

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COMMUNITY CENTRE
TUESDAY, APRIL 8, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Susan Hansen	Councillor
Jason Ruecker	Councillor
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Nathan Stevenson Councillor

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C167-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the April 8, 2025 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C168-25(4-08-25)

RESOLUTION by Councillor Hansen to adopt the minutes of the April 1, 2025, Policy & Priority Meeting Council Meeting, as presented. CARRIED

C169-25(4-08-25)

RESOLUTION by Councillor Ruecker to adopt the minutes of the March 25, 2025 Regular Council Meeting, as presented. CARRIED

TENDER OPENING:

2025-06 Bear Canyon
Grader Beat 09

Council is presented with tenders to open for RFT 2025-06 Bear Canyon Grader Beat 09.

C170-25(4-08-25)

RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for RFT 2025-06 Bear Canyon Grader Beat 09, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Stubers Cat Services Ltd.	160/hr	160/hr	160/hr	165/hr	165/hr
Wycliffe Enterprises Ltd.	155/hr	160/hr	170/hr	175/hr	175/hr
Boschwick Contracting	147/hr	147/hr	147/hr	147hr	147/hr

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1666321 Alberta Ltd.	200/hr	204	208	212	216
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RFT 2025-07
Montagneuse Valley
Grader Beat 03

Council is presented with tenders to open for RFT 2025-07 Montagneuse Valley Grader Beat 03.

C171-25(4-08-25)

RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for RFT 2025-07 Montagneuse Valley Grader Beat 03, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Stubers Cat Services Ltd	160/hr	160/hr	160/hr	165/hr	165/hr
Ridgeline Grading Inc.	170/hr	172/hr	174/hr	176/hr	178/hr
Wycliffe Enterprises Ltd.	165/hr	170/hr	170/hr	175/hr	180/hr

RFT 2025-08 Worsley
Grader Beat 01.

Council is presented with tenders to open for RFT 2025-08 Worsley Grader Beat 01.

C172-25(4-08-25)

RESOLUTION by Councillor Ruecker to open tenders at 9:35 a.m. for RFT 2025-08 Worsley Grader Beat 01, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Wycliffe Enterprises Ltd.	165/hr	170/hr	170/hr	175/hr	180/hr
Boschwick Contracting	147/hr	147/hr	147/hr	147/hr	No Bid
1666321 Alberta Ltd.	205/hr	210/hr	215/hr	220/hr	225/hr

DELEGATIONS

Northwestern
Polytechnic

Tony Shmyruk, Dean, School of Skilled Trades Fairview Campus at Northwestern Polytechnic was in attendance.

Reeve Bean recessed the meeting at 10:23 a.m.
Reeve Bean reconvened the meeting at 10:31 a.m.

Ken Sargent House

Dale Bond, Director of Ken Sargent House was in attendance to present to Council.

NEW BUISNESS:

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COUNCIL

Management Team
Activity Report

Management activity report was reviewed.

C173-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen that the management activity report for March 25, 2025, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C174-25(4-08-25)

RESOLUTION by Reeve Bean to send a letter to the (PREDA) declining the approved Municipal Project Fund grant for the joint municipality video.CARRIED.

C175-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to receive the Councillor Reports for information, as presented. CARRIED.

RMA Spring
Convention Review

Council is presented with information from the Spring RMA Convention.

C176-25(4-08-25)

RESOLUTION by Councillor Ruecker to receive the information from the Spring RMA Convention for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 11:34 a.m.
Reeve Bean reconvened the meeting at 11:37 a.m.

Closed Meeting
Labour

One labour item was discussed.

C177-25(4-08-25)

RESOLUTION by Councillor Giesbrecht that Council closes the meeting to the public as per Section 27, of FOIP at 11:37a.m. CARRIED.

C178-25(4-08-25)

RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 12:13 p.m. CARRIED.

Reeve Bean recessed the meeting at 12:13 p.m.
Councillor Ruecker left the meeting at 12:30 p.m.
Reeve Bean reconvened the meeting at 12:36 p.m.

Alberta Transportation
Draft Letter RE:
Secondary Highways

Council is presented with a draft letter to the Minister of Transportation regarding Secondary Highways.

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C179-25(4-08-25)

RESOLUTION by Councillor Hansen that a letter be drafted to the Minister of Transportation outlining Council's ongoing concerns regarding Secondary Highway 717. The letter will address the province's continued negligence in maintaining the safety and condition of this highway, and express concerns over the lack of response and communication to previous requests and correspondence related to this matter. CARRIED.

Tender Award
Rotary Mower

Council is presented with the analysis of Tender 2025-04 New Rotary Mower.

C180-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to award Tender 2025-04 New Rotary Mower to Foster's AgriWorld for \$56,000.00 less the trade-in allowance of \$20,000.00 for Unit 75 2020 Schulte Mower, for a cash difference of \$36,000.00. Budgeted in the Multi Year Capital Plan. CARRIED.

Wolf Management
Incentive Discussion

At the request of Councillor Hansen, Council is presented with the Wolf Management Incentive Policy for discussion.

C181-25(4-08-25)

RESOLUTION by Councillor Hansen to receive the discussion on wolf management and to recommend that the Agricultural Service Board (ASB) host an educational workshop addressing elk population concerns. CARRIED.

CORPORATE
SERVICES

Accounts Payable
March 26, 2025 to
April 8, 2025

A list of expenditures for Clear Hills County for the period of March 26, 2025 to April 8, 2025 is provided for Council's review.

C182-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 26, 2025 to April 8, 2025, for a total of \$1,038,838.43. CARRIED.

Bylaw No. 297-25 –
Schedule of Fees &
Charges

Council is presented with a revised Schedule of Fees & Charges for consideration.

C183-25(4-08-25)

RESOLUTION by Reeve Bean to table the schedule of Fees & Charges Bylaw until a future Regular Council Meeting. CARRIED.

Fairview Regional
Aquatic Centre

Daryl Greenhill, CAO for the Town of Fairview sent an update on the upcoming Fairview Regional Aquatic Centre capital projects.

C184-25(4-08-25)

RESOLUTION by Councillor Hansen to receive the information from the Town of Fairview regarding the upcoming Fairview Regional Aquatic Centre capital projects, for information, as presented. CARRIED.

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Funding Request
Many Islands
Recreational Society

Many Islands Recreational Development Society (MIRDS) has submitted a request for funding to assist with the replacement of their main washrooms and to change the scope of the grant Council approved in 2024.

C185-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to approve the reallocation of Motion C435-24 (passed August 13, 2024), allowing the Many Islands Recreation Board Society to use the \$15,000.00 for either the construction of the stage or the replacement of the washroom damaged during the 2024 windstorm. CARRIED.

Funding Request
End of Steel Heritage
Museum Society

The End of Steel Heritage Museum Society attended the April 1, 2025 Policies & Priorities Meeting to discuss their funding request totaling \$28,965.00 to assist with the purchase of a zero-turn lawn mower and the construction of a perimeter fence.

C186-25(4-08-25)

RESOLUTION by Councillor Hansen to approve a General Grant in the amount of \$5,199.00 plus GST to the End of Steel Heritage Museum Society to assist with the purchase of a zero-turn lawn mower, with funding to be allocated from the Recreation Board Reserve. CARRIED.

Clear River Rodeo
Sponsorship Request

Deputy Reeve Janzen asked to have the Clear River Rodeo sponsorship request added to the agenda.

C187-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to approve sponsorship in the amount of \$300.00 for the Clear River Rodeo. CARRIED.

Reeve Bean recessed the meeting at 1:36 p.m.
Reeve Bean reconvened the meeting at 1:44 p.m.

COMMUNITY
SERVICES

No items

PUBLIC WORKS

No items

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officers Report

C188-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's Report

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C189-25(4-08-25)

RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's Report for information and invite Alberta Counsel to a future meeting, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C190-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.

Councillor Ruecker entered the meeting at 2:15 p.m.

DELEGATIONS

C191-25(4-08-25)

RESOLUTION by Councillor Giesbrecht to bring back for more discussion the Northwest Polytechnic information to a future Policy & Priority Meeting. CARRIED.

C192-25(4-08-25)

RESOLUTION by Deputy Reeve Janzen to approve a General Grant to the Ken Sargent House in the Amount of \$25,000.00 to sponsor the Comfort Corner or Gazebo, funds to be allocated from the Rate stabilization reserve. CARRIED.

C193-25(4-08-25)

RESOLUTION by Reeve Bean to issue a letter outlining the legislated responsibilities and expectations of elected officials as set out in the Municipal Government Act (MGA), with reference to Section 174. The letter shall serve to reinforce the importance of fulfilling Council duties, maintaining accountability, and adhering to the standards of conduct required under provincial legislation. CARRIED.

COUNCIL
INFORMATION

Information for Councils review - nothing to report

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C194-25(4-08-25)

RESOLUTION by Councillor Ruecker to accept for information April, May and June 2025 calendar updates of Councillor meetings for information, as presented. CARRIED.

Date	Meeting	Attendee
April 23	MPT exec	Bean
April 16	Joint HC Cancelled	All
April 23	HPEC	Hansen
April 29	WHPS	Hansen
May 15	PLS Advis	Bean
June 6	PREDa	Bean
June 9	NWSAR	Bean, Walmsley
June 11/12	Seniors Video	Bean
June 18	MPT Strat	Bean
May 5	PRSD	All

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ADJOURNMENT

Reeve Bean adjourned the April 8, 2025 Regular Council Meeting at 2:32 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER