

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, MARCH 11, 2025**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, March 11, 2025, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

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**CALL TO ORDER**

- 1. AGENDA**
- 2. MINUTES:**  
Previous: Regular Council Meeting Minutes, February 25, 2025.....2
- 4. DELEGATION(S)**
  - a. Mighty Peace Wireless **10:30 a.m.** .....7
- 5. PUBLIC HEARING**
- 6. TENDER OPENING**
  - a. 2025-P02 Running Lake Provincial Rec Area Operation & Maintenance .....11
  - b. 2025-P03 Stoney Lake Provincial Rec Area Operation & Maintenance .....12
  - c. 2025-05 New Pick-Up Truck .....13
- 7. NEW BUSINESS**
  - a. **COUNCIL**
    1. Management Team Activity Report.....14
    2. Councillor Reports .....22
    3. Bylaw 296-25 LUB Amendment – Application to Rezone.....23
    4. Rental Equipment Draft Policy 6310 .....29
  - b. **CORPORATE SERVICES**
    1. Accounts Payable .....34
    2. Policy 7006 – Library Funding .....42
    3. Policy 5601 Cemetery Grant .....47
  - c. **COMMUNITY SERVICES**
  - d. **PUBLIC WORKS**
    1. Tender Award Cleardale – Utility/Service Road.....55
    2. Dust Control Locations .....60
    3. Proceed to Tender – Line Painting .....65
    4. Proceed to Tender – Crack Sealing .....67
    5. Disposal of Assets – Unit 53 & 54 .....69
    6. Tender Award - 2025-05 New Pick-Up Truck.....70
- 8. WRITTEN REPORTS:**
  1. Chief Administrative Officer’s Report.....71
  2. Corporate Services Manager’s Report .....72
  3. Public Works Manager’s Report.....73
- 9. COUNCIL INFORMATION (Including Correspondence).....74**
- 10. CALENDARS .....76**
- 11. CLOSED MEETING ITEMS**
- 12. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, FEBRUARY 25, 2025**

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**PRESENT**

Amber Bean	Reeve
David Janzen	Deputy Reeve
Susan Hansen	Councillor
Jason Ruecker	Councillor
Abe Giesbrecht	Councillor

**ATTENDING**

Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)
Lori Jobson	Corporate Services Manager (CSM)

**ABSENT**

Nathan Stevenson	Councillor
Danae Walmsley	Councillor

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C93-25(2-25-25)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the February 25, 2025 Regular Council Meeting, as presented** **CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Council Meeting Minutes

**C94-25(2-25-25)**

**RESOLUTION by Councillor Hansen to adopt the minutes of the February 11, 2025, Regular Council Meeting, as presented.** **CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

**C95-25(2-25-25)**

Management activity report was reviewed.

**RESOLUTION by Councillor Giesbrecht that the management activity report for February 11, 2025, be accepted, as presented.** **CARRIED.**

**TENDER OPENING:**

Hamlet of Cleardale-Utility Servicing/Service Road

WSP Canda Inc. is in attendance to open Tenders for the Hamlet of Cleardale Utility Servicing/ Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729.

**C96-25(2-25-25)** RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for the Hamlet of Cleardale - Utility Servicing/Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting. **CARRIED.**

Company	Amount
Wapiti Gravel Suppliers	\$3,762,023.40
Mainline Construction	\$3,107,490.79

Councillor Reports Council submits the meetings attended in the previous month and a report, if applicable.

**C97-25(2-25-25)** RESOLUTION by Deputy Reeve Janzen to receive the Councillor Reports for information, as presented. **CARRIED.**

**C98-25(2-25-25)** RESOLUTION by Councillor Hansen to approve the attendance of Reeve Bean to attend the Northwest Polytechnic Convocation on March 8, 2025 in Fairview, AB. **CARRIED.**

**C99-25(2-25-25)** RESOLUTION by Reeve Bean to apply for the PREDA - Municipal Project Fund program to fund the Tri-Council Economic Development Video. **CARRIED.**

CORPORATE SERVICES

Accounts Payable  
 February 11, 2025 to  
 February 25, 2025

A list of expenditures for Clear Hills County for the period of February 12, 2025 to February 25, 2025 is provided for Council's review.

**C100-25(2-25-25)** RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 12, 2025, to February 25, 2025 for a total of \$450,005.54. **CARRIED.**

2025 Recreation  
 Boards Operating  
 Grants

Council is presented with the 2025 Recreation Boards Operating (RBO) Grant disbursement information for consideration.

**C101-25(2-25-25)** RESOLUTION by Reeve Bean that Council approve the 2025 Recreation Boards Operating Grants as follows: **CARRIED.**

Burnt River Recreation Board	\$ 29,519
Hines Creek & District Recreation Board	164,606
Worsley Recreation Board	112,572
Cleardale Recreation Board	64,785
Cherry Canyon Recreation Board	<u>28,518</u>
	<u>\$400,000</u>

Reeve Bean recessed the meeting at 10:51 a.m.

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REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 25, 2025

Reeve Bean reconvened the meeting at 10:58 a.m.

Policy 7006  
Library Funding

Policy 7006 – Library Funding provides guidelines for granting funds to the local libraries to assist with maintaining service levels and current technology.

**C102-25(2-25-25)**

**RESOLUTION by Councillor Giesbrecht that Policy 7006 Library Funding be brought back to a future Regular Council meeting with amendments. CARRIED.**

Policy 5601 Cemetery Grant

Policy 5601 – Cemetery Grant provides guidelines for granting funds to assist with the maintenance or upgrading of public cemeteries and burial sites within the County.

**C103-25(2-25-25)**

**RESOLUTION by Councillor Hansen to bring back Policy 5601 – Cemetery Grant with amendments to a future Regular Council meeting. CARRIED.**

Community Support Services Grant Applications

Council is presented with three Community Support Services Grant (CSSG) Applications.

**C104-25(2-25-25)**

**RESOLUTION by Councillor Ruecker that Council approves the following Community Support Services grants: CARRIED.**

Applicant	Amount
Youth Enhancement Society of Hines Creek	\$30,000.00
Worsley Central School Parent Society	\$6,500.00

**C105-25(2-25-25)**

**RESOLUTION by Deputy Reeve Janzen to bring back Policy 7011 Community Support Services Grant to a future meeting. CARRIED.**

Reeve Bean recessed the meeting at 12:10 p.m.

Reeve Bean reconvened the meeting at 12:41 p.m.

**C106-25(2-25-25)**

**RESOLUTION by Reeve Bean to cancel the March 4, 2025, Policy and Priority Meeting. CARRIED.**

Policy 7011  
Community Support Services Grant

Policy 7011 – Community Support Services Grant (CSSG) provides guidelines for granting funds to enhance the social well-being of individuals, families and community through prevention and establishes a system for evaluating applications and requests.

**C107-25(2-25-25)**

**RESOLUTION by Reeve Bean that Council direct Administration to create a Community Support Services Reserve and transfer**

**the remaining \$17,627.85 of unallocated 2024 Community Support Services Grant funds to it. CARRIED.**

Funding Request  
Whitelaw Agricultural  
Society

The Whitelaw Agricultural Society is requesting Beyond Borders Grant Program funding to assist with the Whitelaw Centennial Celebration Banquet.

**C108-25(2-25-25)**

**RESOLUTION by Reeve Bean to deny the Whitelaw Agricultural Society's funding request. CARRIED.**

PUBLIC WORKS  
Bridge File 76505  
Repairs

Council is presented with a request to approve the work done by Griffin Contracting Ltd. for the repairs to Bridge File 76505.

**C109-25(2-25-25)**

**RESOLUTION by Councillor Hansen to approve Griffin Contracting Ltd. to complete the repairs to Bridge File 76505, located West of Range Road 24 and Township Road 852 on the Deer Hill Road, for the amount of \$10,000.00. Funds to be allocated from the 2025 Operating Budget. CARRIED.**

WRITTEN REPORTS  
Chief Administrative  
Officer's Report

No report

Corporate Services  
Manager's Report

No report

Public Works  
Manager's Report

Public Works Manager's Report

**C110-25(2-25-25)**

**RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Information for Councils review

**C111-25(2-25-25)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council Information for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

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REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 25, 2025

C112-25(2-25-25)

**RESOLUTION by Councillor Ruecker to accept for information February, March and April 2025 calendar updates of Councillor meetings for information, as presented.**

<b>Date</b>	<b>Meeting</b>	<b>Attendee</b>
April 16	Village of HC Joint Mtg	All
March 7	PREDa	Bean
March 8	NW Polytechnic	Bean
March 12	Clear Creek Fire	Hansen/Ruecker
March 10	NPRL	Ruecker
March 4	P&P Cancelled	
March 24	RCMP Open House	All
		<b>CARRIED.</b>

ADJOURNMENT

Reeve Bean adjourned the February 25, 2025 Regular Council Meeting at 1:12 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION – Mighty Peace Wireless <b>10:30 a.m.</b>
File:	11-02-02

**DESCRIPTION:**

Mighty Peace Wireless will be in attendance to discuss the Fiber Optic Build-Out Project.

**S566-24(10-29-24) RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:**

For	Against
Bean	Janzen
Ruecker	Stevenson
Hansen	Walmsley
Giesbrecht	
	<b>CARRIED.</b>

**ATTACHMENT:**

Presentation

**RESOLUTION by.....**

Initials show support - Reviewed by:	Manager:	CAO:
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# Clear Hills County Fiber Build Proposal

**Prepared for:** Clear Hills County

**Prepared by:** MPW

**Date:** March 2, 2025

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## Introduction

Clear Hills County has possibly committed a \$4 million investment toward expanding broadband infrastructure within the region. This proposal outlines the key deliverables, infrastructure deployment details, and the anticipated timeline for completion. The investment will significantly enhance connectivity, benefiting residents, businesses, and essential services within the county.

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## Project Scope and Deliverables

### 1. Backbone Fiber Infrastructure

- Deployment of a **high-capacity fiber backbone** connecting strategic locations within Clear Hills County as shown on the map provided.
- **Backbone to Deer Hill area** to support critical infrastructure expansion as well as many fiber-to-the-home connections.
- **Backbone to Royce area** to enable future fiber-to-the-home (FTTH) expansion.
- **Splice Vaults:** Installed every **800m – 1km** for maintenance and expansion capabilities.

### 2. Wireless Infrastructure and Tower Deployment

- **300-foot guyed tower in the Deer Hill area** with equipment shack for broadband transmission and cellular service. This also includes work working directly with communications companies to try and encourage cell service in the area.
- **150-foot tower in the Royce area** to provide wireless broadband service to residents and businesses.
- **Future-Proofing:** Backbone fiber to the Royce area will allow for FTTH deployment as funding becomes available.

### 3. Economic and Community Impact

- **Immediate access to high-speed wireless broadband** for residents in Royce and surrounding areas.



- **Scalable fiber backbone** ensures long-term growth and service expansion.
- **Supports economic development** by enabling remote work, business operations, and digital services.
- **Enhances emergency services and connectivity** for public safety organizations.
- **Covers running the fiber to residents homes as long as its done within the project timeline.**

## Project Budget Allocation

Component	Estimated Cost (CAD)
300-foot Guyed Tower (Deer Hill)	\$1,200,000
Backbone Fiber to Deer Hill	\$1,300,000
150-foot Tower (Royce)	\$75,000
Backbone Fiber to Royce	\$1,100,000
FTTH In Deer Hill	\$1,050,000
<b>Total</b>	<b>\$4,725,000</b>

## Project Timeline and Milestones

Phase	Description	Estimated Completion
<b>Phase 1</b>	Permitting & Engineering	Q2 2025
<b>Phase 2</b>	Backbone Fiber Installation	Q3 2025 – Q2 2026
<b>Phase 3</b>	Tower Construction & Activation	Q3 2026
<b>Phase 4</b>	Wireless Deployment & Testing	Q4 2026 – Q1 2027
<b>Phase 5</b>	Full Service Availability	Q2 2027

## Future Expansion: POP on RR74 to Cleardale

As part of our long-term vision for broadband infrastructure, we plan to extend the backbone fiber from the POP on RR74 to Cleardale. This expansion would add an additional **30-35 kilometers of backbone fiber**, further improving connectivity for rural residents and businesses in the region.

### Key Benefits of the Cleardale Expansion:

- **Increased network reach:** Expands high-speed broadband access to underserved areas.
- **Scalability for future growth:** Provides a foundation for additional FTTH deployments.

- **Support for local businesses and community services:** Ensures better connectivity for essential services, schools, and businesses.

This expansion will be pursued as funding and project scope allow, ensuring that Clear Hills County continues to benefit from modern broadband infrastructure.

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## **Conclusion**

This \$4 million investment will establish a robust, scalable, and high-speed broadband network for Clear Hills County, ensuring long-term connectivity and economic growth. The focus on backbone fiber, wireless expansion, and tower infrastructure will provide both immediate and future broadband solutions to underserved areas. With a well-defined construction schedule and deliverables, this project will provide critical digital infrastructure that benefits residents and businesses for decades to come.

**We look forward to partnering with Clear Hills County to bring this vision to life.**

*\*All work is budgeted by putting out rate bid sheets to construction companies MPW currently has a relationship with. This work is highly specialized and MPW prefers to work with contractors we have had successful relationships with. Local businesses will be prioritized when possible.*

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Tender Opening- Running Lake Provincial Recreation Area PML 200007 Operation and Maintenance Services</b>
File:	71-10-34

### DESCRIPTION:

Council is presented with tenders to open for RFP 2025-P02 Running Lake Provincial Recreation Area PML 200007 Operation and Maintenance Services.

The tender closed on Friday, March 7, 2025, at 4:00 p.m.

