### **AGENDA**

### **CLEAR HILLS COUNTY**

### MUNICIPAL PLANNING COMMISSION MEETING

### March 25, 2025

The regular meeting of the Municipal Planning Commission for the Clear Hills County will be held on Tuesday, March 25, 2025, at 9:00 a.m. at the Worsley Fire Hall, 337 Alberta Avenue, Worsley Alberta.

A)	CALL TO ORDER
B)	AGENDA A. REGULAR MEETING of March 25, 20251
C)	ADOPTION OF THE PREVIOUS MINUTES  A. REGULAR MEETING of March 11, 2025
D)	BUSINESS ARISING OUT OF THE MINUTES
E)	DELEGATION
F)	BY-LAW
G)	OLD BUSINESS
H)	NEW BUSINESS A. SUBDIVISION APPLICATION – Jolyn Consulting Services Ltd
I)	CORRESPONDENCE AND INFORMATION
J)	CONFIDENTIAL ITEMS
K)	ADJOURNMENT

:AL

### MINUTES OF CLEAR HILLS COUNTY MUNICIPAL PLANNING COMMISSION **COUNTY COUNCIL CHAMBERS** TUESDAY, MARCH 11, 2025

**PRESENT** 

Jason Ruecker

Chairperson

Susan Hansen

Deputy Chairperson

Abram Giesbrecht

Member

Danae Walsmley

Member

**ABSENT** 

David Janzen

Member

**ATTENDING** 

Allan Rowe

Chief Administrative Officer (CAO)

Natasha Gillett

Community Services Clerk (CSC)

Kelsey Lund Dawn Morgan Development Officer (DO) Accounts Payable (AP)

CALL TO ORDER

Chairperson Ruecker called the meeting to order at 9:00 a.m.

ACCEPTANCE OF

**AGENDA** 

M09-25 (03-11-25)

RESOLUTION by Member Walmsley to adopt the agenda governing the March 11, 2025, Municipal Planning Commission Meeting, as CARRIED. presented.

APPROVAL OF **MINUTES** 

Previous Regular Meeting Minutes

M10-25 (03-11-25)

RESOLUTION by Deputy Chair Hansen to adopt the minutes of the January 28, 2025, Municipal Planning Commission Meeting, as CARRIED. presented.

M11-25 (03-11-25)

RESOLUTION by Member Walmsley to adopt the minutes of February 11, 2025, Municipal Planning Commission Organizational CARRIED. Meeting, as presented.

**NEW BUSINESS** 

Subdivision Application -AB Minister of Forestry & Parks

Subdivision Application S02-25 was received from HIS MAJESTY THE KING IN RIGHT OF ALBERTA AS REPRESENTED BY THE MINISTER OF FORESTRY AND PARKS to subdivide 2.91 hectares (7.2 acres) on NW-18-84-9-W6 to capture established agricultural farmstead located within Grazing Lease 38164.

### M12-25 (03-11-25)

RESOLUTION by Member Giesbrecht that the Municipal Planning Commission approves Subdivision Application S02-25 received from HIS MAJESTY THE KING IN RIGHT OF ALBERTA AS REPRESENTED BY THE MINISTER OF FORESTRY AND PARKS to subdivide 2.91 hectares (7.2 acres) on NW-18-84-9-W6 to capture established agricultural farmstead located within Grazing Lease 38164, subject to the following conditions:

- 1. Minimum setbacks from property lines:
  - a. Front yard, 40.8 m (134 ft)
  - b. Side yard, 15.2 m (50 ft)
  - c. Rear yard, 15.2 m (50 ft)
- 2. Water supply setbacks:
  - a. Dugout
    - i. Front Yard, 40.8 m (134 ft) from the road right-of-way or 70 m (229.6 ft) from the center line, whichever is the greater.
    - ii. Interior Side Yard, 15.24 m (50 ft) or as required by the Development Authority.
    - iii. Rear Yard, 15.24 m (50 ft) or as required by the Development Authority.
- 3. Sewage setbacks:
  - a. Lagoon
    - i. 45 m (148 ft) from a dwelling
    - ii. 30.5 m (100 ft) from a property line
    - iii. 90 m (295 ft) from water feature or source
- 4. All sewage disposal systems must comply with the Alberta Private Sewage Treatment and Disposal Regulations.
- 5. All structures moved in and/or constructed on site shall conform to all building and code standards as set by Human Resources and Alberta Safety Codes Council.
- 6. All required County Land Use Bylaw and Provincial/Federal Regulations be adhered to.
- 7. Proof of amalgamation is provided within 12 months of subdivision completion date.

CARRIED.

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Chairperson Ruecker adjourned the March 11, 2025,	Municipal
Planning Commission Meeting at 9:10 a.m.	-

DATE	CHAIRPERSON
DATE	CHIEF ADMINISTRATIVE OFFICER

# **Clear Hills County**

### Request For Decision (RFD)

Meeting: M

Municipal Planning Commission Meeting

Meeting Date:

March 25, 2025

Originated By:

Kelsey Lund, Development Officer

Title:

SUBDIVISION APPLICATION - JOLYN CONSULTING SERVICES LTD.

(ROCKY ROMBS)

File:

61-02-02

### DESCRIPTION:

Subdivision Application S03-25 was received from Jolyn Consulting Services (transfer in process to Rocky Rombs) to subdivide 48.2 acres (19.5 hectares) as a yard site separation on NW-23-83-3-W6.

### BACKGROUND:

- Zoning: Agricultural District 1 (AG1)
- The proposed subdivision will include a residence and multiple outbuildings.
- Road Access:
  - o There are two existing approaches/driveways that access the proposed subdivision.
- Servicing:
  - Existing water supply is both dugout and cistern/hauling. Existing sewage disposal is above ground/septic tank.
- Parcel Size: Proposed parcel size may be deemed appropriate for the intended use.

### ATTACHMENTS:

- 1. Subdivision Application.
- 2. Aerial of proposed subdivision.
- 3. Location of the proposed subdivision site with respect to the county.

### **OPTIONS:**

- A. Deny the application for the following reasons....
- B. Approve the application with the conditions recommended.
- C. Approve the application with different conditions.

### RECOMMENDED ACTION:

RESOLUTION by... That the Municipal Planning Commission approves Subdivision Application S03-25 that was received from Jolyn Consulting Services (transfer in process to Rocky Rombs) to subdivide 48.2 acres (19.5 hectares) as a yard site separation on NW-23-83-3-W6, subject to the following conditions:

- 1. Minimum setbacks from property lines:
  - a. Front yard, 40.8 m (134 ft)
  - b. Side yard, 15.2 m (50 ft)
  - c. Rear yard, 15.2 m (50 ft)

Initials show support - Reviewed by: Development Officer: Manager:

- 2. Water supply setbacks:
  - a. Dugout
    - i. Front Yard, 40.8 m (134 ft) from the road right-of-way or 70 m (229.6 ft) from the center line, whichever is the greater.
    - ii. Interior Side Yard, 15.24 m (50 ft) or as required by the Development Authority.
    - iii. Rear Yard, 15.24 m (50 ft) or as required by the Development Authority.
  - b. Cistern
    - i. Minimum distance from road right-of-way (front yard) 40.8m (134 feet).
    - ii. Minimum distance from other property lines (side and rear yards) 15.24m (50 feet).
- 3. Sewage setbacks:
  - a. Above ground/septic tank
    - i. Minimum distance from dwelling 1m (3.25ft)
    - ii. Minimum distance from property line 1 m (3.25 ft)
    - iii. Minimum distance from water source/course 9.14 m (30 ft)
- 4. All sewage disposal systems must comply with the Alberta Private Sewage Treatment and Disposal Regulations.
- 5. All structures moved in and/or constructed on site shall conform to all building and code standards as set by Human Resources and Alberta Safety Codes Council.
- 6. All required County Land Use Bylaw and Provincial/Federal Regulations be adhered to.

Initials show support -	Reviewed by: <b>Development Officer:</b>	Manager:	





**CLEAR HILLS COUNTY** Box 240 Worsley AB TOH 3W0 Telephone: 780-685-3925

Fax: 780-685-3960

Email: development@clearhillscounty.ab.ca

### **APPLICATION FOR SUBDIVISION**

FOR ADMINISTRATIVE USE ONLY

**APPLICATION NO.:** DATE RECEIVED:

THIS FORM MUST BE COMPLETED IN FULL WHEREEVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

	INFORMATI							
		D OWNER OF			ED:			
Jolyn Cor	nsulting Se	ervices Ltd	(Rocky	Rombs)				
ADDRESS:				3		11		
Box 1322	2, Fairview	, Alberta			1	9		
POSTAL CODE	<b>:</b> :			EMAIL:	0)			
TOH 1LC	)			rrombs	@telu	splanet.net		
PHONE NUM	BER:	***						
780-835	-0591							
FULL NAME C	F AGENT (pe	rson authorize	ed to act o	n behalf of r	egistere	d owner), if any:		
Borderlin	e Surveys	Ltd. (Jaso	on Coate	es)				
ADDRESS:								
Box 43;	Clairmont,	Alberta, T	8X 0T8					
PHONE:				EMAIL:				
78	0-538-195	5		border	ineoff	ice5@gmail.com		
LEGAL DESC				BE SUBDIV	IDED	- Destant		
		ed subdivisio		77	_	Alexandra and Alexandra and Alexandra	VI manuscriptor	r
QTR/L.S.	SEC.	TWP.	RG.	M.	OR	REGISTERED PLAN NO.	BLOCK	LOT
NW	23	83	3	6		9		
Size of the pro		vision site:						
NUMBER OF 19.5	HECTARES	ACRES	48.2					
Lot type (only o			within Hamle			LAND USE DISTRICT:	AGI	
	TERIOR	CORNER		THROUG	<b>1</b>		114+	
Describe the	<u>existing</u> use o	f the land:						
Agricultu	re							



LOCAT	ION OF LAND TO BE SUE	DIVIDED
	e the <u>proposed</u> use of the i	
Ho	mestead and agricu	ture
		Was I I was a state of the sandard I I Van IV No.
1.		diately adjacent to the municipal boundary?
_	If yes, the adjoining muni	1.6 kilometers (1.0 miles) of the right of way of a highway? [2]Yes No
2.	is the land situated within	nber is Hwy 685 the Secondary Road number is
	it yes , the nighway hun	the Scondary House Harrise is
з.	Does the proposed parce	contain or is it bounded by a river, stream, lake or other body of water
٠,		canal?
	2 Dugouts	
4.		thin 1.5 kilometers (0.932 miles) of a sour gas facility? 🗖 Yes 🔼 No
PHYSIC	CAL CHARACTERISTICS O	F LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)
1.	Describe the nature of th	e topography of the land (flat, rolling, steep, mixed):
	See Tentative Pla	in
2.	Describe the nature of th	e vegetation and water on the land (brush, shrubs, tree stands,
	woodlots, etc sloughs,	
	See Tentative	
,	Describe the kind of soil (	on the land (sandy, loam, clay, etc.):
3.	Clay	of the latit (salidy, loan), clay, dion,
EXISTIN	IG BUILDINGS ON THE LAN	D TO BE SUBDIVIDED
Describ	Toptative Plan Mair	uctures on the land and whether they are to be demolished or moved:  house brunt down on Feb 12, 2025
366	Cinaliye Flair, Iviali	Hodge organication of the text ages
:=		
WATE	R AND SEWER SERVICES	
		e served by anything other than a water distribution system and a
Macton	pter collection system des	cribe the way of providing water and sewage disposal:
Main	house (brunt down)	served by Dug out, ATCO trailer and house under
cons	truction, is hold in wa	nter
	RATION	The state of the s
	Borderline Survey (	
the reg	gistered owner's behalf,	hereby certify that:
	n the registered owner, o	
📮 i an	n the agent authorized to	act on behalf of the registered owner
		(A)
		on this form is as is, to the best of my knowledge, a true statement of
the fac	ts relating to this applica	ation for subdivision.
	Eab 01 0005	Answer Conti
DATE:	Feb 21-2025	SIGNATURE OF APPLICANT:
	Feb 21-2025	CIGNATURE OF RECISTERED LANDON/NED.
DATE:	1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	SIGNATURE OF REGISTERED LANDOWNER:

### **ADDITIONAL INFORMATION REQUIRED**

### **WATER AND SEWAGE**

Indicate the type of water supply and sewage disposal to be used by your subdivision proposal and whether it exists or is proposed.

X DUGOUT  WELL  X CISTERN & HAULING  COUNTY SERVICE	Existing	Proposed	TYPE OF WATER SUPPLY	
X CISTERN & HAULING	Y		DUGOUT	
A .			WELL	
COUNTY SERVICE	X		CISTERN & HAULING	
			COUNTY SERVICE	
OTHER (Please specify)			OTHER (Please specify)	
I I				

Existing	Proposed	TYPE OF SEWAGE DISPOSAL	
		OPEN DISCHARGE/SEPTIC TANK	
		SUB-SURFACE DISPOSAL/SEPTIC TANK	
X		ABOVE GROUND/SEPTIC TANK	
		SEWAGE LAGOON	
-		OUTDOOR PRIVY	
		COUNTY SERVICE	
		OTHER (Please Specify)	

For additional information, contact ALBERTA MUNICIPAL AFFAIRS - CODES AND PERMITS at:

Phone: 1-866-421-6929
Email: safety.services@gov.ab.ca
or a licensed permitting agency.

CLEAR HILLS COUNTY

Box 240 Worsley, AB T0H 3W0 - Phone: 780-685-3925 Fax 780-685-3960 Email: development@clearhillscounty.ab.ca

"Clearly an Area of Opportunity"

### **RIGHT OF ENTRY FORM**

(TO BE COMPLETED BY THE REGISTERED LANDOWNER)

As a site inspection of land that is the subject of a subdivision application may be required, we request that you complete the following authorization and submit it with your application for Subdivision approval.

Section 653(2) of the Municipal Government Act indicates that if consent is given by this form, a notice of inspection is not required to be given under Section 542(1).

Jolyn Consulting Service	es Ltd. (Rocky Rombs)	, do grant consent for an authorized
(Print Name)	1	
person of Clear Hills County to	enter upon subject land for	the purpose of a site inspection.
Legal Land Description:	NW 23-83-3 W6M	
Feb 21-2025 DATE:	SIGNATURE OF APPLICANT	T/REGISTERED LANDOWNER:

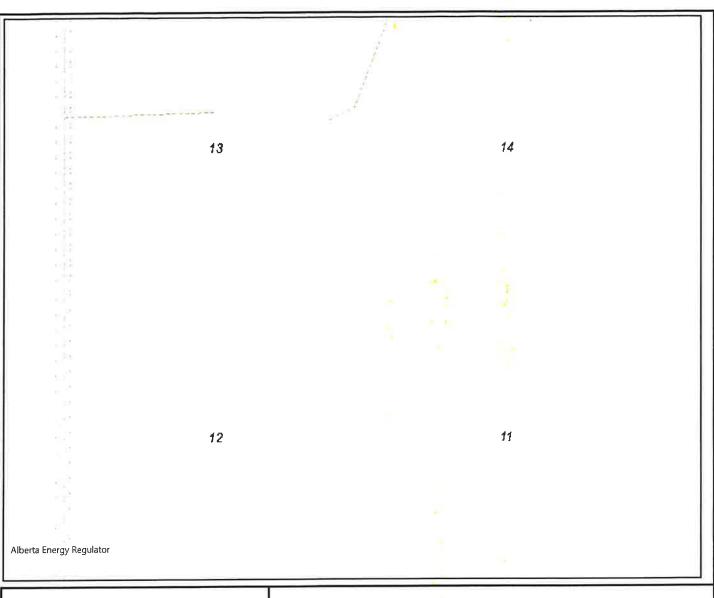
CLEAR HILLS COUNTY

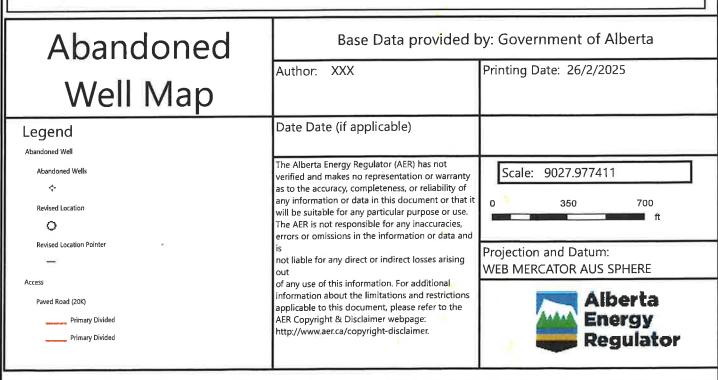
Box 240 Worsley, AB T0H 3W0 - Phone: 780-685-3925 Fax 780-685-3960 Email: development@clearhillscounty.ab.ca

