AGENDA CLEAR HILLS COUNTY REGULAR COUNCIL MEETING TUESDAY, MAY 27, 2025

The regular meeting of the Council for Clear Hills County will be held on Tuesday, May 27, 2025, at 9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

CA	ALL TO ORDER	
1.	AGENDA	
2.	MINUTES: Previous: Regular Council Meeting Minutes, May 13, 2025	2
4.	DELEGATION(S)	
5.	PUBLIC HEARING	
6.	TENDER OPENING	
7.	NEW BUSINESS a. COUNCIL 1. Management Team Activity Report	18 20 24 32 35 36 37
	d. PUBLIC WORKS	
8.	WRITTEN REPORTS: 1. Chief Administrative Officer's Report	
9.	COUNCIL INFORMATION (Including Correspondence)	69
10.	CALENDARS	84
11.	CLOSED MEETING ITEMS a. Legal	

12. ADJOURNMENT

MINUTES OF CLEAR HILLS COUNTY REGULAR COUNCIL MEETING CLEAR HILLS COUNTY COUNCIL CHAMBERS TUESDAY, MAY 13, 2025

PRESENT	David Janzen Susan Hansen Jason Ruecker Abe Giesbrecht Danae Walmsley	Deputy Reeve Councillor Councillor Councillor Councillor	
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk Lori Jobson	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM) Corporate Services Manager (CSM)	
ABSENT	Amber Bean	Reeve	
CALL TO ORDER	Deputy Reeve Janzen ca	lled the meeting to order at 9:30 a.m.	
ACCEPTANCE OF AGENDA C258-25(5-13-25)	ncillor Giesbrecht to adopt the agenda 3, 2025 Regular Council Meeting, as CARRIED.		
APPROVAL OF MINUTES Previous Council Meeting Minutes C259-25(5-13-25)		cillor Ruecker to adopt the minutes of the Council Meeting, as presented. CARRIED.	
C260-25(5-13-25)	RESOLUTION by Councillor Hansen to adopt the minutes of the April 29, 2025 Special Council Meeting, as presented. CARRIED		
C261-25(5-13-25)	RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the May 6, 2025 Policy & Priority Meeting, as presented. CARRIED.		
C262-25(5-13-25)		cillor Walmsley to adopt the minutes of Council Meeting, as presented. CARRIED.	
NEW BUISNESS: COUNCIL Management Team	Management activity respe		
Activity Report	Management activity repo		
C263-25(5-13-25)	11	ncillor Giesbrecht that the management i, 2025, be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.		
C264-25(5-13-25)	RESOLUTION by Councillor Ruecker to receive the Councillor Reports for information, as presented. CARRIED.		

Reports for information, as presented. CARRIED.

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DELEGATIONS:
Worsley Clear Hills
Ski Club

Worsley Clear Hills Ski Club will be in attendance at 10:15 a.m.

Deputy Reeve Janzen recessed the meeting at 10:26 a.m. Deputy Reeve Janzen reconvened the meeting a

Village of Hines Creek Joint Meeting Review

Council is presented with information regarding Village of Hines Creek Joint meeting that took place April 30, 2025.

C265-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding Village of Hines Creek Joint meeting for information, as presented.

CARRIED.

2025 Road Tour

Council is presented information from the Policy & Priority Meeting to schedule a 2025 Road Tour.

C266-25(5-13-25)

RESOLUTION by Councillor Hansen to schedule a tour of Worsley, Menno and Hines Creek Schools for June 23, 2025.

CARRIED.

Cross Border Schooling

Council is presented with a request for a letter of support regarding a Cross Border Schooling.

C267-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to receive the request for a letter of support regarding Cross Border Schooling for information, as presented.

CARRIED.

Agricultural Service Board Delegation Date

The Clear Hills County Agricultural Service Board would like to attend a Council meeting to present their annual report to Council

C268-25(5-13-25)

RESOLUTION by Councillor Walmsley to approve a delegation with the Agricultural Service Board at the June 10, 2025 Regular Council Meeting.

CARRIED.

Proceed to Tender Clad Exterior Shop Walls

Council is presented with information on proceeding to Tender for the Clad Exterior Shop Walls.

C269-25(5-13-25)

RESOLUTION by Councillor Giesbrecht to proceed to Tender for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB. CARRIED.

Proceed to Tender Air Conditioning Units

Council is presented with information on proceeding to Tender for the Air Conditioning Units.

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	TUESDAY, MAY 13, 2025
C270-25(5-13-25)	RESOLUTION by Councillor Hansen to proceed to tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB. CARRIED.
CORPORATE SERVICES Accounts Payable April 23, 2025 to	
May 13, 2025	A list of expenditures for Clear Hills County for the period of April 23, 2025 to May 13, 2025 is provided for Council's review.
C271-25(5-13-25)	RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 23, 2025 to May 13, 2025 for a total of \$451,985.66, with funds to be transferred from Long Term Investments. CARRIED.
Fairview Regional Aquatic Centre	Council is provided with information regarding the Fairview Regional Aquatic Centre.
C272-25(5-13-25)	RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Fairview Regional Aquatic Centre and invite the Town of Fairview to attend a future meeting. CARRIED.
Bylaw No. 299-25 –	
Schedule of Fees & Charges	Council is presented with a Schedule of Fees & Charges Bylaw for consideration.
C273-25(5-13-25)	RESOLUTION by Councillor Hansen that first reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED.
C274-25(5-13-25)	RESOLUTION by Councillor Ruecker that second reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED.
C275-25(5-13-25)	RESOLUTION by Deputy Reeve Janzen to proceed to third and final reading of Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED UNANIMOUSLY.
C276-25(5-13-25)	RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED.

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Funding Request Worsley Clear Hills Ski Club

Council is presented a funding request from the Worsley Clear Hills Ski Club.

C277-25(5-13-25)

RESOLUTION by Councillor Ruecker to approve a capital grant to Worsley Clear Hills Ski Club in the amount of \$150,000.00 to assist with the addition to their chalet and rental shop with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Loan Request Worsley Clear Hills Ski Club

Council is presented a loan request from the Worsley Clear Hills Ski Club.

C278-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve.

CARRIED.

COMMUNITY SERVICES Bylaw No. 285-24 Fire Ban

Council is presented with Bylaw No. 285-24 Fire Ban,

No action taken

4-H Beef for the Annual County BBQ

Council is presented with information regarding the purchase of a 4-H beef for the 20th Annual Clear Hills County BBQ scheduled for Thursday, July 24, 2025, from 6:00 p.m. -8:00 p.m. at the Clear River Rodeo Grounds.

C279-25(5-13-25)

RESOLUTION by Councillor Hansen to authorize Deputy Reeve Janzen to attend the Montagneuse 4-H Multi Club Show & Sale on Monday, June 2, 2025, and purchase a beef up to a maximum of \$8,000.00 for the 20th Annual Clear Hills County BBQ.

CARRIED.

PUBLIC WORKS
Proceed to Tender –
Range Road 75.

Council is presented with a request to proceed to Tender on Range Road 75.

C280-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond.

CARRIED.

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Deputy Reeve Janzen recessed the meeting at 12:05 p.m. Deputy Reeve Janzen reconvened the meeting at 12:29 p.m.

Proceed to Tender – Chinchaga Road Maintenance.

Council is presented with a request to proceed to Tender for the Chinchaga Road Maintenance.

C281-25(5-13-25)

RESOLUTION by Councillor Giesbrecht to proceed to tender for the Chinchaga Road Maintenance. CARRIED.

Proceed to Tender – Hard Surface Snow & Ice Removal.

Council is presented with a request to proceed to Tender for the Hard Surface Snow & Ice Removal.

C282-25(5-13-25)

RESOLUTION by Councillor Hansen to proceed to tender proceed to Tender for the Hard Surface Snow & Ice Removal. CARRIED.

Purchase of a Water Truck/Water Tender

Council requested information be brought back on purchasing a Water Truck/Water Tender to be used during fire call outs.

C283-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to bring back more information on purchasing a Water Tender with a higher water storage capacity tank to be used during fire call outs. CARRIED.

Range Road 43 Dust Suppression

Councillor Hansen requested a discussion regarding Range Road 43 Dust Suppression.

C284-25(5-13-25)

RESOLUTION by Councillor Giesbrecht to apply gravel to Range Road 43 from highway 685 to the Canfor Satellite Yard. CARRIED.

WRITTEN REPORTS
Chief Administrative

Chief Administrative Officers Report

Councillor Giesbrecht left the meeting at 1:28 p.m.

C285-25(5-13-25)

Officer's Report

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officers report for information, as presented.

CARRIED.

Corporate Services Manager's Report

nothing to report

Public Works Manager's Report

Public Works Manager's Report

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C286-25(5-13-25)	RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.			
COUNCIL INFORMATION	Information for Councils review.			
C287-25(5-13-25)		y Councillor Hansen to ren Information, as presented.	ceive the Council CARRIED.	
<u>CALENDARS</u>	aid administration	ted with a calendar of upcoming in maintaining records and sen gs for both the Council and admi	ve as a reminder for	
C288-25(5-13-25)	May, June and	Councillor Ruecker to acce July 2025 calendar upda ormation, as presented.		
	Date	Meeting	Attendee	
	May 1	BR-REC	Attoriage	
	June 5	HC -REC		
	June 2	4H		
	June 16	FV Med		
	June 9	NPRL		
CLOSED: C289-25(5-13-25) C290-25(5-13-25)	meeting to the pu	y Councillor Walmsley that (ublic as per Section 27, of FOI y Councillor Hansen that Cublic as per Section 27, of FOII	P at 1:44 p.m. CARRIED Council opens the	
<u>ADJOURNMENT</u>	Deputy Reeve Janzen adjourned the May 13, 2025 Regular Council Meeting at 1:48 p.m.			
	DATE REEVE			
	DATE CHIEF ADMINISTRATIVE OFFICER			

Request For Decision (RFD)

Regular Council Meeting

Meeting Date: May 27, 2025

Allan Rowe, Chief Administrative Officer

Title:

Management Team Activity Report

File: 11-02-02

DESCRIPTION:

Originated By:

Management activity report for May 13, 2025.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for May 13, 2025, be accepted, as presented.





Activity Report for May 13, 2025

LEGEND:

Budget Items:	Completed Items:	Items in Waiting:	

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
	,	April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award Tender No. CA0004766.1010 Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00 funds to be allocated from the Bridge Reserve. CARRIED.	PW	June
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	On hold until Spring
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		January 28, 2025	PW	
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works



Activity Report for May 13, 2025

LEGEND:

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Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		February 11, 2025		
C71-25	02/11/25	RESOLUTION by Reeve Bean to receive the discussion regarding the Recreation Board Operating grant for information and bring back to a future Policy & Priority Meeting for further discussion. CARRIED. February 25, 2025	CS	June 17
C105-25	02/25/25	RESOLUTION by Deputy Reeve Janzen to bring back Policy 7011 Community Support Services Grant to a future meeting. CARRIED. March 11, 2025	CS	June 17
C130-25	3-11-25	RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.	PW	In works
C135-25	3-11-25	RESOLUTION by Councillor Hansen to award RFT 2025-05 Pickup Truck to Windsor Ford for the amount of \$52,434.46, funds allocated in the Multi Year Capital Plan. CARRIED.	PW	July
C141-25	3-11-25	RESOLUTION by Reeve Bean to receive the delegation from Mighty Peace Wireless for information and direct administration to proceed with preparing a draft contract with the discussed conditions. CARRIED.	EA	RFD May 27
		April 8, 2025		
C180-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to award Tender 2025-04 New Rotary Mower to Foster's AgriWorld for \$56,000.00 less the trade-in allowance of \$20,000.00 for Unit 75 2020 Schulte Mower, for a cash difference of \$36,000.00. Budgeted in the Multi Year Capital Plan. CARRIED.	AG	June
C189-25	4/08/25	RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's Report for information and invite Alberta Counsel to a future meeting, as presented. CARRIED.	CS	



Activity Report for May 13, 2025

LEGEND:

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Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		April 22, 2025		
C208-25	4/22/25	RESOLUTION by Reeve Bean to table the discussion regarding the request for support regarding School Transportation Boundaries until a later meeting. CARRIED.	EA	In waiting
C209-25	4/22/25	RESOLUTION by Reeve Bean to table the request for support regarding a Sports Academy Program for the Hines Creek School until a later meeting.CARRIED.	EA	In waiting
C228-25	4/22/25	RESOLUTION by Councillor Hansen to reschedule the June 3, 2025 Policy & Priority Meeting to June 17, 2025. CARRIED.	EA	
		May 6, 2025		
P251-25	05-06-25	RESOLUTION by Councillor Ruecker to recommend Council approve the request for \$15,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre.	CS	
P254-25	05-06-25	RESOLUTION by Councillor Walmsley to bring back more information regarding Transfer Stations/Landfills and incinerators to a future meeting. CARRIED.	PW	
		Special Council Meeting May 6, 2025		
C250-25	05-06-25	RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.	EA/ CC	Posted
		May 13, 2025		
266-25	05/13/25	RESOLUTION by Councillor Hansen to schedule a tour of Worsley, Menno Simon and Hines Creek Schools for June 23, 2025. CARRIED.	EA	RFD May 27



Activity Report for May 13, 2025

LEGEND:

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Budget Items:	Completed Items:	Items in Waiting:

MOTION	DATE	DESCRIPTION	DEPT	STATUS
268-25	05/13/25	RESOLUTION by Councillor Walmsley to approve a delegation with the Agricultural Service Board at the June 10, 2025 Regular Council Meeting. CARRIED.	EA	11:15 a.m.,
269-25	05/13/25	RESOLUTION by Councillor Giesbrecht to proceed to Tender for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB. CARRIED.	AG	In works
270-25	05/13/25	RESOLUTION by Councillor Hansen to proceed to tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB.CARRIED.	AG	In works
272-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Fairview Regional Aquatic Centre and invite the Town of Fairview to attend a future meeting. CARRIED.	CS	June 24 10:15 a.m.
277-25	05/13/25	RESOLUTION by Councillor Ruecker to approve a capital grant to Worsley Clear Hills Ski Club in the amount of \$150,000.00 to assist with the addition to their chalet and rental shop with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	
278-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.	CS	May 27
279-25	05/13/25	RESOLUTION by Councillor Hansen to authorize Deputy Reeve Janzen to attend the Montagneuse 4-H Multi Club Show & Sale on Monday, June 2, 2025, and purchase a beef up to a maximum of \$8,000.00 for the 20th Annual Clear Hills County BBQ.	CC	



Activity Report for May 13, 2025

LEGEND:

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Budget Items:	Completed Items:	Items in Waiting:	

MOTION	DATE	DESCRIPTION	DEPT	STATUS
280-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond. CARRIED.	PW	
281-25	05/13/25	RESOLUTION by Councillor Giesbrecht to proceed to tender for the Chinchaga Road Maintenance. CARRIED.	PW	
282-25	05/13/25	RESOLUTION by Councillor Hansen to proceed to tender proceed to Tender for the Hard Surface Snow & Ice Removal. CARRIED.	PW	
283-25	05/13/25	RESOLUTION by Deputy Reeve Janzen to bring back more information on purchasing a Water Tender with a higher water storage capacity tank to be used during fire call outs. CARRIED.	PW	May 27
284-25	05/13/25	RESOLUTION by Councillor Giesbrecht to apply gravel to Range Road 43 from highway 685 to the Canfor Satellite Yard. CARRIED.	PW	
		March 27, 2024		
C482-23	09-12-	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024√ 2025√ 2026
C143-24	03/12/2	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	in works
C144-24	03/12/2	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works



Activity Report for May 13, 2025

LEGEND:

Budget Items:	Completed Items:	Items in Waiting:
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MOTION I	DATE	DESCRIPTION	DEPT	STATUS
C408-24	07/23/2	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
C435-24	08/13/2	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.	CS	
C437-24	08/13/2	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting
C490-24	09/24/2	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED. October 29, 2024 Special Council Meeting	CS	
S566-24	10-29-	RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be		



Budget Items:

Management Team

Activity Report for May 13, 2025

LEGEND:		
Completed Items:	Items in Waiting:	

MOTION	DATE	DESCRIPTION		DEPT	STATUS
		allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:			
	A STATE OF THE PARTY OF THE PAR	For Again			
	de Fare	Bean Janze		and the same	
	7 3 5 5 6 7	Ruecker Steve			
	A 15 18	Hansen Walm	sley		
		Giesbrecht			
اللارا يوايدا			CARRIED.		
C107-25	02/25/2	RESOLUTION by Reeve Bean t Administration to create a Co Services Reserve and transfe \$17,627.85 of unallocated Support Services Grant funds to	mmunity Support er the remaining 2024 Community		
C192-25	4/08/25	RESOLUTION by Deputy Reeve a General Grant to the Ken Sar Amount of \$25,000.00 to spo Corner or Gazebo, funds to be Rate stabilization reserve.	gent House in the nsor the Comfort	CS	
	WAITING				
C66-15	01/13/ 15	RESOLUTION by Councillor Cro 802KS Block 2 Lot 10 as is in the as a tax forfeiture property. The accumulating on it; the previous redeem it at any time by paying penalties. If after 15 years the pre- not redeemed it totally, the Count- owner.CARRIED.	e County's name taxes shall keep ous owner can gall taxes and evious owner has	CSM	January 14, 2030
C171-23	03/28/23	RESOLUTION by Councillor H Council authorizes the destruct 2020 monthly reconciliation reportemporary files and the confident for those individuals that left the municipality prior to Jacan Carrier.	ion of 2019 and ts, 2014 and 2015 al personnel files e employment of		



Activity Report for May 13, 2025

LEGEND:

Budget Items:	Completed Items:	Items in Waiting:	
			_

MOTION DATE		DESCRIPTION	DEPT	STATUS
		February 2024		
C271-24	05/14/ 24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/ 24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/ 24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate	CS	In waiting
		environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.		

Policy & Priority Update

Activity Report for May 13, 2025

Active Items	Completed Items:	

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets.	In waiting
(05-24-22)		Issues involving vender insurance.	
P118-	EA	RESOLUTION by Councillor Walmsley to request a	Request sent – waiting
24(03-04-		meeting with MLA, Todd Loewen, to discuss county-	for a date
24)		related concerns. CARRIED.	
June 11,	EA	Hines Creek Museum	
2024			A C
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
Jan 7, 2025		Provincial Ecological Corridors	Summer 2025
P161-	EA	RESOLUTION by Councillor Hansen to send the Agri-	
25(02-04-		Food/Agri-Tourism information to all of the local	
25)		Agricultural Society's. CARRIED.	
		RESOLUTION by Councillor Giesbrecht to bring back	P247-25(5-6-25)
		for more discussion the Northwest Polytechnic	Received for
		information to a future Policy & Priority Meeting.	Information at the May
		CARRIED.	6th P&P Mtg
C254-25(5-		RESOLUTION by Councillor Walmsley to bring back	June 17th P&P
6-25)		more information regarding Transfer	
		Stations/Landfills and incinerators to a future	
	6	meeting. CARRIED.	

Request For Decision (RFD)

Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: COUNCIL MONTHLY REPORTS

File: 11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

Worsley Graduation Invitation

RECOMMENDED ACTION:

RESOLUTION by... receive the written and or verbal Councillor monthly reports for information, as presented.





Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: 2025 School Road Tour

File: 11-02-02

DESCRIPTION:

Council is provided with information regarding the upcoming School Tour scheduled for June 23, 2025.

Please note the following:

- Menno Simons School will be closed for the summer break as of June 13, 2025, unless high school students are still writing exams.
- Worsley and Hines Creek schools have advised that all visit requests must be submitted through Central Operations.

BACKGROUND:

C266-25(5-13-25) RESOLUTION by Councillor Hansen to schedule a tour of Worsley, Menno and Hines Creek Schools for June 23, 2025. CARRIED.

ATTACHMENT:

Email correspondence

RESOLUTION by....



From:

Charchuk, Janice < charchukj@prsd.ab.ca>

Sent:

May 15, 2025 8:18 PM

To:

Bonnie Morgan

Subject:

Re: Clear Hills County Council Visit

Follow Up Flag:

Flag for follow up

Flag Status:

Flagged

Hello Bonnie,

Thank you for your email and for expressing the Council's interest in visiting Hines Creek Composite to observe the Trades Training Programs. We sincerely appreciate Clear Hills County Council's continued support of our school and students. Your support awards students numerous opportunities they may not otherwise have.

I've been advised that visit requests need to be approved by our Central Operations team. Please send this request to our Superintendent, Jeff Thompson, at thompsonj@prsd.ab.ca. After he reviews it, our division office will contact you with the next steps.

Thank you for your understanding. Please contact us should you require any further clarification.

Sincerely,

Janice Charchuk

On Wed, May 14, 2025 at 10:55 AM Bonnie Morgan <Bonnie@clearhillscounty.ab.ca> wrote:

Good Morning,

Clear Hills County Council would like to visit your school on **Monday**, **June 23**, **2025**, **at 10:00 a.m**. They will have approximately one hour available and are hoping to have your students showcase the **Trades Training Programs** currently being offered at Hines Creek School.

If this is something you are able to accommodate, please let me know at your earliest convenience so I can coordinate the details for the day.

Thank you for your time and consideration. We look forward to hearing from you.

Best regards,

Bonnie Morgan, NACLAA | Executive Assistant to CAO and Council

Clear Hills County Box 240 Worsley, AB TOH 3W0 | Ph: (780)-685-3925 ext. 120 | Cell: (780)-834-7171 | Fax: (780)-685-3960

bonnie@clearhillscounty.ab.ca | www.clearhillscounty.ab.ca

From: Daniel, Jennifer <danielj@prsd.ab.ca>

Sent: May 14, 2025 4:18 PM

To: Bonnie Morgan

Subject: Re: Clear Hills County Council Visit

Follow Up Flag: Flag for follow up

Flag Status: Flagged

Good Afternoon Bonnie-

Thank you for reaching out and for expressing Council's interest in visiting Worsley Central School to see the Trades Training Programs in action. We truly appreciate Clear Hills County Council's ongoing support of our school and students.

I've been directed that all formal visit requests of this nature must go through Central Operations for approval. I kindly ask that this request be forwarded to our Superintendent, Jeff Thompson, for consideration. Once reviewed, our division office will be in touch regarding next steps. Jeff's email is: thompsoni@prsd.ab.ca

Thank you again for your understanding, and please don't hesitate to reach out if you need further clarification.

Thanks so much,

Jenn Daniel

On Wed, May 14, 2025, 11:08 a.m. Bonnie Morgan < Bonnie@clearhillscounty.ab.ca> wrote:

Good Morning,

Clear Hills County Council would like to visit your school on **Monday**, **June 23**, **2025**, **at 2:15 p.m.** They will have approximately one hour available and are hoping to have your students showcase the **Trades Training Programs** currently being offered at Worsley Central School.

If this is something you are able to accommodate, please let me know at your earliest convenience so I can coordinate the details for the day.

Thank you for your time and consideration. We look forward to hearing from you.

Best regards,

Bonnie Morgan, NACLAA | Executive Assistant to CAO and Council

From:

Roul, Kathleen < roulk@prsd.ab.ca>

Sent:

May 22, 2025 2:54 PM

To:

Bonnie Morgan

Subject:

School Visit

You don't often get email from roulk@prsd.ab.ca. Learn why this is important

Hi Bonnie

Thank you for the email regarding a visit to Menno Simons. Please send your request to PRSD and Dr Jeff Thompson will connect with you as he is the person to contact regarding this request.

Thank you and have a great day.

Kathleen Roul

Principal

Menno Simons Community School.

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Allan Rowe, Chief Administrative Officer Title: Trades Training – Invoice & Report

File: 11-02-02

DESCRIPTION:

Council is provided with an invoice and report from Peace River School Division for the 2024-2025 School Year.

C408-24(7-23-24)

Resolution by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows: \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization.

Please note: The reporting provided by PRSD is for the 2023–2024 school year. However, funding for that school year is not eligible for payment, as per the Council motion noted above.

If Council approves the attached reports for the 2023–2024 school year, the funds will be drawn from the 2025 budget and allocated in the summer of 2025. PRSD would then submit an invoice in 2026, accompanied by reporting for the 2024–2025 school year. Payment would be issued in the summer of 2026 completing the 3 year commitment.

BUDGET:

Clear Hills County - 2025 Budget = \$70,000.00

Initials show support - Reviewed by:

ATTACHMENT:

PRSD Invoice & Report

Clear Hills County August 8, 2024, Correspondence & Reporting Documents

RESOLUTION by....

CAO:

Manager:

From: Thompson, Jeff <thompsonj@prsd.ab.ca>

Sent: May 16, 2025 4:09 PM **To:** Allan Rowe; Bonnie Morgan

Cc: Rhonda Freeman

Subject: Fwd: Clear Hills County Info **Attachments:** Clear Hills County 2024-2025.pdf

Hi Allan.

I trust all is well on your end.

I am following up on our May 5, 2025 meeting wherein the CTS program for our west end schools (Hines Creek Composite School, Worsley Central School and Menno Simons Community School) was discussed. Specifically, we spent significant time talking about the longstanding partnership between Clear Hills County and the PRSD, and the county's sponsorship of our CTS programming. In the past, this funding has allowed us to provide an enhanced level of CTS programming far beyond what our own resources could sustain.

A main focus of the discussion was the county's desire to be invoiced for the \$70,000 it decided to offer the PRSD for a three-year period. Attached is an invoice for the 2024-2025 school year that also contains breakout information regarding our expenditures for the program in the 2023-2024 school year by school, along with specifics relating to the number of CTS credits earned by students per school per program offering. Note that our expenditure in the 2023-2024 school year was more \$203,000.00 (as shared by our former Superintendent, Adam Murray, and Rhonda Freeman prior to the start of the 2024-2025 school year), and this expenditure was incurred on an assumption that we would be receiving the \$70,000 grant for that year. As per the discussion at our May 5 meeting, we understand that we will not receive the grant for that year.

Once the current year is completed, we will be able to compile expenditure information for 2024-2025 similar to what is provided in this email. We will use that information to generate an invoice for the \$70,000 for next school year.

I trust this information is satisfactory and that you will reach out to me if you have any questions or concerns or other matters to discuss.

I hope you have a wonderful long weekend.

Sincerely,

Jeff

Jeff Thompson, PhD



Invoice

Peace River School Division

P.O. Box 380 Grimshaw, AB. ToH 1Wo Phone (780) 624-3601 May 16, 2025

Bill To:

Clear Hills County P.O. Box 240 Worsley, AB. ToH 3Wo

DESCRIPTION	AMOUNT
PRSD Career and Technology Studies Costs 2024-2025	\$70.000.00
(see attachments 1 and 2)	
Total	\$70.000.00

Thank you for your support.



PRSD Career & Technology Studies Costs 2023-2024

Total	203,511.57	
Student Credits Earned	21	
	65,885.19	
Tools	1,700.00	
Mileage - NWP Instructor	2,765.43	
Supplies	391.69	
Supplies	6,696.07	
Salary NWP Semester 2	24,566.00	
Salary NWP Semester 1	24,566.00	
Salary PRSD Staff	5,200.00	
Hines Creek Composite Sc		
Student Credits Earned	312	
	101,233.00	
10012	101,235.0	
Tools	10,000.00	
Shop upgrade	60,000.00	
Supplies Mileage - NWP Instructor	3,185.54	
Salary NWP Semester 1	7,966.52	
Salary PRSD Staff	7,800.00 12,283.00	
Worsley Central School	7 900 00	
Student Credits Earned	4:	
Mineage - NWF instructor	36,391.32	
Supplies Mileage - NWP Instructor	2,765.44	
Salary NWP Semester 1	8,842.88	
Salary PRSD Staff	12,500.00 12,283.00	
Menno Simons Community		

Attachment 1



Career and Technology Studies Student Credits Earned 2023-2024 School Year

CTS Area	Worsley School	Menno Simons	Hines Creek	Total		
Agriculture	11	4	39	54		
Construction	102	20	96	218		
Home Economics/ Cosmetology	132	6	58	196		
Other (Business /Entrepreneurship)	67	15	17	99		
Total	312	45	210	567		



CLEAR HILLS COUNTY

Peace River School Division Box 380, 4702 51 Street Grimshaw, AB T0H 1W0 File No. 68-02-02

Subject: Conditional Grant for Trades Training Program

At the Regular Council Meeting held on July 23, 2024, Clear Hills County Council discussed the request for the Peace River School Division's Trades Training Program. Council approved a conditional 3-year commitment of \$70,000.00 annually.

C408-24(7-23-24)

Resolution by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year-end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.

To ensure compliance with the funding conditions, Council requests that the Peace River School Division submit the previously supplied annual reports to Clear Hills County in a timely manner. Additionally, please ensure that invoices for each year are submitted prior to Clear Hills County's year end to facilitate the disbursement of funds if the conditions are not met within the specified timeline the annual commitment will not be carried forward to the following year and will be lost.

If you require the reporting documents to be sent to you, please reach out to Bonnie Morgan and she will resend them to you.

Should you have any questions or require further clarification, please do not hesitate to contact CAO, Allan Rowe at 780-685-3925 ext.121.

We look forward to a continued successful partnership with the Peace River School Division.

Sincerely

Amber Bean

Reeve

AB/bm

Trades Training Program Report
This information will inform Clear Hills County Council and residents of the programs and impacts that each of the Trades Training Programs offered at the schools are having on our students.

- 2. Once Completed submit a form for each program to the appropriate department within the Peace River School Division to be used to provide a completed report for Clear Hills County. 1. Fill out the following Trades Training Funding Reporting form for each Trades Training program being offered in your school.

School: School: Notes	In the second control of the second control	
item structor and or Member of Public hours/per week students in this program students completed this program udents' grade students used towards Dual Credit ompleted (current school year)		Date:
item structor and or Member of Public hours/per week students in this program udents' grade students used towards Dual Credit ompleted (current school year)		
Teacher instructor and or Member of Public instructor Class time hours/per week How many students in this program Average students' grade How many students used towards Dual Credit program? Projects completed (current school year)	Notes/Reports	Completed
Instructor Class time hours/per week How many students in this program Average students' grade How many students used towards Dual Credit program? Projects completed (current school year)		
Class time hours/per week How many students in this program How many students completed this program Average students' grade How many students used towards Dual Credit program? Projects completed (current school year)		
How many students in this program How many students' grade How many students used towards Dual Credit program? Projects completed (current school year)		
How many students completed this program Average students' grade How many students used towards Dual Credit program? Projects completed (current school year)		
Average students' grade How many students used towards Dual Credit program? Projects completed (current school year)		
How many students used towards Dual Credit program? Projects completed (current school year)		
program ? Projects completed (current school year)		
Projects completed (current school year)		
Additional information or comments:		
(Attach page if more room is required)		

rades Training Program Budget	School Name:	Choose School	
Trades Training Funding			
CHC School allocation			
PRSD School allocation	S SHOW THE STATE OF THE		
Total TTP income			
Program Name:	Income	Expense	Total
Project Cost -Materials			
Project Cost - Instructor			
Project sales (i,e , Picnic Tables x6 @\$300,00/each = \$1,800,00) Projects (gifted/donated) \$\$ estimated Value			
Other			
Subtotal	5	3	\$
	Income	Expense	Total
Program Name:			
Project Cost -Materials			
Project Cost - Instructor			
Project sales (i e , Picnic Tables x6 @\$300.00/each = \$1,800.00) Projects (gifted/donated) \$\$ estimated Value			
Other			
Subtotal	5	5	\$
	Income	Expense	Total
Program Name:			
Project Cost -Materials			
Project Cost - Instructor			
Project sales (i e Picnic Tables x6 @\$300.00/each = \$1,800.00) Projects (gifted/donated) \$\$ estimated Value			
Other			
Subtotal	\$	3	\$
	Income	Expense	Total
Program Name:			
Project Cost -Materials			
Project Cost - Instructor			
Project sales (i.e., Picnic Tables x6 @\$300.00/each = \$1,800.00) Projects (gifted/donated) SS estimated Value			
Other			
Subtotal	\$		\$
	Income	Expense	Total
Program Name:			
Project Cost -Materials			
Project Cost - Instructor Project sales (i e , Picnic Tables x6 @\$300,00/each = \$1,800,00)			
Projects (gifted/donated) \$\$ estimated Value			
Other			
Subtotal	\$	\$ 1,000	\$
	Income	Expense	Total
No. 7 of Manager	Income	Expense	10(a)
Program Name:			
Project Cost - Materials Project Cost - Instructor			
Project sales (i.e., Picnic Tables x6 @\$300 00/each = \$1,800 00)			
Projects (gifted/donated) \$\$ estimated Value			
Other	William I was a second	ILLE FOR ELLIPSIAN	ş
Subtotal	>	30	*
	Income	Expense	Total
Program Name:			
Project Cost -Materials			
Project Cost - Instructor			
Project sales (i.e., Picnic Tables x6 @\$300.00/each = \$1,800.00)			
Projects (gifted/donated) \$\$ estimated Value Other			
Subtotal	S	\$ S	S
Total Trades Training Expense		\$	
Total Trades Training Income	ili Just 6 har y	\$	
		\$	
RALANCE			
BALANCE			
BALANCE			
BALANCE	Nama	Date	Signature
	Name	Date	Signature
Principal	Name	Date	Signature

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Susan Hansen - Councillor

Title: Return for Service Grant Proposal – EMS Education

File: 11-02-02

DESCRIPTION:

Councillor Hansen requested a discussion regarding EMS Education with regards to the Return to Service Agreement Grant Proposal.

ATTACHMENT:

Email correspondence

RESOLUTION by....

Initials show support - Reviewed by: Manager: CAO:

From:

Susan Hansen Hansen <susan-hansen@live.com>

Sent:

May 21, 2025 11:23 AM

To:

Bonnie Morgan

Subject:

FW: Grant Proposal - EMS Education w/Return to Service Agreement

Please add this to the next council meeting. Thanks

Sent from my Bell Samsung device over Canada's largest network.

----- Original message -----

From: Rob Weich < Rob. Weich@albertahealthservices.ca>

Date: 2025-05-05 3:50 p.m. (GMT-07:00)

To: susan-hansen@live.com, bethany.rose@rhpap.ca

Subject: Grant Proposal - EMS Education w/Return to Service Agreement

Hello Susan & Bethany,

Thanks for showing some interest in a Return for Service Grant Proposal. I tried to draft something up here for you to look at but please reach out if anything doesn't make sense.

There are a number of hurdles for someone who is wanting to take their Primary Care Program. The first hurdle is that the training is only offered in a few select sites around the province. Fortunately, some of these are distance learning which allows staff to work and study from home and then only travel for clinical on site days. This travel and accommodations along with the cost of the program compiled with having to take time off work makes this opportunity a challenge for some local individuals who otherwise would be interested. Another obstacle is that the PCP program is structured in a way that it does not qualify or many of the scholarship/grants/bursaries that are offered as they specifically target 2-year programs.

Please see below for the schools along with the program cost associated with each. Currently there are 10 approved PCP schools within Alberta.

EMERGENCY SERVICES ACADEMY LTD., Sherwood Park - \$11995.00

KEYANO COLLEGE, Fort McMurray - \$10,831.46

NAIT, Edmonton - \$8974.00

NORTHERN LAKES COLLEGE, Slave Lake - \$7893.00

NORTHWESTERN POLYTECHNIC, Grande Prairie - \$10.250.00

PORTAGE COLLEGE, Lac La Biche - \$8141.15

PROFESSIONAL MEDICAL ASSOCIATES, Calgary, St. Albert and Three Hills - \$10,950.00

Accommodations: \$10,000.00 (approximate)

Travel: \$2500.00 (approximate)

Alberta College of Paramedics Examination: \$650.00

Alberta College of Paramedics Annual Registration: \$570.00

I think it would be amazing if a community was able to offer some sort of grant for a return to service agreement for them to work within the community. This maybe the next step to help stabilize our EMS service by recruiting and retaining local residents.

Please feel free to reach out if you have any other questions. Thanks,

Rob Weich, **Operations Supervisor** Alberta Health Services Peace River Station North Zone EMS

780-219-4057 mobile rob.weich@ahs.ca

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Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: Clear Hills County Newsletter

File: 11-02-02

DESCRIPTION:

Council is presented with information regarding the printing and distribution of the Clear Hills County Monthly Newsletter.

Council requested administration research some options to distribute the monthly Newsletter in a more efficient way.

Method	Cost Monthly
Bulk Mail out to all residents & 80 personalized mailed copies (Non - CHC mailboxes)	\$5,799.72
300 personalized mailed copies	\$2,892.92
300 personalized mailed copies	\$4,315.47
Emailed copies	\$1,500.00 set
	up fee

If Council chooses to proceed with personalized mailing, a policy will need to be developed with quidelines of how to sign up to receive the monthly newsletter by direct mail or email.

The monthly newsletter will continue to be available online on our website.

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RESOLUTION by....

		240
Initials show support - Reviewed by:	Manager:	CAO:

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Greg Coon, Agricultural Fieldman
Title: Appointment of Weed Inspectors

File: 63-50-02

DESCRIPTION:

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint Carter Clay, Gracie Drew, and Jocelyn Bean as the Clear Hills County weed inspectors for 2025.

BACKGROUND:

The Weed Control Act, section 7, states:

Municipal inspectors

7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

Municipal inspectors — joint authority

9 An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this Act within the other municipality.

One weed inspector has also been appointed as the weed inspector for the Village of Hines Creek, as per section 9 of the Weed Control Act.

RECOMMENDED ACTION:

RESOLUTION by... to appoint Carter Clay, Gracie Drew, and Jocelyn Bean as the Clear Hills County weed inspectors for 2025 as per Section 7 of the Weed Control Act.

Initials show support - Reviewed by: Manager:

SC

CAO:



Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Greg Coon, Agricultural Fieldman
Title: Appointment of Pest Inspectors

File: 63-30-02

DESCRIPTION:

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act. Council is requested to appoint Carter Clay, Gracie Drew, and Jocelyn Bean as the Clear Hills County pest inspectors for 2025.

BACKGROUND:

Agricultural Pests Act:

Appointment of inspectors by local authority

10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality. (section 10, Agricultural Pests Act)

RECOMMENDED ACTION:

RESOLUTION by... to appoint Carter Clay, Gracie Drew, and Jocelyn Bean as the Clear Hills County pest inspectors for 2025 as per Section 10 of the Agricultural Pests Act.

Initials show support - Reviewed by: Manager:

&C

CAO:

Da

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

May 27, 2025

Originated By:

Lori Jobson, Corporate Services Manager

Title:

Finance - Accounts Payable

File:

12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of May 14, 2025 to May 27, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 14, 2025 to May 27, 2025 for a total of \$212,319.44, with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by:

Manager:

CAO:



5/21/25 System: User Date: 5/21/25

11:06:49 AM

Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

Page: 1 User ID: Dawn

Ranges: Vendor ID

From:

First

To: Last Vendor Name First Last 5/27/25 Cheque Date 5/14/25

From: Chequebook ID First Cheque Number First To: Last Last

Sorted By: Cheque Date

Distribution Types Included: All

	Types Included: All	Ohan Di	Chama 7	
Vendor Name			Cheque Amount	
4 IMPRINT	030599	5/27/25	\$1,368.84	
	Invoice Description	Invoice Number	Invoice Amount	
	CCFC Promo Items	13679941	\$1,368.84	************************************
799430 ALBE	ERTA LTD 030600	5/27/25	\$3,412.50	
	Invoice Description	Invoice Number	Invoice Amount	
	WWTP Well Rig Mats	18048	\$3,412.50	
ALBERTA CON	SERVATION ASSOCIATI 030601	5/27/25	\$5,000.00	
	Invoice Description	Invoice Number	Invoice Amount	
	Sulphur Lake Areation Agmt	675 SI01428	\$5,000.00	
ALBERTA JUN	IIOR FOREST WARDENS 030602	5/27/25	\$1,400.00	
	Invoice Description	Invoice Number	Invoice Amount	
	2025 Highway Cleanup	051225	\$1,400.00	
AMSC INSURA	NCE SERVICES LTD 030603	5/27/25	\$10,625.98	
	Invoice Description	Invoice Number	Invoice Amount	
	May Benefits	1754-2025-05	\$10,625.98	
ANAVETS MAG	AZINE 030604	5/27/25	\$334.95	***************************************
	Invoice Description	Invoice Number	Invoice Amount	
	Anavets Magazine Ad	Q2024706T1201	\$334.95	
ARMELLA-GOR	DON TRENT 030605	5/27/25	\$418.50	
	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorariu	n TAG01-052725	\$418.50	
BOSCHWICK C	CONTRACTING 030606	5/27/25	\$9,029.48	
	Invoice Description	Invoice Number	Invoice Amount	
	Bear Canyon GB09 Worsley GB01	761 762	\$4,975.43 \$4,054.05	
BRAUER ERNI	E 030607	5/27/25	\$418.12	
	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorariu	n EB01-052725	39 \$418.12	

System: 5/21/25 11:06:49 AM

User Date: 5/21/25

Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

Page: 2 User ID: Dawn

endor Name Cheque Number Cheque Date Cheque Amount Vendor Name \$3,340.84 030608 5/27/25 BROWNLEE LLP Invoice Number Invoice Amount Invoice Description _____ ______ \$901.16 Legal Opinion 585041 585061 Legal Opinion \$2,439.68 __________ BUDGELL'S CONTRACTING LTD. 030609 5/27/25 \$14,054.71 Invoice Number Invoice Description Invoice Amount \$10,916.20 Transfer Station Contract 0109-025
Haul Oversized Materials 0207-025 \$3,138.51 5/27/25 \$3,428.25 CAL-R CONTRACTING LTD. 030610 Invoice Description Invoice Number Invoice Amount Culvert & Ditch Clearing 14010
Brushing & Trucking 14034 \$462.00 \$2,966.25 CLEARDALE RIDERS CLUB 030611 5/27/25 \$42,500.00 Invoice Number Invoice Amount Invoice Description 2025 Highway Cleanup 051225 General Grant Payment 050925 \$1,500.00 \$41,000.00 CLIFF'S STEAMING 030612 5/27/25 \$6,615.00 Invoice Description Invoice Number Invoice Amount Culvert Thawing 3563
Culvert Thawing 3562 \$472.50 \$6,142.50 030613 5/27/25 COX, GERALD Invoice Description Invoice Number Invoice Amount Haul Water to BCWP 385581
Vac Sewage Tank 385576
WTP Operator Contract 385580 \$1,680.00 \$500.00 \$5,775.00 D'EECKENBRUGGE, JEAN 030614 5/27/25 Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium JD01-052725 \$216.50 5/27/25 \$107.21 030615 DHL Invoice Description Invoice Number Invoice Amount _____ Water Sample Shipping 11324385 Water Sample Shipping 11316214 \$52.48 \$54.73 DRIEDGER PAUL 030616 5/27/25 \$40.00 Invoice Description Invoice Number Invoice Amount \$40.00 1st Quarter Fire Honorarium PD02-052725

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Cheque Date Cheque Amount Cheque Number Vendor Name \$1,900.00 5/27/25 EF EDUCATIONAL TOURS 030617 Invoice Number Invoice Amount Invoice Description 051225 2025 Highway Cleanup \$1,900.00 FEHR TIRECRAFT LTD. 030618 5/27/25 \$195.30 Invoice Description Invoice Number Invoice Amount \$174.30 Replace Jack on Rental Trailer 72469 \$21.00 Parts Unit 65-51 72028 030619 5/27/25 \$315.00 FIELD LAW Invoice Number Invoice Amount Invoice Description 765681 Legal Opinion \$315.00 FRIESEN ABE 030620 5/27/25 \$536.25 Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium AF02-052725 \$536.25 FRIESEN ADAM 5/27/25 \$166.00 Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium AF08-052725 \$166.00 5/27/25 FRIESEN LAVERNE 030622 \$166.50 Invoice Number Invoice Amount Invoice Description 1st Quarter Fire Honorarium LF02-052725 \$166.50 030623 5/27/25 FRIESEN RUDY \$178.00 Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium RF02-052725 \$178.00 5/27/25 \$40.00 FRIESEN, MATTHEW 030624 Invoice Description Invoice Number Invoice Amount \$40.00 1st Quarter Fire Honorarium MF04-052725 030625 5/27/25 \$307.00 FRIESEN, NICHOLAS Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium NF01-052725 \$307.00 030626 5/27/25 \$100.00 GROSS MARKUS Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium MG02-052725 \$100.00

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Vendor Name	Cheque Num	ber Cheque Date	Cheque Amount	
HACH SALES	& SERVICE CANADA LP 030627	5/27/25	\$4,817.24	
	Invoice Description	Invoice Number	Invoice Amount	
	Chemical & Freight	383164	\$4,817.24	(Man)
HICKOK BRUC	E 030628	5/27/25	\$739.87	
	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorarium	вн01-052725	\$739.87	
HINES CREEK	GENERAL STORE 030629	5/27/25	\$3,065.10	
	Invoice Description	Invoice Number	Invoice Amount	
	Trade Show Staff Drinks Trade Show Staff Meal	10110073578 10110073649	\$44.80 \$23.09	
	Trade Show Ham & Doughnuts	10110073049	\$2,111.58	
	Trade Show Staff Meal	10110073714	\$56.24	
	Trade Show Breakfast Supplies		\$46.51	
	Trade Show Helping Hands Meal		\$207.81	
	Trade Show Staff Drinks	10110073789	\$23.01	
	FF Meal/Drinks - Zavisha Fire	10110074288	\$552.06	
HOFFMAN HEN	RY 030630	5/27/25	\$669.37	
	Invoice Description	Invoice Number	Invoice Amount	·
	1st Quarter Fire Honorarium	HF01-052725	\$669.37	
ISAAC ANDRE	W 030631	5/27/25	\$50.00	
	Invoice Description	Invoice Number	Invoice Amount	
	Rental Deposit Refund	85132-051225	\$50.00	
ISAAC GIERH	ARD 030632	5/27/25	\$40.00	
	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorarium	GI01-052725	\$40.00	
JANZEN, PAU	LUS 030633	5/27/25	\$40.00	
	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorarium	PJ02-052725	\$40.00	
KEHLER AMANI	DA 030634	5/27/25	\$75.00	nemocrofilm CTC
	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorarium	AK03-052725	\$75.00	
KING JUSTIN	030635	5/27/25	\$40.00	
s	Invoice Description	Invoice Number	Invoice Amount	
	1st Quarter Fire Honorarium	JK01-052725	\$40.00	

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Clear Hills County CHEQUE DISTRIBUTION REPORT Payables Management

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Cheque Date Cheque Amount Cheque Number Vendor Name 030636 5/27/25 \$4,536.00 LAPRAIRIE WORKS Invoice Number Invoice Amount Invoice Description ______ 4490-0151 D379 \$4,536.00 Pavement Sweeping M.D. OF FAIRVIEW NO. 136 030637 5/27/25 \$3,202.75 Invoice Description Invoice Number Invoice Amount Mutual Aid Contracted Services IVC00000000017 \$3,202.75 MAINLINE CONSTRUCTION (2014) L 030638 \$8,523.86 5/27/25 Invoice Number Invoice Amount Invoice Description Cldl Loop Rd Progress Pymt #1 051225 \$9,470.96 5/27/25 \$15,000.00 MANY ISLANDS RECREATION SOCIET 030639 Invoice Number Invoice Amount Invoice Description General Grant Payment 050925 \$15,000.00 5/27/25 MARTENS, PETER 030640 \$227.00 Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium PM03-052725 \$227.00 MCLARTY, DARIN & PATRICIA 030641 5/27/25 \$12,840.00 Invoice Description Invoice Number Invoice Amount Land Purchase-Cldl Rd Agmt 726 051225 \$12,840.00 MENNO SIMONS COMMUNITY SCHOOL 030642 5/27/25 \$500.00 Invoice Description Invoice Number Invoice Amount 2025 Hamlet Cleanup 051225 \$500.00 030643 5/27/25 \$92.00 MUELLER JONATHAN Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium JM03-052725 \$92.00 NORTH PEACE GAS COOP LTD. 030644 \$423.09 5/27/25 Invoice Description Invoice Number Invoice Amount 960539 \$163.70 WWTP Heat BCWP Heat 961248 \$52.56 \$123.68 CWP Heat 960547 Cldl Reg Water Pumphouse Heat 960206 PEACE COUNTRY SUPPLY 030645 5/27/25 \$12.60 Invoice Description Invoice Number Invoice Amount 002-133960 \$12.60 Parts Unit 64-11 43

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Cheque Date Cheque Amount Cheque Number Vendor Name 5/27/25 \$332.00 030646 PETERS ABRAM Invoice Description Invoice Number Invoice Amount _____ 1st Quarter Fire Honorarium AP02-052725 \$332.00 030647 5/27/25 \$75.00 PETERS BERNHARD Invoice Number Invoice Amount Invoice Description 1st Quarter Fire Honorarium BP05-052725 \$75.00 030648 5/27/25 \$125.00 PETERS FRANK Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium FP01-052725 \$125.00 5/27/25 \$84.00 030649 PETERS JOSEPH Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium JP01-052725 \$84.00 030650 5/27/25 \$115.00 PETERS PHILIP Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium PP03-052725 030651 5/27/25 \$184.00 PETERS, WILLIAM Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium WP01-052725 \$184.00 030652 5/27/25 \$25.00 PETTY CASH Invoice Description Invoice Number Invoice Amount Replenish Petty Cash 043025 \$25.00 \$77.70 REYNOLDS MIRTH RICHARDS & FARM 030653 5/27/25 Invoice Number Invoice Amount Invoice Description O&G Tax Collections 284496 \$77.70 030654 5/27/25 \$95.00 RUECKER JASON Invoice Description Invoice Number Invoice Amount \$95.00 1st Quarter Fire Honorarium JR04-052725 030655 SEEBACH JASON 5/27/25 \$75.00 Invoice Description Invoice Number Invoice Amount 1st Quarter Fire Honorarium JS04-052725 \$75.00

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Vendor Name	e 	Cheque Numb	er Cheque Date	Cheque Amount	
SHEDSPLUS		030656	5/27/25	\$2,901.68	
	Invoice Descripti	ion	Invoice Number	Invoice Amount	
	Wood Shed for St	 ılphur Lake	238	\$2,901.68	
STEWART, ST	======================================	030657	5/27/25	\$75.00	
	Invoice Descripti	ion	Invoice Number	Invoice Amount	
	1st Quarter Fire	e Honorarium	ss03-052725	\$75.00	
TRINUS TECH	HNOLOGIES INC.	030658	5/27/25	\$6,774.81	
	Invoice Descripti	ion	Invoice Number	Invoice Amount	
	May Service Agre	eement #57	10524	\$6,774.81	
ULINE CANAD	 DA	030659	5/27/25	\$461.66	
	Invoice Descripti	ion	Invoice Number	Invoice Amount	
	Boot Covers - We Hand Sani Disper		16064289 16027128	\$114.98 \$346.68	
VILLAGE OF	HINES CREEK	030660	5/27/25	\$4,940.25	
	Invoice Descripti	lon	Invoice Number	Invoice Amount	
	Trade Show Facil		20250078 20250077	\$4,710.25 \$230.00	
WALMSLEY BL	LAIR	030661	5/27/25	\$40.00	
	Invoice Descripti	Lon	Invoice Number	Invoice Amount	
	1st Quarter Fire	e Honorarium	BW02-052725	\$40.00	
WALMSLEY ED	DWARD	030662	5/27/25	\$841.87	
	Invoice Descripti	on.	Invoice Number	Invoice Amount	
	1st Quarter Fire	e Honorarium	EW01-052725	\$841.87	
WILD ELECTR	RIC LTD.	030663	5/27/25	\$2,088.52	
	Invoice Descripti	on	Invoice Number	Invoice Amount	
	New Pump Install WWTP Well New Pu		37934 37933	\$655.74 \$1,432.78	500 (SSE)
WILDE & COM	1PANY	030664	5/27/25	\$16,275.00	
	Invoice Descripti	on	Invoice Number	Invoice Amount	
	2024 Year End Au	ndit	0790-042925	\$16,275.00	
WOLFE JOHAN		030665	5/27/25	\$40.00	
	Invoice Descripti	on	Invoice Number	Invoice Amount	
	1st Quarter Fire	Honorarium	JW06-052725	45 \$40.00	000000000000000000000000000000000000000

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Vendor Name	Cheque Num	aber Cheque Date	Cheque Amount	
WORSLEY CENTRAL SCHOOL	030666	5/27/25	\$500.00	
Invoice Descr	iption	Invoice Number	Invoice Amount	
2025 Hamlet (Cleanup	051225	\$500.00	-
WORSLEY GENERAL STORE	030667	5/27/25	\$851.26	
Invoice Descri	iption	Invoice Number	Invoice Amount	
WFD First Aid FF Snacks - 1 Grocery Orde		112016 113623 114729	\$45.87 \$90.57 \$714.82	
WORSLEY MINOR HOCKEY	030668	5/27/25	\$1,000.00	
Invoice Descr	iption	Invoice Number	Invoice Amount	_
2025 Highway	Cleanup	051225	\$1,000.00	
WYCLIFFE ENTERPRISES LTD.	030669	5/27/25	\$4,921.88	
Invoice Descri	iption	Invoice Number	Invoice Amount	_
Eureka River		1102	\$4,921.88	
ZACHARIAS ABRAHAM	030670	5/27/25	\$69.00	
Invoice Descri	ption	Invoice Number	Invoice Amount	=
1st Quarter I	Fire Honorarium	AZ03-052725	\$69.00	
ZACHARIAS DERICK	030671	5/27/25	\$40.00	
Invoice Descri	ption	Invoice Number	Invoice Amount	_
1st Quarter I	Fire Honorarium	DZ02-052725	\$40.00	
ZACHARIAS HEINRICH	030672	5/27/25	\$159.00	
Invoice Descri	ption	Invoice Number	Invoice Amount	-
1st Quarter I	ire Honorarium	нz02-052725	\$159.00	
ZACHARIAS HENRY	030673	5/27/25	\$88.00	
Invoice Descri	ption	Invoice Number	Invoice Amount	-
1st Quarter E	ire Honorarium	HZ01-052725	\$88.00	
		Report Total	\$212,319.44	

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Clear Hills County VENDOR CHEQUE REGISTER REPORT

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From: 5/14/25 Ranges: From: To: To: 5/27/25 Cheque Number First Last Cheque Date Chequebook ID First Last Vendor ID First Last Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

User Date: 5/21/25

1939 ALTRETUTE 4 LINPELINE, IDC. 5/27/25 NTB PICKCQ0000297 \$1,368,84		Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID		Amount
0.00010				5/27/25			\$1,368.84
C. C. C. C. C. C. C. C.	030600	799430ABLTD	799430 ALBERTA LTD		ATB	PMCHQ00001297	
C.00600	030601	ABCONSERV01					
200604	030602	ALBERTAJR	ALBERTA JUNIOR FOREST WARDENS				
0.00695	030603	AMSC05	AMSC INSURANCE SERVICES LTD			-	
0.90696	030604	ANAVETS01				_	
BRADEROL RENIE BRAUER 5/27/25 ATB PICCA000001297 \$13,101.81	030605	ARMELLA-GORDON				-	
\$3,40.08 BUONNIEROI	030606	BOSCHWICK01	BOSCHWICK CONTRACTING		ATB	~	
201609	030607	BRAUER01	ERNIE BRAUER			~	
0.1961.0 CAIROI	030608	BROWNLEE01	BROWNLEE LLP				
199611	030609	BUDGELL02	BUDGELL'S CONTRACTING LTD.				
030612	030610	CALR01	CAL-R CONTRACTING LTD.				
200613	030611	CLDLRIDER01	CLEARDALE RIDERS		ATB	PMCHQ00001297	
0.306.14 D'ENCZEMBRUGGE JEAN D'ENCZEMBRUGGE 5/27/25 ATB PMCHQ00001297 \$10.7.21 0.306.15 DHL01 LOCMIS EXPERSES 5/27/25 ATB PMCHQ00001297 \$10.7.21 0.306.17 EF EF EF BUCATIONAL TOURS 5/27/25 ATB PMCHQ00001297 \$1.900.00 0.306.18 FFIRM1 FERRI TIENCEART LIDL 5/27/25 ATB PMCHQ00001297 \$1.900.00 0.306.19 FIELD FIELD LAW 5/27/25 ATB PMCHQ00001297 \$1.95.30 0.306.20 FIRESRN5 ABE FRIESEN 5/27/25 ATB PMCHQ00001297 \$1.95.30 0.306.21 FRIESENDS ABE FRIESEN 5/27/25 ATB PMCHQ00001297 \$1.66.50 0.306.22 FRIESENLA LAWENNE FRIESEN 5/27/25 ATB PMCHQ00001297 \$1.66.50 0.306.23 FRIESEN ADAM FRIESEN 5/27/25 ATB PMCHQ00001297 \$1.66.50 0.306.24 FRIESEN MATTHER FRIESEN 5/27/25 ATB PMCHQ00001297 \$1.66.50 0.306.25 FRIESEN MATTHER FRIESEN 5/27/25 ATB PMCHQ00001297 \$1.66.50 0.306.26 GROSSO2 MARKING GROSS 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.26 GROSSO2 MARKING GROSS 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.26 GROSSO2 MARKING GROSS 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.26 HICKOKO BRICCE HICKOK 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.27 HACHO HINEY HOFFMAN 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.30 HICKOKO BRICCE HICKOK 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.31 I.5AACO I.MENS CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$1.00.00 0.306.33 JANZERY PAUL STANCE SANCE	030612	CLIFF01	CLIFF'S STEAMING				
1936 DHILO	030613	COXGERALD01					
193616	030614	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE		ATB		
Diagram Ferria	030615	DHL01	LOOMIS EXPRESS			PMCHQ00001297	
Perfect Perf	030616	DRIEDGERPA	PAUL DRIEDGER	5/27/25	ATB	PMCHQ00001297	
O30620	030617	EF	EF EDUCATIONAL TOURS	5/27/25	ATB	PMCHQ00001297	\$1,900.00
O30620	030618	FEHR14	FEHR TIRECRAFT LTD.	5/27/25	ATB	PMCHQ00001297	\$195.30
STATES	030619	FIELD	FIELD LAW	5/27/25	ATB	PMCHQ00001297	
STATES PRIESENIA LAVERNE FRIESEN 5/27/25 ATB PMCHQ00001297 \$166.50	030620	FRIESEN05	ABE FRIESEN	5/27/25	ATB	PMCHQ00001297	\$536.25
STATES PRIESENIA LAVERNE FRIESEN 5/27/25 ATB PRICHOROU01297 \$166.50	030621	FRIESENAD	ADAM FRIESEN	5/27/25	ATB	PMCHQ00001297	\$166.00
030623		FRIESENLA	LAVERNE FRIESEN	5/27/25	ATB	PMCHQ00001297	\$166.50
O30624 FRIESENN MITHEW FRIESEN 5/27/25 ATB PMCHQ00001297 \$40.00 O30626 GROSSO2 MARKUS GROSS 5/27/25 ATB PMCHQ00001297 \$307.00 O30627 HACHO1 HACH SALES & SERVICE CANADA LP 5/27/25 ATB PMCHQ00001297 \$100.00 O30628 HICKOKO2 BRUCE HICKOK 5/27/25 ATB PMCHQ00001297 \$739.87 O30629 HCCEMERALO1 HINES CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$739.87 O30630 HOFFMANO1 HINES CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$3,065.10 O30631 ISAACO1 ANDREW ISAAC 5/27/25 ATB PMCHQ00001297 \$669.37 O30632 ISAACG GIERHARD ISAAC 5/27/25 ATB PMCHQ00001297 \$40.00 O30633 JANZENPA PAULUS JANZEN 5/27/25 ATB PMCHQ00001297 \$40.00 O30634 KEHLERAM AMANDA KEHLER 5/27/25 ATB PMCHQ00001297 \$40.00 O30635 KINGO2 JUSTIN KING 5/27/25 ATB PMCHQ00001297 \$40.00 O30636 LAPRAIWORKSOI LAPRAITE WORKS 5/27/25 ATB PMCHQ00001297 \$40.00 O30639 MANYOI M.D. OF FAIRVIEW NO. 136 5/27/25 ATB PMCHQ00001297 \$4,536.00 O30639 MANYOI MANIY ISLANDS RECREATIONAL 5/27/25 ATB PMCHQ00001297 \$3,202.75 O30640 MARTENSP PETER MARTENS 5/27/25 ATB PMCHQ00001297 \$3,202.75 O30641 MCLARTYOI DARIN & PATRICIA MCLARTY 5/27/25 ATB PMCHQ00001297 \$3,202.75 O30642 MENNOOI MENNO SIMONS COMMUNITY SCHOOL 5/27/25 ATB PMCHQ00001297 \$227.00 O30644 NPGASOI NORTHERENCE GAS CO-OP LTD. 5/27/25 ATB PMCHQ00001297 \$12,800.00 O30646 PETERSI PEACE COUNTRY SUPPLY 5/27/25 ATB PMCHQ00001297 \$12,800.00 O30640 PETERSI BERNHARD EETERS 5/27/25 ATB PMCHQ00001297 \$12,800.00 O30641 PETERSI EACK COUNTRY SUPPLY 5/27/25 ATB PMCHQ00001297 \$12,800.00 O30644 PETERSI ERAMK PETERS 5/27/25 ATB PMCHQ00001297 \$12,800.00 O306469 PETERSI ERAMK PETERS 5/27/25 ATB PMCHQ00001297 \$12,800.00 O30640 PETERSI ERAMK PETERS 5/27/25 ATB PMCHQ00001297 \$125.00 O30661 PETERSIO WILLIAM PETERS 5/27/25		FRIESENR		5/27/25	ATB	PMCHQ00001297	\$178.00
030625 FRIESENN NICHOLAS FRIESEN 5/27/25 ATB PMCHQ00001297 \$307.00 030626 GROSS02 MARKUS GROSS 5/27/25 ATB PMCHQ00001297 \$100.00 030627 HACH01 HACK SALES & SERVICE CANADA LP 5/27/25 ATB PMCHQ00001297 \$44,817.24 030629 HCGENERAL01 HINES CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$3,065.10 030630 HOFFMANOI HENRY HOFFMAN 5/27/25 ATB PMCHQ00001297 \$669.37 030631 ISAACOI ANDREW ISAAC 5/27/25 ATB PMCHQ00001297 \$50.00 030632 ISAACG GIERHARD ISAAC 5/27/25 ATB PMCHQ00001297 \$40.00 030633 JANZEMPA PAULUS JANZEM 5/27/25 ATB PMCHQ00001297 \$40.00 030636 KINGO2 JUSTIN KING 5/27/25 ATB PMCHQ00001297 \$45.00 030637 MDEAIROI M.D. OF FAIRVIEW NO. 136 5/27/25 ATB PMCHQ00001297 \$3.20.20 </td <td></td> <td></td> <td>MATTHEW FRIESEN</td> <td>5/27/25</td> <td>ATB</td> <td>PMCHQ00001297</td> <td>\$40.00</td>			MATTHEW FRIESEN	5/27/25	ATB	PMCHQ00001297	\$40.00
030626 GROSSO2 MARKUS GROSS 5/27/25 ATB PMCHQ00001297 \$100.00 030627 HACHOI HACH SALES & SERVICE CANADA LP 5/27/25 ATB PMCHQ00001297 \$4,817.24 030628 HICKOKO2 BRUCE HICKOK 5/27/25 ATB PMCHQ00001297 \$739.87 030629 HCGENERAL01 HINES CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$3,065.10 030630 HOFFMANOI HERRY HOFFMAN 5/27/25 ATB PMCHQ00001297 \$650.00 030631 ISAACG GIERHARD ISAAC 5/27/25 ATB PMCHQ00001297 \$40.00 030633 JANZERPA PAULUS JANZERN 5/27/25 ATB PMCHQ00001297 \$40.00 030634 KEHLERAM AMANDA KEHLER 5/27/25 ATB PMCHQ00001297 \$40.00 030635 KINGO2 JUSTIN KING 5/27/25 ATB PMCHQ00001297 \$45.50.00 030636 LAPPALWOKSOI LAPRALWOKSOI LAPRALWOKSOI LAPRALWOKSOI MCHACHACHACHACHACHACHACHACHACHACHA			NICHOLAS FRIESEN	5/27/25	ATB	PMCHQ00001297	\$307.00
030627							\$100.00
030628 HICKOKO2 BRUCE HICKOK 5/27/25 ATB PMCHQ00001297 \$739.87 030629 HCCEMERALDI HINDS CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$30.65.10 030630 HOFFMANO1 HENRY HOFFMAN 5/27/25 ATB PMCHQ00001297 \$60.30 030631 ISAACG GIERHARD ISAAC 5/27/25 ATB PMCHQ00001297 \$50.00 030632 ISAACG GIERHARD ISAAC 5/27/25 ATB PMCHQ00001297 \$40.00 030633 JANZENPA PAULUS JANZEN 5/27/25 ATB PMCHQ00001297 \$40.00 030634 KEHLERAM AMANDA KEHLER 5/27/25 ATB PMCHQ00001297 \$75.00 030635 KINGO2 JUSTIN KING 5/27/25 ATB PMCHQ00001297 \$4,536.00 030637 MDFAIROI M.D. OF FAIRVIEW NO. 136 5/27/25 ATB PMCHQ00001297 \$3,202.75 030638 MAINLINE MAINLINE CONTRILLER 5/27/25 ATB PMCHQ00001297 <td></td> <td></td> <td></td> <td>5/27/25</td> <td>ATB</td> <td>PMCHQ00001297</td> <td>\$4,817.24</td>				5/27/25	ATB	PMCHQ00001297	\$4,817.24
030629 HCGENERAL01 HINES CREEK GENERAL STORE 5/27/25 ATB PMCHQ00001297 \$3,065,10 030630 HOFFMANO1 HENRY HOFFMANO 5/27/25 ATB PMCHQ00001297 \$669,37 030631 ISAACO1 ANDERWI SAAC 5/27/25 ATB PMCHQ00001297 \$50,00 030632 ISAACG GIERHARD ISAAC 5/27/25 ATB PMCHQ00001297 \$40,00 030633 JANZENPA PAULUS JANZEN 5/27/25 ATB PMCHQ00001297 \$40,00 030634 KEHLERAM AMANDA KEHLER 5/27/25 ATB PMCHQ00001297 \$75,00 030636 KINGO2 JUSTIN KING 5/27/25 ATB PMCHQ00001297 \$40,00 030637 MDEATROI M.D. OF FAIRVIEW NO. 136 5/27/25 ATB PMCHQ00001297 \$3,202.75 030639 MAINLINE MINLINE CONSTRUCTION (2014) L 5/27/25 ATB PMCHQ00001297 \$8,523.86 030640 MARTENS PETER MARTENS 5/27/25 ATB PMCHQ00001297 \$12,000 <td>030628</td> <td></td> <td></td> <td>5/27/25</td> <td>ATB</td> <td>PMCHQ00001297</td> <td>\$739.87</td>	030628			5/27/25	ATB	PMCHQ00001297	\$739.87
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Clear Hills County VENDOR CHEQUE REGISTER REPORT Payables Management

Page: 2 User ID: Dawn

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	_	Chequebook ID	Audit Trail Code	Amount
030655	SEEBACHJ	JASON SEEBACH	5/27/25	ATB	PMCHQ00001297	\$75.00
030656	SHEDSPLUS	SHEDSPLUS	5/27/25	ATB	PMCHQ00001297	\$2,901.68
030657	STEWARTS	STEVEN STEWART	5/27/25	ATB	PMCHQ00001297	\$75.00
030658	TRINUS01	TRINUS TECHNOLOGIES INC.	5/27/25	ATB	PMCHQ00001297	\$6,774.81
030659	ULINE01	ULINE CANADA	5/27/25	ATB	PMCHQ00001297	\$461.66
030660	VILLAGE01	VILLAGE OF HINES CREEK	5/27/25	ATB	PMCHQ00001297	\$4,940.25
030661	WALMSLEY04	BLAIR WALMSLEY	5/27/25	ATB	PMCHQ00001297	\$40.00
030662	WALMSLEY02	EDWARD WALMSLEY	5/27/25	ATB	PMCHQ00001297	\$841.87
030663	WILDELECT01	WILD ELECTRIC LTD.	5/27/25	ATB	PMCHQ00001297	\$2,088.52
030664	WILDE01	WILDE & COMPANY	5/27/25	ATB	PMCHQ00001297	\$16,275.00
030665	WOLFEJ	JOHAN WOLFE	5/27/25	ATB	PMCHQ00001297	\$40.00
030666	WOSCH01	WORSLEY CENTRAL SCHOOL	5/27/25	ATB	PMCHQ00001297	\$500.00
030667	WGENERAL01	4D HOLDINGS LTD.	5/27/25	ATB	PMCHQ00001297	\$851.26
030668	WORSLEYMIN	WORSLEY MINOR HOCKEY	5/27/25	ATB	PMCHQ00001297	\$1,000.00
030669	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	5/27/25	ATB	PMCHQ00001297	\$4,921.88
030670	ZACHARIAS03	ABRAHAM ZACHARIAS	5/27/25	ATB	PMCHQ00001297	\$69.00
030671	ZACHARIAS39	DERICK ZACHARIAS	5/27/25	ATB	PMCHQ00001297	\$40.00
030672	ZACHARIASH02	HEINRICH ZACHARIAS	5/27/25	ATB	PMCHQ00001297	\$159.00
030673	ZACHARIASHE	HENRY ZACHARIAS	5/27/25	ATB	PMCHQ00001297	\$88.00
Total Cheques:	75			Total Am	ount of Cheques:	\$212,319.44

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Lori Jobson, Corporate Services Manager

Title: Bylaw No. 300-25 – Lending of Funds to the Worsley Clear Hills

Ski Club

File: 12-05-10

DESCRIPTION:

Council is presented with draft Bylaw 300-25 – Lending of Funds to the Worsley Clear Hills Ski Club for consideration.

BACKGROUND / PROPOSAL:

At the May 13, 2025 Regular Council Meeting Council made the following motion:

C278-25(5-13-25) RESOLUTION by Deputy Reeve Janzen to proceed with authorizing a loan to the Worsley Clear Hills Ski Club to assist with the addition to their chalet and rental shop in the amount of \$350,000.00 at 2.5% interest to be paid back with a minimum annual payment of 10% of the loan principal over a maximum of 10 years, funds to be allocated from the Economic Development Reserve. CARRIED.

<u>ATTACHMENTS</u>

- Draft Bylaw No. 300-25 - Lending of Funds to the Worsley Clear Hills Ski Club

RECOMMENDED ACTION:

RESOLUTION by ... that first reading be given to Bylaw No. 300-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the lending of funds to the Worsley Clear Hills Ski Club.

Initials show support - Reviewed by: Manager: CAO:

BYLAW NO. 300-25

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB, A NON-PROFIT ORGANIZATION.

WHEREAS Sections 264 and 265 of the Municipal Government Act authorize a municipality to lend money to a non-profit organization; and

WHEREAS the Worsley Clear Hills Ski Club will be constructing an addition to their chalet and rental shop; and

WHEREAS the estimated cost of constructing an addition to their chalet and rental shop is \$905,155.00 (Nine Hundred and Five Thousand, One Hundred and Fifty-Five Dollars) and

WHEREAS the Worsley Clear Hills Ski Club estimates they will require financing in the amount of \$350,000.00 (Three Hundred and Fifty Thousand Dollars); and

NOW THEREFORE, the Council of Clear Hills County, Province of Alberta, duly assembled, hereby enacts:

- 1. That the sum of up to \$350,000.00 (Three Hundred and Fifty Thousand Dollars) will be loaned to the Worsley Clear Hills Ski Club for the purpose of constructing an addition to their chalet and rental shop.
- 2. That the rate of interest on the said loan shall be calculated at 2.5% (two and one half percent).
- 3. That the loan shall be repaid by the Worsley Clear Hills Ski Club to Clear Hills County at the rate set out in **Schedule A** and payable annually on the dates set out in the duly executed promissory note and continuing annually until the loan is fully repaid.
- 4. The Worsley Clear Hills Ski Club will have the option to make lump sum payments up to and including the entire balance owing on the first day of the year throughout the term of the loan.
- 5. That the term of this loan shall be 10 (ten) years.
- 6. That the loan to the Worsley Clear Hills Ski Club shall be contingent upon the Worsley Clear Hills Ski Club providing to Clear Hills County a duly executed promissory note.
- 7. That the funds loaned to the Worsley Clear Hills Ski Club by Clear Hills County shall be obtained from municipal reserves.

BYLAW NO. 300-25 AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB

8.	This Bylaw shall take	effect on the date of its fir	nal passage thereof.			
READ	a first time this	day of	, 2025.			
READ	a second time this	day of	, 2025.			
READ	a third time this	day of	, 2025.			
Amber Bean, Reeve						
		Allan Rowe Chief Admir	 nistrative Officer			

BYLAW NO. 300-25 AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB

SCHEDULE A

Year	Beginning Balance	Interest Rate	Interest	10% of Principal	Payment Amount
1	\$350,000.00	2.5%	\$8,750.00	\$35,000.00	\$43,750.00
2	\$315,000.00	2.5%	\$7,875.00	\$35,000.00	\$42,875.00
3	\$280,000.00	2.5%	\$7,000.00	\$35,000.00	\$42,000.00
4	\$245,000.00	2.5%	\$6,125.00	\$35,000.00	\$41,125.00
5	\$210,000.00	2.5%	\$5,250.00	\$35,000.00	\$40,250.00
6	\$175,000.00	2.5%	\$4,375.00	\$35,000.00	\$39,375.00
7	\$140,000.00	2.5%	\$3,500.00	\$35,000.00	\$38,500.00
8	\$105,000.00	2.5%	\$2,625.00	\$35,000.00	\$37,625.00
9	\$70,000.00	2.5%	\$1,750.00	\$35,000.00	\$36,750.00
10	\$35,000.00	2.5%	\$875.00	\$35,000.00	\$35,875.00

BYLAW NO. 300-25 AUTHORIZING THE LENDING OF FUNDS TO THE WORSLEY CLEAR HILLS SKI CLUB

CLEAR HILLS COUNTY PUBLIC NOTICE

Pursuant to the authority given in Section 264 and 265 of the Municipal Government Act, the Council of Clear Hills County has passed Resolution C278-25(05/13/25) to prepare a lending bylaw to the Worsley Clear Hills Ski Club for the construction of an addition to their chalet and rental shop in the amount of \$350,000.00 (Three Hundred and Fifty Thousand Dollars) with an interest rate of 2.5% (Two and One Half Percent) for the term of 10 (Ten) years abiding by the mandated steps in Section 264 & 265 of the Municipal Government Act.

A copy of the bylaw may be viewed at the Clear Hills County office, Worsley, Alberta, during regular office hours.

Notice is hereby given by the Council of Clear Hills County that unless a petition of the electors for a vote on the proposed bylaw is demanded, as provided for by the term of Section 231 of the Municipal Government Act, Council may pass the said bylaw. Pursuant to Section 223 of the Municipal Government Act, the petition must be signed by electors of Clear Hills County equal in number to at least 10% of the population. A petition must be received by the Chief Administrative Officer of the municipality within 15 days of the publication of this notice.

The date of publication of this notice is the 27th day of May, 2025.

Allan Rowe Chief Administrative Officer

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Allan Rowe, Chief Administrative Officer

Title: Proceed to Tender- Worsley Fire Department Turnout Gear

File: 23-29-02

DESCRIPTION:

Council is presented with information regarding proceeding to Tender for the purchase of three sets of turnout gear for the Worsley Fire Department.

BACKGROUND:

- Fire Fighter turnout gear (bunker gear) has a 10-year CSA approved wear life.
- A set of turnout gear includes a helmet, coat, pants, and a pair of boots.
- There are currently 35 volunteers on the Worsley Fire Department.
- 3 new sets of turnout gear are required.

BUDGET:

\$16,500.00- 2025 Operating Budget: Clothing & Footwear

RECOMMENDED ACTION:

RESOLUTION by...... proceed to Tender for the purchase of three sets of turnout gear for the Worsley Fire Department.

Initials show support - Reviewed by: Manager: CAO:

Request For Decision (RFD)

Meeting:

Regular Council Meeting

Meeting Date:

May 27, 2025

Originated By:

Allan Rowe, Chief Administrative Officer Purchase of a Water Tanker/Tender

Title:

o oo oo

File:

23-20-02

DESCRIPTION:

Council is presented with options regarding the purchase of a water tanker/tender that is to be used during fire call outs.

Equipment Description	Tank Size	Price USD
2016 Freightliner Super Tanker	3,600 gallon tank	\$199,995.00
2016 Internation Tanker	3,000 gallon tank	\$169,995.00
2015 Freightliner Tanker	3,000 gallon tank	\$174,900.00

^{*}Pricing is listed in USD. There will be additional costs for the broker, PDI, testing and delivery process.

The cost to purchase a new water tanker/tender with a 3000 gallon tank would be approximately \$700,000.00.

BACKROUND:

C283-25(5-13-25)

RESOLUTION by Deputy Reeve Janzen to bring back more information on purchasing a Water Tender with a higher water storage capacity tank to be used during fire call outs.

CARRIED.

C252-25(5-6-25)

RESOLUTION by Deputy Reeve Janzen to recommend Council have administration look into options for purchasing a Water Tender or Water Truck to be used during fire call outs.

CARRIED.

<u>ATTACHMENTS:</u> Equipment listings

BUDGET:

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:	Manager:	CAO:



INVENTORY #: T1470 PRICE: \$199,995.00 AVAILABILITY: AVAILABLE

REQUEST MORE INFO »

EQUIPMENT LOCATION »

2016 FREIGHTLINER 3600 GALLON SUPER TANKER WITH PUMP (T1470)

Excellent Shape! Looks brand new.

General

2016 Freightliner Super Tanker with Pump – 3,600 Gals Detroit DD13 diesel engine 12.8 L

Electric windows and doors

Air Horns

LED lighting, siren and speaker

Pump & Tank

3,600 Gallons

Heavy Duty marine grade aluminum tank with baffles

Honda pump

Newton dump valve

Dimensions

145,000 miles

Height 117"

Length 351"

54,000 lb GVW

New price \$237,000



INVENTORY #: T1425 PRICE: \$169,995.00 AVAILABILITY: AVAILABLE

REQUEST MORE INFO »

EQUIPMENT LOCATION »

2016 INTERNATIONAL 3000 GALLON TANKER WITH PUMP (T1425)

General

2016 International Full Rebuild

Navistar Diesel

Allison Automatic

Tandem Air Ride Suspension

High Side Compartment

7 Light Traffic Advisor Rear Directional Light Bar

Led Light Bar And Grill Lights

Siren And Speaker

Warning Lights

Pump Plumbing In Lh Cabinet

Portable Pump In Side Compartment

Pump & Tank

3,000 Gallon Poly Tank
Aux. Pump
10" Newton Dump Valve

Dimensions

107,000 Road Miles (Not Fire Miles) 420" long 112" tall



INVENTORY #: T1417 PRICE: \$174,900.00 AVAILABILITY: AVAILABLE

REQUEST MORE INFO »

EQUIPMENT LOCATION »

2015 FREIGHTLINER 3000 GALLON TANKER (T1417)

General

2015 Freightliner Fire Tanker 3,000 Gal with Pump

Cummins ISL 300 hp

Allison automatic transmission

Air ride rear suspension

LED warning lights

LED scene lights

Siren and speaker

Zico electric Portat Tank bracket

Suction Hose trays on side

Large covered hosebed on top of tank

Lots of Storage cabinets

Pump & Tank

3,000 Gallon tank

10" Newton dump valve

3" Honda pump

Dimensions

132,000 miles

Super clean unit

31 feet 5 inches Long

10 feet 2 inches Tall

Request For Decision (RFD)

Meeting: Re

Regular Council Meeting

Meeting Date:

May 27, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Bylaw No. 285-24 Fire Ban

File:

23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C250-25(05-6-25)

RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters.

CARRIED.

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

- 1. No action taken.
- 2. To proceed with the Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the addition and/or removal of:
 - a. Prohibit the operation of Off Highway Vehicles (OHV).
 - b. Permit small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood campfire parameters.
 - c. Permit small, supervised safe wood campfires on privately owned land following safe wood campfire parameters.
- 3. To remove the active Fire Ban in Clear Hills County as per Bylaw No. 285-24, effective at 12:01 a.m., on May 28, 2025.

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by: Manager: CAO:

BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the Municipal Government Act of Alberta, 2000 being Chapter M-26.1 authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19 grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the Municipal Government Act, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the Forest and Prairie Protection Act in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

- 1.1 The following definitions will apply to this Bylaw:
 - a. **COUNCIL** shall mean the Council of Clear Hills County.
 - b. CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
 - c. **COUNTY** shall mean Clear Hills County.
 - d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
 - e. FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
 - f. **BURN** shall mean any fires ignited in Clear Hills County.
 - g. FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
 - h. FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
 - i. **NON-PERMIT AREA** means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
 - j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
 - k. SAFE WOOD CAMPFIRES are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
- Within a metal, brick, or rock fire ring.
- Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
- Having enough fire suppression available to fully extinguish a safe wood campfire.
- Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
- Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
 - a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
 - a. By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - b. By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - c. By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.

Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.

- 1. HWY 64 Bordering MD of Fairview No. 136
- 2. HWY 729 Bordering MD Fairview No. 136
- 3. HWY732 Bordering MD Fairview No. 136
- 4. HWY 735 Bordering MD of Fairview No. 136
- 5. Hwy 685 Bordering MD of Peace No. 135
- 6. HWY 64 Bordering British Columbia
- 7. HWY 717 Bordering British Columbia
- 8. TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
 - a. Burn barrels
 - b. Wood fires in the backcountry.
 - c. Wood fires in random camping areas.
 - d. Wood fires in campgrounds.
 - e. Wood fires on residential properties.
 - f. Fires using charcoal briquettes.
 - g. Turkey fryers; and
 - h. Tiki torches
 - i. Fireworks
 - j. Exploding targets
- 4.4 The Fire Bans do not apply to the following:
 - a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024

Allan Rowe, Chief Administrative Officer

Antex

Bylaw 285-24 Schedule A Fire
Control Zone Map Clear Hills
County

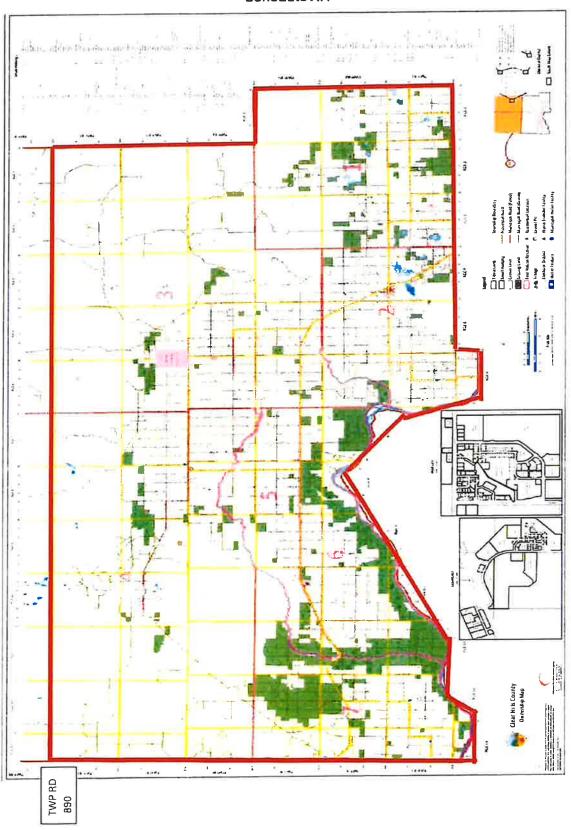
Forest Protection Area

Non Permit Area



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1



Schedule B

First Offence:

\$ 500.00

Second Offence:

\$2,500.00

Third Offence:

\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Request For Decision (RFD)

Meeting: REGULAR COUNCIL MEETING

Meeting Date: May 27, 2025

Originated By: Allan Rowe, Chief Administrative Officer Title: Chief Administrative Officer Report

File Code: 11-02-02

- 1. Long Lake Regional Waste Management Services Commission meeting Update May 12, 2025.
- 2. Tri Council Meeting May 21, 2025
- 3. Highway 64 Alignment Meeting May 26, 2025
- 4. Cleardale Project Update
- 5. Clear Hills County Transfer Stations

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for May 27, 2025, as presented.

Initials show support - Reviewed by: Manager: CAO:

Request For Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: May 27, 2025

Originated By: Terry Shewchuk, Public Works Manager

Title: Public Works Manager's Report

File: 32-02-02

Graders

Graders are doing a full grade of their beat.

Roads, Culverts & Approaches

- Dust Control is scheduled to be applied in the last week of May.
- The Highway sweeping is completed
- Pavement Crack Sealing is completed.
- Spot Gravelling is ongoing.
- Graveling of Range Road 43- Canfor Road has been completed.
- Culvert and centerline replacement will begin at the end of May.
- Approach construction will begin at the end of May.
- Minor road repairs to be completed at the beginning of June.
- The Tender for the Hard Surface Snow and Ice Removal has been advertised and will be closing July 4, 2025.
- WSP Canada Inc. is in the process of completing the Tender document for the construction of Range Road 75.

Other

- The new campsite markers for the Running Lake Campground are scheduled to be installed by the end of May.
- Two new woodsheds are scheduled to be delivered and set up at the Sulphur Lake Campground in the last week of May. When on site, a few minor repairs and touch ups around the campground will be completed.
- Minor repairs and touch-ups around the Stoney Lake Campground will be done in the last week of May.
- The new pickup truck is scheduled to arrive in July.
- Currently waiting on the insurance adjuster for the approval the repairs to Unit 65-62 2023 pickup truck.
- The Tender for the Chinchaga Road Maintenance has been advertised and will be closing July 4, 2025.

Hamlet of Cleardale Projects

Mainline Construction (2014) Ltd. has began construction.

2024 Worsley Water Treatment Plant Water Well

- Set up of the well is complete, and it is ready to put into commission.
- Cleanup around the well will be completed when the well is put into commission.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: Manager: (Aull CAO:

Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

May 27, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Council Information

File:

11-02-02

DESCRIPTION:

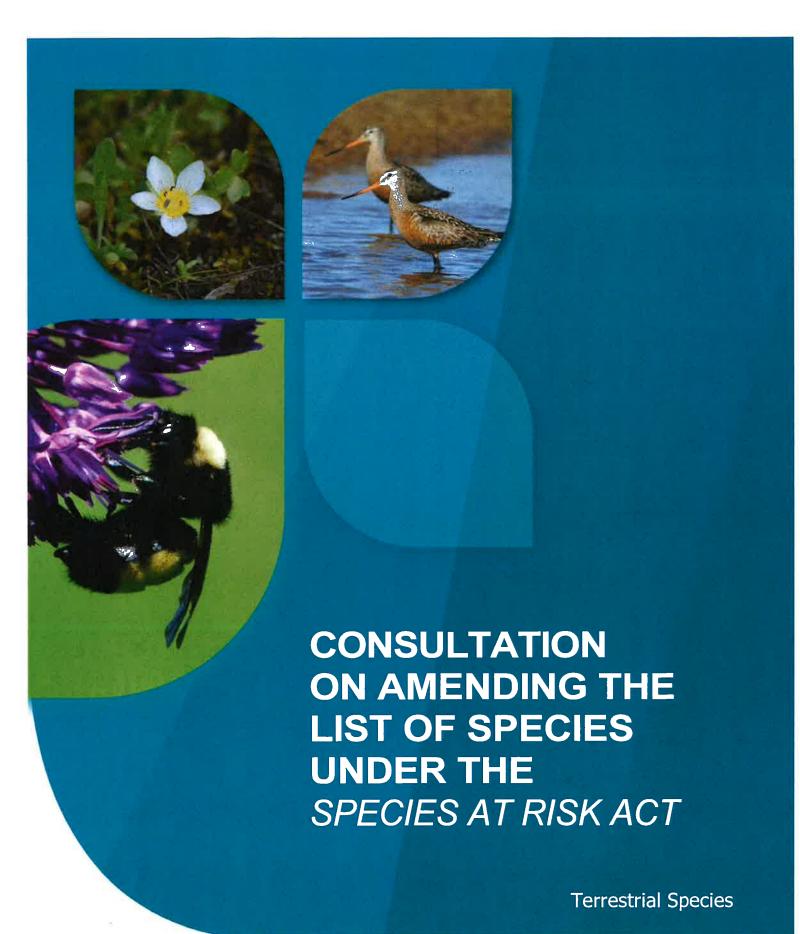
Council is presented with correspondence for information.

ATTACHMENTS:

Consultation on amending the list of Species under the Species at Risk Act.

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the May 27, 2025, Regular Council Meeting.







Nº de cat. : En1-36E-PDF

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Aussi disponible en français

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ADDITION OF SPECIES TO THE SPECIES AT RISK ACT

THE SPECIES AT RISK ACT AND THE LIST OF WILDLIFE SPECIES AT RISK

The Government of Canada is committed to preventing the disappearance of wildlife species at risk from our lands. As part of its strategy for realizing that commitment, on June 5, 2003, the Government of Canada proclaimed the *Species at Risk Act* (SARA). Attached to the Act is Schedule 1, the list of the species provided for under SARA, also called the List of Wildlife Species at Risk. Extirpated, Endangered and Threatened species on Schedule 1 benefit from the protection afforded by the prohibitions and from recovery planning requirements under SARA. Special Concern species benefit from its management planning requirements.

The policy "Timeline for amendments to Schedule 1 of the Species at Risk Act" has set standardized timelines for listing decisions. These timelines mean that the Minister will seek to have the final decision made within 24 months. The 24 months begin with the date that the Minister receives a species' status assessment from the Committee on the Status of Endangered Wildlife in Canada (COSEWIC). This date is published in the response statement for each species. The Minister's receives the COSEWIC Annual Report at the same time.

The response statement can be found on the SAR Registry, on the species' page, in the documents section. The Timeline for amendments to Schedule 1 of the Species at Risk Act policy can be viewed on the Species at Risk (SAR) Public Registry at:

<u>Timeline for amendments to Schedule 1 of the</u>
<u>Species at Risk Act.</u> and the COSEWIC Annual
Report can be viewed on the <u>COSEWIC's website</u>.

The complete list of species currently on Schedule 1 can be viewed on the SAR Public Registry at: <u>List of</u> Wildlife Species at Risk.

Species become eligible for addition to Schedule 1 once they have been assessed as being at risk by the COSEWIC. The decision to add a species to Schedule 1 is made by the Governor in Council further to a recommendation from the Minister of Environment and Climate Change. The Governor in Council is the formal executive body that gives legal effect to decisions that then have the force of law.

COSEWIC AND THE ASSESSMENT PROCESS FOR IDENTIFYING SPECIES AT RISK

COSEWIC is recognized under SARA as the authority for assessing the status of wildlife species at risk. COSEWIC comprises experts on wildlife species at risk. Its members have backgrounds in the fields of biology, ecology, genetics, Indigenous traditional knowledge and other relevant fields. They come from various communities, including academia, Indigenous organizations, governments and non-governmental organizations.

COSEWIC gives priority to those species more likely to become extinct, and then commissions a status report for the evaluation of the species'

status. To be accepted, status reports must be peer-reviewed and approved by a subcommittee of species specialists. In special circumstances, assessments can be done on an emergency basis. When the status report is complete, COSEWIC meets to examine it and discuss the species. COSEWIC then determines whether the species is at risk, and, if so, it then assesses the level of risk and assigns a conservation status.

TERMS USED TO DEFINE THE DEGREE OF RISK TO A SPECIES

The conservation status defines the degree of risk to a species. The terms used under SARA are Extirpated, Endangered, Threatened and Special Concern. Extirpated species are wildlife species that no longer occur in the wild in Canada but still exist elsewhere. Endangered species are wildlife species that are likely to soon become Extirpated or Extinct. Threatened species are likely to become Endangered if nothing is done to reverse the factors leading to their extirpation or extinction. The term Special Concern is used for wildlife species that may become Threatened or Endangered due to a combination of biological characteristics and threats. Once COSEWIC has assessed a species as Extirpated, Endangered, Threatened or Special Concern, it is eligible for inclusion on Schedule 1.

For more information on COSEWIC, visit the COSEWIC website at: <u>The Committee on the Status of Endangered Wildlife in Canada.</u>

TERRESTRIAL AND AQUATIC SPECIES ELIGIBLE FOR SCHEDULE 1 AMENDMENTS

The Minister of Fisheries and Oceans conducts separate consultations for the aquatic species. For more information on the consultations for aquatic species, visit the Fisheries and Oceans Canada website at <u>Aquatic species at risk</u>.

The Minister of Environment and Climate Change is conducting the consultations for all other species at risk.

Species at risk also occur in national parks or other lands administered by Parks Canada;

Parks Canada shares responsibility for these species with Environment and Climate Change Canada.

THE MINISTER OF ENVIRONMENT AND CLIMATE CHANGE'S RESPONSE TO THE COSEWIC ASSESSMENT: THE RESPONSE STATEMENT

After COSEWIC has completed its assessment of a species, it provides it to the Minister of Environment and Climate Change. The Minister of Environment and Climate Change then has 90 days to post a response on the Species at Risk Public Registry, known as the response statement. The response statement provides information on the scope of any consultations and the timelines for action, to the extent possible. It identifies how long the consultations will be (whether they are "normal" or "extended") by stating when the Minister will forward the assessment to the Governor in Council. Consultations for a group of species are launched with the posting of their response statements.

COMMENTS SOLICITED ON THE PROPOSED AMENDMENT OF SCHEDULE 1

The conservation of wildlife is a joint legal responsibility: one that is shared among the governments of Canada. But biodiversity will not be conserved by governments that act alone. The best way to secure the survival of species at risk and their habitats is through the active participation of all those concerned. SARA recognizes this, and that all Indigenous peoples and Canadians have a role to play in preventing the disappearance of wildlife species from our lands. The Government of Canada is inviting and encouraging you to become involved. One way that you can do so is by sharing your comments concerning the addition or reclassification of these terrestrial species.

Your comments are considered in relation to the potential consequences of whether or not a species is included on Schedule 1, and they are then used to inform the drafting of the Minister's proposed listing recommendations for each of these species.

THE SPECIES AT RISK ACT LISTING PROCESS AND CONSULTATION

The addition of a wildlife species at risk to Schedule 1 of SARA facilitates providing for its protection and conservation. To be effective, the listing process must be transparent and open. The species listing process under SARA is summarized in Figure 1.

THE PURPOSE OF CONSULTATIONS ON AMENDMENTS TO THE LIST

When COSEWIC assesses a wildlife species, it does so solely on the basis of the best available information relevant to the biological status of the species. COSEWIC then submits the assessment to the Minister of Environment and Climate Change, who considers it when making the listing recommendation to the Governor in Council. The purpose of these consultations is to provide the Minister with a better understanding of the potential social and economic impacts of the proposed change to the List of Wildlife Species at Risk, and of the potential consequences of not adding a species to the List.

LEGISLATIVE CONTEXT OF THE CONSULTATIONS: THE MINISTER'S RECOMMENDATION TO THE GOVERNOR IN COUNCIL

The comments collected during the consultations inform the Governor in Council's consideration of the Minister's recommendations for listing species at risk. The Minister must recommend one of three courses of action. These are for the Governor in Council to accept the species assessment and modify Schedule 1 accordingly, not to add the species to Schedule 1, or to refer the species assessment back to COSEWIC for its further consideration (Figure 1).

NORMAL AND EXTENDED CONSULTATION PERIODS

Normal consultations meet the consultation needs for the listing of most species at risk. The consultations can last between four and nine

months (known respectively as normal and extended consultation paths). Longer consultations may be needed to ensure appropriate consultations. The reasons more time may be needed include, but are not limited to, ensuring appropriate engagement with Indigenous Peoples and conducting complex socioeconomic analyses. Consultations are also required with wildlife management boards, which are authorized under land claims agreements for functions involving a wildlife species.

The extent of consultations needs to be proportional to the expected impact of a listing decision and the time that may be needed to consult. Under some circumstances, whether or not a species will be included on Schedule 1 could have significant and widespread impacts on the activities of some groups of people. It is essential that such stakeholders have the opportunity to inform the pending decision and, to the extent possible, to provide input on its potential consequences and to share ideas on how best to approach threats to the species. A longer period may also be required to consult appropriately with some groups. For example, consultations can take longer for groups that meet infrequently but that must be engaged on several occasions. For such reasons, extended consultations may be undertaken.

Occasionally, for reasons such as these, the timelines initially set out in the response statement may not be adequate. In such cases, if the Governor in Council does not receive the assessment at the time specified in the response statement, within one month another statement is to be published on the Registry. It will describe the reason(s) for the delay and set out next steps.

For both normal and extended consultations, once they are complete, the Minister of Environment and Climate Change forwards the species assessments to the Governor in Council for the government's formal receipt of the assessment. The Governor in Council then has nine months to come to a listing decision.

The consultation paths (normal or extended) for the terrestrial species eligible for an Amendment to Schedule 1 are announced when the Minister publishes the response statements.

No consultations are undertaken for species already on Schedule 1 and for which no change in status is being proposed.

FIGURE 1: THE SPECIES LISTING PROCESS UNDER SARA

1	The Minister of Environment and Climate Change receives species assessments from COSEWIC at least once per year.
2	The competent departments undertake an internal review to determine the extent of public consultation and socio-economic analysis necessary to inform the listing decision.
3	Within 90 days of receipt of the species assessments prepared by COSEWIC, the Minister of Environment and Climate Change publishes a response statement on the SARA Public Registry that indicates how he or she intends to respond to the assessment and, to the extent possible, provides timelines for action.
4	Where appropriate, the competent departments undertake consultation, and any other relevant analysis needed to prepare the advice for the Minister of Environment and Climate Change.
5	The Minister of Environment and Climate Change forwards the assessment to the Governor in Council for receipt. This generally occurs within twelve months of posting the response statement, unless further consultation is necessary.
6	Within nine months of receiving the assessment, the Governor in Council, on the recommendation of the Minister of Environment and Climate Change, may decide whether or not to list the species under Schedule 1 of SARA or refer the assessment back to COSEWIC for further information or consideration.
7	Once a species is added to Schedule 1, it benefits from the applicable provisions of SARA.

WHO IS CONSULTED, AND HOW

It is most important to consult with those who would be most affected by the proposed changes. There is protection that is immediately in place when a species that is Extirpated, Endangered or Threatened is added to Schedule 1 (for more details, see below, "Protection for listed Extirpated, Endangered and Threatened species"). This immediate protection does not apply to species of Special Concern. The nature of the protection depends on the type of species, its conservation status, and where the species is found. Environment and Climate Change Canada takes this into account during the consultations; those who may be affected by the impacts of the automatic protections are contacted directly, others are encouraged to contribute through a variety of approaches.

Indigenous peoples known to have species at risk on their lands, for which changes to Schedule 1 are being considered, will be contacted. Their engagement is of particular significance, acknowledging their role in the management of the extensive traditional territories and the reserve and settlement lands.

A Wildlife Management Board is a group that has been established under a land claims agreement and is authorized by the agreement to perform functions in respect of wildlife species. Some eligible species at risk are found on lands where existing land claims agreements apply, that give specific authority to a Wildlife Management Board. In such cases, the Minister of Environment and Climate Change will consult with the relevant board.

To encourage others to contribute and make the necessary information readily available, this document is distributed to known stakeholders and posted on the Species at Risk Public Registry. More extensive consultations may also be done through regional or community meetings or through a more targeted approach.

Environment and Climate Change Canada also sends notice of the consultations to identified

concerned groups and individuals who have made their interests known. These include, but are not limited to, industries, resource users, landowners and environmental non-governmental organizations.

In most cases, it is difficult for Environment and Climate Change Canada to fully examine the potential impacts of recovery actions when species are being considered for listing. Recovery actions for terrestrial species usually have not yet been comprehensively defined at the time of listing, so their impact cannot be fully understood. Once they are better understood, efforts are made to minimize adverse social and economic impacts of listing and to maximize the benefits. SARA requires that recovery measures be prepared in consultation with those considered to be directly affected by them.

In addition to the public, Environment and Climate Change Canada consults on listing with the governments of the provinces and territories with lead responsibility for the conservation and management of these wildlife species. Environment and Climate Change Canada also consults with other federal departments and agencies.

ROLE AND IMPACT OF PUBLIC CONSULTATIONS IN THE LISTING PROCESS

The results of the public consultations are of great significance to informing the process of listing species at risk. Environment and Climate Change Canada carefully reviews the comments it receives to gain a better understanding of the benefits and costs of changing the List.

The comments are then used to inform the Regulatory Impact Analysis Statement (RIAS). The RIAS is a report that summarizes the impact of a proposed regulatory change. It includes a description of the proposed change and an analysis of its expected impact, which takes into account the results of the public consultations. In developing the RIAS, the Government of Canada recognizes that Canada's natural heritage is an integral part of our national identity and history and that wildlife in all its forms has value in and of itself.

The Government of Canada also recognizes that the absence of full scientific certainty is not a reason to postpone decisions to protect the environment.

A draft Order is then prepared, providing notice that a decision is being taken by the Governor in Council. The draft Order proposing to list all or some of the species under consideration is then published, along with the RIAS, in the *Canada Gazette*, Part I, for a comment period of 30 days.

The Minister of Environment and Climate Change will take into consideration comments and any additional information received following

publication of the draft Order and the RIAS in the Canada Gazette, Part I. The Minister then makes a final listing recommendation for each species to the Governor in Council. The Governor in Council next decides either to accept the species assessment and amend Schedule 1 accordingly; or not to add the species to Schedule 1; or to refer the species assessment back to COSEWIC for further information or consideration. The final decision is published in the Canada Gazette, Part II, and on the Species at Risk Public Registry. If the Governor in Council decides to list a species, it is at this point that it becomes legally included on Schedule 1.

SIGNIFICANCE OF THE ADDITION OF A SPECIES TO SCHEDULE 1

The protection that comes into effect following the addition of a species to Schedule 1 depends upon a number of factors. These include the species' status under SARA, the type of species and where it occurs.

PROTECTION FOR LISTED EXTIRPATED, ENDANGERED AND THREATENED SPECIES

Responsibility for the conservation of wildlife is shared among the governments of Canada. SARA establishes legal protection for individuals as soon as a species is listed as Threatened, Endangered or Extirpated, and, in the case of Threatened and Endangered species, for their residences. This applies to species considered federal species or if they are found on federal land.

