

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, MAY 13, 2025**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, May 13, 2025, at
9:30 a.m. at the Clear Hills County Council Chambers, Worsley, Alberta.

CALL TO ORDER

1. AGENDA

2. MINUTES:

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4. DELEGATION(S)

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9. COUNCIL INFORMATION (Including Correspondence).....

10. CALENDARS

11. CLOSED MEETING ITEMS

a. Labour	
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12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, APRIL 22, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Susan Hansen	Councillor
Jason Ruecker	Councillor
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)
Lori Jobson	Corporate Services Manager (CSM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C195-25(4-22-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the April 22, 2025 Regular Council Meeting, with the addition of 7.a. 6. Fire Bans, and table 4.a. Wilde & Company Delegation & Financial Statements, as amended. CARRIED.

C196-25(4-22-25)

RESOLUTION by Reeve Bean to schedule a Special Council Meeting on April 29, 2025 at 9:00 a.m. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C197-25(4-22-25)

RESOLUTION by Councillor Hansen to adopt the minutes of the April 8, 2025 Regular Council Meeting, as presented. CARRIED

TENDER OPENING:
Tender Opening- RFT
2025-09 Pavement
Crack Sealing

Council is presented with tenders to open for RFT 2025-09 Pavement Crack Sealing.

C198-25(4-22-25)

RESOLUTION by Councillor Ruecker to open tenders at 9:35 a.m. for RFT 2025-09 Pavement Crack Sealing, administration will analyze the results and bring back a recommendation to later in the meeting. CARRIED.

Company	Amount
Federal Sealing Services	\$1,595.00/km & \$1.90/m
1823625 Alberta Ltd. (Marshall Lines)	\$1,400/km & \$2.20/m

Tender Opening- RFT
2025-10 Pavement
Line Painting

Council is presented with tenders to open for RFT 2025-10 Pavement Line Painting.

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C199-25(4-22-25)

RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-10 Pavement Line Painting, administration will analyze the results and bring back a recommendation to later in the Meeting. CARRIED.

Company	Amount
AAA Stripping and Sealing	\$777.75/km \$800/Crosswalk

Closed Meeting
Legal

One labour item was discussed.

C200-25(4-22-25)

RESOLUTION by Councillor Giesbrecht that Council closes the meeting to the public as per Section 27, of FOIP at 9:41 a.m. CARRIED.

Councillor Stevenson entered the meeting at 9:45 a.m.
Nathan Stevenson left the meeting at 10:25 a.m.

C201-25(4-22-25)

RESOLUTION by Reeve Bean that Council opens the meeting to the public as per Section 27, of FOIP at 11:01 a.m. CARRIED.

C202-25(4-22-25)

RESOLUTION by Reeve Bean to accept Councillor Stevensons resignation for his position as Councillor for Ward 7 for Clear Hills County at 10:25 a.m. on April 22, 2025. CARRIED.

NEW BUISNESS:
COUNCIL
Management Team
Activity Report

Management activity report was reviewed.

C203-25(4-22-25)

RESOLUTION by Councillor Hansen that the management activity report for April 8, 2025, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C204-25(4-22-25)

RESOLUTION by Deputy Reeve Janzen to direct administration to look into options for securing water trucks/tanks to be ready Immediately when needed for fire callouts. CARRIED.

C205-25(4-22-25)

RESOLUTION by Councillor Walmsley to bring back Policy 1135 Advertising to a future Policy & Priority Meeting. CARRIED.

C206-25(4-22-25)

RESOLUTION by Councillor Giesbrecht to receive the Councillor Reports for information, as presented. CARRIED.

PRSD Board Meeting

Council is presented with information regarding the upcoming May Board meeting with the Peace River School Division Board.

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C207-25(4-22-25) **RESOLUTION by Deputy Reeve Janzen to approve the attendance of all Councillors to attend the Peace River School Division Board meeting on Monday, May 5, at 1:30 pm, at the Central Operations Building in Grimshaw. CARRIED.**

Reeve Bean recessed the meeting at 11:59 a.m.
Reeve Bean reconvened the meeting at 12:21 p.m.

Request for Support –
School Transportation
Boundaries

Council is presented with a request for support regarding School Transportation Boundaries.

C208-25(4-22-25) **RESOLUTION by Reeve Bean to table the discussion regarding the request for support regarding School Transportation Boundaries until a later meeting. CARRIED.**

Request for Support
Sports Academy
Program

Council is presented with a request for support regarding a Sports Academy Program for the Hines Creek School.

C209-25(4-22-25) **RESOLUTION by Reeve Bean to table the request for support regarding a Sports Academy Program for the Hines Creek School until a later meeting. CARRIED.**

Fire Ban

Council requested a discussion regarding Fire Bans.

No action taken

CORPORATE
SERVICES

Accounts Payable
April 9, 2025 to
April 22, 2025

A list of expenditures for Clear Hills County for the period of April 9, 2025 to April 22, 2025 is provided for Council's review.

C210-25(4-22-25) **RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 9, 2025 to April 22, 2025 for a total of \$811,233.36, with funds to be transferred from Long Term Investments. CARRIED.**

2025 Operating
Budget

Council is provided with the 2025 Operating Budget for consideration.

C211-25(4-22-25) **RESOLUTION by Deputy Reeve Janzen to adopt the 2025 Operating Budget as presented with a decrease to the annual reserve contributions of \$558,636.00. CARRIED.**

Multi Year Capital
Plan

Council is being provided with a copy of the Multi Year Capital Plan.

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C212-25(4-22-25) Bylaw No. 298-25 Mill Rate	RESOLUTION by Councillor Ruecker to adopt the Multi Year Capital Plan, as amended. CARRIED. Bylaw No. 298-25 authorizes the rates of taxation to be levied against assessable property within Clear Hills County for the 2025 taxation year.
C213-25(4-22-25)	RESOLUTION by Councillor Ruecker that first reading be given to Bylaw No. 298-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2025 taxation year. CARRIED.
C214-25(4-22-25)	RESOLUTION by Councillor Giesbrecht that second reading be given to Bylaw No. 298-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2025 taxation year. CARRIED.
C215-25(4-22-25)	RESOLUTION by Councillor Walmsley to proceed to third and final reading of Bylaw No. 298-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2025 taxation year. CARRIED. UNANIMOUSLY.
C216-25(4-22-25) Bylaw No. 297-25 – Schedule of Fees & Charges	RESOLUTION by Councillor Hansen that third reading be given to Bylaw No. 298-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2025 taxation year. CARRIED. Council is presented with a revised Schedule of Fees & Charges for consideration.
C217-25(4-22-25)	RESOLUTION by Deputy Reeve Janzen that first reading be given to Bylaw No. 297-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED.
C218-25(4-22-25)	RESOLUTION by Reeve Bean that second reading be given to Bylaw No. 297-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED.
C219-25(4-22-25)	RESOLUTION by Councillor Ruecker to proceed to third and final reading of Bylaw No. 297-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges. CARRIED UNANIMOUSLY.

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C220-25(4-22-25)

RESOLUTION by Councillor Giesbrecht that third reading be given to Bylaw No. 297-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.
CARRIED.

COMMUNITY
SERVICES

No items

PUBLIC WORKS
RFT 2025-06 Bear
Canyon Grader
Beat 09.

Council is presented with the tender analysis for RFT 2025-06 Bear Canyon Grader Beat 09.

C221-25(4-22-25)

RESOLUTION by Deputy Reeve Janzen to award RFT 2025-06 Bear Canyon Grader Beat 09, to Boschwick Contracting, for the hourly rate of: year 1- \$147.00, year 2- \$147.00, year 3- \$147.00, year 4- \$147.00, and year 5- \$147.00.
CARRIED.

Tender Awarding-
Montagneuse Valley
Grader Beat 03

Council is presented with the tender analysis for RFT 2025-07 Montagneuse Valley Grader Beat 03.

C222-25(4-22-25)

RESOLUTION by Reeve Bean to award RFT 2025-07 Montagneuse Valley Grader Beat 03, to Stuber's Cat Services Ltd., for the hourly rate of: year 1- \$160.00, year 2- \$160.00, year 3- \$160.00, year 4- \$165.00, and year 5- \$165.00.
CARRIED.

Tender Awarding-
Pavement Crack
Sealing

Council is presented with the analysis of RFT 2025-09 Pavement Crack Sealing.

C223-25(4-22-25)

RESOLUTION by Councillor Hansen to table the RFT 2025-09 Pavement Crack Sealing to a future Regular Council Meeting.
CARRIED.

Tender Awarding-
Pavement Line
Painting

Council is presented with the analysis of RFT 2025-10 Pavement Line Painting.

C224-25(4-22-25)

RESOLUTION by Deputy Reeve Janzen to Table RFT 2025-10 Pavement Line Painting to a future Regular Council Meeting.
CARRIED.

Additional Roadside
Right of Way
Brushing

Council is presented with information regarding approving EM3 Services Inc. to complete the proposed additional roadside right of way brushing for the amount of \$26,400.00.

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C225-25(4-22-25) **RESOLUTION by Councillor Walmsley to approve EM3 Services Inc. to complete the proposed additional roadside right of way brushing for the amount of \$26,400.00, funds to be allocated from the 2025 operating budget. CARRIED.**

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

C226-25(4-22-25) **RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officers report for information, as presented. CARRIED.**

C227-25(4-22-25) **RESOLUTION by Councillor Walmsley to cancel the July 1, 2025 Policy & Priority Meeting. CARRIED.**

C228-25(4-22-25) **RESOLUTION by Councillor Hansen to reschedule the June 3, 2025 Policy & Priority Meeting to June 17, 2025. CARRIED.**

Corporate Services
Manager's Report

Public Works
Manager's Report

Public Works Manager's Report

C229-25(4-22-25) **RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL
INFORMATION

Information for Councils review –

C230-25(4-22-25) **RESOLUTION by Councillor Hansen to receive the Council information for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C231-25(4-22-25) **RESOLUTION by Councillor Giesbrecht to accept for information April, May and June 2025 calendar updates of Councillor meetings for information, as presented. CARRIED.**

Date	Meeting	Attendee
June 17	P&P	All
July 1	P&P Cancelled	ALL
April 29	Special Council Meeting	ALL

C232-25(4-22-25) **RESOLUTION by Deputy Reeve Janzen that Council closes the meeting to the public as per Section 27, of FOIP at 2:08 p.m. CARRIED.**

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C233-25(4-22-25) **RESOLUTION by Walmsley that Council opens the meeting to the public as per Section 27, of FOIP at 2:17 p.m. CARRIED.**

C234-25(4-22-25) **RESOLUTION by Councillor Giesbrecht to table the Worsley Grader Beat awarding until the April 29, 2025, Special Council Meeting. CARRIED.**

ADJOURNMENT Reeve Bean adjourned the April 22, 2025 Regular Council Meeting at 2:20 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
SPECIAL COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL ROOM
TUESDAY, APRIL 29, 2025**

PRESENT	Amber Bean David Janzen Susan Hansen Jason Ruecker Abe Giesbrecht Danae Walmsley	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk Lori Jobson	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM) Corporate Services Manager (CSM)
ABSENT		
CALL TO ORDER	Reeve Bean called the meeting to order at 8:32 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C235-25(4-29-25)	RESOLUTION by Councillor Hansen to adopt the agenda governing the April 29, 2025 Special Council Meeting, as presented CARRIED.	
<u>Closed Meeting</u> Legal	a Legal item was discussed.	
C236-25(4-29-25)	RESOLUTION by Deputy Reeve Janzen that Council closes the meeting to the public as per Section 27, of FOIP at 8:34 a.m. CARRIED.	
C237-25(4-29-25)	RESOLUTION by Councillor Walmsley that Council opens the meeting to the public as per Section 27, of FOIP at 8:57 a.m. CARRIED.	
<u>DELEGATIONS:</u> Brownlee LLP.	Brownlee LLP was in attendance virtually to have a discussion with Council.	
Wild & Company	Wilde & Company performed the year end audit and produced the draft 2024 audited financial statements. Reeve Bean recessed the meeting at 9:44 a.m. Reeve Bean reconvened the meeting at 9:49 a.m.	
C238-25(4-29-25)	RESOLUTION by Reeve Bean that Council adopts the 2024 audited financial statements as presented by Wilde & Company. CARRIED.	
C239-25(4-29-25)	RESOLUTION by Councillor Giesbrecht that Council closes the meeting to the public as per Section 27, of FOIP at 9:52 a.m. CARRIED.	
C240-25(4-29-25)	RESOLUTION by Councillor Ruecker that Council opens the meeting to the public as per Section 27, of FOIP at 10:07 a.m. CARRIED.	

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Tender Award- RFT
2025-08 Worsley
Grader Beat 01.

Council is presented with the tender analysis for RFT 2025-08 Worsley Grader Beat 01.

C241-25(4-29-25)

RESOLUTION by Councillor Hansen to award RFT 2025-08 Worsley Grader Beat 01, to Wycliffe Enterprises Ltd., for the hourly rate of: year 1- \$165.00, year 2- \$170.00, year 3- \$170.00, year 4- \$175.00, and year 5- \$180.00. CARRIED.

Letter of Support –
Worsley Clear Hills
Ski Club

The Worsley Clear Hills Ski Club is requesting a letter of support for their proposed expansion project of the Whispering Pines Ski Hill.

C242-25(4-29-25)

RESOLUTION by Councillor Ruecker to approve the Worsley Clear Hills Ski Clubs request for a letter of support with no financial obligations attached at this time for their proposed expansion project of the Whispering Pines Ski Hill. CARRIED.

Bylaw No. 282-24
Fire Ban

Council has requested a discussion regarding Bylaw No. 282-24 Fire Ban.

No action taken

Tender Awarding-
RFT 2025-09
Pavement Crack
Sealing

Council is presented with the analysis of RFT 2025-09 Pavement Crack Sealing.

C243-25(4-29-25)

RESOLUTION by Councillor Hansen to award RFT 2025-09 Pavement Crack Sealing to 1823625 Alberta Ltd. OA Marshall Lines 2014 for the amount of \$1,400.00 per kilometer and \$2.20 per additional meter, funds to be allocated from the 2025 Operating Budget. CARRIED.

Tender Award
RFT 2025-10
Pavement Line
Painting

Council is presented with the analysis of RFT 2025-10 Pavement Line Painting.

C244-25(4-29-25)

RESOLUTION by Councillor Giesbrecht to award RFT 2025-10 Pavement Line Painting to AAA Stripping and Seal Coating Service for the amount of \$777.75 per kilometer and \$800.00 for the crosswalk, funds to be allocated from the 2025 Operating Budget. CARRIED.

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Fairview Aquatic
Centre

Council is presented with information regarding the Fairview Aquatic
Centre.

No action taken

ADJOURNMENT

Reeve Bean adjourned the April 29, 2025 Special Council Meeting at
10:25 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
POLICY & PRIORITY MEETING
CLEAR HILLS COUNTY COUNCIL ROOM
TUESDAY, MAY 6, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Susan Hansen	Councillor
Jason Ruecker	Councillor
Danae Walmsley	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Abe Giesbrecht	Councillor
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

P245-25(5-6-25)

RESOLUTION by Councillor Walmsley to adopt the agenda governing the May 6, 2025 Policy & Priority Meeting with the addition of 3.a.1. MLA Minister Loewen and 3.a.9. Zavisha Sawmill, as amended **CARRIED.**

MLA Minister Loewen

Council discussed items to send to MLA Minister Loewen to advocate for when meeting with the Premier of Alberta.

P246-25(5-6-25)

RESOLUTION by Reeve Bean to an email to MLA Minister Loewen with the following list of items of concerns to bring to the attention of the Premier of Alberta; Rural Funding Schools, Wetland Legislation, Rural Electricity Distribution, Funding based on Population, Rural Crime/Justice System/Bill C-48 Criminal Code (bail reform), Rural Road Maintenance, Cost of Living in the north. **CARRIED.**

Northwestern
Polytechnic

Council requested a discussion regarding Northwestern Polytechnic

P247-25(5-6-25)

RESOLUTION by Councillor Hansen to receive the discussion regarding Northwestern Polytechnic for information. **CARRIED.**

Policy 1135
Advertising

Council has requested a discussion regarding Policy 1135 Advertising.

P248-25(5-6-25)

RESOLUTION by Reeve Bean received for information the discussion regarding Policy 1135 Advertising and the monthly newsletter for information. **CARRIED.**

Bylaw No. 285-24
Fire Ban

Council requested Bylaw No. 285-24 be brought back for discussion and review.

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POLICY & PRIORITY MEETING
TUESDAY, MAY 6, 2025

P249-25(5-6-25)

RESOLUTION by Reeve Bean to call a Special Council Meeting on May 6, 2025, in accordance with Section 194(2) of the Municipal Government Act, for the purpose of discussing the implementation of Bylaw No. 285-24. CARRIED.

Reeve Bean recessed the Policy & Priority meeting at 10:59 a.m.

Councillor Ruecker left the meeting at 10:59 a.m.

(Council Special Council meeting - Motion C250-25(05-6-25)

Reeve Bean reconvened the Policy & Priority meeting at 11:16 a.m.

Fairview Regional
Aquatic Centre

Council is presented with background information on the Fairview Regional Aquatic Centre.

Councillor Ruecker entered the meeting at 11:38 a.m.

P251-25(5-6-25)

RESOLUTION by Councillor Ruecker to recommend Council approve the request for \$15,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre. CARRIED.

Bylaw No. 285-24
Fire Ban

Council requested Bylaw No. 285-24 be brought back for discussion and review.

No action taken.

Reeve Bean recessed the meeting at 11:43 a.m.

Reeve Bean reconvened the meeting at 12:10 p.m.

Water Trucks

Council requested a discussion regarding Water Trucks during fire call outs.

P252-25(5-6-25)

RESOLUTION by Deputy Reeve Janzen to recommend Council have administration look into options for purchasing a Water Tender or Water Truck to be used during fire call outs. CARRIED.

Zavisha Sawmill

Councillor Hansen requested a discussion regarding Zavisha Sawmill.

P253-25(5-6-25)

RESOLUTION by Councillor Hansen to receive the discussion regarding Zavisha Sawmill for information, as presented. CARRIED.

Transfer Stations/
Landfills

Council is presented with information regarding Transfer Stations/Landfills.

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P254-25(5-6-25) **RESOLUTION by Councillor Walmsley to bring back more information regarding Transfer Stations/Landfills and incinerators to a future meeting.** **CARRIED.**

Road Tour Council requested a discussion regarding the annual Road Tour.

P255-25(5-6-25) **RESOLUTION by Reeve Bean to recommend Council book the Road tour for June 23, 2025.** **CARRIED.**

Marketing Position Council is presented with an update on the Marketing Position.

P256-25(5-6-25) **RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 27, of FOIP at 12:52 p.m.** **CARRIED.**

P257-25(5-6-25) **RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 1:08 p.m.** **CARRIED.**

ADJOURNMENT Reeve Bean adjourned the May 6, 2025 Policy & Priority Meeting at 1:09 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
SPECIAL COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL ROOM
TUESDAY, MAY 6, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Susan Hansen	Councillor
Danae Walmsley	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Natasha Gillett	Community Clerk (CC)

ABSENT

Abe Giesbrecht	Councillor
Jason Ruecker	Councillor

CALL TO ORDER

Reeve Bean called the meeting to order at 10:59 a.m.

**ACCEPTANCE OF
AGENDA**

Council called a Special Meeting to discuss the implementation of Bylaw No. 285-24 Fire Ban

C250-25(05-6-25)

RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the May 6, 2025 Special Council Meeting at 11:10 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION: Worsley Clear Hills Ski Club – 10:15 a.m.
File:	11-02-02

DESCRIPTION:

The Worsley Clear Hills Ski Club will be attending to present their Capital Grant Application and Loan Request for upcoming improvements at the Worsley Ski Hill.

Supporting documents and additional information from the Ski Club can be found under the Corporate Services section of the agenda.

ATTACHMENT:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for May 6, 2025.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for May 6, 2025, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award Tender No. CA0004766.1010 Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00 funds to be allocated from the Bridge Reserve. CARRIED.	PW	On hold until spring
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	On hold until Spring
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		January 28, 2025	PW	
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works



Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C42-25	01/28/25	RESOLUTION by Councillor Giesbrecht to purchase 100 copies of the Mighty Peace River Guide from Mighty Peace Tourism. CARRIED.	EA	Email sent
		February 11, 2025		
C71-25	02/11/25	RESOLUTION by Reeve Bean to receive the discussion regarding the Recreation Board Operating grant for information and bring back to a future Policy & Priority Meeting for further discussion. CARRIED.	CS	June 17
		February 25, 2025		
C105-25	02/25/25	RESOLUTION by Deputy Reeve Janzen to bring back Policy 7011 Community Support Services Grant to a future meeting. CARRIED.	CS	June 17
		March 11, 2025		
C130-25	3-11-25	RESOLUTION by Reeve Bean to award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline Construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.	PW	In works
C135-25	3-11-25	RESOLUTION by Councillor Hansen to award RFT 2025-05 Pickup Truck to Windsor Ford for the amount of \$52,434.46, funds allocated in the Multi Year Capital Plan. CARRIED.	PW	ordered
C141-25	3-11-25	RESOLUTION by Reeve Bean to receive the delegation from Mighty Peace Wireless for information and direct administration to proceed with preparing a draft contract with the discussed conditions. CARRIED.	EA	In works
		April 8, 2025		
C180-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to award Tender 2025-04 New Rotary Mower to Foster's AgriWorld for \$56,000.00 less the trade-in allowance of \$20,000.00 for Unit 75 2020 Schulte Mower, for a cash difference of \$36,000.00. Budgeted in the Multi Year Capital Plan. CARRIED.	AG	June



Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C181-25	4/08/25	RESOLUTION by Councillor Hansen to receive the discussion on wolf management and to recommend that the Agricultural Service Board (ASB) host an educational workshop addressing elk population concerns. CARRIED.	AG	
C189-25	4/08/25	RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's Report for information and invite Alberta Counsel to a future meeting, as presented. CARRIED.	CS	
C192-25	4/08/25	RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.	CS	
		April 22, 2025		
C208-25	4/22/25	RESOLUTION by Reeve Bean to table the discussion regarding the request for support regarding School Transportation Boundaries until a later meeting. CARRIED.	EA	In waiting
C209-25	4/22/25	RESOLUTION by Reeve Bean to table the request for support regarding a Sports Academy Program for the Hines Creek School until a later meeting. CARRIED.	EA	In waiting
C228-25	4/22/25	RESOLUTION by Councillor Hansen to reschedule the June 3, 2025 Policy & Priority Meeting to June 17, 2025. CARRIED.	EA	
		April 29, 2025		
C242-25	4/29/25	RESOLUTION by Councillor Ruecker to approve the Worsley Clear Hills Ski Clubs request for a letter of support with no financial obligations attached at this time for their proposed expansion project of the Whispering Pines Ski Hill. CARRIED.	EA	Sent
		May 6, 2025		
C246-25	05-06-25	RESOLUTION by Reeve Bean to an email to MLA Minister Loewen with the following list of items of concerns to bring to the attention of the Premier of Alberta; Rural Funding Schools, Wetland Legislation, Rural Electricity Distribution,	EA	Sent



Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Funding based on Population, Rural Crime/Justice System/Bill C-48 Criminal Code (bail reform), Rural Road Maintenance, Cost of Living in the north. CARRIED.		
C249-25	05-06-25	RESOLUTION by Reeve Bean to call a Special Council Meeting on May 6, 2025, in accordance with Section 194(2) of the Municipal Government Act, for the purpose of discussing the implementation of Bylaw No. 285-24.CARRIED.	EA	
C251-25	05-06-25	RESOLUTION by Councillor Ruecker to recommend Council approve the request for \$15,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre. CARRIED.	CS	
C252-25	05-06-25	RESOLUTION by Deputy Reeve Janzen to recommend Council have administration look into options for purchasing a Water Tender or Water Truck to be used during fire call outs. CARRIED.	PW	
C254-25	05-06-25	RESOLUTION by Councillor Walmsley to bring back more information regarding Transfer Stations/Landfills and incinerators to a future meeting. CARRIED.	PW	
C255-25	05-06-25	RESOLUTION by Reeve Bean to recommend Council book the Road tour for June 23, 2025. CARRIED.	EA	
		Special Council Meeting May 6, 2025		
C250-25	05-06-25	RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. CARRIED.	EA/ CC	Posted



Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 27, 2024		
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024✓ 2025✓ 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.	CS	



Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting												
C490-24	09/24/24	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS													
		October 29, 2024 Special Council Meeting														
S566-24	10-29-24	RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote: <table><tr><td>For</td><td>Against</td></tr><tr><td>Bean</td><td>Janzen</td></tr><tr><td>Ruecker</td><td>Stevenson</td></tr><tr><td>Hansen</td><td>Walmsley</td></tr><tr><td>Giesbrecht</td><td></td></tr><tr><td></td><td>CARRIED.</td></tr></table>	For	Against	Bean	Janzen	Ruecker	Stevenson	Hansen	Walmsley	Giesbrecht			CARRIED.		
For	Against															
Bean	Janzen															
Ruecker	Stevenson															
Hansen	Walmsley															
Giesbrecht																
	CARRIED.															
C107-25	02/25/25	RESOLUTION by Reeve Bean that Council direct Administration to create a Community Support Services Reserve and transfer the remaining \$17,627.85 of unallocated 2024 Community Support Services Grant funds to it. CARRIED.	CS													

ITEMS IN WAITING



Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are	CS	In waiting



Page 8 of 8

Management Team

Activity Report for May 6, 2025

LEGEND:

Budget Items: 

Completed Items: 

Items in Waiting: 

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		released. Funds to be allocated from the Rate Stabilization Reserve.		CARRIED.

Policy & Priority Update

Activity Report for May 6, 2025

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	In waiting
P118-24(03-04-24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen, to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
June 11, 2024	EA	Hines Creek Museum	
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
Jan 7, 2025		Provincial Ecological Corridors	Summer 2025
P161-25(02-04-25)	EA	RESOLUTION by Councillor Hansen to send the Agri-Food/Agri-Tourism information to all of the local Agricultural Society's. CARRIED.	
		RESOLUTION by Deputy Reeve Janzen to set the Peace River School Division joint meeting for the afternoon of Monday, May 5, 2025. CARRIED.	Scheduled
C246-25(5-6-25)	EA	RESOLUTION by Reeve Bean to an email to MLA Minister Loewen with the following list of items of concerns to bring to the attention of the Premier of Alberta; Rural Funding Schools, Wetland Legislation, Rural Electricity Distribution, Funding based on Population, Rural Crime/Justice System/Bill C-48 Criminal Code (bail reform), Rural Road Maintenance, Cost of Living in the north. CARRIED.	Information sent
		RESOLUTION by Councillor Giesbrecht to bring back for more discussion the Northwest Polytechnic information to a future Policy & Priority Meeting. CARRIED.	
C254-25(5-6-25)		RESOLUTION by Councillor Walmsley to bring back more information regarding Transfer Stations/Landfills and incinerators to a future meeting. CARRIED.	

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Village of Hines Creek Joint Meeting – Follow-Up
File:	11-02-02

DESCRIPTION:

Council held a joint meeting with the Village of Hines Creek at the Clear Hills County Council Chambers on Wednesday, April 30, 2025.

ATTACHMENT:

Agenda/Meeting Notes

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



AGENDA
Joint Meeting
Clear Hills County & Village of Hines Creek
APRIL 30, 2025

The joint meeting of Clear Hills County & Village of Hines Creek will be held on Wednesday, April 30, 2025, commencing at 5:30 p.m. at Clear Hills County Office.

Supper at 5:30 p.m. – meeting to follow.

