview, AB T0H 1L0	780-834-6471
Director	Marcel Drouin	Box 1577, Fairview, AB T0H 1L0	780-835-1747
Director	Ashley Klassen	Box 44, Cleardale, AB T0H 3Y0	780-772-0125
Director	Henry Fehr	Box 107, Cleardale, AB T0H 3Y0	780-834-7234
Director	Eva Fehr	Box 107, Cleardale, AB T0H 3Y0	780-834-7234
Director	Tannis Gnam	Box 2638 Fairview, AB T0H 1L0	780-834-7306
Director	Cindy Clay	Box 10, Bear Canyon, AB T0H 0B0	780-835-1047
Director	Trevor Clay	Box 10, Bear Canyon, AB T0H 0B0	780-835-0828
Director	Martin Schmidt	Box 89, Hines Creek, T0H2A0	780-834-7960
Director	Paul Genier	15221-13 St. Grande Prairie, AB	780-897-9902
Director	Stacie Genier	15221-13 St. Grande Prairie, AB	780-897-7883
Director	Abe Giesbrecht	Box 18, Cleardale, AB T0H 3Y0	780-834-7369

Signature: _____

Date: _____

Name: _____

Position: _____

Email List 2024

Jeremy Parker	parkernu@gmail.com
Peter Martens	peterhmartens@gmail.com
Patty McLarty	mclartyp@prsd.ab.ca
Jackie Somers	jackie@somerspro.ca
Tina Hickey	tinahickey2014@icloud.com
Darin McLarty	mclartyp@prsd.ab.ca
Glen Morgan	bonnie@clearhillscounty.ab.ca
Bonnie Morgan	bonnie@clearhillscountv.ab.ca
Brenda Trider	brendatrider@hotmail.com
Al Trider	brendatrider@hotmail.com
Brett McLarty	brettmclarty@yahoo.ca
Bob Turner	bob@turnerstruck.com
George Fehr	fehrtire@yahoo.ca
Christine Drouin	christinedrouin5@hotmail.com
Marcel Drouin	marcel_d@hotmail.ca
Ashley Klassen	Ashley-mclarty6@hotmail.ca
Henry Fehr	hfehr17@icloud.com
Eva Fehr	evafehr8@gmail.com
Tannis Gnam	dtgnam6@gmail.com
Cindy Clay	cinclav74@gmail.com
Trevor Clay	trevor.clay@cnrl.com
Brenda Moos	sanjolacrafts_brenda@hotmail.com
Joann Parliament	blue_butterfly_999@yahoo.ca
Abe Giesbrecht	abeg87@hotmail.com

Updated on JULY26, 2024



Clear Hills County

Effective Date: August 15, 2023	Policy Number 6803
Title: New Event Grant	

Purpose

1. **Bringing a new or unique program to Clear Hills County. To encourage and attract “outside of the box thinking” and bring forward imaginative and innovative events.**
2. To enable, encourage and assist Clear Hills County not-for-profit arts, culture, and heritage organizations to produce multi-faceted arts, cultural and/or heritage events that have never been held in Clear Hills County, or have not been held for a minimum of five years. Events must be held on one or more days in Clear Hills County
3. To be considered for funding under this category, the organization must meet the eligibility criteria:
 - Organization must be a Clear Hills County-based, not-for-profit; must have been registered as a Society for one year under one of the following:
 - Societies Act
 - Libraries Act
 - Agricultural Societies Act
4. Community organizations that are not registered may have a sponsor apply on their behalf. The sponsor must be eligible under the Special Events or Festival Grants Program funding criteria and must take full legal and financial responsibility for the grant funds approved.
5. The programs and services provided by the organization must be of value and available to the residents of Clear Hills County.
6. Only one application per event can be submitted at one time.
7. What is not eligible for funding?
 - Existing repeat event.
 - *Examples may include but are not limited too, Music Festivals, Gymkhana, Horse Clinics, Dine & Dances.*
 - Direct grants to individual artists
 - For-profit organizations
 - Fundraising costs

- Travel expenses
- Capital or equipment expenditures.
- Liquor license, liquor, food
- Retroactive funding for events/festivals that have already been held.
- Re-applying for additional grant funds for an event/festival already funded during the same calendar year.

Grant Amounts

8. Applicants may apply for up to \$5,000.00 (five thousand dollars) of their event or festival expense budget. For a collaborative project or event only one application can be submitted. Funds must be spent in the year they are awarded.
9. Evaluation Criteria (All applications are presented to Council for consideration and approval) the following factors are considered in evaluating grant requests:
 - Bringing a new or unique program or event to Clear Hills County.
 - Clearly articulated artistic program plan which reflects and fulfills the organization's mandate.
 - An exhibition, special event or festival that is of community value and encourages the development of arts, culture and/or heritage to a broad base of citizens.
 - Availability of the program to all Clear Hills County residents.
 - Viability of the project (realistic goals, appropriate planning, effective budgeting, cost-effectiveness).
 - Marketing and promotion strategies demonstrated.
 - Organizational competence that is demonstrated through the application process and past history in the community.
 - Collaboration with other not-for-profit arts and culture organizations (where relevant) would be considered a strength.

Consideration:

- 10. All applications are presented to Council at a Regular Council Meeting for Councils consideration.***
11. Major Enhancements to a current event that have not been done previously that improves or adds value, may be subject to consideration by Council.

Financial

12. Approved funding can only be used as detailed on the application. In the case of a change to the original application, such as a cancellation or change in programming, the applicant must submit a letter of explanation requesting approval of a change in the use of the grant. If an approval is not received, the funding or balance of funding must be returned to Clear Hills County.

13. Clear Hills County may request access to all financial statements and records of the applicant organization should the need arise.

Reporting

14. Within 60 days of the completion of the special event/festival, the organization must submit a final accounting report to Clear Hills County. Any new applications for funding under the Special Events or Festival Grants Program will be denied if accounting is outstanding.

Public Acknowledgement

15. Clear Hills County must be given public recognition for funding support. Advertisements of event must be shared with Clear Hills County. The Clear Hills County logo is available upon request.

First Time Applicants

16. Organizations applying for funding with questions should contact the Executive Assistant at Clear Hills County office.
Telephone: 780-685-3925 Extension 120, Email: bonnie@clearhillscounty.ab.ca

Application Deadlines

17. To request funding, applicants must submit an application consisting of a fully completed grant application form and the required support documents. Incomplete applications will not be accepted. The original, signed grant application must be submitted to Clear Hills County by:
- Accepted throughout the year, with a minimum of 8 weeks before the proposed event date.

18. You may submit your application using one of these three ways:

Emailed

Signed applications may be scanned and emailed to: bonnie@clearhillscounty.ab.ca
When submitting by email you must ensure receipt at Clear Hills County through reply by County staff.

Dropped Off

Clear Hills County Office
Executive Assistant
313 Alberta Avenue
Worsley, AB
Monday – Friday from 8:00 am – Noon, 1:00 pm - 4:30 pm (except on Statutory Holidays)

Mailed

Clear Hills County Office
Executive Assistant
Box 240
Worsley, AB T0H 3W0

End of Policy

ADOPTED:

Resolution # C339-22 June 28, 2022

AMENDED:

Resolution # C421-23 August 15, 2023



Applications are accepted throughout the year. To request funding, groups must submit a fully completed application form and provide the required support documents a **minimum of 8 weeks** before the proposed event date.

Before completing, please ensure that you have read Policy 6803- New Events Grant as your event may not qualify.

***All applications are presented to Council at a Regular Council Meeting, for Councils consideration.**

Applicant information:

Event name _____

Legal name of applicant _____

Act incorporated under _____ Incorporation Number _____

Registered mailing address (all correspondence and cheque will be mailed to this address)

Phone: _____ Email address _____

If you are applying on behalf of another organization, identify that group.

Required Attachments:

- List of current executive and/or board of directors, including names, positions/titles, phone numbers (home and work) and an email address where possible. Indicate the primary contact person for your organization.
- Most recent annual financial statements.
- Copy of the minutes of the meeting that include the motion by your organization's governing Board authorizing this application.
- If you are applying on behalf of another organization, attach a list of the key individuals involved in that group, including names, positions/titles, phone numbers (home and work) and an email address where possible. Indicate the primary contact person for that organization.

Declaration

We, the undersigned officers for the organization, certify that this application contains a full and accurate account of all matters stated herein:

Name _____

Name _____

Position _____

Position _____

Signature _____

Signature _____

Date (yyyy-mm-dd) _____

Date (yyyy-mm-dd) _____

- **To your knowledge has this Event occurred within the last 5 years?**
- **If yes?** *(Refer to Policy 6803 – New Event Grant (Section 1. Purpose)*
- **Describe your event.**
Provide as much detail as possible to give a clear idea of what your event will include. List any other groups that will be collaborating with you (if any). How will the grant funds be used?
- **Community need**
What service gap has been identified that shows the need for this event in our community? Are others in the community offering a similar service?
- **Purpose and objectives of the event**
Describe the purpose of your event. How will your event enhance and encourage the development of arts, culture and heritage in our community.
- **Fitting your mission/mandate**
How does this event fit your organization's mandate and how does it relate to your organization's goals? Or, if this is an application on behalf of another organization, how does the event fit their mandate and goals?
- **What are the proposed dates and times for your event?**

- **Community participation**

Who will be served by your event? Is the event available to all Clear Hills County residents? How many people participate in your event? How are volunteers and the general public involved?

- **Funding sources**

List other sources of funding applied for to fund this event (even if you were not successful). Are there fees/charges for participating in the event?

- **Marketing strategies**

How will you promote your event to participants and/or the public? How will you engage the community to participate in your event?

SPECIAL EVENT BUDGET

INSTRUCTIONS

1. In order for the most informed decisions to be made regarding your application, provide the most complete information possible.
2. You should include as much detail as available in the Expenditure section of the budget. For example, list the names of the artists/professionals and their fees. If you do not have the names, provide an estimate and how you arrived at the figure (i.e., 4 instructors @ \$750 each = \$3000 or 2 individual musicians @ \$500 each plus one quartet at \$1750=\$2750).
3. Volunteer support refers to expenditures to purchase items such as: t-shirts, badges, name tags and other items to recognize/identify volunteers and not remuneration.
List the supplies and materials you plan to buy and the equipment and facilities you plan to rent. Provide details on the types of marketing strategies you plan to use and the costs.

Please note, the following are ineligible for funding:

- Travel costs
- Food
- Liquor & liquor licenses
- Capital equipment purchase.

4. The Revenue sections should identify the various source(s) of funding for the project.

How much funding are you seeking from the New Event Grant?

\$ _____

(Include this number in the revenue section below)

EXPENDITURES	Current Application	Previous Application
Professional fees		
Supplies and materials (non-capital)		
Administrative – specific to the event		
Equipment rentals (i.e.. Tables, sound equipment, tents, easels)		
Facility rentals		
Marketing/promotion		
Volunteer support		
Other (specify)		
Total Expenditures		
REVENUES		
New Event Grant		
Provincial grants (specify)		
Federal grants (specify)		
Recreation Board(s) support (specify)		
Other Clear Hills County grants (specify)		
Corporate support		
Fundraising		
Ticket sales/registrations/participant fees		
Cash donations		
Other (specify)		
Total Revenues		
NET		

You may submit your application using one of these three ways:

EMAIL:	Signed applications can be scanned and emailed to: bonnie@clearhillscounty.ab.ca when submitting by email if you have not received a response within 4 business days please follow up via telephone.
DROP OFF:	Clear Hills County Administration Building 313 Alberta Avenue Worsley, AB Monday – Friday from 8:00 a.m.-noon, 1:00 p.m. – 4:30 p.m. except on Statutory Holidays.
MAIL IN:	Clear Hills County Executive Assistant Box 240 Worsley, AB T0H 3W0

If you have any questions please direct them to Bonnie Morgan, Executive Assistant– either by telephone at 780-685-3925 extension 120 or email bonnie@clearhillscounty.ab.ca.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Return for Service Grant program policy
File:	11-02-02

DESCRIPTION:

Council is provided with a policy for a Clear Hills County Return for Service Grant program.

P344-25(06-17-25) **RESOLUTION by Deputy Reeve Janzen to recommend Council approve the Return to Service Grant for Health Care and bring back to a future Regular Council Meeting. CARRIED.**

C299-25(5-27-25) **RESOLUTION by Reeve Bean to table the discussion regarding the Return for Service Grant program and bring back a draft Policy to a future Policy & Priority Meeting. CARRIED.**

ATTACHMENTS:

Policy 6803 Return for Service Grant

RESOLUTION by..... to approve Policy 6805 Return to Service Grant for Health Care, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: July 22, 2025	Policy Number 6805
Title: RETURN TO SERVICE GRANT FOR HEALTH CARE	

1. **PURPOSE**

To support and encourage individuals to pursue education and training in health care fields by providing financial assistance for accredited certificate or post-secondary programs. Recipients commit to returning to work in a health care role within Clear Hills County for a minimum of three (3) years.

2. **POLICY STATEMENT**

Clear Hills County offers a onetime grant of up to \$5,000.00 per recipient to assist with costs related to accredited certificate or post-secondary health care education programs. Recipients must agree to work in a health care capacity within Clear Hills County for at least three (3) years after completing their program. Failure to meet this commitment requires full repayment of the grant.

3. **ELIGIBILITY**

Applicants must:

- 3.1. Be Canadian citizens or permanent residents.
- 3.2. Have lived in Clear Hills County for at least one (1) year before applying.
- 3.3. Be enrolled in or accepted into an accredited health care certificate or post-secondary program (e.g., nursing, paramedicine, medical laboratory technician, physiotherapy assistant, etc.).
- 3.4. Demonstrate intent to work in Clear Hills County in a health care role upon program completion.
- 3.5. Not be receiving conflicting return-to-service funding from other sources.

4. **APPLICATION PROCESS**

- 4.1. Submit a completed Clear Hills County Return to Service Grant Application Form.
- 4.2. Applications reviewed and approved by Council or its delegate.
- 4.3. Funding decisions based on community need, qualifications, and budget.

5. **GRANT DISBURSEMENT**

- 5.1 Maximum onetime grant of \$5,000 per recipient.
- 5.2 Funds released based on proof of enrollment and academic progress.
- 5.3 Grant agreement outlining obligations must be signed before funds are released.

6. RETURN TO SERVICE REQUIREMENT

- 6.1** Begin employment in a health care role within Clear Hills County within six (6) months after program completion.
- 6.2** Maintain continuous employment for at least three (3) years.
- 6.3** Full grant repayment required if obligation is not met within timelines.

7. REPAYMENT TERMS

- 7.1** Full repayment required if return-to-service commitment is breached.
- 7.2** Repayment terms detailed in the grant agreement.
- 7.3** Interest may apply to unpaid balances.

8. END OF POLICY

9. ADOPTED

Resolution

Date:

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Mighty Peace River Series- Tourism Initiative
File:	11-02-02

DESCRIPTION:

Council is presented with an invitation to participate in the Mighty Peace River Series, a regional tourism initiative led by Mighty Peace Tourism (MPT).

MPT is preparing a grant application to the Travel Alberta Events & Festivals Program to support a series of river-themed events celebrating the Peace River as a key tourism and cultural destination.

- MPT will lead the development and submission of the grant application and coordinate the regional marketing campaign.
- Participating municipalities will be responsible for organizing and delivering their own local events.
- A matching financial contribution will be required from each participating community (exact amount to be confirmed based on the final grant application).
- Potential event ideas include group paddles, cultural storytelling, food events, workshops, guided hikes, and other creative experiences that highlight the Peace River.

Council is asked to consider the following:

1. Does Council wish to express interest in participating in the Mighty Peace River Series initiative?
2. Is Council willing to consider financial participation, pending the outcome of the grant application and confirmation of budget requirements?
3. Identifying potential event concepts and local collaborators (e.g., community organizations, campgrounds, cultural groups)?

ATTACHMENT:

Mighty Peace River Series- Tourism Initiative

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Bonnie Morgan

From: Tammy Brauer <admin@mightypeace.com>
Sent: July 8, 2025 11:22 AM
Subject: Invitation to Collaborate – The Mighty Peace River Series

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning - Mighty Peace Tourism is inviting your community to take part in an exciting regional initiative — a collaborative campaign and event series designed to celebrate, educate, and elevate the experience of the Peace River as a key tourism and cultural asset in our region.

Project Overview: The Mighty Peace River Series

We are currently developing a project concept for submission to the **Travel Alberta Events & Festivals Grant Program** this fall. **Mighty Peace Tourism will lead the development and submission of the grant application** and, if successful, will coordinate the **marketing and promotional support** for participating events.

Please note: While MPT will lead the overarching campaign and regional promotion, **all local event planning, organization, and delivery will be the responsibility of each participating municipality or community partner.**

Because this grant requires matching contributions, participating municipalities will be asked to contribute financially to support the events they choose to host. The exact contribution would depend on the total funding request in the final application.

What Kind of Events Could Be Included?

This series envisions **river-focused events** hosted by communities, businesses, and organizations located along or connected to the Peace River. Each participating community would develop and host its own unique event(s) that reflect its connection to the river and local culture.

Example Event Ideas:

- Group paddles (e.g., summer solstice or full moon)
- Guided hikes or local history walks
- Music or storytelling along the riverbank
- Camping or boating meetups
- Art, photography, or journaling workshops
- Indigenous cultural sharing
- Local food events (e.g., pop-up tastings, shore lunches)

- Astronomy or dark-sky viewing nights

Events can be tailored for all ages and audiences, reinforcing the Peace River's importance as a scenic, educational, and recreational destination.

Project Goals:

- Promote awareness of the Peace River as a safe and meaningful place to explore
 - Dispel misconceptions about river safety through education and experience
 - Attract visitors to local parks, campgrounds, and riverside communities
 - Deliver a unified, professionally coordinated regional marketing campaign
-

Why Collaborate?

This is an opportunity for rural communities and nonprofits to **achieve more together** than they could individually. By collaborating through a shared marketing platform led by Mighty Peace Tourism — and supported by grant funding and regional partnerships — we can launch a high-impact campaign that benefits the entire region.

Next Steps:

We're reaching out now to:

- Gauge interest from municipalities and organizations
- Identify potential events or experiences each community may wish to offer
- Begin developing a coordinated calendar and funding application

If your community is interested in participating or would like to learn more, please reply to this email or contact us by **July 23, 2025**.

Together, we can build a powerful regional campaign that celebrates the Peace River and brings lasting benefit to communities across the region.



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Soil Conservation Policy – Draft Policy 6318
File:	63-02-02

DESCRIPTION:

Council is presented with a draft of the Soil Conservation Policy. The Agricultural Service Board has reviewed the policy and is recommending that Council approves it.

AG05-25(02/26/25) RESOLUTION by Member Watchorn that this Agricultural Service Board directs administration to bring a draft soil conservation policy to a future ASB meeting. CARRIED.

AG20-25 (04/16/25) RESOLUTION by Member Johnson that this Agricultural Service Board approves the Soil Conservation Policy, as presented. CARRIED.

ATTACHMENT:

6318 – Soil Conservation Policy DRAFT

RESOLUTION by.....to approve Policy 6318 Soil Conservation, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date:	Policy Number 6318 DRAFT
Title: Soil Conservation Policy	

1. Purpose

- 1.1 The purpose of this policy is to ensure that soil loss and degradation is managed and controlled under the *Soil Conservation Act* of Alberta (R.S.A. 2000, Chapter S-15) and the *Conservation Regulation* (272/1998)

2. Scope

- 2.1 This policy applies to all lands, including public, private, agricultural, industrial and residential within Clear Hills County.

3. Definitions

Act: means the *Soil Conservation Act of Alberta* (R.S.A. 2000, Chapter S-15) and the *Conservation Regulation* (272/1998) including any amendments or successor legislation thereto.

Control: means to inhibit the loss of soil quality or quantity by erosion, salinization or desertification.

Degradation: means loss of soil quality by salinization or desertification as well as an increase in susceptibility to wind and water erosion.

Erosion: means the loss of soil quantity by wind or water.

Landholder: means the occupant of the land, or if no occupant, the owner of the land.

County: means Clear Hills County having jurisdiction under the *Municipal Government Act* and other applicable legislation.

Reported Field: means any field for which a complaint is received as having or potentially having any symptoms or signs of soil loss or deterioration.

Notice: means a legally binding document referred to under the *Soil*

Conservation Act, requiring remedial measures to be undertaken by a specific deadline.

Officer: means municipal staff appointed under *Section 8 of the Agricultural Service Board Act*, or a Soil Conservation Officer appointed under the *Soil Conservation Act*.

4. Policy

Clear Hills County recognizes that soil erosion loss and degradation is an agricultural concern under the *Soil Conservation Act of Alberta*. Clear Hills County further recognizes that it is beneficial to the County to promote measures of control and proper management of soil health within the boundaries of Clear Hills County, as well as protecting agricultural productivity and sustainability.

5. Responsibilities

1. The Officer shall ensure compliance with the requirements of the Soil Conservation Act, through education and extension.
2. The Officer or designate shall attempt to conduct an inspection of all reported fields within 2 business days of receipt of report/complaint.
3. All erosion, soil loss or degradation observed during inspections of private or public lands shall be controlled by the landholder.

6. End of Policy

ADOPTED:

AMENDED:

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of July 9, 2025 to July 22, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 9, 2025 to July 22, 2025 for a total of \$1,594,619.56.

Initials show support - Reviewed by:

Manager:

CAO:



System: 7/16/25 12:36:56 PM
User Date: 7/16/25

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Dawn

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	7/09/25	7/22/25		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1666321 ALBERTA LTD.	030827	7/22/25	\$139,062.81
Invoice Description	Invoice Number	Invoice Amount	
RR 64 Final Prog ress Payment	CA0017315.7623	\$154,514.23	
330552 ALBERTA LTD. DBA LANG L	030828	7/22/25	\$2,300.04
Invoice Description	Invoice Number	Invoice Amount	
Transfer Station Locks & Keys	GP510091	\$210.53	
WWTP Door Lock	GP510089	\$2,089.51	
ADVENTURE AUTOMOTIVE LTD	030829	7/22/25	\$616.35
Invoice Description	Invoice Number	Invoice Amount	
R&M/Parts Unit 65-56	71000	\$616.35	
AIR LIQUIDE CANADA INC.	030830	7/22/25	\$29.61
Invoice Description	Invoice Number	Invoice Amount	
Cylinder Rent	79002454	\$29.61	
ALS CANADA LTD	030831	7/22/25	\$422.10
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Water Sample	3311626269	\$211.05	
Worsley Water Sample	3311626268	\$211.05	
AMSC INSURANCE SERVICES LTD	030832	7/22/25	\$13,357.43
Invoice Description	Invoice Number	Invoice Amount	
July Benefits	1754-2025-07	\$13,357.43	
ARMELLA-GORDON TRENT	030833	7/22/25	\$503.37
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	TAG01-072225	\$503.37	
B & E HOME HARDWARE	030834	7/22/25	\$1,953.17
Invoice Description	Invoice Number	Invoice Amount	
HCFD Printer Ink	101-206768	\$85.03	
BBQ Roasters/WWTP Ladder	102-87353	\$378.81	
Scrub Broom for Mowers	101-207183	\$16.79	
Survey Stakes	102-87542	\$115.48	
BBQ Serving Containers	101-207843	\$176.27	
Waterline Marker Painting Supp	101-208404	\$219.71	
WWTP Safety Supplies	101-208536	\$111.24	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Janitorial Supp/BBQ Plates	101-208696		\$586.12
Toilet Paper	102-88024		\$125.92
WWTP Toilet Paper	101-206700		\$24.14
First Call Marking Supplies	101-207513		\$73.48
WWTP Janitor Supp/First Call	101-207413		\$40.18
BJORNSON KAYLA	030835	7/22/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
FF Years Of Serv Recognition	070425	\$150.00	
BOSCHWICK CONTRACTING	030836	7/22/25	\$11,732.20
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	790	\$5,098.28	
Worsley GB01	791	\$6,633.92	
BRAUER ERNIE	030837	7/22/25	\$622.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	EB01-072225	\$622.50	
BROWNLEE LLP	030838	7/22/25	\$10,837.27
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	587867	\$8,489.25	
Legal Opinion	588714	\$2,056.64	
Legal Opinion	588724	\$291.38	
BUDGE'LL'S CONTRACTING LTD.	030839	7/22/25	\$12,180.86
Invoice Description	Invoice Number	Invoice Amount	
Transfer St Contract/Signs Etc	0112-025	\$11,829.70	
Haul Oversized Materials	0209-025	\$351.16	
BUECKERT GEORGE	030840	7/22/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86099-070325	\$150.00	
CAL-R CONTRACTING LTD.	030841	7/22/25	\$6,583.50
Invoice Description	Invoice Number	Invoice Amount	
Repair Washout/Clean Culvert	13923	\$808.50	
App Culvert Replace/Tree Clean	13921	\$808.50	
Centerline Replace etc.	13920	\$924.00	
Approach Construction	13919	\$808.50	
Centerline Replace/App Const.	13918	\$693.00	
Clean Ditches	13917	\$924.00	
Clean Ditches	13916	\$693.00	
Centerline Replacement	13922	\$924.00	
CHELICK, MICHAEL	030842	7/22/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86130-070425	54 \$150.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARDALE AGRICULTURAL SOCIETY	030843	7/22/25	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
County BBQ Facility Donation	070425	\$500.00	
CLEARDALE RIDERS CLUB	030844	7/22/25	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
BBQ Face Painting/Sand Pit	070825	\$1,000.00	
COX, GERALD	030845	7/22/25	\$11,465.00
Invoice Description	Invoice Number	Invoice Amount	
Haul Water to BCWP	320097	\$2,940.00	
WTP Contract	320096	\$5,775.00	
Vac Out Septic Tank at CWP	320098	\$2,750.00	
D'EECKENBRUGGE, JEAN	030846	7/22/25	\$174.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JD01-072225	\$174.00	
DAVID FRYKAS	030847	7/22/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86056-070325	\$50.00	
DHL	030848	7/22/25	\$313.54
Invoice Description	Invoice Number	Invoice Amount	
Water Sample/Cheque Shipping	11380739	\$138.58	
Water Samp/T.S Lock Shipping	11388408	\$174.96	
DRIEDGER KLAUS	030849	7/22/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86241-070825	\$150.00	
DRIEDGER PAUL	030850	7/22/25	\$342.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	PD02-072225	\$342.00	
FEHR TIMOTHY	030851	7/22/25	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86194-071425	\$400.00	
FEHR TIRECRAFT LTD.	030852	7/22/25	\$2,216.03
Invoice Description	Invoice Number	Invoice Amount	
Trailer Rent to Pick Up Trees	73958	\$157.50	
New Tire Unit 64-13	74018	55 \$812.70	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tire Repair Unit 63-76	74568		\$75.08
R&M Unit 65-52	74726		\$173.25
R&M Unit 65-58	74376		\$441.00
Tire Repair Unit 63-68	74558		\$262.50
Tire Repair Unit 64-15	74683		\$52.50
R&M/Parts Unit 65-60	74719		\$241.50
FOSTER'S AGRI-WORLD	030853	7/22/25	\$19,344.62
Invoice Description	Invoice Number	Invoice Amount	
Mower Blades & Skid Shoes	P1227902	\$19,344.62	
FRIESEN ABE	030854	7/22/25	\$1,933.12
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AF02-072225	\$1,933.12	
FRIESEN ADAM	030855	7/22/25	\$686.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AF08-072225	\$686.50	
FRIESEN LAVERNE	030856	7/22/25	\$449.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	LF02-072225	\$449.00	
FRIESEN RUDY	030857	7/22/25	\$561.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	RF02-072225	\$461.00	
FF Years of Serv Recognition	070425	\$100.00	
FRIESEN, MATTHEW	030858	7/22/25	\$574.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	MF04-072225	\$424.00	
FF Years of Serv Recognition	070425	\$150.00	
FRIESEN, NICHOLAS	030859	7/22/25	\$877.12
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	NF01-072225	\$877.12	
GIESBRECHT TRUDY	030860	7/22/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85796-062725	\$50.00	
GREGG DISTRIBUTORS CO. LTD(FAI	030861	7/22/25	\$177.43
Invoice Description	Invoice Number	Invoice Amount	
WWTP Safety Supplies	036-365862	\$177.43	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIMSHAW GRAVEL SALES	030862	7/22/25	\$2,079.95
Invoice Description	Invoice Number	Invoice Amount	
BF71273 Contract Default Expen	25719	\$1,230.39	
Sulphur Lake Road Repair	25731	\$849.56	
GROSS BRADLEY	030863	7/22/25	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
FF Years of Serv Recognition	070425	\$250.00	
GROSS MARKUS	030864	7/22/25	\$592.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	MG02-072225	\$342.00	
FF Years of Serv Recognition	070425	\$250.00	
H.K.P. TRUCKING	030865	7/22/25	\$162.65
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 63-27	53523912	\$18.27	
R&M Unit 64-41	53523957	\$144.38	
HACH SALES & SERVICE CANADA LP	030866	7/22/25	\$866.25
Invoice Description	Invoice Number	Invoice Amount	
Reagent & Freight	388173	\$866.25	
HEART AND LIFE TRAINING	030867	7/22/25	\$2,137.72
Invoice Description	Invoice Number	Invoice Amount	
First Aid Course	062025	\$2,137.72	
HICKOK BRUCE	030868	7/22/25	\$1,322.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	BH01-072225	\$922.50	
FF Years of Serv Recognition	070425	\$400.00	
HICKOK RUEBEN	030869	7/22/25	\$137.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	RH01-072225	\$137.00	
HIEBERT HERMAN	030870	7/22/25	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	HH04-072225	\$40.00	
HIEBERT, PETER	030871	7/22/25	\$596.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	PH02-072225	57 \$446.50	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FF Years of Serv Recognition	070425		\$150.00
HINES CREEK GENERAL STORE	030872	7/22/25	\$361.41
Invoice Description	Invoice Number	Invoice Amount	
4H Beef Slaughter - BBQ	10110079619	\$361.41	
HOFFMAN AMIE	030873	7/22/25	\$273.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AH03-072225	\$273.00	
HOFFMAN HENRY	030874	7/22/25	\$941.25
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	HF01-072225	\$941.25	
HOFFMAN, HENRY CHRISTOPHER	030875	7/22/25	\$387.80
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	HH03-072225	\$237.80	
FF Years of Serv Recognition	070425	\$150.00	
ILLUMIN8 EVENT SOLUTIONS	030876	7/22/25	\$1,155.92
Invoice Description	Invoice Number	Invoice Amount	
Senior's Video Screen Rent	707	\$1,155.92	
ISAAC GIERHARD	030877	7/22/25	\$358.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	GI01-072225	\$358.50	
JANZEN ANTONEO	030878	7/22/25	\$497.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AJ02-072225	\$497.50	
JANZEN, PAULUS	030879	7/22/25	\$832.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	PJ02-072225	\$832.50	
JANZEN, PHILLIP	030880	7/22/25	\$302.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	PJ03-072225	\$302.50	
KEHLER AMANDA	030881	7/22/25	\$313.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AK03-072225	\$313.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KING JUSTIN	030882	7/22/25	\$506.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JK01-072225	\$506.00	
LONG LAKE REGIONAL WASTE MANAG	030883	7/22/25	\$7,027.02
Invoice Description	Invoice Number	Invoice Amount	
Waste Management Trial-1 Month	5063	\$7,027.02	
MACKENZIE MUNICIPAL SERVICES A	030884	7/22/25	\$4,750.00
Invoice Description	Invoice Number	Invoice Amount	
GIS Services/Map Printing	202518	\$4,750.00	
MAINLINE CONSTRUCTION (2014) L	030885	7/22/25	\$1,143,821.80
Invoice Description	Invoice Number	Invoice Amount	
Cld Sewer/St Upgrade Prog #3	CA0031293.3729	\$1,270,913.10	
MARTENS, PETER	030886	7/22/25	\$886.62
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	PM03-072225	\$886.62	
MIERZEWSKI, GREG	030887	7/22/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86072-070425	\$50.00	
MOHR JAYMIE	030888	7/22/25	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JM05-072225	\$350.00	
MUELLER JONATHAN	030889	7/22/25	\$291.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JM03-072225	\$291.00	
NORTH PEACE GAS COOP LTD.	030890	7/22/25	\$16,291.01
Invoice Description	Invoice Number	Invoice Amount	
Sewer Upgrade-Lines Relocate	966168	\$16,291.01	
PARTLINE PLUS	030891	7/22/25	\$54.35
Invoice Description	Invoice Number	Invoice Amount	
Battery Disconnect-Unit 63-26	001-050231	\$50.15	
Bulbs Unit 63-26	001-050234	\$4.20	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PEACE COUNTRY SUPPLY	030892	7/22/25	\$385.99
Invoice Description	Invoice Number	Invoice Amount	
Pins for Water Pump Trailer	002-135913	\$23.97	
Grease Gun - Mowers	002-136574	\$26.05	
Tools for Mowers	002-135952	\$335.97	
PEACE LIBRARY SYSTEM	030893	7/22/25	\$16,368.25
Invoice Description	Invoice Number	Invoice Amount	
Annual Requisition - July-Dec	2096	\$16,368.25	
PETERS ABRAM	030894	7/22/25	\$915.75
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AP02-072225	\$915.75	
PETERS BERNHARD	030895	7/22/25	\$214.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	BP05-072225	\$214.50	
PETERS FRANK	030896	7/22/25	\$652.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	FP01-072225	\$352.50	
FF Years of Serv Recognition	070425	\$300.00	
PETERS JOHAN	030897	7/22/25	\$826.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JP04-072225	\$726.00	
FF Years of Serv Recognition	070425	\$100.00	
PETERS JOSEPH	030898	7/22/25	\$302.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JP01-072225	\$302.50	
PETERS PHILIP	030899	7/22/25	\$446.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	PP03-072225	\$446.00	
PETERS THOMAS	030900	7/22/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	TP01-072225	\$150.00	
PETERS, WILLIAM	030901	7/22/25	\$1,096.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	WP01-072225	60 \$1,096.50	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PETTY CASH	030902	7/22/25	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Loonies for BBQ Loonie Pit	070825	\$200.00	
PRAIRIE DISPOSAL LTD.	030903	7/22/25	\$13,307.44
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maintenance	0000781372	\$5,399.63	
Additional Hauling	0000781192	\$7,907.81	
RELIANCE ASSESSMENT CONSULTANT	030904	7/22/25	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
July Assessment Services	132	\$6,835.50	
RMA INSURANCE LTD.	030905	7/22/25	\$48.41
Invoice Description	Invoice Number	Invoice Amount	
Water Tanker Auto Insurance	INS00082812	\$214.24	
ROADATA SERVICES LTD	030906	7/22/25	\$218.40
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services - June	00086683	\$218.40	
RUECKER JASON	030907	7/22/25	\$1,340.25
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JR04-072225	\$840.25	
FF Years of Serv Recognition	070425	\$500.00	
SCHWERDT DALE	030908	7/22/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	86187-070825	\$50.00	
SIGNS BY LORI	030909	7/22/25	\$399.00
Invoice Description	Invoice Number	Invoice Amount	
Road Construction Signs	14436	\$399.00	
STEWART, STEVEN	030910	7/22/25	\$773.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	SS03-072225	\$573.00	
FF Years of Serv Recognition	070425	\$200.00	
TRINUS TECHNOLOGIES INC.	030911	7/22/25	\$6,799.17
Invoice Description	Invoice Number	Invoice Amount	
July Service Agreement #57	11187	\$6,799.17	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
UNITED FARMERS OF ALBERTA	030912	7/22/25	\$14,370.95
Invoice Description	Invoice Number	Invoice Amount	
Tarp Strap Unit 64-11	SOINV7599682	\$33.52	
Oil Unit 63-67	SOINV7586968	\$249.26	
Grease & DEF Unit 63-68	SOINV7586970	\$310.34	
DEF Unit 63-68	SOINV7685529	\$117.76	
Monthly Fuel Bill	116208368	\$13,660.07	
WALMSLEY EDWARD	030913	7/22/25	\$1,535.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	EW01-072225	\$1,035.00	
FF Years of Serv Recognition	070425	\$500.00	
WHITELAW AGRICULTURAL SOCIETY	030914	7/22/25	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
General Grant Payment	070825	\$1,000.00	
WOLFE GIERHARDT	030915	7/22/25	\$658.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	GW01-072225	\$558.00	
FF Years of Serv Recognition	070425	\$100.00	
WOLFE JOHAN	030916	7/22/25	\$989.25
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	JW06-072225	\$889.25	
Utility Depost Refund	063025	\$100.00	
WOLFE, CORNELIUS	030917	7/22/25	\$766.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	CW03-072225	\$566.00	
FF Years of Serv Recognition	070425	\$200.00	
WORSLEY GATEWAY INN	030918	7/22/25	\$3,108.83
Invoice Description	Invoice Number	Invoice Amount	
WFD Fit Testing Meal	860	\$50.93	
First Aid/Council Rd Tour Meal	859	\$474.90	
Meeting Meals	861	\$2,583.00	
WORSLEY GENERAL STORE	030919	7/22/25	\$1,751.81
Invoice Description	Invoice Number	Invoice Amount	
WFD Supplies	119302	\$903.01	
Office Grocery Order	121901	\$848.80	
WORSLEY GRAVEL SUPPLY LTD.	030920	7/22/25	\$5,620.57
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
New Lot Approach	8662		\$3,024.55
Centerline Culvert Replacement	8657		\$697.20
Approach Construction	8651		\$951.76
Approach Construction	8630		\$947.06
WORSLEY HISTORICAL & CULTURAL	030921	7/22/25	\$5,827.50
Invoice Description	Invoice Number	Invoice Amount	
June Green Area Maintenance	06-2025	\$5,827.50	
WSP	030922	7/22/25	\$63,627.42
Invoice Description	Invoice Number	Invoice Amount	
BF71273 Const Engineering	20256286	\$20,317.50	
Cldl Street/Sewer Upgrade Eng	20258502	\$43,309.92	
WYCLIFFE ENTERPRISES LTD.	030923	7/22/25	\$9,778.13
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	1127	\$9,778.13	
ZACHARIAS ABRAHAM	030924	7/22/25	\$745.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AZ03-072225	\$495.00	
FF Years of Serv Recognition	070425	\$250.00	
ZACHARIAS ANTON	030925	7/22/25	\$325.00
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	AZ05-072225	\$325.00	
ZACHARIAS BEN	030926	7/22/25	\$632.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	BZ01-072225	\$432.50	
FF Years of Serv Recognition	070425	\$200.00	
ZACHARIAS DERICK	030927	7/22/25	\$512.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	DZ02-072225	\$512.50	
ZACHARIAS GERHARD	030928	7/22/25	\$430.50
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	GZ02-072225	\$430.50	
ZACHARIAS HEINRICH	030929	7/22/25	\$954.12
Invoice Description	Invoice Number	Invoice Amount	
2nd Quarter Fire Honorarium	HZ02-072225	\$954.12	