### BACKGROUND:

**C662-24(12-10-24) RESOLUTION by Councillor Walmsley to proceed to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three-year term. CARRIED.**

### BUDGET:

\$26,125.00- Current Contractors Annual Rate

### RECOMMENDED ACTION:

**RESOLUTION by ...** to open tenders at 9:35 a.m. for RFP 2025-P02 Running Lake Provincial Recreation Area PML 200007 Operation and Maintenance Services, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

**Initials show support -** Reviewed by:

**Manager:**

**CAO:**

TS

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Tender Opening- Stoney Lake Provincial Recreation Area PML 200009 Operation and Maintenance Services</b>
File:	71-10-36

### DESCRIPTION:

Council is presented with tenders to open for RFP 2025-P03 Stoney Lake Provincial Recreation Area PML 200007 Operation and Maintenance Services.

The tender closed on Friday, March 7, 2025, at 4:00 p.m.

### BACKGROUND:

**C661-24(12-10-24) RESOLUTION by Councillor Giesbrecht to proceed to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three-year term.**  
**CARRIED.**

### BUDGET:

\$30,500.00- Current Contractors Annual Rate

### RECOMMENDED ACTION:

**RESOLUTION by ...** to open tenders at 9:35 a.m. for RFP 2025-P03 Stoney Lake Provincial Recreation Area PML 200009 Operation and Maintenance Services, administration will analyze the results and bring back a recommendation to a future Regular Council Meeting.

**Initials show support -** Reviewed by:

**Manager:**

**CAO:**



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Opening- Pickup Truck</b>
File:	31-65-02

DESCRIPTION:

Council is presented with tenders to open for RFT 2025-05 Pickup Truck.

The tender closed on Friday, March 7, 2025, at 4:00 p.m.

BACKGROUND:

**C38-25(1-28-25) RESOLUTION by Councillor Walmsley to proceed to tender for one new Pick-up Truck. CARRIED.**

BUDGET:


\$60,000.00- Multi Year Capital Plan

RECOMMENDED ACTION:

**RESOLUTION** by ... to open tenders at 9:35 a.m. for RFT 2025-05 Pickup Truck, administration will analyze the results and bring back a recommendation later in the meeting.

Initials show support - Reviewed by:

Manager:



CAO:



# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Management Team Activity Report</b>
File:	11-02-02

DESCRIPTION:

Management activity report for February 25, 2025.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for February 25, 2025, be accepted, as presented.

Initials show support - Reviewed by:      Manager:      CAO: 



**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>March 12, 2024</b>		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		<b>April 23, 2024</b>		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	On hold until spring
		<b>May 14, 2024, Regular Council Meeting</b>		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		<b>July 9, 2024</b>		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	On hold until Spring
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		<b>December 10, 2024</b>		
C658-24	12/10/24	RESOLUTION by Councillor Giesbrecht to proceed to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three-year term. CARRIED.	CC	Open March 11



**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C659-24	12/10/24	RESOLUTION by Councillor Walmsley to proceed to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three-year term. CARRIED.	CC	Open March 11
		January 28, 2025	PW	
C36-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed with acquiring quotes for drilling a water well at the determined site on SE 4-85-5-W6M and E 33-84-5-W6M. CARRIED.	PW	In works
C38-25	01/28/25	RESOLUTION by Councillor Walmsley to proceed to tender for one new Pick-up Truck. CARRIED.	PW	Open March 11
C42-25	01/28/25	RESOLUTION by Councillor Giesbrecht to purchase 100 copies of the Mighty Peace River Guide from Mighty Peace Tourism. CARRIED.	EA	Email sent
C50-25	01/28/25	RESOLUTION by Councillor Hansen to approve the attendance of the Reeve and Deputy Reeve to attend as a delegation to the Peace River School Division Board of Trustee Meeting on March 13, 2025, at 11:30 a.m. CARRIED.	EA	Package sent
C51-25	01/28/25	RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new mower for the roadside mowing program. CARRIED.	AG	Closes March 24
		February 11, 2025		
C71-25	02/11/25	RESOLUTION by Reeve Bean to receive the discussion regarding the Recreation Board Operating grant for information and bring back to a future Policy & Priority Meeting for further discussion. CARRIED.	CS	May/June
C74-25	02/11/25	RESOLUTION by Reeve Bean to proceed to tender for the following 3 grader beats in Clear Hills County, Bear Canyon Grader Beat 09, Montagneuse Grader Beat 03 and the Worsley Grader Beat 01 for a five-year term. CARRIED.	PW	Closes April 4th
C82-25	02/11/25	RESOLUTION by Councillor Walmsley to invite Mighty Peace Wireless to the March 11, 2025, Regular Council meeting to discuss the Fibre Optic Program. CARRIED.	EA	March 11 Meeting





**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS						
C88-25	02/11/25	RESOLUTION by Councillor Hansen to award RFT 2025-P01 Roadside Right of Way Brushing to EM3 Services Inc. for the amount of \$146,700.00, funds to be allocated from the 2025 Operating Budget. CARRIED.	PW	In works						
		<b>February 25, 2025</b>								
C96-25	02/25/25	RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for the Hamlet of Cleardale - Utility Servicing/Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting. CARRIED.	PW	March 11						
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Company</th> <th style="width: 50%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Wapiti Gravel Suppliers</td> <td>\$3,762,023.40</td> </tr> <tr> <td>Mainline Construction</td> <td>\$3,107,490.79</td> </tr> </tbody> </table>	Company	Amount	Wapiti Gravel Suppliers	\$3,762,023.40	Mainline Construction	\$3,107,490.79		
Company	Amount									
Wapiti Gravel Suppliers	\$3,762,023.40									
Mainline Construction	\$3,107,490.79									
C98-25	02/25/25	RESOLUTION by Councillor Hansen to approve the attendance of Reeve Bean to attend the Northwest Polytechnic Convocation on March 8, 2025 in Fairview, AB. CARRIED.								
C99-25	02/25/25	RESOLUTION by Reeve Bean to apply for the PREDA - Municipal Project Fund program to fund the Tri-Council Economic Development Video. CARRIED.	EA	In works						
C102-25	02/25/25	RESOLUTION by Councillor Giesbrecht that Policy 7006 Library Funding be brought back to a future Regular Council meeting with amendments. CARRIED.	CS	March 11						
C103-25	02/25/25	RESOLUTION by Councillor Hansen to bring back Policy 5601 – Cemetery Grant with amendments to a future Regular Council meeting. CARRIED.	CS	March 11						
C105-25	02/25/25	RESOLUTION by Deputy Reeve Janzen to bring back Policy 7011 Community Support Services Grant to a future meeting. CARRIED.	CS							
C106-25	02/25/25	RESOLUTION by Reeve Bean to cancel the March 4, 2025, Policy and Priority Meeting. CARRIED.	EA							
C109-25	02/25/25	RESOLUTION by Councillor Hansen to approve Griffin Contracting Ltd. to complete the repairs to Bridge File 76505, located West of Range Road 24	PW							



**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		and Township Road 852 on the Deer Hill Road, for the amount of \$10,000.00. Funds to be allocated from the 2025 Operating Budget. CARRIED.		
		<b>March 27, 2024</b>		
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED.	AG	Spring 2025
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024✓ 2025✓ 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the year-end Clear Hills end. With the 2024 contribution being funded as follows; \$45,000.00	EA	



**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.		
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.	CS	
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting
C490-24	09/24/24	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	
		<b>October 29, 2024 Special Council Meeting</b>		
S566-24	10-29-24	RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:		
		For	Against	





**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Bean Ruecker Hansen Giesbrecht	Janzen Stevenson Walmsley	
		CARRIED.		
<b>C107-25</b>	<b>02/25/25</b>	<b>RESOLUTION by Reeve Bean that Council direct Administration to create a Community Support Services Reserve and transfer the remaining \$17,627.85 of unallocated 2024 Community Support Services Grant funds to it. CARRIED.</b>	<b>CS</b>	

**ITEMS IN WAITING**

<b>C66-15</b>	<b>01/13/15</b>	<b>RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.</b>	<b>CSM</b>	<b>January 14, 2030</b>
<b>C171-23</b>	<b>03/28/23</b>	<b>RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.</b>		
		<b>February 2024</b>		
<b>C128-24</b>	<b>03/12/24</b>	<b>RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.</b>	<b>CS</b>	
<b>C271-24</b>	<b>05/14/24</b>	<b>RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.</b>	<b>CS</b>	
<b>C203-24</b>	<b>04/09/24</b>	<b>RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary</b>	<b>CS</b>	<b>In waiting</b>



**Management Team**

**Activity Report for February 25, 2025**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. <b>CARRIED.</b>		
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>	CS	In waiting
C148-24	03/12/24	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. <b>CARRIED.</b>	AG	Next local auction

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>COUNCIL MONTHLY REPORTS</b>
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

15

# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	March 11, 2025
Originated By:	Kelsey Lund, Development Officer
Title:	<b>Bylaw 296-25 LUB Amendment - Application to Rezone</b>
File:	61-02-02

## DESCRIPTION:

Council is presented with Bylaw 296-25 for the purpose of amending the Land Use Bylaw, and rezoning 5.47 hectares (13.5 acres) of SE-26-83-3-W6 from Agricultural District 1 (AG1) to Country Residential (CR) for a proposed subdivision.

## BACKGROUND:

The proposed subdivision (Proposed Lot A) is considered the second parcel out and requires rezoning from Agricultural District 1 to Country Residential as it is not considered suitable for farming.

As per Part 17 of the Municipal Government Act a bylaw amending the Land Use Bylaw requires a public hearing.

## ATTACHMENT:

- Bylaw 296-25
- Application for Amendment to the Land Use Bylaw
- Public Hearing advertisement

## RECOMMENDED ACTION:

RESOLUTION by to give first reading to Bylaw No. 296-25, a bylaw to amend Land Use Bylaw 278-23, rezoning a 5.47 hectare (13.5 acre) portion of SE-26-83-3-W6 from Agricultural District 1 (AG1) to Country Residential (CR).

AND

RESOLUTION by to approve a public hearing date of March 25, 2025 at 10:00 a.m. during the regular Council Meeting for proposed Bylaw 296-25.

Initials show support - Reviewed by:

Manager:



CAO:



**BYLAW NO. 296-25 DRAFT**

**BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING CLEAR HILLS COUNTY BYLAW NO. 189-16.**

---

WHEREAS, pursuant to Sections 230, 606, and 692 of the *Municipal Government Act*, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, Council may amend a Land Use Bylaw; and

WHEREAS, the Council of Clear Hills County, in the province of Alberta, has adopted the Clear Hills County Land Use Bylaw No. 278-23, as amended, and;

WHEREAS The Municipal Council of Clear Hills County, in the Province of Alberta, deems it necessary to amend Clear Hills County Land Use Bylaw No. 278-23, as amended, to rezone SE-26-83-3-W6 from Agricultural District -1 (AG-1) to Country Residential District – 1 (CR-1).

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. THAT part of SE-26-83-W6 within Clear Hills County be rezoned from “Agricultural District -1 (AG-1)” to “Country Residential District -1 (CR-1)” as shown in the attached Schedule A;
2. THAT, if any portion of this bylaw is declared invalid by a court of competent jurisdiction then the invalid portion shall be severed.
3. THAT, this bylaw shall come into force and effect upon the date of final reading hereof.

READ a first time this 11<sup>th</sup> day of March, 2025.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Amber Bean, Reeve

\_\_\_\_\_  
Allan Rowe, Chief Administrative Officer



## SCHEDULE A

1. That the following property in Clear Hills County:

That the area within 'Proposed Lot A' (red area) be rezoned from "Agricultural District -1 (AG-1)" to "Country Residential District (CR-1)" as shown below:



**From: Agricultural District -1 (AG-1)  
 To: Country Residential District -1 (CR-1)**



**CLEAR HILLS COUNTY**  
 Box 240  
 Worsley AB T0H 3W0  
 Telephone: 780-685-3925  
 Fax: 780-685-3960  
 Email: [info@clearhillscounty.ab.ca](mailto:info@clearhillscounty.ab.ca)

FORM H

**APPLICATION FOR AMENDMENT  
 TO THE LAND USE BYLAW**

FOR ADMINISTRATIVE USE ONLY

APPLICATION NO.:	
DATE RECEIVED:	02/19/25
FEE PAID:	YES NO N/A

I/We hereby make application to amend the Land Use Bylaw.

APPLICANT INFORMATION				COMPLETE IF DIFFERENT FROM APPLICANT				
NAME OF APPLICANT Borderline Surveys Ltd.				NAME OF REGISTERED LAND OWNER Jolyn Consulting Services (Rocky Rombs)				
ADDRESS Box 43				ADDRESS Box 1322, Fairview				
POSTAL CODE T8X 0T8	EMAIL Borderlineoffica5@gmail.com			POSTAL CODE T0H 1L0	EMAIL mmbjorn@hotmail.com			
CONTACT NUMBERS				CONTACT NUMBERS				
Home				Home 780-835-0591				
Business 780-538-1955				Business				
Cell				Cell				
LAND INFORMATION								
Legal description of proposed development site								
QTR/L.S. SE	SEC. 26	TWP. 83	RG. 3	M. 6	OR	REGISTERED PLAN NO. OR CERTIFICATE OF TITLE	BLOCK	LOT

Proposed Amendment

FROM Agriculture	TO County Residential 1
Reasons in Support of Application for Amendment:  2nd parcel out of quarter. Land is not suitable for farming, would like to subdivide. As client is selling the farm land.	

DATE: Feb 18-2025	SIGNATURE OF APPLICANT:
DATE: Feb 19-2025	SIGNATURE OF REGISTERED LAND OWNER:

**APPLICATION FOR  
AMENDMENT TO LAND USE BYLAW**

**FORM H**  
Page 2

**RIGHT OF ENTRY FORM**

As a site inspection may be required of land that is the subject of an application for amendment to the Land Use bylaw, we request that you complete the following authorization and submit it with your application for amendment to the Land use Bylaw.

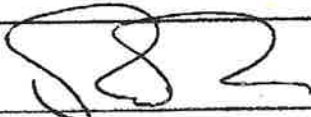
Section 653(2) of the Municipal Government Act indicates that if consent is given by this form, a notice of inspection is not required to be given under Section 542(1).

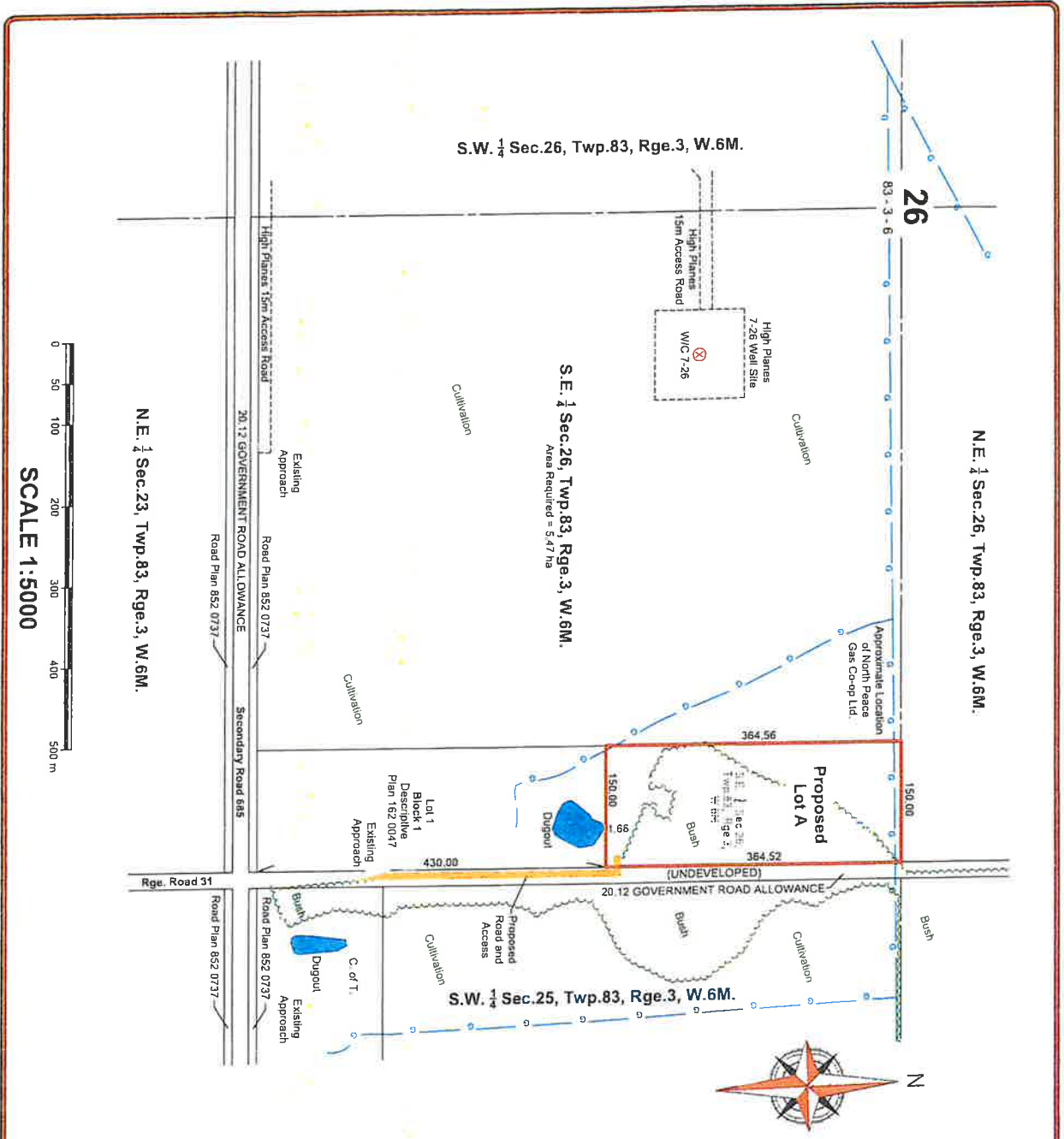
*Jolyn Consulting Services*  
I, Rocky Rombs do grant consent for an authorized  
(Name in block letters)

person of Clear Hills County to enter upon subject land for the purpose of a site inspection.

Legal Land Description: SE 26-83-3 W6M

Feb 19/25  
DATE:

  
SIGNATURE OF APPLICANT:



SCALE 1:5000



# TENTATIVE PLAN SHOWING

PROPOSED SUBDIVISION OF  
**S. E. 1/4 Sec. 26, Twp. 83, Rge. 3, W. 6M.**  
 (For New Parcel)  
 Within  
 Clear Hills County, Alberta

## Schedule of Areas

Contains 1 Lot  
 Containing 5.47 ha (13.5 ac.)

## Registered Title Encumbrances

752 126 434 Utility Right of Way - North Peace Gas Co-op Ltd.  
 072 482 884 Caveat - Lease Interest Under 20 Acres - Long Run Exploration Ltd

## Notes

- Distances are in Metres and Decimals Thereof.
- No field inspection was completed on the subject property.
- There are no developments on the subject property.
- Proposed septic system is a holding tank.
- Proposed water system is a cistern.

## Legend

- Area Affected by This Plan is Outlined Thus
- Proposed Road/Access Shown Thus
- Overhead Power Shown Thus
- Fence Shown Thus
- Power Pole & Anchor Shown Thus
- Water Main/Storm Shown Thus
- Septic Tank Shown Thus
- Septic Discharge Shown Thus
- Gate Post Shown Thus
- GP

## Land Owner(s)

Jolin, Emerald Services Ltd. (transfer pending)  
 C. of T. 162 095 269 +1

## Site Information

Address V/A

**BORDERLINE SURVEYS**

10202 99th Street  
 La Crete, Alberta, T0H 2H0  
 Phone: (780) 538-1955  
 E-mail: jwc.surveyor@gmail.com

PREPARED BY  
 Jason Coates, A.L.S.

No.	Revision Type	Drafted	Chk'd	Surveyed	Date
0	Original	ASB	EB/C	JC	Feb 10, 2025

Client File No: N/A

File No: 240176T

Job No: 240176

Sheet: 1 of 2

Revision: 0

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Rental Equipment – Draft Policy 6310
File:	63-10-10

**DESCRIPTION:**

Council is presented with a draft of the Rental Equipment Policy.  
This draft reflects changes to fees and booking requirements for non-County residents.

**AG92-24(10/15/24) RESOLUTION by Deputy Chair Ruecker to recommend Council amend the rental equipment schedule of fees with the addition of a onetime fee of \$100.00 for specified pieces of rental equipment that will be charged if taken out of the Clear Hills County borders, as well as a clause stating non-County resident bookings will not be accepted prior to three (3) days before intended booking date.**

**CARRIED**

**ATTACHMENT:**

6310 – Rental Equipment Mar 11 2025 DRAFT

**RESOLUTION by.....to approve Policy 6310 Rental Equipment, as presented.**

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**







# Clear Hills County

Effective Date: <b>July 23, 2024</b>	Policy Number <b>6310</b>
Title: <b>RENTAL EQUIPMENT POLICY</b>	

## 1. Policy Statement:

1.1. Clear Hills County recognizes the value of utilizing tax dollars to provide equipment available for rent to County residents, land managers and agricultural producers.

## 2. Purpose:

2.1. To supply equipment for rent that are only required occasionally or would not be economically feasible for individual agricultural producers or land managers to purchase.

2.2. To provide innovative tools and equipment for local agricultural producers and land managers that promotes innovative agricultural management practices.

2.3. To provide tools and equipment that assist agricultural producers and land managers to comply with their legislative requirements under Alberta's Weed Control Act, Soil Conservation Act and Agricultural Pests Act.

## 3. Responsibilities

3.1. The Agricultural Service Board will recommend to Council a list of rental equipment and a schedule of fees for equipment deposits and rental rates.

3.2. The Agricultural Service Board may recommend to Council to purchase, replace, or liquidate rental equipment based on the three purposes in section 2.

3.3. Agricultural Services will provide the Agricultural Service Board with a list of rental rates and deposits based on the following structure:

3.3.1. Equipment purchased to fulfil subsections 2.1 and 2.2 will have a rental rate to recover maintenance costs only.

3.3.2. Equipment purchased to fulfil subsection 2.3 will have a minimal rental rate to maximize the equipment use.

3.3.3. Deposits greater than the designated minimum amount will be double the rental rate of that equipment.

3.4. County staff will have knowledge of each piece of equipment and will inform the renter of proper operating procedures and safety precautions.

- 3.5. Agriculture Services will conduct pre- and post-rental inspections of all equipment to ensure equipment is in good condition, will operate properly and is safe to use.
- 3.6. Renters will sign a rental agreement form and assume responsibility for all costs associated with equipment returned damaged or not properly cleaned.
- 3.7. ~~County staff will consider rental of equipment to other municipalities on a case by case basis.~~ Non-County residents will be charged an additional fee of \$100.00 in addition to regular rental charges. Bookings from non-County residents will not be accepted prior to three (3) days before intended use.
- 3.8. County staff will refuse to rent out equipment that is unfit and/or unsafe for use.
- 3.9. Agricultural Services will provide an annual report to the Agricultural Service Board for a program review each year.

**4. Reference to Legislation**

- 4.1. Weed Control Act
- 4.2. Soil Conservation Act
- 4.3. Agricultural Pests Act

**5. End of Policy**

**ADOPTED:**

Resolution C170(02/22/10)

Date: February 22, 2011

**AMENDED:**

Resolution C422-18 (09/11/18)

Date: September 18, 2018

Resolution C433-19 (09/10/19)

Date: September 10, 2019

Resolution C487-20 (10/13/19)

Date: October 13, 2020

Resolution C414-24 (07/23/24)

Date: July 23, 2024

Resolution AG92-24 (10/15/24)

Date: October 15, 2024



# Clear Hills County

Effective Date: <b>March 11, 2025</b>	Policy Number <b>6310</b>
Title: <b>RENTAL EQUIPMENT POLICY</b>	

## 1. Policy Statement:

- 1.1. Clear Hills County recognizes the value of utilizing tax dollars to provide equipment available for rent to County residents, land managers and agricultural producers.

## 2. Purpose:

- 2.1. To supply equipment for rent that are only required occasionally or would not be economically feasible for individual agricultural producers or land managers to purchase.
- 2.2. To provide innovative tools and equipment for local agricultural producers and land managers that promotes innovative agricultural management practices.
- 2.3. To provide tools and equipment that assist agricultural producers and land managers to comply with their legislative requirements under Alberta's Weed Control Act, Soil Conservation Act and Agricultural Pests Act.

## 3. Responsibilities

- 3.1. The Agricultural Service Board will recommend to Council a list of rental equipment and a schedule of fees for equipment deposits and rental rates.
- 3.2. The Agricultural Service Board may recommend to Council to purchase, replace, or liquidate rental equipment based on the three purposes in section 2.
- 3.3. Agricultural Services will provide the Agricultural Service Board with a list of rental rates and deposits based on the following structure:
  - 3.3.1. Equipment purchased to fulfil subsections 2.1 and 2.2 will have a rental rate to recover maintenance costs only.
  - 3.3.2. Equipment purchased to fulfil subsection 2.3 will have a minimal rental rate to maximize the equipment use.
  - 3.3.3. Deposits greater than the designated minimum amount will be double the rental rate of that equipment.
- 3.4. County staff will have knowledge of each piece of equipment and will inform



the renter of proper operating procedures and safety precautions.

- 3.5. Agriculture Services will conduct pre- and post-rental inspections of all equipment to ensure equipment is in good condition, will operate properly and is safe to use.
- 3.6. Renters will sign a rental agreement form and assume responsibility for all costs associated with equipment returned damaged or not properly cleaned.
- 3.7. Non-County residents will be charged a fee of \$100.00 in addition to regular rental charges. Bookings from non-County residents will not be accepted prior to three (3) days before intended use.
- 3.8. County staff will refuse to rent out equipment that is unfit and/or unsafe for use.
- 3.9. Agricultural Services will provide an annual report to the Agricultural Service Board for a program review each year.

**4. Reference to Legislation**

- 4.1. Weed Control Act
- 4.2. Soil Conservation Act
- 4.3. Agricultural Pests Act

**5. End of Policy**

**ADOPTED:**

Resolution C170(02/22/10)

Date: February 22, 2011

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Date: September 10, 2019

Resolution C487-20 (10/13/19)

Date: October 13, 2020

Resolution C414-24 (07/23/24)

Date: July 23, 2024

Resolution AG92-24 (10/15/24)

Date: March 11, 2025

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Finance – Accounts Payable</b>
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of February 26, 2025 to March 11, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 26, 2025 to March 11, 2025 for a total of \$660,237.53.

Initials show support - Reviewed by:	Manager:	CAO: <i>TS</i>
--------------------------------------	----------	----------------

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	2/26/25
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030279	795496AB	795496 ALBERTA LTD. O/A HAYWAR	3/11/25	ATB	PMCHQ00001288	\$50.00
030280	AIR01	AIR LIQUIDE CANADA INC.	3/11/25	ATB	PMCHQ00001288	\$27.65
030281	BOSCHWICK01	BOSCHWICK CONTRACTING	3/11/25	ATB	PMCHQ00001288	\$14,926.30
030282	BRAUN06	JEROME BRAUN	3/11/25	ATB	PMCHQ00001288	\$120.00
030283	BURNT01	BURNT RIVER RECREATION BOARD	3/11/25	ATB	PMCHQ00001288	\$29,519.00
030284	CHERRYCANREC	CHERRY CANYON RECREATION BOARD	3/11/25	ATB	PMCHQ00001288	\$28,518.00
030285	CHAMPS01	CLEAR HILLS AGRICULTURAL MULTI	3/11/25	ATB	PMCHQ00001288	\$50.00
030286	CILDLCOLONY01	CLEARDALE COLONY LTD.	3/11/25	ATB	PMCHQ00001288	\$100.00
030287	CLEARDALEREC	CLEARDALE RECREATION BOARD	3/11/25	ATB	PMCHQ00001288	\$64,785.00
030288	DHL01	LOOMIS EXPRESS	3/11/25	ATB	PMCHQ00001288	\$340.78
030289	DIAMOND01	CENTRAL SQUARE CANADA SOFTWARE	3/11/25	ATB	PMCHQ00001288	\$266.62
030290	ESG	ESG FILTRATION LTD.	3/11/25	ATB	PMCHQ00001288	\$1,690.92
030291	EUREKA03	EUREKA RIVER CEMETERY	3/11/25	ATB	PMCHQ00001288	\$500.00
030292	GREEN	GREEN PIPER PEST CONTROL	3/11/25	ATB	PMCHQ00001288	\$446.25
030293	GRGR06	GRIMSHAW GRAVELS AQUIFER	3/11/25	ATB	PMCHQ00001288	\$212.00
030294	HACH01	HACH SALES & SERVICE CANADA LP	3/11/25	ATB	PMCHQ00001288	\$1,502.55
030295	HCREC01	HINES CREEK & DISTRICT	3/11/25	ATB	PMCHQ00001288	\$164,606.00
030296	HITECH01	HITECH BUSINESS SYSTEMS LTD.	3/11/25	ATB	PMCHQ00001288	\$1,149.14
030297	INFORCAN01	INFOR (CANADA), ULC	3/11/25	ATB	PMCHQ00001288	\$1,190.73
030298	INCA01	RECEIVER GENERAL FOR CANADA	3/11/25	ATB	PMCHQ00001288	\$2,195.16
030299	JANZEND	DAVID JANZEN	3/11/25	ATB	PMCHQ00001288	\$120.00
030300	KRAHNJ	JUSTIN KRAHN	3/11/25	ATB	PMCHQ00001288	\$300.00
030301	MDGREENVIEW01	ASB CONFERENCE 2018	3/11/25	ATB	PMCHQ00001288	\$250.00
030302	MADDOG01	MAD DOG CRESTING	3/11/25	ATB	PMCHQ00001288	\$1,905.75
030303	MANITOULIN01	MANITOULIN TRANSPORT	3/11/25	ATB	PMCHQ00001288	\$3,514.16
030304	MANY01	MANY ISLANDS RECREATIONAL	3/11/25	ATB	PMCHQ00001288	\$50.00
030305	NPHOUSE01	NORTH PEACE HOUSING FOUNDATION	3/11/25	ATB	PMCHQ00001288	\$171,712.70
030306	OVERHEAD01	OVERHEAD DOOR CO. OF GRAND PRA	3/11/25	ATB	PMCHQ00001288	\$3,832.50
030307	PEACE06	PEACE RIVER SCHOOL DIVISION NO	3/11/25	ATB	PMCHQ00001288	\$249.09
030308	PHONECO01	PHONECO INC.	3/11/25	ATB	PMCHQ00001288	\$78.75
030309	R&R01	R&R ROAD LTD.	3/11/25	ATB	PMCHQ00001288	\$1,575.00
030310	REYNOLDS02	REYNOLDS MIRTH	3/11/25	ATB	PMCHQ00001288	\$246.55
030311	RICHARDSON05	SANDY RICHARDSON	3/11/25	ATB	PMCHQ00001288	\$360.00
030312	ROADATA	ROADATA SERVICES LTD	3/11/25	ATB	PMCHQ00001288	\$1,998.15
030313	ROAMING	ROAMING TRANSPORT	3/11/25	ATB	PMCHQ00001288	\$5,400.68
030314	ROSSWORM04	DAN ROSSWORM	3/11/25	ATB	PMCHQ00001288	\$390.00
030315	RUSSELLB	WANDA & BRIAN RUSSELL	3/11/25	ATB	PMCHQ00001288	\$1,050.00
030316	SKERRATT	CLAYTON AND ANN SKERRATT	3/11/25	ATB	PMCHQ00001288	\$1,462.50
030317	STAHLJE	JERRY STAHL	3/11/25	ATB	PMCHQ00001288	\$180.00
030318	TRINUS01	TRINUS TECHNOLOGIES INC.	3/11/25	ATB	PMCHQ00001288	\$5,903.65
030319	URER	RYAN URE	3/11/25	ATB	PMCHQ00001288	\$2,100.00
030320	VAQUERO	VAQUERO VENTURE LTD.	3/11/25	ATB	PMCHQ00001288	\$1,386.00
030321	WASYLCIW03	ROGER & CORINNE WASYLCIW	3/11/25	ATB	PMCHQ00001288	\$50.00
030322	WESTFRASER	WEST FRASER MILLS LTD.	3/11/25	ATB	PMCHQ00001288	\$5,000.00
030323	WRECB0ARD01	WORSLEY & DISTRICT REC BOARD	3/11/25	ATB	PMCHQ00001288	\$112,572.00
030324	WHISPERING01	WORSLEY CLEAR HILLS SKI CLUB	3/11/25	ATB	PMCHQ00001288	\$2,455.82
030325	WORSLEYEARLY	WORSLEY EARLY CHILDHOOD	3/11/25	ATB	PMCHQ00001288	\$15,300.00
030326	WGATEWAY	WORSLEY GATEWAY INN	3/11/25	ATB	PMCHQ00001288	\$1,970.00
030327	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	3/11/25	ATB	PMCHQ00001288	\$6,628.13

Total Cheques: 49

Total Amount of Cheques: \$660,237.53

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2/26/25	3/11/25		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount									
795496 ALBERTA LTD. O/A HAYWAR	030279	3/11/25	\$50.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Rental Deposit Refund</td> <td>84567-021825</td> <td>\$50.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	84567-021825	\$50.00			
Invoice Description	Invoice Number	Invoice Amount										
Rental Deposit Refund	84567-021825	\$50.00										
AIR LIQUIDE CANADA INC.	030280	3/11/25	\$27.65									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Cylinder Rent</td> <td>78515282</td> <td>\$27.65</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Cylinder Rent	78515282	\$27.65			
Invoice Description	Invoice Number	Invoice Amount										
Cylinder Rent	78515282	\$27.65										
BOSCHWICK CONTRACTING	030281	3/11/25	\$14,926.30									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Bear Canyon GB09</td> <td>748</td> <td>\$7,555.28</td> </tr> <tr> <td>Worsley GB01</td> <td>749</td> <td>\$7,371.02</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Bear Canyon GB09	748	\$7,555.28	Worsley GB01	749	\$7,371.02
Invoice Description	Invoice Number	Invoice Amount										
Bear Canyon GB09	748	\$7,555.28										
Worsley GB01	749	\$7,371.02										
BRAUN JEROME	030282	3/11/25	\$120.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Coyote Hunt Incentive Program</td> <td>030325</td> <td>\$120.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Coyote Hunt Incentive Program	030325	\$120.00			
Invoice Description	Invoice Number	Invoice Amount										
Coyote Hunt Incentive Program	030325	\$120.00										
BURNT RIVER RECREATION ASSOCIA	030283	3/11/25	\$29,519.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>2025 Rec Operating Grant</td> <td>022625</td> <td>\$29,519.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	2025 Rec Operating Grant	022625	\$29,519.00			
Invoice Description	Invoice Number	Invoice Amount										
2025 Rec Operating Grant	022625	\$29,519.00										
CHERRY CANYON RECREATION BOARD	030284	3/11/25	\$28,518.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>2025 Rec Operating Grant</td> <td>022625</td> <td>\$28,518.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	2025 Rec Operating Grant	022625	\$28,518.00			
Invoice Description	Invoice Number	Invoice Amount										
2025 Rec Operating Grant	022625	\$28,518.00										
CLEAR HILLS AGRICULTURAL MULTI	030285	3/11/25	\$50.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Rental Deposit Refund</td> <td>3432-022725</td> <td>\$50.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	3432-022725	\$50.00			
Invoice Description	Invoice Number	Invoice Amount										
Rental Deposit Refund	3432-022725	\$50.00										
CLEARDALE COLONY LTD.	030286	3/11/25	\$100.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Rental Deposit Refund</td> <td>84653-022425</td> <td>\$100.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	84653-022425	\$100.00			
Invoice Description	Invoice Number	Invoice Amount										
Rental Deposit Refund	84653-022425	\$100.00										
CLEARDALE RECREATION BOARD	030287	3/11/25	\$64,785.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>2025 Rec Operating Grant</td> <td>022625</td> <td>\$64,785.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	2025 Rec Operating Grant	022625	\$64,785.00			
Invoice Description	Invoice Number	Invoice Amount										
2025 Rec Operating Grant	022625	\$64,785.00										

Vendor Name	Cheque Number	Cheque Date	Cheque Amount									
DHL	030288	3/11/25	\$340.78									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Water Samp/Legal Doc Shipping</td> <td>11228122</td> <td>\$216.45</td> </tr> <tr> <td>Water Sample Shipping</td> <td>11244128</td> <td>\$124.33</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Water Samp/Legal Doc Shipping	11228122	\$216.45	Water Sample Shipping	11244128	\$124.33
Invoice Description	Invoice Number	Invoice Amount										
Water Samp/Legal Doc Shipping	11228122	\$216.45										
Water Sample Shipping	11244128	\$124.33										
DIAMOND SOFTWARE SOLUTIONS INC	030289	3/11/25	\$266.62									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Annual Maintenance Fees</td> <td>432009</td> <td>\$266.62</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Annual Maintenance Fees	432009	\$266.62			
Invoice Description	Invoice Number	Invoice Amount										
Annual Maintenance Fees	432009	\$266.62										
ESG FILTRATION LTD.	030290	3/11/25	\$1,690.92									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>WWTP RO Filtration Parts</td> <td>INV80279</td> <td>\$1,690.92</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	WWTP RO Filtration Parts	INV80279	\$1,690.92			
Invoice Description	Invoice Number	Invoice Amount										
WWTP RO Filtration Parts	INV80279	\$1,690.92										
EUREKA RIVER CEMETERY	030291	3/11/25	\$500.00									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2025 Cemetery Grant - ERC</td> <td>021825</td> <td>\$500.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2025 Cemetery Grant - ERC	021825	\$500.00			
Invoice Description	Invoice Number	Invoice Amount										
2025 Cemetery Grant - ERC	021825	\$500.00										
GREEN PIPER PEST CONTROL	030292	3/11/25	\$446.25									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Monthly Pest Control</td> <td>6844</td> <td>\$446.25</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Monthly Pest Control	6844	\$446.25			
Invoice Description	Invoice Number	Invoice Amount										
Monthly Pest Control	6844	\$446.25										
GRIMSHAW GRAVELS AQUIFER MANAG	030293	3/11/25	\$212.00									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>GGAMAA Annual Membership</td> <td>021425</td> <td>\$212.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	GGAMAA Annual Membership	021425	\$212.00			
Invoice Description	Invoice Number	Invoice Amount										
GGAMAA Annual Membership	021425	\$212.00										
HACH SALES & SERVICE CANADA LP	030294	3/11/25	\$1,502.55									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Reagent/Chlorine/Freight</td> <td>376082</td> <td>\$1,502.55</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Reagent/Chlorine/Freight	376082	\$1,502.55			
Invoice Description	Invoice Number	Invoice Amount										
Reagent/Chlorine/Freight	376082	\$1,502.55										
HINES CREEK & DISTRICT RECREA	030295	3/11/25	\$164,606.00									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2025 Rec Operating Grant</td> <td>022625</td> <td>\$164,606.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2025 Rec Operating Grant	022625	\$164,606.00			
Invoice Description	Invoice Number	Invoice Amount										
2025 Rec Operating Grant	022625	\$164,606.00										
HITECH BUSINESS SYSTEMS LTD.	030296	3/11/25	\$1,149.14									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Copier Maintenance Agreement</td> <td>1788076</td> <td>\$202.77</td> </tr> <tr> <td>Copier Maintenance Agreement</td> <td>1788077</td> <td>\$946.37</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Copier Maintenance Agreement	1788076	\$202.77	Copier Maintenance Agreement	1788077	\$946.37
Invoice Description	Invoice Number	Invoice Amount										
Copier Maintenance Agreement	1788076	\$202.77										
Copier Maintenance Agreement	1788077	\$946.37										
INFOR (CANADA), ULC	030297	3/11/25	\$1,190.73									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>F9 Renewal</td> <td>P-382517-CA02B</td> <td>\$1,190.73</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	F9 Renewal	P-382517-CA02B	\$1,190.73			
Invoice Description	Invoice Number	Invoice Amount										
F9 Renewal	P-382517-CA02B	\$1,190.73										

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
INNOVATION, SCIENCE & ECONOMIC	030298	3/11/25	\$2,195.16
Invoice Description	Invoice Number	Invoice Amount	
Radio License Renewal	20250007119	\$365.86	
Radio License Renewal	20250006767	\$1,829.30	
JANZEN, DAVID	030299	3/11/25	\$120.00
Invoice Description	Invoice Number	Invoice Amount	
Coyote Hunt Incentive Program	022725	\$120.00	
KRAHN JUSTIN	030300	3/11/25	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Coyote Hunt Incentive Program	022025	\$300.00	
M.D. OF GREENVIEW	030301	3/11/25	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
CAP Grant Presentation Speaker	022125	\$250.00	
MAD DOG CRESTING	030302	3/11/25	\$1,905.75
Invoice Description	Invoice Number	Invoice Amount	
Pins	48606	\$1,905.75	
MANITOULIN TRANSPORT	030303	3/11/25	\$3,514.16
Invoice Description	Invoice Number	Invoice Amount	
WTP/CWP Chemical Freight	35548675	\$3,514.16	
MANY ISLANDS RECREATION SOCIETY	030304	3/11/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	53502-022725	\$50.00	
NORTH PEACE HOUSING FOUNDATION	030305	3/11/25	\$171,712.70
Invoice Description	Invoice Number	Invoice Amount	
2025 NPHF Requisition	011025	\$686,850.80	
OVERHEAD DOOR CO. OF GRAND PRA	030306	3/11/25	\$3,832.50
Invoice Description	Invoice Number	Invoice Amount	
Service Overhead Doors-Shop/FH	4615800	\$2,289.00	
Repair FH Overhead Door Tracks	4625800	\$1,543.50	
PEACE RIVER SCHOOL DIVISION NO	030307	3/11/25	\$249.09
Invoice Description	Invoice Number	Invoice Amount	
School Ski Trip Bussing-Menno	11917	\$249.09	