Agenda

Items of Discussion:

1. End of Steel Heritage Museum
2. Hines Creek Recreation Board Funding for 2025
3. Tax Incentive Rebate
4. Joint Coordinator – Economic Development Officer
5. Dave Shaw Memorial Complex
6. North Peace Regional Landfill
7. Other (round table)

Adjournment

Meeting Notes

Start Time: 5:59 p.m.

Attendance

Clear Hills County:

David Janzen	Deputy Reeve
Susan Hansen	Councillor
Danae Walmsley	Councillor
Abe Giesbrecht	Councillor
Jason Ruecker	Councillor
Allan Rowe	CAO
Bonnie Morgan	EA

Village of Hines Creek

Hazel Reintjes	Mayor
Alison Bjornson	Deputy Mayor
Len Rimmer	Councillor
Leanne Walmsley	CAO

Discussion Items:

1. **End of Steel Heritage Museum Update**

The Hine Creek Economic Development Officer is assisting the museum with registration for the Alberta Museum Society and development of a business plan.

- Upcoming Fundraiser: June 7th, the museum will host a "Farm to Table" fundraiser, including breakfast, an auction, and open market tables. Proceeds will go toward the restoration of the Morgan Store.
- A \$100.00 donation qualifies the donor as "a Friend of the Museum."

2. **Hines Creek Recreation Board – 2025 Funding**

- No new discussion was held on this item.

3. **Tax Incentive Rebate**

- Hines Creek Council will meet with Zavisha to clarify their current tax situation.
- Total additional funding requested for 2025 from Hines Creek:
\$194,227.00

4. **Joint Coordinator – Economic Development Officer**

- Discussion included the potential for a regional event planner under this role.

5. Dave Shaw Memorial Complex

- The facility is currently seeking a manager to oversee building operations.

6. North Peace Regional Landfill

- Alternatives to the current setup were discussed.

7. Round Table (Other Items)

- Zavisha Sawmill - Hines Creek Council met with Todd Loewen to discuss the recent fire and potential regulatory impacts on Zavisha and the logging industry.
- Concerns were raised about school transportation boundaries and teacher reductions in the schools.

8. Next Meeting Date

To be determined as needed.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	2025 Road Tour
File:	11-02-02

DESCRIPTION:

Council made a recommendation from the Tuesday, May 6, 2025, Policy & Priority Meeting to schedule a road tour of the Ward 1 area for June 23, 2025.

BACKGROUND:

C255-25(5-6-25)

RESOLUTION by Reeve Bean to recommend Council book the Road tour for June 23, 2025. CARRIED.

ATTACHMENT:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Cross Border Schooling – Candice Stevenson
File:	11-02-02

DESCRIPTION:

Council is presented with a request for Council to send a letter of support requesting the Government continue to provide out of province funding to allow students in the Bear Canyon and Cherry Point Communities to attend schools in British Columbia.

BACKGROUND:

C70-24(2-13-24)

RESOLUTION by Reeve Bean to draft a letter in support of the Bear Canyon and Cherry Point community members, send a letter requesting out of province funding for students to attend schools in British Columbia. CARRIED.

C300-22(06-14-22)

RESOLUTION by Reeve Bean to receive the delegation from Candice Stevenson and send a letter to the Alberta Government and PRSD in support of the Bear Canyon and Cherry Point community members, request to have out of province funding to allow students to attend schools in British Columbia. CARRIED.

ATTACHMENT:

Draft Letter

RESOLUTION by..... That Council send a letter in support of the Bear Canyon and Cherry Point community members, requesting the Government of Alberta provide out-of-province funding for students attending schools in British Columbia.

Initials show support - Reviewed by:

Manager:

CAO:





CLEAR HILLS COUNTY

May 7, 2025

File 11-02-02

Honourable Nicolaides Demetrios
Minister of Education
228 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Nicolaides,

On behalf of Clear Hills County Council, I am writing to express our support for the Parents' Choice initiative regarding school attendance for families residing in Bear Canyon and Cherry Point, Alberta, who wish to enroll their children in schools located in British Columbia.

Clear Hills County Council recognizes the importance of empowering parents to make decisions that best suit the educational needs and preferences of their children. We believe that providing families with the option to choose schools across provincial borders can contribute positively to their overall educational experience and well-being.

Should you require any further information or clarification regarding our stance on this matter, please do not hesitate to reach out to our Chief Administrative Officer, Allan Rowe, at the County office by dialing 780-685-3925.

Thank you for your attention to this matter. We look forward to your continued support in fostering an educational environment that prioritizes the needs and choices of families within our community.

Yours truly,

Amber Bean
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

Box 240, Worsley, Alberta T0H 3W0 Telephone 780/685-3925 Fax 780/ 685-3960 Email info@clearhillscounty.ab.ca

"Clearly an Area of Opportunity"

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Agricultural Service Board Annual Report to Council
File:	63-10-02

DESCRIPTION:

The Agricultural Service Board has requested a delegation with Council to present the 2024 Agricultural Service Board annual report to Council at the June 10, 2025 Regular Council Meeting.

BACKGROUND:

AG21-25(04/16/25)

RESOLUTION by Member Watchorn that this Agricultural Service Board approve the 2024 Agricultural Service Board Annual Report to Council as amended, and request a delegation with Council to present the report at the June 10th, 2025 Regular Council Meeting for all Board members to attend. **CARRIED.**

RECOMMENDATION:

RESOLUTION by... to approve a delegation with the Agricultural Service Board at the June 10, 2025 Regular Council Meeting.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Proceed to Tender- Clad Exterior Shop Walls
File:	31-61-03

DESCRIPTION:

Council is presented with a request to proceed to Tender for the cladding of the exterior walls of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB.

BACKGROUND:

The exterior walls of the county shop are showing some signs of age and disrepair. The south wall is in the worst condition. (see attachment). Administration is proposing going to tender to reclad the shop walls with metal cladding.

ATTACHMENTS:

Shop Exterior Wall Pictures

BUDGET:

\$30,000.00- Multi-year Capital Plan

OPTIONS:

1. Proceed to tender to clad the south wall of the county shop.
2. Proceed to tender to clad the entire shop exterior.

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to Tender for the cladding of the south exterior wall of the Clear Hills County shop, located at 313 Alberta Ave. Worsley, AB.

Initials show support - Reviewed by:

Manager:

CAO:



South Wall



East Wall



North and West Walls



South West Corner



South Wall Center



South East Corner

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Proceed to Tender- Replacement Air Conditioner Units
File:	31-61-03

DESCRIPTION:

Council is presented with a request to proceed to Tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB.

BACKGROUND:

This past summer, one of the four rooftop air conditioner units quit working and it was determined by an AC technician that it was unrepairable due to the coolant in the unit being no longer available. While the technician was here, he serviced the other three units, and at that time we were advised that all of the units were close to end of life and if they were to leak coolant, they would be unrepairable as well. Administration looked at the option of just replacing the failed unit, however, piping terminations, sheet metal changes, travel to and from the site and having to rent a crane to change out each unit individually, did not make as much economic sense as doing the terminations and sheet metal changes for all four units at the same time, only renting a crane one time, and paying travel costs one time.

BUDGET:

\$30,000.00- Multi-year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to Tender for the replacement of all four Air Conditioner units at the Clear Hills County office, located at 313 Alberta Ave. Worsley, AB.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of April 23, 2025 to May 13, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 23, 2025 to May 13, 2025 for a total of \$451,985.66, with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by:

Manager:

CAO:



Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	4/23/25	5/13/25		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CATALIS PWE	030532	4/29/25	\$8,890.28
Invoice Description Invoice Number Invoice Amount			
Camalot License Renewal		INV308346978	\$8,890.28
GLOBAL FLEET INFORMATION	030533	4/29/25	\$2,042.25
Invoice Description Invoice Number Invoice Amount			
Monthly Fees		20250215	\$687.75
Monthly Fees		20250382	\$677.25
Monthly Fees		20250509	\$677.25
A-MART FAMILY VARIETY STORE	030534	5/13/25	\$1,343.57
Invoice Description Invoice Number Invoice Amount			
Trade Show Breakfast Supplies		9920	\$70.20
Trade Show Breakfast Supplies		9913	\$1,141.49
Trade Show Breakfast Supplies		9914	\$20.89
Trade Show Booth Candy		9915	\$110.99
AIR LIQUIDE CANADA INC.	030535	5/13/25	\$230.66
Invoice Description Invoice Number Invoice Amount			
Cylinder Rent		78765838	\$29.61
Annual Cylinder Lease		78779403	\$201.05
B & E HOME HARDWARE	030536	5/13/25	\$958.02
Invoice Description Invoice Number Invoice Amount			
WWTP Supplies		101-201222	\$81.24
Janitorial Supplies		101-201586	\$479.40
Trade Show Supplies		101-201587	\$74.50
Trade Show Supplies		101-201761	\$17.19
WWTP Janitorial Supplies		101-201785	\$26.20
Trade Show Breakfast/Misc Supp		101-201870	\$49.57
WWTP Janitorial Supplies		101-202290	\$21.60
Batteries for Wireless Mic		102-85285	\$22.75
Janitorial Supplies		102-85425	\$60.87
SPU Repair Supplies		101-202938	\$35.05
Janitorial/Hwy Clean/Lake Lock		101-202696	\$156.86
BASNETT FARMS LTD.	030537	5/13/25	\$50.00
Invoice Description Invoice Number Invoice Amount			
Rental Deposit Refund		85104-050525	\$50.00

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CHEQUE DISTRIBUTION REPORT
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
BIEG-A-HOE BACKHOE SERVICE LTD	030538	5/13/25	\$3,234.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water Trucks - Zavisha Fire	C-9439	\$3,234.00	
=====			
BOSCHWICK CONTRACTING	030539	5/13/25	\$24,447.20
=====			
Invoice Description	Invoice Number	Invoice Amount	

Worsley GB01	756	\$11,240.80	
Bear Canyon GB09	757	\$13,206.40	
=====			
BUDGELL'S CONTRACTING LTD.	030540	5/13/25	\$23,460.92
=====			
Invoice Description	Invoice Number	Invoice Amount	

Transfer Station Contract	0107-025	\$10,916.20	
Load/Haul Oversized Material	0205-025	\$179.97	
Transfer Stations Contract	0108-025	\$10,916.20	
Load/Haul Oversized Materials	0206-025	\$1,448.55	
=====			
CJXX-FM	030541	5/13/25	\$262.50
=====			
Invoice Description	Invoice Number	Invoice Amount	

Trade Show Radio Advertising	546684-2	\$262.50	
=====			
CKXX PEACE RIVER BROADCASTING	030542	5/13/25	\$787.50
=====			
Invoice Description	Invoice Number	Invoice Amount	

Trade Show Radio Advertising	15211-2	\$787.50	
=====			
CLEARDALE CO-OPERATIVE LTD.	030543	5/13/25	\$431.47
=====			
Invoice Description	Invoice Number	Invoice Amount	

Cldl Hamlet Clean Up Supplies	96371	\$431.47	
=====			
CLEARDALE COLONY LTD.	030544	5/13/25	\$50.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Rental Deposit Refund	85091-050225	\$50.00	
=====			
CLEARTECH INDUSTRIES INC.	030545	5/13/25	\$2,075.36
=====			
Invoice Description	Invoice Number	Invoice Amount	

WTP Chemical	INV1157612	\$5,949.46	
=====			
DHL	030546	5/13/25	\$109.77
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water Sample Shipping	11292100	\$55.04	
Water Sample Shipping	11307981	\$54.73	
=====			
DIAMOND SOFTWARE SOLUTIONS INC	030547	5/13/25	\$4,116.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

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 CHEQUE DISTRIBUTION REPORT
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Print Code Calculation Adjust	436042		\$4,116.00
DMK SIGNS & DESIGNS	030548	5/13/25	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
Highway/Hamlet Clean Up Signs	3169		\$315.00
DWG PROCESS SUPPLY LTD.	030549	5/13/25	\$9,096.51
Invoice Description	Invoice Number	Invoice Amount	
WWTP Antiscalant	1064549		\$9,096.51
END OF STEEL HERITAGE MUSEUM S	030550	5/13/25	\$5,458.95
Invoice Description	Invoice Number	Invoice Amount	
General Grant Payment	043025		\$5,458.95
ENVIROSIZE OILFIELD SERVICES L	030551	5/13/25	\$1,701.00
Invoice Description	Invoice Number	Invoice Amount	
Water Trucks - Zavisha Fire	1999		\$1,701.00
EUREKA RIVER AG SOCIETY	030552	5/13/25	\$126.00
Invoice Description	Invoice Number	Invoice Amount	
Table Rent for Trade Show	6		\$126.00
FEHR HERMAN	030553	5/13/25	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85056-042525		\$400.00
FEHR TIRECRAFT LTD.	030554	5/13/25	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Trade Show Trailer Rental	72400		\$1,575.00
FOSTER'S AGRI-WORLD	030555	5/13/25	\$155,000.00
Invoice Description	Invoice Number	Invoice Amount	
New Tractor	E0121101		\$155,000.00
GLOBAL FLEET INFORMATION	030556	5/13/25	\$677.25
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fees	20250595		\$677.25
GRADE PRO CONTRACTING LTD.	030557	5/13/25	\$19,682.79
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1326		\$11,282.78
Whitelaw GB15	1327		\$8,400.01

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREEN PIPER PEST CONTROL	030558	5/13/25	\$446.25
Invoice Description	Invoice Number	Invoice Amount	
Monthly Pest Control	7106	\$446.25	
GREGG DISTRIBUTORS CO. LTD(FAI	030559	5/13/25	\$134.19
Invoice Description	Invoice Number	Invoice Amount	
Sweeping Compound - Trade Show	036-362278	\$134.19	
HIEBERT PETER	030560	5/13/25	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84960-041525	\$100.00	
HINES CREEK AND DISTRICT ARTS	030561	5/13/25	\$225.00
Invoice Description	Invoice Number	Invoice Amount	
Trade Show Workers Meal	04112025	\$225.00	
HINES CREEK TIRE SHOP	030562	5/13/25	\$490.49
Invoice Description	Invoice Number	Invoice Amount	
R&M/Tires Unit 63-96	1046	\$490.49	
HITECH BUSINESS SYSTEMS LTD.	030563	5/13/25	\$1,319.38
Invoice Description	Invoice Number	Invoice Amount	
Copier Maintenance Agreement	1796388	\$1,103.91	
Copier Maintenance Agreement	1796387	\$215.47	
LAPRAIRIE WORKS	030564	5/13/25	\$17,579.22
Invoice Description	Invoice Number	Invoice Amount	
Pavement Maintenance	4490-0011 MAR2	\$9,689.02	
Pavement Pothole Pathing	4490-0200 D379	\$5,250.00	
Pavement Mainteneace	4490-0011 APR2	\$2,640.20	
LITTLE DENISE FOODS LTD.	030565	5/13/25	\$523.81
Invoice Description	Invoice Number	Invoice Amount	
Door Prize/Trade Show Meals	00012	\$523.81	
LONG & MCQUADE MUSICAL INSTRUM	030566	5/13/25	\$243.60
Invoice Description	Invoice Number	Invoice Amount	
T.S. Screen, Projector & Piano	R40115089	\$243.60	
LUND, GEOFF	030567	5/13/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85044-042925	\$50.00	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
M.D. OF FAIRVIEW NO. 136	030568	5/13/25	\$210.00
Invoice Description	Invoice Number	Invoice Amount	
Water Pump Rent-Royce Dugout	IVC00000000017	\$210.00	
MIGHTY PEACE TOURIST ASSOCIATI	030569	5/13/25	\$3,150.00
Invoice Description	Invoice Number	Invoice Amount	
River Maps	2025139	\$3,150.00	
MONTAGNEUSE 4-H MULTI CLUB	030570	5/13/25	\$600.00
Invoice Description	Invoice Number	Invoice Amount	
4H Sale Annual Sponsorship	042225	\$600.00	
NORTH PEACE GAS COOP LTD.	030571	5/13/25	\$1,152.40
Invoice Description	Invoice Number	Invoice Amount	
BCWP Heat	957192	\$106.72	
WWTP Heat	957705	\$429.41	
Cldl Reg Water Pumphouse Heat	958083	\$248.82	
CWP Heat	956648	\$367.45	
PEACE REGION ECONOMIC DEV	030572	5/13/25	\$5,681.34
Invoice Description	Invoice Number	Invoice Amount	
PREDA & NTAB Membership	880	\$5,681.34	
PEACE RIVER BROADCASTING	030573	5/13/25	\$787.50
Invoice Description	Invoice Number	Invoice Amount	
Trade Show Radio Advertising	15211-1	\$787.50	
PEATS SCOTT	030574	5/13/25	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85111-050525	\$150.00	
PETERS, JAKE	030575	5/13/25	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85021-041725	\$400.00	
PITNEY BOWES	030576	5/13/25	\$106.12
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	3202551849	\$106.12	
PRAIRIE DISPOSAL LTD.	030577	5/13/25	\$9,971.89
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	0000771111	\$4,987.50	
Recycle Bin Maintenance	0000771292	\$4,039.88	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Garbage Bin For Trade Show	0000774380		\$944.51
PROGRADE SERVICES LTD.	030578	5/13/25	\$11,329.50
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4469	\$11,329.50	
PROVIDENT	030579	5/13/25	\$6,068.00
Invoice Description	Invoice Number	Invoice Amount	
F.D Additional Insurance	250429-01	\$6,068.00	
QUINTEN BASNETT	030580	5/13/25	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84404-050225	\$60.00	
RELIANCE ASSESSMENT CONSULTANT	030581	5/13/25	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
May Assessment Services	128	\$6,835.50	
RMA INSURANCE LTD.	030582	5/13/25	\$4,181.80
Invoice Description	Invoice Number	Invoice Amount	
Environmental Liability Insur	INS00082031	\$4,995.50	
ROADATA SERVICES LTD	030583	5/13/25	\$100.80
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00086296	\$100.80	
ROAMING TRANSPORT	030584	5/13/25	\$10,245.91
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0562	\$8,867.78	
Water Truck for Zavisha Fire	0560	\$1,378.13	
RUSSELL WANDA & BRIAN	030585	5/13/25	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Winter Maint	043025	\$1,050.00	
SCANALTA POWER SALES LTD.	030586	5/13/25	\$117.08
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 64-33	I0093673	\$47.78	
R&M Deer Hill Fire Trailer	028146	\$69.30	
SIGNS BY LORI	030587	5/13/25	\$126.00
Invoice Description	Invoice Number	Invoice Amount	
Drought Signs for Truck Fills	13825	\$126.00	

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CHEQUE DISTRIBUTION REPORT
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SKERRATT, CLAYTON AND ANN	030588	5/13/25	\$3,101.50
Invoice Description	Invoice Number	Invoice Amount	
April Janitorial Services	223299	\$1,950.00	
Spring Cleaning	223300	\$1,151.50	
TRI-S CONCRETE LTD.	030589	5/13/25	\$75,158.81
Invoice Description	Invoice Number	Invoice Amount	
Gravel For Gravel Haul	377451	\$34,563.71	
Gravel For Gravel Haul	377452	\$40,595.10	
UNITED FARMERS OF ALBERTA	030590	5/13/25	\$7,094.94
Invoice Description	Invoice Number	Invoice Amount	
Jerry Can for Shop	SOINV7371621	\$17.84	
Monthly Fuel Bill	116093159	\$7,077.10	
URE RYAN	030591	5/13/25	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lk Winter Maint	548168	\$2,100.00	
VAULT MEDIA	030592	5/13/25	\$1,837.50
Invoice Description	Invoice Number	Invoice Amount	
Move Up Magazine Advertising	1428	\$1,837.50	
WALMSLEY SHAWNA	030593	5/13/25	\$630.00
Invoice Description	Invoice Number	Invoice Amount	
Dust Control Reimbursement	042325	\$630.00	
WOODLAND HOME BUILDING CENTRE	030594	5/13/25	\$87.75
Invoice Description	Invoice Number	Invoice Amount	
Lumber for Trade Show	165015	\$87.75	
WORSLEY GATEWAY INN	030595	5/13/25	\$417.38
Invoice Description	Invoice Number	Invoice Amount	
Zavisha Fire Meal	854	\$417.38	
WYCLIFFE ENTERPRISES LTD.	030596	5/13/25	\$11,550.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	1101	\$11,550.00	
ZACHARIAS, PETER	030597	5/13/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	85093-050125	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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Report Total \$451,985.66

Ranges: From: To:
Cheque Number First Last
Vendor ID First Last
Vendor Name First Last

From: 4/23/25
Cheque Date
Chequebook ID First Last

To: 5/13/25
Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030532	CATALIS	CATALIS PWE	4/29/25	ATB	PMCHQ00001294	\$8,890.28
030533	GFI01	GFI SYSTEMS INC..	4/29/25	ATB	PMCHQ00001294	\$2,042.25
030534	AMART	A-MART FAMILY VARIETY STORE	5/13/25	ATB	PMCHQ00001295	\$1,343.57
030535	AIR01	AIR LIQUIDE CANADA INC.	5/13/25	ATB	PMCHQ00001295	\$230.66
030536	B&EHOME01	B & E HOME HARDWARE	5/13/25	ATB	PMCHQ00001295	\$958.02
030537	BASNETTFARMS	BASNETT FARMS LTD.	5/13/25	ATB	PMCHQ00001295	\$50.00
030538	BIEG-A-HOE01	BIEG-A-HOE BACKHOE SERVICE LTD	5/13/25	ATB	PMCHQ00001295	\$3,234.00
030539	BOSCHWICK01	BOSCHWICK CONTRACTING	5/13/25	ATB	PMCHQ00001295	\$24,447.20
030540	BUDGELL02	BUDGELL'S CONTRACTING LTD.	5/13/25	ATB	PMCHQ00001295	\$23,460.92
030541	CJXX01	CJXX-FM PATTISON MEDIA LTD.	5/13/25	ATB	PMCHQ00001295	\$262.50
030542	CKKX	CKXX PEACE RIVER BROADCASTING	5/13/25	ATB	PMCHQ00001295	\$787.50
030543	CLECO06	CLEARDALE CO-OPERATIVE LTD.	5/13/25	ATB	PMCHQ00001295	\$431.47
030544	CLDLCOLONY01	CLEARDALE COLONY LTD.	5/13/25	ATB	PMCHQ00001295	\$50.00
030545	CLEARTECH01	CLEARTECH INDUSTRIES INC.	5/13/25	ATB	PMCHQ00001295	\$2,075.36
030546	DHL01	LOOMIS EXPRESS	5/13/25	ATB	PMCHQ00001295	\$109.77
030547	DIAMOND01	CENTRALSQUARE CANADA SOFTWARE	5/13/25	ATB	PMCHQ00001295	\$4,116.00
030548	DMK	DMK SIGNS & DESIGNS	5/13/25	ATB	PMCHQ00001295	\$315.00
030549	DWG	DWG PROCESS SUPPLY LTD.	5/13/25	ATB	PMCHQ00001295	\$9,096.51
030550	END02	END OF STEEL HERITAGE MUSEUM S	5/13/25	ATB	PMCHQ00001295	\$5,458.95
030551	ENVIROSIZE01	ENVIROSIZE OILFIELD SERVICES L	5/13/25	ATB	PMCHQ00001295	\$1,701.00
030552	EUREKA01	EUREKA RIVER AG SOCIETY	5/13/25	ATB	PMCHQ00001295	\$126.00
030553	FEHRHE	HERMAN FEHR	5/13/25	ATB	PMCHQ00001295	\$400.00
030554	FEHR14	FEHR TIRECRAFT LTD.	5/13/25	ATB	PMCHQ00001295	\$1,575.00
030555	FOSTERS	FOSTER'S AGRI-WORLD	5/13/25	ATB	PMCHQ00001295	\$155,000.00
030556	GFI01	GFI SYSTEMS INC..	5/13/25	ATB	PMCHQ00001295	\$677.25
030557	GRADEPRO	GRADE PRO CONTRACTING LTD.	5/13/25	ATB	PMCHQ00001295	\$19,682.79
030558	GREEN	GREEN PIPER PEST CONTROL	5/13/25	ATB	PMCHQ00001295	\$446.25
030559	GREGG01	GREGG DISTRIBUTORS CO. LTD.	5/13/25	ATB	PMCHQ00001295	\$134.19
030560	HIEBERTPE	PETER HIEBERT	5/13/25	ATB	PMCHQ00001295	\$100.00
030561	HCDI06	HINES CREEK AND DISTRICT ARTS	5/13/25	ATB	PMCHQ00001295	\$225.00
030562	HCTIRE	HINES CREEK TIRE SHOP	5/13/25	ATB	PMCHQ00001295	\$490.49
030563	HITECH01	HITECH BUSINESS SYSTEMS LTD.	5/13/25	ATB	PMCHQ00001295	\$1,319.38
030564	LAPRAIWORKS01	LAPRAIRIE WORKS	5/13/25	ATB	PMCHQ00001295	\$17,579.22
030565	LITTLED	LITTLE DENISE FOODS LTD.	5/13/25	ATB	PMCHQ00001295	\$523.81
030566	LONG01	LONG & MCQUADE LIMITED	5/13/25	ATB	PMCHQ00001295	\$243.60
030567	LUNDG	GEOFF LUND	5/13/25	ATB	PMCHQ00001295	\$50.00
030568	MDFAIR01	M.D. OF FAIRVIEW NO. 136	5/13/25	ATB	PMCHQ00001295	\$210.00
030569	MIGHTY01	MIGHTY PEACE TOURIST ASSOCIATI	5/13/25	ATB	PMCHQ00001295	\$3,150.00
030570	MONTAGNUESE4	MONTAGNEUSE 4-H MULTI CLUB	5/13/25	ATB	PMCHQ00001295	\$600.00
030571	NGPAS01	NORTH PEACE GAS CO-OP LTD.	5/13/25	ATB	PMCHQ00001295	\$1,152.40
030572	PRED01	PEACE REGION ECONOMIC DEVELOPM	5/13/25	ATB	PMCHQ00001295	\$5,681.34
030573	CKYL01	PEACE RIVER BROADCASTING CORP.	5/13/25	ATB	PMCHQ00001295	\$787.50
030574	PEATS01	SCOTT PEATS	5/13/25	ATB	PMCHQ00001295	\$150.00
030575	PETERS06	JAKE PETERS	5/13/25	ATB	PMCHQ00001295	\$400.00
030576	PITNEY01	PITNEY BOWES CANADA	5/13/25	ATB	PMCHQ00001295	\$106.12
030577	PRAIRIE03	PRAIRIE DISPOSAL LTD.	5/13/25	ATB	PMCHQ00001295	\$9,971.89
030578	PROGRADE01	PROGRADE SERVICES LTD.	5/13/25	ATB	PMCHQ00001295	\$11,329.50
030579	PROVIDENT	PROVIDENT	5/13/25	ATB	PMCHQ00001295	\$6,068.00
030580	BASNETT12	QUINTEN BASNETT	5/13/25	ATB	PMCHQ00001295	\$60.00
030581	RELIANCE	RELIANCE ASSESSMENT	5/13/25	ATB	PMCHQ00001295	\$6,835.50
030582	RMANS	RMA INSURANCE LTD.	5/13/25	ATB	PMCHQ00001295	\$4,181.80
030583	ROADATA	ROADATA SERVICES LTD	5/13/25	ATB	PMCHQ00001295	\$100.80
030584	ROAMING	ROAMING TRANSPORT	5/13/25	ATB	PMCHQ00001295	\$10,245.91
030585	RUSSELLB	WANDA & BRIAN RUSSELL	5/13/25	ATB	PMCHQ00001295	\$1,050.00
030586	SCANALTA01	SCANALTA POWER SALES LTD.	5/13/25	ATB	PMCHQ00001295	\$117.08
030587	SIGNS02	SIGNS BY LORI	5/13/25	ATB	PMCHQ00001295	\$126.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030588	SKERRATT	CLAYTON AND ANN SKERRATT	5/13/25	ATB	PMCHQ00001295	\$3,101.50
030589	TRI-S01	TRI-S CONCRETE (1996) LTD.	5/13/25	ATB	PMCHQ00001295	\$75,158.81
030590	UFA01	UNITED FARMERS OF ALBERTA	5/13/25	ATB	PMCHQ00001295	\$7,094.94
030591	URER	RYAN URE	5/13/25	ATB	PMCHQ00001295	\$2,100.00
030592	VAULT	VAULT MEDIA	5/13/25	ATB	PMCHQ00001295	\$1,837.50
030593	WALMSLEYS	SHAWNA WALMSLEY	5/13/25	ATB	PMCHQ00001295	\$630.00
030594	WOODLAND02	WOODLAND HOME BUILDING CENTRE	5/13/25	ATB	PMCHQ00001295	\$87.75
030595	WGATEWAY	WORSLEY GATEWAY INN	5/13/25	ATB	PMCHQ00001295	\$417.38
030596	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	5/13/25	ATB	PMCHQ00001295	\$11,550.00
030597	ZACHARIAS17	PETER ZACHARIAS	5/13/25	ATB	PMCHQ00001295	\$50.00

Total Cheques:	66				Total Amount of Cheques:	\$451,985.66
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ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
3/12/25	RMA	Councillor RMA Registration Refund - EA	\$ (630.00)
3/18/25	Amazon	Council Room Equipment - EA	\$ 502.95
3/19/25	Amazon	Council Room Equipment - EA	\$ 157.49
3/19/25	Courtyard by Marriott	RMA Spring Convention Hotel Rooms - EA	\$ 3,429.96
3/21/25	FCM	Councillor FCM Registration - EA	\$ 1,372.95
3/21/25	FCM	Reeve FCM Registration - EA	\$ 1,372.95
3/23/25	GoTo Technologies Canada Ltd	Video Conferencing Account - EA	\$ 27.30
3/24/25	Westjet	Reeve Flight for FCM - EA	\$ 1,308.08
3/24/25	Westjet	Councillor Flight for FCM - EA	\$ 1,308.08
3/26/25	National Wall of Remembrance Association	NWORA Advertising	\$ 334.95
3/15/25	Amazon	WTP Operator Filing Rails - AP	\$ 60.97
3/19/25	Canada Post	Aq Presentation Mailout - AP	\$ 246.47
3/19/25	HP	Reception Printer Ink - AP	\$ 650.96
3/20/25	Canada Post	Trade Show Mailout - AP	\$ 234.90
3/21/25	HP	Cheque Printer Ink - AP	\$ 98.69
3/26/25	Amazon	Coffee & EA Keyboard - AP	\$ 112.73
4/01/25	Alberta Fire Chiefs Association	Worsely Fire Chief AFCA Conference Registration - AP	\$ 945.00

**ATB****CLEAR HILLS COUNTY *****Account Number:
Alberta BusinessCard****MONTHLY STATEMENT
MAR 07 to APR 04, 2025**

We'd like to help you:

atb.com **1-800-332-8383****YOUR ACCOUNT SUMMARY**

Statement date: April 04, 2025

PREVIOUS CHARGES AND PAYMENTS**Your previous balance****\$10,065.93**

Payments made from Mar 07 to Apr 04 - Thank you -\$10,065.93

Credits \$0.00

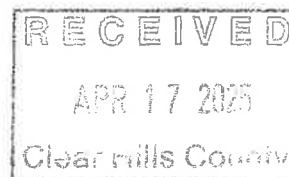
Total payments and credits**-\$10,065.93****NEW CHARGES**

Purchases and returns \$11,534.43

Cash advances and Mastercard cheques \$0.00

Fees and adjustments \$0.00

Interest charges \$0.00

Total new charges**\$11,534.43****Your new balance****\$11,534.43****MINIMUM PAYMENT AND CREDIT LIMIT****Minimum payment due****\$347.00**

Your credit limit

\$60,000.00**Payment due date****April 25, 2025**

Available credit on Apr 04

\$48,465.57

Page 1 of 4

ATB Financial**Payment Slip**

If you're paying by mail, please send this remittance slip with your cheque to:

☒ ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance:

\$11,534.43

Minimum payment due:

\$347.00

Payment due date:

April 25, 2025

Amount enclosed:

\$

PFDAFXH

001756**CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0**

PAYMENTS AND CREDITS

Any payments you made that we received after April 04, 2025 will appear on your next statement.

Date Posted	Description	Amount (\$)
Mar 27	AUTOMATIC PAYMENT-THANKS	-10,065.93

Total payments and credits **-\$10,065.93**

1 \$11,534.43 will be debited from your account and credited as your automatic payment on **Apr 25, 2025**.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Mar 12	Mar 12	RMA/CANOE/INSURANCE NISKU AB CREDIT	-630.00
Mar 18	Mar 18	AMZN MKTP CA*UF3MU1EN3 WWW.AMAZON.CA ON	502.95
Mar 19	Mar 19	AMZN MKTP CA*6X0DX1YM3 WWW.AMAZON.CA ON	157.49
Mar 19	Mar 19	COURTYARD MARRIOTT EDM EDMONTON AB FOLIO #FL G55	3,429.96
Mar 21	Mar 21	FCM - FED.OF CDN MUN OTTAWA ON	1,372.95
Mar 21	Mar 21	FCM - FED.OF CDN MUN OTTAWA ON	1,372.95
Mar 23	Mar 23	GOTOCOM*GOTOMEETING GOTO.COM QC	27.30
Mar 24	Mar 24	WESTJET 83821958062920 CALGARY AB BEAN/AMBER R MS GRANDE PRAIRIE CALGARY CALGARY OTTAWA OTTAWA CALGARY CALGARY GRANDE PRAIRIE	2,616.16
Mar 26	Mar 26	IMEDIA NORTHSIDE INC NEPEAN ON	334.95
Total for			\$9,184.71

Date Charged	Date Posted	Description	Amount (\$)
Mar 15	Mar 15	AMZN MKTP CA*I03RV4K93 WWW.AMAZON.CA ON	60.97
Mar 19	Mar 19	CPC / SCP 577944 WORSLEY AB	246.47
Mar 19	Mar 19	HP *CANADA CO 877-231-4351 NS	650.96

(continued on next page)

Page 2 of 4

Making payments

You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

1 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT
MAR 07 to APR 04, 2025

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Mar 20	Mar 20	CPC / SCP 577944 WORSLEY AB	234.90
Mar 21	Mar 21	HP *CANADA CO 877-231-4351 NS	98.69
Mar 26	Mar 26	AMZN MKTP CA*7F70B33E3 WWW.AMAZON.CA ON	112.73
Apr 01	Apr 01	AFCA.CA* #C-25-256 EDMONTON AB	945.00
Total for			\$2,349.72
Total purchases and returns			\$11,534.43

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	6.95 (v)
Cash advances and Mastercard cheques	0.00	6.95 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR
CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	0.00
Retail stores	3,522.85
Utilities	834.14
Home improvement and maintenance	0.00
Travel and lodging	6,046.12
Vehicle expenses (fuel, repair)	0.00
Business services	816.32
Miscellaneous	315.00
Sub-total (purchases and returns)	\$11,534.43
Cash advances and Mastercard cheques	\$0.00
Grand total	\$11,534.43

Clear Hills County

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Fairview Regional Aquatic Centre
File:	11-02-02

DESCRIPTION:

Council is presented with information pertaining to the Fairview Regional Aquatic Centre.

BACKGROUND:

At the May 6, 2025 Policies & Priorities Meeting, Council made the following motion:

P251-25(5-6-25) RESOLUTION by Councillor Ruecker to recommend Council approve the request for \$15,000.00 to the Town of Fairview to assist in the HVAC 2025 project at the Fairview Regional Aquatic Centre. CARRIED.

ATTACHMENTS:

- May 7, 2025 Delegation Request Email from Daryl Greenhill
- March 26, 2025 Email Update from Daryl Greenhill
- October 8, 2024 Regular Council Meeting Agenda Package
- Grants History

RECOMMENDATION:

RESOLUTION by...that Council...

Initials show support - Reviewed by:

Manager:

CAO:

Lori Jobson

From: Allan Rowe
Sent: May 8, 2025 6:25 AM
To: Lori Jobson
Subject: FW: Town request to attend future CHC meeting

From: Daryl Greenhill <cao@fairview.ca>
Sent: May 7, 2025 1:25 PM
To: Allan Rowe <Allan@clearhillscounty.ab.ca>
Cc: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Subject: Town request to attend future CHC meeting

Hi Allan

Town council representation would like to attend a future CHC council meeting to discuss support for the Aquatic Centre HVAC unit project.

The project design and budget has been finalized and is being sent out to tender this week.

Please let me know the available dates for town council to attend, I will then arrange and let you know who will be attending. I will then provide the request letter and project summary.

Thank you,

Daryl Greenhill, CLGM

CAO

P: 780-835-5461 F: 780-835-3576



"Community of Choice in the Peace Country"



www.fairview.ca



www.facebook.com/townoffairview

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Lori Jobson

From: Allan Rowe
Sent: March 26, 2025 10:38 AM
To: Bonnie Morgan; Lori Jobson
Subject: FW: Update on Aquatic HVAC unit
Attachments: CHC request for Aquatic Centre Support, 2025.pdf

From: Daryl Greenhill <cao@fairview.ca>
Sent: March 26, 2025 9:12 AM
To: Allan Rowe <Allan@clearhillscounty.ab.ca>; Amber Beam <true_north_strong@outlook.com>
Subject: Update on Aquatic HVAC unit

Good Morning Allan and Amber

I just wanted to provide an update from the last letter we sent Clear Hills County that was dated January 14, 2025 (attached), regarding upcoming Fairview Regional Aquatic Centre capital projects.

We are still waiting on final design of the Aquatic Centre HVAC unit. Once we have the design completed and scope of the project finalized, our consultants will be able to provide us an updated project budget.

Once we have a more accurate budget for the project, representation from Town council would like to attend a Clear Hills County council meeting to discuss possible Clear Hills County support of the project.

The plan is still to complete the HVAC unit replacement this fall.

If you have any questions or wish more information, please do not hesitate to contact me.

We thank you for your ongoing support of regional recreation and hope to see you all soon.

Daryl Greenhill, CLGM

CAO

P: 780-835-5461 F: 780-835-3576



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www.fairview.ca



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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION – Town of Fairview 11:00 a.m.
File:	11-02-02

DESCRIPTION:

The Town of Fairview will be in attendance to discuss the request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

Total Project Cost - \$105,140.20
Amount Requested - 20% = \$21,028.04

BACKGROUND:

C440-24(8-13-24) RESOLUTION by Councillor Walmsley to request the Town of Fairview attend a Regular Council meeting to discuss the request for funding and provide adequate financial information on the previous and future plans for the Fairview Regional Aquatic Centre.
CARRIED.

ATTACHMENT:

September 23, 2024, Correspondence
August 13, 2024, RFD

RESOLUTION by..... to receive the delegation from The Town of Fairview for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



11

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Town of Fairview
P.O. Box 730, Fairview, Alberta T0H 1L0
Provincial Building, 101, 10209 - 109 Street
Phone: 780-835-5461 Fax: 780-835-3576
Email: mavor@fairview.ca Web: www.fairview.ca

September 23, 2024

Clear Hills County
P.O. Box 240
Worsley, AB
T0H 1L0

Dear Reeve Bean and Council,

In response to your request for further information regarding the Aquatic Centre projects, we wish to provide the following details in advance of attending a Clear Hills County council meeting.

Background on the Request for Funding Support for the Slide and Stairs Project:

In December 2022, the Town of Fairview Council attended a Clear Hills County meeting to request support for the Aquatic Centre and Arena. At that time, based on preliminary information, we provided an estimate of \$200,000 for the slide/structural project, with a request for 20% of the cost from Clear Hills County, reflecting the average attendance from your area.

After receiving more detailed project information, a letter dated May 18, 2023, was sent to Clear Hills County, stating the latest project estimate had increased to \$678,500. The Town requested \$226,167 from Clear Hills County based on this updated figure. In response, Clear Hills County committed \$40,000 towards the project.

However, upon tendering, the lowest bid for the stair component of the project exceeded \$400,000, which is separate from the structural beam replacement and engineering costs. Due to the unexpectedly high cost, the stair replacement was removed and reconsidered. The final cost for the Aquatic Centre's structural project, chemical room repairs, including engineering, was \$451,445. In addition, the boilers were replaced in 2023 at a cost of \$40,800. In total, the capital replacement projects at the Aquatic Centre in 2023 amounted to \$492,245.

Historical Context:

Over the past 11 years, the Town of Fairview has invested \$1,166,593 in capital projects to address necessary upgrades and renovations at the Aquatic Centre. These projects have included a new roof, basin repairs, hot water heaters, boilers, a diving board, lighting upgrades, structural beam work, chemical room repairs, and required upgrades in response to regulatory changes. Clear Hills County has contributed \$62,500 towards these projects.

Current Request:

As per the letter dated July 4, 2024, we are requesting that Clear Hills County council provide 20% financial support of the water slide stair capital project, for \$21,028.04.

Facility budget comparisons:

We also wish to provide operating budget comparisons with other Aquatic Centres (pools) in our area.

2022	Peace River	High Prairie	High Level	Beaverlodge	FAIRVIEW
Non-municipal Revenue	224,860	128,900	88,000	225,000	136,200
Operating Expenses	-1,119,460	-802,400	-697,108	-1,032,194	597,658
Deficit before Municipal	-894,600	-673,500	-609,108	-807,194	-461,458
Regional Municipal Grants	465,360	336,750		367,750	60,000

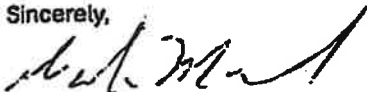
2023	Peace River	High Prairie	High Level	Beaverlodge	FAIRVIEW
Non-municipal Revenue	249,950	128,900	93,000	236,250	118,863
Operating Expenses	-1,230,770	-819,243	-733,455	-1,083,804	597,800
Deficit before Municipal	-980,820	-690,343	-640,455	-847,554	-478,937
Regional Municipal Grants	521,620	345,024		386,137	163,820

Request for Ongoing Support:

Given the shared benefit and usage of the Aquatic Centre, the Town of Fairview Council is requesting an ongoing commitment from Clear Hills County to contribute 20% towards future capital projects at the Aquatic Centre.

We look forward to discussing this matter further during an upcoming meeting and appreciate your continued support for this important community facility.

Sincerely,



Gordon MacLeod
Mayor, Town of Fairview

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Town of Fairview Funding Request-Fairview Regional Aquatic Centre
File:	11-02-02

DESCRIPTION:

Council is presented with a request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

Total Project Cost - \$105,140.20

Amount Requested - 20% = \$21,028.04

C405-24(7-23-24) RESOLUTION by Councillor Giesbrecht to table the Town of Fairview request for funding for the Fairview Regional Aquatic Centre until we receive more information. CARRIED.

ATTACHMENT:

Information regarding request

Town of Fairview – Request for funding Fairview Regional Aquatic Centre

Background information

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

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Bonnie Morgan

From: Daryl Greenhill <cao@fairview.ca>
Sent: August 2, 2024 1:26 PM
To: Bonnie Morgan
Cc: Allan Rowe
Subject: RE: Town of Fairview Funding Request- Fairview Regional Aquatic Centre

Hi Bonnie

This is a different project. Last year the project was the structural beam and structural supports that hold the roof up over the slide portion of the building. This year is the refurbishing of the slide stairs and slide supports. The refurbishing includes stripping the paint then assess metal condition and replace any required metal. Repaint along with new tiles on the stairs.

Please let me know if there is any further information I can provide.

Regards,

Daryl Greenhill
CAO, Town of Fairview

From: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Sent: Thursday, August 1, 2024 1:02 PM
To: Daryl Greenhill <cao@fairview.ca>
Cc: allan@clearhillscounty.ab.ca
Subject: Town of Fairview Funding Request- Fairview Regional Aquatic Centre

Hi Daryl,

Council is seeking additional information regarding your request for funding for the Fairview Regional Aquatic Centre's water slide stairs and support structures. Could you please clarify if this is a separate project from the one Council funded 20% of in December 2022? If it is a different project, please provide details on what the current project entails and how it differs from the originally funded project.
Thank you.

Bonnie Morgan | Executive Assistant to CAO and Council

Clear Hills County Box 240 Worsley, AB T0H 3W0 | Ph: (780)-685-3925 ext. 120 | Cell: (780)-834-7171 | Fax: (780)-685-3960
bonnie@clearhillscounty.ab.ca | www.clearhillscounty.ab.ca



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Town of Fairview
P.O. Box 730, Fairview, Alberta T0H 1L0
Provincial Building, 101, 10209 - 109 Street
Phone: 780-835-5461 Fax: 780-835-3576
Email: cao@fairview.ca Web: www.fairview.ca

July 4, 2024

Clear Hills County
P.O Box 240
Worsley, AB
T0H 3W0

Re: 2024 Capital project support for the Fairview Regional Aquatic Centre

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 11 years the Aquatic Centre has required \$1,166,593 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, structural beam along with some required upgrades due to regulation changes. Clear Hills County has provided \$62,500 towards these projects.

We are doing the second phase of the two-year project, this phase includes the refurbishing of the water slide stairs and slide supporting structures. The project has been awarded for a cost of \$105,140.20. The proposed project construction timelines are from September 3 until October 25, 2024.

The Town is requesting that Clear Hills County council supports by partnering for 20% of the cost of this required project, for \$21,028.04. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or cao@fairview.ca.

Sincerely,

Gordon MacLeod
Mayor, Town of Fairview

Community of Choice in the Peace Country

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REQUEST FOR DECISION

Date: April 2, 2024

To: Mayor and Council

From: Daryl Greenhill

Re: Aquatic Centre Stairs and Slide Support Refurbishment

Background:

The 2024 interim capital budget has \$150,000 allocated for the refurbishment of the Aquatic Centre stairs and slide support system. The project includes the removal of all painted services, replacement of tiles, removal of rust, repair/replacement of damaged metal and the recoat of all metal surfaces.

The Request for proposal closed on March 29, 2024 with only one proposal received. Chalex Construction Ltd. is a Spruce Grove based company with extensive experience in renovations and positive references. They have a proposed construction timeline of September 3 – October 11th.

Financial:

Chalex Construction Ltd. has provided the following proposal:

Base Quotation for all stair and support system paint removal and recoat **\$88,618.20**

With Consulting to include engineering for review and design for metal replacement

\$105,140.20

Structural steel is not included in the base price.

Recommendation:

That Council awards the proposal to Chalex Construction Ltd. with the inclusion of the consulting cost.

Council Options:

1. That Council authorizes administration to proceed with recommendation.
2. To award with only the base quotation
3. To not proceed with the project in 2024.

A handwritten signature in black ink, appearing to read "Daryl Greenhill", is written over a horizontal line.

Submitted by:
Daryl Greenhill
Chief Administration Officer

Town of Fairview Payment History

2001-06-15 Sirolli 3 Year Fund Agreement	10,000.00
2002-02-25 Sirolli Deficit	3,826.44
2003-05-21 Fairview Aquatic Center Donation	150,000.00
2005-10-03 Cascade Bottle System	4,815.00
2007-01-10 Fairview & District Ambulance	9,901.83
2010-01-21 Beyond Borders Grant (rock wall?)	20,000.00
2010-02-28 Medical Clinic Expansion	36,666.67
2012-04-30 Medical Clinic Cost Sharing	13,960.00
2012-08-31 Economic Dev/Airport	8,000.00
2015-10-31 Pool Resurfacing Grant	15,000.00
2018-01-11 Fairview Pool Phase 2 Resurfacing	7,500.00
2023-12-31 Fairview Pool Waterslide Repair Contribution	40,000.00

Fairview Aquatic Center Total (2003-Present): 212,500.00

Clear Hills County

Request For Decision (RFD)

Meeting: Regular Council Meeting
Meeting Date: March 26, 2024
Originated By: Allan Rowe, Chief Administrative Officer
Title: Town of Fairview - Aquatic Centre Support
File: 11-02-02

DESCRIPTION:

Council is presented with the following letter from the Town of Fairview with regards to the Fairview Aquatic Centre.

- C648-22(12-13-22)** RESOLUTION by Councillor Ruecker to approve a Beyond Borders Grant for the Town of Fairview for replacement of the waterslide stairs for the Fairview Regional Aquatic Centre for 20% of the project cost up to a maximum of \$40,000.00 funds to be allocated from the Rate Stabilization Reserve. CARRIED.
- C689-16(12/13/16)** RESOLUTION by Councillor Svederus to approve a grant of \$7,500.00 (seven thousand five hundred dollars) to the Fairview Regional Aquatic Centre to assist with phase 2 basin resurfacing, funds to be allocated from the 2017 Operating budget. CARRIED.
- C156-15(03/24/15)** RESOLUTION by Councillor Ruecker to approve a Beyond Borders Grant for the Town of Fairview for one third of the costs to a maximum of \$15,000.00 (fifteen thousand dollars) to resurface portions of the main pool and hot tub at the Fairview Aquatics Centre. CARRIED.
- 717-21(11/28/00)** MOTION by Councillor Maxwell to contribute one time funding of \$150,000.00 toward construction of a water slide in conjunction with the Fairview Swimming Pool, and an agreement that the M.D. will not be requested to contribute toward the operating costs for a period of 5 years and that a representative from Council sit on the Swimming Pool Committee. CARRIED.

CHC total contributions = \$212,500.00

ATTACHMENT:

MD of Fairview Correspondence
Fairview Aquatic Centre Rates

RESOLUTION by.....

Initials show support - Reviewed by: Manager: CAO:

42

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Town of Fairview
P.O. Box 730, Fairview, Alberta T0H 1L0
Provincial Building, 101, 10209 - 109 Street
Phone: 780-835-3461 Fax: 780-835-3576
Email: cao@fairview.ca Web: www.fairview.ca

March 22, 2024

Clear Hills County
P.O Box 240
Worsley, AB
T0H 3W0

Re: Motion of Town of Fairview Council regarding Aquatic Centre Support

Dear Reeve Bean and Council,

This letter is to inform Clear Hills County Council of a recent motion made by the Town of Fairview Council.

Motion: 190324 7.2 by Councillor Chris Laue

That council authorize administration to provide the attached information business card to Clear Hills County residents that attend the Aquatic Centre, for the next 6 months.

Sincerely,

A handwritten signature in black ink, appearing to read "Daryl Greenhill".

Daryl Greenhill
CAO, Town of Fairview

Community of Choice in the Peace Country

Are **YOU** a
Clear Hills County
Resident?

Did you know?

- Clear Hills County does not contribute funds towards the operating of the Aquatic Centre
- Approx. 20% usage from CHC residents
- 2024 operational deficit before municipal transfers is \$523,108
- 20% of that is \$105,000
- CHC support of \$105,000 will reduce the need to increase user rates

We recommend you
speak with your
local elected
representative

for Clear Hills Country

Fairview Regional
**Aquatic
Centre**

45

22

99

22

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Fairview Regional Aquatic Centre

DAY RATES

Preschool (4-5)	\$1.75
Youth (6-17)	\$4.00
Adult (18-59)	\$6.00
Senior (60+)	\$4.00
Family*	\$14.00

*Note: Family consists of two care provider adults & their dependent children under the age of 18 that reside in the same residence

SEASON PASS

	1 MONTH	3 MONTHS	6 MONTHS	12 MONTHS
Preschool (4-5)	\$17.50	\$38.75	\$62.00	\$105.00
Youth (6-17)	\$40.00	\$100.00	\$160.00	\$240.00
Adult (18-59)	\$60.00	\$150.00	\$240.00	\$360.00
Senior (60+)	\$40.00	\$100.00	\$160.00	\$240.00
Family*	\$140.00	\$350.00	\$560.00	\$840.00

Bonnie Morgan

From: Allan Rowe
Sent: May 31, 2023 6:52 AM
To: Bonnie Morgan
Subject: FW: Capital Support for the Fairview Regional Aquatic Center

From: Daryl Greenhill <cao@fairview.ca>
Sent: Tuesday, May 30, 2023 1:20 PM
To: Allan Rowe <Allan@clearhillscounty.ab.ca>
Subject: RE: Capital Support for the Fairview Regional Aquatic Center

Hi Allan

Here is what we have put together in response to your request. If you are still looking for further information or this is not the information that was intended, please let me know.

1. What are all current funding sources for the Aquatic Center?

Funding sources include, user fees (drop in and programming), sponsorship and transfers from municipalities. Summer student grants,

2. What grants have been applied for to assist with the operation and capital improvements to the Aquatic Center over the past 10 years?

The Town regularly applies for small operating grants to cover summer student jobs like STEP program but it's not guaranteed and depends on many factors. For last three years we got it only once for \$2,000 for STEP and up to \$3,000 for other grants. In the past GPRC donated \$25,000 for operations but stopped in 2020 (last time in 2020). We also applied to FCSS board in the past to run additional programs like extra activities and supplies for Junior Lifeguard Club but they are not in favor of supporting due to limited funding available and high demand for funding from other community groups.

For the capital portion, since 2012 we got only one grant restricted for the Aquatic Centre from other organizations, and it was for a Chlorination System upgrade. Most of the available grants for recreation facilities are "green" grants to make upgrades for energy efficiency. The projects that have been done to the facility have been to replace aging infrastructure. Before 2012 we did get a "green" grant to upgrade the lighting system.

3. What has the total revenue been for each of the last 5 years from users?

2022	2021	2020	2019	2018
114,146	68,703	26,454	99,462	109,504

Please note that 2020 and 2021 were covid restricted years with limited operations

4. How are building cost distributed with other users? (ie fitness center)

Currently there are almost no shareable costs with a Fitness Centre except for the reception which are split 50/50 (receptionists wages is the biggest expense there). Currently we are able to separate the actual costs between buildings (even insurance, utilities, maintenance, etc.).

Depreciation expenses are not included in any operational expenses.

Management expenses (Director's salaries, office, etc) and portion of Admin expenses are not included either

1
64
47
24
101
24
72

5. Bids close June 13 and will be presented to council for consideration June 20th.

Daryl Greenhill, CLGM
CAD
Town of Fairview
P: 780-835-5461 F: 780-835-3576

From: Allan Rowe <Allan@clearhillscounty.ab.ca>
Sent: Thursday, May 25, 2023 8:05 AM
To: Daryl Greenhill <cao@fairview.ca>
Subject: Capital Support for the Fairview Regional Aquatic Center

Council tabled this item and are asking for additional information to assist them in making a decision. The additional information that Council is looking for is listed below

What are all current funding sources for the Aquatic Center?
What grants have been applied for to assist with the operation and capital improvements to the Aquatic Center over the past 10 years?
What has the total revenue been for each of the last 5 years from users?
How are building cost distributed with other users? (ie fitness center)
When will tender results be available for information to the public and County?

If you require any clarification on these questions feel free to give me a call

Thank you

Allan



Town of Fairview
P.O. Box 730, Fairview, Alberta T0M 1L0
Provincial Building, 101, 10209 - 109 Street
Phone: 780-835-5461 Fax: 780-835-3576
Email: rag@fairview.ca Web: www.fairview.ca

May 18, 2023

Clear Hills County
P.O Box 240
Worsley, AB
T0H 3W0

Re: Capital project support for the Fairview Regional Aquatic Centre

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 10 years the Aquatic Centre has required \$733,911 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, along with some required upgrades due to regulation changes. Clear Hills County has provided \$22,500 towards these projects.

In its 20th year of operation, the Aquatic Centre is now facing its largest and most complicated project to date. This project includes the replacement of the water slide stairs, replacement of a structural roof beam and structural posts, which are linked to the Water Slide roof. As well as the replacement of the chemical room floor. The Tenders for the project are scheduled to go to Council June 20th for council consideration. The project construction timelines are from September 5 until October 31, 2023.

The initial project cost estimates for this project are \$678,500.

Fairview Town council is requesting that Clear Hills County council supports by partnering for 1/3 (one-third) of the cost of this required project, which based on initial estimates, that may be approximately \$226,167. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or cao@fairview.ca.

Sincerely,

Gordon MacLeod
Mayor, Town of Fairview

Community of Choice in the Peace Country

63

49

26

103

26

74

Grant History 2004 to Present		
55+ Games	\$	100,000.00
Alberta Conservation Association	\$	30,000.00
Alberta Winter Games	\$	13,750.00
All Saints Anglican Church	\$	28,500.00
All Saints Ukrainian Catholic Parish	\$	11,200.00
Burnt River Recreation Association	\$	31,800.00
Carter Camp Recreational Society	\$	169,690.00
Cherry Canyon Agricultural Society	\$	185,014.50
Cherry Point Promotion Association	\$	15,000.00
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	\$	65,500.00
Clear Hills Watershed Initiative	\$	50,000.00
Cleardale Agricultural Society	\$	178,580.00
Cleardale Community Enhancement Society	\$	2,349,675.81
Cleardale Preschool	\$	23,000.00
Cleardale Riders	\$	41,000.00
Crossroads Resource Centre	\$	6,000.00
David Thompson Bible Camp	\$	71,000.00
David Thompson Hall Society	\$	46,500.00
End of Steel Heritage Museum Society	\$	322,497.53
Eureka River Agricultural Society	\$	75,000.00
Eureka River Local Trappers 105	\$	10,000.00
Fairview & Area Learning Store	\$	17,000.00
Fairview & Area Senior Check-In Line Society	\$	112,275.00
Fairview Community Restorative Justice	\$	5,000.00
Fairview Co-op Seed Cleaning Plant	\$	369,483.81
Fairview Curling Club	\$	2,500.00
Fairview Day Care & Playschool Society	\$	150,000.00
Fairview & District Victims Services	\$	59,772.00
Fairview Lions Club	\$	2,500.00
George Lake Aquatic Recreation Association	\$	130,272.00
Hines Creek & District Figure Skating Club	\$	2,750.00
Hines Creek Composite School Parent Assoc.	\$	45,558.72
Hines Creek Curling Club	\$	21,225.00
Hines Creek Golf & Country Association	\$	346,916.39
Hines Creek Homesteader Lodge	\$	42,896.24
Hines Creek Municipal Library	\$	6,000.00
Hines Creek Playschool Society	\$	26,000.00
Hinterland Cemetery Company	\$	15,000.00
Immaculate Heart of Mary Parish Cemetery	\$	3,150.00
Ken Sargent House	\$	25,000.00
Many Island Recreational Development Society	\$	188,900.00
Maskwa Medical Centre	\$	50,000.00
Menno Simons Community School	\$	4,000.00
Menno Simons Community School	\$	24,830.00
Mighty Peace Wireless	\$	4,000,000.00
Montague Valley Cemetery Committee	\$	15,834.00
Municipal District of Fairview No. 136	\$	231,314.64
North Peace Forage Association	\$	5,000.00
Peace Country Pork Management Group	\$	100,000.00
Peace River School Division	\$	4,314,765.26
Peace Valley Snow Riders	\$	35,000.00

Grant History		
2004 to Present		
Philip J. Currie Dinosaur Museum	\$	5,000.00
SHARE Radio Broadcasting Association	\$	9,288.00
STARS	\$	1,235,000.00
Svittanok Ukrainian Dance Company	\$	20,000.00
Town of Fairview	\$	320,709.94
Village of Hines Creek	\$	50,920.00
Whitelaw Ag Society	\$	11,000.00
Worsley Agricultural Society	\$	275,000.00
Worsley Central School	\$	22,500.00
Worsley Central School Parent Council	\$	43,500.00
Worsley Central School Parent Society	\$	12,500.00
Worsley Chamber of Commerce	\$	13,500.00
Worsley Clear Hills Ski Club	\$	300,000.00
Worsley & District Health Promotion Society	\$	15,000.00
Worsley Early Childhood Education Foundation	\$	204,112.50
Worsley Historical & Cultural Association	\$	100,000.00
Worsley Mommy & Me	\$	50,290.00
Worsley Pioneer Club	\$	94,975.00
Worsley Reinland Mennonite Church	\$	9,525.67
Worsley Volunteer Fire Fighters' Society	\$	38,650.00
Youth Enhancement Society of Hines Creek	\$	762,050.00
Total:	\$	17,770,172.01

Grant History 2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
55+ Games					\$	100,000.00
55+ Games	Fairview 2011		2008	\$ 25,000.00		
55+ Games	Fairview 2011		2009	\$ 25,000.00		
55+ Games	Fairview 2011		2010	\$ 25,000.00		
55+ Games	Fairview 2011		2011	\$ 25,000.00		
Alberta Conservation Association					\$	30,000.00
Alberta Conservation Association	Sulphur Lake Aeration	General	2020	\$ 5,000.00		
Alberta Conservation Association	Sulphur Lake Aeration	General	2021	\$ 5,000.00		
Alberta Conservation Association	Sulphur Lake Aeration	General	2022	\$ 5,000.00		
Alberta Conservation Association	Sulphur Lake Aeration	General	2023	\$ 5,000.00		
Alberta Conservation Association	Sulphur Lake Aeration	General	2024	\$ 5,000.00		
Alberta Conservation Association	Sulphur Lake Aeration	General	2025	\$ 5,000.00		
Alberta Winter Games					\$	13,750.00
Alberta Winter Games	Alberta Winter Games Requisition		2004	\$ 13,750.00		
All Saints Anglican Church					\$	28,500.00
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00		
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00		
All Saints Anglican Church	Demolition of old church		2017	\$ 6,500.00		
All Saints Ukrainian Catholic Parish					\$	11,200.00
All Saints Ukrainian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00		
All Saints Ukrainian Catholic Parish	lawn mower	General	2017	\$ 4,700.00		
Burnt River Recreation Association					\$	31,800.00
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00		
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00		
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00		
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00		
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00		
Carter Camp Recreational Society					\$	169,690.00
Carters Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00		
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00		
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00		
Carter Camp Recreational Society	New playground and campground completion	General	2024	\$ 65,000.00		
Cherry Canyon Agricultural Society					\$	185,014.50
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00		
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00		
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00		
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00		
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00		
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00		
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50		
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00		
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00		
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00		
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00		
Cherry Canyon Agricultural Society	fire trailer tire replacement	General	2024	\$ 16,170.00		
Cherry Point Promotion Association					\$	15,000.00
Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00		
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00		
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00		
Clear Hills Agricultural Multi-Plex Society (CHAMPS)					\$	65,500.00

Grant History						
2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00		
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00		
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plant/generator	Capital	2015	\$ 25,000.00	\$ 50,000.00	
Clear Hills Watershed Initiative						
Clear Hills Watershed Initiative	General Grant	General	2008	\$ 5,000.00		
Clear Hills Watershed Initiative	General Grant	General	2011	\$ 45,000.00		
Cleardale Agricultural Society					\$ 178,580.00	
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00		
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00		
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00		
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00		
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00		
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00		
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00		
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00		
Cleardale Community Enhancement Society					\$ 2,349,675.81	
Cleardale Community Enhancement Society	Construction of Seniors Housing	General	2016	\$ 1,967,688.42		
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing		2017	\$ 150,000.00		
Cleardale Community Enhancement Society	Construction of Seniors Housing		2017	\$ 209,282.00		
Cleardale Community Enhancement Society	Construction of Seniors Housing		2018	\$ 22,705.39		
Cleardale Preschool					\$ 23,000.00	
Cleardale Preschool	Start up funds	General	2023	\$ 3,000.00		
Cleardale Preschool	2024 Operating Grant	CSSG	2024	\$ 20,000.00		
Cleardale Riders					\$ 41,000.00	
Cleardale Riders	4 Outhouses, horse bridge & wooden boardwalk	General	2024	\$ 41,000.00		
Crossroads Resource Centre					\$ 6,000.00	
Crossroads Resource Centre	Donation	FCSS	2004	\$ 6,000.00		
David Thompson Bible Camp					\$ 71,000.00	
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00		
David Thompson Bible Camp	Construction of new kitchen/dining facility	General	2024	\$ 50,000.00	Funds not requested	
David Thompson Hall Society					\$ 46,500.00	
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00		
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00		
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00		
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00		
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00		
David Thompson Hall Society	Geotechnical services	General	2023	\$ 3,500.00		
End of Steel Heritage Museum Society					\$ 322,497.53	
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00		
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00		
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00		
End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00		
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58		
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00		
End of Steel Heritage Museum Society	grant to digitize museum artifacts	General	2016	\$ 12,000.00		
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00		
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00		
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00		
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00		
End of Steel Heritage Museum Society	General repairs	General	2023	\$ 27,000.00		

Grant History 2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
End of Steel Heritage Museum Society	Zaro Turn Lawnmower	General	2025	\$ 5,458.95	\$ 75,000.00	
Eureka River Agricultural Society						
Eureka River Agricultural Society	Mower	Unconditional	2013	\$ 15,000.00		
Eureka River Agricultural Society	Playground	General	2023	\$ 60,000.00		
Eureka River Local Trappers 105					\$ 10,000.00	
Eureka River Local Trappers 105	Trappers Courses	General	2015	\$ 10,000.00		
Fairview & Area Learning Store					\$ 17,000.00	
Fairview & Area Learning Store	2006 Operating grant	FCSS	2006	\$ 2,000.00		
Fairview & Area Learning Store	General grant	General	2010	\$ 5,000.00		
Fairview & Area Learning Store	General grant	General	2011	\$ 5,000.00		
Fairview & Area Learning Store	General grant	General	2012	\$ 5,000.00		
Fairview & Area Learning Store	General grant	General				
Fairview & Area Senior Check-In Line Society					\$ 112,275.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2015	\$ 5,000.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2017	\$ 7,500.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2018	\$ 3,000.00		
Fairview & Area Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2019	\$ 3,500.00		
Fairview & Area Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2020	\$ 4,900.00		
Fairview & Area Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2021	\$ 5,975.00		
Fairview & Area Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2022	\$ 4,500.00		
Fairview & Area Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00		
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2023	\$ 5,900.00		
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 6,000.00		
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 1,000.00		
Fairview & Area Senior Check-In Line	2024 Operating Grant	General	2024	\$ 7,000.00		
Fairview & Area Senior Check-In Line	Seniors Social Connection Events	CSSG	2024	\$ 6,000.00		
Fairview & Area Senior Check-In Line	2025 Operating Grant	General	2025	\$ 7,000.00		
Fairview & Area Senior Check-In Line	Seniors Social Connection Events	CSSG	2025	\$ 7,000.00		
Fairview Community Restorative Justice						\$ 5,000.00
Fairview Community Restorative Justice	Training	General	2012	\$ 5,000.00		
Fairview Co-op Seed Cleaning Plant						\$ 369,483.81
Fairview Co-op Seed Cleaning Plant	Gravity Table Funding		2005	\$ 15,483.81		
Fairview Co-op Seed Cleaning Plant			2010	\$ 125,000.00		
Fairview Co-op Seed Cleaning Plant			2012	\$ 125,000.00		
Fairview Co-op Seed Cleaning Plant	Funds for upgrades		2015	\$ 104,000.00		\$ 2,500.00
Fairview Curling Club						
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00		\$ 150,000.00
Fairview Day Care & Playschool Society						
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	\$ 59,772.00	
Fairview & District Victims Services						
Fairview & District Victims Services	Program Expansion Funding		2011	\$ 5,000.00		
Fairview & District Victims Services	2013 Operations	General	2013	\$ 5,000.00		
Fairview & District Victims Services	Funding Year 1 of 3		2014	\$ 4,924.00		
Fairview & District Victims Services	Funding Year 2 of 3		2015	\$ 4,924.00		
Fairview & District Victims Services	Funding Year 3 of 3		2016	\$ 4,924.00		
Fairview & District Victims Services	2018 Operating	General	2018	\$ 5,000.00		
Fairview & District Victims Services	2019 Operating	General	2019	\$ 5,000.00		

Grant History 2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
Fairview & District Victims Services	General Operating Grant	General	2020	\$ 5,000.00		
Fairview & District Victims Services	General Operating Grant	General	2021	\$ 5,000.00		
Fairview & District Victims Services	General Operating Grant	General	2022	\$ 5,000.00		
Fairview & District Victims Services	General Operating Grant	General	2023	\$ 5,000.00		
Fairview & District Victims Services	General Operating Grant	General	2024	\$ 5,000.00		
Fairview Lions Club				\$	2,500.00	
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00		
George Lake Aquatic Recreation Association				\$	130,272.00	
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00		
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00		
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00		
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00		
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00		
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00		
Hines Creek & District Figure Skating Club				\$	2,750.00	
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00		
Hines Creek Composite School Parent Assoc.				\$	45,558.72	
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72		
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00		
Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00		
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clocks	Capital	2015	\$ 6,250.00		
Hines Creek Composite School Parent Assoc.	Hines Creek Composite Nutrition Program	CSSG	2024	\$ 4,000.00		
Hines Creek Curling Club				\$	21,225.00	
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00		
Hines Creek Golf & Country Association				\$	346,916.39	
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00		
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00		
Hines Creek Golf & Country Association	Unknown	Capital	2008	\$ 17,337.50		
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00		
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00		
Hines Creek Golf & Country Association	temporary clubhouse	General	2013	\$ 27,300.00		
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00		
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2016	\$ 25,000.00		
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89		
Hines Creek Homesteader Lodge				\$	42,896.24	
Hines Creek Homesteader Lodge	Handi Bus Replacement		2009	\$ 42,896.24		
Hines Creek Municipal Library				\$	6,000.00	
Hines Creek Municipal Library	Seniors, Parents & Tots Craft Supplies	CSSG	2024	\$ 6,000.00		
Hines Creek Playschool Society				\$	26,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2014	\$ 5,000.00		
Hines Creek Playschool Society	HC Playschool	FCSS	2015	\$ 8,000.00		
Hines Creek Playschool Society	HC Playschool	FCSS	2016	\$ 10,000.00		
Hines Creek Playschool Society	HC Playschool	FCSS	2023	\$ 3,000.00		
Hinterland Cemetery Company				\$	15,000.00	
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00		
Immaculate Heart of Mary Parish Cemetery				\$	3,150.00	
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00		
Ken Sargent House				\$	25,000.00	
Ken Sargent House	Sponsorship of the Comfort Corner	General	2025	\$ 25,000.00		
Many Island Recreational Development Society				\$	188,900.00	

Grant History 2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	\$ 25,000.00	
	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00		
	Upgrade the bathrooms, bring the dump into compliance install solar lights in the playground	Capital	2012	\$ 10,700.00		
	Unconditional Grant	Unconditional	2013	\$ 15,200.00		
	Generator	General	2015	\$ 6,000.00		
	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00		
	Boat Launch improvements	General	2019	\$ 10,000.00		
	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00		
	Playground	General	2023	\$ 40,000.00		
	Replacement of main washrooms	General	2024	\$ 15,000.00		
Maskwa Medical Centre				\$	\$ 50,000.00	
Maskwa Medical Centre	Construction of new medical clinic	Conditional	2024	\$ 50,000.00	Funds not requested	
Menno Simons Community School				\$	\$ 4,000.00	
Menno Simons Community School	Breakfast Program	FCSS	2007	\$ 4,000.00		
Menno Simons Community School				\$	\$ 24,830.00	
Menno Simons Community School	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00		
Mighty Peace Wireless				\$	\$ 4,000,000.00	
Mighty Peace Wireless	CHC/HC Community Infrastructure Fiber Optics Build-Out	Conditional	2024	\$ 4,000,000.00		
Montagneuse Valley Cemetery Committee				\$	\$ 15,834.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00		
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00		
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00		
Municipal District of Fairview No. 136				\$	\$ 231,314.64	
Municipal District of Fairview No. 136	Fairview Airport Terminal	Conditional	2015	\$ 67,000.00		
Municipal District of Fairview No. 136	2017 airport contribution		2017	\$ 47,672.75		
Municipal District of Fairview No. 136	Automated Weather Observation System (AWOS) at the Fairview Airport.	BBG	2023	\$ 16,641.89		
Municipal District of Fairview No. 136	Fairview Airport runway overlay	General	2024	\$ 100,000.00		
North Peace Forage Association				\$	\$ 5,000.00	
North Peace Forage Association	Beef Value Chain Program		2004	\$ 5,000.00		
Peace Country Pork Management Group				\$	\$ 100,000.00	
Peace Country Pork Management Group	Economic Development Grant		2005	\$ 100,000.00		
Peace River School Division				\$	\$ 4,314,765.26	
Peace River School Division	Trades Training	FCSS	2008	\$ 45,000.00		
Peace River School Division		FCSS	2010	\$ 20,655.00		
Peace River School Division		FCSS	2011	\$ 69,200.00		
Peace River School Division			2012	\$ 12,528.93		
Peace River School Division	Trades Training	FCSS	2012	\$ 72,069.00		
Peace River School Division		FCSS	2013	\$ 72,069.00		
Peace River School Division			2013	\$ 45,000.00		
Peace River School Division		FCSS	2014	\$ 42,000.00		
Peace River School Division	Trades Training		2014	\$ 45,000.00		
Peace River School Division		FCSS	2015	\$ 19,750.00		
Peace River School Division			2016	\$ 65,000.00		
Peace River School Division			2016	\$ 34,906.54		
Peace River School Division	H.C. School Parking Lot Expansion		2016	\$ 143,617.57		
Peace River School Division		FCSS	2017	\$ 56,791.00		
Peace River School Division			2017	\$ 55,360.58		
Peace River School Division		FCSS	2018	\$ 6,500.00		
Peace River School Division	Trades Training		2018	\$ 64,525.64		
Peace River School Division			2018	\$ 2,079,664.03		

Grant History 2004 to Present								
Organization	Project	Grant Type	Year	Amount	Total by Organization			
Peace River School Division	Trades Training Menno Simons School Menno Simons School Worsley School Parking Lot Paving Trades Training Trades Training Trades Training	FCSS	2019	\$ 65,000.00				
Peace River School Division			2019	\$ 84,615.00				
Peace River School Division		FCSS	2019	\$ 593,658.97				
Peace River School Division			2020	\$ 44,530.00				
Peace River School Division		FCSS	2020	\$ 15,525.00				
Peace River School Division			2020	\$ 199,000.00				
Peace River School Division		FCSS	2021	\$ 92,274.00				
Peace River School Division			2021	\$ 45,000.00				
Peace River School Division		FCSS	2022	\$ 75,525.00				
Peace River School Division			2023	\$ 80,000.00				
Peace River School Division			2024	\$ 70,000.00	\$ 35,000.00			
Peace Valley Snow Riders	Recreation Clean up funding Hines Creek Trail	General	2013	\$ 10,000.00				
Peace Valley Snow Riders			2016	\$ 5,000.00				
Peace Valley Snow Riders			2018	\$ 20,000.00				
Philip J. Currie Dinosaur Museum	2019 Operating	General	2019	\$ 5,000.00	\$ 5,000.00			
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale Additional transmitter and receiver	Capital	2010	\$ 5,000.00	\$ 9,288.00			
SHARE Radio Broadcasting Association			2011	\$ 4,288.00				
STARS								
STARS	Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation Donation		2007	\$ 25,000.00	\$ 1,235,000.00			
STARS			2008	\$ 25,000.00				
STARS			2009	\$ 25,000.00				
STARS			2010	\$ 25,000.00				
STARS			2011	\$ 50,000.00				
STARS			2012	\$ 50,000.00				
STARS			2013	\$ 50,000.00				
STARS			2014	\$ 50,000.00				
STARS			2015	\$ 75,000.00				
STARS			2016	\$ 75,000.00				
STARS			2017	\$ 75,000.00				
STARS			2018	\$ 100,000.00				
STARS			2019	\$ 100,000.00				
STARS			2020	\$ 110,000.00				
STARS			2021	\$ 100,000.00				
STARS			2022	\$ 100,000.00				
STARS			2023	\$ 100,000.00				
STARS			2024	\$ 100,000.00				
SVittanok Ukrainian Dance Company							\$	\$ 20,000.00
SVittanok Ukrainian Dance Company			Ukrainian Heritage Preservation building at the End of Steel Museum	Capital		2013	\$ 20,000.00	\$ 320,709.94
Town of Fairview	Sirolli 3 Year Fund Agreement Sirolli Deficit Fairview Aquatic Center Donation Cascade Bottle System Fairview & District Ambulance Medical clinic expansion Unknown (rock wall?) Economic Development - Airport		2001	\$ 10,000.00				
Town of Fairview			2002	\$ 3,826.44				
Town of Fairview			2003	\$ 150,000.00				
Town of Fairview			2005	\$ 4,815.00				
Town of Fairview			2007	\$ 9,901.83				
Town of Fairview			2010	\$ 36,666.67				
Town of Fairview			Beyond Borders	2010		\$ 20,000.00		
Town of Fairview				2012		\$ 8,000.00		

Grant History 2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
Town of Fairview	Pool Resurfacing	Beyond Borders (General)	2015	\$ 15,000.00	\$ 50,920.00	
Town of Fairview	Pool Resurfacing Phase II		2018	\$ 7,500.00		
Town of Fairview	Waterslide Repairs		2023	\$ 40,000.00		
Town of Fairview	Refurbishing slide stairs & supports		2024	\$ 15,000.00		
Village of Hines Creek						
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	\$ 11,000.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00		
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00		
Village of Hines Creek	Adventure Winter Park Opening	General	2025	\$ 2,000.00		
Whitelaw Ag Society						
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders (General)	2019	\$ 10,000.00	\$ 1,000.00	
Whitelaw Ag Society	55 ft x 14 ft concrete pad		2024	\$ 1,000.00		
Worsley Agricultural Society						
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	\$ 275,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2011	\$ 25,000.00		
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00		
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00		
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00		
Worsley Agricultural Society	replacement arena furnace	General	2024	\$ 5,000.00		
Worsley Agricultural Society	Tobogganing hill & skating pond project	Conditional	2024	\$ 10,000.00		
Worsley Central School						Funds not requested
Worsley Central School						
Worsley Central School	Breakfast Program	FCSS	2008	\$ 5,000.00	\$ 22,500.00	
Worsley Central School	Anti Bullying Program	FCSS	2008	\$ 3,700.00		
Worsley Central School	Healthy Choices Program	FCSS	2009	\$ 10,000.00		
Worsley Central School	Education Preventative Program	FCSS	2009	\$ 3,800.00		
Worsley Central School Parent Council						
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	\$ 43,500.00	
Worsley Central School Parent Council	Capital Grant	Capital	2012	\$ 25,000.00		
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00		
Worsley Central School Parent Society						
Worsley Central School Parent Society	Coaching for Life	CSSG	2024	\$ 6,000.00	\$ 12,500.00	
Worsley Central School Parent Society	Basketball Camp	CSSG	2025	\$ 6,500.00		
Worsley Chamber of Commerce						
Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	\$ 13,500.00	
Worsley Chamber of Commerce	13 x 13 ft granary gazebo	Conditional	2024	\$ 3,500.00		
Worsley Clear Hills Ski Club						
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	\$ 300,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00		
Worsley & District Health Promotion Society						
Worsley & District Health Promotion Society	Grant for furniture for nurses residence		2009	\$ 15,000.00	\$ 15,000.00	
Worsley Early Childhood Education Foundation						
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2012	\$ 8,875.00	\$ 204,112.50	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2013	\$ 8,875.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2014	\$ 9,000.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2015	\$ 10,000.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2016	\$ 16,000.00		
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2017	\$ 15,000.00		
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2018	\$ 13,000.00		

Grant History 2004 to Present						
Organization	Project	Grant Type	Year	Amount	Total by Organization	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2019	\$ 12,000.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2020	\$ 17,145.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2022	\$ 14,000.00		
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2023	\$ 23,100.00		
Worsley Early Childhood Education Foundation	2024 Operating Funds	CSSG	2024	\$ 28,300.00		
Worsley Early Childhood Education Foundation	2025 Operating Funds	CSSG	2025	\$ 15,300.00		\$ 100,000.00
Worsley Historical & Cultural Association						
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00		
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00		
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00		
Worsley Historical & Cultural Association	United Church building at Worsley Museum site	Capital	2017	\$ 25,000.00		
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00		
Worsley Mommy & Me						
Worsley Mommy & Me	Mommy & Me Program	FCSS	2012	\$ 8,000.00		
Worsley Mommy & Me	Mommy & Me Program	FCSS	2013	\$ 8,000.00		
Worsley Mommy & Me	Mommy & Me Program	FCSS	2014	\$ 9,000.00		
Worsley Mommy & Me	Mommy & Me Program	FCSS	2015	\$ 8,000.00		
Worsley Mommy & Me	Mommy & Me Program	FCSS	2016	\$ 8,000.00		
Worsley Mommy & Me	Mommy & Me Program	FCSS	2017	\$ 7,000.00		
Worsley Mommy & Me	Mommy & Me Program	FCSS	2018	\$ 2,290.00		
Worsley Pioneer Club						
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00		\$ 94,975.00
Worsley Reinland Mennonite Church						
Worsley Reinland Mennonite Church	Construction of cement pad	Capital	2024	\$ 9,525.67		\$ 9,525.67
Worsley Volunteer Fire Fighters' Society						
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00		
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00		
Youth Enhancement Society of Hines Creek						
Youth Enhancement Society of Hines Creek		FCSS	2008	\$ 45,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 24,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 48,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2010	\$ 85,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2011	\$ 30,800.00		
Youth Enhancement Society of Hines Creek		FCSS	2012	\$ 45,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2013	\$ 45,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2014	\$ 35,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2015	\$ 85,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2016	\$ 45,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2017	\$ 30,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2018	\$ 33,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2019	\$ 35,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2020	\$ 44,500.00		
Youth Enhancement Society of Hines Creek		FCSS	2021	\$ 10,250.00		
Youth Enhancement Society of Hines Creek		FCSS	2022	\$ 22,000.00		
Youth Enhancement Society of Hines Creek		FCSS	2023	\$ 30,000.00		
Youth Enhancement Society of Hines Creek		CSSG	2024	\$ 39,500.00		
Youth Enhancement Society of Hines Creek	2024 Operating Funds	CSSG	2025	\$ 30,000.00		
Youth Enhancement Society of Hines Creek	2025 Operating Funds	CSSG	2025	\$ 30,000.00		
				Total:	\$	17,770,172.01

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Bylaw No. 299-25 – Schedule of Fees & Charges
File:	12-05-10

DESCRIPTION:

Council is presented with a revised Schedule of Fees & Charges for consideration.

BACKGROUND / PROPOSAL:

Administration has added the Mighty Peace River Guide at a cost of \$30.00 plus GST and brought the bylaw back for Council's consideration.

ATTACHMENTS

- Bylaw No. 299-25 – Schedule of Fees & Charges showing revisions
- Bylaw No. 299-25 – Schedule of Fees & Charges final

RECOMMENDED ACTION:

RESOLUTION by ... that first reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

AND

RESOLUTION by ... that second reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

AND

RESOLUTION by ... to proceed to third and final reading of Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

Unanimous consent is required to proceed.

AND

RESOLUTION by ... that third reading be given to Bylaw No. 299-25, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

Initials show support - Reviewed by:

Manager:

CAO:

BYLAW NO. ~~297-25~~299-25

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO. ~~287-24~~297-25

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw ~~287-24~~297-25 be repealed upon effective date of Bylaw ~~297-25~~299-25.
3. THAT, this bylaw shall come into force and effect upon the date of final reading hereof

READ a first time this _____ day of _____, 2025.

READ a second time this _____ day of _____, 2025.

READ a third time this _____ day of _____, 2025.