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS HENRY	030930	7/22/25	\$274.50
Invoice Description		Invoice Number	Invoice Amount
2nd Quarter Fire Honorarium		HZ01-072225	\$274.50
ZACHARIAS WILLIAM	030931	7/22/25	\$832.50
Invoice Description		Invoice Number	Invoice Amount
2nd Quarter Fire Honorarium		WZ03-072225	\$732.50
FF Years of Serv Recognition		070425	\$100.00
Report Total			\$1,594,619.56

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Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	7/09/25
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030827	1666321AB	1666321 ALBERTA LTD.	7/22/25	ATB	PMCHQ00001302	\$139,062.81
030828	LANG01	330552 ALBERTA LTD. DBA	7/22/25	ATB	PMCHQ00001302	\$2,300.04
030829	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	7/22/25	ATB	PMCHQ00001302	\$616.35
030830	AIR01	AIR LIQUIDE CANADA INC.	7/22/25	ATB	PMCHQ00001302	\$29.61
030831	ALSE01	ALS CANADA LTD	7/22/25	ATB	PMCHQ00001302	\$422.10
030832	AMSC05	AMSC INSURANCE SERVICES LTD	7/22/25	ATB	PMCHQ00001302	\$13,357.43
030833	ARMELLA-GORDON	TRENT ARMELLA-GORDON	7/22/25	ATB	PMCHQ00001302	\$503.37
030834	B&EHOME01	B & E HOME HARDWARE	7/22/25	ATB	PMCHQ00001302	\$1,953.17
030835	BJORNSONK	BJORNSON KAYLA	7/22/25	ATB	PMCHQ00001302	\$150.00
030836	BOSCHWICK01	BOSCHWICK CONTRACTING	7/22/25	ATB	PMCHQ00001302	\$11,732.20
030837	BRAUER01	ERNIE BRAUER	7/22/25	ATB	PMCHQ00001302	\$622.50
030838	BROWNLEE01	BROWNLEE LLP	7/22/25	ATB	PMCHQ00001302	\$10,837.27
030839	BUDGELL02	BUDGELL'S CONTRACTING LTD.	7/22/25	ATB	PMCHQ00001302	\$12,180.86
030840	BUECKERTG	GEORGE BUECKERT	7/22/25	ATB	PMCHQ00001302	\$150.00
030841	CALR01	CAL-R CONTRACTING LTD.	7/22/25	ATB	PMCHQ00001302	\$6,583.50
030842	CHELICKM	MICHAEL CHELICK	7/22/25	ATB	PMCHQ00001302	\$150.00
030843	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	7/22/25	ATB	PMCHQ00001302	\$500.00
030844	CLDLRIDER01	CLEARDALE RIDERS	7/22/25	ATB	PMCHQ00001302	\$1,000.00
030845	COXGERALD01	GERALD COX	7/22/25	ATB	PMCHQ00001302	\$11,465.00
030846	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE	7/22/25	ATB	PMCHQ00001302	\$174.00
030847	FRYKAS01	DAVE FRYKAS	7/22/25	ATB	PMCHQ00001302	\$50.00
030848	DHL01	LOOMIS EXPRESS	7/22/25	ATB	PMCHQ00001302	\$313.54
030849	DRIEDGERK	DRIEDGER KLAUS	7/22/25	ATB	PMCHQ00001302	\$150.00
030850	DRIEDGERPA	PAUL DRIEDGER	7/22/25	ATB	PMCHQ00001302	\$342.00
030851	FEHRTI	TIMOTHY FEHR	7/22/25	ATB	PMCHQ00001302	\$400.00
030852	FEHR14	FEHR TIRECRAFT LTD.	7/22/25	ATB	PMCHQ00001302	\$2,216.03
030853	FOSTERS	FOSTER'S AGRI-WORLD	7/22/25	ATB	PMCHQ00001302	\$19,344.62
030854	FRIESEN05	ABE FRIESEN	7/22/25	ATB	PMCHQ00001302	\$1,933.12
030855	FRIESENAD	ADAM FRIESEN	7/22/25	ATB	PMCHQ00001302	\$686.50
030856	FRIESENLA	LAVERNE FRIESEN	7/22/25	ATB	PMCHQ00001302	\$449.00
030857	FRIESENRR	RUDY FRIESEN	7/22/25	ATB	PMCHQ00001302	\$561.00
030858	FRIESENMM	MATTHEW FRIESEN	7/22/25	ATB	PMCHQ00001302	\$574.00
030859	FRIESENMM	NICHOLAS FRIESEN	7/22/25	ATB	PMCHQ00001302	\$877.12
030860	GIESBRECHTTR	TRUDY GIESBRECHT	7/22/25	ATB	PMCHQ00001302	\$50.00
030861	GREGG01	GREGG DISTRIBUTORS CO. LTD.	7/22/25	ATB	PMCHQ00001302	\$177.43
030862	GRIMSHAW02	GRIMSHAW GRAVEL SALES	7/22/25	ATB	PMCHQ00001302	\$2,079.95
030863	GROSS01	BRADLEY GROSS	7/22/25	ATB	PMCHQ00001302	\$250.00
030864	GROSS02	MARKUS GROSS	7/22/25	ATB	PMCHQ00001302	\$592.00
030865	HKPTRUCK01	H.K.P. TRUCKING	7/22/25	ATB	PMCHQ00001302	\$162.65
030866	HACH01	HACH SALES & SERVICE CANADA LP	7/22/25	ATB	PMCHQ00001302	\$866.25
030867	HEART01	HEART AND LIFE TRAINING	7/22/25	ATB	PMCHQ00001302	\$2,137.72
030868	HICKOK02	BRUCE HICKOK	7/22/25	ATB	PMCHQ00001302	\$1,322.50
030869	HICKOK03	RUEBEN HICKOK	7/22/25	ATB	PMCHQ00001302	\$137.00
030870	HIEBERTH	HERMAN HIEBERT	7/22/25	ATB	PMCHQ00001302	\$40.00
030871	HIEBERTP	PETER HIEBERT	7/22/25	ATB	PMCHQ00001302	\$596.50
030872	HCGENERAL01	HINES CREEK GENERAL STORE	7/22/25	ATB	PMCHQ00001302	\$361.41
030873	HOFFMANA	AMIE HOFFMAN	7/22/25	ATB	PMCHQ00001302	\$273.00
030874	HOFFMAN01	HENRY HOFFMAN	7/22/25	ATB	PMCHQ00001302	\$941.25
030875	HOFFMAN02	HENRY CHRISTOPHER HOFFMAN	7/22/25	ATB	PMCHQ00001302	\$387.80
030876	ILLUMIN8	ILLUMIN8 EVENT SOLUTIONS	7/22/25	ATB	PMCHQ00001302	\$1,155.92
030877	ISAACG	GIERHARD ISAAC	7/22/25	ATB	PMCHQ00001302	\$358.50
030878	JANZEN14	ANTONEO JANZEN	7/22/25	ATB	PMCHQ00001302	\$497.50
030879	JANZENPA	PAULUS JANZEN	7/22/25	ATB	PMCHQ00001302	\$832.50
030880	JANZENP	PHILLIP JANZEN	7/22/25	ATB	PMCHQ00001302	\$302.50
030881	KEHLERAM	AMANDA KEHLER	7/22/25	ATB	PMCHQ00001302	\$313.00
030882	KING02	JUSTIN KING	7/22/25	ATB	PMCHQ00001302	\$506.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030883	LONGLAKE	LONG LAKE REGIONAL WASTE	7/22/25	ATB	PMCHQ00001302	\$7,027.02
030884	MACKENZIE01	MACKENZIE MUNICIPAL	7/22/25	ATB	PMCHQ00001302	\$4,750.00
030885	MAINLINE	MAINLINE CONSTRUCTION (2014) L	7/22/25	ATB	PMCHQ00001302	\$1,143,821.80
030886	MARTENSP	PETER MARTENS	7/22/25	ATB	PMCHQ00001302	\$886.62
030887	MIERZEWSKIG	MIERZEWSKI, GREG	7/22/25	ATB	PMCHQ00001302	\$50.00
030888	MOHR01	MOHR JAYMIE	7/22/25	ATB	PMCHQ00001302	\$350.00
030889	MUELLER01	JONATHAN MUELLER	7/22/25	ATB	PMCHQ00001302	\$291.00
030890	NPAS01	NORTH PEACE GAS CO-OP LTD.	7/22/25	ATB	PMCHQ00001302	\$16,291.01
030891	PARTLINE	PARTLINE PLUS	7/22/25	ATB	PMCHQ00001302	\$54.35
030892	PEACECOUNTRYSUP	PEACE COUNTRY SUPPLY	7/22/25	ATB	PMCHQ00001302	\$385.99
030893	PEACELIBR01	PEACE LIBRARY SYSTEM	7/22/25	ATB	PMCHQ00001302	\$16,368.25
030894	PETERS13	ABRAM PETERS	7/22/25	ATB	PMCHQ00001302	\$915.75
030895	PETERSB	BERNHARD PETERS	7/22/25	ATB	PMCHQ00001302	\$214.50
030896	PETERS16	FRANK PETERS	7/22/25	ATB	PMCHQ00001302	\$652.50
030897	PETERSJ02	JOHAN PETERS	7/22/25	ATB	PMCHQ00001302	\$826.00
030898	PETERS21	JOSEPH PETERS	7/22/25	ATB	PMCHQ00001302	\$302.50
030899	PETERSP	PHILIP PETERS	7/22/25	ATB	PMCHQ00001302	\$446.00
030900	PETERSTH	THOMAS PETERS	7/22/25	ATB	PMCHQ00001302	\$150.00
030901	PETERSW01	WILLIAM PETERS	7/22/25	ATB	PMCHQ00001302	\$1,096.50
030902	CASH01	CLEAR HILLS COUNTY	7/22/25	ATB	PMCHQ00001302	\$200.00
030903	PRAIRIE03	PRAIRIE DISPOSAL LTD.	7/22/25	ATB	PMCHQ00001302	\$13,307.44
030904	RELIANCE	RELIANCE ASSESSMENT	7/22/25	ATB	PMCHQ00001302	\$6,835.50
030905	RMANS	RMA INSURANCE LTD.	7/22/25	ATB	PMCHQ00001302	\$48.41
030906	ROADATA	ROADATA SERVICES LTD	7/22/25	ATB	PMCHQ00001302	\$218.40
030907	RUECKERJ01	JASON RUECKER	7/22/25	ATB	PMCHQ00001302	\$1,340.25
030908	SCHWERDT07	DALE SCHWERDT	7/22/25	ATB	PMCHQ00001302	\$50.00
030909	SIGNS02	SIGNS BY LORI	7/22/25	ATB	PMCHQ00001302	\$399.00
030910	STEWARTS	STEVEN STEWART	7/22/25	ATB	PMCHQ00001302	\$773.00
030911	TRINUS01	TRINUS TECHNOLOGIES INC.	7/22/25	ATB	PMCHQ00001302	\$6,799.17
030912	UFA01	UNITED FARMERS OF ALBERTA	7/22/25	ATB	PMCHQ00001302	\$14,370.95
030913	WALMSLEY02	EDWARD WALMSLEY	7/22/25	ATB	PMCHQ00001302	\$1,535.00
030914	WHITELAW	WHITELAW AGRICULTURAL SOCIETY	7/22/25	ATB	PMCHQ00001302	\$1,000.00
030915	WOLFEG	GIERHARDT WOLFE	7/22/25	ATB	PMCHQ00001302	\$658.00
030916	WOLFEG	JOHAN WOLFE	7/22/25	ATB	PMCHQ00001302	\$989.25
030917	WOLFEC	CORNELIUS WOLFE	7/22/25	ATB	PMCHQ00001302	\$766.00
030918	WGATEWAY	WORSLEY GATEWAY INN	7/22/25	ATB	PMCHQ00001302	\$3,108.83
030919	WGENERAL01	4D HOLDINGS LTD.	7/22/25	ATB	PMCHQ00001302	\$1,751.81
030920	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	7/22/25	ATB	PMCHQ00001302	\$5,620.57
030921	WORSLEYHIST	WORSLEY HISTORICAL &	7/22/25	ATB	PMCHQ00001302	\$5,827.50
030922	WSP01	WSP CANADA INC.	7/22/25	ATB	PMCHQ00001302	\$63,627.42
030923	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	7/22/25	ATB	PMCHQ00001302	\$9,778.13
030924	ZACHARIAS03	ABRAHAM ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$745.00
030925	ZACHARIASA	ANTON ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$325.00
030926	ZACHRIASB	BEN ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$632.50
030927	ZACHARIAS39	DERICK ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$512.50
030928	ZACHARIASG	GERHARD ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$430.50
030929	ZACHARIASH02	HEINRICH ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$954.12
030930	ZACHARIASHE	HENRY ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$274.50
030931	ZACHARIASW	WILLIAM ZACHARIAS	7/22/25	ATB	PMCHQ00001302	\$832.50

Total Cheques: 105

Total Amount of Cheques: \$1,594,619.56

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	July 22, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	June Financial Report
File:	12-05-03

DESCRIPTION:

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2025.

BACKGROUND / PROPOSAL:

This is the report showing actual revenues and expenses compared to budget for the period ending June 30, 2025, showing the budget amounts and percentages remaining for 2025.

ATTACHMENTS

Consolidated Statement of Financial Position
Operating Revenue Report
Operating Expense Report
Council Expenditure Report
Capital Projects Report
Schedule of Reserve Balances

RECOMMENDED ACTION:

RESOLUTION by Councillor ... that Council accepts for information the financial report for the period ending June 30, 2025.

Initials show support - Reviewed by:

Manager:



CAO:

CLEAR HILLS COUNTY**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

As at: June 30, 2025

and: December 31, 2024

	2025	2024
	\$	\$
FINANCIAL ASSETS		
Cash and Temporary Investments	14,731,258	12,290,405
Taxes Receivable	18,587,353	592,084
Trade and Other Receivables	263,741	1,393,372
Land for Resale Inventory	419,251	434,451
Investments	<u>43,919,268</u>	<u>51,911,504</u>
	<u>77,920,872</u>	<u>66,621,816</u>
LIABILITIES		
Employee benefit obligations	0	160,442
Accounts Payable and Accrued Liabilities	2,262,225	1,285,007
Deferred Revenue	125,874	125,874
Deposit Liabilities	78,630	75,040
Provision for Gravel Pit & Landfill Closure	<u>667,198</u>	<u>667,198</u>
	<u>3,133,927</u>	<u>2,153,119</u>
NET FINANCIAL ASSETS (DEBT)	<u>74,786,945</u>	<u>64,468,696</u>
NON FINANCIAL ASSETS		
Tangible Capital Assets	66,682,230	65,998,417
Inventory for Consumption	603,316	494,502
Prepaid Expenses	<u>7,661</u>	<u>208,229</u>
	<u>67,293,207</u>	<u>66,701,148</u>
ACCUMULATED SURPLUS	<u>142,080,151</u>	<u>131,169,844</u>

**Clear Hills County
2025 Operating Revenue Report**

Description	2023 Actual 12/31/23	2024 Actual 12/31/24	2025			
			Actual 6/30/25	Budget	Remaining	
					\$	%
PROPERTY TAXES	17,391,704	18,897,863	19,738,017	19,888,401	150,384	1%
REQUISIT - SCHOOL - Prov. Government Dept.	(2,973,492)	(3,106,401)	(3,105,339)	(3,404,118)	(298,779)	9%
REQUISIT - SENIORS - Other Municipal Agencies	(606,214)	(631,046)	(686,851)	(686,851)	-	0%
REQUISIT - Linear & Industrial Assessment	(69,184)	(74,587)	-	(70,901)	(70,901)	100%
25% Tax Rebate Incentive (for CN Assessment)	-	-	-	(58,740)	-	
Tax Ratio Increase Rebate	-	-	-	(61,094)	-	
ESTIMATED UNCOLLECTABLE TAXES	-	-	-	(1,250,000)	-	
NET PROPERTY TAXES	13,742,814	15,085,829	15,945,828	14,366,697	(219,296)	-2%
HIGHWAY TRAFFIC/BYLAWS FINES	-	-	-	-	-	
LAND SALES - TAX RECOVERY	-	-	-	-	-	
COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-	-	
GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-	-	
GEN ADMIN - TAX CERTIFICATES	5,355	5,915	4,585	5,000	415	8%
GEN ADMIN - SALE OF MAPS	885	1,600	270	1,250	980	78%
GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-	-	
GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	154	75	51	100	50	50%
RECREATION - Sale of Mighty Peace River Guides	-	-	60	-	(60)	
ADMINISTRATION	6,394	7,590	4,966	6,350	1,385	22%
FIRE FIGHTING CHARGES	15,420	95,584	17,148	20,000	2,852	14%
PROTECTIVE SERVICES - Fire Departments	15,420	95,584	17,148	20,000	2,852	14%
ROADS - SALE OF SALVAGE/DUST CONTROL	18,881	11,218	29,008	15,000	(14,008)	-93%
ROADS - SALE OF FIXED ASSETS	-	-	-	-	-	
ROADS	18,881	11,218	29,008	15,000	14,008	-93%
WATER-WORSLEY FRONTAGE	-	-	-	-	-	
WATER-WORSLEY SALE OF WATER	-	-	-	-	-	
WATER-WORSLEY SALE OF WATER	158,219	137,664	74,239	150,000	75,761	51%
WATER-CLEARDALE SALE OF WATER	67,522	53,548	35,443	65,000	29,557	45%
WATER-BEAR CANYON-SALE OF WATER	677	1,130	925	750	(175)	-23%
WATER-SALE OF SERVICES	2,555	2,465	1,390	2,500	1,110	44%
WATER-REGIONAL WATERLINE TIE-IN	8,900	-	-	4,000	4,000	100%
UTILITIES - Water	237,873	194,807	111,998	222,250	110,252	50%
SEWER-WORSLEY FRONTAGE	-	-	-	-	-	
SEWER-WORSLEY SALE OF SERVICE	15,857	16,202	8,223	14,500	6,277	43%
SEWER-CLEARDALE SALE OF SERVICE	7,096	6,921	4,008	7,000	2,992	43%
UTILITIES - Sewer	22,953	23,123	12,231	21,500	9,269	43%
GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	-	
RECYCLING - Circular Materials	-	-	31,673	-	(31,673)	

**Clear Hills County
2025 Operating Revenue Report**

Description	2023 Actual 12/31/23	2024 Actual 12/31/24	2025			
			Actual	Budget	Remaining	
			6/30/25		\$	%
UTILITIES - Garbage	-	-	31,673	-	31,673	
UTILITIES - TOTAL	260,827	217,930	155,902	243,750	87,849	36%
ASB-SALE OF SERVICE	450	200	200	600	400	67%
TRADESHOW - Breakfast	-	-	-	-	-	
TRADESHOW - Banquet	1,050	-	-	-	-	
TRADESHOW -Dance	7,870	-	-	-	-	
TRADESHOW - Bar	-	-	-	-	-	
TRADESHOW - Miscellaneous	-	-	-	-	-	
TRADESHOW - Exhibitors	12,900	13,200	13,700	13,500	(200)	-1%
TRADESHOW - Other	-	-	-	-	-	
TRADESHOW - Sponsorship	22,450	16,200	23,000	16,000	(7,000)	-44%
ASB - Weed Enforcement Chargebacks	11,069	-	-	12,000	12,000	100%
AG SERVICES - V.S.I. - Memberships	1,500	1,350	500	1,550	1,050	68%
ASB-EXTENSION MISC REVENUE	200	1,000	200	400	200	50%
ASB-REGISTRATIONS TRADE FAIR/TOURS	-	-	-	-	-	
ASB-VSI RETURNS	10,374	1,831	6,260	3,000	(3,260)	-109%
ASB	67,862	33,781	43,860	47,050	3,190	7%
USER FEES AND SALES OF GOODS	369,384	366,103	250,883	332,150	81,267	24%
PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	-	
GEN ADMIN - CONDITIONAL GRANT	274,008	274,008	-	274,008	274,008	100%
FIRE - PROVINCIAL CONDITIONAL GRANT	110,388	-	-	-	-	
DISASTER - PROV. COND. GRANTS	-	-	-	-	-	
ROADS - PROVINCIAL CONDITIONAL GRANT	970,949	1,345,907	-	-	-	
WATER - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	
FCSS PROVINCIAL CONDITIONAL GRANT	115,171	113,675	56,379	112,759	56,379	50%
ASB-PROVINCIAL COND GRANTS	276,247	276,247	-	190,747	190,747	100%
ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	-	
Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	-	
PROVINCIAL CONDITIONAL GRANTS	1,746,763	2,009,837	56,379	577,514	521,134	90%
ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	-	
RECREATION - CONT FROM NON GOVERNMENT	28,000	28,000	-	28,000	28,000	100%
RECREATION - MISC.	-	-	-	-	-	
CONTRIBUTIONS FROM NON GOVERNMENT SOURCES	28,000	28,000	-	28,000	28,000	100%
RETURN ON INVESTMENT-INTEREST	1,368,706	1,977,744	21,200	228,925	207,725	91%
PENALTIES & COSTS ON TAXES	1,104,571	380,484	189,384	500,000	310,616	62%
GEN ADMIN - PENALTY ACCT RECEIVABLE	373	439	590	250	(340)	-136%
WATER-UTILITY PENALTY	3,334	2,348	781	3,500	2,719	78%

**Clear Hills County
2025 Operating Revenue Report**

Description	2023 Actual 12/31/23	2024 Actual 12/31/24	2025			
			Actual 6/30/25	Budget	Remaining	
					\$	%
Development - Penalty	-	-	-	-	-	
PENALTIES & COSTS ON TAXES	1,108,277	383,271	190,754	503,750	312,996	62%
ROADS - PERMIT FEES	8,575	8,092	4,351	6,500	2,149	33%
DEVELOPMENT - OTHER LOCAL GOVERNMENTS	-	-	-	-	-	
PLANNING - APPROVAL FEES	300	0	-	500	500	100%
PLANNING - LICENSES, PERMITS	500	-	-	100	100	100%
SUBDIVISION APPLICATION FEES	-	-	-	-	-	
LICENSES AND PERMITS	9,375	8,092	4,351	7,100	2,749	39%
RENTAL REVENUE	11,416	12,000	6,300	12,600	6,300	50%
GEN ADMIN - STAFF HOUSE RENT	-	-	-	-	-	
ASB-RENTAL EQUIPMENT REVENUE	36,324	33,060	16,132	30,000	13,868	46%
RECREATION - RENTAL REVENUE	7,705	5,008	1,195	7,500	6,305	84%
RENTALS	55,444	50,068	23,627	50,100	26,473	53%
OIL WELL DRILLING	-	-	-	-	-	
MISC REVENUE	15,706	50,920	-	-	-	
GEN ADMIN - Misc. Other Revenue	1,051	90	180	1,500	1,320	88%
GEN ADMIN - Cash Over/Short	(2)	0	(2)	-	2	
FIRE - Other Revenue	17,130	12,875	16,884	16,500	(384)	-2%
PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-	-	
PUBLIC WORKS - Miscellaneous Revenue	20	72,712	7,100	-	(7,100)	
ASB Misc Revenue	2,459	3,936	2,304	3,800	1,496	39%
Appreciation Banquet Tickets	-	1,630	3,510	2,500	(1,010)	-40%
OTHER	36,364	142,164	29,976	24,300	5,676	-23%
Suspense	-	722	92	-	(92)	
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	(7,930)	(9,259)	-	19,207	19,207	100%
TOTAL REVENUE	18,457,196	20,042,570	16,523,091	16,127,743	974,486	6%

CLEAR HILLS COUNTY
2025 Operating Expense Report

FUNCTION	2023 Actual	2024 Actual	2025			
	12/31/23	12/31/24	Actual 6/30/25	Budget	Remaining	
					\$	%
Salaries, Wages, and Benefits	360,412	360,145	141,717	560,550	418,833	75%
Contracted & General Services	133,794	155,843	71,015	178,233	107,218	60%
Purchases From Other Governments	-	-	-	-	-	
Materials, Goods & Utilities	21,372	23,215	11,779	29,395	17,616	60%
Transfer Payments	-	-	100	-	100	
Financial Services & Other Charges	-	-	-	-	-	
Council	515,578	539,203	224,611	768,178	543,567	71%
Salaries, Wages, and Benefits	813,809	874,210	341,426	999,000	657,574	66%
Contracted & General Services	481,336	516,592	254,139	562,803	308,664	55%
Purchases From Other Governments	-	-	-	-	-	
Materials, Goods & Utilities	18,522	8,966	4,600	15,500	10,900	70%
Transfer Payments	37,761	26,751	-	37,761	37,761	100%
Financial Services & Other Charges	7,556	70	(11,029)	5,000	16,029	321%
Other Transactions	1,290,595	875,911	-	-	-	
Administration	2,649,579	2,302,500	589,136	1,620,064	1,030,928	64%
Policing	177,626	259,874	-	267,205	267,205	100%
Fire Fighting	449,020	545,777	111,835	474,864	363,029	76%
Disaster Services & Emergency Measures	375,216	26,399	16,727	17,000	273	2%
Ambulance & Medical Support	118,329	118,877	10,984	118,915	107,931	91%
Protective Services	1,120,191	950,927	139,546	877,984	738,438	84%
Buildings	-	-	-	(0)	0	
Equipment	-	-	-	0	0	
Rental Equipment	-	5,952	7,440	-	-	
Vehicles	-	7,855	-	0	0	
Mapping	-	-	-	-	-	
Communications	-	-	-	-	-	
Common Services	-	13,807	7,440	1	1	
Administration	358,777	517,547	130,582	434,814	304,231	70%
Road Maintenance - General	1,511,211	1,563,200	706,587	2,396,550	1,689,964	71%
Bridges - Annual Maintenance	714,148	522,613	10,000	782,060	772,060	99%
Roads - Hamlets	102,425	136,543	62,472	198,050	135,579	68%
Roads - Approach Construction	72,717	131,072	13,932	160,326	146,394	91%

CLEAR HILLS COUNTY
2025 Operating Expense Report

FUNCTION	2023 Actual	2024 Actual	2025			
	12/31/23	12/31/24	Actual 6/30/25	Budget	Remaining	
					\$	%
Roads - Brushing	16,342	16,442	204,172	315,060	110,887	35%
Roads - Dust Control	13,784	22,323	26,508	37,100	10,592	29%
Roads - Hard Surfaces	314,325	328,327	234,970	440,500	205,530	47%
Roads - Mowing	229,298	261,684	58,019	264,461	206,442	78%
Roads - Gravel	1,110,775	942,781	1,309,530	1,596,051	286,521	18%
Roads - Signage	54,805	39,407	4,771	46,781	42,010	90%
Roads - Road Repairs	425,664	431,607	119,463	741,500	622,037	84%
Roads - New Roads	3,140,063	3,179,590	-	3,140,204	3,140,204	100%
Roads - Regrade	-	-	-	-	-	
Roads - Gravel Pits	5,237	7,632	5,918	11,500	5,582	49%
Roads - Licensed Drainage Ditches	-	50	-	25,050	25,050	100%
Transportation (Roads, streets, walks, lighting)	8,069,569	8,100,818	2,886,923	10,590,006	7,703,083	73%
Water	821,674	936,465	227,480	1,125,284	897,804	80%
Sewer	35,997	44,921	24,934	50,866	25,932	51%
Waste Collection	2,400	2,400	-	-	-	
Landfills	9,525	9,525	-	9,525	9,525	100%
Transfer Stations	471,804	446,774	287,826	497,250	209,424	42%
Recycling	48,766	50,029	18,924	62,000	43,076	69%
Utilities	1,390,165	1,490,115	559,165	1,744,926	1,185,761	68%
FCSS	72,120	900	900	135,889	134,989	99%
Cemeteries	10,635	9,000	6,000	13,500	7,501	56%
Social Services	82,755	9,900	6,900	149,389	142,490	95%
Municipal Planning & Development - General	201,989	182,920	13,412	54,610	41,198	75%
Municipal Planning & Development	201,989	182,920	13,412	54,610	41,198	75%
Community - General	662,296	561,347	309,829	318,000	8,171	3%
Community - Seniors	7,340	8,200	6,998	13,800	6,802	49%
Community - Community	-	-	-	-	-	
Community - Events	193	48,113	27,002	48,200	21,198	44%
Community Services	669,829	617,660	343,829	380,000	36,171	10%
Ag Svc - General	232,323	235,306	94,128	284,241	190,113	67%
Ag Svc - Improvement	253,646	258,786	171,492	350,029	178,537	51%
Ag Svc - A.E.S.A.	117,500	117,500	7,500	-	7,500	

CLEAR HILLS COUNTY
2025 Operating Expense Report

FUNCTION	2023 Actual	2024 Actual	2025			
	12/31/23	12/31/24	Actual 6/30/25	Budget	Remaining	
					\$	%
Ag Svc - Control	94,057	89,389	30,801	109,850	79,049	72%
Agricultural Services	697,526	700,980	303,921	744,120	440,200	59%
Economic Development - General	140,374	220,000	51,000	168,400	117,400	70%
Economic Development - Tourism	8,206	2,661	5,623	12,255	6,632	54%
Economic Development - Special Project	-	3,740	5,000	7,000	2,000	29%
Economic Development	148,581	226,401	61,623	187,655	126,032	67%
Recreation	547,402	567,000	545,874	591,830	45,956	8%
Culture	50,978	52,194	65,994	84,500	18,506	22%
Recreation & Culture	598,380	619,194	611,868	676,330	64,462	10%
Subtotal	16,144,143	15,754,426	5,748,374	17,793,261	12,052,328	68%

Clear Hills County
Council Expenditure Report
For the Year to Date Period Ending June 30, 2025

	Honorariums	Employer Contributions	Training	Travel & Subsistence	Membership & Conference Fees	Internet	Other Costs	Totals
Ward 1	18,311	3,317	0	3,622	995	545	109	26,899
Ward 2	20,344	3,363	0	6,898	2,307	725	109	33,747
Ward 3	25,282	2,310	0	5,412	1,958	775	109	35,846
Ward 4	19,941	3,424	0	3,354	0	750	109	27,578
Ward 5	22,608	3,587	0	4,895	0	725	614	32,429
Ward 6	14,109	2,835	0	1,180	0	540	109	18,773
Ward 7	<u>2,118</u>	<u>167</u>	<u>0</u>	<u>0</u>	<u>600</u>	<u>0</u>	<u>109</u>	<u>2,995</u>
Total Expenditures	122,713	19,005	0	25,361	5,860	4,060	1,269	178,268



2025 CAPITAL PROJECTS REPORT

Year to Date June 30, 2025

Class	Area	Project	Source	Actual	Budget	Remaining	
						\$%	%
610 Infrastructure	32	NW9-84-12-W6M Access (RR 124 North 1000 meters)	Reserve	4,947	108,715	103,768	
		NW9-84-12-W6M Access (RR 124 North 1000 meters) Total		4,947	108,715	103,768	95.45%
		BF 71273 Replacement	Reserve	64,650	828,846	764,196	
		BF 71273 Replacement Total		64,650	828,846	764,196	
		NE17-87-5-W6M Access Road (RR64 north to Twp 674)	Reserve	-	287,699	287,699	
		NE17-87-5-W6M Access Road (RR64 north to Twp 674) Total		-	287,699	287,699	
		NW29-85-7-W6M Access Road (RR75 North of Twp Rd. 854)	Reserves	44,476	700,000	655,525	
		NW29-85-7-W6M Access Road (RR75 North of Twp Rd. 854) Total		44,476	700,000	655,525	
		Cleardale Loop Road	Reserves	55,917	1,576,611	1,520,694	
		Cleardale Loop Road Total		55,917	1,576,611	1,520,694	
		32 Total		169,989	3,501,871	3,331,882	95.15%
	41	Worsley Water Treatment Plant Water Levels Investigation & Well	Reserve	50,987	30,000	-20,987	
		Worsley Water Treatment Plant Water Levels Investigation & Well Total		50,987	30,000	-20,987	-69.96%
		Potential Water Well Investigation	Reserve	-	47,014		
		Potential Water Well Investigation Total		-	47,014	47,014	100.00%
	41 Total			50,987	77,014	26,027	
	42	Cleardale Sewer	Reserve	89,397	1,576,611		
Cleardale Sewer Total			89,397	1,576,611	1,487,214	94.33%	
42 Total			89,397	1,576,611	1,487,214		
610 Total				310,374	3,578,885	3,288,511	91.33%
620 Buildings	23	Cleardale Fire Hall	Reserve	-	942,396	942,396	
		Cleardale Fire Hall Total		-	942,396	942,396	100.00%
	23 Total			-	942,396	942,396	
	31	Clad Exterior Shop Walls with Tin Siding	Reserve	-	30,000	30,000	
		Clad Exterior Shop Walls with Tin Siding Total		-	30,000	30,000	100.00%
	31 Total			-	30,000	30,000	
620 Total				-	972,396	972,396	100.00%
630 Equipment	12	Main Server	Reserve	-	18,000	18,000	
		Main Server Total		-	18,000		
		Diamond Server	Reserve	-	18,000	18,000	
		Diamond Server Total		-	18,000		
		Computers x 11, Monitors x 15	Reserve	-	55,000	55,000	
		Computers x 11, Monitors x 15 Total		-	55,000		
	12 Total			-	91,000	91,000	
	23	Water Truck (WFD)	Reserve	65,000	65,000	0	
		Water Truck (WFD) Total		65,000	65,000	0	
	23 Total			65,000	65,000	0	
	31	Mower	Reserve	36,000	35,000	-1,000	
			Trade In	20,000	25,000		
		Mower Total		56,000	60,000	4,000	6.67%
		Tractor	Reserve	155,000	155,000	0	
			Trade In	90,000	90,000		
		Tractor Total		155,000	155,000	0	
		Administration Building A/C Replacement x 4	Reserve	-	30,000	30,000	
		Administration Building A/C Replacement x 4 Total		-	30,000	30,000	100.00%
		Administration Building Back-Up Generator	Reserve	-	50,000	50,000	
		Administration Building Back-Up Generator Total		-	50,000	50,000	100.00%
		Worsley Firehall Back-Up Generator	Reserve	-	50,000		
		Worsley Firehall Back-Up Generator Total		-	50,000	50,000	100.00%
	31 Total			211,000	315,000	104,000	
	41	WWTP Replacement Pumps x 2	Reserve	-	100,000	100,000	
		WWTP Replacement Pumps x 2 Total		-	100,000	100,000	100.00%
	41 Total			-	100,000	100,000	
	63	Replacement PTO Water Pump Hose	Taxes	7,440	-	-7,440	#DIV/0!
		Replacement PTO Water Pump Hose		7,440	-	-7,440	
		Replacement PTO Water Pump	Reserve	-	10,000	10,000	
		Replacement PTO Water Pump Total		-	10,000	10,000	100.00%
	63 Total			7,440	-	-7,440	
630 Total				283,440	571,000	287,560	50.36%
650 Vehicles	31	Truck	Reserve	-	60,000	60,000	
		Truck Total		-	60,000	60,000	100.00%
	31 Total			-	60,000	60,000	
650 Total				-	60,000	60,000	100.00%
Summary			Provincial Grant	-	-	-	
			Taxes	7,440	-	7,440	#DIV/0!
			Reserve	566,374	6,773,892	6,207,518	91.64%
			Trade In	110,000	115,000	5,000	4.35%
Grand Total				683,814	6,888,892	6,205,078	90.07%

Clear HillsCounty
Schedule of Reserve Balances
Year to Date June 30, 2025

	2024 Ending Balance	Reallocation of 2024 Surplus	January 1, 2025 Beginning Balance	Actual Contributions	2025 Budgeted Contributions	Actual Interest	2025 Budgeted Interest	Actual Expenditures	2025 Budgeted Expenditures	Year to Date Actual Balance	Year End Budget Balance
Operating Reserves:											
Rate Stabilization Reserve	3,946,734.00	\$ 53,266.00	4,000,000.00		-	\$ -	-	326,000.00		3,674,000.00	4,000,000.00
	3,946,734.00	53,266.00	4,000,000.00	-	\$ -	\$ -	\$ -	\$ 326,000.00	\$ -	\$ 3,674,000.00	\$ 4,000,000.00
Capital Reserves:											
Administration Reserve	385,989.33		385,989.33			\$ 5,239.74	1,474.95	-	91,000.00	382,570.47	296,464.28
Fire Reserve	1,875,033.39	2,000,000	3,875,033.39		12,500.00	\$ 52,557.69	4,725.69	65,000.00	942,396.00	3,820,529.92	2,949,863.08
Office & Shop Building Reserve	457,208.03		457,208.03			\$ 6,206.54	1,736.04	-	110,000.00	453,158.38	348,944.07
EMS Housing Reserve	364,421.71		364,421.71			\$ 4,946.98	1,822.11	-		361,193.90	366,243.82
Worsley Fire/Community Hall Building Reserve	192,159.70		192,159.70			\$ 2,608.55	710.80	-	50,000.00	190,457.68	142,870.50
Road Construction & Upgrades Reserve	23,963,568.16	1,000,000	24,963,568.16		3,750,000.00	\$ 338,143.25	121,779.33	105,339.04	3,357,703.00	24,659,355.37	21,727,644.49
Gravel Pits Reserve	3,402,719.84		3,402,719.84			\$ 46,191.50	17,013.60	-		3,372,580.78	3,419,733.44
Bridges Reserve	3,824,211.14	1,000,000	4,824,211.14			\$ 65,050.07	12,851.83	64,650.00	1,253,846.00	4,739,130.74	3,583,216.97
Common Services Vehicles & Equipment Reserve	2,088,136.69		2,088,136.69			\$ 26,576.13	9,190.68	191,000.00	250,000.00	1,876,871.28	1,847,327.37
Water Reserve	4,460,261.38		4,460,261.38		100,000.00	\$ 60,007.40	21,916.24	50,987.34	177,014.00	4,369,227.88	4,405,163.62
Drainage & Water Management Reserve	866,429.41		866,429.41		172,364.00	\$ 11,761.68	5,193.97	-		858,755.16	1,043,987.38
Sewer Reserve	3,423,772.46		3,423,772.46		25,000.00	\$ 45,496.58	7,784.20	89,397.20	1,891,933.00	3,303,069.02	1,564,623.66
Community Support Services Reserve	18,218.99		18,218.99			\$ 247.32	91.09	-		18,057.62	18,310.08
Cemetery Reserve	29,120.10		29,120.10			\$ 395.30	145.60	-		28,862.17	29,265.70
Development Reserve	1,202,025.50		1,202,025.50			\$ 16,317.34	6,010.13	-		1,191,378.74	1,208,035.63
Seniors Reserve	6,696.76		6,696.76		10,000.00	\$ 90.91	83.48	-		6,637.45	16,780.24
Economic Development Reserve	4,323,025.04		4,323,025.04			\$ 58,684.50	14,948.46	-	1,333,333.00	4,284,734.49	3,004,640.50
Ag Services Reserve	185,925.70		185,925.70		30,000.00	\$ 2,523.92	1,029.63	-	10,000.00	184,278.89	206,955.33
Rec Board Reserve	34,732.12	258,459.00	293,191.12		25,000.00	\$ 3,987.22	298.66	7,458.95		288,940.27	318,489.78
	\$ 51,103,655.45	4,258,459.00	\$ 55,362,114.45	\$ -	\$ 4,124,864.00	\$ 747,032.62	\$ 228,806.47	\$ 573,832.53	\$ 9,467,225.00	\$ 54,389,790.22	\$ 46,498,559.92
	\$ 55,050,389.45	4,311,725.00	\$ 59,362,114.45	\$ -	\$ 4,124,864.00	\$ 747,032.62	\$ 228,806.47	\$ 899,832.53	\$ 9,467,225.00	\$ 58,063,790.22	\$ 50,498,559.92

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Letter of Support – Ken Sargent House
File:	71-10-02

DESCRIPTION:

Ken Sargent House is requesting a letter of support to be included with their Community Facility Enhancement Program (CFEP) Large Stream grant application submission.

BACKGROUND:

Dale Bond, Director of Ken Sargent House, was present at the April 8, 2025 Regular Council Meeting. At that meeting Council made the following motion:

C192-25(4-08-25) RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.

BUDGET:

ATTACHMENTS:

- June 27, 2025 Letter from Dale Bond, Director, Ken Sargent House

RECOMMENDATION:

RESOLUTION by... to

Initials show support - Reviewed by:	Manager:		CAO:	
---	-----------------	---	-------------	---

2025.06.27

Re: Request for Letter of Support – CFEP Large Stream Application for the Ken Sargent House

Dear Friend of the Ken Sargent House,

I hope this message finds you well. I am writing to respectfully request a letter of support for our Community Facility Enhancement Program (CFEP) Large Stream grant application for the **Ken Sargent House**, a vital project aimed at providing **affordable, supportive accommodations for individuals and families who must travel to Grande Prairie for medical care**.

With construction underway, our team is working hard to secure funding needed to complete this purpose-built facility. This project will serve residents from across Northern Alberta, offering a home-away-from-home during times of health crisis. Your support would help demonstrate to Alberta Culture the depth of community and regional commitment behind this initiative.

If you are willing to provide a letter of support, we would greatly appreciate it. A strong letter may include:

- An expression of support for the project
- How this facility aligns with your organization's values or goals
- A note on the project's expected benefit to the community or your stakeholders
- Any connection your organization has to the project, if applicable

We are working toward a submission deadline of July 30, 2025 so if possible, we would be grateful to receive your letter by July 18th, 2025.

Please feel free to contact me directly if you would like more information or a sample letter template to assist with your response. Your endorsement can make a significant difference in helping us secure the support needed to complete this essential facility.

Thank you very much for considering our request, and for your ongoing commitment to community well-being.

Warm regards,



GRANDE PRAIRIE REGIONAL
Hospital Foundation

11205 110 Street, Grande Prairie, AB T8V 4B1 | (825) 412-4130 | info@gphospitalfoundation.ca

Dale Bond

Director, Ken Sargent House

daleb@gphospitalfoundation.ca

780-897-0932

www.gphospitalfoundation.ca



Clear Hills County Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Alberta Council Engagement Proposal
File:	11-02-02

DESCRIPTION:

Council is provided with an engagement proposal from Alberta Counsel for review.

BACKGROUND:

Zach Ziolkowski, Director of Municipal Affairs for Alberta Counsel was present at the June 24, 2025 Regular Council Meeting to inform Council of the services Alberta Counsel provides municipalities.

ATTACHMENTS:

- Alberta Counsel Engagement Proposal

RECOMMENDATION:

RESOLUTION by...that Council...

Initials show support - Reviewed by:

Manager:

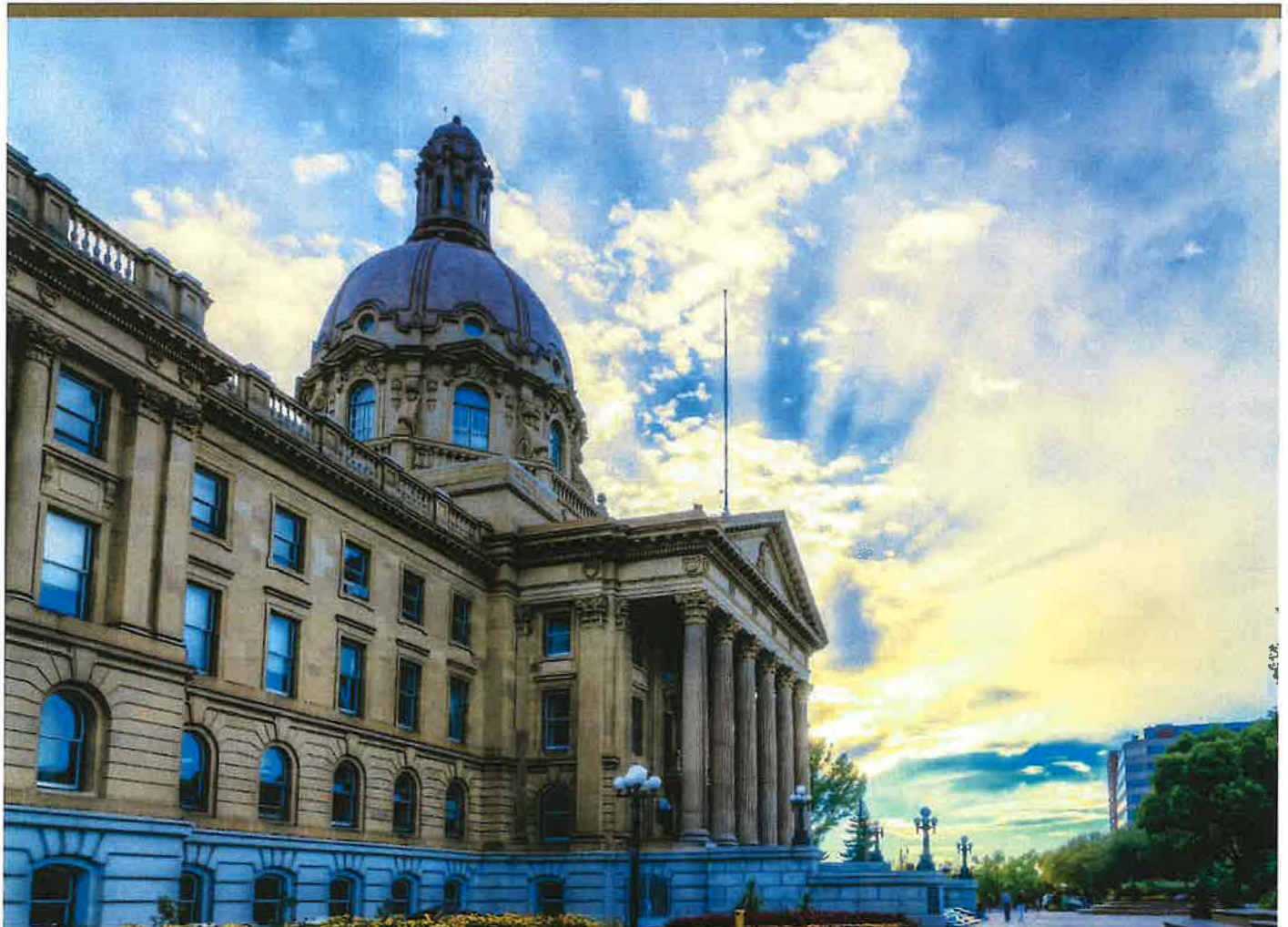
CAO:



ALBERTA COUNSEL

Legal and Lobby Professionals

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Engagement Proposal

Clear Hills County



June 27, 2025

Dear Mayor Bean,

Thank you for the opportunity to present to Council and discuss how Alberta Counsel can partner with Clear Hills County to address its advocacy priorities.

Alberta Counsel is uniquely positioned to support the County in advancing its objectives, thanks to our deep knowledge of Alberta's political landscape and the inner workings of the UCP Government.

Alberta Counsel is ideally placed to provide Clear Hills with up-to-date political intelligence, strategic advice, and hands-on support to foster key relationships. These services are critical to positioning the County as a key stakeholder and trusted partner for the UCP Government.

As a homegrown Alberta firm with a proven track record of delivering results for municipalities, Alberta Counsel brings a talented, multi-partisan team with diverse perspectives and expertise. Our ability to navigate internal party dynamics and maintain strong relationships with both major political parties sets us apart, ensuring we can provide unparalleled support regardless of the political landscape.

No other firm in Alberta offers the comprehensive, high-caliber services that Alberta Counsel provides. As detailed in this proposal, we are prepared to:

1. Conduct an initial political audit to identify potential obstacles to Clear Hill's advocacy goals.
2. Provide ongoing political intelligence and strategic advice.
3. Develop a strategic advocacy plan tailored to the County's objectives.
4. Build and strengthen relationships with key decision-makers in the UCP Government.
5. Support grant application development for available investment incentives.

We are excited about the opportunity to collaborate with Clear Hills County and look forward to discussing this proposal at your earliest convenience.

Sincerely,



Zack Ziolkowski, B.A.
Director of Municipal Affairs

About Alberta Counsel

Alberta Counsel was founded after the historic 2015 Alberta election. We are a multi-partisan firm with deep roots in Alberta, specializing in government relations. Our staff have a wealth of concrete political experience as well as extensive educational backgrounds focused on political science, communications, public relations, government relations, law, community development and public administration. Our team has been assembled to ensure we have good rapport with the provincial government as well as with the opposition parties and other levels of government.

What makes Alberta Counsel unique:

- Alberta Counsel is one of the largest government relations firms in Alberta, and the only firm who can offer a truly multi-partisan roster of staff and advisors.
- Our roster of staff and advisors is unrivalled in depth of experience, networks, and professionalism.
- Alberta Counsel is committed to Indigenous reconciliation and is privileged to serve many First Nations and Metis communities.
- We offer cost certainty to our clients by charging a set monthly fee rather than on an hourly basis.

Why hiring Alberta Counsel can help expedite your success: Lobbying is about ensuring your message gets through to the right people, at the right time, in the right way.

Political decision-makers are bombarded daily with countless messages, meeting requests, funding demands, and policy ideas by a vast number of stakeholders. Partnering with Alberta Counsel gives you credibility at the Legislature. In other words, we help you cut through the noise. We have long standing relationships with key political decision-makers and know how to present your issue in a clear, concise, and politically malleable way. Ministers and their staff know that Alberta Counsel clients will be properly prepared for meetings and will be constructive partners with the Government of Alberta.

Our services:

- Full suite of government relations services, including:
 - **Situational Analysis:** Alberta Counsel can leverage its connections to determine the current state of a stakeholder, as well as the potential appetite to move on relevant issues.
 - **Increasing visibility with the governing party or opposition:** Alberta Counsel can increase the stakeholder's presence with the UCP or NDP, including organizing meetings with key ministers, to ensure they are a credible and valued stakeholder that must be consulted as part of any relevant policy and regulatory developments.
 - **Strategic Advice:** Alberta Counsel can provide ongoing guidance and support to the stakeholder as it engages with the Government of Alberta and/or Opposition. Direction can be provided on any correspondence, meetings, or any other contact with the Premier, MLAs, staff, or any other key decision-makers related to the Government of Alberta.
- Fund development
- Public relations – digital strategies
- Indigenous relations
- Legal support, if required

How we interact with clients

Alberta Counsel is a client-centric firm that prioritizes the unique needs and preferences of the stakeholders we work with. We do not have a one size fits all approach in terms of how we interact with clients, instead preferring to let the client take the lead in how we structure our engagement.

As much as possible we would like to integrate with Clear Hills County as we do whenever possible with clients. By working as an integrated team, we are better able to understand your municipality's interests and can anticipate where areas of concern may lie as we keep our ears to the ground for you.

Quality assurance

It is standard practice for Alberta Counsel to provide the following for all clients:

- Fulsome Government Relations (GR) Plan with specific action items and expected deliverables. The GR Plan is typically updated every 6-12 months but can be adjusted more frequently if political realities change (or a change is requested by the client).
- Regular reporting on GR Plan progress. We like to keep our clients updated with regular reports that outline specific steps taken on each of the action items outlined in the GR Plan.
- These regular reports provide an excellent ongoing opportunity to ensure that the quality of work, and progress on the County's priorities, is to the satisfaction of your leadership.
- Regular team meetings with the client. Depending on the availability of the client, we like to schedule weekly or bi-weekly calls to ensure constant progress on the client's priorities.
- Ideally, we also have an opportunity to meet with your Council at least once a year to report directly on progress.
- Alberta Counsel staff are always available, even off hours or weekends, in case of an emergency by a client.
- The Alberta Counsel team also meets every morning to discuss progress on files, troubleshoot potential obstacles and to ensure the quality of our work remains consistently high and satisfactory to all of our clients.



Our Clients

Alberta Cancer Foundation
 Bayshore Healthcare
 Greenshield
 Chiniki First Nation
 Respiratory Homecare Association of Alberta
 Buffalo Lake Metis Settlement
 Enbridge
 Nurse Practitioners Association of Alberta
 Search & Rescue Association of Alberta
 Alberta Bilingual Municipalities Association
 County of Grande Prairie
 Lac La Biche County
 Municipal District of Greenview
 Regional Municipality of Wood Buffalo
 Alberta Association of Agricultural Societies
 Alberta Canola
 Canadian Rockies Hemp
 Alberta Recreation and Parks Association
 Book Publishers Association of Alberta
 Edmonton Chamber of Voluntary Organizations
 Food Banks Alberta
 Safety in Schools Foundation
 Woods Homes
 Metis Local 1935
 Paddle Prairie Metis Settlement
 Alberta Environmental Rubber Products
 Avenue Commercial
 D Jean Enterprises
 Dye & Durham
 Inspections Group
 New Star Capital
 Tiger Calcium
 Firefox Wildfire Inc
 Innovative Fuel Systems
 Westbrick Energy
 Grant MacEwan University Faculty Association
 Lakeland College
 Mitacs

Stollery Children's Hospital Foundation
 Paul First Nation
 Alberta Bottle Depot Association
 Alberta Fire Chiefs Association
 Insurance Brokers Association of Alberta
 Alberta Funeral Services Association
 Alberta Association of Midwives
 Edmonton Destination Marketing Hotels
 Motor Dealers Association
 Town of Bonnyville
 County of Paintearth
 Municipal District of Bighorn
 Municipal District of Opportunity
 City of Wetaskiwin
 Alberta Irrigation Districts Association
 Fertilizer Canada
 ALIGN Association of Community Services
 Arts Commons Calgary
 Canadian Imperial College
 Edmonton John Howard Society
 PolicyWise
 WIN House
 Quebecor
 Metis Settlement Development Council
 Trade Winds to Success
 Alberta International Airshow
 Caldera Distilling
 D2S Farms
 Genesis Land Development Corp.
 Liricon Capital
 SMG Builders
 De Havilland
 Fortis
 Tourmaline Oil
 Aware360
 Keyano College
 Alberta Teachers Association
 AltaML

"A significant part of the Stollery's success in learning about advocacy, working at it, and seeing results is directly because of our work with Alberta Counsel. They bring a balanced and informed perspective to strategy and understand the people behind the positioning, which we can then apply to make our efforts count. They understand our unique perspective on neutrality, and then take our values and risk tolerance to guide us through the tricky waters of politics. We fully endorse their work and look forward to continuing our relationship with them as we move forward to support the build of a new children's hospital for Albertans."

Mike House Former CEO, Stollery Children's Hospital Foundation

What we heard from you

Customized support: In politics things change quickly. Here is what we heard from you in terms of where you need our support. Signing on with Alberta Counsel does not mean you are stuck with these services; the services we provide can change as quickly as politics itself.

1. Deliver ongoing political intelligence and strategic advice, including an initial ‘political audit’ to determine possible obstacles to Clear Hill’s advocacy objectives.

Alberta Counsel will immediately carry out a ‘political audit’ to examine exactly what the reputation of Clear Hills County is and where potential roadblocks may be to positioning Clear Hills County as a key stakeholder in the province. Alberta Counsel will:

- Leverage relationships within the UCP and related political and departmental staff to ensure an ongoing flow of information.
- Building a direct, two-way relationship with key ministries.
- Coordinate and execute meetings with key political decision-makers.

2. Provide guidance and hands-on assistance in developing a strategic advocacy plan.

Creating an advocacy (or government relations) plan is the first step towards achieving tangible success on advocacy goals. We will work with Clear Hills County Council and your administration to ensure that your advocacy strategy is achievable and built for success. Alberta Counsel will provide:

- Strategic planning session with your Council with the purpose of building or updating the advocacy / government relations strategy for Clear Hills County.
- Completion of a comprehensive Government Relations/Advocacy Plan.
- Weekly or bi-weekly meetings with Alberta Counsel associate or advisor to help guide implementation of this plan (as required).
- Invitation to all Alberta Counsel networking events. These include frequent ‘MLA mixers’ at our office which routinely attract dozens of MLAs and Ministers, as well as hospitality suites at major events like Alberta Municipalities (AM) and Rural Municipalities of Alberta (RMA) Conferences.

3. Help Clear Hills County grow its relationships with key political decision-makers in the UCP Government, focusing on influential decision-makers within the UCP’s inner circle.

Alberta Counsel will provide ongoing guidance and support to Clear Hills as it engages with the Government of Alberta. Direction can be provided on any correspondence, meetings, or any other contact with the Premier, Ministers, MLAs, staff, or any other key decision-makers related to the Government of Alberta. Alberta Counsel will:

- Create effective government relations documents such as briefing documents, one-pagers, key messages, etc. to help improve communication with decision-makers in the UCP Government.
- Book and prepare for meetings, including follow up post-meeting. Engaging Ministers and their offices to help achieve recognition and movement on areas such as infrastructure and school projects.
- Attend meetings with the County, as required.
- Engage with the governing caucus, Regional Caucus influencers and up-and-coming MLAs.
- Provide access to Alberta Counsel’s office space in the ‘Ledgeview’ office building, strategically located across from the Alberta Legislature which includes a hosting/reception area and a large balcony overlooking the river valley, for political events. Alberta Counsel is experienced in coordinating successful outreach events with maximized MLA attendance, and hosting event(s) can easily be accommodated.

4. Deliver ongoing political intelligence and strategic advice.

Alberta Counsel is in constant contact with ministerial and bureaucratic staff in all relevant departments and will be able to provide regular updates to the County about what may be coming forward in terms of regulation, new grant streams, or any other decisions of importance. Alberta Counsel will:

- Send ongoing updates on any relevant staffing changes within the government, as well as policy shifts relating to Clear Hills County priorities.
- Monitor, research and advise on legislative debates, emerging issues, policy/regulation changes and relevant funding envelopes.
- Provide regular political updates to Council and Administration.

5. Support grant application development for available investment incentives.

Alberta Counsel has an in-house fund development team that is well placed to scope out grant opportunities that would apply to Clear Hills. Although funding applications are complicated, the Alberta Counsel funding team will work diligently to seek out and advise on any opportunities that become available.

- Sustained engagement with relevant decision-makers within the UCP to discuss potential funding opportunities.
- 'Behind the scenes' follow up as required.
- Creation of a project and/or organizational grant and funding strategy.
- Sourcing of applicable and eligible funding opportunities.
- Assistance with writing grants and funding submissions.
- Assistance with reporting and compliance requirements, including stacking rules.
- Regular guidance calls with an Alberta Counsel funding expert.
- Assistance with building local collaborations and intentional partnerships to move applicable community projects forward more effectively.

What it Costs

At Alberta Counsel, we always ensure our clients enjoy cost-certainty and no surprise bills. Based on what we perceive to be your government relations needs, **we propose a one-year contract with a monthly fee of \$5,000 (plus GST) per month.**

Our Office

Our modern executive office right across the street from the Alberta legislature is a perfect place for clients to network with political decision-makers. We purposely designed the space to be an ideal home base for stakeholders that may not have a permanent office location near the legislature but intend to travel occasionally to meet key individuals within the Government of Alberta. It is also a perfect location to host an event to mix and mingle with political decision-makers.

Our Team



Shayne Saskiw | Principal Born and raised in Alberta, Shayne had the privilege of being one of the youngest MLAs elected in Alberta. As an opposition member, the Official Opposition House Leader and a tax lawyer, he knows that strength in good advocacy and strategy comes from ethical relationships and a clear message. He is an expert in using various networks and strategies to achieve his client's objectives. Shayne maintains a focused determination on the client's goals with integrity and creativity. Shayne is married to Member of Parliament for Lakeland, Shannon Stubbs.



Pascal Ryffel | VP of Corporate Development & Government Relations Pascal has worked with Alberta Counsel for eight years and has been active in Alberta politics for over two decades. Starting with the NDP caucus when Raj Pannu was leader, Pascal has experienced the rapidly changing political environment in Alberta firsthand, spending most of his time with the NDP as outreach coordinator when caucus only had four MLAs. Over the years, Pascal has had many roles with the party, including organizing (both provincial and federal), leaders tour, candidate recruitment and candidate.



Michaela Frey | Senior Advisor Michaela Frey is a skilled advocate and communicator with over a decade of experience in public, private, and non-profit sectors. A former MLA for Brooks-Medicine Hat and Chief of Staff to Premier Danielle Smith, she brings deep policy and strategic expertise. Michaela holds a BA in Political Science and is completing an MA in Communications. She currently serves on several community boards, including the Medicine Hat Rootcellar and HALO Air Ambulance.



Zack Ziolkowski | Director of Municipal Affairs Zack is an experienced government relations professional having worked in Alberta politics for 10 years including as the Director of Research and Communications for the Government Members Caucus and managing various political campaigns. He pairs this political experience with his strong policy background having worked with the Alberta Urban Municipalities Association on developing amendments to the Municipal Government Act.



Aileen Burke | Senior Associate ~ Non-Profit and Voluntary Sector Lead Aileen is an experienced lobbyist, researcher, facilitator, and communicator. She has been a part of creating and adapting policy and procedure, complex problem solving, and has significant knowledge of the non-profit industry with 15 years of experience. Aileen pursued her master's degree in political science from the University of Lethbridge, where her work focused on public policy and systems integration as it relates to the Housing First philosophy. Aileen has put her expertise in political advocacy into action with a run for office at the municipal, provincial, and federal levels.



Al Kemmere | Senior Advisor Al started his career as a dairy farmer and was elected to the board of the Alberta Holstein Association and served on the Alberta Milk board. From 2004 to 2021, Al was elected as a councillor on Mountain View County. He was appointed Reeve for six years, developing a wealth of experience in local governance and decision-making. In 2010, Al was elected to the board of what is now known as the Rural Municipalities of Alberta (RMA) and was elected president in 2014, a position he held until 2020. He also served on the board and executive of FCM from 2008 to 2020.



Ted Bauer | Director of Indigenous Relations Ted was most recently the VP of Engagement and External Relations at the Alberta Indigenous Opportunities Corporation. Before joining the AIOC, Ted had a background in the political, journalism and non-profit sectors spanning nearly 30 years. His governance experience encompasses several board positions, including time at Drive Happiness, Homeward Trust Indigenous Advisory Council and the YWCA Rose Council. Ted is a proud member of the Sturgeon Lake Cree Nation in Treaty 8 and is a graduate of the University of Montana with a degree in Journalism and holds a citation from the U of A.



Jennele Giong | Director of Natural Resources Jennele is a skilled entrepreneur and devoted community advocate. She operates several businesses, leveraging her Law & Society and Business Management education from the U of C. She served as a senior advisor for the United YYC Chinese Association and demonstrated her proficiency in government relations, policy, and advocacy. With the UCP, she held roles spanning from local board directorship to caucus ethnic outreach. With her academic knowledge and diverse professional background, she can guide her clients towards successful achievement of their objectives.



Emily Kneteman | Associate – Health & Technology Emily has worked with multinational organizations to support their Canadian investments for over seven years. Working across Canada, she has focused on supporting organizations in their government relations strategies and reaching final investment decision. She has worked to support the life sciences cluster development in Edmonton and Calgary and has managed the energy portfolio while at Calgary Economic Development. Emily is active in her community and has supported numerous campaigns in Alberta.



Richard Gotfried | Senior Advisor As a proud born and raised Calgarian, Richard served 2 terms in the Legislature from 2015-23 and brings decades of private sector and community engagement experience to Alberta Counsel. Prior to his election to the Assembly, Richard spent 2 decades in senior local management with Hong Kong-based Cathay Pacific Airways and served in senior executive roles with Calgary-based Trico Homes. He also served 2 years as VP of Corporate and Community Engagement with Calgary Economic Development, while also having embarked on entrepreneurial ventures in construction, technology, and tourism throughout his varied career.



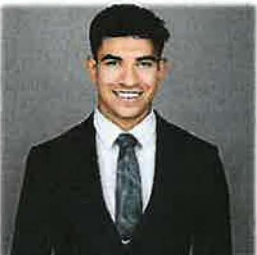
Andy Popko | Senior Advisor Andy started his career with the Alberta Energy Company Ltd, which became EnCan. In 2021, he took on a newly created role as VP of Indigenous Relations. In 2008, he took on a consulting role with Northern Gateway Pipeline and in 2012 he joined NCSG where he fosters and manages Indigenous partnerships across Western Canada. Andy is an Honorary Chief of Heart Lake First Nation and is the only non-Indigenous person to achieve a Lifetime Achievement Award from the Tribal Institute of Treaty 8.



Taneen Rudyk | Associate Taneen is a 4th term Vegreville Town Councillor, with a Poli Sci BA and a background working in government, non-profits, and the private sector. As Past-President of Federation of Canadian Municipalities (FCM), Taneen understands the importance of effective advocacy and the impact of unifying voices in the local government sector. A tireless volunteer and community champion, Taneen brought her experience to the 2023 provincial election under the NDP banner, another opportunity to highlight the strengths of rural communities. Taneen is dedicated to improving governance capacity, resolving conflict creatively, and representing her clients and constituents with integrity.



Justin Gotfried | Senior Associate Justin is a qualified government relations strategist with a decade of experience building connections within municipal, provincial, and federal government. He previously held roles on Parliament Hill and with the Legislative Assembly of Alberta, in addition to managing winning campaigns at the federal & provincial level. Justin also holds a Master of International Business from Queen's University, a Diploma in International Trade via the Forum for International Trade Training, a BBA in International Business from Mount Royal University, and is currently pursuing the Certified International Trade Professional designation.



Jordan Sperling | Associate Jordan holds a degree in Honours Political Science from the University of Alberta. Beginning his career in politics as a Consultant in Government Relations, Jordan went on to work as a Legislative Coordinator and Policy Officer with the United Conservative Caucus. In this role, he collaborated with staff and elected officials at the provincial level to craft and analyze legislation, develop policy proposals and coordinate legislative initiatives. He has also contributed to numerous provincial and federal election campaigns, working alongside elected officials and government staff.



Reg Warkentin | Associate Reg Warkentin, born and raised in Red Deer, Alberta, is a seasoned policy and advocacy professional. He spent eight years with the Red Deer & District Chamber of Commerce and three years representing seven Alberta crop commissions, key players in Canadian crop and honey production. Reg is passionate about building strong communities and works closely with clients to remove barriers and create collaborative solutions. He holds a Commerce Diploma from Red Deer Polytechnic and a BA from the University of Calgary. Outside of work, he enjoys coaching his kids' sports teams, hiking, and camping.



Klay Dyer | Associate – Fund Development Klay joined the team after a long career as an academic that saw him teaching in Europe as well as at universities across Canada. For the past 12 years, he has been an independent consultant who specialized in securing and managing grants for a diverse portfolio of Alberta groups and organizations. With a PhD from the University of Ottawa, he is a strong communicator, creative problem solver, and determined collaborator with a strong commitment to building sustainable funding platforms for community-based projects.

Concluding Remarks

Alberta Counsel is perfectly suited to represent you. We can provide you with a sound understanding of the inner workings, motivations, and intentions of the government.

Only we can offer:

- A highly respected reputation in Alberta's lobby industry;
- A keen understanding of key influencers within the UCP and NDP caucuses;
- A cross-partisan team that regularly meets to strategize on your file; and
- Ethical, experienced and effective advocacy.

We look forward to discussing how we can best support Clear Hills County in achieving its government relations objectives. To discuss this proposal further please contact:

Zack Ziolkowski
Director of Municipal Affairs
z.ziolkowski@albertacounsel.com



ALBERTA COUNSEL

Legal and Lobby
Professionals

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Bylaw No. 285-24 Fire Ban
File:	23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C366-25(6-24-25) **RESOLUTION by Deputy Reeve Janzen to remove the Clear Hills County Fire Ban as per Bylaw 285-24, effective June 25, 2025, at 12:01 a.m. CARRIED.**

C250-25(05-6-25) **RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.**

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

1. No action taken.
2. To issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on July 23, 2025, as per Bylaw No. 285-24.
3. To issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on July 23, 2025, as per Bylaw No. 285-24, with the addition of:
 - a. Prohibit the operation of Off Highway Vehicles (OHV).
 - b. Permit small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood campfire parameters.
 - c. Permit small, supervised safe wood campfires on privately owned land following safe wood campfire parameters.

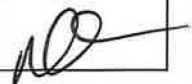
RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:

Manager:

CAO:



BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this Bylaw:

- a. **COUNCIL** shall mean the Council of Clear Hills County.
- b. **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c. **COUNTY** shall mean Clear Hills County.
- d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
- e. **FIRE BAN** shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- f. **BURN** shall mean any fires ignited in Clear Hills County.
- g. **FIRE CONTROL ZONE** refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- h. **FOREST PROTECTION AREA** means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
- i. **NON-PERMIT AREA** means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- k. **SAFE WOOD CAMPFIRES** are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
 - Within a metal, brick, or rock fire ring.
 - Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
 - Having enough fire suppression available to fully extinguish a safe wood campfire.
 - Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
 - Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
- a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
- By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.
Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.
- HWY 64 Bordering MD of Fairview No. 136
 - HWY 729 Bordering MD Fairview No. 136
 - HWY732 Bordering MD Fairview No. 136
 - HWY 735 Bordering MD of Fairview No. 136
 - Hwy 685 Bordering MD of Peace No. 135
 - HWY 64 Bordering British Columbia
 - HWY 717 Bordering British Columbia
 - TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
- Burn barrels
 - Wood fires in the backcountry.
 - Wood fires in random camping areas.
 - Wood fires in campgrounds.
 - Wood fires on residential properties.
 - Fires using charcoal briquettes.
 - Turkey fryers; and
 - Tiki torches
 - Fireworks
 - Exploding targets
- 4.4 The Fire Bans do not apply to the following:
- Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

- 7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024


Amber Bean Reeve


Allan Rowe, Chief Administrative Officer

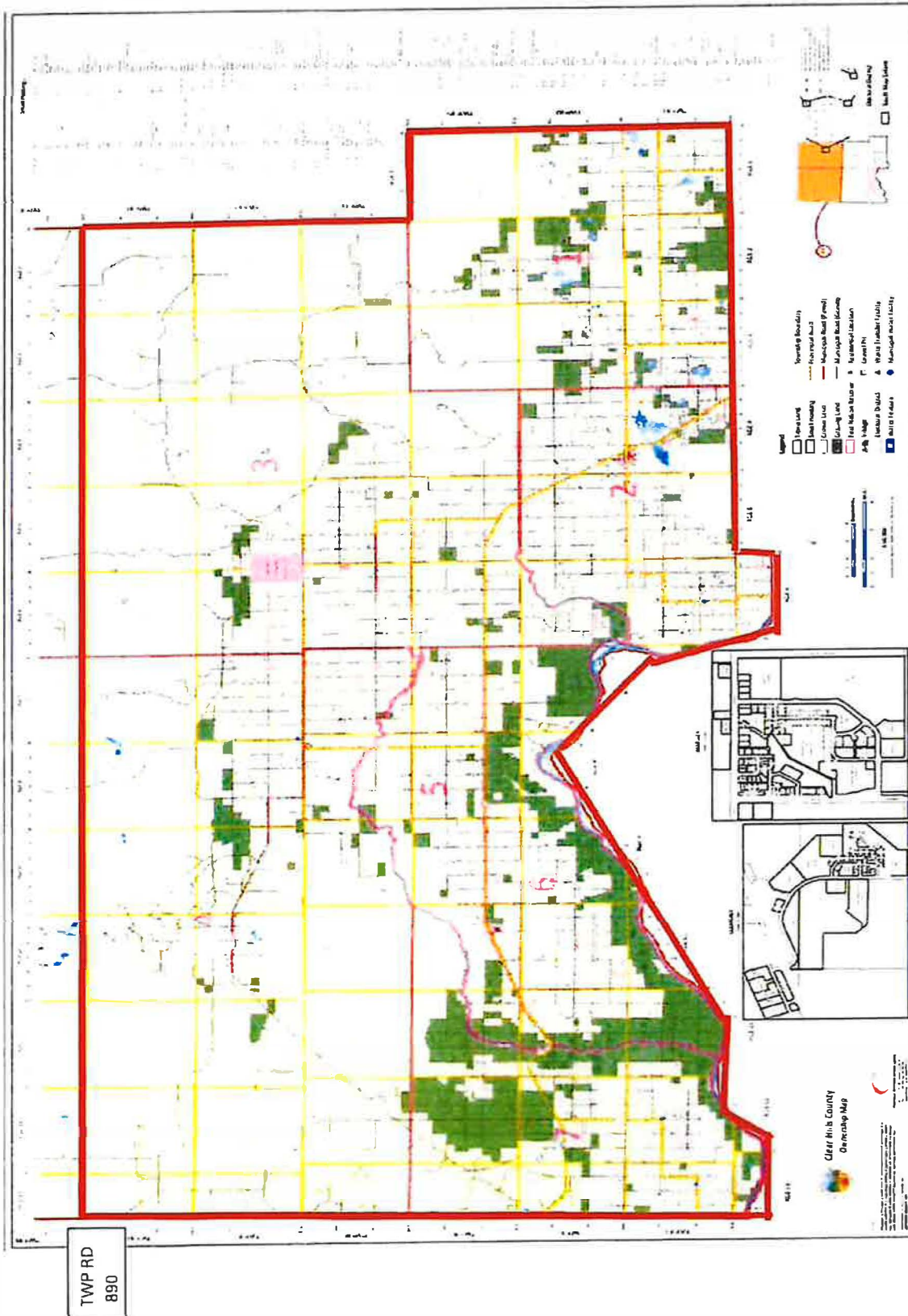
 Forest Protection Area

 Non Permit Area



98

Schedule A.1



Schedule B

First Offence: \$ 500.00

Second Offence: \$2,500.00

Third Offence: \$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Hines Creek Transfer Station Additional Operational Day
File:	43-20-25

DESCRIPTION:

Council is presented with information regarding operating the Hines Creek Transfer Station an additional day (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025 to September 30, 2025.

Below is a summary of the costs that would be incurred to operate the Hines Creek Transfer Station an additional day in the summer months:

	2025	2026
Contractors Additional Rate	\$348.00	\$356.70
Additional Days	9	22
Total Cost Incurred	\$3,132.00	\$7,847.40

BACKGROUND:

RECOMMENDED ACTION:

RESOLUTION by... to operate the Hines Creek Transfer Station an additional day (Tuesdays from 4:00 p.m. to 8:00 p.m.) during the summer months for a trial period from August 1, 2025 to September 30, 2025.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

1. July 14 – North Peace Regional Landfill Meeting
2. Water Truck Purchase update.
3. Cleardale Project Update

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for July 22, 2025, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time, the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

The County's 2025 Provincial Education Requisition Credit Program (PERC) submission has been approved. A credit of \$57,537.00 has been applied to our Alberta School Foundation Fund (ASFF) requisition.

ATTACHMENTS:

- June 13, 2025 letter from Alberta Municipal Affairs regarding PERC.
- 2025 Reserve Balances Forecast
- Rate Stabilization Reserve Summary & Report
- 2025 Grants Activity Report
- Grant History

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to July 22, 2025 as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR118808

June 13, 2025

Ms. Amber Bean
Reeve
Clear Hills County
PO Box 240
Worsley AB T0H 3W0

Dear Reeve Bean:

Thank you for applying to the 2024/25 Provincial Education Requisition Credit (PERC) program. The Government of Alberta recognizes the financial burden municipalities experience when oil and gas properties fail to fulfil their education tax obligations, and we remain committed to easing the financial impact of these uncollectable taxes in 2025 through the PERC program.

I am pleased to inform you that your request was approved. A credit of \$57,537 will be applied to your Alberta School Foundation Fund (ASFF) requisition invoice in June 2025.

Our government continues to work with stakeholders to ensure oil and gas companies meet their tax responsibilities so that municipalities can deliver vital services to Albertans. We value your ongoing collaboration with the provincial government on this important initiative.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

cc: Honourable Demetrios Nicolaides, Minister of Education and Childcare
Honourable Todd Loewen, MLA, Central Peace-Notley
Allan Rowe, Chief Administrative Officer, Clear Hills County

<p style="text-align: center;">Clear Hills County 2025 Reserve Balances Forecast Based on the Multi Year Capital Plan & includes the additional expenditures approved by Council motion.</p>								
	2025 Opening Balance	2024 Surplus Reallocation	2025 Budgeted Contributions	2025 Actual Interest Contributions	2025 Budgeted Withdrawals for Capital	2025 Budgeted Withdrawals for Operating	Additional Expenditures Approved by Council Motion	2025 Ending Balance
Reserves								
Rate Stabilization Reserve	3,946,734	\$ 53,266	-	-	-	-	483,734	3,516,266
	\$ 3,946,734	\$ 53,266	\$ -	\$ -	\$ -	\$ -	\$ 483,734	\$ 3,516,266
Administration Reserve	385,989			(3,419)	91,000			291,570
Fire Reserve	1,875,033	2,000,000	12,500	10,497	942,396		65,000	2,890,634
Office & Shop Building Reserve	457,208			(4,050)	110,000		2,995	340,163
EMS Housing Reserve	364,422			(3,228)				361,194
Worsley Fire/Community Hall Building Reserve	192,160			(1,702)	50,000			140,458
Road Construction & Upgrades Reserve	23,963,568	1,000,000	3,750,000	(198,874)	3,357,703			25,156,991
Gravel Pits Reserve	3,402,720			(30,139)				3,372,581
Bridges Reserve	3,824,211	1,000,000		(20,430)	828,846	425,000		3,549,935
Common Services Vehicles & Equipment Reserve	2,088,137			(20,265)	250,000			1,817,871
Water Reserve	4,460,261		100,000	(40,046)	177,014			4,343,201
Drainage and Water Management Reserve	866,429		172,364	(7,674)				1,031,119
Sewer Reserve	3,423,772		25,000	(31,306)	1,891,933			1,525,533
Community Support Services Grant	18,219			(161)				18,058
Cemetery Reserve	29,120			(258)				28,862
Development Reserve	1,202,026			(10,647)				1,191,379
Seniors Reserve	6,697		10,000	(59)				16,637
Economic Development Reserve	4,323,025			(38,291)		1,333,333	353,500	2,597,901
Ag Services Reserve	185,926		30,000	(1,647)	10,000			204,279
Rec Board Reserve	34,732	258,459	25,000	3,208			37,459	283,940
	\$51,103,655	\$4,258,459	\$4,124,864	\$ (398,492)	\$7,708,892	\$1,758,333	\$458,954	\$49,162,307
	\$55,050,389	\$4,311,725	\$4,124,864	\$ (398,492)	\$7,708,892	\$1,758,333	\$942,688	\$52,678,573

Rate Stabilization Summary Report

	2025	2024
Beginning Balance:	3,946,734.00	5,981,916.67
Previous Year Surplus Transfer:	(4,258,459.00)	(1,981,917.00)
Total Spent	327,000.00	53,265.67
Year End Surplus Transfer:	4,311,725.00	-
Ending Balance:	3,673,000.00	3,946,734.00

Rate Stabilization Activity Report				
2025				
Spent To Date	Approved by Council	Description	Organization	Motion
	to be determined	Corporate legal fee overages	Brownlee LLP	C92-17(02/14/17)
5,000.00	\$5,000.00	grant for the replacement of arena furnace	Worsley Agricultural Society	C15-24(01-09-24)
	\$50,000.00	grant for new kitchen/dining facility	David Thompson Bible Camp	C69-24(02-13-24)
	\$10,000.00	grant for construction of tobogganing hill & outdoor skating pond	Worsley Agricultural Society	C361-24(06-25-24)
1,000.00	\$1,000.00	grant for pouring 55' x 14' concrete pad	Whitelaw Agricultural Society	C418-24(07-23-24)
15,000.00	\$15,000.00	grant for replacement of main washrooms	Many Islands Recreation Development Society	C435-24(08-13-24)
50,000.00	\$50,000.00	grant for construction of a new medical centre	Maskwa Medical Centre	C437-24(08-23-24)
41,000.00	\$41,000.00	grant for four outhouses, horse bridge & wooden boardwalk	Cleardale Riders Club	C490-24(09-24-24)
65,000.00	\$65,000.00	grant for a new playground & campground completion	Carter's Camp Recreational Society	C655-24(12-10-24)
	\$25,000.00	Comfort Corner sponsorship	Ken Sargent House	C192-25(04-08-25)
150,000.00	\$150,000.00	grant for addition to chalet & rental shop	Worsley Clear Hills Ski Club	C277-25(05-13-25)
	\$71,734.34	grant for 25% commercial tax incentives	Village of Hines Creek	C363-25(06-24-25)
327,000.00	\$483,734.34			

2025 Grants Activity Report

Grants Approved By Clear Hills County

Paid Out	Approved by Council	Grant Type	Description	Organization	Fund From	Motion	Notes
5,000.00	5,000.00	General	replacement furnace for the Worsley arena	Worsley Agricultural Society	Rate Stabilization Reserve	C15-24(01-09-24)	Paid on February 25, 2025
-	50,000.00	General	construction of new kitchen/dining facility	David Thompson Bible Camp	Rate Stabilization Reserve	C69-24(02-13-24)	Organization hasn't requested the funds
-	3,500.00	Conditional	13 x 13 ft granary gazebo	Worsley Chamber of Commerce	Economic Development Reserve	C203-24(04-09-24)	Organization hasn't requested the funds
-	10,000.00	Conditional	Tobogganing hill & skating pond project	Worsley Agricultural Society	Rate Stabilization Reserve	C361-24(06-25-24)	Organization hasn't requested the funds
70,000.00	70,000.00	Conditional	Trades Training Program	Peace River School Division	2024 operating budget/Rate Stabilization Reserve	C408-24(07-23-24)	Paid on June 24, 2025
1,000.00	1,000.00	General	Pouring of 55' x 14' concrete pad	Whitelaw Agricultural Society	Rate Stabilization Reserve	C418-24(07-23-24)	Paid on July 22, 2025
15,000.00	15,000.00	General	Replacement of main washrooms	Many Islands Recreational Development Society	Rate Stabilization Reserve	C435-24(08-13-24)	Paid on May 27, 2025
50,000.00	50,000.00	Conditional	Construction of new medical centre	Maskwa Medical Centre	Rate Stabilization Reserve	C437-24(08-13-24)	Paid on June 24, 2025
41,000.00	41,000.00	General	Replacement of four outhouses & horse bridge, construction of wooden boardwalk	Cleardale Riders Club	Rate Stabilization Reserve	C490-24(09-24-24)	Paid on May 27, 2025
	4,000,000.00	Conditional	Assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out	Mighty Peace Wireless	Economic Development Reserve	S566-24(10-29-24)	Organization hasn't requested the funds
65,000.00	65,000.00	General	Purchase & installation of a new playground and campground completion	Carter's Camp Recreational Society	Rate Stabilization Reserve	C655-24(12-10-24)	Paid on January 14, 2025
2,000.00	2,000.00	General	Adventure Winter Park opening	Village of Hines Creek	Recreation Reserve	C85-25(02-11-25)	Paid on February 25, 2025
5,458.95	5,458.95	General	Zero-turn lawn mower	End of Steel Heritage Museum Society	Recreation Reserve	C186-25(04-08-25)	Paid on May 13, 2025
150,000.00	150,000.00	Capital	Addition to chalet & rental shop	Worsley Clear Hills Ski Club	Rate Stabilization Reserve	C277-25(05-13-25)	Paid on June 10, 2025
	30,000.00	General	Replace HVAC at the Fairview Aquatic Centre	Town of Fairview	Recreation Reserve	C353-25(06/24/25)	Organization hasn't requested the funds
404,458.95	4,497,958.95						

Grant History		
2004 to Present		
55+ Games	\$	100,000.00
Alberta Conservation Association	\$	30,000.00
Alberta Winter Games	\$	13,750.00
All Saints Anglican Church	\$	28,500.00
All Saints Ukrainian Catholic Parish	\$	11,200.00
Burnt River Recreation Association	\$	31,800.00
Carter Camp Recreational Society	\$	169,690.00
Cherry Canyon Agricultural Society	\$	185,014.50
Cherry Point Promotion Association	\$	15,000.00
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	\$	65,500.00
Clear Hills Watershed Initiative	\$	50,000.00
Cleardale Agricultural Society	\$	178,580.00
Cleardale Community Enhancement Society	\$	2,349,675.81
Cleardale Preschool	\$	23,000.00
Cleardale Riders	\$	41,000.00
Crossroads Resource Centre	\$	6,000.00
David Thompson Bible Camp	\$	71,000.00
David Thompson Hall Society	\$	46,500.00
End of Steel Heritage Museum Society	\$	322,497.53
Eureka River Agricultural Society	\$	75,000.00
Eureka River Local Trappers 105	\$	10,000.00
Fairview & Area Learning Store	\$	17,000.00
Fairview & Area Senior Check-In Line Society	\$	112,275.00
Fairview Community Restorative Justice	\$	5,000.00
Fairview Co-op Seed Cleaning Plant	\$	369,483.81
Fairview Curling Club	\$	2,500.00
Fairview Day Care & Playschool Society	\$	150,000.00
Fairview & District Victims Services	\$	59,772.00
Fairview Lions Club	\$	2,500.00
George Lake Aquatic Recreation Association	\$	130,272.00
Hines Creek & District Figure Skating Club	\$	2,750.00
Hines Creek Composite School Parent Assoc.	\$	45,558.72
Hines Creek Curling Club	\$	21,225.00
Hines Creek Golf & Country Association	\$	346,916.39
Hines Creek Homesteader Lodge	\$	42,896.24
Hines Creek Municipal Library	\$	6,000.00
Hines Creek Playschool Society	\$	26,000.00
Hinterland Cemetery Company	\$	15,000.00
Immaculate Heart of Mary Parish Cemetery	\$	3,150.00
Ken Sargent House	\$	25,000.00
Many Island Recreational Development Society	\$	188,900.00
Maskwa Medical Centre	\$	50,000.00
Menno Simons Community School	\$	4,000.00
Menno Simons Community School	\$	24,830.00
Mighty Peace Wireless	\$	4,000,000.00
Montagneuse Valley Cemetery Committee	\$	15,834.00
Municipal District of Fairview No. 136	\$	231,314.64
North Peace Forage Association	\$	5,000.00
Peace Country Pork Management Group	\$	100,000.00
Peace River School Division	\$	4,314,765.26
Peace Valley Snow Riders	\$	35,000.00

Grant History		
2004 to Present		
Philip J. Currie Dinosaur Museum	\$	5,000.00
SHARE Radio Broadcasting Association	\$	9,288.00
STARS	\$	1,235,000.00
Svittanok Ukrainian Dance Company	\$	20,000.00
Town of Fairview	\$	350,709.94
Village of Hines Creek	\$	50,920.00
Whitelaw Ag Society	\$	11,000.00
Worsley Agricultural Society	\$	275,000.00
Worsley Central School	\$	22,500.00
Worsley Central School Parent Council	\$	43,500.00
Worsley Central School Parent Society	\$	12,500.00
Worsley Chamber of Commerce	\$	13,500.00
Worsley Clear Hills Ski Club	\$	450,000.00
Worsley & District Health Promotion Society	\$	15,000.00
Worsley Early Childhood Education Foundation	\$	204,112.50
Worsley Historical & Cultural Association	\$	100,000.00
Worsley Mommy & Me	\$	50,290.00
Worsley Pioneer Club	\$	94,975.00
Worsley Reinland Mennonite Church	\$	9,525.67
Worsley Volunteer Fire Fighters' Society	\$	38,650.00
Youth Enhancement Society of Hines Creek	\$	762,050.00
Total:		\$ 17,950,172.01

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
55+ Games					\$ 100,000.00
55+ Games	Fairview 2011		2008	\$ 25,000.00	
55+ Games	Fairview 2011		2009	\$ 25,000.00	
55+ Games	Fairview 2011		2010	\$ 25,000.00	
55+ Games	Fairview 2011		2011	\$ 25,000.00	
Alberta Conservation Association					\$ 30,000.00
Alberta Conservation Association	Sulphur Lake Aeration	General	2020	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2021	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2022	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2023	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2024	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2025	\$ 5,000.00	
Alberta Winter Games					\$ 13,750.00
Alberta Winter Games	Alberta Winter Games Requisition		2004	\$ 13,750.00	
All Saints Anglican Church					\$ 28,500.00
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00	
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00	
All Saints Anglican Church	Demolition of old church		2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish					\$ 11,200.00
All Saints Ukranian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish	lawn mower	General	2017	\$ 4,700.00	
Burnt River Recreation Association					\$ 31,800.00
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00	
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00	
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00	
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00	
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00	
Carter Camp Recreational Society					\$ 169,690.00
Carters Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00	
Carter Camp Recreational Society	New playground and campground completion	General	2024	\$ 65,000.00	
Cherry Canyon Agricultural Society					\$ 185,014.50
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00	
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00	
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00	
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00	
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00	
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00	
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50	
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00	
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00	
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00	
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00	
Cherry Canyon Agricultural Society	fire trailer tire replacement	General	2024	\$ 16,170.00	
Cherry Point Promotion Association					\$ 15,000.00
Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00	
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00	
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)					\$ 65,500.00

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plant/generator	Capital	2015	\$ 25,000.00	
Clear Hills Watershed Initiative					\$ 50,000.00
Clear Hills Watershed Initiative	General Grant	General	2008	\$ 5,000.00	
Clear Hills Watershed Initiative	General Grant	General	2011	\$ 45,000.00	
Cleardale Agricultural Society					\$ 178,580.00
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00	
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00	
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00	
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00	
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00	
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00	
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00	
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00	
Cleardale Community Enhancement Society					\$ 2,349,675.81
Cleardale Community Enhancement Society	Construction of Seniors Housing	General	2016	\$ 1,967,688.42	
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing		2017	\$ 150,000.00	
Cleardale Community Enhancement Society	Construction of Seniors Housing		2017	\$ 209,282.00	
Cleardale Community Enhancement Society	Construction of Seniors Housing		2018	\$ 22,705.39	
Cleardale Preschool					\$ 23,000.00
Cleardale Preschool	Start up funds	General	2023	\$ 3,000.00	
Cleardale Preschool	2024 Operating Grant	CSSG	2024	\$ 20,000.00	
Cleardale Riders					\$ 41,000.00
Cleardale Riders	4 Outhouses, horse bridge & wooden boardwalk	General	2024	\$ 41,000.00	
Crossroads Resource Centre					\$ 6,000.00
Crossroads Resource Centre	Donation	FCSS	2004	\$ 6,000.00	
David Thompson Bible Camp					\$ 71,000.00
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00	
David Thompson Bible Camp	Construction of new kitchen/dining facility	General	2024	\$ 50,000.00	Funds not requested
David Thompson Hall Society					\$ 46,500.00
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00	
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00	
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00	
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00	
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00	
David Thompson Hall Society	Geotechnical services	General	2023	\$ 3,500.00	
End of Steel Heritage Museum Society					\$ 322,497.53
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00	
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00	
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00	
End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00	
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58	
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00	
End of Steel Heritage Museum Society	grant to digitize museum artifacts	General	2016	\$ 12,000.00	
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00	
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00	
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00	
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00	
End of Steel Heritage Museum Society	General repairs	General	2023	\$ 27,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
End of Steel Heritage Museum Society	Zaro Turn Lawnmower	General	2025	\$ 5,458.95	
Eureka River Agricultural Society					\$ 75,000.00
Eureka River Agricultural Society	Mower	Unconditional	2013	\$ 15,000.00	
Eureka River Agricultural Society	Playground	General	2023	\$ 60,000.00	
Eureka River Local Trappers 105					\$ 10,000.00
Eureka River Local Trappers 105	Trappers Courses	General	2015	\$ 10,000.00	
Fairview & Area Learning Store					\$ 17,000.00
Fairview & Area Learning Store	2006 Operating grant	FCSS	2006	\$ 2,000.00	
Fairview & Area Learning Store	General grant	General	2010	\$ 5,000.00	
Fairview & Area Learning Store	General grant	General	2011	\$ 5,000.00	
Fairview & Area Learning Store	General grant	General	2012	\$ 5,000.00	
Fairview & Area Senior Check-In Line Society					\$ 112,275.00
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2015	\$ 5,000.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2017	\$ 7,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2018	\$ 3,000.00	
Fairview & Area Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2019	\$ 3,500.00	
Fairview & Area Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2020	\$ 4,900.00	
Fairview & Area Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2021	\$ 5,975.00	
Fairview & Area Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2022	\$ 4,500.00	
Fairview & Area Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2023	\$ 5,900.00	
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 6,000.00	
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 1,000.00	
Fairview & Area Senior Check-In Line	2024 Operating Grant	General	2024	\$ 7,000.00	
Fairview & Area Senior Check-In Line	Seniors Social Connection Events	CSSG	2024	\$ 6,000.00	
Fairview & Area Senior Check-In Line	2025 Operating Grant	General	2025	\$ 7,000.00	
Fairview & Area Senior Check-In Line	Seniors Social Connection Events	CSSG	2025	\$ 7,000.00	
Fairview Community Restorative Justice					\$ 5,000.00
Fairview Community Restorative Justice	Training	General	2012	\$ 5,000.00	
Fairview Co-op Seed Cleaning Plant					\$ 369,483.81
Fairview Co-op Seed Cleaning Plant	Gravity Table Funding		2005	\$ 15,483.81	
Fairview Co-op Seed Cleaning Plant			2010	\$ 125,000.00	
Fairview Co-op Seed Cleaning Plant			2012	\$ 125,000.00	
Fairview Co-op Seed Cleaning Plant	Funds for upgrades		2015	\$ 104,000.00	
Fairview Curling Club					\$ 2,500.00
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00	
Fairview Day Care & Playschool Society					\$ 150,000.00
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	
Fairview & District Victims Services					\$ 59,772.00
Fairview & District Victims Services	Program Expansion Funding		2011	\$ 5,000.00	
Fairview & District Victims Services	2013 Operations	General	2013	\$ 5,000.00	
Fairview & District Victims Services	Funding Year 1 of 3		2014	\$ 4,924.00	
Fairview & District Victims Services	Funding Year 2 of 3		2015	\$ 4,924.00	
Fairview & District Victims Services	Funding Year 3 of 3		2016	\$ 4,924.00	
Fairview & District Victims Services	2018 Operating	General	2018	\$ 5,000.00	
Fairview & District Victims Services	2019 Operating	General	2019	\$ 5,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Fairview & District Victims Services	General Operating Grant	General	2020	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2021	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2022	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2023	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2024	\$ 5,000.00	
Fairview Lions Club					\$ 2,500.00
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00	
George Lake Aquatic Recreation Association					\$ 130,272.00
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00	
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00	
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00	
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00	
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00	
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00	
Hines Creek & District Figure Skating Club					\$ 2,750.00
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00	
Hines Creek Composite School Parent Assoc.					\$ 45,558.72
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72	
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00	
Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00	
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clocks	Capital	2015	\$ 6,250.00	
Hines Creek Composite School Parent Assoc.	Hines Creek Composite Nutrition Program	CSSG	2024	\$ 4,000.00	
Hines Creek Curling Club					\$ 21,225.00
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00	
Hines Creek Golf & Country Association					\$ 346,916.39
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00	
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00	
Hines Creek Golf & Country Association	Unknown		2008	\$ 17,337.50	
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00	
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00	
Hines Creek Golf & Country Association	temporary clubhouse	General	2013	\$ 27,300.00	
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00	
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2016	\$ 25,000.00	
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89	
Hines Creek Homesteader Lodge					\$ 42,896.24
Hines Creek Homesteader Lodge	Handi Bus Replacement		2009	\$ 42,896.24	
Hines Creek Municipal Library					\$ 6,000.00
Hines Creek Municipal Library	Seniors, Parents & Tots Craft Supplies	CSSG	2024	\$ 6,000.00	
Hines Creek Playschool Society					\$ 26,000.00
Hines Creek Playschool Society	HC Playschool	FCSS	2014	\$ 5,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2015	\$ 8,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2016	\$ 10,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2023	\$ 3,000.00	
Hinterland Cemetery Company					\$ 15,000.00
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00	
Immaculate Heart of Mary Parish Cemetery					\$ 3,150.00
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00	
Ken Sargent House					\$ 25,000.00
Ken Sargent House	Sponsorship of the Comfort Corner	General	2025	\$ 25,000.00	Funds not requested
Many Island Recreational Development Society					\$ 188,900.00

