

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, MAY 13, 2025**

PRESENT	David Janzen Susan Hansen Jason Ruecker Abe Giesbrecht Danae Walmsley	Deputy Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk Lori Jobson	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM) Corporate Services Manager (CSM)
ABSENT	Amber Bean	Reeve
CALL TO ORDER	Deputy Reeve Janzen called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C258-25(5-13-25)	RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the May 13, 2025 Regular Council Meeting, as presented CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C259-25(5-13-25)	RESOLUTION by Councillor Ruecker to adopt the minutes of the April 22, 2025 Regular Council Meeting, as presented. CARRIED.	
C260-25(5-13-25)	RESOLUTION by Councillor Hansen to adopt the minutes of the April 29, 2025 Special Council Meeting, as presented. CARRIED	
C261-25(5-13-25)	RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the May 6, 2025 Policy & Priority Meeting, as presented. CARRIED.	
C262-25(5-13-25)	RESOLUTION by Councillor Walmsley to adopt the minutes of the May 6, 2025 Special Council Meeting, as presented. CARRIED.	
<u>NEW BUISNESS: COUNCIL</u> Management Team Activity Report	Management activity report was reviewed.	
C263-25(5-13-25)	RESOLUTION by Councillor Giesbrecht that the management activity report for May 6, 2025, be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
C264-25(5-13-25)	RESOLUTION by Councillor Ruecker to receive the Councillor Reports for information, as presented. CARRIED.	

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DELEGATIONS:

Worsley Clear Hills
Ski Club

Worsley Clear Hills Ski Club will be in attendance at 10:15 a.m.

Deputy Reeve Janzen recessed the meeting at 10:26 a.m.
Deputy Reeve Janzen reconvened the meeting a

Village of Hines Creek
Joint Meeting Review

Council is presented with information regarding Village of Hines Creek Joint meeting that took place April 30, 2025.

C265-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding Village of Hines Creek Joint meeting for information, as presented. CARRIED.

2025 Road Tour

Council is presented information from the Policy & Priority Meeting to schedule a 2025 Road Tour.

C266-25(5-13-25)

RESOLUTION by Councillor Hansen to schedule a tour of Worsley, Menno and Hines Creek Schools for June 23, 2025. CARRIED.

Cross Border
Schooling

Council is presented with a request for a letter of support regarding a Cross Border Schooling.

C267-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to receive the request for a letter of support regarding Cross Border Schooling for information, as presented. CARRIED.

Agricultural Service
Board Delegation
Date

The Clear Hills County Agricultural Service Board would like to attend a Council meeting to present their annual report to Council

C268-25(5-13-25)

RESOLUTION by Councillor Walmsley to approve a delegation with the Agricultural Service Board at the June 10, 2025 Regular Council Meeting. CARRIED.

Proceed to Tender
Clad Exterior Shop
Walls

Council is presented with information on proceeding to Tender for the Clad Exterior Shop Walls.

C269-25(5-13-25)

RESOLUTION by Councillor Giesbrecht to proceed to Tender for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB. CARRIED.

Proceed to Tender
Air Conditioning Units

Council is presented with information on proceeding to Tender for the Air Conditioning Units.

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C270-25(5-13-25)

RESOLUTION by Councillor Hansen to proceed to tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB.

CARRIED.

**CORPORATE
SERVICES**

Accounts Payable
April 23, 2025 to
May 13, 2025

A list of expenditures for Clear Hills County for the period of April 23, 2025 to May 13, 2025 is provided for Council's review.

C271-25(5-13-25)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 23, 2025 to May 13, 2025 for a total of \$451,985.66, with funds to be transferred from Long Term Investments.

CARRIED.

Fairview Regional
Aquatic Centre

Council is provided with information regarding the Fairview Regional Aquatic Centre.

C272-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Fairview Regional Aquatic Centre and invite the Town of Fairview to attend a future meeting.

CARRIED.

Bylaw No. 299-25 –
Schedule of Fees &
Charges

Council is presented with a Schedule of Fees & Charges Bylaw for consideration.

C273-25(5-13-25)

RESOLUTION by Councillor Hansen that first reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

CARRIED.

C274-25(5-13-25)

RESOLUTION by Councillor Ruecker that second reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

CARRIED.