Clear Hills County  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PHONECO INC.	030308	3/11/25	\$78.75
Invoice Description	Invoice Number	Invoice Amount	
Remote Phone Assistance	GP54695	\$78.75	
R&R ROAD LTD.	030309	3/11/25	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	5154	\$1,575.00	
REYNOLDS MIRTH RICHARDS & FARM	030310	3/11/25	\$246.55
Invoice Description	Invoice Number	Invoice Amount	
O&G Tax Collections	281743	\$246.55	
RICHARDSON, SANDY	030311	3/11/25	\$360.00
Invoice Description	Invoice Number	Invoice Amount	
Coyote Hunt Incentive Program	022725	\$360.00	
ROADATA SERVICES LTD	030312	3/11/25	\$1,998.15
Invoice Description	Invoice Number	Invoice Amount	
2025 Annual Maint Agrmt #582	00085728	\$1,998.15	
ROAMING TRANSPORT	030313	3/11/25	\$5,400.68
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0555	\$5,400.68	
ROSSWORM DAN	030314	3/11/25	\$390.00
Invoice Description	Invoice Number	Invoice Amount	
Coyote Hunt Incentive Program	022025	\$330.00	
Coyote Hunt Incentive Program	022425	\$60.00	
RUSSELL WANDA & BRIAN	030315	3/11/25	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	022825	\$1,050.00	
SKERRATT, CLAYTON AND ANN	030316	3/11/25	\$1,462.50
Invoice Description	Invoice Number	Invoice Amount	
February Janitorial Services	223286	\$1,462.50	
STAHL JERRY	030317	3/11/25	\$180.00
Invoice Description	Invoice Number	Invoice Amount	
Coyote Hunt Incentive Program	022025	\$180.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TRINUS TECHNOLOGIES INC.	030318	3/11/25	\$5,903.65
Invoice Description	Invoice Number	Invoice Amount	
March Service Agreement #57	9898	\$5,903.65	
URE RYAN	030319	3/11/25	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Caretaker-Feb	548166	\$2,100.00	
VAQUERO VENTURE LTD.	030320	3/11/25	\$1,386.00
Invoice Description	Invoice Number	Invoice Amount	
Unit 63-67 Trucking	1416	\$1,008.00	
Unit 63-65 Trucking	1417	\$378.00	
WASYLCIW ROGER & CORINNE	030321	3/11/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84631-022525	\$50.00	
WEST FRASER MILLS LTD.	030322	3/11/25	\$5,000.00
Invoice Description	Invoice Number	Invoice Amount	
Payment Refund	123124	\$5,000.00	
WORSLEY AND DISTRICT RECREATIO	030323	3/11/25	\$112,572.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Rec Operating Grant	022625	\$112,572.00	
WORSLEY CLEAR HILLS SKI CLUB	030324	3/11/25	\$2,455.82
Invoice Description	Invoice Number	Invoice Amount	
Ann Ski Trip-HC /Colony School	022525	\$2,455.82	
WORSLEY EARLY CHILDHOOD	030325	3/11/25	\$15,300.00
Invoice Description	Invoice Number	Invoice Amount	
2025 WECEF CSS Grant Payment	022625	\$15,300.00	
WORSLEY GATEWAY INN	030326	3/11/25	\$1,970.00
Invoice Description	Invoice Number	Invoice Amount	
Council Meeting Meals	849	\$1,890.00	
WFD Callout Meal - Feb 13	850	\$80.00	
WYCLIFFE ENTERPRISES LTD.	030327	3/11/25	\$6,628.13
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	1055	\$6,628.13	



System: 3/04/25 10:34:43 AM  
User Date: 3/04/25

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 6  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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Report Total			\$660,237.53
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	March 11, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Policy 7006 – Library Funding</b>
File:	71-10-02

### DESCRIPTION:

Policy 7006 – Library Funding provides guidelines for granting funds to the local libraries to assist with maintaining service levels and current technology.

### BACKGROUND / PROPOSAL:

At the February 25, 2025 Regular Council Meeting Council made the following motion:

**C102-25(2-25-25) RESOLUTION by Councillor Giesbrecht that Policy 7006 Library Funding be brought back to a future Regular Council meeting with amendments.**  
**CARRIED.**

### ATTACHMENTS

- Policy 7006 – Library Funding Draft
- Policy 7006 – Library Funding Final

### RECOMMENDED ACTION:

**RESOLUTION** by ... that Council adopt Policy 7006 – Library Funding as presented.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
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# Clear Hills County

Effective Date: <del>OCTOBER 13, 2020</del> <u>MARCH 11, 2025</u>	Policy Number: 7006
Title: LIBRARY FUNDING POLICY	

## 1. Policy Statement

1.1. Clear Hills County recognizes the value of the services offered by the four local public libraries, Cherry Canyon Community Library, Menno Simons School Library, Worsley Central School Library, Hines Creek Public Library, and will provide funds to maintain service levels and current technology, separate from the funding provided under the Peace Library System funding agreement.

1.2. Clear Hills County will provide funds in the operating budget for these purposes.

1.2.1.3. To be eligible for the Library Funding each library must be open for a minimum of 10 hours per week as per legislated hours defined in the Peace Library System Policy and the Libraries Act.

## 2. General

2.1. Clear Hills County will provide ~~\$4,000 of \$10,000.00~~ of unconditional funding annually to each of the following four local libraries:

- Cherry Canyon Community Library (Bear Canyon)
- Menno Simons School Library (Cleardale)
- Worsley Central School Library
- Hines Creek Public Library

2.2. Clear Hills County will provide \$2,000.00 of conditional funding annually to each of the following local libraries:

- Cherry Canyon Community Library (Bear Canyon)
- Menno Simons School Library (Cleardale)
- Worsley Central School Library
- Hines Creek Public Library

The conditional grant funds are to be allocated to programming.

2.1.2.3. Clear Hills County will provide \$500 of operating funding annually to ~~each of the following five local libraries to prevent reduction of service levels:~~ the Fairview Public Library.

- ~~Cherry Canyon Community Library (Bear Canyon)~~
- ~~Menno Simons School Library (Cleardale)~~
- ~~Worsley Central School Library~~
- ~~Hines Creek Public Library~~
- ~~Fairview Public Library~~

2.2.2.4. This funding will be distributed directly to each of the libraries by March 31 of the current fiscal year

### 3. Reporting

3.1. Twice a year the Chair or Designate from the local society board must attend a Regular Council Meeting. One meeting in April/May to share the plan for the summer programming and one meeting in August/September to share the plan for the winter programming.

3.2. Each local society board must provide annually, no later than January 15<sup>th</sup>, the following:

- Library hours of operation
- Financial report including cost of the Librarian.
- Detailed report on programming including budgets, profit & loss (if charged events) and the total cost per event.

Boards who have not met the reporting requirements will not be eligible for future library funding.

### 4. End of Policy

ADOPTED

Resolution: C172(02/22/11)

Date: February 22, 2011

AMENDED:

Resolution: C674-16(11/23/16)

Date: November 23, 2016

Resolution: C489-20 (10/13/20)

Date: October 13, 2020

Resolution: ~~C###~~ 25 (03/11/25)

Date: March 11, 2025



# Clear Hills County

Effective Date: <b>MARCH 11, 2025</b>	Policy Number: <b>7006</b>
Title: <b>LIBRARY FUNDING POLICY</b>	

## 1. Policy Statement

- 1.1. Clear Hills County recognizes the value of the services offered by the four local public libraries, Cherry Canyon Community Library, Menno Simons School Library, Worsley Central School Library, Hines Creek Public Library, and will provide funds to maintain service levels and current technology, separate from the funding provided under the Peace Library System funding agreement.
- 1.2. Clear Hills County will provide funds in the operating budget for these purposes.
- 1.3. To be eligible for the Library Funding each library must be open for a minimum of 10 hours per week as per legislated hours defined in the Peace Library System Policy and the Libraries Act.

## 2. General

- 2.1. Clear Hills County will provide \$10,000.00 of unconditional funding annually to each of the following four local libraries:
  - Cherry Canyon Community Library (Bear Canyon)
  - Menno Simons School Library (Cleardale)
  - Worsley Central School Library
  - Hines Creek Public Library
- 2.2. Clear Hills County will provide \$2,000.00 of conditional funding annually to each of the following local libraries:
  - Cherry Canyon Community Library (Bear Canyon)
  - Menno Simons School Library (Cleardale)
  - Worsley Central School Library
  - Hines Creek Public Library

The conditional grant funds are to be allocated to programming.

- 2.3. Clear Hills County will provide \$500 of operating funding annually to the Fairview Public Library.
- 2.4. This funding will be distributed directly to each of the libraries by March 31 of the current fiscal year

## 3. Reporting

- 3.1. Twice a year the Chair or Designate from the local society board must attend a Regular Council Meeting. One meeting in April/May to share the plan for the summer programming and one meeting in August/September to share the plan for the winter programming.

3.2. Each local society board must provide annually, no later than January 15<sup>th</sup>, the following:

- Library hours of operation
- Financial report including cost of the Librarian.
- Detailed report on programming including budgets, profit & loss (if charged events) and the total cost per event.

Boards who have not met the reporting requirements will not be eligible for future library funding.

**4. End of Policy**

ADOPTED

Resolution: C172(02/22/11)

Date: February 22, 2011

AMENDED:

Resolution: C674-16(11/23/16)

Date: November 23, 2016

Resolution: C489-20 (10/13/20)

Date: October 13, 2020

Resolution: C###-25 (03/11/25)

Date: March 11, 2025

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	March 11, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Policy 5601 – Cemetery Grant</b>
File:	71-20-02

### DESCRIPTION:

Policy 5601 – Cemetery Grant provides guidelines for granting funds to assist with the maintenance or upgrading of public cemeteries and burial sites within the County.

### BACKGROUND / PROPOSAL:

At the February 25, 2025 Regular Council Meeting Council made the following motion:

**C103-25(2-25-25) RESOLUTION by Councillor Hansen to bring back Policy 5601 – Cemetery Grant with amendments to a future Regular Council meeting. CARRIED.**

### ATTACHMENTS

- Policy 5601 – Cemetery Grant Draft
- Policy 5601 – Cemetery Grant Final

### RECOMMENDED ACTION:

**RESOLUTION** by ... that Council adopt Policy 5601 – Cemetery Grant as presented.

Initials show support - Reviewed by:

Manager:



CAO:







# Clear Hills County

Effective Date: <del>October 13, 2020</del> <u>March 11, 2025</u>	Policy Number: <b>5601</b>
Title: <b>CEMETERY GRANT</b>	

## 1. Policy Statement

- 1.1. Clear Hills County will provide funds in the annual budget for the purpose of assisting with the maintenance or upgrading of public cemeteries and burial sites within the County.

## 2. Role of Council

- 2.1 Council may set an amount within the annual budget, to be distributed as a cemetery maintenance grant.
- 2.2 Council shall review grant applications and shall distribute funds (to a maximum of \$500/yr per cemetery).
- 2.3 Cemetery grant funding is unconditional and the cemetery operating group may use it as necessary for the upgrade and/or maintenance of the cemetery site.
- 2.4 Council reserves the right to decline a grant application if the application does not fall within the guidelines for which the funds are to be used.

## 3. Guidelines

- 3.1. Applications must be submitted using the application form in Appendix "A" annually.
- 3.2. First time applications for burial sites that are not part of a registered cemetery must provide proof of registration as an archaeological site or have a habendum clause registered on the property.

## 4. Reporting

- 4.1. Grant recipients will provide a written report on how the grant funds were used ~~and provide one of the following~~ by December 31, annually.
  - 4.1.1. ~~Photograph showing maintenance or operating activity the funds were used towards, OR~~
  - 4.1.2. ~~Financial statement or copy of bank statement showing that funds are being saved for larger project.~~
- 4.2. Grant recipients that fail to provide a report on how grant funds were used ~~and verification by way of a photograph or financial verification that funds are being saved~~ will not be eligible to receive future Cemetery Grant funds for any of the cemeteries or burial sites that Grant Recipient maintains.

## 5. End of Policy



AMENDED:

Resolution #C876-03	Date: November 25, 2003
Resolution #C447-04	Date: May 25, 2004
Resolution #C505(05/23/06)	Date: May 23, 2006
Resolution #C213(04/10/07)	Date: April 10, 2007
Resolution #C358(05/22/07)	Date: May 22, 2007
Resolution #C695(09/28/10)	Date: September 28, 2010
Resolution #C160(02/22/11)	Date: February 22, 2011
Resolution #C398(06/25/13)	Date: June 25, 2013
Resolution #C860(12/09/14)	Date: December 9, 2014
Resolution #C491-20(10/13/20)	Date: October 13, 2020
<u>Resolution #C###-25(03/11/25)</u>	<u>Date: March 11, 2025</u>

**Clear Hills County**  
Box 240, Worsley, AB, T0H 3W0  
Phone: (780) 685-3925 Fax: (780) 685-3960  
E-mail: info@clearhillscounty.ab.ca

## CEMETERY GRANT APPLICATION FORM

### CEMETERY

---

Cemetery Name: \_\_\_\_\_

Cemetery Location: \_\_\_\_\_

### CHEQUE INFORMATION

---

Operating Organization or Person: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: cell \_\_\_\_\_ home \_\_\_\_\_ fax \_\_\_\_\_

Email: \_\_\_\_\_

### APPLICATION FOR

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~~Annual \$500.00 Cemetery Grant~~

The Cemetery Grant is a grant to be used at the discretion of the operating group to improve or maintain the Cemetery. This grant may be used for current year maintenance and projects or banked and saved for larger projects at the cemetery.