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County
Bylaw No. ~~297-25~~299-25
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

ADMINISTRATIVE SERVICES

Faxing, per side (incoming or outgoing) double for two sided \$ 1.25 + GST

- Exemptions: Faxing for paid services the County provides (ie tax certificates)

Laminating: Business card size \$.50 + GST

Letter \$ 1.00 + GST

Legal \$ 1.50 + GST

11 x 17 \$ 2.50 + GST

Maps, plus postage/shipping if applicable (topographic/landowner)

Maps \$ 30.00 + GST

South Map Books \$ 30.00 + GST

Shipping Map Books: \$7.50 each

Shipping folded maps: Mail \$7.50 for one map, \$2.65 for each additional map

Shipping rolled maps: Mail (up to six) \$32.50

Courier or other non-postal Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).

N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques) \$20.00

Penalties – Past Due Non-Utility Accounts

There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.

- Exemptions: Accounts for donations to, and sponsorship of County events and programs are exempt from penalties

Photocopies: * double for two-sided copying

Black & White per side*

Letter \$.10 + GST

Legal \$.15 + GST

11x 17 \$.20 + GST

Color per side*

Letter	\$.25 + GST
Legal	\$.35 + GST
11x 17	\$.50 + GST

Tender Package Fees as set per tender

CANNABIS CONSUMPTION BYLAW

First offense, within one year	\$100.00
Second offense, within one year	\$200.00
Third and subsequent offenses, within one year	\$400.00

COMMUNITY CENTER/FITNESS CENTER

Entry Fobs	\$15.00
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Mighty Peace River Guide **\$30.00 + GST**

ENFORCEMENT RATES

BYLAW ENFORCEMENT – DEVELOPMENT STOP ORDERS, NUISANCE PROPERTIES

Laborers	\$40.00 per hour
Supervisors	\$75.00 per hour
Vehicles and Equipment:	Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.
Travel to and from site:	calculated at same rates as above
Contracted services to bring properties into compliance	cost recovery
Administration Fee	15%

WEED CONTROL ENFORCEMENT RATES

Weed Pickers	\$40.00 per hour
Supervisors	\$75.00 per hour
Vehicles and Equipment:	Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.
Travel to and from site:	calculated at same rates as above
Contracted weed enforcement	cost recovery
Herbicide, adjuvants & surfactant	cost recovery
Administration Fee	15%

FOIP FEES

Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.

INDUSTRY APPROVAL FEES

Industry Approval Fees	\$150.00
Pipeline Crossings	\$150.00
Each Additional Crossing	\$ 50.00

LAND USE AND DEVELOPMENT SERVICES

Development Permit:

Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00
Land Use Bylaw Booklet	\$ 15.00
Municipal Development Plan Bylaw Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00

ROAD USE PERMITS (TRAVIS)

Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

RURAL ADDRESS SIGNAGE

Additional signs as per Bylaw 267-17 sections 5 & 8	Current Cost
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TAXATION AND ASSESSMENT SERVICES

Assessment Review Board Complaint

Residential (3 or fewer dwellings) and Farmland	\$ 50.00	
Residential (more than 3 dwellings)	\$500.00	
Non-Residential	\$500.00	
(as per Section 481(1), Municipal Government Act)		
Assessment Record to Landowner, per roll number (Agricultural/Residential)	No Charge	
Assessment Record to Others, per roll number	\$ 5.00	
Mailing or Faxing of Assessment Records to Others, per roll number	\$ 5.00	+ GST
Industrial Assessment Record, per roll number	\$ 20.00	+ GST
Tax Certificates	\$ 35.00	
Tax Notification Charges	\$ 25.00	per parcel
Tax Sale Advertising Fee	\$ 20.00	

VETERINARIAN SERVICES INCORPORATED (VSI) FEES

5 Year Membership	\$50.00 + GST
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EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
RENTAL EQUIPMENT					
Definitions:					
Standard – means personal use or primary agricultural producer use.					
Commercial – means business entity that is not a primary agricultural producer.					
KITCHEN EQUIPMENT					
Includes: 3 large coffee urns, 2 orange juice jugs, 2 portable roasters,					
List items on rental Agreement	\$50.00	No Charge	No Charge	No Charge	
CHEMICAL WIPE APPLICATORS					
Quad mount rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	Lawn application
Rotowiper – pull type roller applicator (2” ball)	\$150.00	No Charge	No Charge	2 days no charge then Standard rates apply	12V pump, 30 feet, 45L tank capacity
COMMUNITY CENTRE					
Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	Includes use of 11 round, 32 rectangle tables & 150 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		2 days no charge then Standard rates apply	11 round 32 rectangle 31 wood rectangle 150 folding chairs
CORRAL PANELS					
2 5/16” ball	\$100.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	21 Panels
ECO BRAN APPLICATOR					
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	also used for broadcasting seed
GRAIN BAGGER					

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
Clevis or pintle hitch	\$400.00	\$200.00	\$700.00	2 days no charge then Standard rates apply	Minimum 65HP tractor 540 PTO
GRAIN BAG EXTRACTOR					
Tongue hitch	\$700.00	\$350.00	\$700.00	2 days no charge then Standard rates apply	Maximum 120HP tractor 540 PTO
GRAIN BAG ROLLER					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
GRAIN VAC					
single or double tongue hitch	\$600.00	\$300.00	\$400.00	No Charge	1000 PTO 85 hp tractor
GRILLS & BBQ/Grill Trailer – does not include propane tanks					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$150.00	\$75.00	\$150.00	2 days no charge then Standard rates apply	recommend ¾ ton to pull
HITCH 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
MANURE SPREADER					
Minimum ¾ ton to pull Pintle hitch	\$400.00	\$200.00	\$400.00	2 days no charge then Standard rates apply	125hp tractor & 1000 PTO
MULCH APPLICATOR for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	
MULCH Cost recovery for all users					
PORTABLE LOADING CHUTE					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Optional 4 heavy duty panels
POST POUNDER					
Single tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply	Self powered, gas motor

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
PULL TYPE GRADER aka LAND LEVELLER					
Tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply.	Tractor size 400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
ROLLER MILL					
	\$50.00	\$20.00	\$40.00	2 days no charge then Standard rates apply	110 volt, electric
SCALES					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	2 days no charge then Standard rates apply	Electric over hydraulic controls
SCARE CANNON (for birds and large animals in crops)					
	\$50.00	No charge	\$50.00	No charge	
SIGNS c/w stand if required \$60 deposit No rental charge					
SPRAYERS					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed - Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: 20 ft boom	\$200.00	No Charge	No Charge	2 days no charge then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
STEAM TABLES					
Steam Table	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
TOILETS					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	2 days no charge then Standard rates apply	

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
WASH STATION					
	\$50.00	\$10.00	\$25.00	2 days no charge then Standard rates apply	Two sinks with foot pump
WATER PUMP					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$150.00ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
Extra Hose	Covered by pump deposit, \$50.00 if only renting hose.	\$1.00 per hose	\$5.00 per hose	2 days no charge then Standard rates apply	If not renting a pump, hose deposit is a flat fee regardless of number of hoses being rented.
WIRE ROLLER					
Tongue hitch or receiver	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Requires hydraulics to operate
OTHER:					
ADMINISTRATION FEE – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
FREE HALF DAY RENT INCENTIVE Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
SHOP RATE for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

BYLAW NO. 299-25

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO.297-25

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw 297-25 be repealed upon effective date of Bylaw 299-25.
3. THAT, this bylaw shall come into force and effect upon the date of final reading hereof

READ a first time this _____ day of _____,2025.

READ a second time this _____ day of _____,2025.

READ a third time this _____ day of _____,2025.

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County
Bylaw No. 299-25
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

ADMINISTRATIVE SERVICES

Faxing, per side (incoming or outgoing) double for two sided \$ 1.25 + GST

- Exemptions: Faxing for paid services the County provides (ie tax certificates)

Laminating: Business card size \$.50 + GST

Letter \$ 1.00 + GST

Legal \$ 1.50 + GST

11 x 17 \$ 2.50 + GST

Maps, plus postage/shipping if applicable (topographic/landowner)

Maps \$ 30.00 + GST

South Map Books \$ 30.00 + GST

Shipping Map Books: \$7.50 each

Shipping folded maps: Mail \$7.50 for one map, \$2.65 for each additional map

Shipping rolled maps: Mail (up to six) \$32.50

Courier or other non-postal Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).

N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques) \$20.00

Penalties – Past Due Non-Utility Accounts

There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.

- Exemptions: Accounts for donations to, and sponsorship of County events and programs are exempt from penalties

Photocopies: * double for two-sided copying

Black & White per side*

Letter \$.10 + GST

Legal \$.15 + GST

11x 17 \$.20 + GST

Color per side*

Letter	\$.25 + GST
Legal	\$.35 + GST
11x 17	\$.50 + GST

Tender Package Fees as set per tender

CANNABIS CONSUMPTION BYLAW

First offense, within one year	\$100.00
Second offense, within one year	\$200.00
Third and subsequent offenses, within one year	\$400.00

COMMUNITY CENTER/FITNESS CENTER

Entry Fobs	\$15.00
Mighty Peace River Guide	\$30.00 + GST

ENFORCEMENT RATES

BYLAW ENFORCEMENT – DEVELOPMENT STOP ORDERS, NUISANCE PROPERTIES

Laborers	\$40.00 per hour
Supervisors	\$75.00 per hour
Vehicles and Equipment:	Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.
Travel to and from site:	calculated at same rates as above
Contracted services to bring properties into compliance	cost recovery
Administration Fee	15%

WEED CONTROL ENFORCEMENT RATES

Weed Pickers	\$40.00 per hour
Supervisors	\$75.00 per hour
Vehicles and Equipment:	Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.
Travel to and from site:	calculated at same rates as above
Contracted weed enforcement	cost recovery
Herbicide, adjuvants & surfactant	cost recovery
Administration Fee	15%

FOIP FEES

Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.

INDUSTRY APPROVAL FEES

Industry Approval Fees	\$150.00
Pipeline Crossings	\$150.00
Each Additional Crossing	\$ 50.00

LAND USE AND DEVELOPMENT SERVICES

Development Permit:

Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00
Land Use Bylaw Booklet	\$ 15.00
Municipal Development Plan Bylaw Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00

ROAD USE PERMITS (TRAVIS)

Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

RURAL ADDRESS SIGNAGE

Additional signs as per Bylaw 267-17 sections 5 & 8	Current Cost
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TAXATION AND ASSESSMENT SERVICES

Assessment Review Board Complaint

Residential (3 or fewer dwellings) and Farmland	\$ 50.00	
Residential (more than 3 dwellings)	\$500.00	
Non-Residential	\$500.00	
(as per Section 481(1), Municipal Government Act)		
Assessment Record to Landowner, per roll number (Agricultural/Residential)	No Charge	
Assessment Record to Others, per roll number	\$ 5.00	
Mailing or Faxing of Assessment Records to Others, per roll number	\$ 5.00	+ GST
Industrial Assessment Record, per roll number	\$ 20.00	+ GST
Tax Certificates	\$ 35.00	
Tax Notification Charges	\$ 25.00	per parcel
Tax Sale Advertising Fee	\$ 20.00	

VETERINARIAN SERVICES INCORPORATED (VSI) FEES

5 Year Membership	\$50.00 + GST
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EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
RENTAL EQUIPMENT					
Definitions:					
Standard – means personal use or primary agricultural producer use.					
Commercial – means business entity that is not a primary agricultural producer.					
KITCHEN EQUIPMENT					
Includes: 3 large coffee urns, 2 orange juice jugs, 2 portable roasters,					
List items on rental Agreement	\$50.00	No Charge	No Charge	No Charge	
CHEMICAL WIPE APPLICATORS					
Quad mount rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	Lawn application
Rotowiper – pull type roller applicator (2” ball)	\$150.00	No Charge	No Charge	2 days no charge then Standard rates apply	12V pump, 30 feet, 45L tank capacity
COMMUNITY CENTRE					
Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	Includes use of 11 round, 32 rectangle tables & 150 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		2 days no charge then Standard rates apply	11 round 32 rectangle 31 wood rectangle 150 folding chairs
CORRAL PANELS					
2 5/16” ball	\$100.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	21 Panels
ECO BRAN APPLICATOR					
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	also used for broadcasting seed
GRAIN BAGGER					

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
Clevis or pintle hitch	\$400.00	\$200.00	\$700.00	2 days no charge then Standard rates apply	Minimum 65HP tractor 540 PTO
GRAIN BAG EXTRACTOR					
Tongue hitch	\$700.00	\$350.00	\$700.00	2 days no charge then Standard rates apply	Maximum 120HP tractor 540 PTO
GRAIN BAG ROLLER					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
GRAIN VAC					
single or double tongue hitch	\$600.00	\$300.00	\$400.00	No Charge	1000 PTO 85 hp tractor
GRILLS & BBQ/Grill Trailer – does not include propane tanks					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$150.00	\$75.00	\$150.00	2 days no charge then Standard rates apply	recommend ¾ ton to pull
HITCH 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
MANURE SPREADER					
Minimum ¾ ton to pull Pintle hitch	\$400.00	\$200.00	\$400.00	2 days no charge then Standard rates apply	125hp tractor & 1000 PTO
MULCH APPLICATOR for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	
MULCH Cost recovery for all users					
PORTABLE LOADING CHUTE					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Optional 4 heavy duty panels
POST POUNDER					
Single tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply	Self powered, gas motor

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
PULL TYPE GRADER aka LAND LEVELLER					
Tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply.	Tractor size 400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
ROLLER MILL					
	\$50.00	\$20.00	\$40.00	2 days no charge then Standard rates apply	110 volt, electric
SCALES					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	2 days no charge then Standard rates apply	Electric over hydraulic controls
SCARE CANNON (for birds and large animals in crops)					
	\$50.00	No charge	\$50.00	No charge	
SIGNS c/w stand if required \$60 deposit No rental charge					
SPRAYERS					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed – Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: 20 ft boom	\$200.00	No Charge	No Charge	2 days no charge then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
STEAM TABLES					
Steam Table	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
TOILETS					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	2 days no charge then Standard rates apply	

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
WASH STATION					
	\$50.00	\$10.00	\$25.00	2 days no charge then Standard rates apply	Two sinks with foot pump
WATER PUMP					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$150.00ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
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OTHER:					
ADMINISTRATION FEE – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
FREE HALF DAY RENT INCENTIVE Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
SHOP RATE for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Funding Request – Worsley Clear Hills Ski Club
File:	71-10-02

DESCRIPTION:

The Worsley Clear Hills Ski Club (WCHSC) is requesting capital grant funding in the amount of \$250,000.00.

BACKGROUND:

The Worsley Clear Hills Ski Club (WCHSC) is in the planning stage of an addition to their chalet and rental shop. They have submitted a capital grant application package for Council's review.

ATTACHMENTS:

- WCHSC Capital Grant Application Package

RECOMMENDATION:

1. **RESOLUTION** by... to approve a capital grant to Worsley Clear Hills Ski Club in the amount of \$250,000.00 to assist with the addition to their chalet and rental shop with funds to be allocated from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to approve a capital grant to Worsley Clear Hills Ski Club in the amount of \$_____ to assist with the addition to their chalet and rental shop with funds to be allocated from the Rate Stabilization Reserve.

OR

3. **RESOLUTION** by... to deny Worsley Clear Hills Ski Club's funding request.

Initials show support - Reviewed by:

Manager:

CAO:



Worsley Clear Hills Ski Club

P.O. Box 147 Worsley, Alberta T0H 3W0

Phone: 780-685-2594

Website: www.skiworsley.com

E-mail: info@skiworsley.com

April 2, 2025

Clear Hills County

Box 240

Worsley, Alberta

Capital project: Addition to the chalet

Dear Council members,

The Worsley Clear Hills Ski Club is planning to make an addition to the Chalet.

Information regarding this Capital Project is attached. If possible, we would like to make a presentation to Council and answer any questions regarding the project.

Thank you in advance for your positive response,


Roger Wasylciw

President

Worsley Clear Hills Ski Club

1. Attachments
2. Capital Grant application
3. Project information
4. cost estimate for the project
5. Donated Labor and equipment
6. Sketch of project
7. Financial Statement May 1, 2023- April 30, 2024
8. Financial report May 1, 2024- April 30, 2025
9. 2022-23 statistic
10. List of executives
11. Certificate of Incorporation
12. Letter from Worsley Central School
13. Letter from Hon Ted Loewen, MLA

Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

CAPITAL GRANT APPLICATION FORM

ORGANIZATION

Legal Name: Worsley Clear Hills Ski Club
Incorporation/Act Registered Under: Society Act Registration No: 50311042
Contact Person: Roger Wasylciw Phone No: (day) 780-835-0808 (evening) _____ (fax) _____
① Attach Certificate of Incorporation under the Societies Act ☒
② List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) ☒
③ Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) ☒

PROJECT

Addition to Chalet

④ Project Description/Details on a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, how the project will enhance the County and why you believe it should be funded. The information you provide is very important and helps Council determine the eligibility of the project.

⑤ Total Project Cost \$ 905,155.00 (Attach a detailed breakdown of cost estimated for your project, do not include GST)

FUNDING

Capital Grant Requested \$ 250,000.00 (Maximum request is the lesser of 50% of total project (excluding GST))

Donated Labour / Services 7,000.00 (Attach a detailed break down) ⑥

Donated Material / Equipment 9,600.00 (Attach a detailed break down) ⑥

Other funding: Cash on hand 518,555.00 (Attach a detailed break down) ③

Community Facility Enhancement Program 120,000.00 pending

Total Project Funding (excluding GST) \$ 905,155.00 (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 3 years? Yes ☒ No

If yes: Year _____ Amount _____ Project _____

Year _____ Amount _____ Project _____

(attach additional piece of paper if needed)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

SIGNATURE: Roger Wasylciw

PRINT NAME: Roger Wasylciw

TITLE: President

ADDRESS: P.O. Box 155

Worsley

POSTAL CODE: T0H 3W0

PHONE NO. (work) _____ (home) 780-835-0808

DATE _____

①

No. 50311042

CERTIFICATE of INCORPORATION

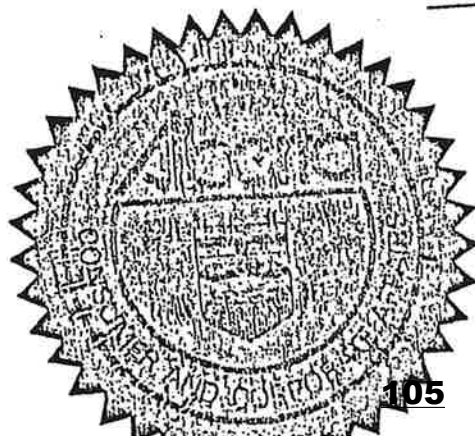
I HEREBY CERTIFY THAT

- WORSLEY CLEAR HILLS SKI CLUB -

IS THIS DAY INCORPORATED UNDER THE SOCIETIES ACT OF THE PROVINCE OF ALBERTA
GIVEN UNDER HIS HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA,

THIS thirty-first DAY OF January A.D. 1984.

A. Murphy
Office of The Registrar of Corporations



Alberta
CONSUMER AND
CORPORATE AFFAIRS

Worsley Clear Hills Ski Club

P.O. Box 147

Worsley, Alberta T0H 3W0

Society Reg. # 50311042

List of directors as per December 1. 2024

Position	Name	Address:	Postal Code	Phone No.	e-mail
President	Roger Wasyliw	Box 155 Worsley, Alberta	T0H 3W0	780-685-2741	rawenterprises2015@gmail.com
First-Vice President	Hans C. Peters	Box 180 Worsley, Alberta	T0H 3W0	780-685-3965	hpeters606@gmail.com
Second-Vice-President	Robin Rowe	Box 421 Worsley, Alberta	T0H 3W0	780-834-7243	robin-033@hotmail.com
Secr.-Treasurer	Caryn Bean	Box 184 Worsley, Alberta	T0H 3W0	780-685-2509	beancarvn@yahoo.com
director	Destiny Basnett	Box 433 Worsley, Alberta	T0H 3W0	780-882-4790	destiny.basnett@gmail.com
director	Jordan Rossworm	Box 218 Worsley, Alberta	T0H 3W0	780-685-3018	jrossworm@gmail.com
director	Lothar Ruecker	Box 24 Worsley, Alberta	T0H 3W0	780-685-2651	loruck@ymail.com
director	Owen Helgesen	Box 383 Worsley, Alberta	T0H 3W0	780-835-8214	
director	Benny Hale	Box 275 Worsley, Alberta	T0H 3W0	780-835-9560	ZHmechanical.Ltd@gmail.com
director	Elisabeth Peters	Box 180 Worsley, Alberta	T0H 3W0	780-685-3965	ehpeters4@gmail.com
Hon. Director	Herb Bean	Box 184 Worsley, Alberta	T0H 3W0	780-834-8880	



Financial Statement

Cororate Access number

503 110 42

3

WORSLEY CLEAR HILLS SKI CLUB
for the year 01.05.2023 to 30.04.2024

ASSETS

CASH	ATB current account	\$55,181.53		
	GST payable		\$6,099.37	
	paroll payable		\$62.11	
	1000 Memorial		\$0.00	\$49,020.05
	1180	ATB T-Bill account		\$272,142.11
	1181	GIC		\$102,500.00
	1181	GIC		\$102,500.00
	1181	ATB GIC		\$165,045.41
	1000	Casino account		\$11,358.36
		Accounts receivable	\$0.00	\$702,565.93
<u>Field Code</u>	CASH	TOTAL		\$702,565.93
	1680 Buildings		\$662,721.11	
	1787 Equipment		\$298,277.93	
	1787 Fixtures		\$2,004,089.86	\$2,965,088.90
ASSETS		TOTAL		\$3,667,654.83

LIABILITIES**BALANCE****\$3,667,654.83**Field Code **INCOME**

8000	Sales of goods and services	\$316,561.78	
8090	Investment Revenue (118.119)	\$13,032.30	
8140	Rental Revenue (10,,80)	\$78,682.60	
	Casino Income	\$0.00	
8230	Memorial	\$580.00	
	Total		\$408,856.68
8230	Donations		\$1,749.22
8230	Grant Worsley Recreation Board		\$13,500.00
INCOME	Total		\$424,105.90

Field Code **Disbursements**

acct.#

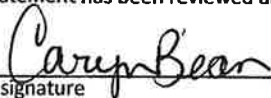
8520	Advertising and promotion	70	\$3,044.25
8690	Insurance	78	\$20,723.58
8715	Bank charges	73	\$5,444.22
8810	Office Expenses	75,72	\$4,552.02
8960	Repairs and Maintenance	63,40-51	\$25,572.09
8961	Repairs Maintenance to Buildings	65,64,69	\$14,778.91
9060	Salary and wages	202-207	\$186,420.46
9065	Management Salary	60	\$4,000.00
9130	Supplies	16,17	\$49,175.37
9220	Utilities	62,66,67,68	\$32,139.47
9225	Telephone and communications	74	\$1,008.26
9270	Other Expenses	22,23,13,14,71	\$35,102.90
9284	General Administration Expenses	76,77,79,61	\$11,017.40
	Total		\$392,978.93
9284	Casino Expenses		\$0.00
	Total Disbursements		\$392,978.93

Total Income over Disbursements**\$31,126.97**

This Financial statement has been reviewed and approved by

Caryn Bean

print name and signature



Roger Wasylciw

print name and signature



Secretary/Trasurer

Position



President

Position

Date

Dec. 4 / 2024

Date

Dec. 4 / 2024

May 1. 2023-April 30. 2024

May 1. 2024

April 23,2025

	Income			Income	
Worsley Rec Board		13,500.00		101	
Memorial		\$580.00	Memorial		
Total Income Grants		\$14,080.00			\$0.00
Season Tickets	172	\$27,060.00	285	\$36,484.04	
Day Tickets	6143	\$183,964.02		\$258,157.11	
Ski Rental	2795	\$77,862.60		\$117,184.48	411,825.63
Ski School	505	\$5,060.00		\$6,585.00	
Ski Equipment sold		\$2,210.50		\$950.00	
Ski Waxing+repairs+ items sold		\$9,542.22		\$12,500.75	
Chalet rent ect.		\$820.00		\$2,383.89	
Gift cert. Not cashed		-\$236.49		\$534.03	
Kitchen and supplies for sale		\$88,961.53		\$122,018.72	
		\$106,357.76			\$144,972.39
Total Income Operating	45 days	\$395,244.38	62 days		\$556,798.02
Total Income		\$409,324.38			\$556,798.02
Expenses 2023-24			Expenses 2024-25		
casual wages		\$6,130.00	207	\$9,783.00	
Wages		\$163,093.89	203	\$176,328.37	
Payroll Expense		\$6,138.80			
Payroll Taxes		\$11,057.77		\$11,740.72	
Service		\$4,000.00	60	\$8,650.00	\$206,502.09
T-Bar		\$3,057.95	40	\$915.98	
chair lift		\$14,656.77	41	\$5,757.72	
Conveyor belt		\$889.89	42	\$185.53	
Snow cat		\$132.01	43	\$69.50	
1 ton Truck		\$71.86	59		
Snowmobiles		\$726.83	44	\$525.08	
Argo			45		
ATV			46		
Generator		\$3,349.38	47	\$394.40	
Brush saw			48	\$87.79	
Brushcutter			49	\$72.30	
Power saw			50		
Tractor		\$317.15	54	\$2,281.99	winch
Terra Track			52		
Terra Mower			53	\$1,193.00	
Ventrac			55		
Liftline groomer		\$23,201.84	51		\$11,483.29
Fuel and Oil		\$17,404.79	62	\$21,586.46	
Propane		\$3,093.82	66	\$8,161.99	
Water		\$1,400.00	67	\$1,940.00	
Power		\$10,240.86	68	\$8,254.91	\$39,943.36
Insurance	Property	\$17,587.23	78	\$20,487.73	
Insurance	Liability	\$3,136.35	78	\$3,136.35	\$23,624.08
Ski/Snowboard School		\$817.26	22	\$6,498.80	
Ski Patrol/First Aid		\$601.70	23	\$1,982.08	
Rental Shop		\$969.76	14	\$1,412.84	
New Ski Equipment/Snowboards		\$32,714.18	13	\$6,889.41	
W.C.B.		\$2,238.39	61	\$1,845.06	
Hill and Outside Maintenance		\$2,370.25	63	\$2,883.37	
Chalet Mainten.,cleaning		\$3,228.07	64	\$2,690.96	
Repairs to buildings		\$5,391.24	65	\$814.67	
Replaced Pictures l water heaters		\$3,425.01	69 2		
Replaced Pictures l coffee maker		\$869.98	69 2		
Replaced Pictures c Steam trays		\$422.96	69 2	\$500.73	microwave, steam tray
Replaced Fixture l freezer		\$945.95	69 2		
Furniture,Appliance,Small Tools		\$495.70	69 1	\$524.49	
Advertising		\$3,044.25	70	\$5,602.78	
Gifts or donations			71	\$200.00	
Tickets		\$923.22	72	\$1,536.00	
Bank, Credit cd charges		\$5,444.22	73	\$5,605.33	
Phone		\$1,008.26	74	\$230.00	
Postage and Stationery		\$2,627.30	75	\$1,515.70	
Office-Quickbooks		\$1,001.50	75	\$1,054.65	
Licenses,fees,membership		\$2,126.48	76	\$4,225.55	
Conference, meetings, workshops		\$6,182.43	77	-\$270.15	
Security System		\$470.10	79	\$361.17	\$69,727.52
Kitchen groceries		\$42,978.34	16	\$63,222.80	
Supplies for Sale		\$6,197.03	17	\$8,490.70	\$71,713.50
payable				\$18,000.00	
Total expenses		\$392,978.93			\$417,369.76
Income over expenses 2023-2024		\$16,345.45	2024-25		\$139,428.26

Financial Report

Whispering Pines

Worsley Clear Hills Ski Club
May 1. 2024

page 2 of 3
through
April 23. 2025

CAPITAL		
Revenue		
Donation	\$8,750.00	\$8,750.00
chair	\$2,000.00	\$2,000.00
Total		\$10,750.00
Interest	\$20,732.77	
Total		\$31,482.77

Casino	Income	Expenditure	
Casino	\$38,204.00		
Expense		\$2,555.46	
Interest	\$0.00		
Total Income Casino	\$38,204.00		
Total Expenditure Casino		\$2,555.46	
Net Casino			\$35,648.54
Expenditure			
Equipment -			
2025 snowmobile ski doo		\$14,218.49	
2025 Chalet & Rental Shop Addition		\$1,717.49	
sold Handle Tow	\$5,000.00		
sold Polaris	\$3,000.00		
sold Roller packer	\$200.00		
Total	\$8,200.00	\$15,935.98	

Revenue over Expenses			
Capital: Excess of Revenue over Expenditure		\$59,395.33	\$59,395.33
Operating: Excess of Income over Expenses		\$139,428.26	\$139,428.26
Total Net Income			\$198,823.59

May 1.2024	Treasury Branch	current acct.	\$55,181.53	
	Treasury Branch	T-Bill	\$272,142.11	
	Treasury Branch	GIC April 16, 2025 4.25%	\$165,045.41	
	Treasury Branch	GIC June 13. 2024 3.45%	\$102,500.00	
	Treasury Branch	GIC June 13. 2024 3.45%	\$102,500.00	
	Treasury Branch	Casino account	\$11,358.36	
	Subtotal		\$708,727.41	
	Stars		\$0.00	
	payroll Liability		-\$62.11	
	Liabilities		\$0.00	
	GST payable/receivable		-\$6,099.37	
	Total April 30.2024		\$702,565.93	\$702,565.93
	Balance			\$901,389.52

Balance reconciliation				
April 23. 2025	Treasury Branch	current acct.	\$292,041.29	
	Treasury Branch	T-Bill	\$403,787.10	
	Treasury Branch	GIC June 13. 2025 3.45%	\$106,045.94	
	Treasury Branch	GIC June 13. 2025 3.45%	\$106,045.94	
	cash on Hand		\$0.00	
	cash flow		\$0.00	
	Treasury Branch	Casino account	\$21,574.62	
	Subtotal		\$929,494.89	
	Stars		-\$1,506.65	
	Memorial		-\$1,655.00	
	receivable		\$2,588.70	
	payroll Liability		\$0.00	
	payable		-\$18,000.00	
	GST receivable		\$0.00	
	GST payable		-\$9,532.42	
April 23. 2025	Balance		\$901,389.52	

Balance May 1. 2024		\$702,565.93
Budget/Financial report as of April 23. 2025		
Income over expenses		<u>\$198,823.59</u>
Total		\$901,389.52
Less Reserve		
	replace 2008 Generator July 2025	\$120,000.00
	replace 2007 Snow cat in 2027	\$120,000.00
Total cost of new snow cat \$550,000.00		
Cashflow for summer maintenance and 2025-26 Start Up		\$142,834.52
Total Reserve		\$382,834.52
Balance		<u><u>\$518,555.00</u></u>

Worsley Clear Hill Ski Club

Project: CHALET EXPANSION information

Dear Council members

The Worsley Clear Hills Ski Club is in the planning stage of an addition to the Chalet and at the time enlarging the Rental Shop.

It does get very crowded in the Chalet and Rental Shop. The Rental Shop is a major part of the operation. See attached statistic. We are sure according to the fire code we are at risk of being over the legal capacity many days. The skiers and boarders will be grateful to see the addition and improvements in the next season.

We are hoping the construction will start in the middle of August and be completed in the middle of November.

A sketch of the project is attached.

Since we are making changes to the Chalet, we are forced to bring everything up to the existing building code.

- To comply with the regulation about **less mobile people** we have to build a special washroom upstairs and have automatic door openers and wider or double doors.
- Closing in the area between the now 2 buildings to make it one building. This will eliminate the expense of building a firewall.
- Box in the stairway with a landing and doors at top and bottom. Rather than boxing in the existing stairway we opted to move the stairway to the east in the addition to create better traffic flow and open up the sitting area.
- Making changes in the kitchen and bringing it up to regulation standards.
- And other items which are small but costly.
- We are continuing with logs on the outside which we are buying from Zavisha and Daniel Driedger is sawing them.
- The table and benches for the expansion are being built at the Correctional Central in Peace River.

The Ski Hill is a major Tourist attraction in the County. Last season we had an increase in schools and youth groups bookings, from Hay River, Grande Prairie, Prespatou, Onowon up the Alaska Highway and in between. We already have one new school from Grande Prairie booked for January.

Last Season we employed up to 18 people on busy days and the payroll for the Season was over \$170,000.00.

While we have many people from within the County enjoying the hill, most of our skiers and boarders are coming from outside the County, which helps tourism and showing people that much is happening in the Clear Hills County.

During the 2022-23 Season we compiled a statistic for the Mighty Peace Tourist Association based on Rental forms. See attached statistic. This information gives you a clear picture where the skiers and boarders are coming from and they are bringing money into the County.

Many students are getting their first job at the Ski Hill and with the included training they are receiving important Life skills, **see attached letter.**

The Worsley Clear Hills Ski Club will be very thankful if the County will help us making this project possible. Even part of our Requested Grant will bring us a good step forward.

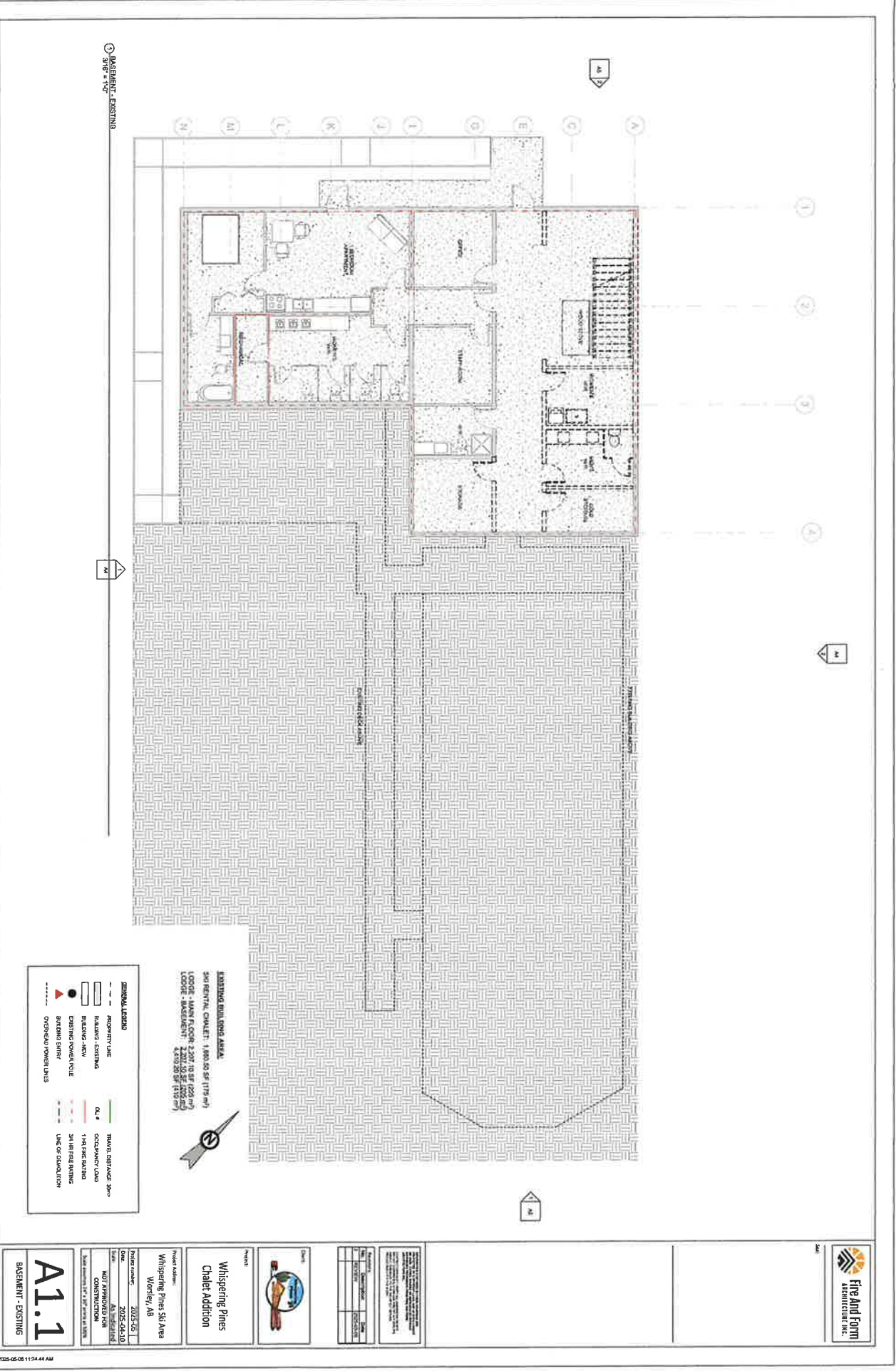
Thanking you in advance.

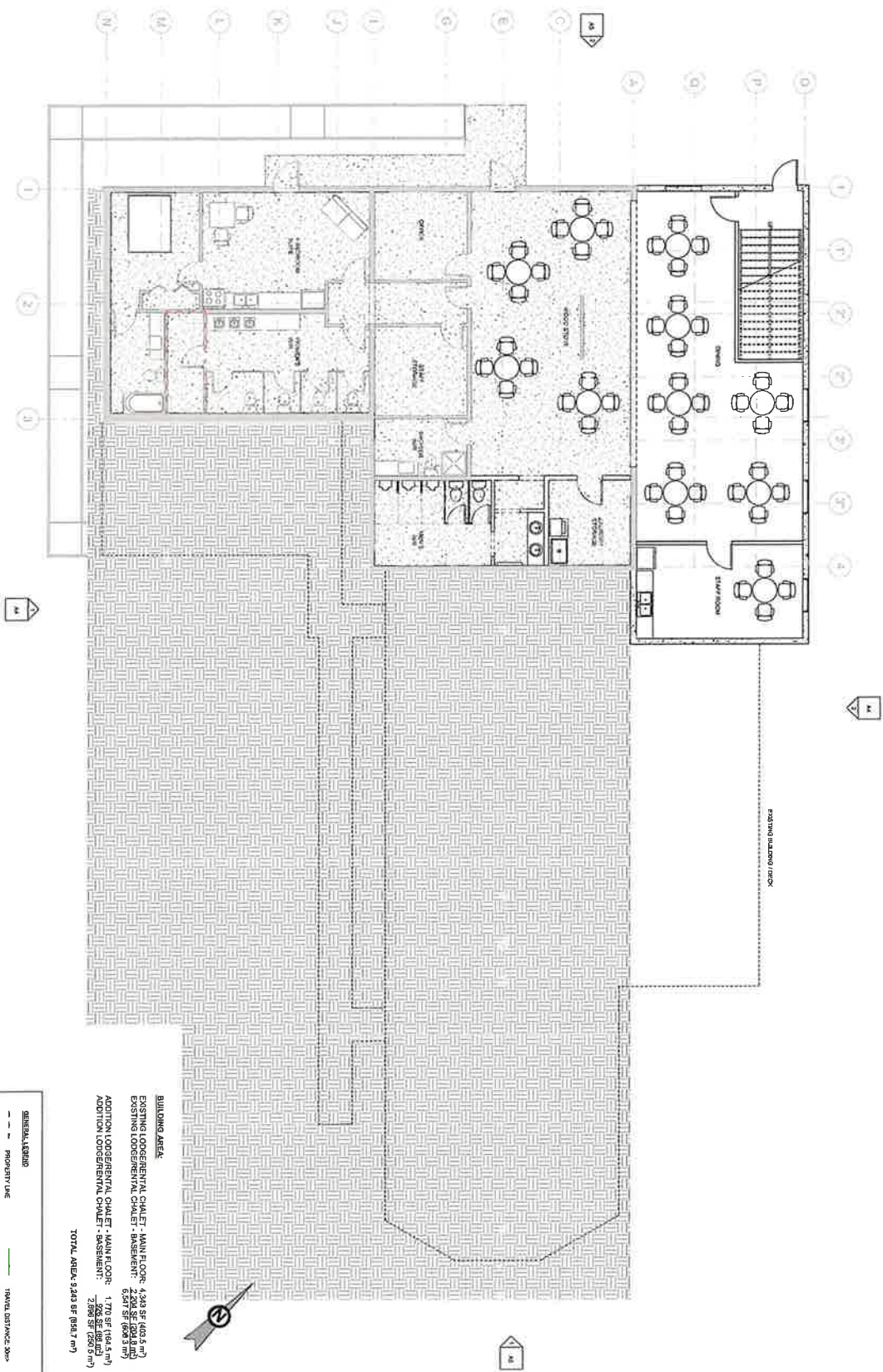
Yours truly

Roger Wasylciw

President

Worsley Clear Hills Ski Club





EXISTING LODGE/RENTAL CHALET - MAIN FLOOR:	4,343 SF (403.5 m ²)
EXISTING LODGE/RENTAL CHALET - BASEMENT:	2,204 SF (204.8 m ²)
EXISTING LODGE/RENTAL CHALET - TOTAL:	6,547 SF (608.3 m ²)
ADDITION LODGE/RENTAL CHALET - MAIN FLOOR:	1,770 SF (164.5 m ²)
ADDITION LODGE/RENTAL CHALET - BASEMENT:	926 SF (86.0 m ²)
ADDITION LODGE/RENTAL CHALET - TOTAL:	2,696 SF (250.5 m ²)

GENERAL LEGEND	
---	PROPERTY LINE
[]	BUILDING - EXISTING
[]	BUILDING - NEW
[]	EXISTING POWER POLE
[]	NEW POWER POLE
[]	EXISTING ENTRY
[]	OVERHEAD HOVORLIS
[]	TRAVEL DISTANCE 200'
[]	OCCUPANCY LOAD
[]	1 IN FIRE RATING
[]	30 MIN FIRE RATING
[]	USE OF DETECTOR

115

Worsley Clear Hills Ski Club

Chalet expansion

Project Cost

Estimate from Fire and Form	attached	\$876,055.00
Logs from Zavisha		6,500.00
Saw logs Daniel Driedger		3,500.00
Equipment		9,600.00
Labour		7,000.00
Lumber for tables and benches		2,500.00
Total Cost		<u>905,155.00</u>



Date: May 5, 2025

Lily Peters

Whispering Pines Ski Hill

P: (780) 685-2594

W: info@skiworsley.com

RE: Class D Budget for Ski Lodge Expansion for Clear Hills County

Project Requirements

Fire and Form Architecture Inc. is pleased to provide a concept design and budget for the expansion of the Whispering Pines Ski Hill Chalet to increase skier capacity at the hill. It is our understanding that the Society wishes to accomplish the following:

- Increase the chalet's dining room capacity by 68 people.
- Increase the kitchen and food handling capacity for peak on-hill capacity of 600 skiers per day.
- Improve accessibility of the chalet with addition barrier free / family washroom to the main floor.
- Double the capacity of the male washrooms.
- Improve access/egress from the chalet, ticketing and rentals for peak on-hill capacity of 600 skiers per day.

This expansion and renovation will be completed while preserving the current aesthetic of the building utilizing log wall construction, wood heat and solid wood furnishings.

The proposed expansion will add 250 m² (2700 ft²) to the existing 600 m² (6500 ft²) building.

Project Budget

We have prepared a budget for the project in collaboration with the proposed builder, *Crafted Builders*. The budget is inclusive of design costs, material, labour, equipment, lodge furnishings, kitchen equipment and contingency. The total estimated build cost is \$876,055 with an assumed project start date of summer 2025. Please refer to attached Class D cost estimate for a detailed breakdown of the project budget.

(403) 831-5898



www.fireandform.ca



Suite 1215 9909 102
Street, Grande Prairie, AB





Fire And Form

Sincerely,

Scott McFadyen

Owner, Project Manager

(403) 831-5898



www.fireandform.ca



Suite 1215 9909 102
Street, Grande Prairie, AB
Suite 1215 9909 102
Street, Grande Prairie, AB





Project:	Whispering Pines Expansion
Location:	Worsley, Alberta
Building:	Chalet
Report Status:	Class D

Building Take-Offs

Gross Floor Area:	251	m2
Exterior Wall Area:	183	m2
Interior Wall Area:	135	m2
Roof Area:	205	m2
Foundation Area:	165	m2
Excavations:	165	m3
Plumbing Length:	21	m
Wiring Length:	37.5	m
Kitchens:	0.5	qty
Interior Doors:	4	qty
Exterior Doors:	4	qty
Stairs	1	qty
Full Bathrooms:	0	qty
Half Bathrooms:	8	qty

Cost Estimate

Element	Elemental Costs Quantity	Elemental Costs Quantity	Unit Rate	Sub-Total	Elemental Amounts	Total	% Total
A	Substructure					\$41,328	5%
A10	Foundation				\$30,995		
	A1010 Standard Foundations	165	\$188	\$30,995			
	A1020 Special Foundations	0	\$282	\$0			
	A1030 Slab on Grade	0	\$397	\$0			
A20	Basement Construction				\$10,332		
	A2010 Excavation	165	\$63	\$10,332			
	A2020 Basement Walls	0	\$396	\$0			
B	Shell					\$210,536	24%
B10	Superstructure				\$79,813		
	B1010 Floor Construction	251	\$167	\$42,005			
	B1020 Roof Construction	205	\$184	\$37,808			
B20	Exterior Enclosures				\$80,545		
	B2010 Exterior Walls	183	\$326	\$59,585			
	B2020 Exterior Windows	6	\$660	\$3,960			
	B2030 Exterior Doors	4	\$4,250	\$17,000			
B30	Roofing				\$50,178		
	B3010 Roof Coverings	205	\$245	\$50,178			
	B3020 Roof Openings	0	\$543	\$0			
C	Interiors					\$137,800	16%
C10	Interior Construction				\$10,942		
	C1010 Partitions	135	\$48	\$6,456			
	C1020 Interior Doors	5	\$717	\$3,586			
	C1030 Fittings	4	\$225	\$900			
C20	Stairs				\$8,073		
	C2010 Stair Construction	1	\$5,173	\$5,173			
	C2020 Stair Finishes	1	\$2,900	\$2,900			
C30	Interior Finishes				\$118,785		
	C3010 Wall Finishes	135	\$114	\$15,390			
	C3020 Floor Finishes	305	\$168	\$51,240			
	C3030 Ceiling Finishes	305	\$171	\$52,155			
D	Services					\$93,177	11%
D10	Conveying				\$0		
	D1010 Elevators and Lifts	0	\$65,000	\$0			
	D1020 Escalators and Moving Walks	0	\$65,000	\$0			
	D1090 Other Conveying Systems	0	\$12,500	\$0			
D20	Plumbing				\$37,977		
	D2010 Plumbing Fixtures	16	\$2,000	\$32,000			
	D2020 Domestic Water Distribution	21	\$57	\$1,195			
	D2030 Sanitary Waste	21	\$228	\$4,781			
	D2040 Rain Water Drainage	0	\$137	\$0			



D30	D2090	Other Plumbing Systems	0	\$63	\$0		\$80,400	9%
	Heating Ventilation and Air Conditioning					\$10,800		
	D3010	Energy Supply	0	\$41	\$0			
	D3020	Heat Generation	2	\$5,000	\$10,000			
	D3030	Refrigeration	0	\$6,800	\$0			
	D3040	HVAC Distribution	0	\$128	\$0			
	D3050	Terminal and Packaged Units	0	\$4,200	\$0			
	D3060	HVAC Instrumentation and Controls	2	\$400	\$800			
	D3070	Testing, Adjusting and Balancing	0	\$1,138	\$0			
	D3090	Other HVAC Systems and Equipment	0	\$0	\$0			
D40	Fire Protection					\$0		
	D4010	Sprinklers	0	\$128	\$0			
	D4020	Standpipes	0	\$4,000	\$0			
	D4030	Fire Protection Specialties	0	\$35,000	\$0			
	D4090	Other Fire Protection Systems	0	\$45,000	\$0			
D50	Electrical					\$44,400		
	D5010	Electrical Service and Distribution	2	\$15,000	\$30,000			
	D5020	Lighting and Branch Wiring	37.5	\$384	\$14,400			
	D5030	Communications and Security	0	\$1,000	\$0			
	D5090	Other Electrical Systems	0	\$5,000	\$0			
E	Equipment and Furnishings							
E10	Equipment					\$46,400		
	E1010	Commercial Equipment	4	\$6,600	\$26,400			
	E1020	Institutional Equipment	0	\$57	\$0			
	E1030	Vehicular Equipment	0	\$58	\$0			
	E1090	Other Equipment	2	\$10,000	\$20,000			
E20	Furnishings					\$34,000		
	E2010	Fixed Furnishings	1	\$18,000	\$18,000			
	E2020	Moveable Furnishings	20	\$800	\$16,000			
F	Special Construction and Demolition						\$0	0%
F10	Special Construction					\$0	\$0	0%
	F1010	Special Structures	0	\$0	\$0			
	F1020	Integrated Construction	0	\$0	\$0			
	F1030	Special Construction Systems	0	\$0	\$0			
	F1040	Special Facilities	0					
	F1050	Special Controls and Instrumentation	0	\$0	\$0			
F20	Selective Building Demolition					\$0		
	F2010	Building Elements Demolition	0	\$0	\$0			
	F2020	Hazardous Components Abatement	0	\$0	\$0			
G	Building Sitework						\$19,500	2%
G10	Site Preparation					\$19,500	\$19,500	2%
	G1010	Site Clearing	1	\$4,000	\$4,000			
	G1020	Site Demolition and Relocations	1	\$10,000	\$10,000			
	G1030	Site Earthwork	1	\$5,500	\$5,500			
	G1040	Hazarous Waste Remediation	0	\$0	\$0			
G20	Site Improvements					\$0		
	G2010	Roadways	0	\$60	\$0			
	G2020	Parking Lots	0	\$60	\$0			
	G2030	Pedestrian Pavings	0	\$0	\$0			
	G2040	Site Development	0	\$5,000	\$0			
	G2050	Landscaping	0	\$6	\$0			
G30	Site Civil / Mechanical Utilities					\$0		
	G3010	Water Supply	0	\$0	\$0			
	G3020	Sanitary Sewer	0	\$0	\$0			
	G3030	Storm Sewer	0	\$0	\$0			
	G3040	Heating Distribution	0	\$0	\$0			
	G3050	Cooling Distribution	0	\$0	\$0			
	G3060	Fuel Distribution	0	\$0	\$0			
	G3090	Other Site Mechanical Utilities	0	\$0	\$0			
G40	Site Electrical Utilities					\$0		
	G4010	Electrical Distribution	0	\$0	\$0			
	G4020	Site Lighting	0	\$3,000	\$0			
	G4030	Site Communication and Security	0	\$0	\$0			
	G4090	Other Site Electrical Utilities	0	\$0	\$0			
G90	Other Site Construction					\$0		
	G9010	Service Tunnels	0	\$0	\$0			



	G9090	Other Site Systems	0	\$0	\$0			
Construction Costs (Before General Requirements and Allowances)							\$582,740	67%
Z	General						\$142,771	16%
Z10	General Requirements		Ratio to Construction					
	Z1010	Administration	10%	\$58,274				
	Z1015	Design Services and Geotech	8%	\$46,619				
	Z1020	Quality Requirements	0%					
	Z1030	Temporary Facilities and Rentals	5%	\$29,137				
	Z1040	Project Closeout	0%					
	Z1050	Permits and Insurance	2%	\$8,741				
Estimated Construction Cost (Excluding Construction Allowances)							\$725,511	83%
Z20	Contingencies						\$108,827	261%
	Z2010	Scope Contingency	10%	\$72,551				
	Z2011	Cash Allowances	2%	\$14,510				
	Z2012	Phasing Allowance						
	Z2020	Escalation Allowance	3%	\$21,765				
Estimated Tender Cost (Excluding Owner Contingency)							\$834,338	95%
Z30	Z3030	Owner Contingency	5%	\$41,716.89			\$41,717	
Estimated Project Cost (Excluding GST)							\$876,055	

Notes

- 1 This is a Class D estimate and subject to an accuracy of -10% to +30%
- 2 Take-offs per schematic floorplan
- 3 Estimates reviewed by *Crafted Builders*

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Worsley Clear Hills Ski Club
Donations for 2025 Chalet expansion

Labour		100 hrs	\$20.00 per hr	\$2,000.00
	Building tables - 20	250 hrs	\$20.00 per hr	<u>\$5,000.00</u>
				<u><u>\$7,000.00</u></u>

Equipment	Landscaping	80 hrs	\$120.00 per hr	<u><u>\$9,600.00</u></u>
Total donation				

Worsley Clear Hills Ski Club / Whispering Pines Ski Area

Postal Code Summary	Distance			
	from Ski Area			
2022 - 2023 Season				
by Postal Code on Rental forms				
				%
Worsley	local	189		4.3
Cleardale	65 km	236		5.4
Hines Creek	90 km	211		4.8
Fairview	135 km	128		2.9
Grimshaw	147 km	57		1.3
Spirit River	153 km	83		1.9
Sexsmith	193 km	126		2.9
High Level	415 km	145		3.3
La Crete	444 km	274		6.3
Peace River	173 km	210		4.8
Grande Prairie	215 km	324		7.4
Other Peace Area	over 150 km	614		14
Total Alberta			2597	59.5
Dawson Creek Area	170 km	144		3.3
Ft. St. John Area	180 km	663		15
Ft. St. John	164 km	899		21
Other BC	over 180 km	15		0.3
Total BC			1721	39.5
Other incl. NWT	over 450 km		44	1
Total			4362	100

Total skiers during the same time 12520

skiers are renting | 34.8%

We had some busy days with over 500 skiers and boarders.

Worsley Central School

Box 210
Worsley, AB T0H 3W0
Phone: (780) 685-3842
danielj@prsd.ab.ca

April 15, 2025

To Whom It May Concern,

On behalf of Worsley Central School, I am writing to express our strong support for the proposed expansion of the chalet at Whispering Pines Ski Hill in Worsley, Alberta.

As a K-12 school serving students in our rural northern community, we value the essential role that Whispering Pines plays in promoting healthy, active living and fostering a strong sense of community. Each year, our entire school participates in a whole-school ski day at Whispering Pines. This annual event is not only a highlight for our students, but also a meaningful opportunity for families, staff, and community members to come together in a fun and supportive environment. Events like this contribute significantly to our goals of community building and promoting lifelong wellness.

Whispering Pines also provides local employment for a large number of our junior high and high school students during its operational season. These jobs allow students to build practical skills, develop responsibility, and explore potential career paths in recreation, tourism, and customer service. An expanded and modernized ski chalet would increase the hill's capacity to attract visitors, creating more employment opportunities and strengthening this valuable real-world learning environment for our youth.

As one of the premier attractions in our region, the continued growth and sustainability of Whispering Pines is of great benefit to the Worsley community, and by extension, to our school. Teachers, parents, and community leaders are better able to model active lifestyles and community engagement for our students when facilities like Whispering Pines are thriving.

For these reasons, Worsley Central School fully supports the expansion of the Whispering Pines Ski Chalet. We believe this project will have a lasting positive impact on our students, their families, and the broader community.

Sincerely,



Jennifer Daniel
Principal
Worsley Central School



LEGISLATIVE ASSEMBLY
ALBERTA

April 23, 2025

Worsley Clear Hills Ski Club
info@skiworsley.com

Attention: Lily Peters, Director

Dear Ms. Peters:

RE: Whispering Pines Ski Area – Ski Chalet & Rental Shop Upgrades

Thank you for letting me know about your project to upgrade the Worsley Clear Hills Ski Club chalet and rental shop. I recognize the important asset the ski hill is to your community and to the entire Peace Region with it being utilized by people from all over the Peace region. The planned upgrades will certainly enhance the facility and offer improved recreation opportunities for users.

I fully endorse and offer my letter of support for your application for Community Facility Enhancement grant funding to assist with your project.

I wish you success to bring your project to fruition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Loewen', with a long horizontal flourish extending to the right.

Hon. Todd Loewen
MLA Central Peace-Notley

/dn

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Loan Request – Worsley Clear Hills Ski Club
File:	71-10-02

DESCRIPTION:

The Worsley Clear Hills Ski Club (WCHSC) is requesting a loan in the amount of \$250,000.00.

BACKGROUND:

Per Section 265 of the MGA, a municipality may lend money to a non-profit organization and the municipality must have a bylaw authorizing the loan.

In 2008 the County made a loan agreement with WCHSC in the amount of \$250,000.00.

C435(06/12/07) RESOLUTION by Councillor Klassen that Council authorize a contribution of \$250,000 and a loan of \$250,000 at 4% interest to be paid back with 35% of the club's annual net income and over a maximum of 10 years, to fund the Whispering Pines Ski Club Chair Lift project, funds to be allocated in the 2008 budget. CARRIED.

ATTACHMENTS:

- May 2, 2025 WCHSC Letter

RECOMMENDATION:

RESOLUTION by... to

Initials show support - Reviewed by:

Manager:

CAO:





Worsley Clear Hills Ski Club

P.O. Box 147 Worsley, Alberta T0H 3W0

Phone: 780-685-2594

Website: www.skiworsley.com

E-mail: info@skiworsley.com

Clear Hills County

Worsley Alberta

May 2, 2025

Application for Loan

Dear Council members,

In regard to our Capital Grant application the Worsley Clear Hills Ski Club is applying for a Loan of \$250,000.00.

These funds will be used to cover the balance of the cost for the chalet expansion.

\$130,000.00 to keep our cash flow up

\$120,000.00 in case we are unsuccessful in the CFEP application.

The Worsley Clear Hills Ski Club will be paying back the Loan plus the accumulated interest as soon as possible. The Interest will be decided by the Clear Hills County.

Thank you for your consideration.

Sincerely,

Roger Wasylciw

President

Worsley Clear Hills Ski Club

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Bylaw No. 285-24 Fire Ban
File:	23-02-02

DESCRIPTION:

Council has requested a discussion regarding Bylaw No. 285-24 Fire Ban.

BACKGROUND:

C250-25(05-6-25)

RESOLUTION by Councillor Hansen to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the following conditions applied: Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters.

CARRIED.

ATTACHMENTS:

Bylaw No. 285-24 Fire Ban

OPTIONS:

1. No action taken.
2. To proceed with the Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on May 7, 2025, as per Bylaw No. 285-24, with the addition and/or removal of:
 - a. Prohibit the operation of Off Highway Vehicles (OHV).
 - b. Permit small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood campfire parameters.
 - c. Permit small, supervised safe wood campfires on privately owned land following safe wood campfire parameters.
3. To remove the active Fire Ban in Clear Hills County as per Bylaw No. 285-24, effective at 12:01 a.m., on May 14, 2025.

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:

Manager:

CAO:



BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass Bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass Bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this Bylaw:

- a. **COUNCIL** shall mean the Council of Clear Hills County.
- b. **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c. **COUNTY** shall mean Clear Hills County.
- d. **FIRE** means a process or state of combustion where a flame may or may not be produced.
- e. **FIRE BAN** shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- f. **BURN** shall mean any fires ignited in Clear Hills County.
- g. **FIRE CONTROL ZONE** refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- h. **FOREST PROTECTION AREA** means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
- i. **NON-PERMIT AREA** means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- j. **OHV** means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- k. **SAFE WOOD CAMPFIRES** are defined as:

- No larger than 0.5 (zero point five) metres high by 0.5 (zero point five) metres wide.
 - Within a metal, brick, or rock fire ring.
 - Placed on a rock, gravel, sand, or other non-combustible surface that extends at least 1 (one) metre around the fire.
 - Having enough fire suppression available to fully extinguish a safe wood campfire.
 - Continuously supervised and completely extinguished (soaked with fire suppressant, stirred, and soaked again until cold) before leaving.
 - Using extreme caution in windy or gusty conditions.
- 1.2 Campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (Federal and Provincial) may have additional fire safety requirements.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.
- 2.2 Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council may prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County. See map in Schedule A.1.
- 3.2 A Fire Ban imposed of this Bylaw shall remain in force until such time as the Council provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban may:
- a. REQUIRE all outdoor fires currently burning in the County to be extinguished.
 - b. PROHIBIT the lighting of outdoor fires in the County.
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council may direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
- By Motion of Council- Council may **Prohibit** the operation of Off Highway Vehicles (OHV).
 - By Motion of Council- Council may **Permit** small, supervised safe wood campfires in designated camping grounds and designated day use area following safe wood Campfire parameters.
 - By Motion of Council- Council may **Permit** small, supervised safe wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast on all Clear Hills County media outlets.
Fire Ban signage will be posted at all Provincial Highways entering Clear Hills County.
- HWY 64 Bordering MD of Fairview No. 136
 - HWY 729 Bordering MD Fairview No. 136
 - HWY732 Bordering MD Fairview No. 136
 - HWY 735 Bordering MD of Fairview No. 136
 - Hwy 685 Bordering MD of Peace No. 135
 - HWY 64 Bordering British Columbia
 - HWY 717 Bordering British Columbia
 - TWP 880 (Silver Creek Road) Bordering the County of Northern Lights
- 4.3 Without limiting Section 4.1, a Fire Ban expressly prohibits the use of each of the following:
- Burn barrels
 - Wood fires in the backcountry.
 - Wood fires in random camping areas.
 - Wood fires in campgrounds.
 - Wood fires on residential properties.
 - Fires using charcoal briquettes.
 - Turkey fryers; and
 - Tiki torches
 - Fireworks
 - Exploding targets
- 4.4 The Fire Bans do not apply to the following:
- Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land.
 - Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land.
 - Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land.

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all burns extinguished. After that 1-day notice if burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that burn on that parcel of land.

SECTION 7: SEVERABILITY

- 7.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

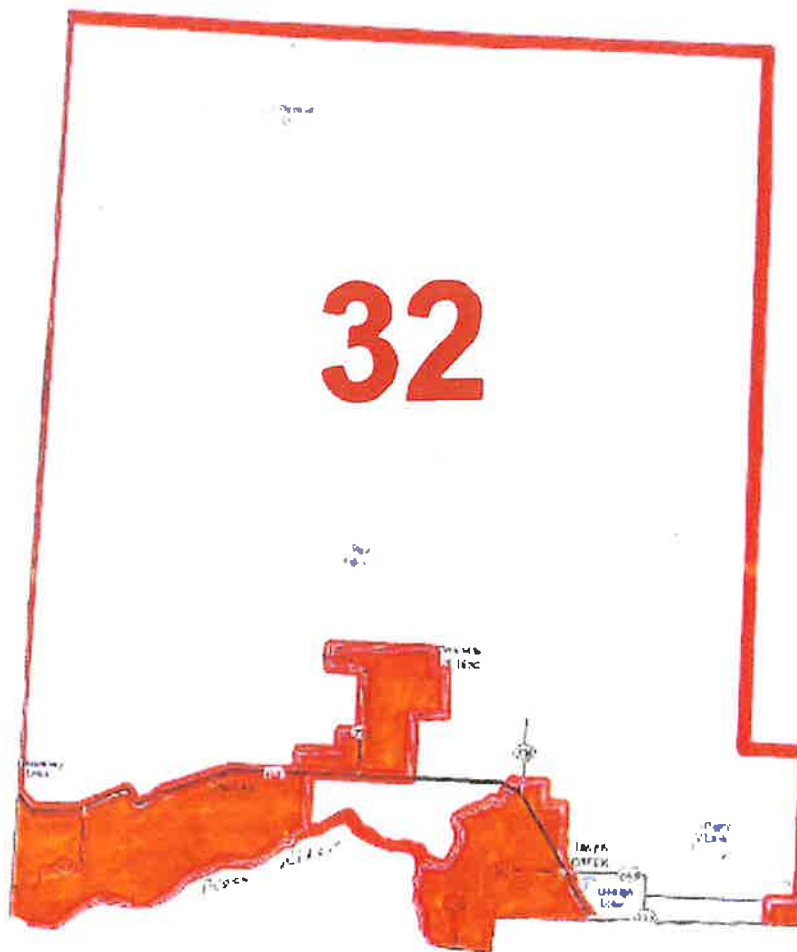
READ a second time this 14 day of May 2024

READ a third time this 14 day of May 2024


Amber Bean, Reeve

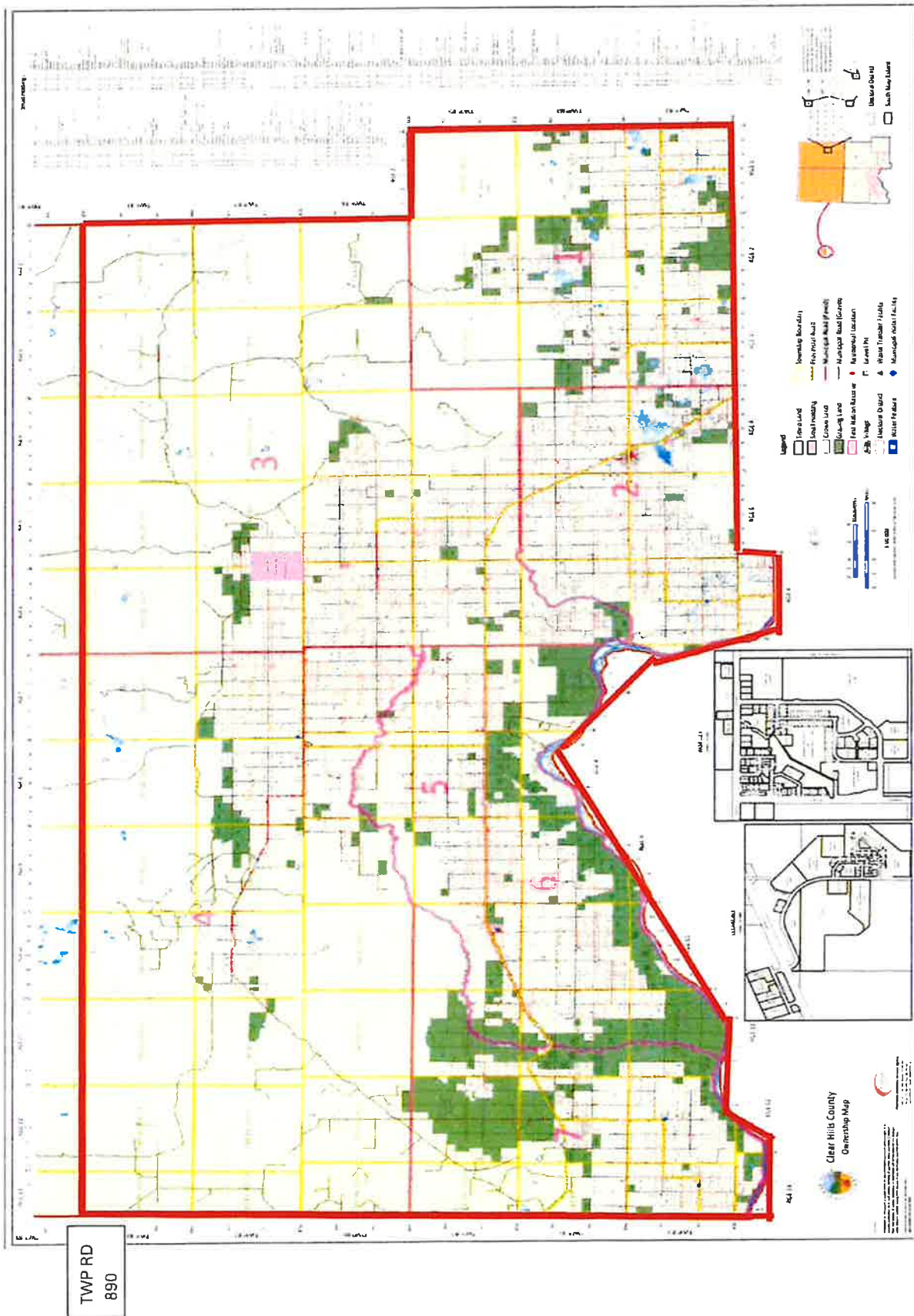

Allan Rowe, Chief Administrative Officer

Bylaw 285-24 Schedule A Fire
Control Zone Map Clear Hills
County



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1



Schedule B

First Offence:	\$ 500.00
Second Offence:	\$2,500.00
Third Offence:	\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	4-H Beef for the Annual County BBQ
File:	62-30-20

DESCRIPTION:

Council is presented with information regarding the purchase of a 4-H beef for the 20th Annual Clear Hills County BBQ scheduled for Thursday, July 24, 2025, from 6:00 p.m. - 8:00 p.m. at the Clear River Rodeo Grounds.

The 2025 Montagneuse 4-H Multiclub Show & Sale will be held on Monday, June 2, 2025, at the Dave Shaw Memorial Arena in Hines Creek, AB.

The full cost of the 4-H beef purchase will be reimbursed to the purchaser in a timely manner after submitting the appropriate receipt.

BACKGROUND:

C286-24(5-14-24) **RESOLUTION by Councillor Hansen to authorize Deputy Reeve Janzen to attend the Montagneuse 4-H Multi Club Show & Sale June 3, 2024, and purchase a beef up to a maximum of \$8,000.00 for the 19th Annual Clear Hills County BBQ.**
CARRIED.

The 2024 4-H beef cost \$5960.50, with the additional cost of \$1946.41 for the cut and wrap.

BUDGET:

\$19,800.00- 2025 Operating Budget for County BBQ.

RECOMMENDATION:

RESOLUTION by... to authorize... to attend the Montagneuse 4-H Multi Club Show & Sale on Monday, June 2, 2025, and purchase a beef up to a maximum of \$8,000.00 for the 20th Annual Clear Hills County BBQ.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Range Road 75 Proceed to Tender
File:	32-23-81

DESCRIPTION:

Council is presented with an estimate project cost from WSP Canada Inc. for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854.

Range Road 75 Estimated Project Cost	
Engineering	\$119,977.00
Wetlands Assessment	\$0.00
Construction	\$564,000.00
TOTAL:	\$683,977.00

BACKGROUND:

C396-24(7-09-24)

RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.

C288-24(05-14-24)

RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.

ATTACHMENTS:

Map
Policy 3201 Road Construction

Budget
\$400,000.00

RECOMMENDED ACTION:

















RESOLUTION by... to proceed to tender for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond.

Initials show support - Reviewed by:

Manager:

CAO:



	Titled Land		Township Boundary
	Small Holding		Provincial Road
	Crown Land		Municipal Road (Paved)
	Village		Municipal Road (Gravel)
	First Nation Reserve		Residential Location
	Waterbody		Gravel Pit
	Electoral District		Waste Transfer Facility
			Municipal Water Facility

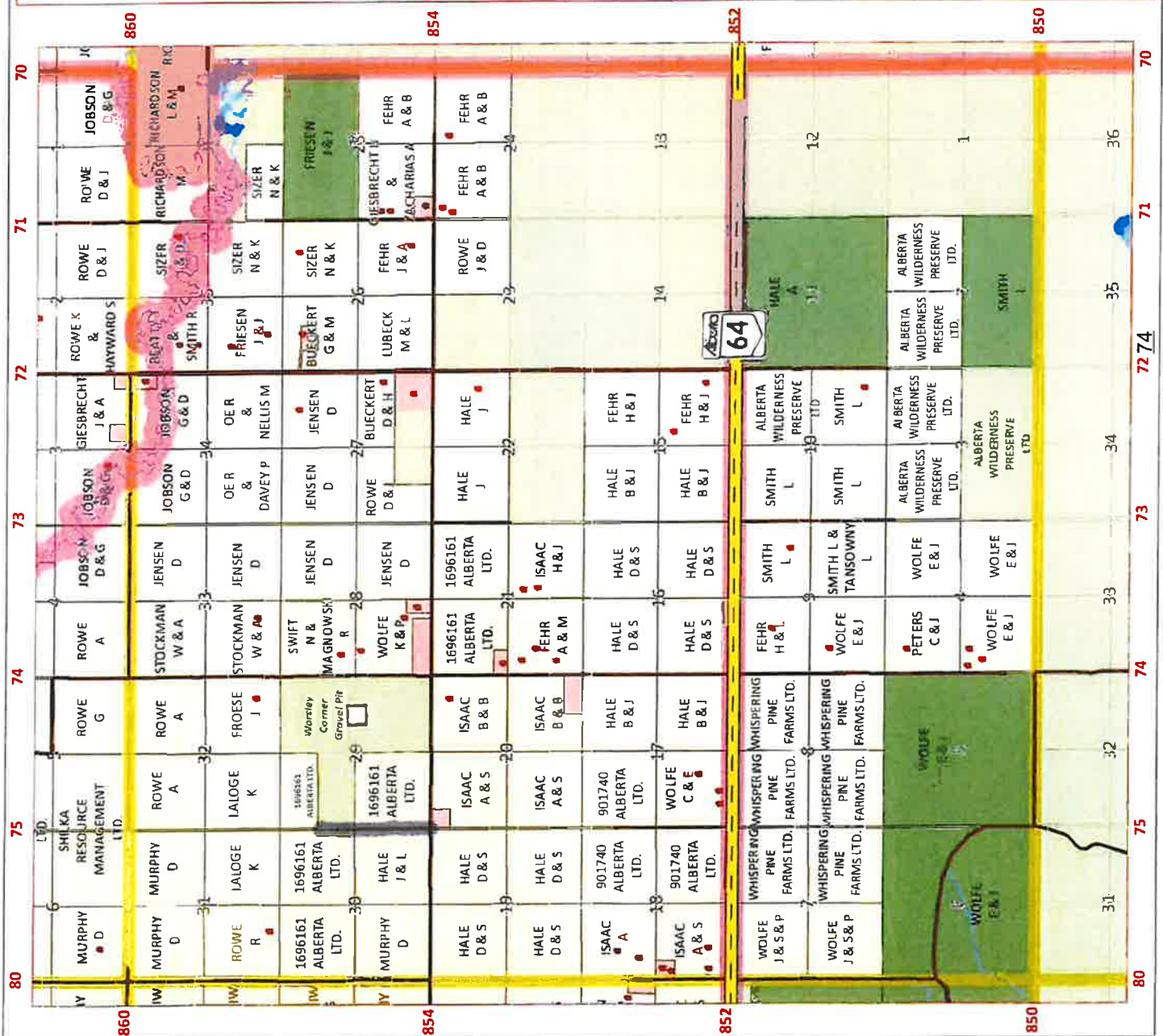
Large Road To
Municipal Water Facility



Mackenzia Municipal Services Agency
 5109 - 51 St., Box 550, Haysville, AB T0L1C0
 Phone: 250-535-3862 Fax: 250-535-3821
www.mhs1.ca | email: info@mhs1.ca

December 2023

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Clear Hills County

Effective Date: **January 14, 2025**

Policy Number: **3201**

Title: **ROAD CONSTRUCTION**

1. POLICY STATEMENT

Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.

2. ROAD CONSTRUCTION INFORMATION

- 2.1 The County will evaluate and prioritize road construction.
- 2.2 All road requests will be on a first come basis.
- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
- 2.4 All Road Construction requests will require a completed road request application form to be filled out and submitted to the Clear Hills County office by March 1st to be considered for construction in the following year.
- 2.5 The CAO shall present to Council the new road construction applications with the estimated project cost for Councils review and initial approval annually in March of each year.
- 2.6 Prior to the final approval of new road construction requests, the County will proceed with the required assessment standards set out by Alberta Environments within the MSSC. The Master Schedule of Standards and Conditions (MSSC) identifies conditions that apply to formal disposition applications approved under the Public Land Act. Conditions in this document are part of multiple approval systems and processes.
- 2.7 Following the MCCS assessment, a full report will be brought back to Council to present compensation costs and requirements that will need to be met as per Alberta Environment standards prior to proceeding with construction.

3. APPLICANT LANDOWNER RESPONSIBILITY

3.1 MSSC Assessment Study

The County will cover ninety percent (90%) of the costs associated with the initial mandatory MSSC Assessments studies that will determine the compensation and requirements as per Alberta Environment standards. The applicant is required to pay the remaining ten percent (10%) of the costs.

3.2 Study Outcome Compensation

The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.

3.3 Fill Material

3.3.1 Road Construction Projects that do not exceed 950 meters.

- a) The responsibility for supplying fill material lies with the applying landowner of the designated land where the road is being constructed with the following rules:

- I. Fill material must be suitable for the project.
 - II. Fill material must be accessible as close to the project as possible.
 - III. Follow all engineered environmental plans outlined.
- b) Should the construction of the road require fill material from the designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
 - c) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

3.3.2 Road Construction Projects that exceed 950 meters, to a maximum of 3,200 meters.

- a) The responsibility for supplying fill material for the closest 950 meters to the project, lies with the applying landowner of the designated land where the road is being constructed with the following rules:
 - I. Fill material must be suitable for the project.
 - II. Fill material must be accessible as close to the project as possible.
 - III. Follow all engineered environmental plans outlined.
- b) Should the road construction of the 950 meters closest to the project require fill material from the applying landowners designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The remainder of fill material needed to complete the road project will be purchased by the County at a cost per cubic meter or a lump sum as directed by Council motion.
- d) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

3.4 Construction

The County will pay up to a maximum of \$500,000.00 (five hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

4. RELATED AGREEMENTS

- The Master of Standards and Conditions (MSCC) Assessment Study Agreement
- The Master of Standards and Conditions (MSCC) Assessment Study Outcome Environmental Compensation Agreement
- Access Road Fill Material- Projects Under 950 Meters Agreement
- Access Road Fill Material- Projects Over 950 Meters Agreement
- Engineering & Construction Cost Contribution Agreement

5. RELATED POLICIES

- Policy 3202 Road Construction Specifications
- Policy 3203 Approach Construction
- Policy 3205 Land Need and Acquisition

6. SCHEDULE A- SCORING GRID

Road Scoring Grid:

The following Road Scoring Grid will be used to evaluate road construction requests.

Priority	Scoring Criteria	Points
1. a	No Access – To a Quarter Section with Residence	95
1. b	No Access – To a Quarter Section with a Residence on a School Bus Route	90
1. c	No Access – To a Quarter Section of Farmland or titled fenced pasture	85
2	Miles school bus route is reduced	5/mile
	Anticipated school bus years	Years
3	Reduced distance by existing roads	5/mile
	Miles reduced	
4	Number of groups/households served	5/group
	Basic access	minus 20
	Limited Access	minus 10
	Wet Years -No Access	50
	Wet Years- Limited Access	25
	Water Crossing Required: Bridge File	minus 50
	Water Crossing Required: 36-48"	minus 25
	Muskeg/Coulee	minus 20
	Distance	minus 5 per ½ mile over 1 mile
	Total Points	
Minimum Points to qualify		60

Notes:

*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

7. TO BE COMPLETED BY APPLICANT LANDOWNER

7.1 Proof of ownership by applicant.

Name of applicant: _____ Date: _____

Phone Number: _____ Email Address: _____

Legal Land Location: _____ Mailing Address: _____

7.2 Purpose for requesting new or upgraded road:

New Yard Site ☐Existing Yard Site ☐Upgrading Access ☐Crop/Grazing ☐Timber Salvage ☐Subdivision ☐Other ☐ Explanation: _____

7.2.1 If for farmland, do you have:

a. At least ½ (minimum 80 acres) in seedbed condition ☐b. The property is fenced for pasture ☐

7.2.2 If for residential purpose, do you:

a. Currently live on the land? Yes ☐ No ☐b. Where is your primary residence? _____ N/A ☐c. When will you reside on the land and will be claiming it as your primary residence? _____ N/A ☐d. Have you applied for utilities? Power ☐ Gas ☐ N/A ☐e. Have you submitted a subdivision or development application? Yes ☐ No ☐ N/A ☐

7.2.3 How have you been getting to this land previously?

7.2.4 What is the condition of the present access? Good ☐ Fair ☐ Poor ☐ None ☐

7.2.5 Date the land was acquired? _____

7.2.6 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes ☐ No ☐7.2.7 Will supply fill material? Yes ☐ No ☐a) If yes, borrow pit ☐ or land scrape ☐

7.3 Landowner will be contacted by the County to set up a meeting to review Policy 3201 and the related agreements.

Landowners Name _____ Signature _____

Witness Name _____ Signature _____

8. END OF POLICY

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

AMENDED

Resolution #C463-20(10-13-20)

Date: October 13, 2020

AMENDED

Resolution #C357-22(07-12-22)

Date: July 12, 2022

AMENDED

Resolution #C426-23(08-15-23)

Date: August 15, 2023

AMENDED

Resolution #C205-24(04-09-24)

Date: April 9, 2024

AMENDED

Resolution #C22-25(01-14-25)

Date: January 14, 2025

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Proceed to Proposal- Chinchaga Road Management
File:	32-02-02

DESCRIPTION:

Council is presented with a request to proceed to Proposal for the Chinchaga Road Management.

BACKGROUND:

The contract is for the administration of the Chinchaga Road from approximately km 41 (19-94-1-W6M) to Approximately km 103 (18-96-6-W6M), including the Forestry tower (9-30-94-W6M).

The current contract was three year term, with a two year extension, and will expire October, 31 2025.

BUDGET:

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to proposal for the Chinchaga Road Management, for a three year term.

Initials show support - Reviewed by:

Manager:

CAO:

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Proceed to Tender- Hard Surface Snow and Ice Removal
File:	32-15-02

DESCRIPTION:

Council is presented with a request for decision to proceed to tender for Hard Surface Snow and Ice Removal.

BACKGROUND:

The contract is for the removal of snow and ice in the designated areas of the County, including the supply of sand and salt.

The current contract was a three year term, and expired May 1, 2025.

BUDGET:

\$120,000- 2025 Operating Budget for hard surface snow removal

\$170,500- 2025 Operating Budget for hard surface sand and salt

Total: \$290,500.00

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to tender for Hard Surface Snow and Ice Removal, for a three year term.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Purchase of a Water Truck / Water Tender
File:	23-20-02

DESCRIPTION:

Council is presented with options regarding the purchase of a water truck or water tender that is to be used during fire call outs.

Equipment	Description	Price
1987 Fire Truck	2,300 gallon water tank 6,350 km / 731 hours	\$12,000.00
2001 Fire Truck	10,000 km Like new tires	\$15,000.00
2003 Water Truck	New CVIP 124,724 miles 16 m3 tank	\$49,500.00
2007 Water Truck	236,641 km 16 m3 tank	\$50,000.00
2011 Water Truck	258,651 km / 18670 hours 16 m3 tank	\$75,000.00

BACKGROUND:

C252-25(5-6-25)

RESOLUTION by Deputy Reeve Janzen to recommend Council have administration look into options for purchasing a Water Tender or Water Truck to be used during fire call outs.
CARRIED.

ATTACHMENTS:

Equipment listings

BUDGET:

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:

Manager:

CAO:



What are you looking for?

Alberta

Home > Cars & Vehicles > Heavy Equipment > Other for Edmonton > Ad ID 1715732703



1/8

Fire truck

\$12,000

Posted 1 wk ago

Save

Share



Condition

Used



\$12,000 Fire truck

Call

Message

148

Description


1987 Ford Superior Fire truck. 429 Gas engine. Manual transmission. 2300 gallon water tank. Works well. 6350 km. 731 hours. Protect your property. \$12000 OBO

Listed By

B

Barb
Owner

 [Reveal phone number](#)

 [View all listings \(2\)](#)

 [Westlock, AB T7P](#)

--
avg reply

--
reply rate

9 yrs
on Kijiji

[Send message](#)

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 148 views  [Report Listing](#)

Similar listings



\$12,000 Fire truck

What are you looking for?

Alberta

Home > Cars & Vehicles > Heavy Equipment > Heavy Equipment for Grande Prairie > Ad ID 1706221858



1 / 2

Fire truck

\$15,000

Posted over a month ago

Save

Share



Condition

Used



\$15,000 Fire truck

Message

150

Description

2001 fire truck 10000 km like new tires

Listed By

K

Kijiji User
Owner

 [View all listings \(1\)](#)

 [Peace River, AB T0H](#)

< 6 hrs
avg reply

94%
reply rate

15 yrs
on Kijiji

[Send message](#)

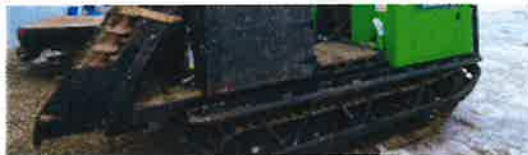
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 616 views  [Report Listing](#)

Similar listings



\$15,000 Fire truck



Alberta

[Home](#) > [Cars & Vehicles](#) > [Heavy Equipment](#) > [Heavy Trucks for Lloydminster](#) > [Ad ID 10613369](#)



1 / 41

2003 International 7600 T/A Day Cab Water Truck

\$49,500

[Payment estimator](#)

Posted 2 hrs ago

Save

Share



Condition



\$49,500 2003 International 7600 T/A Day Cab W...



TYPE
Tank truck



Trim

Call

Message



Year

2003

Stock: PATJR7600

Description

New \$10,000+ CVIP safety, truck is ready to go!

124724 miles, Caterpillar C12 diesel engine, 11.9 L, 339 HP, 21193 engine hrs, 222 inch wheelbase, engine brake, positive air shutoff, Eaton Fuller 18 speed manual transmission, A/C, air ride driver seat, steel tool boxes, PTO, Hendrickson air ride suspension, 222 inch WB, aluminum front wheels, 425/65R22.5 front tires, 11R24.5 rear tires, water truck.

2002 Hamms TC 406 Crude tank, 15865 litre tank (16 m3), Roper hydraulic pump, and this tank was used for fresh water hauling and will be sold with no tank inspections.

Financing Available

Lloydminster sales yard.

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Asset LINQ is a Heavy Equipment and Consignment Dealer located in Lloydminster AB/SK and serving Western Canada.

Please call or email to speak with an equipment specialist today!

Asset LINQ offers financing and RPO options.

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\$49,500 2003 International 7600 T/A Day Cab W...

What are you looking for?

Alberta

Home > Cars & Vehicles > Heavy Equipment > Heavy Equipment for Edmonton > Ad ID 10689704



1 / 53

2007 Sterling L9500 Water Truck 16,000L Tank / Tandem Axle Grey

\$50,000

[Payment estimator](#)

Posted 2 wks ago

Save

Share



Condition



\$50,000 2007 Sterling L9500 Water Truck 16,000L...



Kilometres

236,641



Trim

Call

Message



Year

2007



Type

Other

Stock: 9582 BP - 10381331

Description

2007 Sterling L9500 Water Truck 16,000L Tank / Tandem Axle Grey Water WE SHIP DIRECT TO YOU, USA and Worldwide!! Financing Available Stock Number: 9582 BP Location: South Central Alberta 385-536 hp - Caterpillar C13 Diesel Engine Grey Water Truck GVWR: 28,123 kg GAWR Front: 7,257 kg GAWR Rear: 10,432 kg (x2) CVIP not Included Front Tire Size: 385/65R22.5 Rear Tire Size: 11R24.5 236,641 kms Hours: 20,215 Axle Ratio: Unknown Wheel Base: 225 Advance 16,000L Grey Water Tank See Video on our Website

Contact us today if you need more information. - JPH Equipment - Buying Made Simple - We Ship Worldwide We do not guarantee that these specifications are error-free or fully complete. The above specifications/details are provided as a reference only and should be confirmed prior to purchase.

Powered By TurnkeyWebSolutions.com

***** Machines are located all across Western Canada. Please call to confirm location *****

Please leave a telephone number on all enquiries as replies may be filtered to junk email

Amvic Licence Number: B2036646



\$50,000 2007 Sterling L9500 Water Truck 16,000L...

IDWenue.com

Alberta

[Home](#) > [Cars & Vehicles](#) > [Heavy Equipment](#) > [Heavy Trucks for Red Deer](#) > **Ad ID 1714760197**



1 / 10

2011 Tandem International Water Truck

\$75,000

Posted 3 wks ago



Save



Share



Colour

White



\$75,000 2011 Tandem International Water Truck



Year

2011

[Message](#)

Description

2011 Tandem International Water Truck.
Max Force Motor with Allison Automatic.
Weights included in photos.
Tank specs included in photos.
18670 Hours & 258651 KM
\$75,000 + GST OBO
Can be CVIPed for sale.
Call or text 4033964356
Eckville AB

Show less

Listed By

K

Kijiji User
Owner



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[Eckville, AB T0M](#)

9 yrs

on Kijiji



\$75,000 2011 Tandem International Water Truck

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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Councillor Hansen
Title:	Range Road 43 Dust Suppression
File:	11-02-02

DESCRIPTION:

Councillor Hansen has requested a discussion regarding the need for dust suppression along Range Road 43, from the CANFOR Satellite Yard to Highway 685, during haul seasons.

BACKGROUND:

ATTACHMENTS:

Map

RECOMMENDED ACTION:

RESOLUTION by...

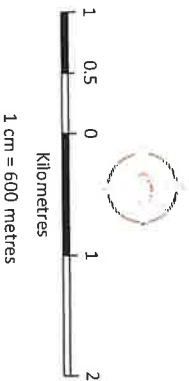
Initials show support - Reviewed by:	Manager:	CAO: 
---	-----------------	---



Clear Hills County Ownership

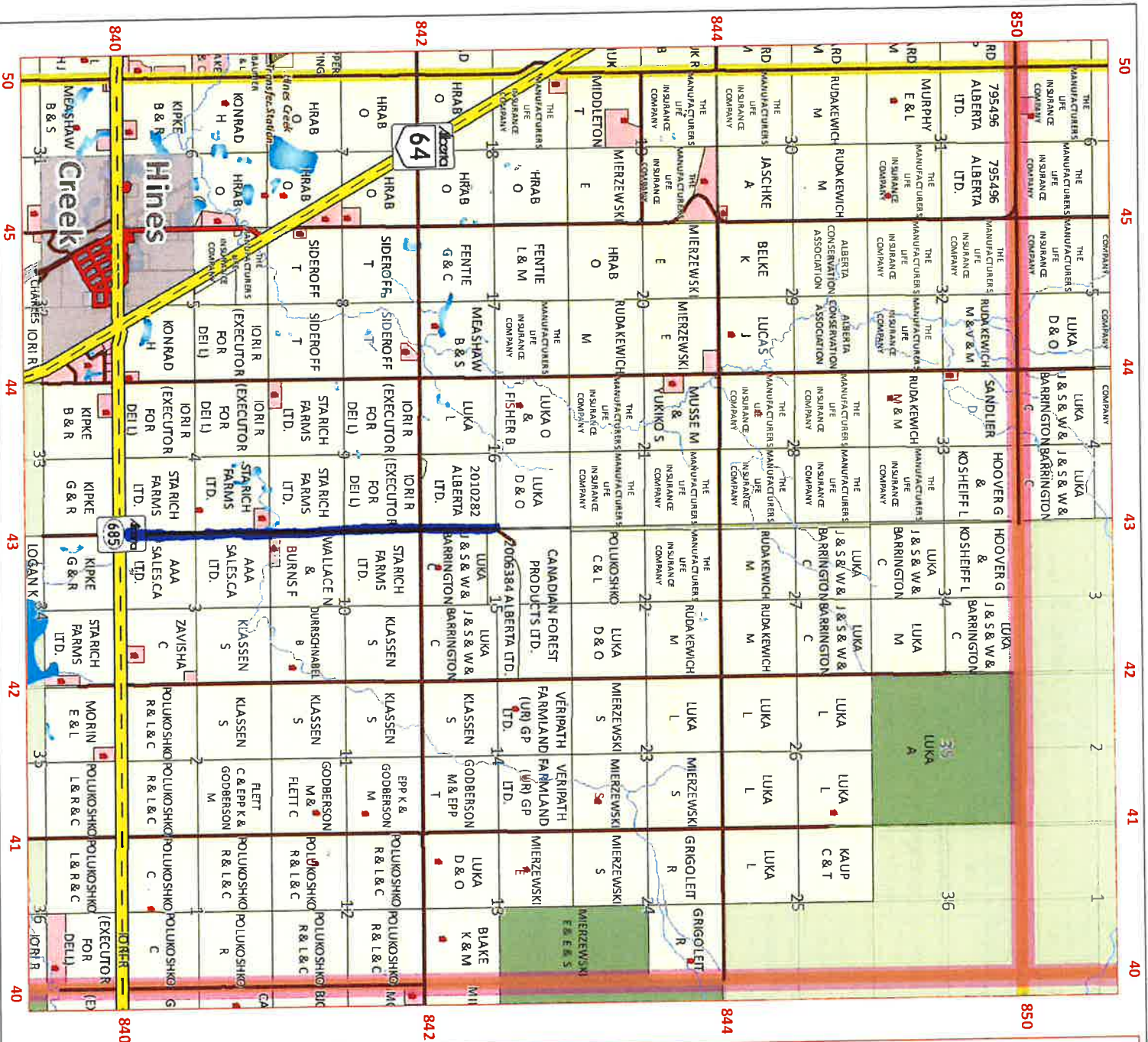
TWP 84 - RGE 04

- Titled Land
- Small Holding
- Crown Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (Paved)
- Municipal Road (Gravel)
- Residential location
- Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility



Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Barrhead, AB T0N 0E0
Phone: 780.330.8672 Fax: 780.330.4311
www.mmsa.ca | email: info@mmsa.ca

December 2023



Clear Hills County

Request For Decision (RFD)

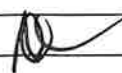
Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

1. Long Lake Regional Waste Management Services Commission meeting – May 12, 2025.
2. Virtual Education Program Letters Attachment
3. Agricultural Fieldman Report Attachment

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for May 13, 2025, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
--------------------------------------	----------	------



Dorian Kubbernus
PO Box 664
Hines Creek AB T0H 2A0
(780) 834-8654

May 2, 2025

313 Alberta Ave
P.O. Box 240
Worsley, AB T0H 3W0

To all concerned,

I am reaching out today as a concerned parent. It was recently announced to the parents of our school (Hines Creek Composite) that we will be losing 1 teacher and 2 EAs. The result of this loss is that our high school will become exclusively VEP (Virtual Education Program). When our school met with the school board Superintendent, we felt all our concerns were shirked off. We were told this is how it is-the end. We were told that this loss was mostly due to the government's funding model and also due to the fact that our school spent it's surplus to be within allowable percentages. We were informed that this surplus was used by overstaffing for the past 2 years. This is all very concerning. I am disappointed that longevity was not considered. Rather than spending the surplus why was it not managed? Rather than over staffing by 4 teachers for 2 years, why not 2 teachers for 4 years or one teacher for 6 years?

What we want is the best for our students.

We have considered taking our students to larger schools, resulting in over crowding those classrooms, subjecting our students to unnecessary travel times and creating less opportunities for the rest of the student population left behind. We don't want to tear them apart from the bonds they have grown since kindergarten, but we also don't want to subject them to subpar education.

Unfortunately, we feel the VEP is a failing system. In speaking with parents, students and educators it feels that the problems and solutions are cyclic with really no resolution.

We are lobbying for inhouse high school teachers, at least one per residential school.

If your VEP is staffing a principal, a vice principal, one SS/ Eng teacher and one Math/Sci teacher that is 4 staff members. Surely, we could redistribute these wages towards inhouse educators rather than a whole other sector to finance. Could students have access to the online classes created for homeschoolers within the division rather than the division having an entire other sector to finance?

We have surveyed and catalogued the praise and objections raised by our students regarding the VEP. We have found that in the process of attempting to create solutions, there are things cannot be solved or that what we are recommending has been previously explored and found to be ineffective. I would be eager to share our results in depth at a later date.

Thank you for your time.
Sincerely,

Dorian J Kubbernus
Hines Creek Parent Association President.
Mother of 4.

FW: Letter Concerning VEP classes at Hines Creek Composite

From Info <info@clearhillscounty.ab.ca>

Date Wed 5/7/2025 1:27 PM

To Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>

From: Blake, Calla <blakeca@prsd.ca>

Sent: May 5, 2025 10:10 AM

To: Edith Giesbrecht <giesbrechedith@prsd.ab.ca>; Janice Charchuk <charchukj@prsd.ab.ca>; Tonita Craig <craigt@prsd.ab.ca>; Info <info@clearhillscounty.ab.ca>

Subject: Fwd: Letter Concerning VEP classes at Hines Creek Composite

You don't often get email from blakeca@prsd.ca. [Learn why this is important](#)

----- Forwarded message -----

From: **Blake, Calla** <blakeca@prsd.ca>

Date: Sun, May 4, 2025 at 12:34 PM

Subject: Letter Concerning VEP classes at Hines Creek Composite

To: <danaewalmsley@outlook.com>

To whomever this letter may concern:

I am writing this letter in regards to the VEP program at Hines Creek Composite School. I am a Grade 10 student and currently have two classes online, math and science. I have been in this program since February and have noticed many students finding flaws and challenges within the system. As people who are in charge of making changes to this system I think it is vital for you to see the truth about the environment.

In Hines Creek we have a classroom that is dedicated to all VEP classes as it is a room full of desks, monitors, and computers with no windows looking outside. Many students are struggling to remain engaged and motivated in a fully online environment. The lack of face-to-face interaction can lead to feelings of isolation and significantly impact both academic performance and mental well-being. I am very concerned for next year because I will no longer have any more in-person classes which will detrimentally affect my education and most of all my grades. I believe that once we go all online it will affect many students' mental health because we will be enclosed in a classroom with no windows all day, staring at a screen. The division promotes healthy teacher/student relationships for success but this is very difficult to achieve through a screen.

While it may seem like a more effective way for educators, it has increased the chances of failure for those who have not interacted in the classes. We have teachers who are living in a different province so it is hard to hold them accountable, as some falsify marks, don't show up to class, and copy report card comments. There are also concerns about the quality of education that me and my peers are receiving because online platforms do not deliver the same education as in-class teachers would. I do not believe this is a fair opportunity for our school as

FW: Email concerning V.E.P classes.

From Info <info@clearhillscounty.ab.ca>

Date Wed 5/7/2025 1:27 PM

To Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>

From: Bean, Olivia <beano@prsd.ca>

Sent: May 5, 2025 10:10 AM

To: danaewamsley@oulook.com; Edith Giesbrecht <giesbrechtedith@prsd.ab.ca>; Tonita Craig <craigt@prsd.ab.ca>; Janice Charchuk <charchukj@prsd.ab.ca>; Info <info@clearhillscounty.ab.ca>

Subject: Email concerning V.E.P classes.

You don't often get email from beano@prsd.ca. [Learn why this is important](#)

To whomever this letter may concern,

Hello and good morning, my name is Olivia Bean and I am a grade 10 student from Hines Creek Composite school. This is my third year here in Hines Creek and I've learned that their motto is "successful futures built together". This is my first year on the V.E.P program. I have been online ever since February 3rd, 2025 as I have my math and science courses with a screen. This program has been designed to educate and develop young minds but personally it is doing the complete opposite. It is causing more students to lose focus and not truly understand what is being taught. We have teachers in different provinces who don't show up to class, inflate grades and copy report card comments to paste it to a different student, this is not a justifiable program and will cause flaws in our education. In our school we have a crowded room dedicated to online learning, we have monitors, computers and no space. We are all crammed in one room and told to learn as a computer is being forced in front of our faces. Since my teachers are in a different province there is no one to hold them accountable for their laziness and lazy teachers will create a lazy student.

This time next year we will have all our main courses online, and that worries my peers and I because we are losing that face to face connection and replacing it with a screen. This program is slowly sinking and taking every student with it, you have to fix this before no one attends Hines Creek and will shut down. This news was brought to our attention about 4 weeks ago that next year will be consumed by electronics and the odd extra credit asynchronous courses. I have attended a few meetings about this topic and I interpreted that we are simply dollar signs to you? As long as you can get enough enrollment fundings that is for the school, teachers, and field trips nothing can stand in your way. With a heavy heart I am informing you that we are human beings longing for a successful future that can't be achieved without human connection, which sadly isn't being built together. It's being built with a crowded room, computers, and confused students.

This program is not working as well as you might think it is, my classmates and I are more prone to failure and we want to have an education that we earned, not just based on how much a teacher likes you. Please reconsider your decision as next year will be detrimental to our mental health, because as much as you promote positivity and mental health matters, it cannot be reached at the same level as it is preached. Please forward this to whomever it may concern, thank you for taking this topic into consideration, I will be looking forward to some changes in the future in hopes something will change.

Yours Truly,
Olivia Bean

MAY 13, 2025

PEST CONTROL

• Wolves Claimed 2025 YTD:

Total #	Total \$
5	\$1000.00

• Coyotes Claimed 2025 YTD:

Total #	Total \$
167	\$5010.00

OTHER TOPICS

1. The CAP grant and EFP presentation was held Feb 24th at the Dave Shaw Complex and was well attended with 32 producers attending.
2. We held an event in Eureka River on March 27th around carbon capture and alternative fertilizers. It was well attended and plenty of positive feedback from it.
3. A clubroot information session was held in Hines Creek on April 17th. It was attended by 3 producers.
4. A session around ungulate damage to crops is being planned for the first part of June. Mark Heckbert from Fish and Wildlife is confirmed to present on programs available to protect crops and feed. We are waiting for a response from an AFSC rep to present on criteria for compensation due to wildlife damage. This will be an evening session in Hines Creek.
5. A workshop on the Fire Smart Program will be held in late June. Just waiting on speaker confirmation from Andrea Coote with Alberta Forestry and Parks. It will be an afternoon session at the Cherry Canyon Hall.
6. Craig Donnelly has accepted the position of Community & Agricultural Extension Services Clerk.
7. 3 weed inspector positions have been filled by Carter Clay, Gracie Robertson, and Jocelyn Bean and the 3 mower operators from last season are all returning; Menno Janzen, Nathan Rottier, and Isaiah Giesbrecht.
8. The application for the ASB grant went out to Alberta Agriculture on Jan. 29th. The expectation is that legislative stream funding will remain the same as the last agreement at \$166,247.00 per year for the next 5 years. The resource management stream funding is a merit-based grant. The ask was for \$97,292.00 per year for the next 5 years. What the County will receive will be based on how many other municipalities applied for resource funding and how strong Alberta Ag feels our application is. Signed agreements should be sent sometime in early May.
9. The Eureka River non potable truck fill reservoir filled on its own with spring runoff.
10. The 2014 New Holland Tractor (Unit 65) was disposed of in the April Team auction and sold for \$92,000.00. One 2015 Case IH Puma 165 tractor (Unit 66) was taken on trade by Foster's Agri World in Fairview.
11. The new Kubota tractor arrived last week.
12. Shelterbelt seedlings will be ready around the first week of June.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading on an as needed basis due to the amount of dust from the dry conditions.
- The winning bidders for the three grader beats have all been contacted and are in the process of signing the contracts.
 - Bear Canyon GB 09- Boshwick Contracting
 - Montagneuse Valley GB 03- Stuber's Cat Services Ltd.
 - Worsley GB 01- Wycliffe Enterprises Ltd.

Roads, Culverts & Approaches

- Culvert and centerline replacement will begin at the end of May.
- Approach construction will begin at the end of May.
- Minor road repairs to be completed at the beginning of June.
- Pavement Crack Sealing is scheduled to begin at the beginning of May, weather permitting.

Other

- The ground around the Running Lake Campground outhouses settled as they were replaced last fall. Gravel has been backfilled in all required areas.
- Mainway Electrical & Instrumentation Ltd. is working to repair the Worsley Water Treatment Plant computer issues that resulted due to a power outage.
- The new pickup truck is scheduled to arrive in July.

Hamlet of Cleardale Projects

- Mainline Construction (2014) Ltd. has cleared the right of way for the new access road.
- Construction is scheduled to begin May 25, 2025.
- Alberta Transportation has expressed concerns with the West access approach and requires it to be upgraded to account for the extra traffic flow. The cost is estimated to be approximately \$60,000.00.

2024 Worsley Water Treatment Plant Water Well

- The monitor has been installed. Once the electrical program is complete, the well can then be started.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: **Manager:**

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence for information.

ATTACHMENTS:

- Peace Library Systems

RECOMMENDED ACTION:

RESOLUTION by.... that this Council receives for information the Council Information presented at the May 13, 2025, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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8301 - 110 Street
Grande Prairie, AB T8W 6T2
Phone: 780 538 4656
PeaceLibrarySystem.ab.ca

Amber Bean, Reeve
P.O. Box 240
WORSLEY, AB T0H 3W0



Dear Reeve Amber Bean,

Thank you for your ongoing support for Peace Library System and the libraries in our region. In this era of fast-moving information and technology, libraries are more relevant than ever, providing access to books, e-books, reference databases, magazines and newspapers, as well as local library programming such as story time, book clubs and more. In addition, the membership in the system grants Peace region citizens the right to use library resources from across the province and the country, making your library so much more than just what is on the shelf. With the modern problem of high costs for library resources, access to shared resources through the Peace Library System and the other systems with whom we partner is of great benefit to all member libraries and their citizens. Since 1986, Peace Library System has been the backbone in the Peace region for those sharing arrangements, allowing Peace region residents to access all the resources and services of big city libraries in even the remotest areas of the northwest.

Additionally, through the membership in the Peace Library System, member libraries can access materials from post-secondary libraries, assisting in education and training, they can access free public computers for use in educational courses and exams, and even materials for the use and benefit of small businesses.

Membership means that your library has a support system surrounding it and supporting it, the way large municipal libraries can. The System provides your library with services such as ordering and cataloguing support, delivery and transportation, programming support and consulting, so that your library can focus its resources, its time and its money on direct services to the people in your community.

With that in mind, the Master Agreement between member municipalities has been updated to include the current legal language requirements and the services that have been added since the original agreement was drafted.



8301 - 110 Street
Grande Prairie, AB T8W 6T2
Phone: 780 538 4656
PeaceLibrarySystem.ab.ca

The major changes are:

- Clarification of the language around the arbitration of disagreements, see section 15.
- Inclusion of IT Services in the schedule of services offered to libraries, see schedule D.
- The list of bodies eligible for membership in the System, see schedule A.
- The limit placed on the amount levies can be raised, see schedule B.

Arbitration – The previous language around the arbitration of disagreements between members was unclear and contradictory. The inclusion of the two new paragraphs clears up the process and parties involved in arbitration.

IT Services – No IT services are mentioned at all in the current agreement, but it is a very large part of the support we offer to member libraries. Not all libraries take part in all services offered, but the schedule of services offered are available to all member libraries to take advantage of. This language clearly outlines what services are offered at the System level and what is the responsibility of the library.

Eligible Bodies – With the addition of a Provincial grant meant to encourage library services in Indigenous communities, the benefits of System membership need to be extended to school authorities located on Indigenous reserves.

Levies – Prior to the levy raise in 2023, the levy had not changed for seven years. From 2016 to 2023, it remained the same. In that time, the rate of inflation was nearly 20%. In 2023, a 5% raise was approved by the Board in an attempt to remain out of deficit. We are aware that any raise in levy has an impact on municipal budgeting, and we remain firm that any raise in levy has to be proven as needed by the budget approved by the Board. Increases in levy are not undertaken lightly, and we appreciate that municipal funding is a difficult matter. Therefore we propose that no increase more than 5% can be approved by the Board without prior approval of the Municipal members. As you can see from the table below, Peace Library System's levy rate is the third lowest of total fees charged by library systems in Alberta.



8301 - 110 Street
Grande Prairie, AB T8W 6T2
Phone: 780 538 4656
PeaceLibrarySystem.ab.ca

Library System Revenue Sources

2024

Table 1

Library System	Revenue Source (per capita)				Total Revenue ¹
	Municipality	Municipality w/o Board	Library Board	Operating Grant	
Chinook Arch ²	7.76	10.22	3.57	4.75	16.08
Marigold	6.46	10.96	4.50	4.75	15.71
Northern Lights	5.39	10.78	5.39	4.75	15.53
Parkland ³	9.18	9.18	0.00	4.75	13.93
Peace	6.68	9.43	2.75	4.75	14.18
Shortgrass	4.97	10.05	5.08	4.75	14.80
Yellowhead	4.65	n/a	0.00	4.75	9.40
Average ⁴	\$6.44	\$10.10	\$4.26	\$4.75	\$14.23

¹ This figure represents the total of all columns except the "Municipality w/o Board" column; it does NOT take into account revenue from sources other than those listed.

² Municipalities without Boards pay a minimum Rural Service Fee of \$2.00 per capita in addition to the regular Municipal fee. Since the Rural Service Fee is a direct transfer through the System to the local libraries which provide library services to that municipality, some municipalities choose to pay more than the \$2.00 minimum for the Rural Service Fee portion. The rate for municipalities without a library board is a minimum \$2.00 and ranges up to \$2.77, depending on the agreement with the municipality.

³ For the first four years, new member municipalities are locked in at the rate at which they joined the system.

⁴ Averages exclude "n/a" and values of zero.

Since 2016, circulation of items in the system libraries, physical books checked out, continues to increase of about fifty thousand items per year, reaching over 815,000 items circulated in 2024. The number of items brought in from other libraries to satisfy requests from library patrons continues to increase, reaching over 122,000 in 2024. E-resource usage has almost quadrupled since 2016, reaching over 168,000 in 2024. The delivery vans, who deliver new items, circulating items and interlibrary loans, went from 55,500 km in 2016 to over 222,000 km per year in 2024. The demand for both current and new services continue.

Attached you will find a red line copy of the amended agreement, showing all wording changes, and a clean copy for signature. Should you have any questions or would like to have a discussion regarding the agreement, please contact Louisa Robison, CEO of Peace Library System, at 780-538-4656 or lrobison@peacelibrarysystem.ab.ca.

Sincerely,

Carolyn Kolebaba, Chair
Peace Library Board

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 13, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
FCM	May 29- June 1	Ottawa	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information May, June & July 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO: 
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MAY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30 VHC Joint Mtg-All	1	2	3
4	5 MPTA AGM-AB PRSD-ALL	6 P&P	7	8 CH Conn- AB,DJ	9	10
11	12 NWSAR-AB,DW	13 Council	14	15 PLS-Adv-AB	16	17
18	19 Victoria Day	20	21 ASB-DJ,JR Tri-Council- ALL	22	23	24 PLS-AB
25	26	27 Council	28	29	30	31
FCM Spring Convention May 29-June 1						

JUNE 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 PREDA-AB	7
8	9 NWSAR-AB,DW	10 Council	11 Seniors Video - AB	12	13	14
15	16	17 P&P	18 MPT Strategic-AB ASB-DJ,JR	19	20	21
22	23	24 Council	25	26	27	28
29	30	1	2	3	4	5

JULY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1 Canada Day	2	3	4	5
6	7	8 Council	9	10	11	12
13	14	15	16	17	18	19
20	21	22 Council	23 Tentative Road Tour- All	24 County BBQ -Clear River	25	26
27	28	29	30	31	1	2

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society