"Clearly an Area of Opportunity"

### **Abandoned Oil Well Confirmation Process**

1. Search the subject property using the AER Abandoned Well Viewer at: https://maps.aer.ca/awm/index.html Does the AER Abandoned Well Viewer identify any abandoned wells in the subject area? If no, print a map of the subject area from the Abandoned Well Viewer and submit it with the subdivision application. If yes, complete the remainder of the Abandoned Oil Well Confirmation Process. 2. Using the AER Abandoned Well Viewer, identify the Licensee Name of the abandoned well. The Licensee must be contacted to confirm the exact location of the well. 3. To locate the Licensee contact information on the AER website: https://maps.aer.ca/awm/index.html Under the Locate Abandoned Well search fill in Well Licence Number and click find. This will provide you with the contact information on the licence holder. 4. Submit the Abandoned Oil Well Confirmation Form to the Licensee and request that they return the completed form prior to submitting the completed subdivision application. Submit the completed Abandoned Oil Well Confirmation Form as a part of the subdivision application. Note: The sketch of the proposed development must include the abandoned oil well and identify necessary setbacks. If the development will result in construction activity within the setback area, a statement confirming that the abandoned wells will be temporarily marked with on-site identification during construction must be included with the subdivision application.







### LAND TITLE CERTIFICATE

S

SHORT LEGAL LINC 0014 938 385 6;3;83;23;NW

TITLE NUMBER 032 008 622

0014 938 393 6;3;83;23;NE

LEGAL DESCRIPTION

FIRST

THE NORTH WEST QUARTER OF SECTION TWENTY THREE (23)

TOWNSHIP EIGHTY THREE (83)

RANGE THREE (3)

WEST OF THE SIXTH MERIDIAN

CONTAINING 65.2 HECTARES (161 ACRES) MORE OR LESS

EXCEPTING THEREOUT: 0.803 HECTARES (1.98 ACRES) MORE OR LESS OUT OF THE

SAID QUARTER FOR ROAD PLAN 852 0737.

EXCEPTING THEREOUT ALL MINES AND MINERALS

AND THE RIGHT TO WORK THE SAME

SECOND

THE NORTH EAST QUARTER OF SECTION TWENTY THREE (23)

TOWNSHIP EIGHTY THREE (83)

RANGE THREE (3)

WEST OF THE SIXTH MERIDIAN

CONTAINING 65.2 HECTARES (161 ACRES) MORE OR LESS

EXCEPTING THEREOUT: 0.803 HECTARES (1.98 ACRES) MORE OR LESS OUT OF

THE SAID QUARTER FOR ROAD PLAN 852 0737.

EXCEPTING THEREOUT ALL MINES AND MINERALS

AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: CLEAR HILLS COUNTY

REFERENCE NUMBER: 972 189 909

REGISTERED OWNER(S)

REGISTRATION DATE (DMY) DOCUMENT TYPE VALUE CONSIDERATION

032 008 622 08/01/2003 TRANSFER OF LAND \$139,200

OWNERS

JOLYN CONSULTING SERVICES LTD.

OF 9515-97 ST.

( CONTINUED )

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MORINVILLE ALBERTA T8R 1H4

### ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

DATE (D/M/Y) NUMBER

PARTICULARS

092 468 601 31/12/2009 NOTICE OF SECURITY INTEREST

RE : FIXTURES

IN FAVOUR OF - SERVUS CREDIT UNION LTD.

10300-110 ST, PO BOX 459

FAIRVIEW

ALBERTA TOH1LO

DEBTOR - OWEN HANS HELGESEN

PO BOX 781

**FAIRVIEW** 

ALBERTA TOHILO

AMOUNT: \$68,250

EXPIRES: 2028/11/01

AFFECTED LAND: 6;3;83;23;NW

102 248 470 16/07/2010 UTILITY RIGHT OF WAY

GRANTEE - NORTH PEACE GAS CO-OPERATIVE LTD.

AFFECTED LAND: 6;3;83;23;NW

TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 4 DAY OF DECEMBER, 2024 AT 09:30 A.M.

ORDER NUMBER: 52325107

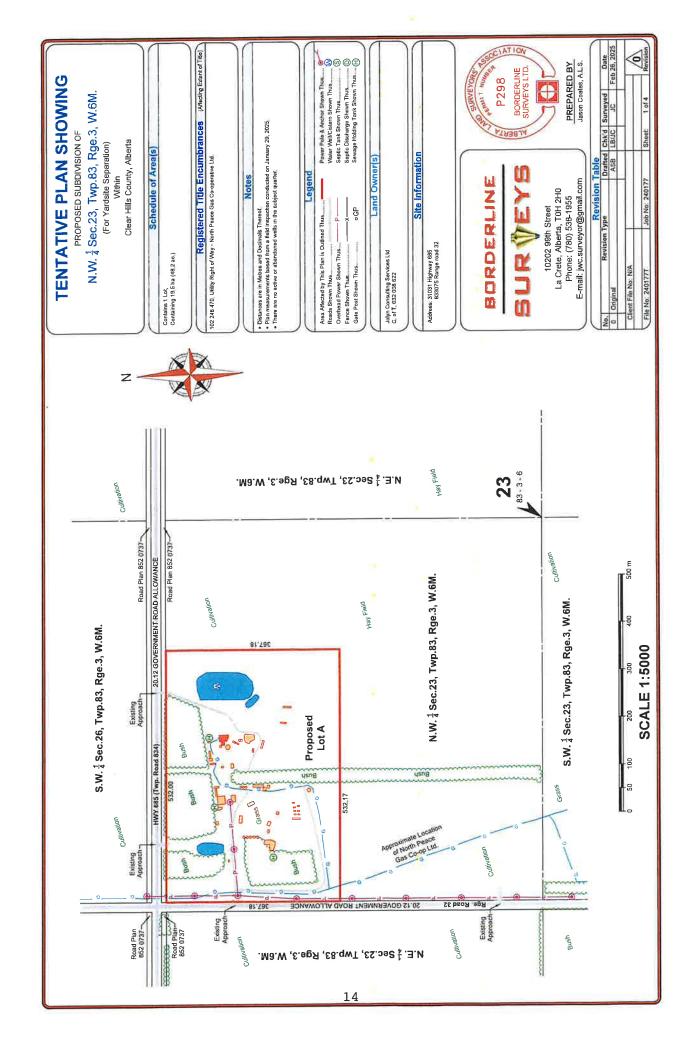
CUSTOMER FILE NUMBER: 240177

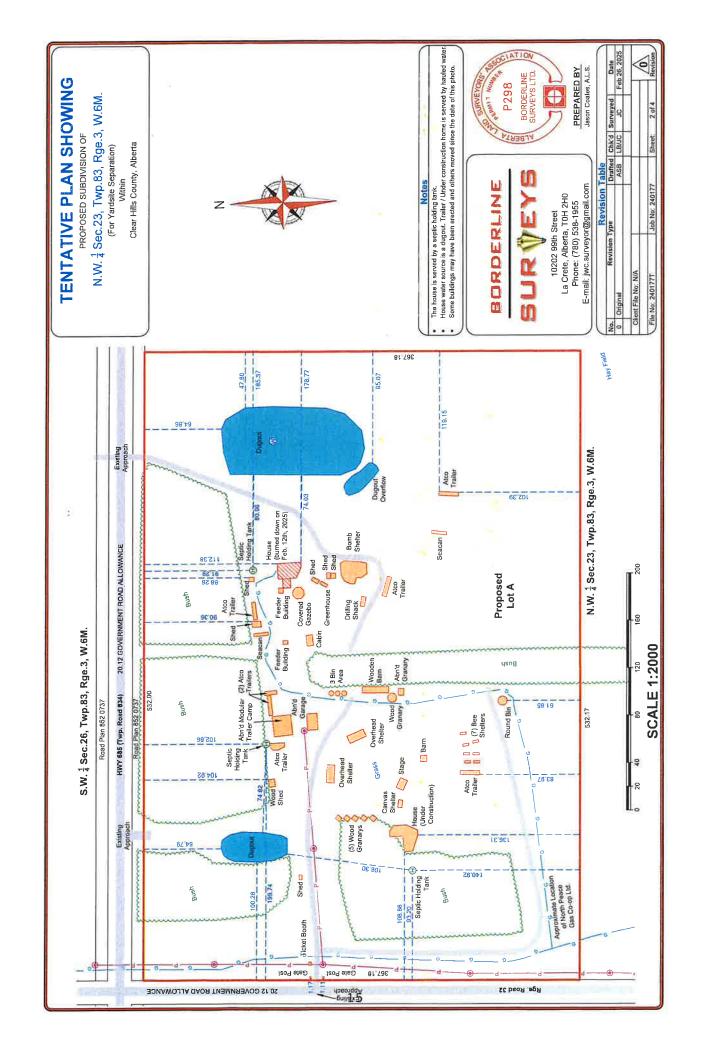


### \*END OF CERTIFICATE\*

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).





# **TENTATIVE PLAN SHOWING**

PROPOSED SUBDIVISION OF

N.W. <sup>4</sup><sub>4</sub> Sec.23, Twp.83, Rge.3, W.6M. (For Yardsite Separation)

Clear Hills County, Alberta





BORDERLINE SURVEYS LTD. T T T

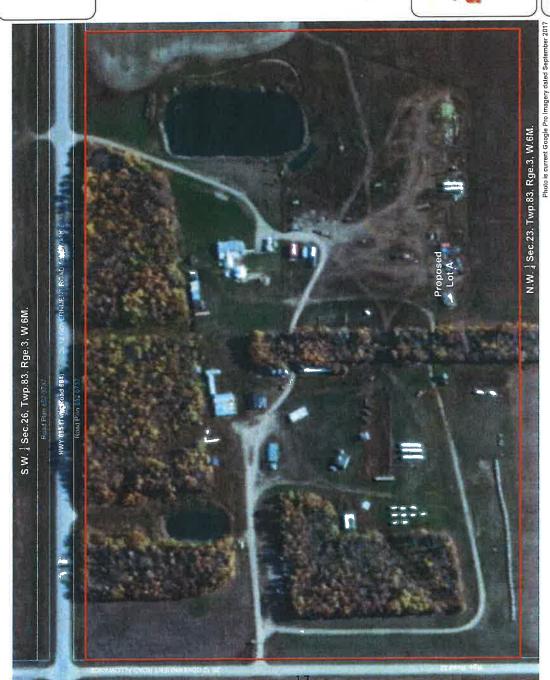
P298

Revision Table
Revision Type Drafted Chkd Surveyed
ASB LBJJC JC
ASB LBJJC Job No: 240177 Clent File No; N/A File No: 2401777

Photo is current Google Pro Imagery dated September 2017 500 m

N.E. 1 Sec.23, Twp 83, Rge.3, W.6M. N.W. | Sec.23, Twp.83, Rge.3, W.6M. S.W. 3 Sec. 23, Twp.83, Rge.3, W.6M. S.W. | Sec.26, Twp.83, Rge.3, W.6M. Proposed Lot A N.E. | Sec.23, Tw

400 **SCALE 1:5000** 200



# TENTATIVE PLAN SHOWING PROPOSED SUBDIVISION OF

N.W. <sup>1</sup>/<sub>4</sub> Sec.23, Twp.83, Rge.3, W.6M. (For Yardsite Separation)

Within Clear Hills County, Alberta



BORDERLINE SURVEYS LTD.

P298

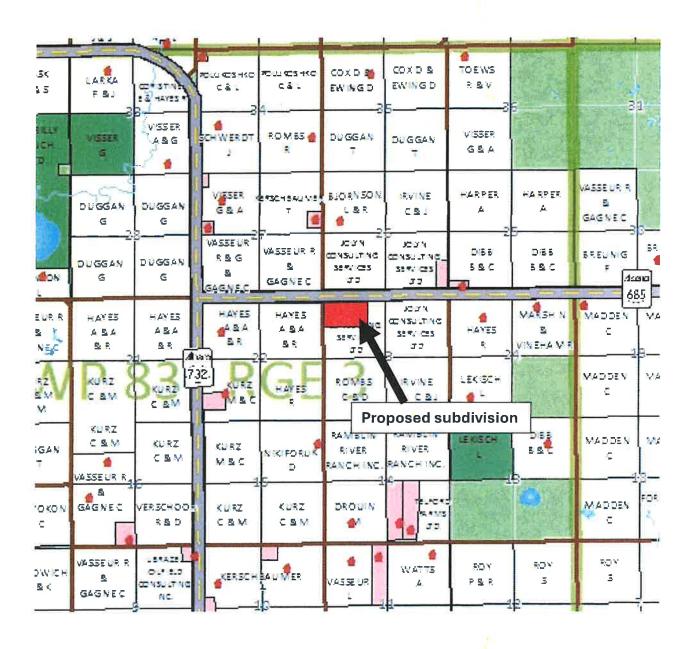
10202 99th Street La Crete, Alberta, T0H 2H0 Phone: (780) 538-1955 E-mail: jwc.surveyor@gmail.com

PREPARED BY Jason Coates, A.L.S. 

Revision Table	Drafted Chk'd Surveyed	ASS LB/JC JC Feb 26, 2025	
Revision Ta	Revision Type Dr		

1107 1		Revision Table	aple			
No.	Revis	ion Type	Drafted	Chk'd	Drafted Chk'd Surveyed	Date
0	Original		ASB	LB/JC	20	Feb 26, 2025
ū	Clent File No: N/A					«
1	File No: 240177T	Job No: 240177	7	Sheet	Sheet: 4 of 4	Revision

**SCALE 1:2000** 



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**Proposed Subdivision** 

# **Clear Hills County**

### Request For Decision (RFD)

Meeting: Municipal Planning Commission Meeting

Meeting Date: March 25, 2025

Originated By: Kelsey Lund, Development Officer

Title: DEVELOPMENT PERMIT APPLICATION – WORSLEY CLEAR HILLS SKI

CLUB

File: 61-02-02

### **DESCRIPTION:**

Development Permit Application W02-25 was received from Worsley Clear Hills Ski Club to construct additions onto both the Chalet and Rental Shop located on PT-5-88-9-W6.

### BACKGROUND:

- Zoning: Crown Land Management (CLM)
- The first portion of the proposed development includes a 20ft x 46ft addition onto the Chalet, both upstairs and downstairs.
- The second portion of the proposed development will be a 16ft x 40ft addition onto the Rental Shop.

### ATTACHMENTS:

- 1. Development Permit Application.
- 2. Development Site and Floor Plans.

### **OPTIONS:**

- A. Deny the application for the following reasons....
- B. Approve the application with the conditions recommended.
- C. Approve the application with different conditions.

### RECOMMENDED ACTION:

RESOLUTION by... That the Municipal Planning Commission approves Development Permit Application W02-25 that was received from Worsley Clear Hills Ski Club to construct additions onto both the Chalet and Rental Shop located on PT-5-88-9-W6, subject to the following conditions:

- 1. Minimum setbacks from property lines:
  - a. Front yard, 40.8 m (134 ft)
  - b. Side yard, 15.2 m (50 ft)
  - c. Rear yard, 15.2 m (50 ft)
- 2. All sewage disposal systems must comply with the Alberta Private Sewage Treatment and Disposal Regulations.
- 3. All structures moved in and/or constructed on site shall conform to all building and code standards as set by Human Resources and Alberta Safety Codes Council.
- 4. All required County Land Use Bylaw and Provincial/Federal Regulations be adhered to.

Initials show support - Reviewed by: Development Officer: Manager:

Page 1

### **CLEAR HILLS COUNTY**

Box 240 Worsley AB T0H 3W0 Telephone: 780-685-3925

**DEVELOPMENT PERMIT** 

APPLICATION FOR

Fax: 780-685-3960

Email: info@clearhillscounty.ab.ca

RECEIVED	7
FEB 1 2 2025	
Clear Hills County	

FOR ADMINISTRATIVE USE ONLY

APPLICATION I	10.: W	02-	25
DATE RECEIVE	D: 02	112	25
FEES PAID:	YES	NO'	(N/A)

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and forming part of this application. I/We understand that this application will not be accepted without the following:

(a) application fee;

(b) site plan sketch that includes all relevant details for the proposed development (e.g.: proposed and existing structure, property lines, creeks/ravines, parking and vehicle access, building plans, etc.).

APPLICANT INFORMATION	COMPLETE IF DIFFERENT FROM APPLICANT			
NAME OF APPLICANT	NAME OF REGISTERED LAND OWNER			
Worsley Clear Hills Ski Clu	b Worsley Clear Hills Ski Club			
	ADDRESS			
P.O. Box 147 Worsley				
POSTAL CODE EMAIL info Dskiworsley, com	POSTAL CODE EMAIL			
CONTACT NUMBERS	CONTACT NUMBERS			
Home 780835 0808	Home			
Business	Business			
Cell	Cell			
LAND INFORMATION				
Legal description of proposed development site				
QTR/L.S. SEC. TWP. RG. M.	OR REGISTERED PLAN NO. BLOCK LOT			
SE 5 88 9 WG				
Size of the proposed development site:				
LENGTH m WIDTH n	NUMBER OF HECTARES OR ACRES			
ft ft				
Lot type:	LAND USE DISTRICT:			
INTERIOR CORNER THROU	GH CCI-I			
Describe the existing use of the land:  Ski and Snowboard area				
Ski and s	nowboard area			

# APPLICATION FOR DEVELOPMENT PERMIT

DEVELOPMENT INFORMATIO		37		26 5		
Describe the proposed use of the Add	e land: itio	n to Chal	et and R	ental S	Shop	
Check (✓) any proposed use(s) n	not identi	6				
Dwelling unit(s)		Accessory structu		1	Home Occupat	ion(s)
Sign(s)		Commercial or in	dustrial structure(s)	/ use(s) 🗸		
Other (specify)						
Indicate the proposed setback fr	rom the p	property line:			(2)	
FRONT YARD m	REAR YAF	RD m	SIDE YARD (1)	m   :	SIDE YARD (2)	m
ft		ft		ft		ft
Off street parking: Size o	of space		Number o	f spaces		
Off street loading: Size o	of space		Number o	fspaces		
Accessory use:  PERCENTAGE OF LOT  OCCUPIED:	HEIGHT (	OF ACCESSORY BLDG:	SETBACK FROM LINE:	SIDE LOT	SETBACK FROM LOT LINE:	REAR
The land is adjacent to:	PRIM	ARY HIGHWAY	SECONDA	RY HIGHWAY	RURAI	ROAD
Estimate the Project:						
COMMENCEMENT DATE  June 1.2025		completion date October	31. 2025	construct	ION COSTS	7
Attached is						
(a) SITE PLAN (Yes)		No N/A	(b) FLOOR PLAN	Yes	No	N/A
The state of the s			V=			
DECLARATION  I/WE hereby declare that the	ahove i	nformation is, to th	ne best of my/our	knowjedge, t	factual and corre	ect.
		NATURE OF APPLICA	12 11	Wand	6	
DATE:		NATURE OF REGISTE	v / ·	1	viez.	

# APPLICATION FOR DEVELOPMENT PERMIT

### **SITE MAP**

For industrial or commercial develop	ment, attach engineered drawings of proposed development.
	nal Lease
	Chalety [ Rental Shop 7]
	= Addition
	nce from water source and property line
<ul> <li>□ Access location(s)</li> <li>□ Location of existing or proposed</li> <li>□ Setbacks from the road allowanc</li> <li>□ Location of roads in the area</li> </ul>	buildings:

Location Shelterbelts

Location of Treed Areas/ Sloughs/ Bush/ other vegetation

Location of River/ Lakes/ other watercourses

### Page 7

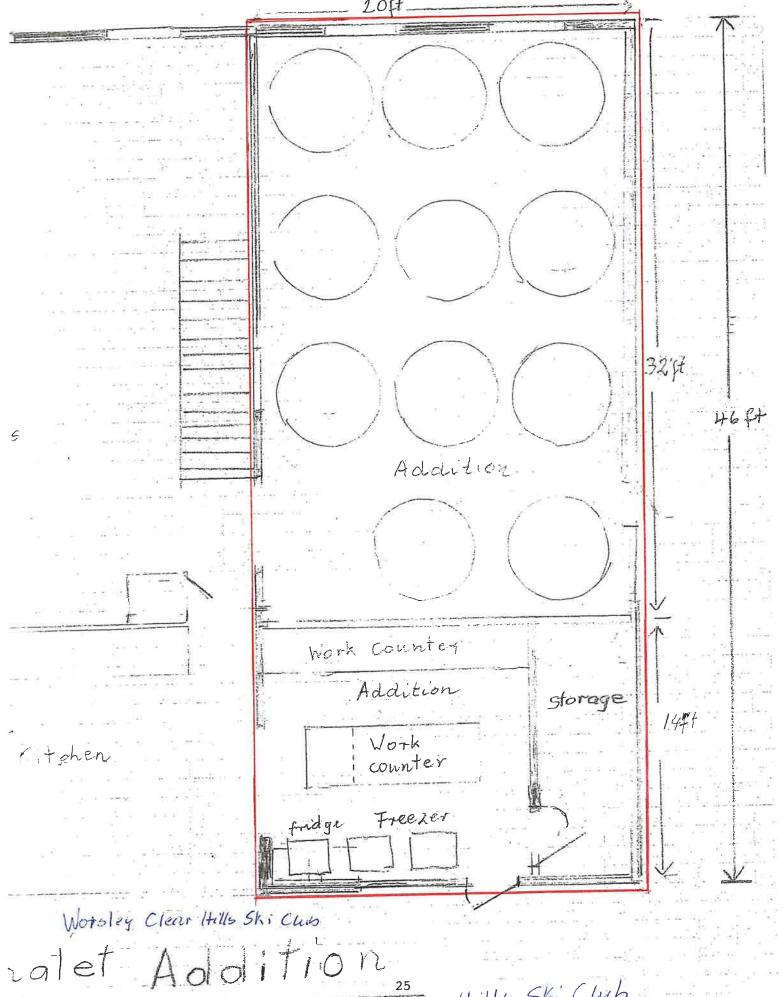
# APPLICATION FOR DEVELOPMENT PERMIT

### **RIGHT OF ENTRY FORM**

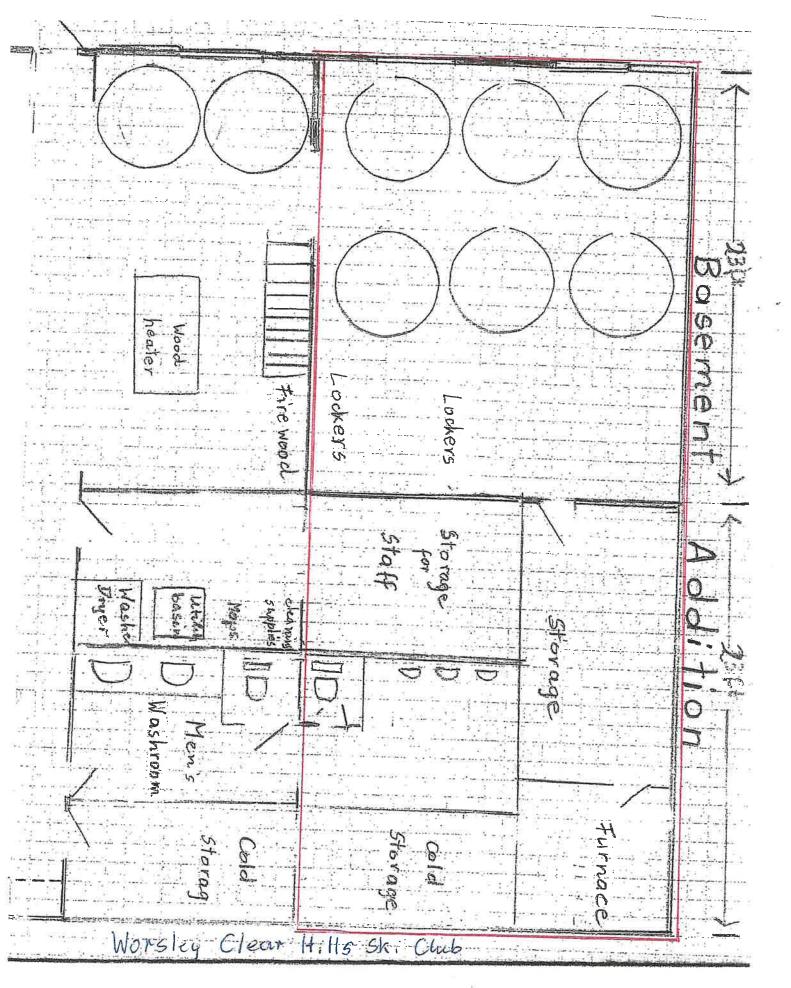
As a site inspection of land that is the subject of a development permit application may be required, we request that you complete the following authorization and submit it with your application for Development Permit approval.

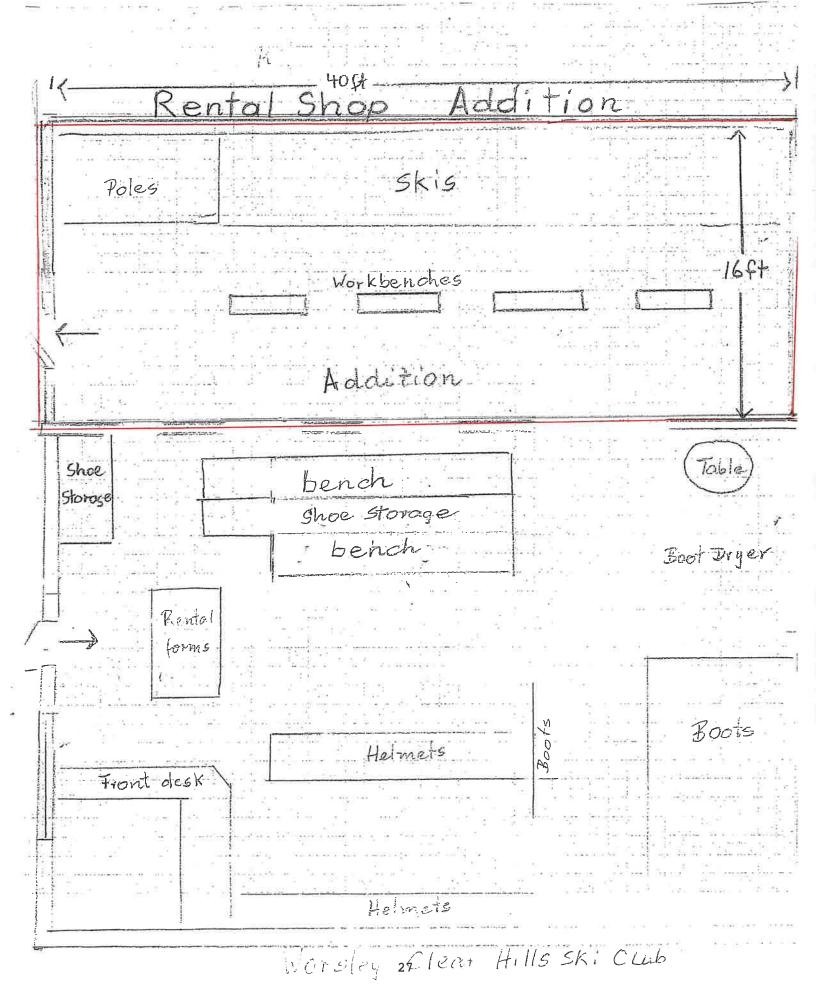
Section 653(2) of the Municipal Government Act indicates that if consent is given by this form, a notice of inspection is not required to be given under Section 542(1).

I, Roger Wasylaw, do grant consent for an authorized (Name in block letters)
person of Clear Hills County to enter upon subject land for the purpose of a site inspection.
Legal Land Description: Sec 5 88 9 W6  93039 Twp Rd 880
July 12, 2025 Roger A Many Language OF APPLICANT:



Worsley Clear Hills Ski Club





# **Clear Hills County**

### Request For Decision (RFD)

Meeting:

Municipal Planning Commission Meeting

Meeting Date:

March 25, 2025

Originated By:

Kelsey Lund, Development Officer

Title:

**DEVELOPMENT PERMIT APPLICATION - GEORGE & AGATHA FEHR** 

File:

61-02-02

### DESCRIPTION:

Development Permit Application W05-25 was received from George and Agatha Fehr to construct a commercial cold storage shed (shell only) located on Lot 1 Block 1 Plan 1623058.

### **BACKGROUND:**

- Zoning: Agricultural District 1 (AG1)
- The proposed development will include the construction of a 60ft x 100 ft shell of a commercial cold storage shed with no floor located 16 meters from the existing commercial tire shop.

### **ATTACHMENTS:**

1. Development Permit Application.

### **OPTIONS:**

- A. Deny the application for the following reasons....
- B. Approve the application with the conditions recommended.
- C. Approve the application with different conditions.

### RECOMMENDED ACTION:

RESOLUTION by... That the Municipal Planning Commission approves Development Permit Application W05-25 that was received from George and Agatha Fehr to construct a commercial cold storage shed (shell only) located on Lot 1 Block 1 Plan 1623058, subject to the following conditions:

- 1. Minimum setbacks from property lines:
  - a. Front yard, 40.8 m (134 ft)
  - b. Side yard, 15.2 m (50 ft)
  - c. Rear yard, 15.2 m (50 ft)
- 2. Water supply setbacks:
  - a. Cistern
    - i. Minimum distance from road right-of-way (front yard) 40.8m (134 feet).
      - ii. Minimum distance from other property lines (side and rear yards) 15.24m (50 feet).
- 3. Sewage setbacks:
  - a. Sub-surface disposal/septic tank
    - i. Minimum distance from dwelling 1m (3.25ft)
      - ii. Minimum distance from property line 1 m (3.25 ft)
      - iii. Minimum distance from water source/course 9.14 m (30 ft)
- 4. All sewage disposal systems must comply with the Alberta Private Sewage Treatment and Disposal Regulations.

Initials show support - Reviewed by: Development Officer:

Manager:

- 5. All structures moved in and/or constructed on site shall conform to all building and code standards as set by Human Resources and Alberta Safety Codes Council.
- 6. All required County Land Use Bylaw and Provincial/Federal Regulations be adhered to.
- 7. Developer to obtain a Roadside Development Permit from Transportation.
- 8. Prior to start of construction, any outstanding property taxes to be paid in full on the land proposed to be developed.

Initials show support - Reviewed by: Development Officer:

Manager:

### **FORM A**

Page 1

# EAR HILLS

### **CLEAR HILLS COUNTY**

Box 240 Worsley AB T0H 3W0

Telephone: 780-685-3925

Fax: 780-685-3960

Email: info@clearhillscounty.ab.ca

# APPLICATION FOR DEVELOPMENT PERMIT

FOR ADMINISTRATIVE USE ONLY

APPLICATION	NO.: W	05-	25	
DATE RECEIVI	D: 03	117	125	
FEES PAID:	YES	NO	N/A)	

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and forming part of this application. I/We understand that this application will not be accepted without the following:

(a) application fee;

(b) site plan sketch that includes all relevant details for the proposed development (e.g.: proposed and existing structure, property lines, creeks/ravines, parking and vehicle access, building plans, etc.).

APPLICANT INFORMATION	COMPLETE IF DIFFERENT FROM APPLICANT			
NAME OF APPLICANT	NAME OF REGISTERED LAND OWNER			
George Elias and Agatha Fehr				
ADDRESS	ADDRESS			
Box 58 Cleardale AB				
POSTAL CODE EMAIL FENCTICE yahoo. ca	POSTAL CODE EMAIL			
CONTACT NUMBERS 780 834 8620	CONTACT NUMBERS			
Home	Home			
Business	Business			
Cell 780 834 8620	Cell			
LAND INFORMATION				
Legal description of proposed development site	THE PROPERTY OF AN AND STOCK LOT			
QTR/L.S. SEC. TWP. RG. M.	OR REGISTERED PLAN NO. BLOCK LOT			
	1623058 1 1			
Size of the proposed development site:				
LENGTH m WIDTH	m NUMBER OF HECTARES OR ACRES			
100ft 60t				
Lot type: INTERIOR CORNER THROL	IGH LAND USE DISTRICT: AG 1			
	10			
Describe the existing use of the land:	Shop			
	·			

# APPLICATION FOR DEVELOPMENT PERMIT

DEVELOPMENT INFORMATION					
Describe the proposed use of the la					
Commercial Co	old Storage, no f	Ploor. Shell	only		
	•				
Check (✓) any proposed use(s) not	identified above:				
Dwelling unit(s)	Accessory structu	re(s) / use(s)		Home Occupati	on(s)
•		dustrial structure(s)	Lucole) d	,	
Sign(s)	Commercial or inc	dustriai structure(s)	/ use(s) •		
Other (specify)					
	n the property line:				
Indicate the proposed setback from FRONT YARD m REA	AR YARD m	SIDE YARD (1) •	m	SIDE YARD (2)	m
ft	ft		ft		ft
10					
Off street parking: Size of s	pace	Number o	f spaces		
		Number	f reasons		
Off street loading: Size of s	pace	Number o	Spaces		
Accessory use:	IGHT OF ACCESSORY BLDG:	SETBACK FROM	SIDE LOT	SETBACK FROM	REAR
PERCENTAGE OF LOT HEI	IGHT OF ACCESSORT BEDG.	LINE:	0.52.20	LOT LINE:	
0000					
The land is adjacent to:	PRIMARY HIGHWAY	SECONDAI	RY HIGHWAY	RURAL	ROAD
Total III - Desirabi	T ( I I I I I I I I I I I I I I I I I I				
Estimate the Project:	COMPLETION DATE		CONSTRUCT	TION COSTS	
COMMENCEMENT DATE	COMPLETION DATE	2025		0,000.5	
Soon as possible	JUINE 2	2025	Ψ	,	
Attached is					
		WALLOOD DI ANI	Yes	No	(N/A)
(a) SITE PLAN Yes	No (N/A)	(b) FLOOR PLAN	162	NO	(WA)
DECLARATION					
I/WE hereby declare that the ab	pove information is, to th	e best of my/our	knowledge,	factual and corre	ct.
DATE: March 17 2005	SIGNATURE OF APPLICAN	NI:			
DATE: March 17 2025	SIGNATURE OF REGISTER	RED LAND OWNER:			

# APPLICATION FOR DEVELOPMENT PERMIT

LEGAL LAND DESCRIPTION: \_\_\_\_\_

### **SITE MAP**

		For industrial or commercial development, attach engineered drawings of proposed development.  For residential and agricultural development, draw a sketch plan of proposed development.  Arivewal
961 M/H		Shoot Shared Sha
٠.		Please indicate the following if they apply to your proposed development:
		Location of water source & distance from property line and sewer system
		Location of sewer system & distance from water source and property line
		Access location(s)
		Location of existing or proposed buildings:
		Setbacks from the road allowance
	9	Location of roads in the area

Location Shelterbelts

Location of Treed Areas/ Sloughs/ Bush/ other vegetation

Location of River/ Lakes/ other watercourses

### Page 4

# APPLICATION FOR DEVELOPMENT PERMIT

### ADDITIONAL INFORMATION REQUIRED

### **ABANDONED WELLS**

If the building/addition is greater than 47m<sup>2</sup> (505.9 ft<sup>2</sup>) a map from the Alberta Energy Regulator (AER) identifying the locations of, or confirming the absence of, any abandoned oil or gas wells on or within 25m (82 ft) of the site boundary is to be included. Go to <a href="https://www.geodiscover.alberta.ca">www.geodiscover.alberta.ca</a> for abandoned well location and status information.

### **WATER AND SEWAGE**

Indicate below the type of water supply and sewage disposal to be used by your development proposal and if it is existing or proposed.

DUGOUT  WELL  CISTERN & HAULING  COUNTY SERVICE	osed TYPE OF WATER SUPPLY
CISTERN & HAULING	DUGOUT
	WELL
COUNTY SERVICE	CISTERN & HAULING
	COUNTY SERVICE
OTHER (Please specify)	OTHER (Please specify)

Existing	Proposed	TYPE OF SEWAGE DISPOSAL				
		OPEN DISCHARGE/SEPTIC TANK				
/		SUB-SURFACE DISPOSAL/SEPTIC TANK				
		ABOVE GROUND/SEPTIC TANK				
		SEWAGE LAGOON				
		OUTDOOR PRIVY				
		COUNTY SERVICE				
		OTHER (Please Specify)				
		6				

FOR ADDITIONAL INFORMATION CONTACT ALBERTA MUNICIPAL AFFAIRS — CODES AND PERMITS AT 1-866-421-6929 (EMAIL safety.services@gov.ab.ca) OR A LICENSED PERMITTING AGENCY.

# APPLICATION FOR DEVELOPMENT PERMIT

FORM A
Page 7

### **RIGHT OF ENTRY FORM**

As a site inspection of land that is the subject of a development permit application may be required, we request that you complete the following authorization and submit it with your application for Development Permit approval.

Development Permit appro	7at.
Section 653(2) of the Muni of inspection is not require	ipal Government Act indicates that if consent is given by this form, a notice to be given under Section 542(1).
I,(Name in b	ock letters)
person of Clear Hills Coun	y to enter upon subject land for the purpose of a site inspection.
Legal Land Description:	Lot 1 block 1 plan 162 3058
March 17 2025 DATE:	SIGNATURE OF APPLICANT:

# **Clear Hills County**

### **Request For Decision (RFD)**

Meeting: Municipal Planning Commission Meeting

Meeting Date: March 25, 2025

Originated By: Kelsey Lund, Development Officer

Title: DEVELOPMENT PERMIT APPLICATION – GEORGE & AGATHA FEHR

File: 61-02-02

### DESCRIPTION:

Development Permit Application W06-25 was received from George and Agatha Fehr to construct an extension onto the commercial shop entrance located on Lot 1 Block 1 Plan 1623058.

### BACKGROUND:

- Zoning: Agricultural District 1 (AG1)
- The proposed development will include the construction of a 30ft x 110 ft extension to the entrance of the existing commercial tire shop.

### ATTACHMENTS:

1. Development Permit Application.

### **OPTIONS:**

- A. Deny the application for the following reasons....
- B. Approve the application with the conditions recommended.
- C. Approve the application with different conditions.

### RECOMMENDED ACTION:

RESOLUTION by... That the Municipal Planning Commission approves Development Permit Application W06-25 was received from George and Agatha Fehr to construct an extension onto the commercial shop entrance located on Lot 1 Block 1 Plan 1623058, subject to the following conditions:

- 1. Minimum setbacks from property lines:
  - a. Front yard, 40.8 m (134 ft)
  - b. Side yard, 15.2 m (50 ft)
  - c. Rear yard, 15.2 m (50 ft)
- 2. Water supply setbacks:
  - a. Cistern
    - i. Minimum distance from road right-of-way (front yard) 40.8m (134 feet).
      - ii. Minimum distance from other property lines (side and rear yards) 15.24m (50 feet).
- 3. Sewage setbacks:
  - a. Sub-surface disposal/septic tank
    - i. Minimum distance from dwelling 1m (3.25ft)
      - ii. Minimum distance from property line 1 m (3.25 ft)
      - iii. Minimum distance from water source/course 9.14 m (30 ft)
- 4. All sewage disposal systems must comply with the Alberta Private Sewage Treatment and Disposal Regulations.

Initials show support - Reviewed by: Development Officer: Manager:

- 5. All structures moved in and/or constructed on site shall conform to all building and code standards as set by Human Resources and Alberta Safety Codes Council.
- 6. All required County Land Use Bylaw and Provincial/Federal Regulations be adhered to.
- 7. Developer to obtain a Roadside Development Permit from Transportation.
- 8. Prior to start of construction, any outstanding property taxes to be paid in full on the land proposed to be developed.

Initials show support - Reviewed by: Development Officer:

Manager:

### Page 1

# COUNTY COUNTY

### **CLEAR HILLS COUNTY**

Box 240 Worsley AB T0H 3W0 Telephone: 780-685-3925

Fax: 780-685-3960

Email: info@clearhillscounty.ab.ca

# APPLICATION FOR DEVELOPMENT PERMIT

FOR ADMINISTRATIVE USE ONLY

APPLICATION	NO.:	106	725
DATE RECEIVE	D: 0	3/17	125
FEES PAID:	YES	NO	N/A

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and forming part of this application. I/We understand that this application will not be accepted without the following:

(a) application fee;

(b) site plan sketch that includes all relevant details for the proposed development (e.g.: proposed and existing structure, property lines, creeks/ravines, parking and vehicle access, building plans, etc.).

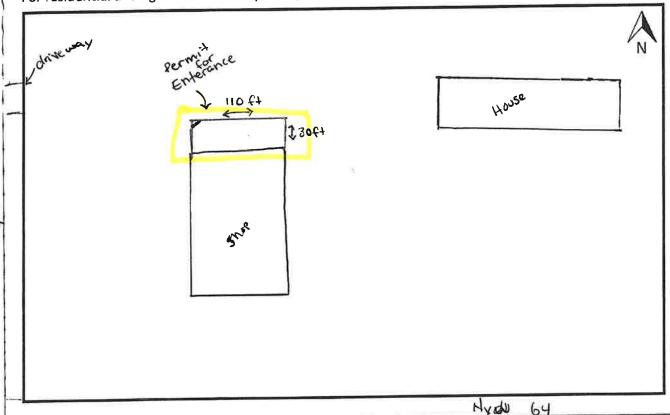
CAISTING STRUCTURE, P.		CC	MADIETE	IE DIEEERENT	FRO	M APPLI	CANT		
APPLICANT INFORMATION				COMPLETE IF DIFFERENT FROM APPLICANT  NAME OF REGISTERED LAND OWNER					
NAME OF APPLICANT		_		NAME	r KEGISTE	ALD LAND OW	1211		
George Elias and Agatha Fehr									
ADDRESS				ADDRESS	5				
Box 58 Clearda	le A!	3							
POSTAL CODE EMAIL fenctire Oyanoo. (a					CODE	EMAIL			
		4 8620		CONTAC	TNUMBE	RS			
Home	- 00	, , ,		Home					
Business		V		Business					
Call				Cell					
Cell									
LAND INFORMATION									
Legal description of proposed					2501075	SED DI ANI NO	_	BLOCK	LOT
QTR/L.S. SEC. TV	VP.	RG.	M.	OR	REGISTE	RED PLAN NO.		BLOCK	101
					162	3058		١	
Size of the proposed developm	nent site:								
LENGTH m	WIDTH		m	m NUMBER OF HECTARES OR ACRES					
30 ft 110 f									
Lot type:					LAND I	JSE DISTRICT:	1	191	
INTERIOR CORNER THROU				5H				141	
Describe the existing use of th	e land:								
Home / She	ρ								

# APPLICATION FOR DEVELOPMENT PERMIT

DEVELOPMENT INFORMATION						
Describe the proposed use of the						
Commercial.	Exte	ending Sh	op entrain	ce		
Check (✓) any proposed use(s)	not identifi	ed above:				
Dwelling unit(s) 🗸		Accessory struct	ure(s) / use(s)		Home Occupat	ion(s)
Sign(s)		Commercial or in	ndustrial structure	(s) / use(s) 🗸		
Other (specify) Bui	lding a	in Enteranc	e unto Sho	P		
Indicate the proposed setback f	from the pr	operty line:				
	REAR YARD		SIDE YARD (1)	m	SIDE YARD (2)	m
ft		ft		ft		ft
Sizo.	of space		Number	of spaces		
Off street parking: Size	of space					
Off street loading: Size	of space		Number	of spaces		
Accessory use:			OFTE A CK EDO	MICIDELOT	SETBACK FROM	I REAR
PERCENTAGE OF LOT OCCUPIED:	HEIGHT OF	F ACCESSORY BLDG	SETBACK FRO	INI SIDE LOT	LOT LINE:	INLAN
The land is adjacent to:	PRIMA	RY HIGHWAY	SECOND	ARY HIGHWAY	RURA	L ROAD
Estimate the Project:						
COMMENCEMENT DATE		COMPLETION DATE	Ē	CONSTRUCT		
June 2025		Decembe	cr 2025	\$ 200	0,000.=	
Attached is						
22						OTA \
(a) SITE PLAN (Yes)		No N/A	(b) FLOOR PLAN	Yes	No	(N/A)
DECLARATION						
I/WE hereby declare that the	e above in	formation is, to t	he best of my/οι	ır knowledge,	factual and corr	ect.
DATE: March 17/	2.1	ATURE OF APPLICA	1		/	
DATE: March 17/	SIGN	ATURE OF REGISTE	RED LAND OWNER	h	/_	

### SITE MAP

For residential and agricultural development, draw a sketch plan of proposed development.



Please indicate the following if they apply to your proposed development:

- 🔀 Location of water source & distance from property line and sewer system
- ✓ Location of sewer system & distance from water source and property line
- X Access location(s)
- Location of existing or proposed buildings:
- ☒ Setbacks from the road allowance
- Location of roads in the area
- ∠ Location Shelterbelts
- ✓ Location of Treed Areas/ Sloughs/ Bush/ other vegetation
- Location of River/ Lakes/ other watercourses

Page 4

# APPLICATION FOR DEVELOPMENT PERMIT

### ADDITIONAL INFORMATION REQUIRED

### **ABANDONED WELLS**

If the building/addition is greater than 47m² (505.9 ft²) a map from the Alberta Energy Regulator (AER) identifying the locations of, or confirming the absence of, any abandoned oil or gas wells on or within 25m (82 ft) of the site boundary is to be included. Go to <a href="https://www.geodiscover.alberta.ca">www.geodiscover.alberta.ca</a> for abandoned well location and status information.

### **WATER AND SEWAGE**

Indicate below the type of water supply and sewage disposal to be used by your development proposal and if it is existing or proposed.

DUGOUT  WELL  CISTERN & HAULING  COUNTY SERVICE	Existing	Proposed	TYPE OF WATER SUPPLY	
CISTERN & HAULING			DUGOUT	
9			WELL	
COUNTY SERVICE	$\mathcal{I}$		CISTERN & HAULING	
			COUNTY SERVICE	
OTHER (Please specify)			OTHER (Please specify)	
OTHER (Please specify)			OTHER (Please specify)	

Existing	Proposed	TYPE OF SEWAGE DISPOSAL
		OPEN DISCHARGE/SEPTIC TANK
		SUB-SURFACE DISPOSAL/SEPTIC TANK
		ABOVE GROUND/SEPTIC TANK
		SEWAGE LAGOON
		OUTDOOR PRIVY
		COUNTY SERVICE
		OTHER (Please Specify)
		,

FOR ADDITIONAL INFORMATION CONTACT ALBERTA MUNICIPAL AFFAIRS — CODES AND PERMITS AT 1-866-421-6929 (EMAIL safety.services@gov.ab.ca) OR A LICENSED PERMITTING AGENCY.

### **RIGHT OF ENTRY FORM**

As a site inspection of land that is the subject of a development permit application may be required, we request that you complete the following authorization and submit it with your application for Development Permit approval.

SIGNATURE OF APPLICANT