AGENDA CLEAR HILLS COUNTY REGULAR COUNCIL MEETING TUESDAY, JUNE 24, 2025

The regular meeting of the Council for Clear Hills County will be held on Tuesday, June 24, 2025, at 9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

CA	ALL TO ORDER	
1.	AGENDA	
2.	MINUTES: Previous: Policy & Priority Meeting Minutes, June 17, 2025 Previous: Regular Council Meeting Minutes, June 10, 2025	
4.	DELEGATION(S) a. Town of Fairview 10:15 a.m. b. Alberta Counsel 10:45 a.m.	
5.	PUBLIC HEARING	
6.	TENDER OPENING 1. Tender No. CA0048031.3419 -Range Road 75	17
7.	NEW BUSINESS b. COUNCIL 1. Management Team Activity Report	30
	c. CORPORATE SERVICES 1. Accounts Payable	b72 77 82
	d. COMMUNITY SERVICES 1. Municipal Emergency Management Plan Risk Assessment	
	2025 Bridge Inspections and Engineering of Maintenance	137
8.	WRITTEN REPORTS: 1. Chief Administrative Officer's Report	
_	3. Public Works Manager's Report	
	COUNCIL INFORMATION (Including Correspondence) CALENDARS	
	CLOSED MEETING ITEMS a. Legal	

12. ADJOURNMENT

MINUTES OF CLEAR HILLS COUNTY POLICY & PRIORITY MEETING CLEAR HILLS COUNTY COUNCIL ROOM TUESDAY, JUNE 17, 2025

PRESENT	Amber Bean David Janzen Susan Hansen Jason Ruecker Danae Walmsley	Reeve Deputy Reeve Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Lori Jobson	Chief Administrative Officer (CAO) Executive Assistant (EA) Corporate Services Manager (CSM)
ABSENT	Abe Giesbrecht	Councillor
CALL TO ORDER	Reeve Bean called the me	eting to order at 9:30 a.m.
ACCEPTANCE OF AGENDA P334-25(06-17-25)		ty Reeve Janzen to adopt the agenda 7, 2025 Policy & Priority Meeting, as CARRIED.
Newsletter Update	Council is provided with newsletter.	n an update on the Clear Hills County
P335-25(06-17-25)	RESOLUTION by Counciling the Newsletter	cillor Hansen to receive the discussion for information. CARRIED.
Incinerators	Council requested a disc today's meeting.	ussion regarding incinerators be added to
P336-25(06-17-25)	look into arranging a to	y Reeve Janzen to have administration our for Council to the St. Isidore Peace ment Company and Long Lake Landfill. CARRIED.
	Reeve Bean recessed the Reeve Bean reconvened t	
DELEGATION: In Camera	one labour item was discu	ssed
P337-25(06-17-25)	RESOLUTION by Reeve the public as per Section	Bean that Council closes the meeting to 27, of FOIP at 9:59 a.m. CARRIED.
P338-25(06-17-25)	-	cillor Ruecker that Council opens the per Section 27, of FOIP at 12:24 p.m. CARRIED.
	Reeve Bean recessed the Reeve Bean reconvened t	meeting at 12:26 p.m.

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	TUESDAY, JUNE 17, 2025
Village of Hines Creek Funding Request	Council requested the request for funding from the Village of Hines Creek be added to the meeting.
P339-25(06-17-25)	RESOLUTION by Councillor Hansen to recommend Council approve a 2-year commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses. CARRIED.
P340-25(06-17-25)	RESOLUTION by Reeve Bean to recommend Council approve a Conditional Grant to the Village of Hines Creek, to be used toward a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of the Village of Hines Creek property taxes in 2025, with funds to be allocated from the Rate Stabilization Reserve. CARRIED.
Highway 64 Alignment	Council is presented with information regarding the Highway 64 Realignment in the Clear River Valley.
P341-25(06-17-25)	RESOLUTION by Deputy Reeve Janzen to recommend Council approve the proposed plan from Alberta Transportation and Economic Corridors on the Highway 64 Alignment of the Clear River Valley, as presented. CARRIED.
Policy 7001 Operational Grant for Recreation Boards	Council is presented information on Policy 7001 Operational Grant for Recreation Boards.
P342-25(06-17-25)	RESOLUTION by Reeve Bean to bring back the discussion regarding Policy 7001 Operational Grant for Recreation Boards to a future Policy & Priority meeting. CARRIED.
Policy 7011 Community Support Services Grant	Council is presented with information on Policy 7011 Community Support Services.
P343-25(06-17-25)	RESOLUTION by Councillor Ruecker to bring back Policy 7011 Community Support Services Grant to a Regular Council meeting with amendments for allowances. CARRIED.
Return for Service Grant	Council requested a draft policy for a Return to Service Grant to review.
P344-25(06-17-25)	RESOLUTION by Deputy Reeve Janzen to recommend Council approve the Return to Service Grant for Health Care and bring back to a future Regular Council Meeting. CARRIED.

Page 3 of 3 POLICY & PRIORITY MEETING TUESDAY, JUNE 17, 2025

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Reeve Bean a	adjourned the J	une 17,	2025 Policy	& Priority	Meeting at
2:04 p.m.					

DATE	REEVE
DATE	CHIEF ADMINISTRATIVE OFFICER

MINUTES OF CLEAR HILLS COUNTY REGULAR COUNCIL MEETING CLEAR HILLS COUNTY COUNCIL CHAMBERS TUESDAY, JUNE 10, 2025

Amber Bean Reeve PRESENT Deputy Reeve David Janzen Councillor Jason Ruecker Danae Walmsley Councillor Chief Administrative Officer (CAO) Allan Rowe ATTENDING Executive Assistant (EA) Bonnie Morgan Susan Hansen Councillor ABSENT Abe Giesbrecht Councillor Reeve Bean called the meeting to order at 9:30 a.m. CALL TO ORDER ACCEPTANCE OF AGENDA RESOLUTION by Deputy Reeve Janzen to adopt the agenda C312-25(6-10-25) governing the June 10, 2025 Regular Council Meeting, with the addition of 7.a.6. Range Road 43, and table 7.b.2 Hines Creek CARRIED. **Funding Request.** APPROVAL OF MINUTES **Previous Council Meeting Minutes** RESOLUTION by Councillor Ruecker to adopt the minutes of the C313-25(6-10-25) May 27, 2025, Regular Council Meeting, as amended. CARRIED. DELEGATIONS: Cleardale Library Cleardale Library was in attendance to report on the previous year. Cleardale Library was not able to attend. **NEW BUISNESS:** COUNCIL Management Team Management activity report was reviewed. Activity Report RESOLUTION by Deputy Reeve Janzen that the management C314-25(6-10-25) activity report for May 27, 2025, be accepted, as presented. CARRIED. Council submits the meetings attended in the previous month and a Councillor Reports report, if applicable. RESOLUTION by Deputy Reeve Janzen to receive the Councillor C315-25(6-10-25) Reports for information, as presented. CARRIED. Charter Schools/ Trades Training Council is presented with information regarding Charter Schools in Invoice & Report Alberta as well as the PRSD Trades Training invoice & Report.

Page 2 of 5 REGULAR COUNCIL MEETING TUESDAY, JUNE 10, 2025

C316-25(6-10-25)

RESOLUTION by Councillor Ruecker that Council approves the 2025 funding request and authorize the release of \$70,000.00, as budgeted under Motion C408-24(7-23-24), to the Peace River School Division in support of the Trades Training Programs at Worsley, Menno Simons, and Hines Creek Schools, as previously committed and presented.

CARRIED.

Muni 101 Training

Council is presented with information regarding the Muni 101 Training course being offered in Grande Prairie, Alberta on Saturday, November 1, 2025.

Reeve Been recessed the meeting at 10:29 a.m. Reeve Bean reconvened the meeting at 10:36 a.m.

No action at this time.

Advocacy Letters

Council is presented with the requested advocacy letters addressed to ministers.

C317-25(6-10-25)

RESOLUTION by Councillor Walmsley that Council approves the advocacy letters addressed to the Ministers, as amended, and that Northern Transportation Advocacy Bureau and Peace Regional Economic Development Alliance be included in the cc list.

CARRIED.

Range Road 43

Council requested a discussion regarding Range Road 43.

C318-25(6-10-25)

RESOLUTION by Reeve Bean to table and bring back more information on the maintenance history of Range Road 43 to a future meeting.

CARRIED.

CORPORATE SERVICES Accounts Payable May 15, 2025 to June 10, 2025

A list of expenditures for Clear Hills County for the period of May 15, 2025 to June 10, 2025 is provided for Council's review.

C319-25(6-10-25)

RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 28, 2025, to June 10, 2025, for a total of \$803,015.91, with funds to be transferred from Long Term Investments.

CARRIED.

C320-25(6-10-25)

RESOLUTION by Reeve Bean that Council approves the transfer of \$776,334.66 from Long Term Investments for the second quarter Alberta School Foundation Fund Requisition payment.

CARRIED.

Page 3 of 5 REGULAR COUNCIL MEETING TUESDAY, JUNE 10, 2025

2024 Surplus Reallocation

The amount of \$4,311,725 was transferred to our Rate Stabilization Reserve at year end. This is the amount of the 2024 surplus which now needs to be reallocated to the appropriate reserve account(s).

C321-25(6-10-25)

RESOLUTION by Reeve Bean that Council approves the amount of \$53,266.00, remain in the Rate Stabilization Reserve to cover expenditures made in 2024, \$2,000,000 be transferred to the Fire Reserve, \$1,000,000 be transferred to the Bridges Reserve and \$1,000,000.00 be transferred to the Road Construction & Upgrades Reserve and remaining \$258,459.00 be transferred to the Recreation Reserve. CARRIED.

Sponsorship Request Fairview Agricultural Society

The Fairview Agricultural Society has submitted a sponsorship request to assist with the RCMP Musical Ride that is taking place on August 26, 2025.

C322-25(6-10-25)

RESOLUTION by Councillor Walmsley to approve sponsorship in the amount of \$250.00 to the Fairview Agricultural Society to assist with the RCMP Musical Ride expenses. CARRIED.

Worsley & District Library Update

Council is presented with a report from the Worsley & District Library.

C323-25(6-10-25)

RESOLUTION by Councillor Ruecker to receive the report from the Worsley & District Library for information, as presented.

CARRIED.

COMMUNITY SERVICES 2025 Trade Show Analysis

Council is presented with the 2025 Trade Show Analysis for review.

Councillor Ruecker left the meeting at 11:03 a.m. Councillor Ruecker entered the meeting at 11:13 a.m.

C324-25(6-10-25)

RESOLUTION by Councillor Walmsley to accept the 2025 Trade Show Analysis review, as presented. CARRIED.

Clear Hills County Agricultural Service Board

The Clear Hills County Agricultural Service Board was in attendance to give Council a report of 2024.

C325-25(6-10-25)

RESOLUTION by Councillor Walmsley to receive the Clear Hills County Agricultural Service Board delegation and 2024 report for information, as presented. CARRIED.

Page 4 of 5 REGULAR COUNCIL MEETING TUESDAY, JUNE 10, 2025

Bylaw No. 285-24 Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

no action taken

Reeve Bean recessed the meeting at 11:58 a.m. Reeve Bean reconvened the meeting at 12:34 p.m.

County BBQ

Council is presented with a discussion regarding the Clear Hills County 20th Annual Community BBQ that will be held at the Clear River Rodeo Grounds on July 24, 2025, from 5:30 p.m. to 8:00 p.m.

C326-25(6-10-25)

RESOLUTION by Councillor Ruecker to accept the discussion regarding the Clear Hills County 20th Annual Community BBQ.

CARRIED.

Purchase of a Water Truck

Council is presented with information regarding the purchase of a 1997 Freightliner water truck to be used during fire-related call outs.

C327-25(6-10-25)

RESOLUTION by Deputy Reeve Janzen to proceed with the purchase of a 1997 Freightliner water truck, for the price of up to \$65,000.00, funds to be allocated from the Rate Stabilization. CARRIED.

PUBLIC WORKS

No Items

WRITTEN REPORTS
Chief Administrative
Officer's Report

Chief Administrative Officers Report

C328-25(6-10-25)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officers report for information, as presented.

CARRIED.

Corporate Services Manager's Report

nothing to report

Public Works Manager's Report

Public Works Manager's Report

C329-25(6-10-25)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented.

CARRIED.

COUNCIL INFORMATION

Information for Councils review.

C330-25(6-10-25)

RESOLUTION by Reeve Bean to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

Page 5 of 5 REGULAR COUNCIL MEETING TUESDAY, JUNE 10, 2025

C331-25(6-10-25)

RESOLUTION by Deputy Reeve Janzen to accept for information June, July and August 2025 calendar updates of Councillor meetings for information, as presented.

CARRIED.

Date Meeting		Attendee		
July 14	NPRL	Ruecker		
June 24	CRAA	Bean		
July 7	NWSAR	Bean, Walmsley		
July 26	PLS Exec	Bean		
July 2	NPHF	Walmsley		

Reeve Bean recessed the meeting at 1:34 p.m. Reeve Bean reconvened the meeting at 1:39 p.m.

<u>CLOSED:</u> C332-25(6-10-25)

RESOLUTION by Councillor Walmsley that Council closes the meeting to the public as per Section 27, of FOIP at 1:39 p.m.

CARRIED.

C333-25(6-10-25)

RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 2:22 p.m.

CARRIED.

ADJOURNMENT

Reeve Bean adjourned the June 10, 2025 Regular Council Meeting at 2:23 p.m.

DATE	REEVE	_
DATE	CHIEF ADMINISTRATIVE OFFICER	_

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: June 24, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: DELEGATION - Town of Fairview 10:15 a.m.

File: 11-02-02

DESCRIPTION:

The Town of Fairview will be in attendance to discuss with Council the funding request for the Fairview Regional Aquatic Centre.

More information can be found under the Corporate Services section in the agenda.

AT	<u> TA(</u>	<u> 2HN</u>	<u> 1EN</u>	<u>T:</u>

RESOLUTION by....

Initials show support - Reviewed by:

Manager:

CAO:



Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

DELEGATION – Alberta Counsel 10:45 a.m.

File:

11-02-02

DESCRIPTION:

Zack Ziolkowski with Alberta Counsel will be in attendance to have a discussion with Council.

C189-25(4-08-25)

RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's Report for information and invite Alberta Counsel to a future meeting, as presented. CARRIED.

ATTACHMENT:

Presentation

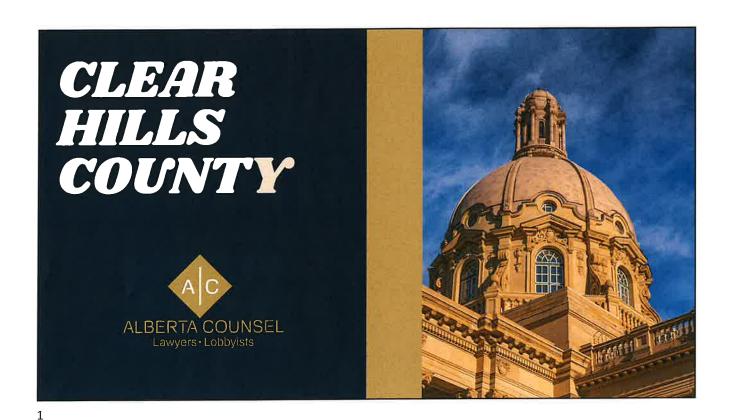
RESOLUTION by......... to receive the delegation from Alberta Counsel for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Trusted Leadership Since 2015

Established after the 2015 Alberta election, we have been a multi-partison firm dedicated to helping clients ravigate provincial and municipal government.

Deep Political Expertise

Our team includes specialists in political science, communications, public relations, law, and public administration

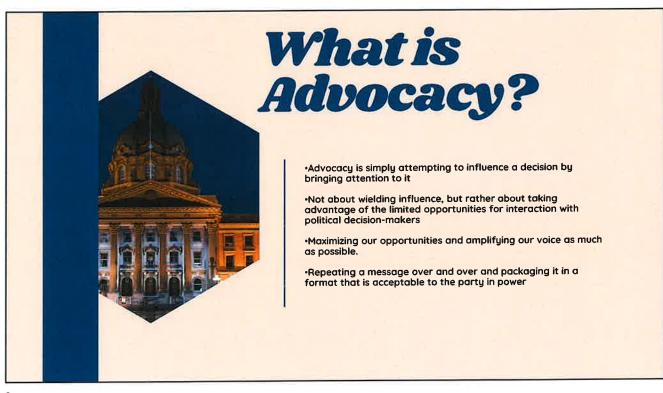
Strong connections with government caucuses, senior bureaucrats, and apposition leaders.

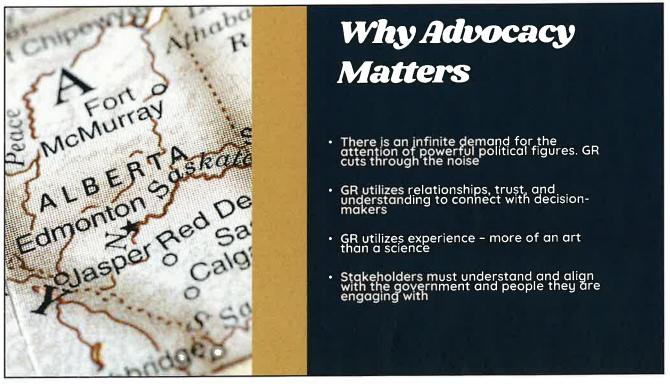
Comprehensive Services Beyond Government Relations

Indigenous Relations - Supporting engagement with Indigenous communities.

Fund Development - Helping clients secure funding for key initiatives

Compaging Support - Providing strategic guidance for successful political and advocacy camparigns









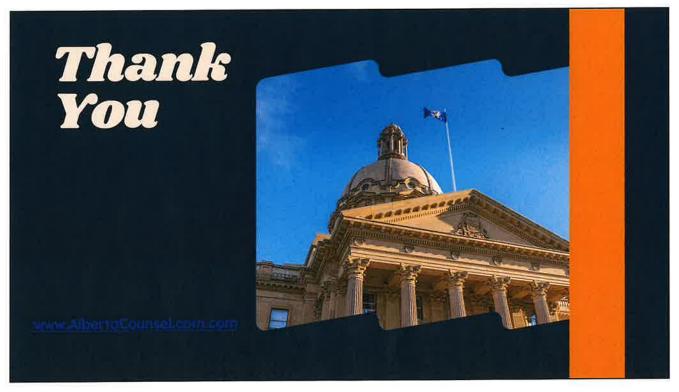
- Engage with MLAs, Ministers, and political staff
- Attend events and maintain a visible presence
- Communicate with a coordinated message.
- · Have an elevator pitch, on repeat
- · Sell your community
- Know your provincial association priorities

5

The Lobbyist's Role • Keep you up to date on what's going on politically • Assist in preparing communication materials, briefing notes, etc. • Connect you with key decision-makers or strategic partners • Guide you in narrowing priorities and building effective advocacy strategies • Backchanneling - before (advice) and after (feedback)



7



Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Terry Shewchuk, Public Works Manager

Title:

Tender Opening- Range Road 75 Tender No. CA0048031.3419

File:

32-23-81

DESCRIPTION:

WSP Canda Inc. will be in attendance to open Tenders for Range Road 75 Tender No. CA0048031.3419.

The tender closed on Friday, June 20, 2025, at 4:00 p.m.

BACKGROUND:

C280-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond.

CARRIED.

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 9:35 p.m. for Range Road 75 Tender No. CA0048031.3419. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

Initials show support - Reviewed by: Manager: // CAO:

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: June 24, 2025

Originated By: Greg Coon, Agricultural Fieldman

Title: Tender Opening- Tender 2025-11 Supply & Install 4 New Roof

Top AC Units

File: 31-61-03

DESCRIPTION:

Council is presented with tenders to open for Tender 2025-11 Supply and Install 4 New Roof Top AC Units.

Tenders closed on June 23, 2025 at 4:00 p.m.

BACKGROUND:

C270-25(5-13-25) RESOLUTION by Councillor Hansen to proceed to tender for

the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB.

CARRIED.

BUDGET:

\$30,000.00 - Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by...to open tenders for Tender 2025-11 Supply And Install 4 New AC units, analyze the results and bring a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by: Manager: CAO:

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: June 24, 2025

Originated By: Greg Coon, Agricultural Fieldman

Title: Tender Opening- Tender 2025-12 Supply & Install Metal Cladding

Over South Shop Wall

File: 31-61-03

DESCRIPTION:

Council is presented with tenders to open for Tender 2025-12 Supply and Install Metal Cladding Over South Shop Wall.

Tenders closed on June 23, 2025 at 4:00 p.m.

BACKGROUND:

C269-25(5-13-25) RESOLUTION by Councillor Giesbrecht to proceed to Tender

for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB. CARRIED.

BUDGET:

\$30,000.00 - Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by...to open tenders for Tender 2025-12 Supply And Install Metal Cladding Over South Shop Wall, analyze the results and bring a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by: Manager: CAO:

Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer Management Team Activity Report

Title: File:

11-02-02

DESCRIPTION:

Management activity report for June 17, 2025.

ATTACHMENTS:

- Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for June 17, 2025, be accepted, as presented.