Describe how this Cemetery Grant will be used at the Cemetery named above: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

~~Describe how the prior year's Cemetery Grant was used at the Cemetery named above:~~ \_\_\_\_\_

~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~

### DECLARATION

---

I declare that:

- I am an authorized representative for the above organization.
- The funds from this grant will be used to maintain or improve the above noted cemetery

~~\*-A written report on how the funds were used and the necessary documentation to verify that use will be provided to the County by December 31, \_\_\_\_\_. I understand that failure to provide this reporting will make the above organization ineligible for the Cemetery Grant program.~~

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE:

---



# Clear Hills County

Effective Date: <b>March 11, 2025</b>	Policy Number: <b>5601</b>
Title: <b>CEMETERY GRANT</b>	

## **1. Policy Statement**

- 1.1. Clear Hills County will provide funds in the annual budget for the purpose of assisting with the maintenance or upgrading of public cemeteries and burial sites within the County.

## **2. Role of Council**

- 2.1 Council may set an amount within the annual budget, to be distributed as a cemetery maintenance grant.
- 2.2 Council shall review grant applications and shall distribute funds (to a maximum of \$500/yr per cemetery).
- 2.3 Cemetery grant funding is unconditional and the cemetery operating group may use it as necessary for the upgrade and/or maintenance of the cemetery site.
- 2.4 Council reserves the right to decline a grant application if the application does not fall within the guidelines for which the funds are to be used.

## **3. Guidelines**

- 3.1. Applications must be submitted using the application form in Appendix "A" annually.
- 3.2. First time applications for burial sites that are not part of a registered cemetery must provide proof of registration as an archaeological site or have a habendum clause registered on the property.

## **4. Reporting**

- 4.1. Grant recipients will provide a written report on how the grant funds were used by December 31, annually.
- 4.2. Grant recipients that fail to provide a report on how grant funds were used will not be eligible to receive future Cemetery Grant funds for any of the cemeteries or burial sites that Grant Recipient maintains.

## **5. End of Policy**

ADOPTED: Resolution #C187-03

Date: March 25, 2003

AMENDED:

Resolution #C876-03

Date: November 25, 2003

Resolution #C447-04

Date: May 25, 2004

Resolution #C505(05/23/06)

Date: May 23, 2006

Resolution #C213(04/10/07)

Date: April 10, 2007

Resolution #C358(05/22/07)

Date: May 22, 2007

Resolution #C695(09/28/10)

Date: September 28, 2010

Resolution #C160(02/22/11)

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Date: December 9, 2014

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Date: March 11, 2025

**Clear Hills County**  
Box 240, Worsley, AB, T0H 3W0  
Phone: (780) 685-3925 Fax: (780) 685-3960  
E-mail: info@clearhillscounty.ab.ca

**CEMETERY GRANT  
APPLICATION FORM**

**CEMETERY**

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Cemetery Name: \_\_\_\_\_

Cemetery Location: \_\_\_\_\_

**CHEQUE INFORMATION**

---

Operating Organization or Person: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: cell \_\_\_\_\_ home \_\_\_\_\_ fax \_\_\_\_\_

Email: \_\_\_\_\_

**APPLICATION FOR**

---

The Cemetery Grant is a grant to be used at the discretion of the operating group to improve or maintain the Cemetery. This grant may be used for current year maintenance and projects or banked and saved for larger projects at the cemetery.

**Describe how this Cemetery Grant will be used at the Cemetery named above:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Describe how the prior year's Cemetery Grant was used at the Cemetery named above:**

\_\_\_\_\_  
\_\_\_\_\_

**DECLARATION**

---

I declare that:

- I am an authorized representative for the above organization.
- The funds from this grant will be used to maintain or improve the above noted cemetery

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Awarding- Hamlet of Cleardale- Utility Servicing/ Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729</b>
File:	32-09-21 & 42-02-21

**DESCRIPTION:**

Council is presented with the analysis for Tender No. CA0031293.3729 Hamlet of Cleardale Utility Servicing/ Service Road Extension/ Lift Station Construction.

The tender closed on Friday, February 21, 2025, at 2:00 p.m.  
 The tender was opened on Tuesday, February 28, 2025, at 9:35 a.m.

**BACKGROUND:**  
**C96-25(2-25-25)**

**RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for the Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.**

**CARRIED.**

Company	Amount
Wapiti Gravel Suppliers	\$3,762,023.40
Mainline Construction	\$3,107,490.79

**C207-24(4-09-24)**

**RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. proposal of \$166,460.00 for the engineering, design, tendering, and construction & administration for the Hamlet of Cleardale sewer upgrade and street extension. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve.**

**CARRIED.**

**RECOMMENDED ACTION:**

**RESOLUTION by ... to open award Tender No. CA0031293.3729 Hamlet of Cleardale - Utility Servicing/ Service Road Extension/ Lift Station Construction to Mainline construction (2014) Ltd., for the amount of \$3,107,490.79. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve.**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
---	--	---



February 26, 2025

WSP File: CA0031293.3729

Clear Hills County  
P.O Box 240  
313 Alberta Avenue, Worsley, AB T0H 3W0

**ATTENTION: Mr. Terry Shewchuk, Public Works Manager**

**RE: Hamlet of Cleardale - Utility Servicing / Service Road Extension / Lift Station Construction  
Contract No. CA0031293.3729**

Tenders were received on the above noted project on February 21, 2025, from a total of two (2) Contractors. The low tender was from **MAINLINE CONSTRUCTION (2014) LTD.** with a total tender amount of **\$3,107,490.79** (after the fax change applied).

WSP has reviewed the bid submitted by **MAINLINE CONSTRUCTION (2014) LTD.** and have found they met the necessary requirements at the bid stage.

Should you choose to award this project to the low bidder, below is the anticipated funding required:

<b>Hamlet of Cleardale - Utility Servicing / Service Road Extension / Lift Station Construction</b>	<b>Totals</b>
Construction Costs (Less Site Occupancy)	\$2,897,490.79
Potential Site Occ Bonus (3 days @ \$3,000/day)	\$9,000.00
Engineering Costs (Prelim/ Design/ Tender / Contract Admin. / Post. Const.)	\$ 329,874.00
Additional Engineering (6 days @ \$3,000/day for Site Occupancy adjustment)	\$18,000.00
<b>TOTAL</b>	<b>\$ 3,245,364.79</b>

(The above totals do not include GST.)

Please advise WSP of your council's decision regarding this Contract to **MAINLINE CONSTRUCTION (2014) LTD.** Attached for your information are the Tender Results and the Tender Summary.

Sincerely,

Dhruv Patel, P.Eng.  
Project Engineer, WSP

Attachments

cc: Allan Rowe, C.A.O., Clear Hills County  
Natasha Gillett, Community Clerk, Clear Hills County  
Doug Buyar, Area Manager, WSP  
Jiangboyuan Zhou, Municipal Engineer in Training, WSP



**\*\*OFFICIAL\*\***

WSP Canada Inc.	
Official Tender Results	
<b>Clear Hills County</b>	Project: <b>Hamlet of Cleardale - Utility Servicing / Service Road Extension / Lift Station Construction</b>
	Contract No. <b>CA0031293.3729</b>
	Date: <b>February 26, 2025</b>
<b>Contractor</b>	<b>Total Bid Price</b>
Wapiti Gravel Suppliers	\$3,738,798.39
Mainline Construction (2014) Ltd.	\$3,107,490.79
<b>Low Tender Received From:</b>	
<b>Mainline Construction (2014) Ltd.</b>	<b>\$3,107,490.79</b>

Hamlet of Cleardale - Utility Servicing/Service Road Extension / Lift Station Construction		Contractors:		Wapiti Gravel Suppliers		Mainline Construction (2014) Ltd.			
		Unit Price		Total Bid		Unit Price		Total Bid	
<b>Schedule 1.0 General Requirements</b>									
Description	Estimated Quantity	Unit Price		Total Bid		Unit Price		Total Bid	
1.1 Mobilization/Demobilization (1.2.9)	1 lump sum	\$	496,985.44	\$	496,985.44	\$	310,749.08	\$	310,749.08
1.2 Site Occupancy (1.2.41)	\$3,000.00 per day	\$	92	\$	276,000.00	\$	70	\$	210,000.00
<b>Schedule 2.0 Site Works and Service Road Extension</b>									
2.1 Clearing (2.1.4) (Special Provisions)	1.5 ha	\$	18,475.19	\$	27,712.79	\$	6,938.43	\$	10,407.65
2.2 Common Excavation (2.3.6) (Special Provisions)	4,900 m3	\$		\$	52,087.00	\$		\$	39,592.00
2.3 Borrow Excavation - Contractor Supplied - County Source (2.3.6) (Special Provisions)	11,900 m3	\$	13.56	\$	161,364.00	\$	14.30	\$	170,170.00
2.4 Granular Base Course (Des. 2 Class Z5 or Des. 4 Class 25) (100 mm thickness) (3.6.8) (Special Provisions)	2,500 t	\$	70.64	\$	176,600.00	\$	67.78	\$	169,450.00
2.5 Culverts - Supply and Install 400 mm x 2.0 mm (C.S.P.) (5.23.4) (Special Provisions)	34 m	\$	740.73	\$	25,184.82	\$	333.91	\$	11,352.94
2.6 Culverts - Supply and Install 600 mm x 2.0 mm (C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	17 m	\$	817.48	\$	13,897.16	\$	453.31	\$	7,706.27
2.7 Topsoil Distribution (2.6.4) (Special Provisions)	17,000 m2	\$	1.88	\$	31,960.00	\$	2.10	\$	35,700.00
2.8 Remove and Dispose of Existing Fence (Special Provisions)	670 m	\$	8.95	\$	5,996.50	\$	9.23	\$	6,184.10
2.9 Supply and Install Class "B" Fence (2.12.5)	700 m	\$	28.31	\$	19,817.00	\$	28.05	\$	19,635.00
2.10 Supply and Install 6 ft Chain Link Fence (Special Provisions)	40 m	\$	127.86	\$	5,114.40	\$	220.12	\$	8,804.80
2.11 Supply and Install 4.0 m Dual Swing Gate (Special Provisions)	1 each	\$	4,009.34	\$	4,009.34	\$	2,662.71	\$	2,662.71
2.12 Broadcast Seeding and Fertilizing (2.20.4) (Special Provisions)	1.7 ha	\$	1,534.27	\$	2,608.26	\$	1,988.16	\$	3,379.87
2.13 Signages and Posts - Supply and Install (Special Provisions)	3 each	\$	1,016.46	\$	3,049.38	\$	1,128.99	\$	3,386.97
<b>Schedule 3.0 Sanitary Sewer Extension (Special Provisions, Section 5.46)</b>									
3.1 Supply and Install 250 mm PVC SDR 35 Gravity Sanitary Sewer Pipe c/w all fittings including trenching, bedding, backfilling, and required connection to the manholes	431 m	\$	1,037.24	\$	447,050.44	\$	510.38	\$	219,973.78
3.2 Supply and Install 150 mm PVC SDR 35 Gravity Sanitary Sewer Pipe c/w all fittings including trenching, bedding, backfilling, and required connection to the manholes and main.	60 m	\$	951.41	\$	57,084.60	\$	448.41	\$	26,904.60
3.3 Supply and Install 1200 mm diameter pre-cast, pre-benched manholes c/w all fittings including trenching, bedding, backfilling, frames and covers.	8 each	\$	16,321.76	\$	130,574.08	\$	15,073.13	\$	120,585.04
3.4 Supply and Install 150 mm gravity sewer services stubs c/w all fittings including trenching, backfilling, and connection to the main	7 each	\$	7,786.03	\$	54,502.21	\$	4,383.22	\$	30,682.54
3.5 Supply and Install 250 mm sanitary stubs for future connections c/w all fittings including trenching, bedding, backfilling, and required connection to the manholes	2 each	\$	5,933.48	\$	11,866.96	\$	1,767.98	\$	3,535.96
<b>Schedule 4.0 Sanitary Forcemain (Special Provisions, Section 5.48)</b>									

Hamlet of Cleardale - Utility Servicing / Service Road Extension / Lift Station Construction		Contractors:		Wapiti Gravel Suppliers		Mainline Construction (2014) Ltd.	
				Unit Price	Total Bid	Unit Price	Total Bid
4.1	Supply and Install 100 mm PVC SDR 26 Sanitary Foremain Pipe c/w all fittings including trenching, backfilling, and connection to the main	66	m	\$ 925.76	\$ 61,100.16	\$ 367.22	\$ 24,236.52
4.2	Supply and Install 100 x 75 mm Reducer	1	each	\$ 479.65	\$ 479.65	\$ 645.98	\$ 645.98
4.3	Supply and Install 75 mm PVC SDR 26 Sanitary Foremain Pipe c/w all fittings including trenching, backfilling, and connection to the main	5	m	\$ 171.40	\$ 857.00	\$ 379.87	\$ 1,899.35
4.4	Tie-ins to existing sanitary foremain (including the isolation valve) (Deletable)	1	lump sum	\$ 4,827.86	\$ 4,827.86	\$ 57,608.57	\$ 57,608.57
<b>Schedule 5.0 Lift Station (Special Provisions)</b>							
5.1	Supply and Install Prepackaged Lift Station with Grinder and Concrete Base c/w all fittings including trenching, backfilling, and all required components for commencement	1	lump sum	\$ 1,079,340.48	\$ 1,079,340.48	\$ 1,276,198.49	\$ 1,276,198.49
<b>Schedule 6.0 Water Service (Special Provisions)</b>							
6.1	Supply and Install 20 mm Potable Water Service c/w all fittings including trenching, backfilling, re-connection, tie-ins and meter connection	255	m	\$ 218.43	\$ 55,699.65	\$ 280.62	\$ 71,558.10
6.2	Locate and Abandon Existing 20 mm Potable Water Service in place	1	lump sum	\$ 1,506.27	\$ 1,506.27	\$ 5,677.80	\$ 5,677.80
<b>Schedule 13.0 Special Construction (Special Provisions)</b>							
13.1	Concrete Island for Sanitary Pad (C/W All Surface Appurtenances including concrete curbs and steel pipe bollards)	1	lump sum	\$ 24,804.06	\$ 24,804.06	\$ 22,854.78	\$ 22,854.78
<b>Schedule 16.0 Electrical Services (Special Provisions)</b>							
16.1	Electrical mobilization	1	lump sum	\$ 35,160.40	\$ 35,160.40	\$ 14,201.15	\$ 14,201.15
16.2	Permit costs	1	lump sum	\$ 1,278.56	\$ 1,278.56	\$ 7,100.57	\$ 7,100.57
16.3	Electrical Service to Site (Deletable)	1	lump sum	\$ -	\$ -	\$ -	\$ -
16.4	Site Electrical Distribution (Including modify the electrical and control panels from the lift station package to fit in the kiosk)	1	lump sum	\$ 66,485.12	\$ 66,485.12	\$ 204,705.37	\$ 204,705.37
16.5	Operations and Maintenance Manuals	1	lump sum	\$ 3,196.40	\$ 3,196.40	\$ 2,840.23	\$ 2,840.23
16.6	Install Transformer Concrete Pad, Kiosk Concrete Pad and Utility Meter including trenching, backfilling, installing groundings rods and all other components related to electrical scope as per Drawings and Specifications	1	lump sum	\$ 400,598.41	\$ 400,598.41	\$ 7,100.57	\$ 7,100.57
<b>TOTAL</b>						<b>\$ 3,736,798.39</b>	<b>\$ 3,107,490.79</b>
<b>(G.S.T not included)</b>							

# Clear Hills County

## Request for Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>2025 Dust Control Locations</b>
File:	32-14-02

**DESCRIPTION:**

Council is presented with information for dust control application at specific locations within Clear Hills County.

**BACKGROUND:**

Annually, Council approves locations for dust control product applications in front of various community sites.

Anchor of Life Fellowship Worsley	100(m)
Cherry Point Cemetery	100(m)
David Thompson Hall	350(m)
Montagneuse Valley Cemeteries 1, 2 & 3	300(m)
Old Colony Mennonite Church	250(m)
Private School on Twp Rd. 854	200(m)
South of Menno Simons School	200(m)
Worsley Reinland Mennonite Church	250(m)

**ATTACHMENTS:**

Location Map  
Policy 3221 Dust Control

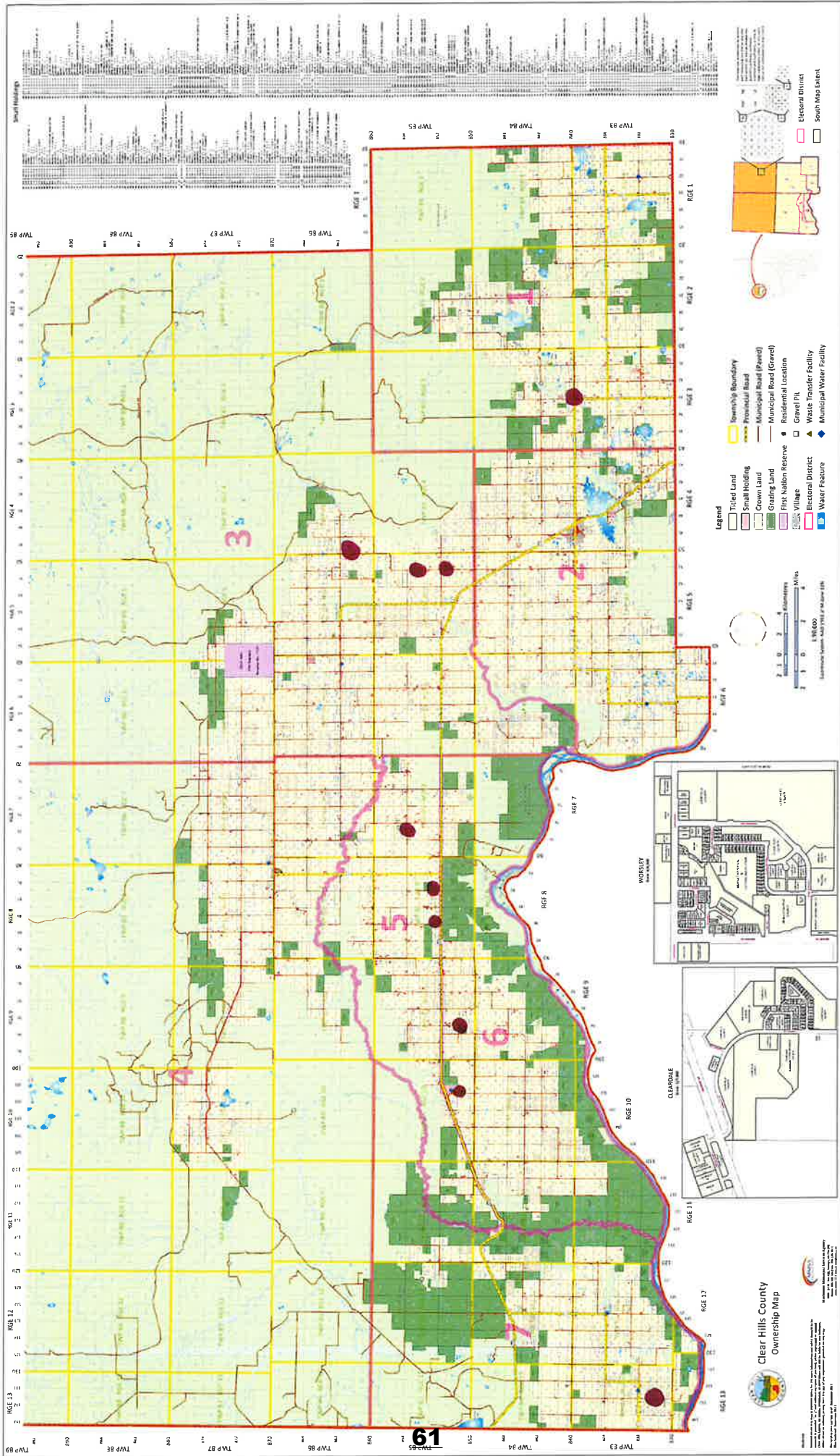
**BUDGET:**

\$35,000.00- 2025 Operating Budget

**RECOMMENDED ACTION:**

**RESOLUTION by...** to approve the application of dust control at specific locations within Clear Hills County, as presented.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
---	--	---



**Dust Control Location**





# Clear Hills County

Effective Date: **December 12, 2023**

Policy Number: **3221**

Title: **DUST CONTROL**

## 1. Policy Statement

1.1. Clear Hills County may apply dust control product on County roadways at locations identified as safety concerns and at locations for which a dust control application and fee have been received.

1.1.1. Dust control product will be applied by Clear Hills County, Public Works Department, to identified road surfaces, upon completion of the application form by the resident/landowner or Oil Company and prepayment of the calculated fee. Scheduling of the work shall be subject to regular dust control program priorities, in combination with other requests, to maintain cost effectiveness

1.1.2. Residents residing along a gravelled Secondary Highway will be eligible for the residential users dust control program, upon application and acceptance by Alberta Infrastructure and Transportation, however all regular maintenance will continue, as required.

1.1.3. Clear Hills County does not guarantee the effectiveness of the dust control agent. Once the dust control agent has been applied, no refunds of the application fee will be made.

1.1.4. Dust control strips shall be a minimum length of 100 meters of roadway surface. Requests for lengths of over 200 meters of roadway surface to be treated are subject to the discretion of the Public Works Manager. Application width is 6 meters on local roads and Secondary Highways.

1.1.5. The application fee for each 100-meter section of roadway is set by Council annually.

### Cost Structure

- Residential dust control application applied for by the land owner: 50% COUNTY / 50% APPLICANT: to a maximum of 200 meters.
- Industrial User dust control applications: 100% APPLICANT

## 2. Residential Application of Dust Control by County Residents

2.1. County residents will be allowed to apply their own dust control in front of their residence, but must notify Clear Hills County of their intent, prior to application.

2.2. All dust control products must be approved by Clear Hills County prior to application.

2.3. The road surface where dust control is to be applied must be graded to a regular driving surface prior to application.

- 2.4. The roadway where dust control is to be applied must be gravelled with County specification, if required, prior to application.
- 2.5. All associated costs for dust control application by County residents, will be the responsibility of the applicant. Including but not limited to grading, gravelling, product purchasing and application of the product.
- 2.6. Clear Hills County reserves the right to maintain the dust control areas of the roadway-if the driving surface becomes a safety hazard to the motoring public, or the integrity of the road is compromised and no longer meets County standards.

**Definition(s):**

Dust control- Dust control is the efforts to manage and or suppress roadway dust, not the elimination of roadway dust.

**Forms/Schedules**

Application for Roadway Dust Control

**End of Policy**

ADOPTED

Resolution #C190-03 Date: March 25, 2003

AMENDED

Resolution #C876-03 Date: November 25, 2003

AMENDED

Resolution #C600-13 Date: October 8, 2013

AMENDED

Resolution: #C625-16 Date: October 25, 2016

AMENDED

Resolution: # C290-19 Date: June 11, 2019

AMENDED

Resolution: # C699-23 Date: December 12, 2023



Clear Hills County  
Box 240, Worsley, Alberta  
T0H 3W0

Application for Roadway Dust Control

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No. (Res): \_\_\_\_\_ (Bus) \_\_\_\_\_

Legal Land Description: ¼ \_\_\_\_\_ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rge. \_\_\_\_\_ W6M

I/We, the undersigned, acknowledge and accept the following terms and conditions related to this service.

1. Dust control product will be applied by Clear Hills County, Public Works Department, to identified road surfaces, upon completion of this application form by resident/landowner or Oil Company and prepayment of the calculated fee. Scheduling of the work shall be subject to regular dust control program priorities, in combination with other requests, to maintain cost effectiveness.
2. Residents residing along a graveled Secondary Highway will be eligible for the residential users' dust control program upon acceptance by Alberta Infrastructure and Transportation, however, they will continue to carry out all regular maintenance when required.
3. Dust control strips shall be a minimum length of 100 meters of roadway surface. Requests for lengths of over 200 meters of roadway surface to be treated are subject to the discretion of the Public Works Manager. Application width is 6 meters on local roads and Secondary Highways.
4. **Clear Hills County does not guarantee the effectiveness of the dust control agent. Once the dust control agent has been applied, no refunds of the application fee will be made.**
5. The application fee for each 100-meter section of roadway is set by Council annually. The fee is currently set at \$1200.00 + GST per 100 meters.
6. RESIDENTIAL USER dust control application applied for by the landowner: 50% COUNTY / 50% APPLICANT (\$600.00 + gst) to a maximum of 200 meters. Residential users must remit payment with application. Refunds will be made if application is denied. In the event applicant requests more than 200 meters, the additional meters will be at full cost to the applicant if the additional dust control request is accepted by Clear Hills County.
7. INDUSTRIAL USER dust control applications: 100% APPLICANT (\$1200.00 + gst). Industrial Users must remit full payment within 60 days of application for dust control. In the event payment is not received, Clear Hills County will terminate the Industrial User's Road Use Agreement and no further agreement will be entered into until payment is received.

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application for dust control.

Please describe the requested location of the dust control strips (i.e. length both directions from approach)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

Please make cheques payable to Clear Hills County.



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Proceed to Tender- Line Painting</b>
File:	32-15-02

DESCRIPTION:

Council is presented with a request for decision to proceed to tender for pavement line painting.

BACKGROUND:

Approximately 65 km of Line Painting is to be completed.

Line painting is completed annually on all paved roads within Clear Hills County.

BUDGET:

\$145,000.00- 2025 Operating Budget: hard surface repair & maintenance

ATTACHMENT:

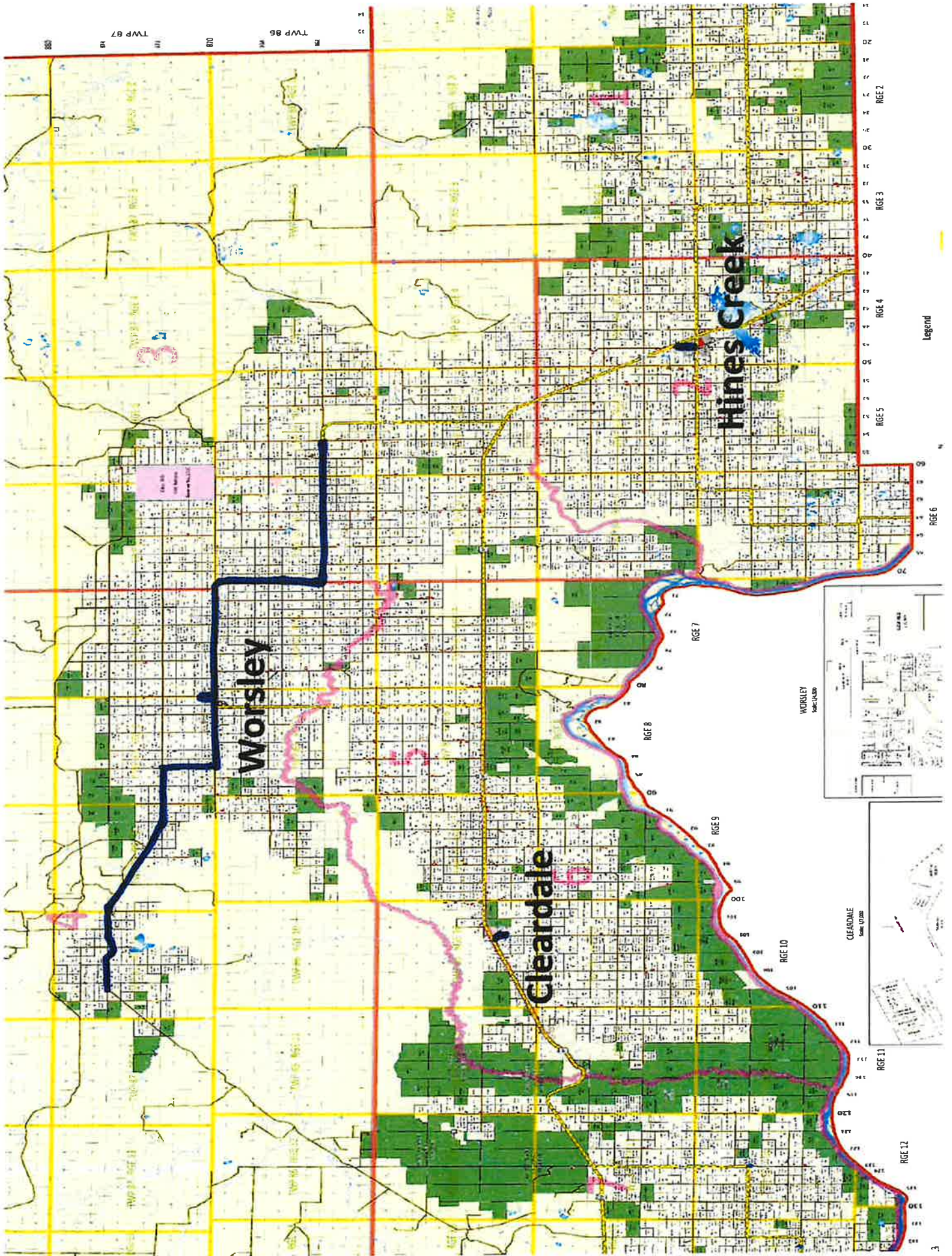
2025 Hard Surface Map

RECOMMENDED ACTION:

**RESOLUTION by...** to proceed to tender for pavement line painting.

Initials show support - Reviewed by:	Manager: 	CAO: 
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Proceed to Tender- Pavement Crack Sealing</b>
File:	32-15-02

DESCRIPTION:

Council is presented with a request for decision to proceed to tender for pavement crack sealing.