C275-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed to third and final reading of Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

CARRIED UNANIMOUSLY.

C276-25(5-13-25)

RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

CARRIED.

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Funding Request
Worsley Clear Hills
Ski Club

Council is presented a funding request from the Worsley Clear Hills Ski Club.

C277-25(5-13-25)

RESOLUTION by Councillor Ruecker to approve a capital grant to Worsley Clear Hills Ski Club in the amount of \$150,000.00 to assist with the addition to their chalet and rental shop with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Loan Request
Worsley Clear Hills
Ski Club

Council is presented a loan request from the Worsley Clear Hills Ski Club.

C278-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.

COMMUNITY
SERVICES
Bylaw No. 285-24
Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban.

No action taken

4-H Beef for the
Annual County BBQ

Council is presented with information regarding the purchase of a 4-H beef for the 20th Annual Clear Hills County BBQ scheduled for Thursday, July 24, 2025, from 6:00 p.m. -8:00 p.m. at the Clear River Rodeo Grounds.

C279-25(5-13-25)

RESOLUTION by Councillor Hansen to authorize Deputy Reeve Janzen to attend the Montagneuse 4-H Multi Club Show & Sale on Monday, June 2, 2025, and purchase a beef up to a maximum of \$8,000.00 for the 20th Annual Clear Hills County BBQ. CARRIED.

PUBLIC WORKS
Proceed to Tender –
Range Road 75.

Council is presented with a request to proceed to Tender on Range Road 75.

C280-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond. CARRIED.

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Deputy Reeve Janzen recessed the meeting at 12:05 p.m.
Deputy Reeve Janzen reconvened the meeting at 12:29 p.m.

Proceed to Tender –
Chinchaga Road
Maintenance.

Council is presented with a request to proceed to Tender for the
Chinchaga Road Maintenance.

C281-25(5-13-25)

**RESOLUTION by Councillor Giesbrecht to proceed to tender for
the Chinchaga Road Maintenance. CARRIED.**

Proceed to Tender –
Hard Surface Snow &
Ice Removal.

Council is presented with a request to proceed to Tender for the Hard
Surface Snow & Ice Removal.

C282-25(5-13-25)

**RESOLUTION by Councillor Hansen to proceed to tender proceed
to Tender for the Hard Surface Snow & Ice Removal. CARRIED.**

Purchase of a Water
Truck/Water Tender

Council requested information be brought back on purchasing a Water
Truck/Water Tender to be used during fire call outs.

C283-25(5-13-25)

**RESOLUTION by Deputy Reeve Janzen to bring back more
information on purchasing a Water Tender with a higher water
storage capacity tank to be used during fire call outs. CARRIED.**

Range Road 43
Dust Suppression

Councillor Hansen requested a discussion regarding Range Road 43
Dust Suppression.

C284-25(5-13-25)

**RESOLUTION by Councillor Giesbrecht to apply gravel to Range
Road 43 from highway 685 to the Canfor Satellite Yard. CARRIED.**

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

Councillor Giesbrecht left the meeting at 1:28 p.m.

C285-25(5-13-25)

**RESOLUTION by Deputy Reeve Janzen to receive the Chief
Administrative Officers report for information, as presented.
CARRIED.**

Corporate Services
Manager's Report

nothing to report

Public Works
Manager's Report

Public Works Manager's Report

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C286-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review.

C287-25(5-13-25)

RESOLUTION by Councillor Hansen to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C288-25(5-13-25)

RESOLUTION by Councillor Ruecker to accept for information May, June and July 2025 calendar updates of Councillor meetings for information, as presented. CARRIED.

Date	Meeting	Attendee
May 1	BR-REC	
June 5	HC -REC	
June 2	4H	
June 16	FV Med	
June 9	NPRL	

CLOSED:

C289-25(5-13-25)

RESOLUTION by Councillor Walmsley that Council closes the meeting to the public as per Section 27, of FOIP at 1:44 p.m. CARRIED.

C290-25(5-13-25)

RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 1:48 p.m. CARRIED.

ADJOURNMENT

Deputy Reeve Janzen adjourned the May 13, 2025 Regular Council Meeting at 1:48 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER