AGENDA CLEAR HILLS COUNTY REGULAR COUNCIL MEETING TUESDAY, JULY 8, 2025

The regular meeting of the Council for Clear Hills County will be held on Tuesday, July 8, 2025, at 9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

| CA | ALL TO ORDER | |
|-----|--|------------|
| 1. | AGENDA | |
| 2. | MINUTES: Previous: Regular Council Meeting Minutes, June 24, 2025 | 2 |
| 4. | DELEGATION(S) | |
| 5. | PUBLIC HEARING | |
| 6. | TENDER OPENING 1. Tender 2025-13 Hard Surface Snow & Ice Removal 2. Tender 2025-14 Chinchaga Road Management | |
| 7. | NEW BUSINESS b. COUNCIL 1. Management Team Activity Report | .19 .20 |
| | c. CORPORATE SERVICES 1. Accounts Payable | .23 |
| | d. COMMUNITY SERVICES 1. Worsley Pioneer Days Parade2. Bylaw No. 285-24 Fire Ban | .30 .32 |
| | e. PUBLIC WORKS 1. Tender Awarding- Range Road 75 Tender No. CA0048031.3419 | .40 |
| 8. | WRITTEN REPORTS: 1. Chief Administrative Officer's Report | |
| 9. | COUNCIL INFORMATION (Including Correspondence) | .45 |
| 10. | CALENDARS | .47 |
| 11. | CLOSED MEETING ITEMS a. Legal | |
| 12. | ADJOURNMENT | |

MINUTES OF CLEAR HILLS COUNTY **REGULAR COUNCIL MEETING** CLEAR HILLS COUNTY COUNCIL CHAMBERS **TUESDAY, JUNE 24, 2025**

| ı | | | | |
|---|--|---|---------------------------------------|---|
| | PRESENT | Amber Bean David Janzen Jason Ruecker Danae Walmsley Susan Hansen | Reeve Deputy Council Council | Reeve illor illor |
| | ATTENDING | Allan Rowe Bonnie Morgan Lori Jobson | Executi | Administrative Officer (CAO) ive Assistant (EA) ate Services Manager (CSM) |
| | ABSENT | Abe Giesbrecht | Council | llor |
| | CALL TO ORDER | Reeve Bean called the meeting | ng to ord | ler at 9:30 a.m. |
| | ACCEPTANCE OF AGENDA C345-25(6-24-25) | RESOLUTION by Deputy R the June 24, 2025 Regular C | | nzen to adopt the agenda governing Meeting, as presented. CARRIED |
| | APPROVAL OF MINUTES Previous Council Meeting Minutes | c. | | |
| | C346-25(6-24-25) | RESOLUTION by Councillo 17, 2025, Policy & Priority N | | en to adopt the minutes of the June as presented. CARRIED |
| | C347-25(6-24-25) | RESOLUTION by Councillor 10, 2025, Regular Council M | | ley to adopt the minutes of the June as presented. CARRIED |
| | NEW BUISNESS: COUNCIL Management Team Activity Report | Management activity report w | as reviev | wed. |
| | C348-25(6-24-25) | RESOLUTION by Deputy R report for June 17, 2025, be | | anzen that the management activity ed, as presented. CARRIED |
| | TENDER OPENING Tender No. CA0048031.3419 – Range Road 75 | WSP Canda Inc. will be in at Tender No. CA0048031.3419 | | e to open Tenders for Range Road 75 |
| | C349-25(6-24-25) | Range Road 75 Tender N | o. CA0 | en to open tenders at 9:35 a.m. for 048031.3419. WSP Canda Inc. will ock a recommendation to a future CARRIED. |
| | | Company | | Amount |
| П | | Mainline Construction 2014 Lt | 4 | C652 542 10 |

| Mainline Construction 2014 Ltd. | \$653,542.19 |
|---------------------------------|--------------|
| MDP Oilfield Services Ltd. | \$715,087.20 |
| Newgen Projects Ltd. | \$506,380.00 |
| 1666321 Alberta Ltd. | \$470,678.37 |
| | |

Page 2 of 5 REGULAR COUNCIL MEETING TUESDAY, JUNE 24, 2025

Tender 2025-11 4 New Roof Top Air Conditioner Units

Council is presented with tenders to open for Tender 2025-11 Supply and Install 4 New Roof Top AC Units.

C350-25(6-24-25)

RESOLUTION by Councillor Ruecker to open tenders for Tender 2025-11 Supply and Install 4 New AC units, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount | |
|-----------------------------|-------------|--|
| Zee Jay Mechanical | \$84,000.00 | |
| Pro West | \$32,995.00 | |
| AGS Ltd. | \$47,500.00 | |
| Renyolds Plumbing & Heating | \$46,000.00 | |

Tender 2025-12 Metal Cladding – Shop Wall

Council is presented with tenders to open for Tender 2025-12 Supply and Install Metal Cladding Over South Shop Wall.

C351-25(6-24-25)

RESOLUTION by Deputy Reeve Janzen to open tenders for Tender 2025-12 Supply and Install Metal Cladding Over South Shop Wall, analyze the results and bring a recommendation to a future Regular Council Meeting.

CARRIED.

No tenders received

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C352-25(6-24-25)

RESOLUTION by Reeve Bean to table the Councillor Reports until later in the meeting.

CARRIED.

Reeve Bean recessed the meeting at 10:04 a.m. Reeve Bean reconvened the meeting at 10:10 a.m.

DELEGATIONS: Town of Fairview

Representatives from the Town of Fairview Council were in attendance to discuss funding for the Fairview Aquatic Centre.

C353-25(6-24-25)

RESOLUTION by Reeve Bean to receive the delegation from the Town of Fairview Council and approve a General Grant in the amount of \$30,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre, funds to be allocated from the Recreation Reserve.

CARRIED.

Alberta Counsel

Alberta Counsel representatives were in attendance to present to Council.

Reeve Bean recessed the meeting at 11:27 a.m. Reeve Bean reconvened the meeting at 11:32 a.m.

C354-25(6-24-25)

RESOLUTION by Reeve Bean to receive the delegation from Alberta Counsel for information, as presented. CARRIED.

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C355-25(6-24-25)

RESOLUTION by Councillor Hansen to raise the Councillor reports off the table. CARRIED.

C356-25(6-24-25)

RESOLUTION by Deputy Reeve Janzen to receive the Councillor reports for information, as presented. CARRIED.

C357-25(6-24-25)

RESOLUTION by Councillor Hansen to approve 2 days honorarium and mileage for Reeve Bean for coordinating the 2025 Seniors Tribute Video.

CARRIED.

Reeve Bean recessed the meeting at 12:03 p.m. Reeve Bean reconvened the meeting at 12:29 p.m.

Highway 64 Alignment (Clear River Valley)

Council reviewed the update regarding the Highway 64 Alignment (Clear River Valley).

C358-25(6-24-25)

RESOLUTION by Deputy Reeve Janzen to approve the proposed plan from Alberta Transportation and Economic Corridors on the Highway 64 Alignment of the Clear River Valley.

CARRIED.

CORPORATE SERVICES Accounts Payable June 11, 2025 to June 24, 2025

A list of expenditures for Clear Hills County for the period of June 11, 2025 to June 24, 2025 is provided for Council's review.

C359-25(6-24-25)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 11, 2025 to June 24, 2025, for a total of \$425,677.40, with funds to be transferred from Long Term Investments. CARRIED.

Bylaw 300-25 Lending of Funds to The Worsley Clear Hills Ski Club

Council is presented with draft Bylaw 300-25 – Lending of Funds to the Worsley Clear Hills Ski Club for second and third reading.

C360-25(6-24-25)

RESOLUTION by Deputy Reeve Janzen that second reading be given to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club.

CARRIED.

C361-25(6-24-25)

RESOLUTION by Councillor Ruecker that third reading be given to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club.

CARRIED.

Policy 7011 Community Support Services Grant Program

Council is provided with a draft Policy 7011 – Community Support Services Grant for review.

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C362-25(6-24-25)

RESOLUTION by Councillor Hansen that Council adopt Policy 7011 – Community Support Services Grant, as presented. CARRIED.

Funding Request Village of Hines Creek

The Village of Hines Creek has sent a letter requesting additional funding for "25% tax incentives for the village ratepayers for 2025."

C363-25(6-24-25)

RESOLUTION by Reeve Bean to approve a Conditional Grant to the Village of Hines Creek, to be used toward a 25% tax rebate incentive applicable to the Commercial Assessment Codes for the Municipal portion of the Village of Hines Creek property taxes in 2025, in the amount of \$71,734.34, with funds to be allocated from the Rate Stabilization Reserve.

C364-25(6-24-25)

RESOLUTION by Councillor Hansen to approve a 2-year funding commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses.

CARRIED.

COMMUNITY
SERVICES
Municipal Emergency
Management Plan
Risk Assessment

Annually, Council reviews the Municipal Emergency Management Plan Risk Assessment to consider if the probability of occurrence or degree of severity has changed for potential disasters that could affect the County.

C365-25(6-24-25)

RESOLUTION by Reeve Bean to table and bring back the Municipal Emergency Management Plan Risk Assessment to a future Policy & Priority Meeting.

CARRIED.

Bylaw No. 285-24 Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

C366-25(6-24-25)

RESOLUTION by Deputy Reeve Janzen to remove the Clear Hills County Fire Ban as per Bylaw 285-24, effective June 25, 2025, at 12:01 a.m. CARRIED.

PUBLIC WORKS
Proceed to Proposal2025 Bridge
Inspections &
Engineering of
Maintenance

Council is presented with a request to proceed to Proposal for the 2025 Bridge Inspections and Engineering of Maintenance.

C367-25(6-24-25)

RESOLUTION by Councillor Hansen to proceed to proposal for the 2025 Bridge Inspections and Engineering of Maintenance. CARRIED.

WRITTEN REPORTS
Chief Administrative
Officer's Report

Chief Administrative Officers Report

C368-25(6-24-25)

RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services Manager's Report

nothing to report.

Public Works Manager's Report

Public Works Manager's Report

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| C369-25(6-24-25) COUNCIL | | y Deputy Reeve Janzen to t for information, as presen | o receive the Public Works ited. CARRIED. | | | |
|------------------------------------|--|---|---|--|--|--|
| INFORMATION | Information for Co | mation for Councils review. | | | | |
| | Nothing to report | | | | | |
| CALENDARS | administration in | | oming meetings. This will aid re as a reminder for upcoming on. | | | |
| C370-25(6-24-25) | | st 2025 calendar updates | accept for information June, of Councillor meetings for IED. | | | |
| | Date | Meeting | Attendee | | | |
| | June 30 | HPEC | Hansen | | | |
| | June 28 | Hines Creek Graduation | Walmsley | | | |
| | August 8 | Zone 4 | All | | | |
| | July 15/16 | Wetlands workshop | Walmsley | | | |
| 1 | July 14 | NWSAR | Bean, Walmsley | | | |
| | | | CARRIED. | | | |
| C372-25(6-24-25) | and Conference, RESOLUTION b Councillor Walm | September 24-26, 2025, in a y Councillor Hansen to a | approve the attendance of s in Alberta's Peace Region | | | |
| 9 | Deputy Reeve Jai | nzen left the meeting at 1:12 p | o.m. | | | |
| <u>CLOSED:</u> C373-25(6-24-25) | | / Reeve Bean that Council ction 27, of FOIP at 1:12p.m | closes the meeting to the CARRIED. | | | |
| C374-25(6-24-25) | | Councillor Walmsley that C Section 27, of FOIP at 1:20 | ouncil opens the meeting to p.m. CARRIED. | | | |
| <u>ADJOURNMENT</u> | Reeve Bean adjo p.m. | urned the June 24, 2025 Re | gular Council Meeting at 1:20 | | | |
| | DATE | REEVE | | | | |
| | DATE | CHIEF ADMINISTI | RATIVE OFFICER | | | |

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

July 8, 2025

Originated By:

Terry Shewchuk. Public Works Manager

Title:

Tender Opening- RFT 2025-13 Hard Surface Snow and Ice

Removal

File:

32-15-02

DESCRIPTION:

Council is presented with Tenders for RFT 2025-13 Hard Surface Snow and Ice Removal.

The Tender closed on July 4, 2025 at 4:00 p.m.

BACKGROUND:

C282-25(5-13-25)

RESOLUTION by Councillor Hansen to proceed to tender proceed to Tender for the Hard Surface Snow & Ice Removal. CARRIED.

BUDGET:

\$120,000- 2025 Operating Budget for hard surface snow removal \$170,500- 2025 Operating Budget for hard surface sand and salt

Total: \$290,500.00

RECOMMENDED ACTION:

RESOLUTION by... to open tenders at 9:35 a.m. for RFT 2025-13 Hard Surface Snow and Ice Removal, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

CAO:

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

July 8, 2025

Originated By:

Terry Shewchuk, Public Works Manager

Title:

Tender Opening- RFP 2025-P14 Chinchaga Road Management

File:

32-02-02

DESCRIPTION:

Council is presented with Tenders for RFP 2025-P14 Chinchaga Road Management.

The Tender closed on July 4, 2025 at 4:00 p.m.

BACKGROUND:

C281-25(5-13-25)

RESOLUTION by Councillor Giesbrecht to proceed to tender for the Chinchaga Road Maintenance. CARRIED.

RECOMMENDED ACTION:

RESOLUTION by... to open tenders at 9:35 a.m. for RFP 2025-14 Chinchaga Road Management, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

he CAO

Request For Decision (RFD)

Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Allan Rowe, Chief Administrative Officer Title: Management Team Activity Report

File: 11-02-02

DESCRIPTION:

Management activity report for June 24, 2025.

ATTACHMENTS:

- Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for June 24, 2025, be accepted, as presented.





Activity Report for June 24, 2025

LEGEND:

| Time to the state of the state | LEGEND. | |
|---|------------------|-------------------|
| Budget Items: | Completed Items: | Items in Waiting: |

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|------|----------------------|
| | | March 12, 2024 | | |
| C158-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED. | PW | In works |
| | | April 23, 2024 | | |
| C234-23 | 04/23/24 | RESOLUTION by Councillor Walmsley to award Tender No. CA0004766.1010 Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00 funds to be allocated from the Bridge Reserve. CARRIED. | PW | In works |
| | | May 14, 2024, Regular Council Meeting | | |
| C287-24 | 05/14/24 | RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED. | PW | Building Ordered/ |
| | | July 9, 2024 | | |
| C394-24 | 07/09/24 | RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED. | PW | |
| | | January 28, 2025 | PW | |
| C36-25 | 01/28/25 | RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED. | PW | In works |
| | | March 11, 2025 | 4: | |
| C130-25 | 3-11-25 | RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED. | PW | In works |



Activity Report for June 24, 2025 LEGEND:

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| Budget Items: | Completed Items: | Items in Waiting: |

| MOTION I | DATE | DESCRIP | TION | DEPT | STATUS |
|----------|----------|--|--|------|--------------------------------------|
| C135-25 | 3-11-25 | RESOLUTION by Councillor Hansen to award RFT 2025-05 Pickup Truck to Windsor Ford for the amount of \$52,434.46, funds allocated in the Multi Year Capital Plan. CARRIED. | | | July |
| C141-25 | 3-11-25 | RESOLUTION by Reeve Bean to receive the delegation from Mighty Peace Wireless for information and direct administration to proceed with preparing a draft contract with the discussed conditions. CARRIED. | | EA | June 24 |
| | | May 13, 2025 | | | |
| C281-25 | 05/13/25 | RESOLUTION by Counciproceed to tender for the Maintenance. CARRIED. | e Chinchaga Road | PW | July 8 |
| C282-25 | 05/13/25 | RESOLUTION by Councillor Hansen to proceed to tender proceed to Tender for the Hard Surface Snow & Ice Removal. CARRIED. May 27, 2025 | | | July 8 |
| C305-25 | 05/27/25 | | Deave James proceds | CC | Closes |
| C305-25 | 05/21/25 | RESOLUTION by Deputy Reeve Janzen proceeds to Tender for the purchase of three sets of turnout gear for the Worsley Fire Department. CARRIED. | | | July 18 |
| | | June 10, 2025 | | | |
| C327-25 | 06/10/25 | RESOLUTION by Deputy with the purchase of a 1struck, for the price of up be allocated from the RaCARRIED. | to \$65,000.00, funds to | PW | Purchased /waiting on delivery |
| | | June 24, 2025 | | | |
| C349-25 | 06/24/25 | I . | | PW | July 8 |
| | | Company Mainline Construction 2014 Ltd. MDP Oilfield Services Ltd. Newgen Projects Ltd. 1666321 Alberta Ltd. | Amount \$653,542.19 \$715.087.20 \$506,380.00 \$470,678.37 | | |