Activity Report for June 17, 2025

Budget Items:	Completed Items:	Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services **CC**=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award Tender No. CA0004766.1010 Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00 funds to be allocated from the Bridge Reserve. CARRIED.	PW	June
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works
		January 28, 2025	PW	
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works
		February 11, 2025		
C71-25	02/11/25	RESOLUTION by Reeve Bean to receive the discussion regarding the Recreation Board Operating grant for information and bring back to a future Policy & Priority Meeting for further discussion.	CS	June 17
		February 25, 2025		



Activity Report for June 17, 2025

LEGEND

	LLOLIND.	
Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C105-25	02/25/25	RESOLUTION by Deputy Reeve Janzen to bring back Policy 7011 Community Support Services Grant to a future meeting. CARRIED. March 11, 2025	CS	June 17
C130-25	3-11-25	RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.	PW	In works
C135-25	3-11-25	RESOLUTION by Councillor Hansen to award RFT 2025-05 Pickup Truck to Windsor Ford for the amount of \$52,434.46, funds allocated in the Multi Year Capital Plan. CARRIED.	PW	July
C141-25	3-11-25	RESOLUTION by Reeve Bean to receive the delegation from Mighty Peace Wireless for information and direct administration to proceed with preparing a draft contract with the discussed conditions. CARRIED.	EA	June 24
		April 8, 2025		
C189-25	4/08/25	RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's Report for information and invite Alberta Counsel to a future meeting, as presented. CARRIED. May 6, 2025	CS	Alberta Counsel June 24
P251-25	05-06-25	RESOLUTION by Councillor Ruecker to recommend Council approve the request for \$15,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre.	CS	June 24
		Special Council Meeting May 6, 2025		
C250-25	05-06-25	RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds	EA/ CC	Posted



Activity Report for June 17, 2025

LEGEND:

	LLOLIND.	
Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.		
		May 13, 2025		
C269-25	05/13/25	RESOLUTION by Councillor Giesbrecht to proceed to Tender for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB. CARRIED.	AG	Posted
C270-25	05/13/25	RESOLUTION by Councillor Hansen to proceed to tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB.CARRIED.	AG	Posted
C272-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Fairview Regional Aquatic Centre and invite the Town of Fairview to attend a future meeting. CARRIED.	CS	June 24
C278-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.	CS	Advertised
C280-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond.	PW	Posted
C281-25	05/13/25	RESOLUTION by Councillor Giesbrecht to proceed to tender for the Chinchaga Road Maintenance. CARRIED.	PW	July 8



Activity Report for June 17, 2025

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	LLOLIND:	
Budget Items:	Completed Items:	Items in Waiting:

MOTION I	DATE	DESCRIPTION	DEPT	STATUS
C282-25	05/13/25	RESOLUTION by Councillor Hansen to proceed to tender proceed to Tender for the Hard Surface Snow & Ice Removal. CARRIED.	PW	July 8
		May 27, 2025		
C297-25	05/27/25	RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the school tour be amended to a road tour of the Ward 1 area, to take place on June 23, 2025. CARRIED.	EA	
C304-25	05/27/25	RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club. CARRIED.	CS	Advertised
C305-25	05/27/25	RESOLUTION by Deputy Reeve Janzen proceeds to Tender for the purchase of three sets of turnout gear for the Worsley Fire Department. CARRIED.	СС	In works
		June 10, 2025		
C316-25	06/10/25	RESOLUTION by Councillor Ruecker that Council approves the 2025 funding request and authorize the release of \$70,000.00, as budgeted under Motion C408-24(7-23-24), to the Peace River School Division in support of the Trades Training Programs at Worsley, Menno Simons, and Hines Creek Schools, as previously committed and presented.	EA/ CS	
C318-25	06/10/25	RESOLUTION by Reeve Bean to table and bring back more information on the maintenance history of Range Road 43 to a future meeting. CARRIED.	EA	
C320-25	06/10/25	RESOLUTION by Reeve Bean that Council approves the transfer of \$776,334.66 from Long Term Investments for the second quarter Alberta School Foundation Fund Requisition payment. CARRIED.	CS	
C321-25	06/10/25	RESOLUTION by Reeve Bean that Council approves the amount of \$53,266.00, remain in the Rate Stabilization Reserve to cover expenditures made in 2024, \$2,000,000 be transferred to the	CS	



Activity Report for June 17, 2025

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Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Fire Reserve, \$1,000,000 be transferred to the Bridges Reserve and \$1,000,000.00 be transferred to the Road Construction & Upgrades Reserve and remaining \$258,459.00 be transferred to the Recreation Reserve. CARRIED.		
C322-25	06/10/25	RESOLUTION by Councillor Walmsley to approve sponsorship in the amount of \$250.00 to the Fairview Agricultural Society to assist with the RCMP Musical Ride expenses. CARRIED.	CS	
C325-25	06/10/25	RESOLUTION by Councillor Walmsley to receive the Clear Hills County Agricultural Service Board delegation and 2024 report for information, as presented. CARRIED.	AG	
C327-25	06/10/25	RESOLUTION by Deputy Reeve Janzen to proceed with the purchase of a 1997 Freightliner water truck, for the price of up to \$65,000.00, funds to be allocated from the Rate Stabilization. CARRIED.	PW	
		June 17, 2025 P&P		
P339-25	06/17/25	RESOLUTION by Councillor Hansen to recommend Council approve a 2-year commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CS	June 24
P340-25	06/17/25	RESOLUTION by Reeve Bean to recommend Council approve a Conditional Grant to the Village of Hines Creek, to be used toward a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of the Village of Hines Creek property taxes in 2025, with funds to be allocated from the Rate Stabilization Reserve.	CS	June 24
P341-25	06/17/25	RESOLUTION by Deputy Reeve Janzen to recommend Council approve the proposed plan from Alberta Transportation and Economic Corridors on the Highway 64 Alignment of the Clear River Valley, as presented. CARRIED.	EA	June 24



Activity Report for June 17, 2025

LEGEND:

Budget Items:	Completed Items:	Items in Waiting:
	54	♥ //III

MOTION I	DATE	DESCRIPTION	DEPT	STATUS
		March 27, 2024		
C482-23	09-12-	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024√ 2025√ 2026
C143-24	03/12/2	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/2	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C408-24	07/23/2	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
C435-24	08/13/2	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.	CS	



Activity Report for June 17, 2025

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	LEGEND.	
Budget Items:	Completed Items:	Items in Waiting:

MOTION I	DATE	DESCRIPT		DEPT	STATUS
C437-24	08/13/2	a conditional grant in the the Maskwa Medical Cent the new medical Cent awarding of the construct	llor Walmsley to approve amount of \$50,000.00 to tre for the construction of tre, conditional of the ction of the new medical en in 2026, funds to be e Stabilization Reserve.	CS	In waiting
C490-24	09/24/2	grant to Cleardale Rider \$41,000.00 to assist with outhouses and horse brid wooden boardwalk with f the Rate Stabilization Res	serve. CARRIED.	CS	
S566-24	10-29-	conditional grant up to \$4 Wireless, to assist County/Hines Creek Co Fiber Optic Build-Out P allocated from the B Reserve. The grant is established by Clear Hills of the applied-for Federal be disbursed equally over	re Bean to approve a 4,000,000 to Mighty Peace with the Clear Hills ommunity Infrastructure Project with funds to be Economic Development subject to conditions is County, the acceptance I/Provincial Grant and will be three years (2025, 2026, Walmsley requested a		
		For Bean Ruecker Hansen Giesbrecht	Against Janzen Stevenson Walmsley CARRIED.		
C107-25	02/25/2	Administration to create Services Reserve and	Bean that Council direct e a Community Support transfer the remaining ated 2024 Community	CS	



Activity Report for June 17, 2025

LEGEND:

Budget Items:	Completed Items:	Items in Waiting:

MOTION D	ATE	DESCRIPTION	DEPT	STATUS
C192-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.	CS	
ITEMS IN V		RESOLUTION by Councillor Croy to leave Plan	CSM	January
C66-15	01/13/ 15	802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CONT	14, 2030
C171-23	03/28/ 23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C271-24	05/14/ 24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/ 24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting



Activity Report for June 17, 2025

LEGEND:

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Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C361-24	06/25/	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve.	CS	In waiting

Policy & Priority Update

Activity Report for June 17, 2025

A - 42 14	Completed Items:
Active Items	Completed Items:

Motion &		Policy & Priority Items	Notes
Date	Dept.		
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	In waiting
P118- 24(03-04- 24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen, to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
Jan 7, 2025		Provincial Ecological Corridors	Summer 2025
P161- 25(02-04- 25)	EA	RESOLUTION by Councillor Hansen to send the Agri-Food/Agri-Tourism information to all of the local Agricultural Society's. CARRIED.	
		RESOLUTION by Councillor Giesbrecht to bring back for more discussion the Northwest Polytechnic information to a future Policy & Priority Meeting. CARRIED.	P247-25(5-6-25) Received for Information at the May 6th P&P Mtg
P254-25	EA	RESOLUTION by Councillor Walmsley to bring back more information regarding Transfer Stations/Landfills and incinerators to a future meeting. CARRIED.	June 17 P&P
C299-25	EA	RESOLUTION by Reeve Bean to table the discussion regarding the Return for Service Grant program and bring back a draft Policy to a future Policy & Priority Meeting. CARRIED	June 17 P&P
P336- 25(06-17- 25)		RESOLUTION by Deputy Reeve Janzen to have administration look into arranging a tour for Council to the St. Isidore Peace Regional Waste Management Company and Long Lake Landfill. CARRIED.	
C300-25		RESOLUTION by Councillor Giesbrecht to proceed with gathering input from residents regarding their preferred method of receiving the Clear Hills County Newsletter, including the option to: Continue receiving the newsletter by Canada Post or receive the newsletter by email. CARRIED.	Information Sent out and results are coming in.
P342- 25(06-17- 25)		RESOLUTION by Reeve Bean to bring back the discussion regarding Policy 7001 Operational Grant for Recreation Boards to a future Policy & Priority meeting. CARRIED.	
P343- 25(06-17- 25)		RESOLUTION by Councillor Ruecker to bring back Policy 7011 Community Support Services Grant to a Regular Council meeting with amendments for allowances. CARRIED.	June 24

Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

COUNCIL MONTHLY REPORTS

File:

11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

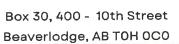
ATTACHMENTS:

RE: Peace Library System Master Agreement - Beaverlodge

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.







June 12, 2025

VIA EMAIL: lrobinson@peacelibrarysystem.ab.ca

Peace Library System 8301 110 Street Grande Prairie, AB T8W 6T2

Attention: Louisa Robison, CEO

Subject: Concerns Regarding the Draft Peace Library System Master Agreement

Dear Ms. Robinson,

On behalf of the Town of Beaverlodge, I wish to thank you and the Peace Library Board for your ongoing service and collaboration. We have conducted a legal review of the proposed Peace Library System Master Agreement, set to take effect on January 1, 2026, and we would like to respectfully share several key concerns and recommendations that arose during this process.

These issues have been identified by our legal counsel as potentially material to the Town's participation and ongoing relationship within the library system.

1. Regulatory Compliance

The Agreement does not currently include a clause required by the latest version of the Libraries Regulation (Alta Reg 141/1998, amended AR 90/2024 s23) under Section 25(n), mandating a notification provision to municipal and intermunicipal library boards regarding amendments, extensions, or renewals. We recommend the inclusion of this term to ensure full legal compliance.

2. Indemnification Clause

The current mutual indemnity clause appears disproportionately protective of the Board's interests and may expose the Town to undue financial risk. We request that a more balanced indemnification provision be incorporated, particularly addressing negligence or operational failures by the Board.

☑ Email town@beaverlodge.ca

☐ **Phone** 780-354-2201

Website beaverlodge.ca

3. Financial Transparency and Contribution Formula

While the Agreement allows per capita rate increases up to 5% without consensus, there is no requirement for financial disclosure or cost justification before proposing these increases. We suggest adding a provision to mandate detailed financial statements and rationale for increases above the 5% threshold to enable informed decision-making by participating municipalities.

4. Insurance Coverage

The Agreement refers only to "adequate" insurance without establishing defined coverage thresholds. We recommend that this section be clarified to include specific limits and requirements, ideally in consultation with the Town's insurer, to ensure appropriate risk mitigation for all parties.

5. Dispute Resolution Mechanism

While binding arbitration is provided under Section 15, we believe the Town's interests would be better served by including a tiered dispute resolution process beginning with negotiation and/or mediation, before progressing to arbitration. This would allow for greater flexibility in resolving conflicts.

6. Board Governance and Representation

Given the current structure involving 38 member municipalities, concerns have been raised regarding board manageability. Consideration should be given to a zonal representation model or enhanced transparency requirements for the Executive Committee to ensure equitable and accountable governance.

7. Service Expectations and Scope

The services listed in Schedule "C" should be periodically reviewed to ensure alignment with municipal expectations and the evolving needs of our local library. Further clarity is also needed regarding how the System's service standards will be maintained when new parties are admitted under Section 16.

We would welcome the opportunity to meet with you and discuss these items further. We understand the provincial framework within which the Peace Library System operates and appreciate the shared benefits it provides to our community. However, it is important for us to ensure the Agreement appropriately balances the obligations and risks borne by all participating municipalities.

Please consider our feedback as constructive input toward ensuring the long-term sustainability and fairness of the Peace Library System's operations and governance.

Sincerely,

Jeff Johnston, R.E.T, ICD.D Chief Administrative Officer

jjohnston@beaverlodge.ca

780-354-2201 ext: 1016

cc: Peace Library System Board Chair, Carolyn Kolebaba

Peace Library System Members

Request For Decision (RFD)

Regular Council Meeting Meeting:

June 24, 2025 Meeting Date:

Allan Rowe, Chief Administrative Officer Originated By:

Highway 64 Alignment (Clear River Valley) Title:

File: 11-02-02

DESCRIPTION:

Council reviewed the update regarding the Highway 64 Alignment (Clear River Valley).

RESOLUTION by Deputy Reeve Janzen to recommend Council P341-25(06-17-25)

approve the proposed plan from Alberta Transportation and Economic Corridors on the Highway 64 Alignment of the Clear CARRIED.

River Valley, as presented.

ATTACHMENT:

June 17, 2025 RFD

RESOLUTION by......to approve the proposed plan from Alberta Transportation and Economic Corridors on the Highway 64 Alignment of the Clear River Valley, as presented

Initials show support - Reviewed by:

Manager:

CAO:



Request For Decision (RFD)

Meeting: Policy & Priority Meeting

Meeting Date: June 17, 2025

Originated By: Allan Rowe, Chief Administrative Officer
Title: Highway 64 Alignment (Clear River Valley)

File: 11-02-03

DESCRIPTION:

Council is provided with an update regarding the Highway 64 Alignment (Clear River Valley). As the next step, Council is requested to endorse the proposed plan as presented.

The final functional plans will be made publicly available once they have been approved by Alberta Transportation and Economic Corridors and the report is finalized.

ATTACHMENTS:

May 26, 2025 - Highway 64 Alignment (Clear River Valley) Meeting minutes. Proposed Plan

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:	Jel	
INITIAIS SHOW Support - Meviewed by	manager.			



MEETING MINUTES

CLIENT

Alberta Transportation and Economic Corridors

PROJECT

Highway 64 Realignment (Clear River Valley)

Functional Planning Study

MEETING N°

Technical Review Committee - Meeting #3

Review Study Progress
 Review Stakeholder Input
 Review Preferred Plan

DATE OF MEETING

Monday, May 26, 2025, 1:30 pm

LOCATION

Microsoft Teams

INVITEES

Clear Hills County - Allan Rowe

Alberta Transportation - Danny Jung, Samantha Lee

CIMA+ - Henry Devos, René Rosvold

Meeting Material attached

300, 6815 – 8 Street NE Calgary, AB T2E 7H7 CANADA T 403 775-0100 F 403 775-0102 cima.ca

DISCUSSION TOPICS

- 1. **OVERVIEW**
- 2. **PROGRESS**
- **CONSULTATION SUMMARY** 3.
- **NOVEMBER 2024 STAKEHOLDER & PUBLIC FEEDBACK** 4.
- **PROPOSED PLAN** 5.
- 6. **NEXT STEPS**
- 7. **OTHER**

DISCUSSION:

Allan to take functional plans to council for endorsement on June 17th. CIMA+ to send copies of functional plans (with missing culverts corrected). The proposed right-ofway is still subject to change and a note on the plans will indicate this.



Highway 64 Realignment (Clear River Valley) Functional Planning Study

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Alberta

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Technical Review Committee Meeting No. 3 – May 26, 2025



(3)

Agenda

- 1. Overview

- 2. Progress
 3. Consultation Summary
 4. October 2024 Stakeholder & Public Feedback
 - **Proposed Plan**
 - 6. Next Steps
- 7. Other Items

1. Study Overview

Study Purpose

 Identify and review technically feasible alternatives for a potential new Highway 64 alignment crossing of the Clear River Valley and compare with options to upgrade the existing highway alignment.

Study Objective

- To develop a technically feasible realignment plan that:
- Provides the most appropriate design given site constraints
- Addresses stability and safety, community interests, environmental and historical resources, drainage and other impacts
- Identifies access management and land requirements

Study Outcome

Help the province understand the most feasible/practical long-term alignment for crossing of the Clear River Valley

CIMAN Engineering for people

2. Study Progress



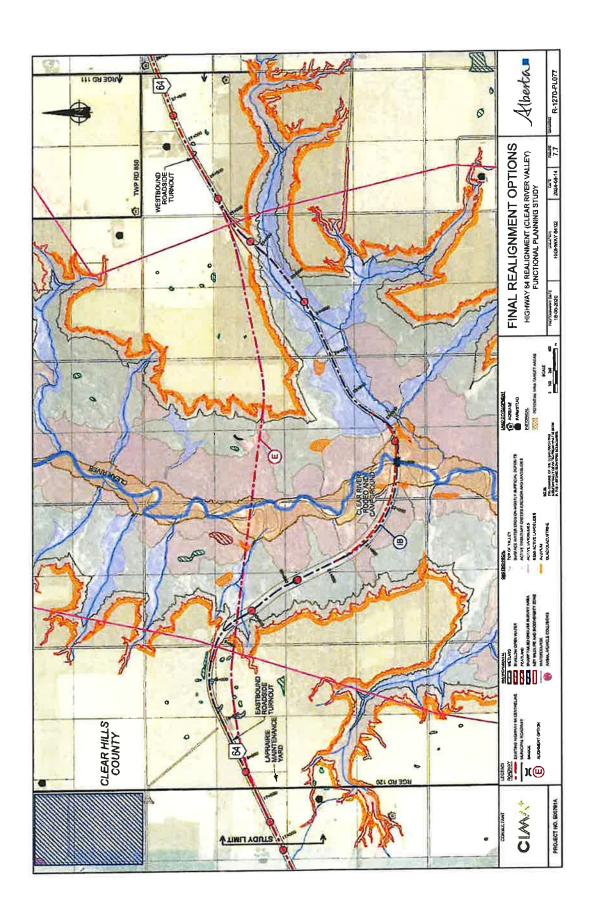


3. Consultation Summary

Study Launch - March 2022

- Letter to Potentially Impacted Stakeholders
- Letter to Indigenous Communities
- Stakeholder Meetings #1 April 2022 to June 2022
- Project Website Launch November 2022
- Stakeholder Meetings #2 Impacted Landowners/Leaseholders November 2022
- Information Session #1: Alternatives November 2022 (In-person)
- Study Update July 2023
- Letter to Potentially Impacted Stakeholders
- Letter to Indigenous Communities
- Stakeholder Meetings #3 Impacted Landowners/Leaseholders October 2024
- <u>Information Session #2</u>: Proposed Plan October 2024
- Municipal endorsement of the plan
- Final Email to Stakeholders/Website Update TBD

CIMA* Engineering for people



Final Screening

		Critoria No	1	2	3	The second		vis.	ы	7		×	
	DESCRIPTION	Hotaldway.	Compati-	Env)ran-	Bridgo	Long-Term Geot Stability	eotéchnical Ility	Detours	Stageability	Impactro Land Use	X.	Scope and Cost	
_		on Design	Arterial	Historical	Placement a		(g)	Disruption &	Europogra.	(Camparound	plica	Disposolet	Predminery
-	ALIGNMENT OPTION	Speut	Glass	Resources	Training	Mis estating	Sender Litte	abilityi	Several/Years)	Frightentilmi	Requirements	Sapples FIV	Estimate
	ib Existing Highway Alignment (Minham Lippade)	Local	Wilesan.	marks	nabh	1000	No.	Good	05.00	Best	Dest	100	inci
	E New Highway Alignment (Proferred Standard)	Arterial	Moderate	1001	49394	Moderate	3600	Best	STREET,	1,544,4	Meter	Best	10-11

Screening Criteria

- Compatibility with Current Highway Classification
- Environmental & Historical Resources Impact on watercourse crossings, fisheries, wetlands and historical resources.
- 3 Bridge Placement & River Training

Ability to stabilize the river and build the bridge structure.

Geotechnical Stability

Compares design requirements to establish a stable roadway and minimize risk of future failures and road closures.

5 Stageability

Ease of upgrading over several years



6. Detours (Traffic Disruption & Constructability)

Extent of disruption to traffic flow and access and ease of construction

7. Impact to Land Use

Access to campground and fragmentation of existing agricultural and grazing areas.

8. Scope & Cost

Comparison of land requirements both in & above the river valley

Amount of surplus material, including disposal impacts, ability to adjust design to improve material balance

Anticipated construction and property costs



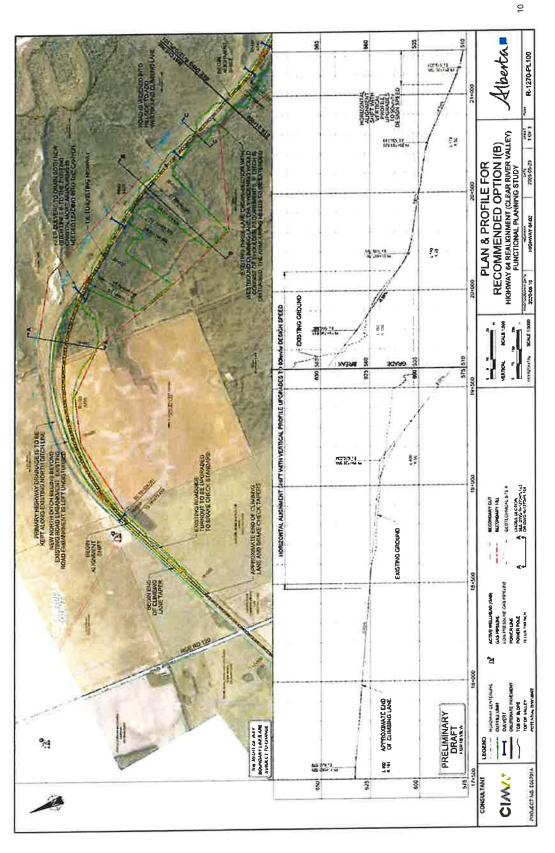
4. October 2024 - What We Heard

- Seven (7) stakeholders and Eighteen (18) members of the public attended the stakeholder meeting and information session.
- Five (5) sheets were received
- Feedback received during the discussions held during both the stakeholder and public meetings was generally positive
- The most common concerns heard were related to:
- The west end curve and 10% grade, and its associated safety in winter
- Project timelines and detailed financial information

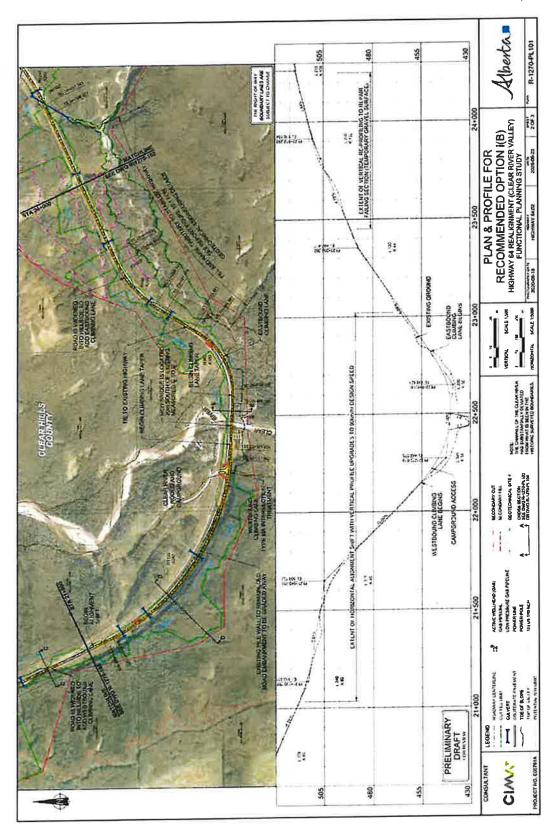


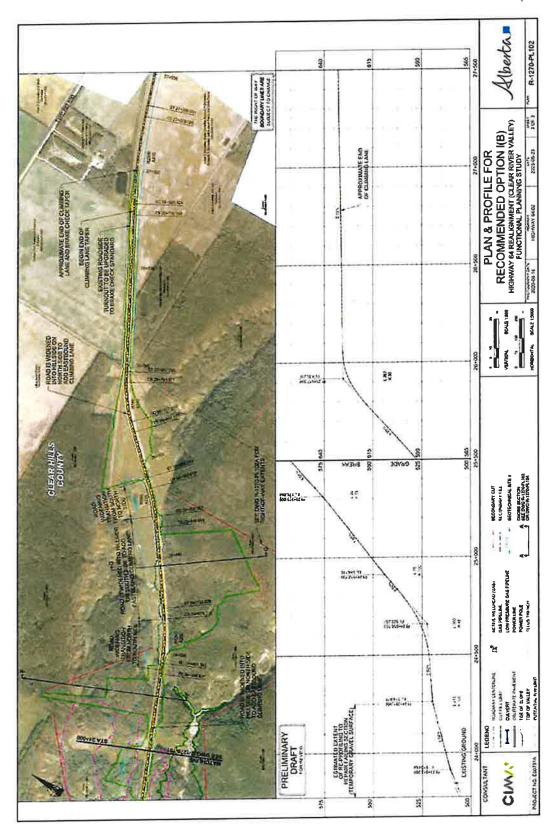
5. Proposed Plan

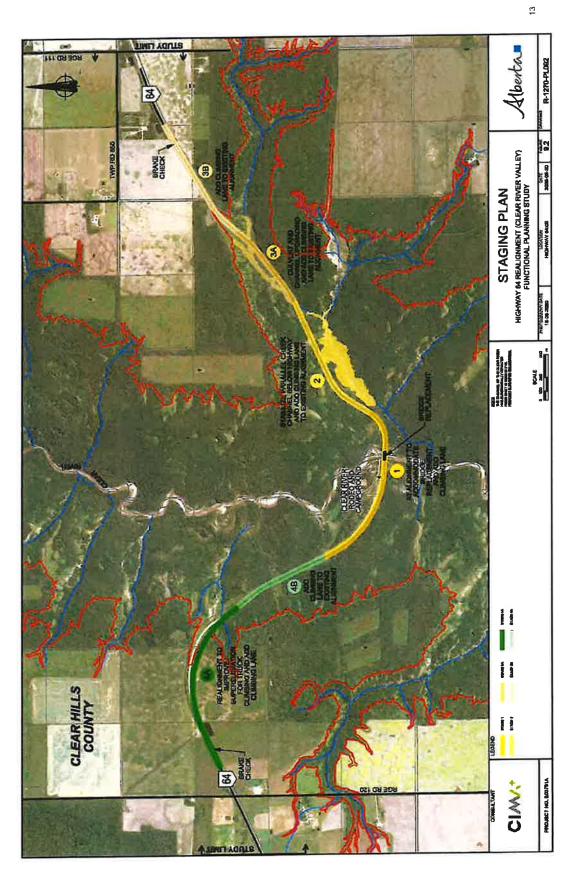
- The development of the functional plans included further review of:
- Design Standards
- West Hill Alignment
- Stormwater Management
- Access
- Brake Check Sites
- Staging











6. Next Steps

- Finalize functional plans
- Right-of-Way requirements
- Staged cost estimate
- Confirm MD acceptance of the preferred plan
- Recommend final plan to Alberta Transportation and Economic Corridors
- Update website with approved plan & notify stakeholders



CIMX* Engineering for people

7. Other Items

Highway 64 Realignment (Clear River Valley) Functional Planning Study

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Technical Review Committee

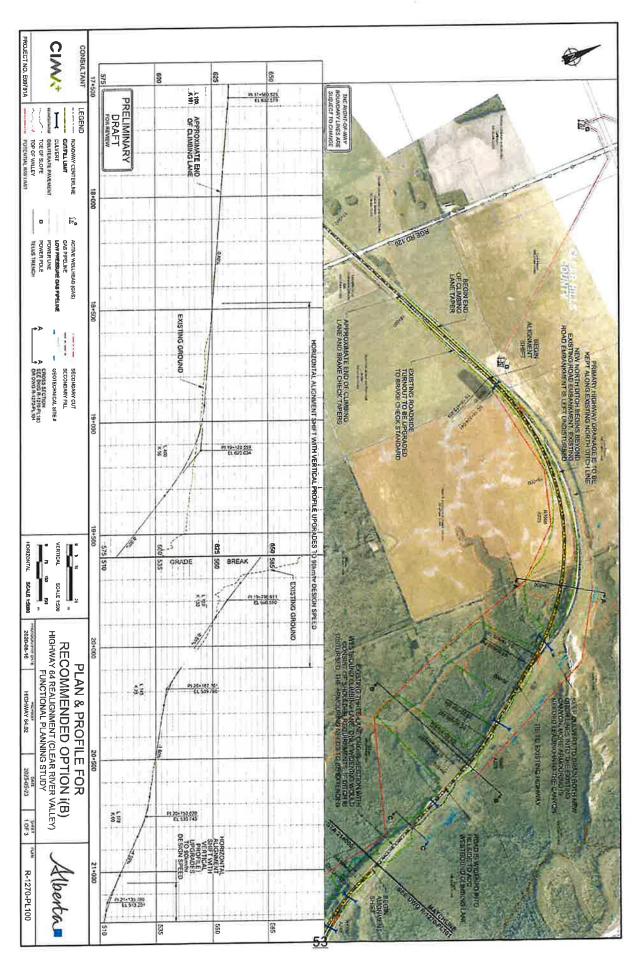
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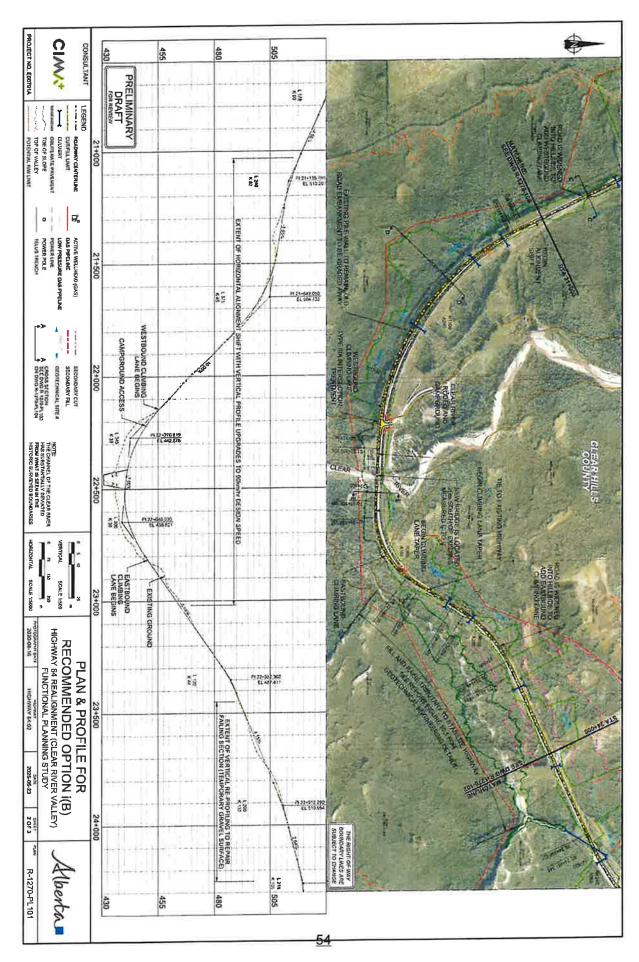
Meeting No. 3 - May 26, 2025

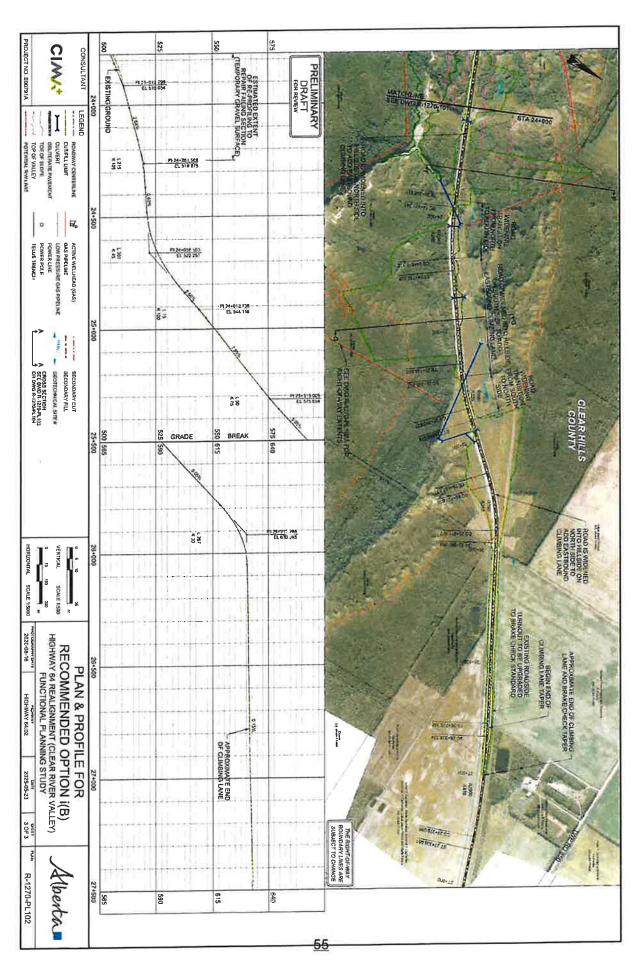


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Clear Hills County

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Lori Jobson, Corporate Services Manager

Title:

Finance – Accounts Payable

File:

12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of June 11, 2025 to June 24, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

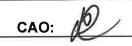
COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 11, 2025 to June 24, 2025 for a total of \$425,677.40, with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by:

Manager:



System: 6/18/25 2:09:07 PM User Date: 6/18/25

Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management Page: 1 User ID: Dawn

Ranges: From:
Vendor ID First
Vendor Name First
Cheque Date 6/11/25

To: Last Last 6/24/25

From: Chequebook ID First Cheque Number First To: Last Last

Sorted By: Cheque Date

Distribution Types Included: All

Types Included: Al	1			
	Cheque Number	Cheque Date	Cheque Amount	
CANADA INC.	030730	6/24/25	\$30.60	
Invoice Descripti	on	Invoice Number	Invoice Amount	
Cylinder Rent		78879575	\$30.60	
RAL MUNICIPAL ADMIN	s 030731	6/24/25	\$350.00	
Invoice Descripti	on	Invoice Number	Invoice Amount	
		908	\$350.00	
),	030732	6/24/25	\$4,261.95	
Invoice Descripti	on	Invoice Number	Invoice Amount	Q macroscope
Annual Cadastral	Sub-Agmt #80	67665	\$4,261.95	
NCE SERVICES LTD	030733	6/24/25	\$7 , 641.37	
_	on	Invoice Number	Invoice Amount	
June Benefits		1754-2025-06	\$7,641.37	
HARDWARE	030734	6/24/25	\$426.00	
Invoice Descripti	on	Invoice Number	Invoice Amount	
Janitorial/Weed Batteries/Hwy Cl HCFD Binder & Bi Composite Marker	Inspector Supp ean Up Bags t Set Posts	101-203635 101-204156 101-204647 102-86205 101-204813 101-204838	\$96.15 \$64.41 \$106.05 \$38.83 \$89.72 \$30.84	
ELD SUPPLY LTD.	030735	6/24/25	\$886.73	
Invoice Descripti	on	Invoice Number	Invoice Amount	
Truck Fill Hose	- CWP & WWTP	013-149623	\$886.73	
IADA CORP	030736	6/24/25	\$7,531.14	
Invoice Descripti	on	Invoice Number	Invoice Amount	
WFD Radios		5900909	\$7,531.14	
CONTRACTING	030737	6/24/25	\$11 , 056.52	
Invoice Descripti	on	Invoice Number	Invoice Amount	
	CANADA INC. Invoice Descripti Cylinder Rent AL MUNICIPAL ADMIN Invoice Descripti 2025 ARMAA Confe Invoice Descripti Annual Cadastral NCE SERVICES LTD Invoice Descripti June Benefits HARDWARE Invoice Descripti WWTP/Hamlet Clea Janitorial/Weed Batteries/Hwy Cl HCFD Binder & Bi Composite Marker WWTP General Sup ELD SUPPLY LTD. Invoice Descripti Truck Fill Hose ADA CORP Invoice Descripti WFD Radios ONTRACTING	Cheque Number CANADA INC. 030730 Invoice Description Cylinder Rent AL MUNICIPAL ADMINS 030731 Invoice Description 2025 ARMAA Conference . 030732 Invoice Description Annual Cadastral Sub-Agmt #80 NCE SERVICES LTD 030733 Invoice Description June Benefits HARDWARE 030734 Invoice Description WWTP/Hamlet Clean Up Supplies Janitorial/Weed Inspector Supp Batteries/Hwy Clean Up Bags HCFD Binder & Bit Set Composite Marker Posts WWTP General Supplies ELD SUPPLY LTD. 030735 Invoice Description Truck Fill Hose - CWP & WWTP ADA CORP 030736 Invoice Description WFD Radios	Cheque Number Cheque Date CANADA INC. 030730 6/24/25 Invoice Description Invoice Number Cylinder Rent 78879575 AL MUNICIPAL ADMINS 030731 6/24/25 Invoice Description Invoice Number 2025 ARMAA Conference 908 . 030732 6/24/25 Invoice Description Invoice Number Annual Cadastral Sub-Agmt #80 67665 NCE SERVICES LTD 030733 6/24/25 Invoice Description Invoice Number June Benefits 1754-2025-06 HARDWARE 030734 6/24/25 Invoice Description Invoice Number WWTP/Hamlet Clean Up Supplies 101-203635 Janitorial/Weed Inspector Supp Batteries/Hwy Clean Up Bags 101-204647 HCFD Binder & Bit Set 102-86205 Composite Marker Posts 101-204647 HCFD Binder & Bit Set 102-86205 Composite Marker Posts 101-204813 WWTP General Supplies 101-204813 WWTP General Supplies 101-204838 ELD SUPPLY LTD. 030735 6/24/25 Invoice Description Invoice Number Truck Fill Hose - CWP & WWTP 013-149623 ADA CORP 030736 6/24/25 Invoice Description Invoice Number WFD Radios 5900909 ONTRACTING 030737 6/24/25	Cheque Number Cheque Date Cheque Amount CANADA INC. 030730 6/24/25 \$30.60 Invoice Description Invoice Number Invoice Amount Cylinder Rent 78879575 \$30.60 AL MUNICIPAL ADMINS 030731 6/24/25 \$350.00 Invoice Description Invoice Number Invoice Amount 2025 ARMAA Conference 908 \$350.00 . 030732 6/24/25 \$4,261.95 Invoice Description Invoice Number Invoice Amount Annual Cadastral Sub-Agmt #80 67665 \$4,261.95 INCE SERVICES LTD 030733 6/24/25 \$7,641.37 Invoice Description Invoice Number Invoice Amount June Benefits 1754-2025-06 \$7,641.37 HARDWARE 030734 6/24/25 \$426.00 Invoice Description Invoice Number Invoice Amount WWTP/Hamlet Clean Up Supplies 101-203635 \$96.15 Janitorial/Weed Inspector Supp 101-204647 \$106.05 HCFD Binder & Bit Set 102-86205

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Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Cheque Number Cheque Date Cheque Amount Vendor Name 030738 6/24/25 \$1,963.62 BROWNLEE LLP Invoice Number Invoice Amount Invoice Description \$385.88 586583 Legal Opinion 586847 O&G Tax Collections \$328.13 586843 \$241.50 O&G Tax Collections 586846 \$302.93 O&G Tax Collections 586808 \$337.05 O&G Tax Collections 585877 Legal Opinion \$368.13 BUDGELL'S CONTRACTING LTD. 030739 6/24/25 \$14,230.42 Invoice Number Invoice Description Invoice Amount Haul Oversized Material 0208-025 \$2,295.72 \$11,934.70 T.S. Contract/Clean Up/Lk Wood 0110-025 CAL-R CONTRACTING LTD. 030740 6/24/25 \$12,392.10 Invoice Number Invoice Amount Invoice Description \$808.50 Clean Ditches 13909 13908 \$1,039.50 Clean Ditches \$1,039.50 13905 Clean Ditches 13910 \$924.00 Clean Ditches \$808.50 Clean Ditches 13907 \$693.00 Clean Ditches 13906 \$1,039.50 Clean Ditches 13904 \$1,039.50 Clean Ditches 13903 13915 13911 \$577.50 Repair Road Washout \$924.00 Ditch Cleaning 13896 13895 \$1,211.70 Stoney Lake R&M Ditch Cleaning \$909.30 \$1,377.60 Sulphur Lake R&M \$166.95 CHARTERED PROFESSIONAL ACCOUNT 030741 6/24/25 Invoice Description Invoice Number Invoice Amount _____ PSAB Handbook Sub Renewal 786489 \$166.95 CLEARDALE CO-OPERATIVE LTD. 030742 6/24/25 \$15.20 Invoice Description Invoice Number Invoice Amount Oil for Unit 65-51 98461 \$15.20 030743 6/24/25 \$9,885.00 COX, GERALD Invoice Description Invoice Number Invoice Amount Haul Water to BCWP 320069
WTP Contract 320068
Vac Out Septic Tanks - Cldl 320070 \$3,360.00 \$5,775.00 \$750.00 DAVID J SUMMERS FARMS LTD. 030744 6/24/25 \$2,100.00 Invoice Description Invoice Number Invoice Amount \$2,100.00 Fire Services - FWCH250129 101

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CHEQUE DISTRIBUTION REPORT Payables Management

Cheque Date Cheque Amount Cheque Number Vendor Name 030745 6/24/25 \$179.64 Invoice Amount Invoice Number Invoice Description \$128.70 \$50.94 Water Sample Shipping 11348471 Water Sample Shipping 11356673 \$79.80 DMK SIGNS & DESIGNS 030746 6/24/25 Invoice Amount Invoice Description Invoice Number Signs for Running Lake 3198 \$79.80 \$250.00 FAIRVIEW AGRICULTURE SOCIETY 030747 6/24/25 Invoice Number Invoice Amount Invoice Description \$250.00 RCMP Musical Ride Sponsorship 061625 030748 6/24/25 \$1,694.70 FEHR TIRECRAFT LTD. Invoice Number Invoice Amount Invoice Description Tire Repair Unit 64-33 73207 73229 \$84.00 \$173.25 R&M Unit 65-35 73229 Tires/R&M Unit 65-51 73573 Windshield Wiper Unit 65-51 73728 \$1,418.55 \$18.90 6/24/25 \$100.00 FEHR WILLIAM 030749 Invoice Number Invoice Amount Invoice Description Rental Deposit Refund 84947-041125 \$100.00 030750 \$554.92 FLAMAN 6/24/25 Invoice Description Invoice Number Invoice Amount Vac Hose Unit 64-41 AA028672 Control Lever Unit 64-33 AA028478 Parts Unit 64-33 AA028719 \$392.01 G.P. FIRE EXTINGUISHER AND SAF 030751 \$898.80 6/24/25 Invoice Description Invoice Number Invoice Amount Fire Extinguisher Inspections 202516424 ------\$677.25 GLOBAL FLEET INFORMATION 030752 6/24/25 Invoice Number Invoice Amount Invoice Description Monthly Fees 20250698 \$677.25 6/24/25 \$1,031.73 GREGG DISTRIBUTORS CO. LTD(FAI 030753 Invoice Number Invoice Amount Invoice Description Hamlet/Hwy Clean Up Vests 036-363329 \$419.58 036-363679 \$612.15 Hwy Clean Up Vests

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Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Vendor Name		Cheque Numbe	r Cheque Date	Cheque Amount	
GRIMSHAW GR	AVEL SALES	030754	6/24/25	\$16,674.53	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	Stoney Campground Spot Gravelling Transfer Sites Gr		25546 25552 25551	\$1,706.67 \$6,632.01 \$8,335.85	
H.K.P. TRUC	KING	030755	6/24/25	\$31.04	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	Bolts Unit 64-12		53523858	\$31.04	
HACH SALES	& SERVICE CANADA LP	030756	6/24/25	\$583.48	
	Invoice Descriptio		Invoice Number	Invoice Amount	
	Water Testing		384691	\$583.48	
HALE ANDREW	, ,	030757	6/24/25	\$100.00	
	Invoice Descriptio		Invoice Number	Invoice Amount	
	Rental Deposit Re		84980-041425	\$100.00	
HEALTH PROF	======== ESSIONAL ENHANCEMEN	030758	6/24/25	\$3,006.00	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	2025 Muni Contrib	 ution	00053	\$3,006.00	
HELGESEN, K	== == =========== OLTON	030759	6/24/25	\$100.00	
	Invoice Descriptio		Invoice Number	Invoice Amount	
	Rental Deposit Re		85347-060225	\$100.00	
HINES CREEK	COMPOSITE SCHOOL	030760	6/24/25	\$200.00	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	Track & Field Pro	vincials	060525	\$200.00	
HINES CREEK	TIRE SHOP	030761	6/24/25	\$559.65	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	Spare Tire Unit 6	3–76	1556	\$559.65	
HOSTETTLER	======================================	030762	6/24/25	\$50.00	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	Rental Deposit Re	 fund	85278-060925	\$50.00	
JANZEN, HEN	=====================================	030763	6/24/25	\$150.00	
	Invoice Descriptio	n	Invoice Number	Invoice Amount	
	Rental Deposit Re	 fund	85611-060925	\$150.00	
				04	

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Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Cheque Date Cheque Amount Cheque Number Vendor Name 6/24/25 \$38,278.62 MAINLINE CONSTRUCTION (2014) L 030764 Invoice Number Invoice Amount Invoice Description \$42,531.80 Cld Sewer/St Upgrade Prog #2 060425 MASKWA MEDICAL CENTER 030765 6/24/25 \$50,000.00 Invoice Number Invoice Amount Invoice Description \$50,000.00 Conditional Grant Payment 060525 NEIL'S GENERAL CONTRACTING LTD 030766 6/24/25 \$1,000.00 Invoice Description Invoice Number Invoice Amount Utility Deposit Refund 053025 \$1,000.00 \$299.68 NORTH PEACE GAS COOP LTD. 030767 6/24/25 Invoice Description Invoice Number Invoice Amount \$51.23 Cldl Reg Water Pumphouse Heat 964073 964448 \$44.00 BCWP Heat WWTP Heat 965178 \$109.38 \$95.07 CWP Heat 965187 6/24/25 \$59,012.10 NORTH PEACE REGIONAL LANDFILL 030768 Invoice Description Invoice Number Invoice Amount 2025 Requisition REQ 2025 \$118,024.20 030769 6/24/25 \$183.49 PARTLINE PLUS Invoice Description Invoice Number Invoice Amount _____ Battery for Unit 63-26 001-049453 \$183.49 PEACE COUNTRY SUPPLY 030770 6/24/25 \$234.32 Invoice Description Invoice Number Invoice Amount HCFD Janitorial Supplies 002-134578 \$13.10 HCFD Shop Supplies
Parts Unit 64-13 \$60.07 002-134975 Parts Unit 64-13 002-135566 Camlock & Bushing Unit 63-05 002-135615 \$122.46 PEACE RIVER SCHOOL DIVISION NO 030771 6/24/25 \$70,000.00 Invoice Description Invoice Number Invoice Amount Trades Training Funding 051625 \$70,000.00 _____ 030772 6/24/25 \$50.00 PETERS, ABRAHAM Invoice Description Invoice Number Invoice Amount -----

\$50.00

85601-060225

Rental Deposit Refund

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Vendor Name	Cheque Numbe	er Cheque Date	Cheque Amount	
PETTY CASH	030773	6/24/25	\$16.40	
	Invoice Description	Invoice Number	Invoice Amount	
	Replenish Petty Cash	053125	\$16.40	-
PRAIRIE DIS	POSAL LTD. 030774	6/24/25	\$11,844.01	
	Invoice Description	Invoice Number	Invoice Amount	
	Recycle Bin Maintenance Additional Hauling	0000776263 0000776086	\$4,034.63 \$7,809.38	
ROADATA SER	VICES LTD 030775	6/24/25	\$84.00	
	Invoice Description	Invoice Number	Invoice Amount	
	Permitting Services - May 2025	00086486	\$84.00	
ROAMING TRA	NSPORT 030776	6/24/25	\$14,668.50	
	Invoice Description	Invoice Number	Invoice Amount	
	HC GB14 & Gravel Haul	0565	\$14,668.50	
SHEDSPLUS	030777	6/24/25	\$630.00	
	Invoice Description	Invoice Number	Invoice Amount	
	Haul Wood Sheds to Sulphur Lk	243	\$630.00	
SIGNS BY LO	RI 030778	6/24/25	\$491.40	
	Invoice Description	Invoice Number	Invoice Amount	
	Transfer St Surveillance Signs	14364	\$491.40	
THR TRUCKIN	G 030779	6/24/25	\$68,250.00	
	Invoice Description	Invoice Number	Invoice Amount	
	Fire Dept Water Truck	СН-25-0613	\$68,250.00	
ULINE CANAD	A 030780	6/24/25	\$333.76	
	Invoice Description	Invoice Number	Invoice Amount	
	Boot Covers for Weed Inspector	16239341	\$333.76	
UNITED FARM	ERS OF ALBERTA 030781	6/24/25	\$7,662.42	
	Invoice Description	Invoice Number	Invoice Amount	:
	Zip Ties Unit 63-76 Washer Fluid Unit 65-60 Monthly Fuel Bill	SOINV7409534 SOINV7535670 116150041	\$12.90 \$9.85 \$7,639.67	
WILD ELECTR	IC LTD. 030782	6/24/25	\$830.03	
	Invoice Description	Invoice Number	Invoice Amount	
	2024 WTP Well Hook Up	37979	63 \$830.03	

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Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Vendor Name	Che	que Number	Cheque Date	Cheque Amount	
WOLFE SIMON	0307	33	6/24/25	\$150.00	
II	nvoice Description	I	nvoice Number	Invoice Amount	
I	Rental Deposit Refund		85608-060225	\$150.00	
WORSLEY GENERA	AL STORE 0307	34	6/24/25	\$294.53	
II	nvoice Description	I	nvoice Number	Invoice Amount	
I	WFD Snacks Hamlet Clean Up Meal Hamlet Clean Up Meal		115768 116611 116773	\$20.15 \$205.63 \$68.75	
WORSLEY HISTOR	RICAL & CULTURAL 0307	35	6/24/25	\$1,505.00	
II	nvoice Description	I	nvoice Number	Invoice Amount	
(Green Area Maintenance	– Мау	05-2025	\$1,505.00	

Report Total

\$425,677.40

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Clear Hills County VENDOR CHEQUE REGISTER REPORT Payables Management

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Ranges: Cheque Number			Cheque Date Chequebook ID		To: 6/24/25 Last
Vendor ID	First	Last	cheduebook in	LIISU	шазс
Vendor Name	First	Last			

Sorted By: Cheque Number

* Voided Cheques

* Voided Cheques Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030730	AIR01	AIR LIQUIDE CANADA INC.	6/24/25	ATB	PMCHQ00001300	\$30.60
030731	ABRURALMUN01	ARMAA	6/24/25	ATB	PMCHQ00001300	\$350.00
030732	ALTALIS01	ALTALIS LTD.	6/24/25	ATB	PMCHQ00001300	\$4,261.95
030733	AMSC05	AMSC INSURANCE SERVICES LTD	6/24/25	ATB	PMCHQ00001300	\$7,641.37
030734	B&EHOME01	B & E HOME HARDWARE	6/24/25	ATB	PMCHQ00001300	\$426.00
030735	BARON01	BARON OILFIELD SUPPLY LTD.	6/24/25	ATB	PMCHQ00001300	\$886.73
030736	BEARCOM	BEARCOM CANADA CORP	6/24/25	ATB	PMCHQ00001300	\$7,531.14
030737	BOSCHWICK01	BOSCHWICK CONTRACTING	6/24/25	ATB	PMCHQ00001300	\$11,056.52
030738	BROWNLEE01	BROWNLEE LLP	6/24/25	ATB	PMCHQ00001300	\$1,963.62
030739	BUDGELL02	BUDGELL'S CONTRACTING LTD.	6/24/25	ATB	PMCHQ00001300	\$14,230.42
030740	CALR01	CAL-R CONTRACTING LTD.	6/24/25	ATB	PMCHQ00001300	\$12,392.10 \$166.95
030741	CPA	CHARTERED PROFESSIONAL	6/24/25	ATB	PMCHQ00001300	\$15.20
030742	CLECO06	CLEARDALE CO-OPERATIVE LTD.	6/24/25	ATB	PMCHQ00001300 PMCHQ00001300	\$9,885.00
030743	COXGERALD01	GERALD COX	6/24/25	ATB ATB	PMCHQ00001300	\$2,100.00
030744	DAVIDJ	DAVID J SUMMERS FARMS LTD.	6/24/25 6/24/25	ATB	PMCHQ00001300	\$179.64
030745	DHL01	LOOMIS EXPRESS	6/24/25	ATB	PMCHQ00001300	\$79.80
030746	DMK	DMK SIGNS & DESIGNS FAIRVIEW AGRICULTURE SOCIETY	6/24/25	ATB	PMCHQ00001300	\$250.00
030747	FAAG06	FEHR TIRECRAFT LTD.	6/24/25	ATB	PMCHQ00001300	\$1,694.70
030748	FEHR14 FEHRWI	WILLIAM FEHR	6/24/25	ATB	PMCHQ00001300	\$100.00
030749	FLAMANO2	FLAMAN GROUP OF COMPANIES	6/24/25	ATB	PMCHQ00001300	\$554.92
030750	GPFIRE01	G.P. FIRE EXTINGUISHER	6/24/25	ATB	PMCHQ00001300	\$898.80
030751 030752	GFINEUI GFI01	GFI SYSTEMS INC	6/24/25	ATB	PMCHQ00001300	\$677.25
030753	GREGG01	GREGG DISTRIBUTORS CO. LTD.	6/24/25	ATB	PMCHQ00001300	\$1,031.73
030754	GRIMSHAW02	GRIMSHAW GRAVEL SALES	6/24/25	ATB	PMCH000001300	\$16,674.53
030755	HKPTRUCK01	H.K.P. TRUCKING	6/24/25	ATB	PMCHQ00001300	\$31.04
030756	HACH01	HACH SALES & SERVICE CANADA LP		ATB	PMCHQ00001300	\$583.48
030757	TEMP000082	ANDREW HALE	6/24/25	ATB	PMCHQ00001300	\$100.00
030758	HEALTHPRO01	HEALTH PROFESSIONAL	6/24/25	ATB	PMCHQ00001300	\$3,006.00
030759	HELGESENK	KOLTON HELGESEN	6/24/25	ATB	PMCHQ00001300	\$100.00
030760	HCHIGH01	HINES CREEK COMPOSITE SCHOOL	6/24/25	ATB	PMCHQ00001300	\$200.00
030761	HCTIRE	HINES CREEK TIRE SHOP	6/24/25	ATB	PMCHQ00001300	\$559.65
030762	HOSTETTLERF	FRITZ HOSTETTLER	6/24/25	ATB	PMCHQ00001300	\$50.00
030763	JANZEN06	HENRY JANZEN	6/24/25	ATB	PMCHQ00001300	\$150.00
030764	MAINLINE	MAINLINE CONSTRUCTION (2014) I		ATB	PMCHQ00001300	\$38,278.62
030765	MASKWA	MASKWA MEDICAL CENTER	6/24/25	ATB	PMCHQ00001300	\$50,000.00
030766	NEILSGN01	NEIL'S GENERAL CONTRACTING LTD		ATB	PMCHQ00001300	\$1,000.00
030767	NPGAS01	NORTH PEACE GAS CO-OP LTD.	6/24/25	ATB	PMCHQ00001300	\$299.68
030768	NORTHPEACE01	NORTH PEACE REGIONAL	6/24/25	ATB	PMCHQ00001300	\$59,012.10
030769	PARTLINE	PARTLINE PLUS	6/24/25	ATB	PMCHQ00001300	\$183.49 \$234.32
030770		PEACE COUNTRY SUPPLY	6/24/25	ATB	PMCHQ00001300	\$70,000.00
030771	PEACE06	PEACE RIVER SCHOOL DIVISION NO		ATB	PMCHQ00001300	\$50.00
030772	PETERS09	ABRAHAM PETERS	6/24/25	ATB	PMCHQ00001300 PMCHQ00001300	\$16.40
030773	CASH01	CLEAR HILLS COUNTY	6/24/25 6/24/25	ATB ATB	PMCHQ00001300	\$11,844.01
030774	PRAIRIE03	PRAIRIE DISPOSAL LTD.	6/24/25	ATB	PMCHO00001300	\$84.00
030775	ROADATA	ROADATA SERVICES LTD	6/24/25	ATB	PMCHO00001300	\$14,668.50
030776	ROAMING	ROAMING TRANSPORT	6/24/25	ATB	PMCHQ00001300	\$630.00
030777	SHEDSPLUS	SHEDSPLUS SIGNS BY LORI	6/24/25	ATB	PMCHQ00001300	\$491.40
030778	SIGNS02	THR TRUCKING	6/24/25	ATB	PMCHQ00001300	\$68,250.00
030779 030780	THR ULINE01	ULINE CANADA	6/24/25	ATB	PMCHQ00001300	\$333.76
030780	UFA01	UNITED FARMERS OF ALBERTA	6/24/25	ATB	PMCHQ00001300	\$7,662.42
030782	WILDELECT01	WILD ELECTRIC LTD.	6/24/25	ATB	PMCHQ00001300	\$830.03
030783	WOLFEA01	SIMON WOLFE	6/24/25	ATB	PMCHQ00001300	\$150.00
030784	WGENERAL01	4D HOLDINGS LTD.	6/24/25	ATB	PMCHQ00001300	\$294.53
030785	WORSLEYHIST	WORSLEY HISTORICAL & 65	6/24/25	ATB	PMCHQ00001300	\$1,505.00
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Clear Hills County VENDOR CHEQUE REGISTER REPORT Payables Management

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* Voided Cheques

Vendor ID Vendor Cheque Name Cheque Date Chequebook ID Audit Trail Code Amount Cheque Number

Total Amount of Cheques: \$425,677.40

Total Cheques: 56

	ATB MASTER CARD DETAILS		
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
4/05/25	Marks & Spencer PLC	Fraudulent Charge - EA	\$ 261.20
4/05/25	Marks & Spencer PLC	Fraudulent Charge - EA	\$ 353,40
4/05/25	Marks & Spencer PLC	Fraudulent Charge - EA	\$ (261,20)
4/05/25	Marks & Spencer PLC	Fraudulent Charge - EA	\$ (353.40)
4/07/25	Canada Post	Information Mailout - EA	\$ 234,90
4/09/25	WF London	Fraudulent Charge - EA	\$ 1,610,35
4/10/25	WF London	Fraudulent Charge - EA	\$ (1,597,75)
4/11/25	Walmart	Trade Show Suppliles - EA	\$ 328.71
4/11/25	Parking Control Manage	Fraudulent Charge - EA	\$ 112.79
4/11/25	Marks & Spencer PLC	Fraudulent Charge - EA	\$ 624.06
4/11/25	Moorside Legal Service	Fraudulent Charge - EA	\$ 458,53
4/12/25	Marks & Spencer PLC	Fraudulent Charge - EA	\$ (624.04)
4/13/25	SP Luvix	Fraudulent Charge - EA	\$ 125.83
4/14/25	Sky Mobile	Fraudulent Charge - EA	\$ 879.69
4/14/25	Sky Mobile	Fraudulent Charge - EA	\$ 473.68
4/14/25	SP Luvix	Fraudulent Charge - EA	\$ (125.83)
4/15/25	Charles Tyrwhitt Shirt	Fraudulent Charge - EA	\$ 787.98
4/11/25	Alberta Municipal Taxation Professionals Association	2025 AMTPA Membership - CSM	\$ 385.00
4/04/25	Paradise Inn & Suites	Community Clerk ICS 300 Course Hotel Room - AP	\$ 334.20
4/09/25	Canada Post	Clubroot Event Mailout - AP	\$ 246.47
4/25/25	Convenience Registries	Seasonal Staff Driver's Abstracts - AP	\$ 48.00
4/29/25	Amazon	Coffee For Office - AP	\$ 124.72
4/30/25	Canada Post	Information Mailout - AP	\$ 234.40
5/01/25	Eventbrite	Weed Inspector Training - AP	\$ 650.00
5/01/25	Eventbrite	Authorized Assistant Training - AP	\$ 551.70
5/04/25	Amazon	Napkins for Office & Trade Show - AP	\$ 141.32
5/05/25	Canada Post	Information Mailout - AP	\$ 234.40



MONTHLY STATEMENT APR 05 to MAY 06, 2025

CLEAR HILLS COUNTY* Account Number: Alberta BusinessCard®

> We'd like to help you: atb.com

1-800-332-8383

YOUR ACCOUNT SUMMARY

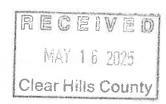
Statement date: May 06, 2025

PREVIOUS CHARGES AND PAYMENTS

\$11,534.43 Your previous balance -\$11,534.43 Payments made from Apr 05 to May 06 - Thank you \$0.00 Credits -\$11,534.43 Total payments and credits

NEW CHARGES

\$6,239.11 Purchases and returns \$0.00 Cash advances and cheques \$0.00 Fees and adjustments \$0.00 Interest charges \$6,239.11 Total new charges \$6,239,11 Your new balance



MINIMUM PAYMENT AND CREDIT LIMIT

Your credit limit \$60,000.00 \$188.00 Minimum payment due \$53,760.89 Available credit on May May 27, 2025 Payment due date

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Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial P.O. Box 21063 Calgary, AB T2P 4H5 Account number:

Your new balance:

\$6,239.11

Minimum payment due:

\$188.00

Payment due date:

May 27, 2025

Amount enclosed:

\$

004023 PFDATFXH CLEAR HILLS COUNTY * PO BOX 240 WORSLEY AB TOH 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after May 06, 2025 will appear on your next statement.

Date Posted	Description	Amount (\$)
Apr 25	AUTOMATIC PAYMENT-THANKS	-11,534.43
Total payme	nts and credits	-\$11,534.43

0

\$6,239.11 will be debited from your account and credited as your automatic payment on May 27, 2025.

PURCHASES AND RETURNS

Date Charge	d Date Posted	Description	Amount (\$)
Apr 05	Apr 05	MARKS&SPENCER PLC INTERNET GB GB POUND STERLNG 135.99 X 1.92072946	261.20
Apr 05	Apr 05	MARKS&SPENCER PLC INTERNET GB GB POUND STERLNG 183.99 X 1.92075656	353.40
Apr 05	Apr 05	MARKS&SPENCER PLC INTERNET GB CREDIT GB POUND STERLNG 135.99 X 1.92072946	-261.20
Apr 05	Apr 05	MARKS&SPENCER PLC INTERNET GB CREDIT GB POUND STERLNG 183.99 X 1.92075656	-353.40
Apr 07	Apr 07	CPC / SCP 577944 WORSLEY AB	234,90
Apr 09	Apr 09	WF *UK4313684924 LONDON EN GB POUND STERLNG 849.98 X 1.89457398	1,610.35

(continued on next page)

You have made a foreign currency transaction.

For further details on how we calculated this currency conversion, please see the "Other Items For Your Attention" page of your statement.

Page 2 of 6

You can make your payment by:

- Autopay (pre-authorized Debit)
- ABM
- Telephone banking
- Internet banking
- Mail, to the address alongisde
- At any ATB branch

Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to: ATB Financial

P.O. Box 21063 Calgary, AB T2P 4H5



MONTHLY STATEMENT APR 05 to MAY 06, 2025

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard®

PURCHASES AND RETURNS (continued)



Date Charge	ed Date Post	ed Description	Amount (\$)
Apr 10	Арг 10	WF *UK4313684924 LONDON EN CREDIT GB POUND STERLNG 849.98 X 1.87975011	-1,597.75
Apr 11	Apr 11	WAL-MART # 3147 GRANDE PRAIRI AB	328.71
Apr 11	Apr 11	PARKING CONTROL MANAGE SLOUGH EN GB POUND STERLNG 60.00 X 1.87983333	112.79
Apr 11	Apr 11	MARKS&SPENCER PLC INTERNET GB GB POUND STERLNG 331.99 X 1.87975541	624.06
Apr 11	Apr 11	MOORSIDE LEGAL SERVICE GREENGATES GB GB POUND STERLNG 243.94 X 1.87968352	458.53
Apr 12	Apr 12	MARKS&SPENCER PLC INTERNET GB CREDIT GB POUND STERLNG 331.99 X 1.87969517	-624.04
Apr 13	Apr 13	SP LUVIX ROTTERDAM NH GB POUND STERLNG 66.94 X 1.87974305	125.83
Apr 14	Apr 14	SKY MOBILE . GB GB POUND STERLNG 468.00 X 1.87967948	879.69
Apr 14	Apr 14	SKY MOBILE . GB GB POUND STERLNG 252.00 X 1.87968253	473.68
Apr 14	Apr 14	SP LUVIX ROTTERDAM NH CREDIT GB POUND STERLNG 66.94 X 1.87974305	-125.83
Apr 15	Apr 15	CHARLES TYRWHITT SHIRT LONDON GB GB POUND STERLNG 417.45 X 1.88760330	787.98
Total for			\$3,288.90
	d Data Basto	ed Description	Amount (\$)

Date Charge	ed Date Post	ed Description	Amount (\$)
Apr 11	Apr 11	ALBERTA MUNICIPAL TAXA WESTLOCK AB	385.00
Total for			\$385.00

(continued on next page)

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description		Amount (\$)
Apr 04	Apr 05	PARADISE INN & SUITES VALLEYVIEW AB		334,20
Apr 09	Apr 09	CPC / SCP 577944 WORSLEY	AB	246.47
Apr 25	Apr 25	SQ *CONVENIENCE REGIST HINES CREEK AB		48.00
Apr 29	Apr 29	AMAZON* NB2B015G2 VANCOUVER BC		124.72
Apr 30	Apr 30	CPC / SCP 577944 WORSLEY	AB	234.40
May 01	May 01	EVENTBRITE/2025PRAAAFS SAINT JOHN NB		650.00
May 01	May 01	EVENTBRITE/AUTHORIZEDA SAINT JOHN NB		551.70
May 04	May 04	AMAZON CA*NI2YJ30H2 AMAZON CA ON		141.32
	May 05	CPC / SCP 577944 WORSLEY	AB	234.40
Total for				\$2,565.21
Total purchases and returns				\$6,239.11

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	6.95 (v)
Cash advances and cheques	0,00	6.95 (v)
Total interest charges	\$0.00)

Clear Hills County

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Lori Jobson, Corporate Services Manager

Title:

Bylaw No. 300-25 – Lending of Funds to the Worsley Clear Hills

Ski Club

File:

12-05-10

DESCRIPTION:

Council is presented with draft Bylaw 300-25 - Lending of Funds to the Worsley Clear Hills Ski Club for second and third reading.

BACKGROUND / PROPOSAL:

RESOLUTION by Deputy Reeve Janzen to proceed with C278-25(5-13-25) authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.

RESOLUTION by Councillor Giesbrecht that first reading be given C304-25(5-27-25) to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club.

CARRIED.

<u>ATTACHMENTS</u>

Draft Bylaw No. 300-25 - Lending of Funds to the Worsley Clear Hills Ski Club

RECOMMENDED ACTION:

RESOLUTION by ... that second reading be given to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club.

AND

RESOLUTION by ... to proceed to third and final reading of Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of Unanimous consent is required to proceed. funds to the Worsley Clear Hills Ski Club.

RESOLUTION by ... that third reading be given to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club.

Initials show support - Reviewed by:

Manager:

BYLAW NO. 300-25

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB, A NON-PROFIT ORGANIZATION.

WHEREAS Sections 264 and 265 of the Municipal Government Act authorize a municipality to lend money to a non-profit organization; and

WHEREAS the Worsley Clear Hills Ski Club will be constructing an addition to their chalet and rental shop; and

WHEREAS the estimated cost of constructing an addition to their chalet and rental shop is \$905,155.00 (Nine Hundred and Five Thousand, One Hundred and Fifty-Five Dollars) and

WHEREAS the Worsley Clear Hills Ski Club estimates they will require financing in the amount of \$350,000.00 (Three Hundred and Fifty Thousand Dollars); and

NOW THEREFORE, the Council of Clear Hills County, Province of Alberta, duly assembled, hereby enacts:

- 1. That the sum of up to \$350,000.00 (Three Hundred and Fifty Thousand Dollars) will be loaned to the Worsley Clear Hills Ski Club for the purpose of constructing an addition to their chalet and rental shop.
- 2. That the rate of interest on the said loan shall be calculated at 2.5% (two and one half percent).
- 3. That the loan shall be repaid by the Worsley Clear Hills Ski Club to Clear Hills County at the rate set out in **Schedule A** and payable annually on the dates set out in the duly executed promissory note and continuing annually until the loan is fully repaid.
- 4. The Worsley Clear Hills Ski Club will have the option to make lump sum payments up to and including the entire balance owing on the first day of the year throughout the term of the loan.
- 5. That the term of this loan shall be 10 (ten) years.
- 6. That the loan to the Worsley Clear Hills Ski Club shall be contingent upon the Worsley Clear Hills Ski Club providing to Clear Hills County a duly executed promissory note.
- 7. That the funds loaned to the Worsley Clear Hills Ski Club by Clear Hills County shall be obtained from municipal reserves.

BYLAW NO. 300-25 AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB

8. This Bylaw shall take	effect on the date of its fir	nal passage thereof.
READ a first time this	day of	, 2025.
READ a second time this	day of	, 2025.
READ a third time this	day of	, 2025.
	Amber Bean, Reeve	
	Allan Rowe, Chief Admir	nistrative Officer

BYLAW NO. 300-25 AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB

SCHEDULE A

Year	Beginning Balance	Interest Rate	Interest	10% of Principal	Payment Amount
1	\$350,000.00	2.5%	\$8,750.00	\$35,000.00	\$43,750.00
2	\$315,000.00	2.5%	\$7,875.00	\$35,000.00	\$42,875.00
3	\$280,000.00	2.5%	\$7,000.00	\$35,000.00	\$42,000.00
4	\$245,000.00	2.5%	\$6,125.00	\$35,000.00	\$41,125.00
5	\$210,000.00	2.5%	\$5,250.00	\$35,000.00	\$40,250.00
6	\$175,000.00	2.5%	\$4,375.00	\$35,000.00	\$39,375.00
7	\$140,000.00	2.5%	\$3,500.00	\$35,000.00	\$38,500.00
8	\$105,000.00	2.5%	\$2,625.00	\$35,000.00	\$37,625.00
9	\$70,000.00	2.5%	\$1,750.00	\$35,000.00	\$36,750.00
10	\$35,000.00	2.5%	\$875.00	\$35,000.00	\$35,875.00

BYLAW NO. 300-25 AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB

CLEAR HILLS COUNTY PUBLIC NOTICE

Pursuant to the authority given in Section 264 and 265 of the Municipal Government Act, the Council of Clear Hills County has passed Resolution C278-25(05/13/25) to prepare a lending bylaw to the Worsley Clear Hills Ski Club for the construction of an addition to their chalet and rental shop in the amount of \$350,000.00 (Three Hundred and Fifty Thousand Dollars) with an interest rate of 2.5% (Two and One Half Percent) for the term of 10 (Ten) years abiding by the mandated steps in Section 264 & 265 of the Municipal Government Act.

A copy of the bylaw may be viewed at the Clear Hills County office, Worsley, Alberta, during regular office hours.

Notice is hereby given by the Council of Clear Hills County that unless a petition of the electors for a vote on the proposed bylaw is demanded, as provided for by the term of Section 231 of the Municipal Government Act, Council may pass the said bylaw. Pursuant to Section 223 of the Municipal Government Act, the petition must be signed by electors of Clear Hills County equal in number to at least 10% of the population. A petition must be received by the Chief Administrative Officer of the municipality within 15 days of the publication of this notice.

The date of publication of this notice is the 28th day of May, 2025.

Allan Rowe Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting: REGULAR COUNCIL MEETING

Meeting Date: June 24, 2025

Originated By: Lori Jobson, Corporate Services Manager

Title: Policy 7011 – Community Support Services Grant Program

File: 71-20-02

DESCRIPTION:

Council is provided with a draft Policy 7011 – Community Support Services Grant for review.

BACKGROUND / PROPOSAL:

At the June 17, 2025 Policies & Priorities Meeting Council made the following motion:

P-25(06-17-25) RESOLUTION by Councillor Ruecker to bring back Policy 7011 Community Support Services Grant to a Regular Council meeting with amendments for allowances. CARRIED.

<u>ATTACHMENTS</u>

- Policy 7011 Community Support Services Grant Draft
- Policy 7011 Community Support Services Grant Final

RECOMMENDED ACTION:

RESOLUTION by ... that Council adopt Policy 7011 – Community Support Services Grant as presented.

Initials show support - Reviewed by: Manager: ACC:



Clear Hills County

Effective Date: DECEMBER 12, 2023 JUNE 24, 2025 Policy Number: 7011

Title: Community Support Services Grant

1. Policy Statement

Clear Hills County may provide grants to enhance the social well-being of individuals, families and community through prevention and establish a system for evaluating applications and requests.

2. General

Council may annually during budget deliberations, establish a budget for Community Support Services Grant.

Council may maintain a reserve to assist community organizations and individuals.

3. Applications

Applications will be available starting November 1st of each year.

Applications will be accepted until the budgeted funds have been fully dispersed.

Applications and requests will be evaluated as received.

The applicants proposed program must do one or more of the following:

- Help people to develop independence, strengthen coping skills and become more resistant to crisis.
- Help people to develop an awareness of social needs.
- Help people to develop interpersonal and group skills.
- Help people and communities to assume responsibility for decisions and actions which affect them.
- Provide supports that help sustain people as active participants in the community.

Approved: DECEMBER 12, 2023 JUNE 24, 2025

Page

The following criteria will be used to determine eligibility of funding:

- Contribution to Area Residents Quality of Life
- Fund Raising Efforts
- Other Potential Funding Sources

3.5 Ineligible activities:

- Services provided under this grant program must not provide primarily for the recreational needs or leisure time pursuits of individuals.
- offer direct assistance (including money, food, clothing, or shelter) to sustain an individual or family with the exception of public nutrition programs i.e. hot lunch programs, breakfast programs, etc.
- duplicate services that are ordinarily provided by a government or government agency.
- The purchase, construction, or manufacturing of tangible capital assets.
- Are primarily rehabilitative in nature.

4. Reporting

Community Support Services Grant recipients are required to complete the grey 'Actuals' areas of their applications at year end.

Deadline for year end reporting is January 15th.

Community Support Services Grant recipients that fail to provide their yearend reporting will not be eligible to receive future grants from Clear Hills County.

End of Policy

ADOPTED

Resolution #C693-23(12-12-23) Date: December 12, 2023

AMENDED:

Resolution #C###-25(06-24-25) Date: June 24, 2025



Clear Hills County

Effective Date: JUNE 24, 2025 Policy Number: 7011

Title: Community Support Services Grant

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Page 2

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End of Policy

ADOPTED

Resolution #C693-23(12-12-23) Date: December 12, 2023

AMENDED:

Resolution #C###-25(06-24-25) Date: June 24, 2025

Clear Hills County Request for Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: June 24, 2025

Originated By: Lori Jobson, Corporate Services Manager Title: Funding Request – Town of Fairview

File: 71-10-02

DESCRIPTION:

The Town of Fairview has submitted a funding request in the amount of \$56,296.00 to assist with the Fairview Regional Aquatic Centre's capital project expenses.

BACKGROUND:

At the May 6, 2025 Policies & Priorities Meeting, Council made the following motion:

P251-25(5-6-25) RESOLUTION by Councillor Ruecker to recommend Council approve the request for \$15,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre. CARRIED.

ATTACHMENTS:

- June 17, 2025 Correspondence from the Town of Fairview
- Grant History for the Town of Fairview
- March 26, 2025 Email from Dary Greenhill
- January 14, 2025 Correspondence from the Town of Fairview
- October 8, 2024 Regular Council Meeting Agenda Package

RECOMMENDATION:

RESOLUTION by...that Council...

Initials show support - Reviewed by: Manager: CAO:



Town of Fairview P.O. Box 730, Fairview, Alberta TOH 1L0 Provincial Building, 101, 10209 – 109 Street Phone: 780-835-5461 Fax: 780-835-3576

Email: mayor@fairview.ca Web: www.fairview.ca

June 17, 2025

Clear Hills County P.O. Box 240 Worsley, AB TOH 1L0

Dear Reeve Bean and Council,

On behalf of the Town of Fairview Council, I would like to extend our sincere appreciation for Clear Hills County's continued support of the Fairview Regional Aquatic Centre. Your ongoing collaboration ensures this valued regional facility remains accessible and well-maintained for the benefit of both our communities

At the October 8, 2024, Clear Hills County Council meeting, Fairview was asked to provide timely updates on upcoming capital projects related to the Aquatic Centre. In response, we submitted a letter dated January 14, 2025, outlining planned projects over the coming years (attached), followed by a March 26, 2025, email update detailing our planning progress for the rooftop HVAC unit replacements and recommended lighting upgrades.

We are pleased to now provide the most current information following the successful tender award. The contract for the replacement of the rooftop HVAC units RTU 1 (main pool space) and RTU 2 (change rooms) including thermostat upgrades, has been awarded for \$530,000. In addition, the recommended lighting upgrades are projected at \$32,960.

While the original project estimate was \$627,000, the total actual cost will be \$562,960. These upgrades are expected to yield annual energy savings of approximately \$22,955.

Fairview has applied for the **Community Energy Conservation (CEC) Program**, which, if approved, will provide up to **50% grant funding**, estimated at **\$281,480**. Project implementation is anticipated to begin in **November 2025**.

Request for Support

Given the regional importance and shared usage of the Aquatic Centre, the Town of Fairview respectfully requests Clear Hills County's consideration of **capital funding support in the amount of \$56,296** representing 20% of the remaining project cost after the anticipated grant.

Thank you for your continued commitment to regional collaboration and your steadfast support of the Fairview Regional Aquatic Centre.

Sincerely,

Gordon MacLeod

Mayor, Town of Fairview



Executive Summary

The Town of Fairview retained Simplify Energy Consulting Ltd (Simplify Energy) to conduct an energy retrofit study of Fairview Aquatic Centre in January 2025, to determine building performance and identify conservation opportunities. Various ECMs were simulated, with a select few ECMs desired by the Town of Fairview to be explored in more depth and undergo detailed analysis.

The measures identified and analyzed in detail include:

- Exterior Lighting Timer
- DHW Recirculation Pump Timer
- Programmable Thermostats for the Changeroom RTU, the Fitness Room RTU, the Activity Room RTU, and the Pool Storage Room Unit Heater
- LED Lighting
- The Pool (RTU-1) Replacement, and
- The Change Room (RTU-2) Replacement

The table below summarizes the proposed scenario and incremental savings compared to existing and baseline (like-for-like replacement) options. The proposed scenario includes all the above ECMs, including the high-performance heat recovery option for pool RTU-1, while the baseline (like-for-like) scenario only includes replacing the pool RTU-1 and the changeroom RTU-2 with standard like-for-like equivalent units.

Table A: ECM Scenario Summaries and Comparisons

Scenarios	Existing Operations	Baseline Scenario	Proposed Scenario	Differenc e
Electricity Consumption	383,828 kWh	383,828 kWh	305,752 kWh	78,076 kWh
Natural Gas Consumption	5,989 GJ	5,989 GJ	3,704 GJ	2,285 GJ
Utility Costs	\$81,902	\$81,902	\$58,947	\$22,955
GHG Emissions	497 tCO2e	497 tCO2e	354 tCO2e	143 tCO2e
Total Capital Cost	-	\$375,000	\$627,000	\$252,000
Available Funding	*	\$0	\$376,200	\$376,200
Total Cost after Funding		\$375,000	\$250,800	\$124,200
Simple Payback with Funding		Never	11.3 Years	Immediate
NPV with Funding	3	-\$375,000	-\$16,571	\$358,429
% Energy savings	발	0%	35%	35%
% Utility Savings	<u>u</u>	0%	28%	28%
% GHG Savings	¥	0%	29%	29%

Project Number: EA25-001



The following table summarizes potential energy conservation measures that were targeted for deeper analysis.

Table B: ECMs Energy Summary

ECM Description ECM-1 Exterior Lighting Optimization ECM-2 DHW Re-Circ Timer ECM-3 Programmable Thermostats ECM-4.1 LED Lighting (Main Pool Area)						THEFINE	
	Elec (K	Electricity (kWh)	Gas (GJ)	Emissions (tC02e)	Lifetime	GHG Savings (tCO2e)	Abatement (\$/tC02e)
		876	0	0	15	ស	126
		592	0	0	15	က	186
		1,913	55	3	15	52	27
		5,992	-17	1	18	25	889
ECM-4.2 LED Lighting (Changeroom and Common Areas)		16,108	-47	4	17	63	258
ECM-5.1 Pool RTU-1 Upgrade (Heat Recovery)		53,602	2,291	134	15	2,009	259
ECM-5.2 Pool RTU-1 Upgrade (Standard)	ndard)	0	0	0	15	0	(6)
ECM-6 Pool RTU-2 Upgrade (Standard)	ndard)	0	0	0	15	0	1
Combined Bundle (ECM-1-5,1 & 6)		78,076	2,285	143	15	2,143	292

Table C: ECMs Financial Summary

<u>85</u>

	ECM Description	Total Cost (\$)	Potential Rebate (\$)	Annual Cost Savings (\$)	Simple Payback (Years)	Simple Payback with Rebate (Years)	ECM NPV (\$)	ECM NPV with Rebate (\$)
ECM-1	Exterior Lighting Optimization	\$600	\$0	\$122	5.4	r	\$642	Ü
ECM-2	DHW Re-Circ Timer	\$600	\$0	\$82	7.8	×	\$239	¥
ECM-3	Programmable Thermostats	\$1,400	\$0	\$577	2.7	1	\$4,480	ij.
ECM-4.1	LED Lighting (Main Pool Area)	\$16,500	\$0	\$1,206	14.3	ı	-\$2,889	
ECM-4.2	LED Lighting (Changeroom and Common Areas)	\$15,400	\$7,700	\$2,807	6.3	3.4	\$15,310	\$23,010
ECM-5.1	Pool RTU-1 Upgrade (Heat Recovery)	\$517,500	\$310,500	\$18,391	25.3	11.6	-\$329,502	-\$19,002
ECM-5.2	Pool RTU-1 Upgrade (Standard)	\$300,000	\$0	\$0		X.	-\$300,000	
ECM-6	Pool RTU-2 Upgrade (Standard)	\$75,000	\$0	\$0		1	-\$75,000	*
	Combined Bundle (ECM-1-5.1 & 6)	\$627,000	\$376,200	\$22,955	24.7	11.3	-\$392,771	-\$16,571



5.0 Conclusions and Recommendations

This section outlines the effect of the proposed ECMs on the energy use, energy costs, and greenhouse gas emissions. The various scenarios consider all interactions between ECMs and will display equal or less savings than the summation of individual ECMs.

The measures identified and analyzed in detail include:

- Exterior Lighting Timer
- DHW Recirculation Pump Timer
- Programmable Thermostats for the Changeroom RTU, the Fitness Room RTU, the Activity Room RTU, and the Pool Storage Room Unit Heater
- LED Lighting
- The Pool (RTU-1) Replacement, and
- The Change Room (RTU-2) Replacement

The table below summarizes the proposed scenario and incremental savings compared to existing and baseline (like-for-like replacement) options. The proposed scenario includes all the above ECMs, including the high-performance heat recovery option for pool RTU-1, while the baseline (like-for-like) scenario only includes replacing the pool RTU-1 and the changeroom RTU-2 with standard like-for-like equivalent units.

Table 5-1: ECM Scenario Summaries and Comparisons

Scenarios	Existing Operations	Baseline Scenario	Proposed Scenario	Differenc e
Electricity Consumption	383,828 kWh	383,828 kWh	305,752 kWh	78,076 kWh
Natural Gas Consumption	5,989 GJ	5,989 GJ	3,704 GJ	2,285 GJ
Utility Costs	\$81,902	\$81,902	\$58,947	\$22,955
GHG Emissions	497 tCO2e	497 tCO2e	354 tCO2e	143 tCO2e
Total Capital Cost	-	\$375,000	\$627,000	\$252,000
Available Funding	E .	\$0	\$376,200	\$376,200
Total Cost after Funding	2	\$375,000	\$250,800	\$124,200
Simple Payback with Funding	<u> </u>	Never	11.3 Years	Immediate
NPV with Funding	ie .	-\$375,000	-\$16,571	\$358,429
% Energy savings	*)	0%	35%	35%
% Utility Savings	*	0%	28%	28%
% GHG Savings		0%	29%	29%

Project Number: EA25-001

	Grant History				
	2004 to Present				
Town of Fairview					\$ 320,709.94
Town of Fairview	Sirolli 3 Year Fund Agreement		2001	\$ 10,000.00	
Town of Fairview	Sirolli Deficit		2002	\$ 3,826.44	
Town of Fairview	Fairview Aquatic Center Donation		2003	\$ 150,000.00	
Town of Fairview	Cascade Bottle System		2005	\$ 4,815.00	
Town of Fairview	Fairview & District Ambulance		2007	\$ 9,901.83	
Town of Fairview	Medical clinic expansion		2010	\$ 36,666.67	
Town of Fairview	Unknown (rock wall?)	Beyond Borders	2010	\$ 20,000.00	
Town of Fairview	Economic Development - Airport		2012	\$ 8,000.00	
Town of Fairview	Pool Resurfacing		2015	\$ 15,000.00	
Town of Fairview	Pool Resurfacing Phase II		2018	\$ 7,500.00	
Town of Fairview	Waterslide Repairs	Beyond Borders	2023	\$ 40,000,00	
Town of Fairview	Refurbishing slide stairs & supports	General	2024	\$ 15,000.00	

Lori Jobson

From:

Allan Rowe

Sent:

March 26, 2025 10:38 AM

To:

Bonnie Morgan; Lori Jobson

Subject:

FW: Update on Aquatic HVAC unit

Attachments:

CHC request for Aquatic Centre Support, 2025.pdf

From: Daryl Greenhill <cao@fairview.ca>

Sent: March 26, 2025 9:12 AM

To: Allan Rowe <Allan@clearhillscounty.ab.ca>; Amber Beam <true_north_strong@outlook.com>

Subject: Update on Aquatic HVAC unit

Good Morning Allan and Amber

I just wanted to provide an update from the last letter we sent Clear Hills County that was dated January 14, 2025 (attached), regarding upcoming Fairview Regional Aquatic Centre capital projects.

We are still waiting on final design of the Aquatic Centre HVAC unit. Once we have the design completed and scope of the project finalized, our consultants will be able to provide us an updated project budget.

Once we have a more accurate budget for the project, representation from Town council would like to attend a Clear Hills County council meeting to discuss possible Clear Hills County support of the project.

The plan is still to complete the HVAC unit replacement this fall.

If you have any questions or wish more information, please do not hesitate to contact me.

We thank you for your ongoing support of regional recreation and hope to see you all soon.

Daryl Greenhill, CLGM

CAO

P: 780-835-5461 F: 780-835-3576



"Community of Choice in the Peace Country"



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Email: mayor@fairview.ca Web: www.fairview.ca

January 14, 2025

Clear Hills County P.O. Box 240 Worsley, AB TOH 1L0

Dear Reeve Bean and Council,

On behalf of the Town of Fairview (Fairview) Council, I extend our gratitude to Clear Hills County for its ongoing support of the Fairview Regional Aquatic Centre (Aquatic Centre). Your continued collaboration ensures this vital facility remains a resource for both our municipalities.

At the October 8th Clear Hills County Council meeting, Fairview was asked to provide timely updates regarding upcoming capital projects for the Aquatic Centre. Following the recent adoption of Fairview's updated five-year capital plan, we are pleased to provide details of two anticipated capital projects.

2025: Replacement of the Main Roof-Top HVAC Unit

The primary HVAC unit, now 22 years old, has exceeded its expected lifespan of 15-20 years. Based on recommendations from the service provider and the findings of a recent Level II Energy Audit, replacing this unit is critical. The preliminary budget for this project is estimated at \$300,000 - \$500,000 and Fairview will apply for the Community Energy Conservation (CEC) program, which may provide a rebate of 20%-50% of the project cost. The timeline for completion is planned for September/October 2025 during the annual maintenance shutdown.

2026: Resurfacing of Pool Basins

Resurfacing pool basins, including the main pool and hot tub basins is necessary maintenance typically required every 10 years. The preliminary budget is estimated at \$200,000.

No additional major capital projects are planned for the Aquatic Centre over the next five years.

Since 2013, Fairview has invested \$1,336,593 in critical upgrades and renovations, including roof replacement, basin repairs, boiler and lighting improvements, structural enhancements including beam and slide and stair, and compliance-driven regulatory updates.

Request for Support

Given the shared benefits and regional usage of the Aquatic Centre, Fairview respectfully requests Clear Hills County's capital funding support for the planned 2025 and 2026 projects.

While detailed cost and scope information will be available after design and tendering, we seek your support in principle at this time. Fairview would like to attend a future Clear Hills County Council meeting to discuss this request in greater detail.

Thank you for your consideration and for your continued commitment to supporting the Fairview Regional Aquatic Centre.

Sincerely,

Gordon MacLeod

Mayor, Town of Fairview

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Clear Hills County

Request For Decision (RFD)

Regular Council Meeting Meeting:

Meeting Date: October 8, 2024

Allan Rowe, Chief Administrative Officer Originated By: DELEGATION - Town of Fairview 11:00 a.m. Title:

11-02-02 File:

DESCRIPTION:

The Town of Fairview will be in attendance to discuss the request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

Total Project Cost - \$105,140.20 Amount Requested - 20% = \$21,028.04

BACKGROUND:

C440-24(8-13-24) RESOLUTION by Councillor Walmsley to request the Town of Fairview attend a Regular Council meeting to discuss the request for funding and provide adequate financial information on the previous and future plans for the Fairview Regional Aquatic Centre. CARRIED.

ATTACHMENT:

September 23, 2024, Correspondence August 13, 2024, RFD

RESOLUTION by..... to receive the delegation from The Town of Fairview for information, as presented.



Town of Fairview P.O. Box 730, Fairview, Alberta T0H 1L0 Provincial Building, 101, 10209 – 109 Street Phone: 780-835-5461 Fax: 780-835-3576

Email: mavor@fairview.ca Web: www.fairview.ca

September 23, 2024

Clear Hills County P.O. Box 240 Worsley, AB TOH 1L0

Dear Reeve Bean and Council,

In response to your request for further information regarding the Aquatic Centre projects, we wish to provide the following details in advance of attending a Clear Hills County council meeting.

Background on the Request for Funding Support for the Slide and Stairs Project:

In December 2022, the Town of Fairview Council attended a Clear Hills County meeting to request support for the Aquatic Centre and Arena. At that time, based on preliminary information, we provided an estimate of \$200,000 for the slide/structural project, with a request for 20% of the cost from Clear Hills County, reflecting the average attendance from your area.

After receiving more detailed project information, a letter dated May 18, 2023, was sent to Clear Hills County, stating the latest project estimate had increased to \$678,500. The Town requested \$226,167 from Clear Hills County based on this updated figure. In response, Clear Hills County committed \$40,000 towards the project.

However, upon tendering, the lowest bid for the stair component of the project exceeded \$400,000, which is separate from the structural beam replacement and engineering costs. Due to the unexpectedly high cost, the stair replacement was removed and reconsidered. The final cost for the Aquatic Centre's structural project, chemical room repairs, including engineering, was \$451,445. In addition, the boilers were replaced in 2023 at a cost of \$40,800. In total, the capital replacement projects at the Aquatic Centre in 2023 amounted to \$492,245.

Historical Context:

Over the past 11 years, the Town of Fairview has invested \$1,166,593 in capital projects to address necessary upgrades and renovations at the Aquatic Centre. These projects have included a new roof, basin repairs, hot water heaters, boilers, a diving board, lighting upgrades, structural beam work, chemical room repairs, and required upgrades in response to regulatory changes. Clear Hills County has contributed \$62,500 towards these projects.

Current Request:

As per the letter dated July 4, 2024, we are requesting that Clear Hills County council provide 20% financial support of the water slide stair capital project, for \$21,028.04.

Facility budget comparisons:

We also wish to provide operating budget comparisons with other Aquatic Centres (pools) in our area.

2022	Peace River	High Prairie	High Level	Beaverlodge	FAIRVIEW
Non-municipal Revenue	224,860	128,900	88,000	225,000	136,200
Operating Expenses	-1,119,460	-802,400	-697,108	-1,032,194	597,658
Deficit before Municipal	-894,600	-673,500	-609,108	-807,194	-461,458
Regional Municipal Grants	465,360	336,750		367,750	60,000

2023	Peace River	High Prairie	High Level	Beaverlodge	FAIRVIEW
Non-municipal Revenue	249,950	128,900	93,000	236,250	118,863
Operating Expenses	-1,230,770	-819,243	-733,455	-1,083,804	597,800
Deficit before Municipal	-980,820	-690,343	-640,455	-847,554	-478,937
Regional Municipal Grants	521,620	345,024		386,137	163,820

Request for Ongoing Support:

Given the shared benefit and usage of the Aquatic Centre, the Town of Fairview Council is requesting an ongoing commitment from Clear Hills County to contribute 20% towards future capital projects at the Aquatic Centre.

We look forward to discussing this matter further during an upcoming meeting and appreciate your continued support for this important community facility.

Sincerely,

Gordon MacLeod

Mayor, Town of Fairview

Clear Hills County

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

August 13, 2024

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Town of Fairview Funding Request-Fairview Regional Aquatic Centre

File:

11-02-02

DESCRIPTION:

Council is presented with a request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

Total Project Cost - \$105,140.20 Amount Requested - 20% = \$21,028.04

C405-24(7-23-24) RESOLUTION by Councillor Giesbrecht to table the Town of Fairview request for funding for the Fairview Regional Aquatic Centre until we receive more information.

ATTACHMENT:

Information regarding request Town of Fairview - Request for funding Fairview Regional Aquatic Centre Background information

RESOLUTION by
8 F 3 L H L H L H A L L V

Initials show support - Reviewed by:	Manager:	CAO:	1000	
Initials show support - Reviewed by.	manager.		114/4	

Bonnie Morgan

From:

Daryl Greenhill < cao@fairview.ca>

Sent:

August 2, 2024 1:26 PM

To:

Bonnie Morgan

Cc:

Allan Rowe

Subject:

RE: Town of Fairview Funding Request- Fairview Regional Aquatic Centre

Hi Bonnie

This is a different project. Last year the project was the structural beam and structural supports that hold the roof up over the slide portion of the building. This year is the refurbishing of the slide stairs and slide supports. The refurbishing includes stripping the paint then assess metal condition and replace any required metal. Repaint along with new tiles on the stairs.

Please let me know if there is any further information I can provide.

Regards,

Daryl Greenhill CAO, Town of Fairview

From: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>

Sent: Thursday, August 1, 2024 1:02 PM To: Daryl Greenhill <ao@fairview.ca> Cc: allan@clearhillscounty.ab.ca

Subject: Town of Fairview Funding Request- Fairview Regional Aquatic Centre

Hi Daryl.

Council is seeking additional information regarding your request for funding for the Fairview Regional Aquatic Centre's water slide stairs and support structures. Could you please clarify if this is a separate project from the one Council funded 20% of in December 2022? If it is a different project, please provide details on what the current project entails and how it differs from the originally funded project. Thank you.

Bonnie Morgan | Executive Assistant to CAO and Council

Clear Hills County Box 240 Worsley, AB T0H 3W0 | Ph: (780)-685-3925 ext. 120 | Cell: (780)-834-7171 | Fax: (780)-685-3960 | bonnie@clearhillscounty.ab.ca | www.clearhillscounty.ab.ca



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July 4, 2024

Clear Hills County P.O Box 240 Worsley, AB TOH 3W0

Re: 2024 Capital project support for the Fairview Regional Aquatic Centre

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 11 years the Aquatic Centre has required \$1,166,593 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, structural beam along with some required upgrades due to regulation changes. Clear Hills County has provided \$62,500 towards these projects.

We are doing the second phase of the two-year project, this phase includes the refurbishing of the water slide stairs and slide supporting structures. The project has been awarded for a cost of \$105,140.20. The proposed project construction timelines are from September 3 until October 25, 2024.

The Town is requesting that Clear Hills County council supports by partnering for 20% of the cost of this required project, for \$21,028.04. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or cao@fairview.ca.

Sincerely,

Gordon MacLeod

Mayor, Town of Fairview

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REQUEST FOR DECISION

Date: April 2, 2024

To: Mayor and Council

From: Daryl Greenhill

Re: Aquatic Centre Stairs and Slide Support Refurbishment

Background:

The 2024 interim capital budget has \$150,000 allocated for the refurbishment of the Aquatic Centre stairs and slide support system. The project includes the removal of all painted services, replacement of tiles, removal of rust, repair/replacement of damaged metal and the recoat of all metal surfaces.

The Request for proposal closed on March 29, 2024 with only one proposal received.

Chalex Construction Ltd. is a Spruce Grove based company with extensive experience in renovations and positive references. They have a proposed construction timeline of September 3 – October 11th.

Financial:

Chalex Construction Ltd. has provided the following proposal:

Base Quotation for all stair and support system paint removal and recoat \$88,618.20 With Consulting to include engineering for review and design for metal replacement \$105,140.20

Structural steel is not included in the base price.

Recommendation:

That Council awards the proposal to Chalex Construction Ltd. with the inclusion of the consulting cost.

Council Options:

- 1. That Council authorizes administration to proceed with recommendation.
- 2. To award with only the base quotation
- 3. To not proceed with the project in 2024.

Submitted by:

Daryl Greenhill

Chief Administration Officer

Town of Fairview Payment History	
2001-06-15 Sirolli 3 Year Fund Agreement	10,000.00
2002-02-25 Sirolli Deficit	3,826.44
2003-05-21 Fairview Aquatic Center Donation	150,000.00
2005-10-03 Cascade Bottle System	4,815.00
2007-01-10 Fairview & District Ambulance	9,901.83
2010-01-21 Beyond Borders Grant (rock wall?)	20,000.00
2010-02-28 Medical Clinic Expansion	36,666.67
2012-04-30 Medical Clinic Cost Sharing	13,960.00
2012-08-31 Economic Dev/Airport	8,000.00
2015-10-31 Pool Resurfacing Grant	15,000.00
2018-01-11 Fairview Pool Phase 2 Resurfacing	7,500.00
2023-12-31 Fairview Pool Waterslide Repair Contribution	40,000.00
Fairview Aquatic Center Total (2003-Present):	212,500.00

Clear Hills County

Request For Decision (RFD)

Meeting: Regular Council Meeting
Meeting Date: March 26, 2024
Originated By: Allan Rowe, Chief Administrative Officer
Title: Town of Fairview - Aquatic Centre Support
File: 11-02-02

DESCRIPTION:

C689-16(12/13/16)

C156-15(03/24/15)

717-21(11/28/00)

Council is presented with the following letter from the Town of Fairview with regards to the Fairview Aquatic Centre.

C648-22(12-13-22)

RESOLUTION by Councillor Ruecker to approve a Beyond Borders
Grant for the Town of Fairview for replacement of the waterslide
stairs for the Fairview Regional Aquatic Centre for 20% of the
project cost up to a maximum of \$40,000.00 funds to be allocated
from the Rate Stabilization Reserve.

CARRIED.

RESOLUTION by Councillor Svederus to approve a grant of \$7,500.00 (seven thousand five hundred dollars) to the Fairview Regional Aquatic Centre to assist with phase 2 basin resurfacing, funds to be allocated from the 2017 Operating budget. CARRIED.

RESOLUTION by Councillor Ruecker to approve a Beyond Borders Grant for the Town of Fairview for one third of the costs to a maximum of \$15,000.00 (fifteen thousand dollars) to resurface portions of the main pool and hot tub at the Fairview Aquatics Centre.

CARRIED.

MOTION by Councillor Maxwell to contribute one time funding of \$150,000.00 toward construction of a water slide in conjunction with the Fairview Swimming Pool, and an agreement that the M.D. will not be requested to contribute toward the operating costs for a period of 5 years and that a representative from Council sit on the Swimming Pool Committee.

CHC total contributions = \$212,500.00

ATTACHMENT:
MD of Fairview Correspondence
Fairview Aquatic Centre Rates

RESOLUTION by.....

Initials show support - Reviewed by: Manager: CAO:



Town of Fairview
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Provincial Building, 101, 10209 – 109 Street
Phone: 780-835-5461 Fax: 780-835-3576
Email: cao@fairview.ca Web: www.fairview.ca

March 22, 2024

Clear Hills County P.O Box 240 Worsley, AB T0H 3W0

Re: Motion of Town of Fairview Council regarding Aquatic Centre Support

Dear Reeve Bean and Council,

This letter is to inform Clear Hills County Council of a recent motion made by the Town of Fairview Council.

Motion: 190324 7.2 by Councillor Chris Laue

That council authorize administration to provide the attached information business card to Clear Hills County residents that attend the Aquatic Centre, for the next 6 months.

Sincerely,

Daryl Greenhill

CAO, Town of Fairview

and winted

Are YOU a Clear Hills County Resident?

Did you know?

- Clear Hills County does not contribute funds towards the operating of the Aquatic Centre
- Approx. 20% usage from CHC residents
- 2024 operational deficit before municipal transfers is \$523,108
- · 20% of that is \$105,000
- CHC support of \$105,000 will reduce the need to increase user rates

We recommend you speak with your local elected representative for Clear Hills County!



Fairview Regional Aquatic Centre

DAY RATES

Preschool (4-5)	\$1.75
Youth (6-17)	\$4.00
Adult (18-59)	\$6.00
Senior (60+)	\$4.00
Family*	\$14.00

^{*}Note: Family consists of two care provider adults & their dependent children under the age of 18 that reside in the same residence

SEASON PASS

	1 MONTH	3 MONTHS	6 MONTHS	12 MONTHS
Preschool (4-5)	\$17.50	\$38.75	\$62.00	\$105.00
Youth (6- 17)	\$40.00	\$100.00	\$160.00	\$240.00
Adult (18- 59)	\$60.00	\$150.00	\$240.00	\$360.00
Senior (60+)	\$40.00	\$100.00	\$160.00	\$240.00
Family*	\$140.00	\$350.00	\$560.00	\$840.00

Bonnie Morgan

From:

Allan Rowe

Sent:

May 31, 2023 6:52 AM

To:

Bonnie Morgan

Subject:

FW: Capital Support for the Fairview Regional Aquatic Center

From: Daryl Greenhill <cao@fairview.ca> Sent: Tuesday, May 30, 2023 1:20 PM

To: Allan Rowe < Allan@clearhillscounty.ab.ca>

Subject: RE: Capital Support for the Fairview Regional Aquatic Center

Hi Allan

Here is what we have put together in response to your request. If you are still looking for further information or this is not the information that was intended, please let me know.

- What are all current funding sources for the Aquatic Center?
 Funding sources include, user fees (drop in and programming), sponsorship and transfers from municipalities. Summer student grants,
- 2. What grants have been applied for to assist with the operation and capital improvements to the Aquatic Center over the past 10 years?

The Town regularly applies for small operating grants to cover summer student jobs like STEP program but it's not guaranteed and depends on many factors. For last three years we got it only once for \$2,000 for STEP and up to \$3,000 for other grants. In the past GPRC donated \$25,000 for operations but stopped in 2020 (last time in 2020). We also applied to FCSS board in the past to run additional programs like extra activities and supplies for Junior Lifeguard Club but they are not in favor of supporting due to limited funding available and high demand for funding from other community groups.

For the capital portion, since 2012 we got only one grant restricted for the Aquatic Centre from other organizations, and it was for a Chlorination System upgrade. Most of the available grants for recreation facilities are "green" grants to make upgrades for energy efficiency. The projects that have been done to the facility have been to replace aging infrastructure. Before 2012 we did get a "green" grant to upgrade the lighting system.

3. What has the total revenue been for each of the last 5 years from users?

	2022	2021	2020	2019	2018
Ī	114,146	68,703	26,454	99,462	109,504

Please note that 2020 and 2021 were covid restricted years with limited operations

4. How are building cost distributed with other users? (ie fitness center)

Currently there are almost no shareable costs with a Fitness Centre except for the reception which are split 50/50

(receptionists wages is the biggest expense there) Currently we are able to separate the actual costs between buildings (even insurance, utilities, maintenance, etc.).

Depreciation expenses are not included in any operational expenses.

Management expenses (Director's salaries, office, etc) and portion of Admin expenses are not included either

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5. Bids close June 13 and will be presented to council for consideration June 20th.

Daryl Greenhill, CLGM CAO Town of Fairview P: 780-835-5461 F: 780-835-3576

From: Allan Rowe <Allan@clearhillscounty.ab.ca>

Sent: Thursday, May 25, 2023 8:05 AM To: Daryl Greenhill <ao@fairview.ca>

Subject: Capital Support for the Fairview Regional Aquatic Center

Council tabled this item and are asking for additional information to assist them in making a decision. The additional information that Council in looking for is listed below

What are all current funding sources for the Aquatic Center?

What grants have been applied for to assist with the operation and capital improvements to the Aquatic Center over the past 10 years?

What has the total revenue been for each of the last 5 years from users?
How are building cost distributed with other users? (ie fitness center)

When will tender results be available for information to the public and County?

If you require any clarification on these questions feel free to give me a call

Thank you

Allan



Town of Fairview P.O. Box 730, Fairview, Alberta TOH 1L0 Provincial Building, 101, 10209 – 109 Street Phone: 780-835-5461 Fax: 780-835-3576

Email: cao@fairview.ca Web: www.fairview.ca

May 18, 2023

Clear Hills County P.O Box 240 Worsley, AB T0H 3W0

Re: Capital project support for the Fairview Regional Aquatic Centre

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 10 years the Aquatic Centre has required \$733,911 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, along with some required upgrades due to regulation changes. Clear Hills County has provided \$22,500 towards these projects.

In its 20th year of operation, the Aquatic Centre is now facing its largest and most complicated project to date. This project includes the replacement of the water slide stairs, replacement of a structural roof beam and structural posts, which are linked to the Water Slide roof. As well as the replacement of the chemical room floor. The Tenders for the project are scheduled to go to Council June 20th for council consideration. The project construction timelines are from September 5 until October 31, 2023. The initial project cost estimates for this project are \$678,500.

Fairview Town council is requesting that Clear Hills County council supports by partnering for 1/3 (one-third) of the cost of this required project, which based on initial estimates, that may be approximately \$226,167. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or cao@fairview.ca.

Sincerely,

Gordon MacLeod

Mayor, Town of Fairview

Community of Choice in the Peace Country----

Clear Hills County Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: June 24, 2025

Originated By: Lori Jobson, Corporate Services Manager
Title: Funding Request – Village of Hines Creek

File: 71-10-02

DESCRIPTION:

The Village of Hines Creek has sent a letter requesting additional funding for "25% tax incentives for the village ratepayers for 2025."

BACKGROUND:

At the June 17, 2025 Policies & Priorities Council made the following motions:

P-25(06-17-25)RESOLUTION by Councillor Hansen to recommend Council approve a 2-year commitment of \$300,000.00 for 2026, and 2027, to the Village of Hines Creek to assist with operating expenses.

CARRIED.

P340-25(06-17-25) RESOLUTION by Reeve Bean to recommend Council approve a Conditional Grant to the Village of Hines Creek, to be used toward a 25% tax rebate incentive applicable to the Commercial Assessment Codes for the Municipal portion of the Village of Hines Creek property taxes in 2025, with funds to be allocated from the Rate Stabilization Reserve.

CARRIED.

BUDGET:

\$300,000.00

ATTACHMENTS:

- May 26, 2025 Funding Request Letter
- Village of Hines Creek Funding History
- Email to/from Leanne Walmsley
- Village of Hines Creek 2025 Mill Rate Bylaw

RECOMMENDATION:

RESOLUTION by... to

Initials show support - Reviewed by: Manager: CAO:





Clear Hills County Box 240 Worsley, Alberta TOH 3W0

May 26, 2025

File No: 0126

Dear Reeve Bean and Council,

Re: 2025 Funding Request

On behalf of Village of Hines Creek Council, I extend our appreciation for your willingness to provide long-term funding to the Village of Hines Creek for the term 2022-2025, and your candid discussions regarding the future of the Village.

Your \$300,000.00 annual commitment for the 2025 Operating Budget affords us a more stable framework for fiscal planning. We are requesting additional funding in the amount of \$122,493 (25%) tax incentives for village ratepayers for 2025.

On behalf of the Village of Hines Creek, I am extremely grateful for your Council's investment in our community. We commit to remaining transparent and dedicated to fiscal responsibility. If you require any further clarification, please contact me at 780-494-3690

Yours truly,

Hazel Reintjes,

Mayor

Village of Hines Creek

Village of Hines Creek Funding History 2001 - 2025

Invoice Date	Amount	Description
Invoice Date	<u>Amount</u>	Description Muni 2000 Crant Fund
10/07/01	\$11,000.00	Muni 2000 Grant Fund
10/18/02	\$125,000.00	HC Arena Roof Repair
2/19/03	\$20,000.00	Donation for HC Fitness Center
6/23/03	\$145,000.00	Financial Assistance
1/26/04	\$145,000.00	Special Funding for 2004
7/06/05	\$145,000.00	2005 Funding Agreement
11/30/05	\$18,920.00	HC Playground Capital Grant
1/10/06	\$145,000.00	2006 Funding
7/06/06	\$5,000.00	Fitness Centre Grant
7/06/06	\$25,000.00	Zamboni Room & Arena Upgrade
8/17/07	\$145,000.00	Infrastructure Funding
7/14/08	\$145,000.00	2008 Infrastructure Funding
3/31/09	\$17,345.47	Dave Shaw Muni Grant 09
9/28/09	\$145,000.00	Unconditional Grant
10/21/09	\$17,335.00	Dave Shaw Arena Washrooms
6/04/10	\$145,000.00	Unconditional Grant
1/04/11	\$145,000.00	Unconditional Grant
2/29/12	\$500,000.00	2012 Funding
1/21/13	\$1,000,000.00	Unconditional Grant
4/25/13	\$113,659.00	Balance of 2013 Operating Grant
3/31/16	\$467,000.00	Unconditional Grant
10/28/16	\$70,297.50	Hines Creek Truckfill
3/03/17	\$350,000.00	Operating Grant
6/19/18	\$500,000.00	2018 Grant
9/25/19	\$500,000.00	2019 Unconditional Grant
7/10/20	\$110,419.72	2020 25% Tax Incentive
7/10/20	\$400,000.00	Conditional Grant
5/18/21	\$425,000.00	2021 General Grant
4/20/22	\$450,000.00	2022 General Grant
5/18/23	\$426,693.14	Operating Grant & Tax Incentive (\$126,693.14)
4/24/24	\$370,194.48	Operating Grant & Tax Incentive (\$70,194.48)
2/12/25	\$2,000.00	_ General Grant Payment
	\$7,229,864.31	

Lori Jobson

From: Leanne Walmsley <cao@hinescreek.com>

Sent: June 19, 2025 9:31 AM

To: Lori Jobson

Subject: RE: 2025 Funding Request Questions

Lori,

The letter was sent out prior to tax bylaw had been done. Variance was before requisitions were inputted into the program.

The 119,264.06 is the correct amount.

Leanne

Leanne Walmsley Chief Administrative Officer Village of Hines Creek Phone: 780-494-3690 Fax: 780-494-3605

Email: cao@hinescreek.com



From: Lori Jobson <Lori@clearhillscounty.ab.ca>
Sent: Wednesday, June 18, 2025 11:53 AM
To: Leanne Walmsley <cao@hinescreek.com>
Subject: RE: 2025 Funding Request Questions

You don't often get email from lori@clearhillscounty.ab.ca. Learn why this is important

Hi Leanne,

I just noticed there's a variance between the total tax incentive and the amount of funding requested in the letter.

\$119,264.06 Total Tax Incentive below \$122,493.00 Requested Amount \$3,228.94 Variance

What is the additional \$3,228.94 funding?