Federal species include migratory birds, as defined by the *Migratory Birds Convention Act, 1994*, and aquatic species covered by the *Fisheries Act*.
Federal land means land that belongs to the federal government, and the internal waters and territorial sea of Canada. It also means land set apart for the use and benefit of a band under the *Indian Act* (such as reserves). In the territories, the

protection for species at risk on federal lands applies only where they are on lands under the authority of the Minister of Environment and Climate Change or the Parks Canada Agency.

Migratory birds are protected by the *Migratory Birds*Regulations under the *Migratory Birds Convention Act*,
1994, which strictly prohibits the harming of migratory
birds and the disturbance or destruction of their nests
and eggs. For more information, please refer to the
Regulations for the complete list of prohibitions:
Migratory Birds Regulations.

SARA's protection for individuals makes it an offence to kill, harm, harass, capture or take an individual of a species listed as Extirpated, Endangered or Threatened. It is also an offence to damage or destroy the residence of one or more individuals of an Endangered or Threatened species or an Extirpated species whose

reintroduction has been recommended by a recovery strategy. The Act also makes it an offence to possess, collect, buy, sell or trade an individual of a species that is Extirpated, Endangered or Threatened.

Species at risk that are neither aquatic nor protected under the Migratory Birds Convention Act, 1994, nor on federal lands, do not receive immediate protection upon listing under SARA. Instead, in most cases, the protection of terrestrial species on non-federal lands is the responsibility of the provinces and territories where they are found. The application of protections under SARA to a species at risk on non-federal lands requires that the Governor in Council make an order defining those lands. This can only occur when the Minister is of the opinion that the laws of the province or territory do not effectively protect the species. To put such an order in place, the Minister would then need to recommend the order be made to the Governor in Council. If the Governor in Council agrees to make the order, the prohibitions of SARA would then apply to the provincial or territorial lands specified by the order. The federal government would consult before making such an order.

RECOVERY STRATEGIES AND ACTION PLANS FOR EXTIRPATED, ENDANGERED AND THREATENED SPECIES

Recovery planning results in the development of recovery strategies and action plans for Extirpated, Endangered or Threatened species. It involves the different levels of government responsible for the management of the species, depending on what type of species it is and where it occurs. These include federal, provincial and territorial governments as well as Wildlife Management Boards. Recovery strategies and action plans are also prepared in cooperation with directly affected Indigenous organizations. Landowners and other stakeholders directly affected by the recovery strategy are consulted to the extent possible.

Recovery strategies must be prepared for all Extirpated, Endangered and Threatened species. They include measures to mitigate the known threats to the species and its habitat and set the population and distribution objectives. Other objectives can be included, such as stewardship, to conserve the species, or education, to increase public awareness. Recovery strategies must include a statement of the time frame for the development of one or more action plans that will state the measures necessary to implement the recovery strategy. To the extent possible, recovery strategies must also identify the critical habitat of the species, which is the habitat necessary for the survival or recovery of the species. If there is not enough information available to identify critical habitat, the recovery strategy includes a schedule of studies required for its identification. This schedule outlines what must be done to obtain the necessary information and by when it needs to be done. In such cases, critical habitat can be identified in a subsequent action plan.

Proposed recovery strategies for newly listed species are posted on the Species at Risk Public Registry to provide for public review and comment. For Endangered species, proposed recovery strategies are posted within one year of their addition to Schedule 1, and for Threatened or Extirpated species, within two years.

Once a recovery strategy has been posted as final, one or more action plans based on the recovery strategy must then be prepared. These include measures to address threats and achieve the population and distribution objectives. Action plans also complete the identification of the critical habitat where necessary and, to the extent possible, state measures that are proposed to protect it.

PERMITS AND AGREEMENTS

For terrestrial species listed on SARA Schedule 1 as Extirpated, Endangered or Threatened, the Minister of Environment and Climate Change may authorize exceptions to the Act's prohibitions,

when and where they apply. The Minister can enter into agreements or issue permits only for one of three purposes: for research, for conservation activities, or if the effects to the species are incidental to the activity. Research must relate to the conservation of a species and be conducted by qualified scientists. Conservation activities must benefit a listed species or be required to enhance its chances of survival. All activities, including those that incidentally affect a listed species, its individuals, residences or critical habitat must also meet certain conditions. First, it must be established that all reasonable alternatives to the activity have been considered and the best solution has been adopted. Second, it must also be established that all feasible measures will be taken to minimize the impact of the activity on the listed species. Finally, it must be established that the activity will not jeopardize the survival or recovery of the species. Having issued a permit or agreement, the Minister must then include an explanation on the Species at Risk Public Registry of why the permit or agreement was issued.

PROTECTION FOR LISTED SPECIES OF SPECIAL CONCERN

While immediate protection under SARA for species listed as Extirpated, Endangered and Threatened does not apply to species listed as Special Concern, any existing protections and prohibitions, such as those provided by the *Migratory Birds Convention Act, 1994* or the *Canada National Parks Act,* continue to be in force.

MANAGEMENT PLANS FOR SPECIES OF SPECIAL CONCERN

For species of Special Concern, management plans are to be prepared and made available on the Species at Risk Public Registry within three years of a species' addition to Schedule 1, allowing for public review and comment.

Management plans include appropriate conservation measures for the species and for its habitat. They are prepared in cooperation with the jurisdictions responsible for the management of the species, including directly affected Wildlife Management Boards and Indigenous organizations. Landowners, lessees and others directly affected by a management plan will also be consulted to the extent possible.

PROVIDING COMMENTS

The involvement of Canadians is integral to the listing process, as it is to the ultimate protection of Canadian wildlife. Your comments matter and are given serious consideration. ECCC will review all the comments that it receives by the deadlines provided in consultation materials.

For any information on the *Species at Risk Act*, please visit the <u>Species at risk public registry</u> website.

GLOSSARY

Aquatic species: A wildlife species that is a fish as defined in section 2 of the *Fisheries Act* or a marine plant as defined in section 47 of the Act. The term includes marine mammals.

Canada Gazette: The Canada Gazette is one of the vehicles that Canadians can use to access laws and regulations. It has been the "official newspaper" of the Government of Canada since 1841.

Government departments and agencies as well as the private sector are required by law to publish certain information in the Canada Gazette. Notices and proposed regulations are published in the Canada Gazette, Part I, and official regulations are published in the Canada Gazette, Part II. For more information, please visit the Canada Gazette website.

Canadian Endangered Species
Conservation Council: The Council is made up
of federal, provincial and territorial ministers with
responsibilities for wildlife species. The Council's
mandate is to provide national leadership and
coordination for the protection of species at risk.

COSEWIC: The Committee on the Status of Endangered Wildlife in Canada. The Committee comprises experts on wildlife species at risk. Their backgrounds are in the fields of biology, ecology, genetics, Indigenous traditional knowledge and other relevant fields. These experts come from various communities, including, among others, government and academia.

COSEWIC assessment: COSEWIC's assessment or re-assessment of the status of a wildlife species, based on a status report on the species that COSEWIC either has had prepared or has received with an application.

Down-listing: A revision of the status of a species on Schedule 1 to a status of lower risk. A revision of the status of a Schedule 1 species to a higher risk status would be up-listing.

Federal land: Any land owned by the federal government, the internal waters and territorial sea of Canada, and reserves and other land set apart for the use and benefit of a band under the *Indian Act*.

Governor in Council: The Governor General of Canada acting on the advice of the King's Privy Council for Canada, the formal executive body that gives legal effect to those decisions of Cabinet that are to have the force of law.

Individual: An individual of a wildlife species, whether living or dead, at any developmental stage, and includes larvae, embryos, eggs, sperm, seeds, pollen, spores and asexual propagules.

Order: An order issued by the Governor in Council, either on the basis of authority delegated by legislation or by virtue of the prerogative powers of the Crown.

Response statement: A document in which the Minister of Environment and Climate Change indicates how he or she intends to respond to the COSEWIC assessment of a wildlife species. A response statement is posted on the Species at Risk Public Registry within 90 days of receipt of the assessment by the Minister, and provides timelines for action to the extent possible.

RIAS: Regulatory Impact Analysis Statement. A document that provides an analysis of the expected impact of a regulatory initiative and which accompanies an Order in Council.

Species at Risk Public Registry: Developed as an online service, the Species at Risk Public Registry has been accessible to the public since the

proclamation of the *Species at Risk Act* (SARA). The website gives users easy access to documents and information related to SARA at any time and location with Internet access. It can be found at <u>Species at Risk Public Registry</u>.

Schedule 1: A schedule of SARA, also known as the List of Wildlife Species at Risk, which presents the list of species protected under SARA.

Up-listing: A revision of the status of a species on Schedule 1 to a status of higher risk. A revision of the status of a Schedule 1 species to a lower risk status would be down-listing.

Wildlife Management Board:

Established under the land claims agreements in northern Quebec, Newfoundland and Labrador, Yukon,

Northwest Territories, British Columbia, and Nunavut, Wildlife Management Boards are the "main instruments of wildlife management" within their settlement areas. In this role, Wildlife Management Boards not only establish, modify and remove levels of total allowable harvest of a variety of wildlife species, but also participate in research activities, including annual harvest studies, and approve the designation of species at risk in their settlement areas.

Wildlife Species: Under SARA, a species, subspecies, variety, or geographically or genetically distinct population of animal, plant or other organism, other than a bacterium or virus. To be eligible for inclusion under SARA, a wildlife species must be wild by nature and native to Canada. Non-native species that have been here for 50 years or more can be considered eligible if they came without human intervention.

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting

Meeting Date:

May 27, 2025

Originated By:

Allan Rowe, Chief Administrative Officer

Title:

Calendars

11-02-02 File:

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
FCM	May 29-	Ottawa	
	June 1		Ĭ.

ATTACHMENTS:

Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information May, June & July 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.



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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	VHC Joint Mtg-All	1 BR-REC-DW	2	3
4	5 MPTA AGM-AB	6 P&P	7	8	9	10
11	PRSD-ALL	13	14	15	16	17
	NWSAR-AB,DW	Council	0.1	PLS-Adv-AB	0.2	
18	Victoria Day	CH Conn – AB,DJ	Tri-Council-	22	23	PLS-AB
25	26	27 Council	28	29 FCN	30 A Spring Converse May 29–June	antion 1

JUNE 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	4H Show & Sale- DJ			HC -REC - SH	PREDA-AB	
8	9	10	11	12	13	14
	NWSAR-AB,DW NPRL-JR	Council	Seniors Vid	leo - AB		
15	16	17	18	19	20	21
	FV Med-SH	P&P	MPT Strategic- AB ASB-DJ,JR			
22	23	24	25	26	27	28
	School Tour- All	Council		1		
29	30	1	2	3	4	5

JULY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1 Canada Day	2	3	4	5
6	7	8 Council	9	10	11	12
13	14	15	16	17	18	19
20	21	22 Council	23	County BBQ -Clear River	25	26
27	28	29	30	31	1	2

Acronyms for Calendar

ASB ASR Alberta Surface Rights CCES Cleardale Community Enhancement Society CH Conn - D Clear Hills Joint Venture Ltd Directors CH Conn - O Clear Hills Joint Venture Ltd Directors CH Conn - O Clear Hills Joint Venture Ltd Operating CCFC Clear Creek Fire Committee DAP Development Appeal Board MPRP Mercer Peace River Pulp Ltd. Public Advisory Committee HPEC Health Professional Enhancement committee EDC Economic Development Committee EMC Emergency Management Committee FMC Federation of Canadian Municipalities FV-Med Fairview Medical Clinic Operating Society FRAAC Fairview Regional Airport Advisory Committee FV-Seed Fairview Regional Airport Advisory Committee FW-Seed Fairview Seed Cleaning Co-Op Board GGAMAC Grimshaw Gravel Aquifer Management Advisory Committee IIC Interprovincial/Intermunicipal Committee MMSA Mackenzie Municipal Services Agency - Directors MPTA Mighty Peace Tourist Association MPC Municipal Planning Commission NAEL Northern Alberta Elected Leaders (Reeve & CAO - once a year) NTAB Northern Alberta Elected Leaders (Reeve & CAO - once a year) NTAB Northern Transportation Advocacy Bureau NPHF North Peace Regional Landfill Commission PLS Adv Peace Library Systems - Clear Hills Advisory PLS Rec-CC Recreation Board - Hines Creek Rec-W Recreation Board - Hines Creek Rec-W Recreation Board - Hilps Wyr 726 Coulee WDHP Worsley & District Health Promotion Z4 Zone 4 (Spring & Fall) NWSAR North West Species at Risk SDAB Mackenzie inter-Municipal Subdivision and Development Appeal Board JIMC Joint inter-Municipal Committee	RMA	Rural Municipalities of Alberta				
ASR CCES Cleardale Community Enhancement Society CH Conn - D Clear Hills Joint Venture Ltd Directors CH Conn - O Clear Hills Joint Venture Ltd Operating CCFC DAP Development Appeal Board MPRP Mercer Peace River Pulp Ltd. Public Advisory Committee HPEC Health Professional Enhancement committee EDC Economic Development Committee EMC Emergency Management Committee FCM Federation of Canadian Municipalities FV-Med Fairview Medical Clinic Operating Society FRAAC Fairview Regional Airport Advisory Committee FV-Seed Fairview Regional Airport Advisory Committee FV-Seed Fairview Regional Airport Advisory Committee FV-Seed Fairview Regional Airport Advisory Committee FW-Seed Fairview Regional Airport Advisory Committee IIC Interprovincial/Intermunicipal Committee MMSA Mackenzie Municipal Services Agency - Directors MPTA Mighty Peace Tourist Association MPC Municipal Planning Commission NAEL Northern Alberta Elected Leaders (Reeve & CAO - once a year) NTAB North Peace Housing Foundation NPRLC North Peace Regional Landfill Commission PLS Adv Peace Library Systems - Clear Hills Advisory PLS Peace Library Systems PREDA Peace Regional Economic Development Alliance Rec-BR Rec-CC Recreation Board - Burnt River Rec-CD Recreation Board - Cherry Canyon Rec-CD Recreation Board - Cleardale Rec-HC Recreation Board - Worsley R & CAO Reeves and CAO's (once a year) Filed with Boards & Committees RBC Road Ban Committee RURA Worsley R & CAO Reeves and CAO's (once a year) Filed with Boards & Committees RBC Road Ban Committee RURA Worsley R & CAO Reeves and CAO's (once a year) Filed with Boards & Committees RBC ROAD Reeves and CAO's (once a year) Filed with Boards & Committees RBC ROAD Reeves and CAO's (once a year) Filed with Boards & Committee RURA Watch RURA Sorth Watch Executive Board Site C Trades Training Program Committee TRC 726 Technical Review Committee - Highway 726 Coulee WDHP Worsley & District Health Promotion Z4 Zo						
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SDAB Mackenzie inter-Municipal Subdivision and Development Appeal Board JIMC Joint inter-Municipal Committee						
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Danie Vellar, Canagarichica, Danie and Tarrière, Canichi	PVCRT	Peace Valley Conservation, Recreation and Tourism Society				