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	
Many Island Recreational Development Society	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00	
Many Island Recreational Development Society	Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the sani-dump	Capital	2012	\$ 10,700.00	
Many Island Recreational Development Society	Unconditional Grant	Unconditional	2013	\$ 15,200.00	
Many Island Recreational Development Society	Generator	General	2015	\$ 6,000.00	
Many Island Recreational Development Society	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00	
Many Island Recreational Development Society	Boat Launch improvements	General	2019	\$ 10,000.00	
Many Island Recreational Development Society	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00	
Many Island Recreational Development Society	Playground	General	2023	\$ 40,000.00	
Many Island Recreational Development Society	Replacement of main washrooms	General	2024	\$ 15,000.00	
Maskwa Medical Centre					\$ 50,000.00
Maskwa Medical Centre	Construction of new medical clinic	Conditional	2024	\$ 50,000.00	
Menno Simons Community School					\$ 4,000.00
Menno Simons Community School	Breakfast Program	FCSS	2007	\$ 4,000.00	
Menno Simons Community School					\$ 24,830.00
Menno Simons Community School	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00	
Mighty Peace Wireless					\$ 4,000,000.00
Mighty Peace Wireless	CHC/HC Community Infrastructure Fiber Optics Build-Out	Conditional	2024	\$ 4,000,000.00	
Montagneuse Valley Cemetery Committee					\$ 15,834.00
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00	
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00	
Municipal District of Fairview No. 136					\$ 231,314.64
Municipal District of Fairview No. 136	Fairview Airport Terminal	Conditional	2015	\$ 67,000.00	
Municipal District of Fairview No. 136	2017 airport contribution		2017	\$ 47,672.75	
Municipal District of Fairview No. 136	Automated Weather Observation System (AWOS) at the Fairview Airport.	BBG	2023	\$ 16,641.89	
Municipal District of Fairview No. 136	Fairview Airport runway overlay	General	2024	\$ 100,000.00	
North Peace Forage Association					\$ 5,000.00
North Peace Forage Association	Beef Value Chain Program		2004	\$ 5,000.00	
Peace Country Pork Management Group					\$ 100,000.00
Peace Country Pork Management Group	Economic Development Grant		2005	\$ 100,000.00	
Peace River School Division					\$ 4,314,765.26
Peace River School Division		FCSS	2008	\$ 45,000.00	
Peace River School Division		FCSS	2010	\$ 20,655.00	
Peace River School Division		FCSS	2011	\$ 69,200.00	
Peace River School Division	Trades Training		2012	\$ 12,528.93	
Peace River School Division		FCSS	2012	\$ 72,069.00	
Peace River School Division		FCSS	2013	\$ 72,069.00	
Peace River School Division	Trades Training		2013	\$ 45,000.00	
Peace River School Division		FCSS	2014	\$ 42,000.00	
Peace River School Division	Trades Training		2014	\$ 45,000.00	
Peace River School Division	Trades Training		2015	\$ 19,750.00	
Peace River School Division		FCSS	2016	\$ 65,000.00	
Peace River School Division	Trades Training		2016	\$ 34,906.54	
Peace River School Division	H.C. School Parking Lot Expansion		2016	\$ 143,617.57	
Peace River School Division		FCSS	2017	\$ 56,791.00	
Peace River School Division	Trades Training		2017	\$ 55,360.58	
Peace River School Division		FCSS	2018	\$ 6,500.00	
Peace River School Division	Trades Training		2018	\$ 64,525.64	
Peace River School Division	Menno Simons School		2018	\$ 2,079,664.03	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Peace River School Division		FCSS	2019	\$ 65,000.00	
Peace River School Division	Trades Training		2019	\$ 84,615.00	
Peace River School Division	Menno Simons School		2019	\$ 593,658.97	
Peace River School Division		FCSS	2020	\$ 44,530.00	
Peace River School Division	Menno Simons School		2020	\$ 15,525.00	
Peace River School Division	Worsley School Parking Lot Paving		2020	\$ 199,000.00	
Peace River School Division		FCSS	2021	\$ 92,274.00	
Peace River School Division	Trades Training		2021	\$ 45,000.00	
Peace River School Division		FCSS	2022	\$ 75,525.00	
Peace River School Division	Trades Training		2023	\$ 80,000.00	
Peace River School Division	Trades Training		2025	\$ 70,000.00	
Peace Valley Snow Riders					\$ 35,000.00
Peace Valley Snow Riders	Recreation		2013	\$ 10,000.00	
Peace Valley Snow Riders	Clean up funding		2016	\$ 5,000.00	
Peace Valley Snow Riders	Hines Creek Trail	General	2018	\$ 20,000.00	
Philip J. Currie Dinosaur Museum					\$ 5,000.00
Philip J. Currie Dinosaur Museum	2019 Operating	General	2019	\$ 5,000.00	
SHARE Radio Broadcasting Association					\$ 9,288.00
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale	Capital	2010	\$ 5,000.00	
SHARE Radio Broadcasting Association	Additional transmitter and receiver		2011	\$ 4,288.00	
STARS					\$ 1,235,000.00
STARS	Donation		2007	\$ 25,000.00	
STARS	Donation		2008	\$ 25,000.00	
STARS	Donation		2009	\$ 25,000.00	
STARS	Donation		2010	\$ 25,000.00	
STARS	Donation		2011	\$ 50,000.00	
STARS	Donation		2012	\$ 50,000.00	
STARS	Donation		2013	\$ 50,000.00	
STARS	Donation		2014	\$ 50,000.00	
STARS	Donation		2015	\$ 75,000.00	
STARS	Donation		2016	\$ 75,000.00	
STARS	Donation		2017	\$ 75,000.00	
STARS	Donation		2018	\$ 100,000.00	
STARS	Donation		2019	\$ 100,000.00	
STARS	Donation		2020	\$ 110,000.00	
STARS	Donation		2021	\$ 100,000.00	
STARS	Donation		2022	\$ 100,000.00	
STARS	Donation		2023	\$ 100,000.00	
STARS	Donation		2024	\$ 100,000.00	
Swittanok Ukrainian Dance Company					\$ 20,000.00
Swittanok Ukrainian Dance Company	Ukrainian Heritage Preservation building at the End of Steel Museum	Capital	2013	\$ 20,000.00	
Town of Fairview					\$ 350,709.94
Town of Fairview	Sirrolli 3 Year Fund Agreement		2001	\$ 10,000.00	
Town of Fairview	Sirrolli Deficit		2002	\$ 3,826.44	
Town of Fairview	Fairview Aquatic Center Donation		2003	\$ 150,000.00	
Town of Fairview	Cascade Bottle System		2005	\$ 4,815.00	
Town of Fairview	Fairview & District Ambulance		2007	\$ 9,901.83	
Town of Fairview	Medical clinic expansion		2010	\$ 36,666.67	
Town of Fairview	Unknown (rock wall?)	Beyond Borders	2010	\$ 20,000.00	
Town of Fairview	Economic Development - Airport		2012	\$ 8,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Town of Fairview	Pool Resurfacing		2015	\$ 15,000.00	
Town of Fairview	Pool Resurfacing Phase II		2018	\$ 7,500.00	
Town of Fairview	Waterslide Repairs	Beyond Borders	2023	\$ 40,000.00	
Town of Fairview	Refurbishing slide stairs & supports	General	2024	\$ 15,000.00	
Town of Fairview	HVAC replacement	General	2025	\$ 30,000.00	Funds not requested
Village of Hines Creek					\$ 50,920.00
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00	
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00	
Village of Hines Creek	Adventure Winter Park Opening	General	2025	\$ 2,000.00	
Whitelaw Ag Society					\$ 11,000.00
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders	2019	\$ 10,000.00	
Whitelaw Ag Society	55 ft x 14 ft concrete pad	General	2024	\$ 1,000.00	
Worsley Agricultural Society					\$ 275,000.00
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2011	\$ 25,000.00	
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00	
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00	
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00	
Worsley Agricultural Society	replacement arena furnace	General	2024	\$ 5,000.00	
Worsley Agricultural Society	Tobogganing hill & skating pond project	Conditional	2024	\$ 10,000.00	Funds not requested
Worsely Central School					\$ 22,500.00
Worsely Central School	Breakfast Program	FCSS	2008	\$ 5,000.00	
Worsely Central School	Anti Bullying Program	FCSS	2008	\$ 3,700.00	
Worsely Central School	Healthy Choices Program	FCSS	2009	\$ 10,000.00	
Worsely Central School	Education Preventative Program	FCSS	2009	\$ 3,800.00	
Worsley Central School Parent Council					\$ 43,500.00
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	
Worsley Central School Parent Council	Capital Grant	Capital	2012	\$ 25,000.00	
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00	
Worsley Central School Parent Society					\$ 12,500.00
Worsley Central School Parent Society	Coaching for Life	CSSG	2024	\$ 6,000.00	
Worsley Central School Parent Society	Basketball Camp	CSSG	2025	\$ 6,500.00	
Worsley Chamber of Commerce					\$ 13,500.00
Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	
Worsley Chamber of Commerce	13 x 13 ft granary gazebo	Conditional	2024	\$ 3,500.00	Funds not requested
Worsley Clear Hills Ski Club					\$ 450,000.00
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00	
Worsley Clear Hills Ski Club	Addition to Chalet & Rental Shop	Capital	2025	\$ 150,000.00	
Worsley & District Health Promotion Society					\$ 15,000.00
Worsley & District Health Promotion Society	Grant for furniture for nurses residence		2009	\$ 15,000.00	
Worsley Early Childhood Education Foundation					\$ 204,112.50
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2012	\$ 8,875.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2013	\$ 8,875.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2014	\$ 9,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2015	\$ 10,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2016	\$ 16,000.00	
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2017	\$ 15,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2018	\$ 13,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2019	\$ 12,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2020	\$ 17,145.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2022	\$ 14,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2023	\$ 23,100.00	
Worsley Early Childhood Education Foundation	2024 Operating Funds	CSSG	2024	\$ 28,300.00	
Worsley Early Childhood Education Foundation	2025 Operating Funds	CSSG	2025	\$ 15,300.00	
Worsley Historical & Cultural Association					\$ 100,000.00
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00	
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00	
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00	
Worsley Historical & Cultural Association	United Chruch building at Worsley Museum site	Capital	2017	\$ 25,000.00	
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00	
Worsley Mommy & Me					\$ 50,290.00
Worsley Mommy & Me	Mommy & Me Program	FCSS	2012	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2013	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2014	\$ 9,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2015	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2016	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2017	\$ 7,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2018	\$ 2,290.00	
Worsley Pioneer Club					\$ 94,975.00
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00	
Worsley Reinland Mennonite Church					\$ 9,525.67
Worsley Reinland Mennonite Church	Construction of cement pad	Capital	2024	\$ 9,525.67	
Worsley Volunteer Fire Fighters' Society					\$ 38,650.00
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00	
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00	
Youth Enhancement Society of Hines Creek					\$ 762,050.00
Youth Enhancement Society of Hines Creek		FCSS	2008	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 24,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 48,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2010	\$ 85,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2011	\$ 30,800.00	
Youth Enhancement Society of Hines Creek		FCSS	2012	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2013	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2014	\$ 35,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2015	\$ 85,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2016	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2017	\$ 30,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2018	\$ 33,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2019	\$ 35,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2020	\$ 44,500.00	
Youth Enhancement Society of Hines Creek		FCSS	2021	\$ 10,250.00	
Youth Enhancement Society of Hines Creek		FCSS	2022	\$ 22,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2023	\$ 30,000.00	
Youth Enhancement Society of Hines Creek	2024 Operating Funds	CSSG	2024	\$ 39,500.00	
Youth Enhancement Society of Hines Creek	2025 Operating Funds	CSSG	2025	\$ 30,000.00	Funds not requested
Total:					\$ 17,950,172.01

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading on an as needed basis.

Roads, Culverts & Approaches

- Spot Graveling is ongoing on an as needed basis.
- Culvert and centerline replacement is ongoing.
- Construction of approaches is ongoing.
- The Tender for the Hard Surface Snow and Ice Removal was opened on July 8, 2025. Currently working on a plan for proceeding.
- The Tender for the Chinchaga Road Management was opened on July 8, 2025. Currently working on a plan for proceeding.
- NewGen Projects Ltd. has been awarded Tender No. CA0048031.3419 for the construction of approximately 1,250 meters of new local road on Range Road 75, located near Worsley, AB. WSP Canada Inc. has scheduled the contract signing.

Other

- Sign replacement is ongoing.
- Unit 63-15 Water Truck has been delivered.
- The new pickup truck is scheduled to arrive at the end of July to beginning of August.
- The Cleardale Storage Shed building pad site construction has been completed, Goodon Industries Ltd. has been contacted to schedule the construction of the building.

Hamlet of Cleardale Projects

- Mainline Construction (2014) Ltd. has paused construction as they are waiting on the lift station components. Construction is scheduled to resume in 2-3 weeks.
 - The RV Station dirt work has been completed.
 - The access road has been completed.
 - Waiting on the results for the sewer line inspection.

Bridge File 71273

- WSP Canada Inc. has enacted an action plan and are currently waiting on a response from Szamata Projects Ltd.

ATTACHMENTS:

Public Works Action Worksheet

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

T. Shewchuk

CAO:

AL

2025 Public Works
Approach, Culverts and Other Maintenance Projects

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
June 5/2025	4	C-pipe	County	Worsley	Rge 81			x	Beaver plugged culverts and washout road
June 18/25	4	C-pipe	County	Worsley	Twp 872		x	x	Old Pipe caved in.
June 18/25	3	A-pipe	Daniel Peters	Eureka River	Twp 872	x		x	New Field App
June 23/25	4	A-pipe	Martin Fehr	Worsley	Rge 70	x		x	New Field App
June 24/25	4	C-pipe	County	Worsley	Rge 74		x	x	Old cement pipe failed.
June 25/25	4	A-pipe	Dan Culmer	Worsley	Rge 72		x	x	Upgrade app
June 27/25	4	C-pipe	County	Worsley	93/863		x	x	Old pipes rusted out and failed x2
July 2/25	6	A-pipe	Willy Giesbrecht	Cleardale	Hamlet	x		x	New App in the hamlet

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence for information.

ATTACHMENTS:

Royal Canadian Mounted Police

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the July 22, 2025, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025



Reeve Amber Bean
Clear Hills County
P.O. Box 240,
Worsley, AB T0H 3W0

Dear Reeve Amber Bean:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

- We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke.

Trevor Daroux, O.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	July 22, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
Alberta Forest Products Association AGM and Conference	September 24th – 26 th	Jasper, AB	Janzen
AB Munis Convention and Trade Show	November 12 - 14, 2025	Calgary	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information July, August and September 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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JULY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1 Canada Day	2 NPHF-DW	3	4	5
6	7	8 Council	9	10	11	12
13	14 NPRL-JR NWSAR- AB,DW	15 Wetlands Workshop	16 ASB-DJ,JR	17	18	19
20	21	22 Council	23 Seniors Video Premier 7pm Eureka River	24 County BBQ - Clear River	25	26 PLS Exec-AB
27	28	29	30	31	1	2

AUGUST 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4 Heritage Day	5 P&P	6	7	8 Zone 4 - All	9 Worsley Pioneer Days Parade
10	11	12 Council	13	14	15	16
17	18 HPEC Planning Session- SH NWSAR-AB,DW	19	20 Interprovincial Meeting -ALL	21	22	23
24	25 MPTA-AB	26 Council	27	28	29	30
31	1	2	3	4	5	6

SEPTEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 Labour Day	2 P&P	3	4	5	6
7	8 HPEC Planning Session- SH	9 Council	10	11	12	13
14	15	16	17	18	19	20
21	22 Last day to submit Nomination Papers – 12:00 p.m.	23 Council	24	25	26	27
28	29	30 National Day for Truth and Reconciliation	1	2	3	4

Alberta Forest Products Association AGM and Conference-DJ

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society