Thank you,

Lori Jobson

Corporate Services Manager Clear Hills County Box 240 Worsley, AB T0H 3W0 Telephone 780-685-3925 Ext. 105 Fax 780-685-3960



From: Leanne Walmsley < cao@hinescreek.com>

Sent: June 18, 2025 11:28 AM

To: Lori Jobson < Lori@clearhillscounty.ab.ca>

Cc: 'Hazel Reintjes' < khreintjes@hotmail.com; Alison Frixel afrixel@gmail.com; Len Rimmer (lrim@telus.net)

<lrim@telus.net>

Subject: RE: 2025 Funding Request Questions

Good morning, Lori

Here are the answers to your questions

- 1. Commercial tax incentive @ 25% Residential tax incentive @ 20%
- 2. Commercial M & E, Land, Imp, and Gilo =\$71,734.34 Residential Land, Imp, Vac, Land, and Farmland = \$47,529.72 Total Tax Incentive \$1119,264.06
- 3. No
- 4. No
- 5. Tax Incentive is only applied to the municipal general not the requisitions.
- 6. Bylaw 632-25 is attached.

Regards, Leanne

Leanne Walmsley Chief Administrative Officer Village of Hines Creek

Phone: 780-494-3690 Fax: 780-494-3605

Email: cao@hinescreek.com



From: Lori Jobson < Lori@clearhillscounty.ab.ca>
Sent: Wednesday, June 18, 2025 10:21 AM
To: Leanne Walmsley < cao@hinescreek.com>
Cc: Stacey Basnett < assistantcao@hinescreek.com>

Subject: 2025 Funding Request Questions

Importance: High

Good morning Leanne,

Yesterday at the Policies & Priorities meeting Council discussed the funding request submitted by the Village. From that discussion a few questions arose, and the following information is requested:

- 1) Are both residential and commercial/non-residential properties receiving the 25% tax incentive?
- 2) If so, please provide the total tax incentive amount for residential properties and the total tax incentive amount for commercial/non-residential properties.
- 3) Do the commercial/non-residential properties include properties that are assessed as designated industrial (DIP) or linear?
- 4) If so, what is the total tax incentive amount for the properties assessed as DIP or linear?
- 5) Is the tax incentive applied to only the Village tax amount and not to the requisition amounts (ASFF, Senior Housing etc.)?
- 6) Could you please provide a copy of your 2025 Mill Rate Bylaw?

I'm currently drafting an RFD for the June 24, 2025 Regular Council Meeting which must be submitted by noon today so if it's possible to get this information by then I would greatly appreciate it.

Thank you,

Lori Jobson

Corporate Services Manager Clear Hills County Box 240 Worsley, AB T0H 3W0 Telephone 780-685-3925 Ext. 105 Fax 780-685-3960



BYLAW NO. 632-25

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF HINES CREEK FOR THE 2025 TAXABLE YEAR

WHEREAS the Village of Hines Creek has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on June 10, 2025; and

WHEREAS the estimated municipal revenues from all sources other than property taxation total \$1,489,751.00 and.

WHEREAS the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hines Creek for 2025 total \$2,012,806.00; and the balance of \$523,055.00 to be raised by general municipal property taxation; and

WHEREAS the estimated amount required to repay principal debt to be raised by general municipal taxation is \$52,721.00 and.

WHEREAS the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$0 and.

WHEREAS the estimated amount required for future financial plans to be raised by municipal taxation is \$27,000.00, and.

THEREFORE, the total amount to be raised by general municipal taxation is \$602,776.00 and

WHEREAS the requisitions are:

Alberta School Foundation Fund Residential & Farmland Non-Residential	\$ 35,331.60 \$ 21,640.00
Designated Industrial Property	\$ 67.71
Seniors Foundation	\$ 12,139.89

WHEREAS the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS the assessed value of all property in the Village of Hines Creek as shown on the assessment roll is:

Residential & Farmland	13 070 400
Non-Residential	13,979,190
Non-Residential Small Business	4,340,330
Linear	0
Machinery and Equipment	965,790
Total Assessment	3,476,000
	22,761,310
Designated Industrial Property	965,790



NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Hines Creek, in the Province of Alberta, enacts as follows:

 That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hines Creek.

General Municipal	Tax Levy	Assessment	Tax Rate
Residential & Farmland Non-Residential, Linear, Machinery & Equipment & Designated Industrial	239,184	13,979,190	0.01711
Property	322,482	8,782,187	0.03672
Totals	561,666	22,761,377	

BYLAW NO. 632-25

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF HINES CREEK FOR THE 2025 TAXABLE YEAR

Alberta School Foundation Fund

741201			
Residential & Farmland Non-Residential	35,331.60 21,640.00	12,989,560 5,410,000	0.00272 0.00400
Designated Industrial Property	67.71	965,790	0.0701
Seniors Foundation	12,139.89	21,756,060	0.000558
Amount of Minimum Tax	13,284.00		

- That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$250.00
- This bylaw comes into force at the beginning of the day that it is passed unless otherwise
 provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it
 receives third reading, and it is signed in accordance with s 213 of the MGA.

READ the first time on this 10 day of June, 2025.

READ a second time on this 10th day of June, 2025.

Given UNAMIMOUS consent to go to third reading on this ______of June, 2025.

READ a third and final time on this 10th day of June, 2025.

Hazel Reinties. Mavor

Leanne Walmsley, Chief Administrative Officer

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Municipal Emergency Management Plan Risk Assessment

File:

24-02-02

DESCRIPTION:

Annually, Council reviews the Municipal Emergency Management Plan Risk Assessment to consider if the probability of occurrence or degree of severity has changed for potential disasters that could affect the County.

BACKGROUND:

A disaster is an event that results in serious harm to the safety, health or welfare of the people or in widespread damage to property that requires additional help from other municipalities or outside agencies that exceeds emergency services response capabilities.

ATTACHMENTS:

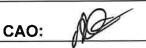
Current Risk Assessment Risk Assessment Worksheet Potential Hazards - Detailed Analysis

RECOMMENDED OPTIONS:

- 1. to adopt the Emergency Management Plan Risk Assessment as presented.
- 2. to adopt the Emergency Management Plan Risk Assessment, as amended.

Initials show support - Reviewed by:

Manager:



RISK ASSESSMENT (Update and review annually, print with revised data) MUNICIPALITY: Clear Hills County History Emergency Potential Planning Priority Righter Priority Righ Planning Priority Righ Righ Planning Priority Righ Righ Priority Contract Contract Storms Madium Storms Person Contract Storms Perso	Clear Hills Coun Disaster/ Emergency Izzards/ Snow Storms ainfall/ Runoff Flooding rest/ Wild Fires /ater Pollution/ Shortage Toxic Gas Release Oil Spill Dublic Health Epidemic	History History Very Few Several Localized Few None Moderate Very Few Very Few	Potential Medium High High High Medium	Planning Priority 3 3 3 2 2 2 2	Risk Control Measures (Actions/References) Contractors List Communications Temporary Shelters Heavy Duty Equipment- Contractors List, Temporary Shelters, Alberta Forestry Mutual Aid, Alberta Agriculture, Water Pumps Highway 64- Major Highway Numerous plants, pipelines, terrorist activity, lightning, fires, Highway 64- Pandemic level, local level UPDATED: January 11, 2022 C023-22 (01-11-22) Remarks Remarks Alberta Environment Alberta Environment Alberta Environment terrorist activity, lightning, fires, Highway 64 Pandemic level, local level Unilikely Alberta Health Service	Alberta Environment Sustainable Resource Development, Wildfire Branch, Peace River Alberta Agriculture Alberta Environment Alberta Environment Alberta Health Services
Missing	Missing Persons	Low	High	က	Hunters, Fishermen, Oilfield Workers	Grande Prairie Search & Rescue

RISK ASSESSMENT WORKSHEET

Municipality: Prepared by:	Date: Position:	
Rating Procedure: A. Identify potential emergency or disasters. B. Assess the probability of occurrence. C. Determine the impact to life, property, or environment of the municipality. D. Rate the municipality's ability to respond. E. Establish planning priorities. F. Transfer final results to risk assessment table.		Rating: 1 - High 2 - Moderate 3 - Low 4 - Not applicable

NATURAL		MUNI	CIPALITY		
	Proba-	Impact	Ability to	Planning	Comments
Blizzarda/Massive Snowstorms					
Drought					
Major Wind/Hallstonn/Tomado					
Rainfail/Run-off Flooding					
Watercourse Flooding		_			
Plant Diseases/Pest Infestation			/ _		
Animal Diseases					
William Diograms					
MAN-MADE		WIN	CIPALITY		
	Proba-	Impact	Ability to	Planning	Comments
Construction Accidents/Structural Collapse	—				
Building Explosions	-				
Major Industrial Accident			_		
Public Utility Failures	_				
Major Gas Main Break		_		—	
Major Water Main Break	_				
Water Pollution or Shortage		_			
Major Fire (urban/rural)	_				
Forest Fire/Wild Fire	_		_		
Environmental Contamination/Chemical Spills					
Toxic Gas Releases	-	_			
Pipeline Explosion	-		_		
Off Spill				—	
Major Road Accidents (truck/bus)	_			—	
Major Rail Accidents					
Alrpiane Crash	_	_		_	
Public Health Epidemic					
Radiological Accidents	_			—	
Evacuation/Reception	_				
Abnormal Frost/Franze	_				
Missing Persons (Search & Rescue)					
OTHER:					

POTENTIAL HAZARDS - DETAILED ANALYSIS

This section provides detailed analyses of the effects and potential actions for different types of disasters. The information will assist your planning committee in completing the emergency plan.

Both possible effects and potential actions are listed in an approximate order of significance and/or priority. In most cases, for example, the first crucial steps are to establish an emergency headquarters and communication network.

Use the analyses as a guide, but do not necessarily follow them precisely. The agencies responsible for taking specific actions could vary somewhat from one community to another, depending upon resources and municipal structure. The following analyses should therefore be adapted to suit to your own particular situation.

- aircraft crash (urban or rural, outside of airport)
- construction
- dangerous gases
- explosion
- fire major
- forest fire/wild fire (major, in remote area)
- tornado or windstorm
- extended power failure
- ransportation road
- transportation rail

AIRCRAFT CRASH (Urban or Rural) - Outside of Airport

Possible Major Effects

- Casualties
- 2. Deaths
- **Fires** 3.
- Explosions 4.
- Damage to property 5.
- Nuclear cargo problems 6.
- International implications 7.
- Special cargo problems 8.
- Sudden hospital requirements 9.
- Disruption of traffic and communications 10.
- Disruption of utilities 11.

В.

Potential Actions

Establish an emergency headquarters

Establish adequate communications 2.

Define a working area and establish a control perimeter 3.

Secure disaster scene for subsequent investigation 4.

Rescue and fire fighting 5.

Establish routes for emergency vehicles 6.

Notify hospitals of casualties including type and number 7.

Establish temporary morgue 8.

Disposition of nuclear or special cargoes 9.

Establish traffic control 10.

Establish crowd control 11.

Eliminate hazards from damaged utilities 12.

Protect property and valuables 13.

14. Establish a news release system

15. Set up an inquiry service Agency Responsible

Local government/DDS

Police/DDS

Police

Police - Transportation Safety Board

Fire Department/Rescue Services

Police

Ambulance Coordinator/Media/Police

Police/Medical Examiner

Police/Industry/Radioactive Protection

Branch

Police - Military if Armed Forces aircraft

Police

Engineering/Utilities

Police

Airline authorities (if commercial

plane)/Municipality FCSS/Social Services

C. Equipment

Fire fighting and rescue equipment 1.

Ambulances 2.

3. Communication equipment

Auxiliary lighting 4.

Barricades 5.

Mobile public address equipment 6.

Source

Fire/Engineering/Industry Medical/Transportation/Police

Police/Dis. Ser. Br./Telephone Co.

Engineering/Utilities

Engineering

Police/Fire/DDS/Radio Stations

CONSTRUCTION

Possible Major Effects

- Casualties
- **Deaths** 2.
- Trapped persons 3.
- Disruption of traffic 4.
- Disruption of utilities 5.

Potential Actions

Agency Responsible

Local government/DDS Establish an emergency headquarters 1. Police/DDS Establish adequate communications

2. Rescue 3.

Notify hospitals of casualties, including number and type

Define a working area and establish a control perimeter 5.

Establish traffic control

Provide emergency lighting if required

Eliminate hazards from damaged utilities

Establish social services 9.

Establish a news release system

Set up an inquiry service

Contractor/Fire/Rescue Service

Triage Officer/Medical/Police

Police Police

Source

Police/Engineering Dept/Utilities/DDS

Engineering/Utilities Social Services/FCSS

Construction company authorities

Social Services/FCSS

Equipment

- Rescue equipment 1.
- Ambulances 2.
- Communication equipment
- Auxiliary lighting 4.
- Mobile public address equipment 5.
- Powerful cranes
- Barricades

Fire/Engineering/Industry

Medical/Transportation/Police

Police/DDS/Dis. Ser. Br. Engineering/Utilities

Police/DDS Contractors

Engineering

DANGEROUS GASES

Possible Major Effects

- Casualties
- Deaths
- Tendency of people to disperse 3.
- Disruption of traffic 4.
- **Explosions and fires** 5.
- Hazards to humans and livestock 6.
- Disruption of business and industrial activities 7.
- Evacuation 8

6.

Potential Actions

Agency Responsible

Source

Police/DDS

Local Government/DDS Establish an emergency headquarters Police/Fire/DDS Establish adequate communications Fire Department/Rescue Services Rescue and fire fighting 3. Police/Medical/Industry

Determine nature and effects of the gas Police/Fire/Industry Warn adjacent areas and define area of risk 5. **Police**

Evacuate area

Engineering/Industry Eliminate further escape of gases Notify hospitals and casualties, including number and type Medical/Police 8.

Police/Medical Examiner Establish temporary morgue **Local Government Authority** Establish a news release system, including instruction to

10. the public Social Services/FCSS Establish social services

11. Police Establish traffic control 12. Police/DDS Establish evacuation routes 13.

Social Services/FCSS Set up an inquiry service 14.

C. Equipment

Medical/Police/Volunteers 1. **Ambulances** Fire fighting and rescue equipment, including respirators Fire/Police/Rescue Services

2. and resuscitators Communication equipment 3.

Industry/Fire/DDS Decontaminating equipment 4. Fire Department/Police/DDS

Mobile public address equipment 5. Engineering 6. Barricades

Rescue Services/Police/Fire Anti-gas clothing, if necessary 7. Social Services/FCSS 8.

Emergency feeding facilities

EXPLOSION

Possible Major Effects

- Casualties
- Deaths
- Trapped persons 3.
- Damage to property
- Infrastructure damage roads and bridges, utilities, buildings
- Fires, explosions and fire hazards 6.
- Escape of gases 7.
- Floodina 8.
- Slides and/or seismic waves 9.
- Dangers to public health 10.
- Evacuation of population and livestock 11.
- Jurisdictional problems 12.

Potential Actions В.

- Establish an emergency headquarters 1.
- Mobilize necessary manpower and equipment 2.
- Request outside assistance, including military 3.
- Rescue 4.
- Establish adequate communication (internal 5. and external)
- Establish medical facilities 6.
- Establish emergency social services 7.
- Establish temporary morgue 8.
- Establish control of population 9.
- Coordination and administration of incoming aid 10.
- Establish a news release system 11.
- Set up an inquiry service 12.
- Eliminate hazards from damaged utilities 13.
- Establish salvage operations of essential items, 14.

if necessary

Source Equipment C.

- Transportation vehicles 1.
- Rescue equipment, all types 2.
- Public service maintenance vehicles 3.
- Mobile generators, lighting & commercial equipment 4.
- Medical units and supplies 5.
- Emergency feeding facilities 6.
- Piping for emergency repairs to water and 7. sewage facilities
- Tank cars for drinking water 8.
- Mobile public address equipment 9.

Agency Responsible

Local Government/DDS

Local Govt/Canada Employment

Centres

Local Government

Police/Fire/Rescue Services

Police/DDS

Emergency Health Services Social Services/FCSS

Police/Medical Examiner Police

Local Government

Province/DDS/Municipal PIO

Social Services/Volunteer Agencies

Police/Fire Police/Fire

Road/Rail/Air Authorities

All agencies

Engineering/Utilities

Province/Fire/DDS/Industry

Health Services

Social Services/FCSS

Engineering/Industry

Utilities/Railways/Dairy Trucks Police/Fire/DDS/Radio Stations

FIRE - Major

Possible Major Effects

- Casualties
- Deaths 2.
- Fires 3.
- Damage to property 4
- 5. Sudden hospital requirements
- Disruption of traffic and communications 6.
- Explosions and other hazards 7.
- Collapse of buildings 8.
- Disruption of buildings 9.
- Evacuation 10.

Potential Actions В.

Establish an emergency headquarters 1.

- Establish adequate communications
- Define a working area and establish a control perimeter 3.
- Secure disaster scene for subsequent investigation
- Rescue and firefighting 5.
- Control panic in firefighting area 6.
- Establish routes for emergency vehicles 7.
- Notify hospital of casualties, including number and type 8.
- Establish temporary morgue, if required 9.
- Establish traffic control 10.
- Establish crowd control 11.
- Eliminate hazards from damaged utilities 12.
- Warning of spread of fire 13.
- Establish a news release system 14.
- Set up an inquiry service 15.
- Establish a social service 16.

Equipment C.

- Firefighting and rescue equipment 1.
- **Ambulances** 2.
- Water tankers, i.e. street cleaners 3.
- Relay pumps 4.
- 5. Communication equipment
- Auxiliary lighting 6.
- Blankets and food 7.
- Mobile public address equipment

Agency Responsible

Local Government/DDS

Police/Fire/DDS

Police Police

Fire Department/Rescue Services

Police

Police

Medical/Police

Police/Medical Examiner

Police

Police

Engineering/Utilities

Police/News Media

Local Government Authorities

Social Services/FCSS

Social Services/FCSS

Source

Fire Department

Private/Hospitals

Engineering

Engineering

Fire Department/Police/DDS

Engineering/Utilities/Fire Department

Social Services/FCSS

Police/Fire/DDS

FLOOD

Possible Major Effects

- Disruption of community 1.
- Damage to property 2.
- Contamination of normal water supplies 3.
- Casualties 4.
- Evacuation of the population 5.
- Dangers to public health
- Losses to local economy 7.

Potential Actions B.

Agency Responsible

Warning of imminence: 1...

a) long term

b) short term

Establish an emergency headquarters 2.

Mobilize necessary manpower and equipment 3.

Establish adequate communications 4

Establish jurisdiction 5.

Establish traffic control 6.

Establish dyking as required 7.

Check stocks of sand and sandbags 8.

Eliminate hazards from damaged utilities 9.

Protect property and relocate resources where necessary 10.

Establish emergency social services 11.

Evacuation of personnel, livestock, etc. 12.

Storage of furnishings and equipment 13.

Establish a news release system 14.

Set up an inquiry service 15.

Establish emergency health facilities 16.

Provincial Flood Authority Meteorological Services

Police/DDS

Province/DDS

Province/Canada Employment Centres

Police/DDS Government

Police

Engineering

Engineering

Engineering/Utilities

Police/Industry

Social Services/FCSS

Social Services/Volunteer Agencies

Province/DDS

Province/Municipality

Social Services/Volunteer Agencies

Health Services

Source

C. Equipment

- Transportation 1.
- Communication equipment 2.
- Dyking equipment 3.
- Heavy equipment (bulldozers, etc.) 4.
- Auxiliary lighting equipment 5.
- Auxiliary power facilities 6.
- Medical and health supplies 7.
- Food and lodging 8.
- Pumps 9.
- Storage facilities for equipment, furnishings 10.

and livestock

Mobile public address equipment 11.

Road/Rail/Air Authorities

Province/Police/Dis. Ser. Br.

Engineering/Industry

Engineering/Industry

Engineering/Industry

Engineering/Industry

Health Services

Social Services/FCSS

Engineering Department

Province

Police/Fire/DDS/Radio Stations

FOREST FIRE/WILD FIRE - Major and In Remote Areas

A. Possible Major Effects

- 1. Casualties from fire or smoke
- 2. Deaths
- 3. Damage to property
- 4. Disruption of traffic and communications
- 5. Disruption of utilities (power lines, etc.)
- 6. Losses to local economy

B. Potential Actions

Establish an emergency headquarters

- 2. Control traffic and access routes
- 3. Recruit firefighters
- 4. Firefighting
- 5. Rescue

1.

- 6. Establish emergency communications
- 7. Establish water points
- Establish transportation requirements and obtain vehicles
- 9. Warning of spread of fire
- **.**
- 10. Establish a news release system
- 11. Establish emergency feeding services
- 12. Establish first aid posts

C. Equipment

- 1. Light portable firefighting equipment
- Water bombers
- Bulldozers
- 4. Tankers
- 5. Power saws, shovels, axes, back tank and other hand tools for fire suppression
- 6. Establish emergency feeding services
- 7. Communications equipment

Agency Responsible

Province (Lands and Forests)

Police/Lands and Forests

Province/Police/Canada Employment

Centres

Province/Forest Industry

Rescue Services

Province

Province/Lands and Forests

Road/Rail/Air

Lands and Forests/News

Media/Province

Lands and Forests/Police/A.T. & U. -PIO

Social Services Agencies/Volunteer

Agencies

Lands and Forests/Medical

Lands and Forests

Province

Source

Province/Industry

Province/Industry

Province/Industry

Social Services

Province/Industry/Dis. Ser. Br.

TORNADO/WINDSTORM

Possible Major Effects

- Casualties 1.
- Deaths 2.
- Disruption of community 3.
- Disruption of utilities 4.
- Damage to property 5.
- Disruption of traffic and communications 6.

Potential Actions B.

Agency Responsible

Warning of imminence 1. News Media

Establish an emergency headquarters 2.

Establish adequate communications 3. Define a working area and establish a control perimeter 4.

Establish routes for emergency vehicles 5.

Notify hospitals of casualties, including 6. number and type

Rescue 7.

Establish a temporary morgue 8.

Eliminate hazards from damaged utilities 9.

Establish a news release system 10.

Protection of property 11.

Establish emergency feeding services 12.

Establish an inquiry service 13. Provide auxiliary power

14. Clear debris 15.

Equipment C.

Rescue equipment 1.

Fire equipment 2.

Ambulances 3.

Road clearing equipment 4.

Barricades 5.

Auxiliary generators 6.

Mobile public address equipment

Meteorological Service/CBC/Other

Municipal Government/DDS

Police/DDS Police Police

Medical/Police

Fire/Police/Rescue Service Police/Medical Examiner Engineering/Utilities

Police/DDS/A.T. & U.-PIO

Police

Social Services/Volunteer

Services/FCSS Social Services/FCSS Engineering/Utilities Engineering

Source

Police/DDS/Industry

Fire Department

Medical/Transportation/Police

Engineering Engineering Various Sources

Police/DDS/Radio Stations

EXTENDED POWER FAILURE

Possible Major Effects

- Casualties indirect effects due to lack of power
- Deaths as above 2.
- 3. Panic - real danger in crowded areas
- Disruption of traffic 4.
- 5. Disruption of utilities
- Trapped persons 6.