BACKGROUND:

Approximately 65 km of crack sealing is to be completed, not including additional locations through-out the County that may occur.

Crack sealing is completed annually on all paved roads within Clear Hills County.

BUDGET:

\$145,000.00- 2025 Operating Budget for hard surface repair & maintenance

ATTACHMENT:

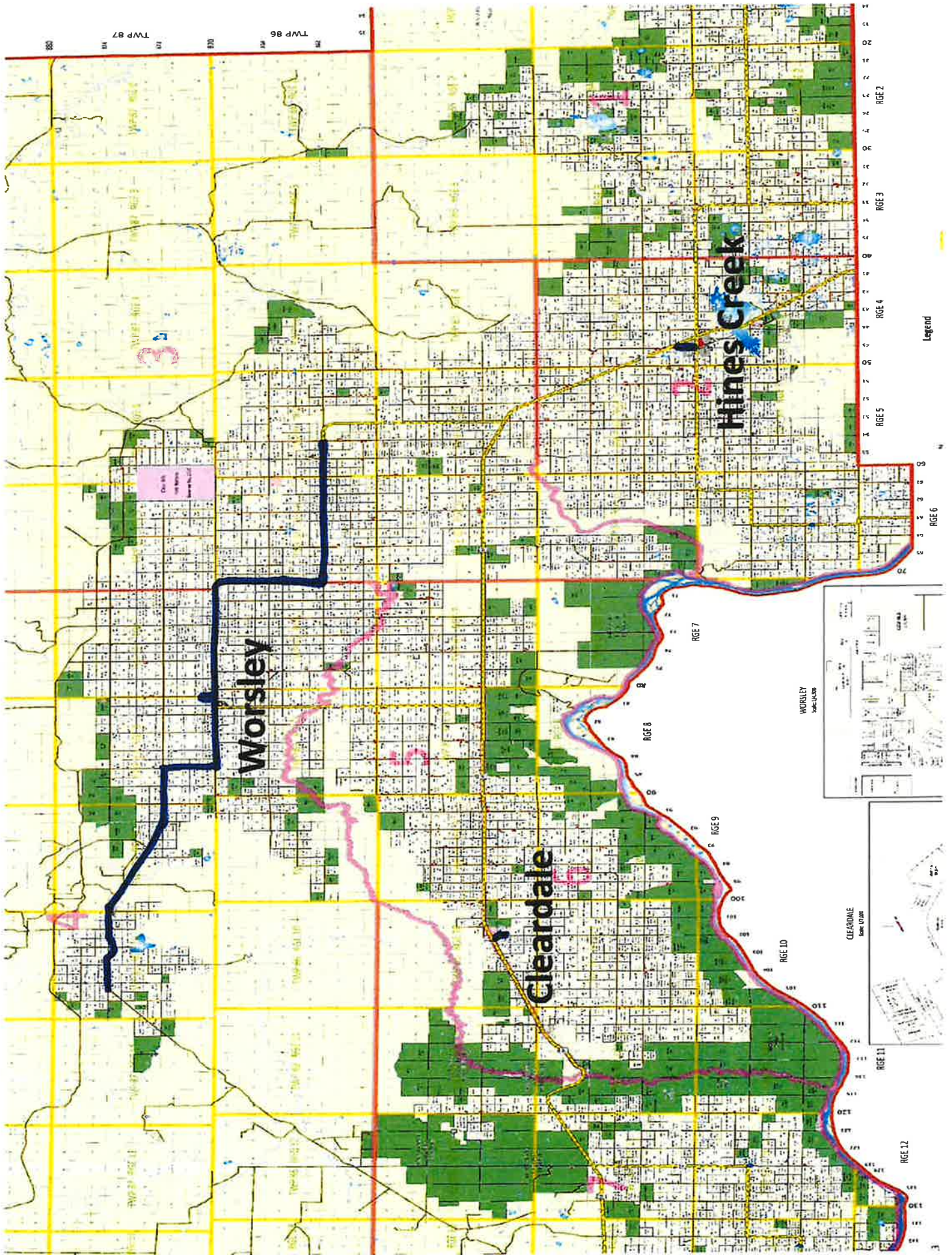
2025 Hard Surface Map

RECOMMENDED ACTION:

**RESOLUTION** by..... to proceed to tender for pavement crack sealing.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
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# Clear Hills County

## Request For Decision (RFD)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	March 11, 2025
<b>Originated By:</b>	Terry Shewchuk, Public Works Manager
<b>Title:</b>	<b>Disposal of Assets – Units 53 &amp; 54</b>
<b>File:</b>	31-65-53 & 31-65-54

**DESCRIPTION:**

Council is presented with information regarding disposing of the following vehicles in a future local Auction:

- Unit 53- 2017 Dodge 1500 crew cab
- Unit 54- 2018 Ford F150 crew cab

**BACKGROUND:**

Unit 53 and Unit 54 have both reached end of life.

**RECOMMENDED ACTION:**

**RESOLUTION by...** to proceed with the disposal of unit 53- 2017 Dodge 1500 crew cab and unit 54- 2018 Ford F150 crew cab at a future local auction, as presented.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b>
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Awarding- Pickup Truck</b>
File:	31-65-02

### DESCRIPTION:

Council is presented with the analysis for RFT 2025-05 Pickup Truck.

The tender closed on Friday, March 7, 2025, at 4:00 p.m.

The tender was opened on March 11, 2025, at 9:35 a.m.

### BACKGROUND:

**C38-25(1-28-25) RESOLUTION by Councillor Walmsley to proceed to tender for one new Pick-up Truck. CARRIED.**

### BUDGET:

\$60,000.00- Multi Year Capital Plan

### RECOMMENDED ACTION:

**RESOLUTION by ... to award RFT 2025-05 Pickup Truck to..., for the amount of \$..., funds to be allocated from the Multi Year Capital Plan.**

Initials show support - Reviewed by:

Manager:



CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Chief Administrative Officer Report</b>
File Code:	11-02-02

- RMA Executive Board Member Visit update
- Clear Hills County Highway Clean-up

RECOMMENDED ACTION:

**RESOLUTION** by ..... to accept the Chief Administrative Officer's report for March 11, 2025, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	<i>TS</i>
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# Clear Hills County Request for Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>CSM Report</b>
File:	12-02-02

DESCRIPTION:

At this time, the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

Administration is preparing for the annual year end audit. Wilde and Company will be on site from March 24 – 28, 2025 to perform the year end audit field work.



The tax sale that was scheduled for March 28, 2025 has been cancelled due to payment of tax arrears.

The cheques for the 2025 Recreation Board Operating Grants will be mailed out on March 12, 2025.

ATTACHMENTS:

RECOMMENDATION:

**RESOLUTION** by...that Council accepts the Corporate Services Manager's report to March 11, 2025 as presented.

Initials show support - Reviewed by:	Manager:		CAO:	
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Public Works Manager's Report</b>
File:	32-02-02

### Graders

- Due to the spring thaw, the graders will be grading on an as needed basis.

### Roads, Culverts & Approaches

- Spring gravel haul is scheduled to begin March 12, 2025, weather permitting.
- Grimshaw Gravel Sales is gravel crushing at the East end gravel pit.

### Other

- The replacement of the fire hydrant located along Alberta Avenue by the Worsley Central School is scheduled to be completed on March 6, 2025.
- EM3 Services Inc. is scheduled to have the brushing completed by the middle of March.
- The Eureka River Truck Fill water line has been thawed and is back in service. Administration is working on a plan to pump water to fill the dugout.
- The Tender for one new pickup truck closed on March 7, 2025.
- The Tenders for the Bear Canyon, Montagneuse Valley, and Worsley Grader Beats close on April 4, 2025.

### Hamlet of Cleardale Projects

- The Tender for the Hamlet of Cleardale street and sewer upgrade closed on February 21, 2025 and were opened on February 25, 2025.

### 2024 Worsley Water Well

- The well monitor has been ordered and will be installed within approximately 3-4 weeks.

### RECOMMENDED ACTION:

**RESOLUTION** by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	March 11, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Council Information</b>
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

ATTACHMENTS:

Provincial Priorities Regulation – Minister of Municipal Affairs

RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the March 11, 2025, Regular Council Meeting.

Initials show support - Reviewed by:      Manager:      CAO: 



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Calgary-Hays*

AR118277

February 26, 2025

Dear Chief Elected Officials/Associations/Library Boards/Regional Services  
Commissions/Municipally Controlled Corporations:

In May 2024, our government passed the *Provincial Priorities Act* to establish a process for provincial oversight of agreements between provincial entities and the federal government. The *Act* will come into force on April 1, 2025, and will ensure Ottawa is not undermining the province's jurisdiction to make decisions about what is best for Alberta and Albertans. Under the *Act*, provincial entities, such as municipalities, are required to obtain prior approval from the Alberta government before entering into, amending, or renewing an agreement with the federal government.

Throughout last summer, Alberta's government led a comprehensive stakeholder engagement with provincial entities to inform the supporting regulations. The Provincial Priorities Regulation (attached), which also comes into force on April 1, 2025, designates additional municipal entities that are subject to the *Act*. These entities include library boards, regional services commissions, municipally controlled corporations, and any entity that is established by bylaw, with the exception of business improvement areas. In addition, the regulation sets out the approval process for proposed intergovernmental agreements and includes some exceptions for the municipal sector where no provincial approvals will be needed. Examples of these exceptions include agreements under \$100,000, agreements that are in-kind contributions only, agreements with the Canadian Armed Forces, and agreements for disaster response and assistance; these will not require provincial approval.

Effective April 1, 2025, municipalities and municipal entities will be required to submit information on all new agreements with the federal government, agreement amendments and agreement renewals, along with a copy of the agreement, to Municipal Affairs, regardless of the monetary value of the agreement. Information on agreements eligible for an exception must also be submitted to Municipal Affairs in order for the exception to apply. Additional details on the process for submitting required information on federal agreements to Municipal Affairs will be shared in March.

I am looking forward to working together with you to ensure Alberta municipalities maintain access to federal dollars while protecting areas of provincial jurisdiction.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

# Clear Hills County

## Request For Decision (RFD)

<b>Meeting Date:</b>	<b>Regular Council Meeting</b>
<b>Originated By:</b>	March 11, 2025
<b>Title:</b>	Allan Rowe, Chief Administrative Officer
<b>File:</b>	<b>Calendars</b>
	11-02-02

**DESCRIPTION:**

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**UPCOMING CONFERENCES:**

Conference	Date	Location	Attendance
RMA	March 17-19	Edmonton	
FCM	May 29-June 1	Ottawa	

**ATTACHMENTS:**

- Calendar of upcoming meetings and conferences

**RECOMMENDED ACTION:**

**RESOLUTION** by .... to accept for information March, April and May 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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# MARCH 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27	28	1
2	3	4 <b>P&amp;P</b>	5 NPHF-DW	6	7 PREDA-AB	8 NW Polytechnic Convocation- AB
9	10 NWSAR-AB,DW FVMED-SH NPRL-JR	11 Council	12 CCF-SH, JR	13 PRSD Board Delegation-AB, DJ	14 NAEL-AB, DJ	15
16	17 RMA Spring Convention		18	19	20	21
23	24 RCMP Open House Eureka River ASB-DJ, JR	25 Council	26	27 Fertilizers and New Innovations Session – Eureka River	28 PREDA-AB	29
30	31	1	2	3	4	5

# APRIL 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1 P&P	2	3	4	5
6	7	8 Council	9	10	11	12 Tradeshow
13	14	15	16 ASB Joint VOHC- ALL	17 Clubroot of Canola Session	18 Good Friday	19
20	21 Easter Monday	22 Council	23	24	25	26
27	28	29	30	1	2	3



# MAY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	1	2	3
4	5	6 P&P	7	8	9	10
11	12	13 Council	14	15	16	17
18	19 Victoria Day	20	21	22	23	24
25	26	27 Council	28	29	30	31

FCM Spring Convention  
May 29–June 1

## Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society