Activity Report for June 24, 2025

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| Budget Items: | Completed Items: | Items in Waiting: | |

| MOTION | DATE | DESCRIPTION | N | DEPT | STATUS |
|---|----------|--|-----------------------------|------|---------|
| C350-25 06/24/25 | | RESOLUTION by Councillor Ruecker to open tenders for Tender 2025-11 Supply and Install 4 New AC units, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED. | | AG | July 8 |
| | | | mount | | |
| | | | 34,000.00 | | |
| | | | 32,995.00 | | |
| | | | 7,500.00 | | |
| C351-25 | 06/24/25 | Renyolds Plumbing & Heating \$4 | | | |
| C353-25 | 06/24/25 | tenders for Tender 2025-12 Supply and Install Metal Cladding Over South Shop Wall, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED. No tenders received | | CS | |
| C357-25 | 06/24/25 | HVAC 2025 project at the Fa Aquatic Centre, funds to be Recreation Reserve. RESOLUTION by Councillor | allocated from the CARRIED. | CS | |
| | | days honorarium and mileac coordinating the 2025 Senio | | | |
| C358-25 O6/24/25 RESOLUTION by Deputy Reeve Janzen to approve the proposed plan from Alberta Transportation and Economic Corridors on the Highway 64 Alignment of the Clear River Valley. CARRIED. | | EA | Sent | | |
| C362-25 | 06/24/25 | RESOLUTION by Councillor adopt Policy 7011 – Commu Grant, as presented. CARF | nity Support Services | CS | updated |
| C366-25 | 06/24/25 | RESOLUTION by Deputy Rec the Clear Hills County Fire B 24, effective June 25, 2025, a CARRIED. | San as per Bylaw 285- | CC | |



Activity Report for June 24, 2025

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| Budget Items: | Completed Items: | Items in Waiting: |

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|--|------|------------------------|
| C367-25 | 06/24/25 | RESOLUTION by Councillor Hansen to proceed to proposal for the 2025 Bridge Inspections and Engineering of Maintenance. CARRIED. | PW | |
| C371-25 | 06/24/25 | RESOLUTION by Reeve Bean to approve the attendance of Deputy Reeve Janzen to attend the Alberta Forest Products Association AGM and Conference, September 24-26, 2025, in Jasper, Alberta. CARRIED. | EA | Registered |
| C372-25 | 06/24/25 | RESOLUTION by Councillor Hansen to approve the attendance of Councillor Walmsley to attend the Wetlands in Alberta's Peace Region workshop July 15-16, 2025, in Grimshaw, Alberta. CARRIED. | | |
| C482-23 | 09-12- | March 27, 2024 RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED. | | 2024√ 2025√ 2026 |
| C143-24 | 03/12/2 | RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED. | PW | In works |
| C144-24 | 03/12/2 | RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED. | PW | In works |
| C408-24 | 07/23/2 | RESOLUTION by Reeve Bean to approve a three- year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced | EA | |



Activity Report for June 24, 2025

LEGEND:

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| Budget Items: | Completed Items: | Items in Waiting: |

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|---------|---|------|------------|
| | | prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED. | | |
| C435-24 | 08/13/2 | RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED. | CS | |
| C437-24 | 08/13/2 | RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED. | CS | In waiting |
| C490-24 | 09/24/2 | RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED. October 29, 2024 Special Council Meeting | CS | |
| S566-24 | 10-29- | RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote: | | |



Activity Report for June 24, 2025

LEGEND:

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| Budget Items: | Completed Items: | Items in Waiting: |

| MOTION | DATE | DESCRI | PTION | DEPT | STATUS |
|---------|---------|---|--|-----------|-------------|
| | | For | Against | | Harry Cont. |
| | | Bean | Janzen | | |
| | | Ruecker | Stevenson | | |
| | | Hansen | Walmsley | | |
| | | Giesbrecht | | | |
| | | | CARRIED. | | |
| C107-25 | 02/25/2 | Administration to creat Services Reserve and \$17,627.85 of unallo Support Services Gran | e Bean that Council direct ate a Community Support d transfer the remaining ocated 2024 Community t funds to it. CARRIED. | CS | |
| C192-25 | 4/08/25 | a General Grant to the Amount of \$25,000.00 | y Reeve Janzen to approve Ken Sargent House in the to sponsor the Comfort ds to be allocated from the ve. CARRIED. | CS | |
| C278-25 | 05/13/2 | with authorizing a loan Ski Club to assist with and rental shop in the 2.5% interest to be pannual payment of 10% a maximum of 10 years the Economic Developed. | y Reeve Janzen to proceed to the Worsley Clear Hills the addition to their chalet amount of \$350,000.00 at aid back with a minimum of the loan principal over funds to be allocated from ment Reserve. CARRIED. | CS | |
| C316-25 | 06/10/2 | approves the 2025 function release of \$70,00 Motion C408-24(7-23-2 School Division in supersograms at Worsley, | cillor Ruecker that Council ding request and authorize 0.00, as budgeted under 24), to the Peace River port of the Trades Training Menno Simons, and Hines reviously committed and CARRIED. | EA/ CS | |
| C363-25 | 06/24/2 | RESOLUTION by Ree Conditional Grant to the be used toward a 2 applicable to the Common for the Municipal porti | eve Bean to approve a e Village of Hines Creek, to 5% tax rebate incentive nercial Assessment Codes on of the Village of Hines in 2025, in the amount of | | |



Activity Report for June 24, 2025

LEGEND:

| | LEGEND. | |
|---------------|------------------|-------------------|
| Budget Items: | Completed Items: | Items in Waiting: |

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|----------|--------------|--|------|---------------------|
| | | \$71,734.34, with funds to be allocated from the Rate Stabilization Reserve. CARRIED. | | |
| C364-25 | 06/24/2 | RESOLUTION by Councillor Hansen to approve a 2-year funding commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses. CARRIED. | | 2026 2027 |
| ITEMS IN | | | | |
| C66-15 | 01/13/ 15 | RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED. | CSM | January 14, 2030 |
| C171-23 | 03/28/ | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED. | | |
| C271-24 | DEIAAI | February 2024 | CC | |
| | 05/14/ 24 | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED. | CS | |
| C203-24 | 04/09/ 24 | RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED. | CS | In waiting |



Activity Report for June 24, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------------|--------------|--|------|------------|
| C361-24 | 06/25/ 24 | RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. | CS | In waiting |

Policy & Priority Update

Activity Report for June 17, 2025

| Active Items | | Completed Items: | |
|--------------|--|------------------|--|
|--------------|--|------------------|--|

| Motion & Date | Dept. | Policy & Priority Items | Notes |
|---------------------------|-------|---|---|
| | | | N. T. C. |
| C273-22 (05-24-22) | EA | Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance. | In waiting |
| P118- 24(03-04- 24) | EA | RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen, to discuss county-related concerns. CARRIED. | Request sent – waiting for a date |
| July 2024 | EA | Branding/logo | After website launch |
| July 2024 | EA | Marketing Position | On going |
| Jan 7, 2025 | | Provincial Ecological Corridors | Summer 2025 |
| P161- 25(02-04- 25) | EA | RESOLUTION by Councillor Hansen to send the Agri- Food/Agri-Tourism information to all of the local Agricultural Society's. CARRIED. | |
| | | RESOLUTION by Councillor Giesbrecht to bring back for more discussion the Northwest Polytechnic information to a future Policy & Priority Meeting. CARRIED. | P247-25(5-6-25) Received for Information at the May 6th P&P Mtg |
| P336- 25(06-17- 25) | | RESOLUTION by Deputy Reeve Janzen to have administration look into arranging a tour for Council to the St. Isidore Peace Regional Waste Management Company and Long Lake Landfill. CARRIED. | In works |
| C300-25 | | RESOLUTION by Councillor Giesbrecht to proceed with gathering input from residents regarding their preferred method of receiving the Clear Hills County Newsletter, including the option to: Continue receiving the newsletter by Canada Post or receive the newsletter by email. CARRIED. | Information Sent out and results are coming in. |
| P342- 25(06-17- 25) | | RESOLUTION by Reeve Bean to bring back the discussion regarding Policy 7001 Operational Grant for Recreation Boards to a future Policy & Priority meeting. CARRIED. | |
| P343- 25(06-17- 25) | | RESOLUTION by Councillor Ruecker to bring back Policy 7011 Community Support Services Grant to a Regular Council meeting with amendments for allowances. CARRIED. | June 24 |
| C318-25 06/10/25 | | RESOLUTION by Reeve Bean to table and bring back more information on the maintenance history of Range Road 43 to a future meeting. CARRIED. | |
| C365-25 06/24/25 | | RESOLUTION by Reeve Bean to table and bring back the Municipal Emergency Management Plan Risk Assessment to a future Policy & Priority Meeting. CARRIED. | August |

Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

July 8, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

COUNCIL MONTHLY REPORTS

File:

11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.



Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: Road Tour Overview

File: 11-02-02

DESCRIPTION:

On June 23, 2025, Council conducted their annual road tour, focusing this year on locations on the east side of the County. The tour included visits to the following sites:

- Range Road 43 (Canfor Road)
- Range Road 32 (Kerschbaumer)
- Burnt Lee Park
- Township Road 830 Bridge File 71273
- Range Road 23 (Deer Hill Road)
- Range Road 33 (David Thompson)
- Whitelaw Transfer Station

| RESOLUTION | by. | | | • | • | | | | | | | | | |
|------------|-----|--|--|---|---|--|--|--|--|--|--|--|--|--|
|------------|-----|--|--|---|---|--|--|--|--|--|--|--|--|--|

| Initials show support - Reviewed by: | Manager: | CAO: |
|--------------------------------------|----------|------|

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Greg Coon, Agricultural Fieldman

Title: Tender Awarding- Tender 2025-11 New AC Units

File: 31-61-03

DESCRIPTION:

Council is presented with the analysis of Tender 2025-11 New AC Units.

BACKGROUND:

C350-25(6-24-25)

RESOLUTION by Councillor Ruecker to open tenders for Tender 2025-11 Supply and Install 4 New AC units, analyze the results and bring a recommendation to a future Regular Council Meeting.

CARRIED.

| Company | Amount |
|-----------------------------|-------------|
| Zee Jay Mechanical | \$84,000.00 |
| Pro West | \$32,995.00 |
| AGS Ltd. | \$47.500.00 |
| Renyolds Plumbing & Heating | \$46,000.00 |

C270-25(5-13-25)

RESOLUTION by Councillor Hansen to proceed to tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB. CARRIED.

BUDGET:

\$30,000.00 - Multi Year Capital Plan

ATTACHMENT:

Tender 2025-11 AC Unit Analysis

RECOMMENDED ACTION:

RESOLUTION by... to award Tender 2025-11 New AC Units to Pro-West Refrigeration for \$32,995.00 plus GST. Funds including the \$2,995.00 budget overage to be allocated from the Office & Shop Building Reserve.

Initials show support - Reviewed by: Manager: #C CAO:

| | | Zee Jay Mechanical | 1 | Pro-West Refrigera | 1 | | echanical etors Ltd | Reynold Plumbin Heating | ng & |
|-------|---|-----------------------|--------|-----------------------|-----------|-------|------------------------|-------------------------------|-----------|
| 1 | Remove and dispose of 4 existing air conditioning units and coils. | meets | n | neets | | meets | | meets | |
| 2 | Supply and install 4 new 4 Ton 13 Seer air conditioning units and coils. | meets | | neets | | meets | | meets | |
| | Complete all piping terminations, all sheet metal modifications, all drains | meets | n | neets | | meets | | meets | |
| | Start-up and commissioning | meets | r | neets | | meets | | meets | |
| | Travel costs to and from site from start to completion | meets | n | neets | | meets | | meets | |
| | Contractor to use existing wiring | meets | n | neets | | meets | | meets | |
| 7 | Supply crane or zoom boom loader. | meets | n | neets | | meets | | meets | |
| 8 | Provide all resources and equipment required to meet OH&S regulations | meets | r | neets | | meets | | meets | |
| 9 | Contractors must carry up to date WCB coverage and commercial general liab | meets | r | neets | | meets | | meets | |
| 10 | Removal and termination of existing humidifiers | meets | r | neets | | meets | | meets | |
| 11 | Provide all warranty specifications | meets | r | neets | | meets | | meets | |
| 12 | Use existing wiring | meets | ŗ | meets | | meets | | meets | |
| | | | | | | | | | |
| Price | Lump Sum Cash Price not including GST | \$ 84, | 000.00 | \$ 3 | 32,995.00 | \$ | 47,500.00 | \$ | 46,000.00 |
| | Recommend awarding to Pro-West Refrigeration fro \$32,995.00 + GST | | | | | | | | |

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Lori Jobson, Corporate Services Manager

Title: Finance – Accounts Payable

File: 12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of June 25, 2025 to July 8, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 25, 2025 to July 8, 2025 for a total of \$273,680.03 with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by: Manager: (AO:

System: 7/03/25 2:35:47 PM User Date: 7/03/25

Clear Hills County CHEQUE DISTRIBUTION REPORT

Payables Management

Ranges: From: Vendor ID First

To: Last Vendor Name First Last Cheque Date 6/25/25 7/08/25

From: To: Chequebook ID First Last Cheque Number First Last

Page: 1

User ID: Dawn

Sorted By: Cheque Date

Distribution Types Included: All

| Vendor Name | Cheque Numbe | r Cheque Date | Cheque Amount | |
|-------------------------------|-------------------|--------------------------|--------------------------|---|
| AGS MECHANICAL CONTRACTORS | LTD 030786 | 7/08/25 | \$708.75 | *************************************** |
| Invoice Descri | ption | Invoice Number | Invoice Amount | |
| WWTP Truckfil | l Pipe Repair | 13512-SW | \$708.75 | K. Wasa L. |
| ALBERTA QUEEN'S PRINTER | 030787 | 7/08/25 | \$52.45 | |
| Invoice Descri | ption | Invoice Number | Invoice Amount | |
| OHS Annual Su | bscription | W108443 | \$52.45 | |
| BOSCHWICK CONTRACTING | 030788 | 7/08/25 | \$17,383.33 | |
| Invoice Descri | ption | Invoice Number | Invoice Amount | |
| Bear Canyon G Worsley GB01 | в09 | 783 784 | \$9,520.91 \$7,862.42 | |
| BROGAN FIRE & SAFETY | 030789 | 7/08/25 | \$1,459.87 | |
| Invoice Descri | ption | Invoice Number | Invoice Amount | |
| Fire Dept Tur | nout Gear Bags | 30244853 | \$1,459.87 | |
| BUDGELL'S CONTRACTING LTD. | 030790 | 7/08/25 | \$11,546.20 | |
| Invoice Descri | ption | Invoice Number | Invoice Amount | |
| Transfer St C | ontract & Cleanup | 0111-025 | \$11,546.20 | **** |
| BURNT RIVER RECREATION ASS | OCIA 030791 | 7/08/25 | \$100.00 | ###################################### |
| Invoice Descri | ption | Invoice Number | Invoice Amount | |
| Road Tour Fac | ility Donation | 062425 | \$100.00 | |
| CITY OF GRANDE PRAIRIE | 030792 | 7/08/25 | \$18,621.07 | |
| Invoice Descri | otion | Invoice Number | Invoice Amount | |
| 911 Dispatch | Agreement #562 | 25868 | \$18,621.07 | |
| CLEARTECH INDUSTRIES INC. | 030793 | 7/08/25 | \$7,276.93 | |
| Invoice Descri | otion | Invoice Number | Invoice Amount | |
| WTP Chemical WTP Chemical | | INV1165876 INV1167876 | \$3,275.24 \$4,001.69 | |
| DCA PRINTING | 030794 | 7/08/25 | \$446.23 | |
| Invoice Descri | otion | Invoice Number | Invoice Amount | |
| Staff Busines | s Cards | 22907 | 24 \$446.23 | |

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Clear Hills County CHEQUE DISTRIBUTION REPORT

Page: 2 User ID: Dawn

Payables Management

| Vendor Name | e | Cheque Numb | per Cheque Date | Cheque Amount | |
|------------------------|------------------------------------|----------------|----------------------|----------------------------|---|
| DHL | | 030795 | 7/08/25 | \$165.33 | |
| | Invoice Descript | ion | Invoice Number | Invoice Amount | |
| | Water Sample Sh Water Sample Sh | | 11364607 11372695 | \$51.25 \$114.08 | |
| G & J DRIED | OGER TRUCKING | 030796 | 7/08/25 | \$1,443.75 | |
| | Invoice Descript | ion | Invoice Number | Invoice Amount | |
| | R&M Units 64-11 | ,12,33 & 63-23 | | \$1,443.75 | |
| GILLETT DAV | | 030797 | 7/08/25 | \$4,200.00 | *************************************** |
| | Invoice Descript | ion | Invoice Number | Invoice Amount | |
| or a recent partition. | Stoney Lake Care | etaker - June | 131638 | \$4,200.00 | |
| GRADE PRO C | CONTRACTING LTD. | 030798 | 7/08/25 | \$27,699.02 | |
| | Invoice Descript: | ion | Invoice Number | Invoice Amount | |
| | Cleardale GB07 Whitelaw GB15 | | 1336 1337 | \$13,130.25 \$14,568.77 | |
| GREEN PIPER | R PEST CONTROL | 030799 | 7/08/25 | \$446.25 | |
| | Invoice Descripti | lon | Invoice Number | Invoice Amount | |
| | Pest Control | | 7736 | \$446.25 | |
| Thomas and the same | IFE TRAINING | 030800 | 7/08/25 | \$800.02 | ************************************** |
| | Invoice Descripti | .on | Invoice Number | Invoice Amount | |
| | Worsley FD First | Aid Training | 061925 | \$800.02 | |
| HELGESEN OW | EN | 030801 | 7/08/25 | \$150.00 | |
| | Invoice Descripti | on | | Invoice Amount | |
| | Rental Deposit F | Refund | 85951-062525 | \$150.00 | |
| HELGESEN, K | ADE | 030802 | 7/08/25 | \$750.00 | |
| | Invoice Descripti | | | Invoice Amount | |
| | Rental Deposit F | efund | 85559-061725 | \$750.00 | |
| HINES CREEK | GENERAL STORE | 030803 | 7/08/25 | \$1,786.68 | |
| | Invoice Descripti | | | Invoice Amount | |
| Lebstru Coll - 11 co | 4H Beef Cut & Wr | | 10110078937 | \$1,786.68 | |
| HINES CREEK | TIRE SHOP | 030804 | 7/08/25 | \$1,119.30 | |
| | Invoice Descripti | on | Invoice Number | Invoice Amount | |
| | Tires Units 63-3 | 6 & 63-37 | 1641 | \$1,119.30 | |
| | | | | | |

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Clear Hills County CHEQUE DISTRIBUTION REPORT

Payables Management

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| Vendor Name | e | Cheque Numb | per Cheque Date | Cheque Amount | |
|--------------|---|--------------|-------------------------------|---------------------------------|--|
| HITECH BUS | INESS SYSTEMS LTD. | 030805 | 7/08/25 | \$1,110.65 | ******************************** |
| | Invoice Description | on | Invoice Number | Invoice Amount | |
| | Copier Maintenand Copier Maintenand Staples for Copie | ce Agreement | 1805861 1805860 1806264 | \$828.87 \$63.38 \$218.40 | |
| JUSTIN KING | G CONTRACTING LTD. | 030806 | 7/08/25 | \$4,200.00 | |
| | Invoice Description | | Invoice Number | Invoice Amount | |
| | Running Lake Care | | 1229 | \$4,200.00 | |
| KAMPHUIS CH | HRIS | 030807 | 7/08/25 | \$400.00 | |
| | Invoice Description | | Invoice Number | Invoice Amount | |
| | Road Tour Bus Dri | lver | 062425 | \$400.00 | |
| LEMOINE RON | | 030808 | 7/08/25 | \$50.00 | |
| | Invoice Description | n | | Invoice Amount | |
| | Rental Deposit Re | | 85930-062025 | \$50.00 | |
| MAD DOG CRE | STING | 030809 | 7/08/25 | \$57.28 | |
| | Invoice Description | | | Invoice Amount | |
| | CCFC Logos - Prom | | 49478 | \$57.28 | CONTROL CONTRO |
| MIKE BIEGEL | MECHANICAL LTD. | 030810 | 7/08/25 | \$2,802.68 | |
| | Invoice Description | n | Invoice Number | Invoice Amount | |
| | Parts/R&M Unit 63 | -93 | 17254 | \$2,802.68 | |
| MONTAGNEUSE | VALLEY CEMETERY #2 | 030811 | 7/08/25 | \$500.00 | |
| | Invoice Description | | | Invoice Amount | |
| | 2025 Cemetery Gra | | 062025 | \$500.00 | |
| MONTAGNEUSE | VALLEY CEMETERY CO | 030812 | 7/08/25 | \$500.00 | |
| | Invoice Description | | Invoice Number | Invoice Amount | |
| | 2025 Cemetery Gra | | 062025 | \$500.00 | |
| OUTBACK TRAI | NS PORT | 030813 | 7/08/25 | \$1,803.19 | |
| | Invoice Descriptio | | Invoice Number | Invoice Amount | |
| , | Rd Repair Gravel | | 6736-061725 | \$1,803.19 | |
| PROGRADE SEI | RVICES LTD. | 030814 | 7/08/25 | \$18,154.50 | |
| | Invoice Descriptio | | Invoice Number | Invoice Amount | |
| | Mart CDO2 | | 4406 | A10 154 50 | |

\$18,154.50

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User Date: 7/03/25

Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Cheque Number Cheque Date Cheque Amount Vendor Name RELIANCE ASSESSMENT CONSULTANT 030815 7/08/25 \$6,835.50 Invoice Description Invoice Number Invoice Amount 129-060225 \$6,835.50 June Assessment Services 7/08/25 \$13,840.58 ROAMING TRANSPORT 030816 Invoice Description Invoice Number Invoice Amount Water Truck for Dust Control 0567 \$2,572.50 Hines Creek GB14 0568 \$11,268.08 ROCKY MOUNTAIN PHOENIX 030817 7/08/25 \$13,497.77 Invoice Description Invoice Number Invoice Amount Parts/Oil/R&M Unit 63-07 IN032420
Pump Test/Oil/R&M Unit 63-29 IN032421
Parts/Oil/R&M Unit 63-06 IN032382
Pump Test/R&M Unit 63-05 IN032383
Pump Test/Service Unit 63-93 IN032384 \$5,765.20 \$1,390.16 \$3,356.50 \$1,623.72 \$1,362.19 030818 7/08/25 RUSSELL WANDA & BRIAN \$4,856.36 Invoice Description Invoice Number Invoice Amount Sulphur Lk Caretaker/Paint 063025 \$4,856.36 7/08/25 SCANALTA POWER SALES LTD. 030819 \$182.66 Invoice Description Invoice Number Invoice Amount _____ 028230 028231 Service Trimmer \$91.33 Service Trimmer \$91.33 SKERRATT, CLAYTON AND ANN 030820 7/08/25 \$1,950.00 Invoice Description Invoice Number Invoice Amount June Janitorial Services 223294 \$1,950.00 SORENSEN WELDING LTD. 030821 7/08/25 \$1,102.50 Invoice Description Invoice Number Invoice Amount Clean Culverts - Sulphur Lk Rd 1728 \$1,102.50 THORSON CANDACE 030822 7/08/25 \$50.00 Invoice Number Invoice Amount Invoice Description ----------Rental Deposit Refund 85808-061625 \$50.00 TIGER CALCIUM SERVICES INC. 030823 7/08/25 \$23,858.50 Invoice Number Invoice Amount Invoice Description 166363A \$9,183.01 Dust Control \$9,331.76 Dust Control 166364A Dust Control 166365A \$5,343.73

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Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Cheque Number Cheque Date Cheque Amount Vendor Name 030824 7/08/25 WORSLEY GATEWAY INN \$2,677.50 Invoice Description Invoice Number Invoice Amount \$2,677.50 Meeting Meals \$54,945.18 WORSLEY GRAVEL SUPPLY LTD. 030825 7/08/25 Invoice Description Invoice Number Invoice Amount Gravel for Road Repair 8620
Approach Construction 8612
Gravel for Gravel Haul 7535
Approach Construction 8621
Approach Construction 8624 \$5,139.41 \$478.67 \$42,113.14 \$4,370.73 \$2,843.23 7/08/25 WYCLIFFE ENTERPRISES LTD. 030826 \$24,150.00 Invoice Description Invoice Number Invoice Amount Eureka River GB13 1126 \$12,468.75 Eureka River GB13 1114 \$11,681.25 Report Total \$273,680.03

System: 7/03/25 2:36:20 PM Clear Hills County Page: 1
User Date: 7/03/25 VENDOR CHEQUE REGISTER REPORT User ID: Dawn

Payables Management

Ranges: From: To: From: To: Oheque Number First Last Cheque Date 6/25/25 7/08/25

Vendor ID First Last Chequebook ID First Last

Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | e Chequebook ID | Audit Trail Code | Amount |
|---------------|---------------|--------------------------------|-------------|-----------------|------------------|-------------|
| 030786 | AGSMECHANICAL | AGS MECHANICAL CONTRACTORS LTD | | ATB | PMCHQ00001301 | \$708.75 |
| 030787 | QUEENS | GOVERNMENT OF ALBERTA | 7/08/25 | ATB | PMCHQ00001301 | \$52.45 |
| 030788 | BOSCHWICK01 | BOSCHWICK CONTRACTING | 7/08/25 | ATB | PMCHQ00001301 | \$17,383.33 |
| 030789 | BROGAN01 | BROGAN FIRE & SAFETY | 7/08/25 | ATB | PMCHQ00001301 | \$1,459.87 |
| 030790 | BUDGELL02 | BUDGELL'S CONTRACTING LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$11,546.20 |
| 030791 | BURNT01 | BURNT RIVER RECREATION BOARD | 7/08/25 | ATB | PMCHQ00001301 | \$100.00 |
| 030792 | CIOFGRAND01 | CITY OF GRANDE PRAIRIE | 7/08/25 | ATB | PMCHQ00001301 | \$18,621.07 |
| 030793 | CLEARTECH01 | CLEARTECH INDUSTRIES INC. | 7/08/25 | ATB | PMCHQ00001301 | \$7,276.93 |
| 030794 | DCA01 | DCA PRINTING | 7/08/25 | ATB | PMCHQ00001301 | \$446.23 |
| 030795 | DHL01 | LOOMIS EXPRESS | 7/08/25 | ATB | PMCHQ00001301 | \$165.33 |
| 030796 | G&JTRU01 | G & J DRIEDGER TRUCKING | 7/08/25 | ATB | PMCHQ00001301 | \$1,443.75 |
| 030797 | GILLETTDA | DAVE GILLETT | 7/08/25 | ATB | PMCHQ00001301 | \$4,200.00 |
| 030798 | GRADEPRO | GRADE PRO CONTRACTING LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$27,699.02 |
| 030799 | GREEN | GREEN PIPER PEST CONTROL | 7/08/25 | ATB | PMCHQ00001301 | \$446.25 |
| 030800 | HEART01 | HEART AND LIFE TRAINING | 7/08/25 | ATB | PMCHQ00001301 | \$800.02 |
| 030801 | HELGESENO | OWEN HELGESEN | 7/08/25 | ATB | PMCHQ00001301 | \$150.00 |
| 030802 | HELGESENKA | KADE HELGESEN | 7/08/25 | ATB | PMCHQ00001301 | \$750.00 |
| 030803 | HCGENERAL01 | HINES CREEK GENERAL STORE | 7/08/25 | ATB | PMCHQ00001301 | \$1,786.68 |
| 030804 | HCTIRE | HINES CREEK TIRE SHOP | 7/08/25 | ATB | PMCHQ00001301 | \$1,119.30 |
| 030805 | HITECH01 | HITECH BUSINESS SYSTEMS LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$1,110.65 |
| 030806 | JUSTIN | JUSTIN KING CONTRACTING LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$4,200.00 |
| 030807 | KAMPHUIS03 | CHRIS KAMPHUIS | 7/08/25 | ATB | PMCHQ00001301 | \$400.00 |
| 030808 | LERO06 | RONALD LEMOINE | 7/08/25 | ATB | PMCHQ00001301 | \$50.00 |
| 030809 | MADDOG01 | MAD DOG CRESTING | 7/08/25 | ATB | PMCHQ00001301 | \$57.28 |
| 030810 | MIKE01 | MIKE BIEGEL MECHANICAL LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$2,802.68 |
| 030811 | MONTAGNEUSE02 | MONTAGNEUSE VALLEY CEMETERY #2 | 7/08/25 | ATB | PMCHQ00001301 | \$500.00 |
| 030812 | MONTAGNEUSE01 | MONTAGNEUSE VALLEY CEMETERY CO | 7/08/25 | ATB | PMCHQ00001301 | \$500.00 |
| 030813 | OUTBACK | OUTBACK TRANSPORT | 7/08/25 | ATB | PMCHQ00001301 | \$1,803.19 |
| 030814 | PROGRADE01 | PROGRADE SERVICES LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$18,154.50 |
| 030815 | RELIANCE | RELIANCE ASSESSMENT | 7/08/25 | ATB | PMCHQ00001301 | \$6,835.50 |
| 030816 | ROAMING | ROAMING TRANSPORT | 7/08/25 | ATB | PMCHQ00001301 | \$13,840.58 |
| 030817 | ROMO06 | ROCKY MOUNTAIN PHOENIX | 7/08/25 | ATB | PMCHQ00001301 | \$13,497.77 |
| 030818 | RUSSELLB | WANDA & BRIAN RUSSELL | 7/08/25 | ATB | PMCHQ00001301 | \$4,856.36 |
| 030819 | SCANALTA01 | SCANALTA POWER SALES LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$182.66 |
| 030820 | SKERRATT | CLAYTON AND ANN SKERRATT | 7/08/25 | ATB | PMCHQ00001301 | \$1,950.00 |
| 030821 | SORENSEN | SORENSEN WELDING LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$1,102.50 |
| 030822 | THORSONCA | CANDACE THORSON | 7/08/25 | ATB | PMCHQ00001301 | \$50.00 |
| 030823 | TIGER01 | TIGER CALCIUM SERVICES INC. | 7/08/25 | ATB | PMCHQ00001301 | \$23,858.50 |
| 030824 | WGATEWAY | WORSLEY GATEWAY INN | 7/08/25 | ATB | PMCHQ00001301 | \$2,677.50 |
| 030825 | WOGR01 | WORSLEY GRAVEL SUPPLY LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$54,945.18 |
| 030826 | WYCLIFFE | WYCLIFFE ENTERPRISES LTD. | 7/08/25 | ATB | PMCHQ00001301 | \$24,150.00 |
| | | | | | | |

Total Cheques: 41 Total Amount of Cheques: \$273,680.03

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: Worsley Pioneer Days Parade

File: 62-30-30

DESCRIPTION:

Council is presented with information regarding the Annual Worsley Pioneer Days parade that is being held Saturday, August 9, 2025.

Clear Hills County Council recognizes the value of community engagement and public celebration through participation in parades. Council will, by motion, approve the County's involvement in parades throughout Clear Hills County.

BACKGROUND:

ATTACHMENT:

Policy 6205-Clear Hills County Parades

RECOMMENDED ACTION:

RESOLUTION by...to authorize the attendance of all Councillor's to the Annual Worsley Pioneer Days that is being held Saturday, August 9, 2025, to participate in the parade.

Initials show support - Reviewed by: Manager: CAO:

30



| | Policy Number |
|----------------------------------|---------------|
| ffective Date: November 28, 2023 | 6205 |

1. POLICY STATEMENT

Clear Hills County Council recognizes the value of community engagement and public celebration through participation in parades. Council will, by motion, approve the County's involvement in parades throughout Clear Hills County.

2. **GENERAL**

- 2.1. Annually, Council will allocate funds in the Operating Budget to cover costs associated with creating and maintaining a float for parade entries.
- 2.2. The County will support local businesses by purchasing candy for parade distribution from the following stores within the County on a rotational basis:
 - Cleardale Co-op
 - Hines Creek General Store
 - Worsley General Store
 - A-Mart
- 2.3. The County will be responsible for the procurement of all decorations for the float to ensure a consistent and appealing representation.

3. END OF POLICY

ADOPTED

Resolution # C656-23(11-28-23) Date: November 28,2023

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

July 8, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Bylaw No. 285-24 Fire Ban

File:

23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C366-25(6-24-25)

RESOLUTION by Deputy Reeve Janzen to remove the Clear Hills County Fire Ban as per Bylaw 285-24, effective June 25, 2025, at 12:01 a.m. CARRIED.

C250-25(05-6-25)

RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters.

CARRIED.

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

- No action taken.
- 2. To proceed with the Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the addition and/or removal of:
 - a. Prohibit the operation of Off Highway Vehicles (OHV).
 - b. Permit small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood campfire parameters.
 - c. Permit small, supervised safe wood campfires on privately owned land following safe wood campfire parameters.
- 3. To remove the active Fire Ban in Clear Hills County as per Bylaw No. 285-24, effective at 12:01 a.m., on June 25, 2025.

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by: Manager: CAO:

BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19 grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the Municipal Government Act, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the Forest and Prairie Protection Act in that behalf: and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

- 1.1 The following definitions will apply to this Bylaw:
 - a. COUNCIL shall mean the Council of Clear Hills County.
 - b. **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
 - c. COUNTY shall mean Clear Hills County.
 - d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
 - e. FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
 - f. **BURN** shall mean any fires ignited in Clear Hills County.
 - g. FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
 - h. **FOREST PROTECTION AREA** means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
 - NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
 - j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
 - k. SAFE WOOD CAMPFIRES are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
- Within a metal, brick, or rock fire ring.
- Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
- Having enough fire suppression available to fully extinguish a safe wood campfire.
- Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
- Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
 - a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
 - a. By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - b. By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - c. By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.

Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.

- 1. HWY 64 Bordering MD of Fairview No. 136
- 2. HWY 729 Bordering MD Fairview No. 136
- 3. HWY732 Bordering MD Fairview No. 136
- 4. HWY 735 Bordering MD of Fairview No. 136
- 5. Hwy 685 Bordering MD of Peace No. 135
- 6. HWY 64 Bordering British Columbia
- 7. HWY 717 Bordering British Columbia
- 8. TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
 - a. Burn barrels
 - b. Wood fires in the backcountry.
 - c. Wood fires in random camping areas.
 - d. Wood fires in campgrounds.
 - e. Wood fires on residential properties.
 - f. Fires using charcoal briquettes.
 - g. Turkey fryers; and
 - h. Tiki torches
 - i. Fireworks
 - Exploding targets
- 4.4 The Fire Bans do not apply to the following:
 - Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024

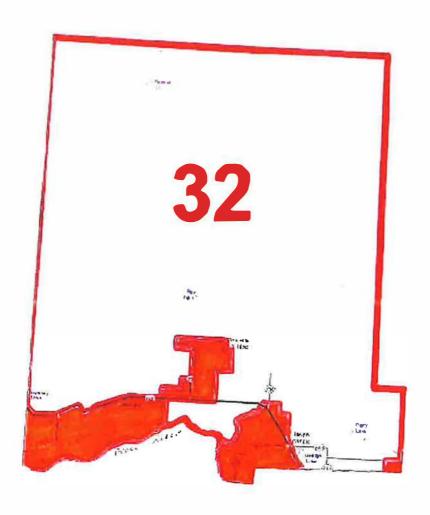
Allan Rowe. Chief Administrative Officer

Antexas

Bylaw 285-24 Schadule A Fire Control Zone Map Clear Hills County

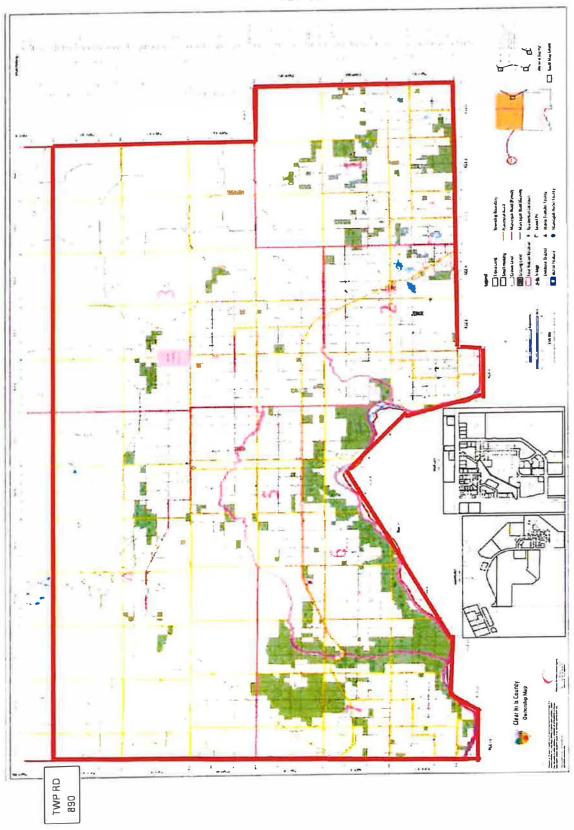
Forest Protection Area

Non Permit Area



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1



Schedule B

First Offence:

\$ 500.00

Second Offence:

\$2,500.00

Third Offence:

\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Terry Shewchuk, Public Works Manager

Title: Tender Awarding- Range Road 75 Tender No. CA0048031.3419

File: 32-23-81

DESCRIPTION:

Council is presented with WSP Canda Inc.'s analysis of the Tenders for Range Road 75 Tender No. CA0048031.3419 for review and awarding.

The tender closed on Friday, June 20, 2025, at 4:00 p.m.

The tender was opened on Tuesday, June 24, 2025, at 9:35 a.m.

| Range Road 75 Project Cost | | | |
|----------------------------|--------------|--|--|
| Engineering | \$119,977.00 | | |
| Wetlands Assessment | \$0.00 | | |
| Construction | \$506,380.00 | | |
| TOTAL: | \$626.357.00 | | |

BACKGROUND:

C349-25(6-24-25)

RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for Range Road 75 Tender No. CA0048031.3419. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

CARRIED.

| Company | Amount |
|---------------------------------|--------------|
| Mainline Construction 2014 Ltd. | \$653,542.19 |
| MDP Oilfield Services Ltd. | \$715,087.20 |
| Newgen Projects Ltd. | \$506,380.00 |
| 1666321 Alberta Ltd. | \$470,678.37 |

C280-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond.

CARRIED.

BUDGET:

\$700,000.00

ATTACHMENT:

WSP Canda Inc.'s Recommendation Letter

RECOMMENDED ACTION:

RESOLUTION by ... to award Tender No. CA0048031.3419 Range Road 75 Construction and Grading to NewGen Projects Ltd. for the amount of \$506,380.00, funds to be allocated from the Road Construction Reserve.

| Initials show support - Reviewed by: | Manager: 15 | CAO: |
|--------------------------------------|-------------|------|
| | | |



July 2, 2025

WSP File: CA0048031.3419

Clear Hills County
P.O. Box 240
313 Alberta Avenue, Worsley, AB T0H 3W0

ATTENTION: Mr. Terry Shewchuk, Public Works Manager

RE: Range Road 75

Adjacent to the West Boundary of NW & SW 29-85-7-W6M

km 1+000 to km 2+300 (1.300 km)

Contract No. 32-23-81 (CA0048031.3419)

Tenders were received on the above noted project on June 20, 2025 from a total of four (4) Contractors. The lowest tender was submitted by 1666321 Alberta Ltd., but upon WSP review, the tender was found to be non-compliant.

The second lowest tender was from NewGen Projects Ltd. with a total tender amount of \$506,380.00. WSP has reviewed NewGen Projects Ltd.'s bid and confirmed that it meets the requirements at the bid stage.

Should you choose to award this project to NewGen Projects Ltd., below are the anticipated funding required:

| TOTAL | s | 575,357.00 |
|--|----|------------|
| Additional Engineering Budget Request Based on Site Occ. Bid (3 days @ \$3000/day) | s | 9,000.00 |
| Previously Approved Engineering Budget | \$ | 119,977.00 |
| Potential Site Occ Bonus (3 days @ \$3000/day) | S | 9,000.00 |
| Construction Costs (Less Site Occupancy) | S | 437,380.00 |

(The above totals do not include GST.)

Please advise WSP of your Council's decision regarding the award of this Contract to NewGen Projects Ltd. For your reference, the Tender Results and Tender Summary are attached.

Sincerely,

Doug Buyar, Area Manager, WSP

Attachments

cc: Allan Rowe, C.A.O., Clear Hills County

Brad Grant, P. Eng., Regional Manager, WSP

Request For Decision (RFD)

Meeting:

REGULAR COUNCIL MEETING

Meeting Date:

July 8, 2025

Originated By:

Allan Rowe, Chief Administrative Officer Chief Administrative Officer Report

Title:

Chief Administrative Officer R

File Code: 11-02-02

- 1. June 30 & 7, 2025 HPEC/Fairview Medical Clinic
- 2. Water Truck Purchase update.
- 3. Cleardale Project Update
- 4. Agricultural Fieldman Report

Attachment

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for July 8, 2025, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



JULY 8, 2025

PEST CONTROL

• Wolves Claimed 2025 YTD:

| Total # | Total \$ |
|---------|-----------|
| 6 | \$1200.00 |

• Coyotes Claimed 2025 YTD:

| Total # | Total \$ |
|---------|-----------|
| 167 | \$5010.00 |

OTHER TOPICS

- 1. Craig Donnelly has accepted the position of Community & Agricultural Extension Services Clerk.
- 2. 3 weed inspector positions have been filled by Carter Clay, Gracie Robertson, and Jocelyn Bean and the 3 mower operators from last season are all returning; Menno Janzen, Nathan Rottier, and Isaiah Giesbrecht.
- 3. The application for the ASB grant went out to Alberta Agriculture on Jan. 29th. We received an agreement from Alberta Agriculture on June 4th. The legislative stream funding will remain the same as the last agreement at \$166,247.00 per year for the next 5 years. The resource management stream funding was set at \$22,917.00 per year for the next 5 years.
- 4. The mowers have completed Bear Canyon and are 1/3 of the way through Cleardale.
- 5. Shelterbelt seedlings arrived June 3rd and were distributed.
- 6. Bertha Armyworm traps were set out June 9th and will remain up for 6 weeks.
- 7. We are hosting a session on the Bio Agtive system on Aug.6 from 10:30am-4:30pm. We will start at the Worsley Community Center with a brief overview from Gary Lewis, then provide lunch. Registrants will then head out to 2 different producers fields that are currently using the system. Registration deadline is July 30th.

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Terry Shewchuk, Public Works Manager

Title: Public Works Manager's Report

File: 32-02-02

Graders

Graders are grading on an as needed basis.

Roads, Culverts & Approaches

- Spot Gravelling is ongoing.
- Culvert and centerline replacement is ongoing.
- Approach construction is ongoing.
- The Tender for the Hard Surface Snow and Ice Removal closed on July 4, 2025.
- The Tender for the Chinchaga Road Management closed on July 4, 2025.
- The final inspection of the approximately 1000 meters of new local road on Range Road 64 North of Township 872, located in the Worsley area, has been completed and approved.

Other

- Brushing at the Cleardale Sewer Lagoon and has been completed.
- The new pickup truck is scheduled to arrive in July.

Hamlet of Cleardale Projects

- Mainline Construction (2014) Ltd. is progressing very well with the projects and is doing a great job.
 - Construction of the access road is in the process of being graveled and is close to being completed.
 - In the process of installing the RV site sanity and water line.
 - The sanitary line inspection has begun and is expected to be completed within the week.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: Manager: 1-5 CAO:

Request For Decision (RFD)

Regular Council Meeting

Meeting Date: July 8, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: Council Information

File: 11-02-02

DESCRIPTION:

Council is presented with correspondence for information.

ATTACHMENTS:

Agriculture and Agri- Food Canada - Correspondence

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the July 8, 2025, Regular Council Meeting.



Quote: 290100

July 2, 2025

Amber Bean Reeve of Clear Hills County Box 240 Worsley AB TOH 3W0

Dear Reeve Bean:

On behalf of the Honourable Heath MacDonald, Minister of Agriculture and Agri-Food, I wish to acknowledge receipt of your letter to former Minister MacAulay regarding access to veterinary medications in rural Alberta.

As the matter you have raised falls under the jurisdiction of the Minister of Health, I have taken the liberty of forwarding a copy of your correspondence to the Office of the Honourable Marjorie Michel for consideration.

Thank you for writing to the Minister on this matter.

Sincerely,

Annie Théroux

Deputy Director

anne Therany

Ministerial Correspondence and Briefings Division

c.c.: Office of the Honourable Marjorie Michel, P.C., M.P.



Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

July 8, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Calendars

File:

11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

| Conference | Date | Location | Attendance |
|--|--------------------------------------|------------|------------|
| Alberta Forest Products Association AGM and Conference | September 24th – 26 th | Jasper, AB | Janzen |

ATTACHMENTS:

Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information July, August and September 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.



| | JULY 2025 | | | | | |
|--------|-------------------|---------------|-----------|--------------------------------|--------|-----------|
| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| 29 | 30 | 1 | 2 | 3 | 4 | 5 |
| | | Canada Day | NPHF-DW | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | | Council | | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | NPRL-JR NWSAR- | | ASB-DJ,JR | | | |
| | AB,DW | Wetlands Worl | kshop-DW | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | | Council | | County BBQ - Clear River | | PLS Exec- |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| | | | | | | |

AUGUST 2025

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|-----------------|---------|---------------------------------|----------|--------------|-----------------------------------|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| | a . | | | | | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | Heritage Day | P&P | | | Zone 4 - All | Worsley Pioneer Days Parade |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | | Council | | | | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | | | Interprovincial Meeting -ALL | | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | Council | | 2 | | |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| | | | | | | |

SEPTEMBER 2025

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|--|-----------|----------|--------|----------|
| 31 | Labour Day | 2 P&P | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 Council | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | Last day to submit Nomination Papers – 12:00 p.m. | 23 Council | 24 | 25 | 26 | 27 |
| 28 | 29 | National Day for Truth and Reconciliat ion | 1 | 2 | 3 | 4 |

Acronyms for Calendar

| RMA | Rural Municipalities of Alberta | | | |
|-------------|---|--|--|--|
| ASB | Agricultural Service Board | | | |
| ASR | Alberta Surface Rights | | | |
| CCES | Cleardale Community Enhancement Society | | | |
| CH Conn - D | Clear Hills Joint Venture Ltd Directors | | | |
| CH Conn - O | Clear Hills Joint Venture Ltd Directors Clear Hills Joint Venture Ltd Operating | | | |
| CCFC | Clear Creek Fire Committee | | | |
| DAP | Development Appeal Board | | | |
| MPRP | | | | |
| HPEC | Mercer Peace River Pulp Ltd. Public Advisory Committee Health Professional Enhancement committee | | | |
| EDC | | | | |
| | Economic Development Committee | | | |
| EMC | Emergency Management Committee | | | |
| FCM | Federation of Canadian Municipalities | | | |
| FV-Med | Fairview Medical Clinic Operating Society | | | |
| FRAAC | Fairview Regional Airport Advisory Committee | | | |
| FV-Seed | Fairview Seed Cleaning Co-Op Board | | | |
| GGAMAC | Grimshaw Gravel Aquifer Management Advisory Committee | | | |
| IIC | Interprovincial/Intermunicipal Committee | | | |
| MMSA | Mackenzie Municipal Services Agency - Directors | | | |
| MPTA | Mighty Peace Tourist Association | | | |
| MPC | Municipal Planning Commission | | | |
| NAEL | Northern Alberta Elected Leaders (Reeve & CAO - once a year) | | | |
| NTAB | Northern Transportation Advocacy Bureau | | | |
| NPHF | North Peace Housing Foundation | | | |
| NPRLFC | North Peace Regional Landfill Commission | | | |
| PLS Adv | Peace Library Systems – Clear Hills Advisory | | | |
| PLS | Peace Library Systems | | | |
| PREDA | Peace Regional Economic Development Alliance | | | |
| Rec-BR | Recreation Board – Burnt River | | | |
| Rec-CC | Recreation Board – Cherry Canyon | | | |
| Rec-CD | Recreation Board – Cleardale | | | |
| Rec-HC | Recreation Board – Hines Creek | | | |
| Rec-W | Recreation Board – Worsley | | | |
| R & CAO | Reeves and CAO's (once a year) Filed with Boards & Committees | | | |
| RBC | Road Ban Committee | | | |
| Rural Watch | Rural Crime Watch Executive Board | | | |
| Site C | Site C Clean Energy Project | | | |
| TTPC | Trades Training Program Committee | | | |
| TRC 726 | Technical Review Committee – Highway 726 Coulee | | | |
| WDHP | Worsley & District Health Promotion | | | |
| Z4 | Zone 4 (Spring & Fall) | | | |
| NWSAR | North West Species at Risk | | | |
| SDAB | Mackenzie inter-Municipal Subdivision and Development Appeal Board | | | |
| JIMC | Joint inter-Municipal Committee | | | |
| PVCRT | Peace Valley Conservation, Recreation and Tourism Society | | | |