B.	Potential Actions	Agency Responsi

- 1. Establish a headquarters for restoration of
- 2. Establish a headquarters for emergency services to community
- Restore power
- Establish a priority for essential requirements 4.
- 5. Control the allocation of auxiliary power
- 6. Establish a news release system and keep population informed
- 7. Establish traffic control
- Protection of property by requesting 8. assistance in law enforcement
- Establish special assistance to aged, infirm and home 9. patients
- 10. Establish an inquiry service
- 11. Establish adequate emergency communications
- Organize an emergency transportation pool 12.
- 13. Ascertain the status of water and food and arrange distribution
- 14. Release trapped persons in electrically operated devices
- 15. Assess danger to public health and provide emergency
- Lack of heat for schools and public buildings 16.

ible

Power Authorities

Local Government/DDS

Power Authorities Local Government/DDS Power Authorities/DDS **Power Company Authorities**

Police Police

Social Services

Social Services/Volunteer Agencies/

FCSS

Telephone/Radio Facilities **Engineering Department/DDS** Health/Social Services/DDS

Specialists Health

Source

Engineering/School Boards

Equipment

1. Auxiliary power

- 2. Auxiliary heaters
- 3. Mobile public address equipment
- Auxiliary lighting 4.
- 5. Emergency lodging and feeding

Engineering Department/Any other

source of supply

Engineering Department/Any other

supply source Police/DDS

Engineering/Police/Fire

Department/Retail Stores, etc. Social Services and Voluntary

Organizations

TRANSPORTATION - Road

Possible Major Effects

- 1. Casualties
- Deaths 2.
- Fires and explosions 3.
- Trapped persons 4.
- 5. Disruption of traffic

В. **Potential Actions**

Agency Responsible

Police/DDS Establish an emergency headquarters 1. Police/DDS Establish adequate communications 2. Request additional police assistance Police 3. Police Establish routes for emergency vehicles 4. **Police** Request doctors, ambulances, wreckers, 5.

fire truck and heavy equipment, as required

Notify hospitals of casualties, including number and type 6. Define a working area and establish a control perimeter 7.

Establish temporary morgue, if required 8. Special precautions needed when radioactive container or Police/Medical Examiner 9.

dangerous gases, chemicals, etc. are involved Establish a news release system

Medical/Police

Police

Police/Medical Examiner

Police/EMS

Source

Equipment C.

10.

Wrecker/tower equipped with cutting torches 1. Fire fighting equipment 2.

Barricades to control traffic 3.

Radio test equipment if accident involves radioactive 4. material

Test equipment for dangerous gases, where applicable 5.

Police/Garage Fire Department

Engineering Department Industry/EMS/DDS/Dis. Ser. Br.

Industry/Fire/DDS/EMS

TRANSPORTATION - Rail

A. Possible Major Effects

- 1. Casualties
- 2. Deaths
- 3. Fires
- 4. Disruption of rail traffic
- Disruption of railway communications

B. Potential Actions

- Warn other traffic
 Establish an emergency headquarters (at scene or divisional point)
- 3. establish adequate communications
- 4. Request a relief train
- 5. Give an accurate and complete report of accident
- Request police/fire/ambulance, doctors, and heavy equipment when reporting accident
- Organize rescue parties as required
- 8. Notify hospitals of casualties, including number and type
- Arrange temporary reception area for casualties
- Dispatch ambulances to ensure proper distribution of casualties
- 11. Establish control routes for emergency vehicles
- 12. Define a working area and establish a control perimeter
- 13. Establish a temporary morgue
- Restrict entrance to work area if accident involves dangerous goods
- 15. Establish a news release system
- 16. Set up an inquiry service

Agency Responsible

Train crew or first on scene

Railway Staff

Railway Staff

Railway Staff Railway Staff

Railway Staff

Railway Staff

Medical/Police

FCSS/Social Services

Medical/Police

Police

Railway Staff/Police

Police/Medical Examiner

Railway Staff/Police

Railway Company Authorities FCSS/Social Services/Volunteers

C. Equipment

- 1. Relief train
- 2. Ambulances
- 3. Firefighting equipment
- 4. Heavy recovery equipment, cutting torches
- 5. Special Equipment for handling Dangerous Goods
- 6. Auxiliary Lighting
- Mobile public address system
- 8. Emergency feeding facilities

Source

Railway Authorities

Medical Authorities

Fire Department

Railway Authorities/DDS

Suppliers/Dis. Ser. Br.

Police/Fire/DDS/Railway Staff

Police/DDS

FCSS/Social Services

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Bylaw No. 285-24 Fire Ban

File:

23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C250-25(05-6-25)

RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters.

CARRIED.

The fire ban has been lifted for the High Level, Fort McMurray, Peace River, Grande Prairie, Slave Lake, Lac La Biche, Whitecourt and Edson Forest areas in the Forest Protection Area.

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

- No action taken.
- 2. To proceed with the Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the addition and/or removal of:
 - a. Prohibit the operation of Off Highway Vehicles (OHV).
 - b. Permit small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood campfire parameters.
 - c. Permit small, supervised safe wood campfires on privately owned land following safe wood campfire parameters.
- 3. To remove the active Fire Ban in Clear Hills County as per Bylaw No. 285-24, effective at 12:01 a.m., on June 25, 2025.

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by: Manager: CAO:

BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19 grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the Municipal Government Act, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the Forest and Prairie Protection Act in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

- 1.1 The following definitions will apply to this Bylaw:
 - a. COUNCIL shall mean the Council of Clear Hills County.
 - CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
 - c. COUNTY shall mean Clear Hills County.
 - d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
 - e. FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
 - f. BURN shall mean any fires ignited in Clear Hills County.
 - g. FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
 - h. FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
 - NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
 - j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
 - k. SAFE WOOD CAMPFIRES are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
- Within a metal, brick, or rock fire ring.
- Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
- Having enough fire suppression available to fully extinguish a safe wood campfire.
- Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
- Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
 - a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
 - a. By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - b. By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - c. By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.

Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.

- 1. HWY 64 Bordering MD of Fairview No. 136
- 2. HWY 729 Bordering MD Fairview No. 136
- 3. HWY732 Bordering MD Fairview No. 136
- 4. HWY 735 Bordering MD of Fairview No. 136
- 5. Hwy 685 Bordering MD of Peace No. 135
- 6. HWY 64 Bordering British Columbia
- 7. HWY 717 Bordering British Columbia
- 8. TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
 - a. Burn barrels
 - b. Wood fires in the backcountry.
 - c. Wood fires in random camping areas.
 - d. Wood fires in campgrounds.
 - e. Wood fires on residential properties.
 - f. Fires using charcoal briquettes.
 - g. Turkey fryers; and
 - h. Tiki torches
 - i. Fireworks
 - j. Exploding targets
- 4.4 The Fire Bans do not apply to the following:
 - a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

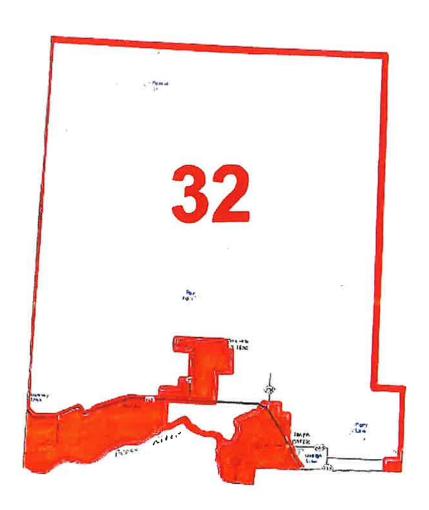
READ a first time this 14 day of May 2024.

READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024

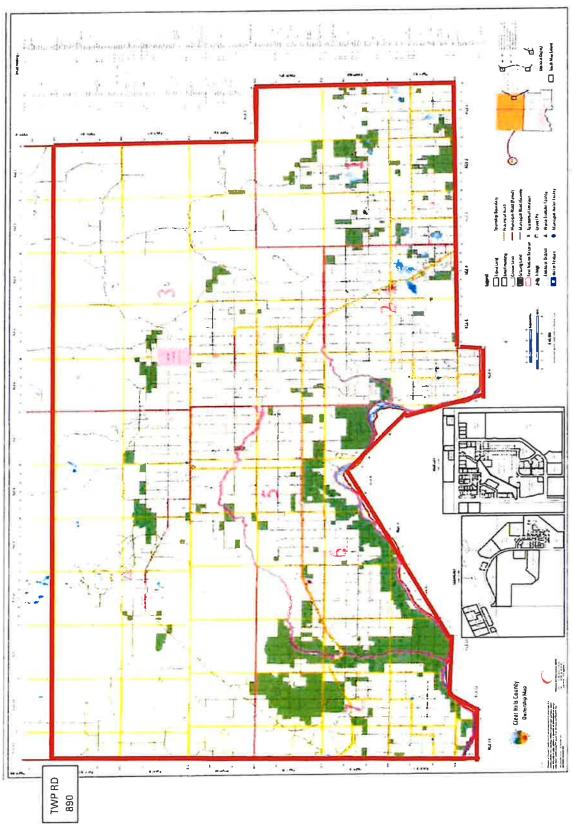
Allan Rowe, Chief Administrative Officer





Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1



Schedule B

First Offence:

\$ 500.00

Second Offence:

\$2,500.00

Third Offence:

\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Terry Shewchuk, Public Works Manager

Title:

Proceed to Proposal- 2025 Bridge Inspections & Engineering of

Maintenance

File:

32-07-02

DESCRIPTION:

Council is presented with a request to proceed to Proposal for the 2025 Bridge Inspections and Engineering of Maintenance.

BACKGROUND:

There are 28 bridges that require inspection and potential maintenance.

See map in Council Chamber

ATTACHMENTS:

Bridge Inspection Date Report

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to proposal for the 2025 Bridge Inspections and Engineering of Maintenance.

Initials show support - Reviewed by:

Manager: // Thatall C

NO)

Bridge Information System Next Inspection Dates Report

Albertan Transportation Number of results found: 28

Report Parameters

File Number
Inspection Type
Current Managing Party
Current Managing Party
Data Managed By
Next Inspection Date
Exclude Unaccepted
No
Run Offline
Sort By LRS
No

Das, Partha 14-May-2025 11:59 Page 1 of 2

Bridge Information System Next Inspection Dates Report

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LEVEL 1								
Structure	Name	Located On	Located Over	Road Authority	Spans	Span / Barrel Types	Last Inspection	Next Inspection
71273 -1 Bridge	FAIRVIEW	Local	LEITH RIVER, 8.10.73, WATERCRS-ST	CLEAR HILLS COUNTY	8	LL.	02-May- 2020	02-Feb-2025 *
71823 -1 Bridge	HINES CREEK	Local	JACK CREEK, 8.10.80.8, WATERCRS-ST	CLEAR HILLS COUNTY	2	웃	04-May- 2020	04-Feb-2025 *
71825 -1 Bridge	EUREKA RIVER	Local	EUREKA RIVER, 8.10.93.4, WATERCRS-ST	CLEAR HILLS COUNTY	3	壬	03-May- 2020	03-Feb-2025 *
72218 -1 Bridge Culvert	WORSLEY	Local	2ND ORDER TRIBUTARY TO EUREKA RIVER, 8.10.93.4.5.1, WATERCRS- ST	CLEAR HILLS COUNTY	-	SP	04-May- 2020	04-Feb-2025 *
72229 -2 Bridge Culvert	HINES CREEK	Local	JACK CREEK, 8.10.80.8, WATERCRS-ST	CLEAR HILLS COUNTY	1	SP	04-May- 2020	04-Feb-2025 *
72232 -1 Bridge Culvert	WORSLEY	Local	2ND ORDER TRIBUTARY TO EUREKA RIVER, 8.10.93.4.6.1, WATERCRS- ST	CLEAR HILLS COUNTY	-	MP	04-May- 2020	04-Feb-2025 *
72793 -2 Bridge Culvert	WHITELAW	Local	TRIBUTARY TO LEITH RIVER, 8.10.73.5, WATERCRS-ST	CLEAR HILLS COUNTY	2	MP	02-May- 2020	02-Feb-2025 *
72797 -1 Bridge	WORSLEY	Local	3RD ORDER TRIBUTARY TO EUREKA RIVER, 8.10.93.4.5.1.1, WATERCRS-ST	CLEAR HILLS COUNTY	-	НС	30-Sep-2022	30-Dec-2023 *
72955 -1 Bridge	HINES CREEK	Local	JACK CREEK, 8.10.80.8, WATERCRS-ST	CLEAR HILLS COUNTY	3	PGO	04-May- 2020	04-Feb-2025 *
73266 -1 Bridge Culvert	WORSLEY	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.6, WATERCRS-ST	CLEAR HILLS COUNTY	2	MP	03-May- 2020	03-Feb-2025 *
73881 -1 Bridge Culvert	CLEAR PRAIR	Local	LATHROP CREEK, 8.10.93.5, WATERCRS-ST	CLEAR HILLS COUNTY	-	SP	03-May- 2020	03-Feb-2025 *
74002 -1 Bridge	CLEAR PRAIRI	Local	CLEAR RIVER, 8.10.93, WATERCRS-ST	CLEAR HILLS COUNTY	က	SC	03-May- 2020	03-Feb-2025 *
74192 -1 Bridge Culvert	WORSLEY	Local	3RD ORDER TRIBUTARY TO EUREKA RIVER, 8.10.93.4.5.1.1, WATERCRS-ST	CLEAR HILLS COUNTY	-	MP	03-May- 2020	03-Feb-2025 *
74349 -1 Bridge Culvert	WORSLEY	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.6, WATERCRS-ST	CLEAR HILLS COUNTY	1	SP	03-May- 2020	03-Feb-2025 *
74910 -1 Bridge Culvert	EUREKA RIVER	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.7, WATERCRS-ST	CLEAR HILLS COUNTY	2	SP,	03-May- 2020	03-Feb-2025 *
75561 -1 Bridge Culvert	WORSLEY	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.4, WATERCRS-ST	CLEAR HILLS COUNTY	_	SPE	04-May- 2020	04-Feb-2025 *

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Bridge Information System Next Inspection Dates Report

Albertan Transportation

Structure	Name	Located On	Located Over	Road Authority	Spans	Span / Barrel Types	Last Inspection	Next Inspection
77306 -1 Bridge Culvert	WORSLEY	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.4, WATERCRS-ST	CLEAR HILLS COUNTY	1	SP	03-May- 2020	03-Feb-2025 *
77740 -2 Bridge Culvert	WORSLEY	Local	3RD ORDER TRIBUTARY TO EUREKA RIVER, 8.10.93.4.5.1.1, WATERCRS-ST	CLEAR HILLS COUNTY	1	SP	04-May- 2020	04-Feb-2025 *
77972 -1 Bridge	DEER HILL	Local	HINES CREEK, 8.10.80, WATERCRS-ST	CLEAR HILLS COUNTY	3	PG	02-May- 2020	02-Feb-2025 *
78173 -1 Bridge	DIXONVILLE	Local	WHITEMUD RIVER, 8.10.48, WATERCRS-ST	CLEAR HILLS COUNTY	1	F	08-Jun-2022	08-Sep-2025
78316 -1 Bridge	MANNING	Local	HOTCHKISS RIVER, 8.10.41.6, WATERCRS-ST	CLEAR HILLS COUNTY	1	РТ	08-Jun-2022	08-Sep-2025
78523 -1 Bridge	DIXONVILLE	Local	LIGHTNING CREEK, 8.10.48.9, WATERCRS-ST	CLEAR HILLS COUNTY	3	NS	03-May- 2020	03-Feb-2025 *
78615 -1 Bridge	EUREKA RIVER	Local	SOUTH WHITEMUD RIVER, 8.10.48.11, WATERCRS-ST	CLEAR HILLS COUNTY	1	РА	14-Aug-2018 14-May-2023	14-May-2023
78743 -2 Bridge Culvert	HINES CREEK	Local	JACK CREEK, 8.10.80.8, WATERCRS-ST	CLEAR HILLS COUNTY	1	MP	04-May- 2020	04-Feb-2025 *
79546 -1 Bridge Culvert	WORSLEY	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.2, WATERCRS-ST	CLEAR HILLS COUNTY	-	SPE	03-May- 2020	03-Feb-2025 *
80667 -1 Bridge	EUREKA RIVER	Local	TRIBUTARY TO WHITEMUD RIVER, 8.10.48.12, WATERCRS-ST	CLEAR HILLS COUNTY	1	HC	12-Nov-1999	12-Nov-1999 12-Aug-2004 *
86029 -1 Bridge Culvert	CLEAR PRAIR	Local	TRIBUTARY TO LATHROP CK, 8.10.31.5.1, WATERCRS-ST	CLEAR HILLS COUNTY	2	MP, SSP	03-May- 2020	03-Feb-2025 *
86124 -2 Bridge Culvert	WORSLEY	Local	TRIBUTARY TO EUREKA RIVER, 8.10.93.4.5, WATERCRS-ST	CLEAR HILLS COUNTY	~	MP	03-May- 2020	03-Feb-2025 *

Request For Decision (RFD)

Meeting:

REGULAR COUNCIL MEETING

Meeting Date:

June 24, 2025

Originated By: Title:

Allan Rowe, Chief Administrative Officer Chief Administrative Officer Report

File Code:

11-02-02

- 1. June 13, 2025 NAEL
- 2. June 16, 2025 Fairview Medical Clinic
- 3. St. Isidore Peace Regional Waste Management Company Update
- 4. Cleardale Project Update

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for June 24, 2025, as presented.



Manager:

CAO:



Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Terry Shewchuk, Public Works Manager

Title:

Public Works Manager's Report

File:

32-02-02

Graders

Graders are grading on an as needed basis.

Roads, Culverts & Approaches

- Spot Gravelling is ongoing.
- Culvert and centerline replacement is ongoing.
- Approach construction is ongoing.
- The Tender for the Hard Surface Snow and Ice Removal is advertised and will be closing July 4, 2025.
- The Tender for the Chinchaga Road Management is advertised and will be closing July 4, 2025.
- The Tender for the construction of Range Road 75 closed on June 20, 2024.
- Szmata Projects Ltd. began construction after the winter shutdown for Bridge File 71273, located on Township Road 830 and Range Road 14 in the Whitelaw area.
- 1666321 Alberta Ltd. is in the final cleanup stage of construction for the construction of approximately 1000 meters of new local road on Range Road 64 North of Township 872, located in the Worsley area.

Other

- Brushing is required at the Cleardale Sewer Lagoon and has been scheduled to be completed by June 27, 2025.
- The new pickup truck is scheduled to arrive in July.

Hamlet of Cleardale Projects

- Mainline Construction (2014) Ltd. is progressing very well with the projects and is doing a great job.
 - Construction of the access road has begun.
 - o In the process of installing the RV site sanity and water line.
 - The sanitary line inspection has been scheduled to be completed by June 27, 2025.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: Manager: 18 CAO:

Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Council Information

File:

11-02-02

DESCRIPTION:

Council is presented with correspondence for information.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the June 24, 2025, Regular Council Meeting.



Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

June 24, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title: File: **Calendars** 11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
AB CARE Fall Seminar (CARE)	September 10 – 12, 2025	Westlock, Alberta	
Alberta Forest Products Association AGM and Conference	September 24th – 26 th	Jasper, AB	

ATTACHMENTS:

Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information June, July & August 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.



JUNE 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	4H Show & Sale- DJ			HC -REC - SH	PREDA-AB	
8	9	10	11	12	13	14
	NPRL-JR	Council		GGAMAC-DW	NAEL-AB,DJ	
15	16	17	18	19	20	21
	FV Med-SH NWSAR-AB,DW	P&P	MPT Strategic- AB ASB-DJ,JR	NAEL Premier Mtg DJ	ideo - AB	
22	23	24 Council	25	26	27	28
	Road Tour-All	CRAA-AB				
29	30	1	2	3	4	5

JULY 2025 WEDNESDAY THURSDAY FRIDAY SATURDAY MONDAY TUESDAY SUNDAY Canada Day NPHF-DW NWSAR-Council AB,DW NPRL-JR County BBQ -Clear Council PLS Exec-AB River

AUGUST 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	Heritage Day	5 P&P	6	7	8	9
10	11	12 Council	13	14	15	16
17	18	19	20	21	22	23
24	25	26 Council	27	28	29	30
31	1	2	3	4	5	6

Acronyms for Calendar

RMA	Rural Municipalities of Alberta		
ASB	Agricultural Service Board		
ASR	Alberta Surface Rights		
CCES	Cleardale Community Enhancement Society		
CH Conn - D	Clear Hills Joint Venture Ltd Directors		
CH Conn - O	Clear Hills Joint Venture Ltd Operating		
CCFC	Clear Creek Fire Committee		
DAP	Development Appeal Board		
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee		
HPEC	Health Professional Enhancement committee		
EDC	Economic Development Committee		
EMC	Emergency Management Committee		
FCM	Federation of Canadian Municipalities		
FV-Med	Fairview Medical Clinic Operating Society		
FRAAC	Fairview Regional Airport Advisory Committee		
FV-Seed	Fairview Seed Cleaning Co-Op Board		
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee		
IIC	Interprovincial/Intermunicipal Committee		
MMSA	Mackenzie Municipal Services Agency - Directors		
MPTA	Mighty Peace Tourist Association		
MPC	Municipal Planning Commission		
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)		
NTAB	Northern Transportation Advocacy Bureau		
NPHF	North Peace Housing Foundation		
NPRLFC	North Peace Regional Landfill Commission		
PLS Adv	Peace Library Systems – Clear Hills Advisory		
PLS	Peace Library Systems		
PREDA	Peace Regional Economic Development Alliance		
Rec-BR	Recreation Board – Burnt River		
Rec-CC	Recreation Board – Cherry Canyon		
Rec-CD	Recreation Board – Cleardale		
Rec-HC	Recreation Board – Hines Creek		
Rec-W	Recreation Board – Worsley		
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees		
RBC	Road Ban Committee		
Rural Watch	Rural Crime Watch Executive Board		
Site C	Site C Clean Energy Project		
TTPC	Trades Training Program Committee		
TRC 726	Technical Review Committee – Highway 726 Coulee		
WDHP	Worsley & District Health Promotion		
Z4	Zone 4 (Spring & Fall)		
NWSAR	North West Species at Risk		
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board		
JIMC	Joint inter-Municipal Committee		
PVCRT	Peace Valley Conservation, Recreation and Tourism Society		