

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, FEBRUARY 25, 2025**

PRESENT

| | |
|----------------|--------------|
| Amber Bean | Reeve |
| David Janzen | Deputy Reeve |
| Susan Hansen | Councillor |
| Jason Ruecker | Councillor |
| Abe Giesbrecht | Councillor |

ATTENDING

| | |
|----------------|----------------------------------|
| Bonnie Morgan | Executive Assistant (EA) |
| Terry Shewchuk | Public Works Manager (PWM) |
| Lori Jobson | Corporate Services Manager (CSM) |

ABSENT

| | |
|------------------|------------|
| Nathan Stevenson | Councillor |
| Danae Walmsley | Councillor |

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C93-25(2-25-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the February 25, 2025 Regular Council Meeting, as presented
CARRIED.

**APPROVAL OF
MINUTES**

Previous Council
Meeting Minutes

C94-25(2-25-25)

RESOLUTION by Councillor Hansen to adopt the minutes of the February 11, 2025, Regular Council Meeting, as presented.
CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

C95-25(2-25-25)

RESOLUTION by Councillor Giesbrecht that the management activity report for February 11, 2025, be accepted, as presented.
CARRIED.

TENDER OPENING:

Hamlet of Cleardale-
Utility Servicing/
Service Road

WSP Canda Inc. is in attendance to open Tenders for the Hamlet of Cleardale Utility Servicing/ Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729.

C96-25(2-25-25)

RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for the Hamlet of Cleardale - Utility Servicing/Service Road Extension/ Lift Station Construction Tender No. CA0031293.3729. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting. CARRIED.

| Company | Amount |
|-------------------------|----------------|
| Wapiti Gravel Suppliers | \$3,762,023.40 |
| Mainline Construction | \$3,107,490.79 |

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C97-25(2-25-25)

RESOLUTION by Deputy Reeve Janzen to receive the Councillor Reports for information, as presented. CARRIED.

C98-25(2-25-25)

RESOLUTION by Councillor Hansen to approve the attendance of Reeve Bean to attend the Northwest Polytechnic Convocation on March 8, 2025 in Fairview, AB. CARRIED.

C99-25(2-25-25)

RESOLUTION by Reeve Bean to apply for the PREDA - Municipal Project Fund program to fund the Tri-Council Economic Development Video. CARRIED.

CORPORATE SERVICES

Accounts Payable
February 11, 2025 to
February 25, 2025

A list of expenditures for Clear Hills County for the period of February 12, 2025 to February 25, 2025 is provided for Council's review.

C100-25(2-25-25)

RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 12, 2025, to February 25, 2025 for a total of \$450,005.54. CARRIED.

2025 Recreation
Boards Operating
Grants

Council is presented with the 2025 Recreation Boards Operating (RBO) Grant disbursement information for consideration.

C101-25(2-25-25)

RESOLUTION by Reeve Bean that Council approve the 2025 Recreation Boards Operating Grants as follows: CARRIED.

| | |
|---|------------------|
| Burnt River Recreation Board | \$ 29,519 |
| Hines Creek & District Recreation Board | 164,606 |
| Worsley Recreation Board | 112,572 |
| Cleardale Recreation Board | 64,785 |
| Cherry Canyon Recreation Board | <u>28,518</u> |
| | <u>\$400,000</u> |

Reeve Bean recessed the meeting at 10:51 a.m.

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 REGULAR COUNCIL MEETING
 TUESDAY, FEBRUARY 25, 2025

Policy 7006
 Library Funding

Reeve Bean reconvened the meeting at 10:58 a.m.

Policy 7006 – Library Funding provides guidelines for granting funds to the local libraries to assist with maintaining service levels and current technology.

C102-25(2-25-25)

RESOLUTION by Councillor Giesbrecht that Policy 7006 Library Funding be brought back to a future Regular Council meeting with amendments. CARRIED.

Policy 5601 Cemetery Grant

Policy 5601 – Cemetery Grant provides guidelines for granting funds to assist with the maintenance or upgrading of public cemeteries and burial sites within the County.

C103-25(2-25-25)

RESOLUTION by Councillor Hansen to bring back Policy 5601 – Cemetery Grant with amendments to a future Regular Council meeting. CARRIED.

Community Support Services Grant Applications

Council is presented with three Community Support Services Grant (CSSG) Applications.

C104-25(2-25-25)

RESOLUTION by Councillor Ruecker that Council approves the following Community Support Services grants: CARRIED.

| Applicant | Amount |
|--|-------------|
| Youth Enhancement Society of Hines Creek | \$30,000.00 |
| Worsley Central School Parent Society | \$6,500.00 |

C105-25(2-25-25)

RESOLUTION by Deputy Reeve Janzen to bring back Policy 7011 Community Support Services Grant to a future meeting. CARRIED.

Reeve Bean recessed the meeting at 12:10 p.m.
 Reeve Bean reconvened the meeting at 12:41 p.m.

C106-25(2-25-25)

RESOLUTION by Reeve Bean to cancel the March 4, 2025, Policy and Priority Meeting. CARRIED.

Policy 7011
 Community Support Services Grant

Policy 7011 – Community Support Services Grant (CSSG) provides guidelines for granting funds to enhance the social well-being of individuals, families and community through prevention and establishes a system for evaluating applications and requests.

C107-25(2-25-25)

RESOLUTION by Reeve Bean that Council direct Administration to create a Community Support Services Reserve and transfer

the remaining \$17,627.85 of unallocated 2024 Community Support Services Grant funds to it. CARRIED.

Funding Request
Whitelaw Agricultural
Society

The Whitelaw Agricultural Society is requesting Beyond Borders Grant Program funding to assist with the Whitelaw Centennial Celebration Banquet.

C108-25(2-25-25)

RESOLUTION by Reeve Bean to deny the Whitelaw Agricultural Society's funding request. CARRIED.

PUBLIC WORKS

Bridge File 76505
Repairs

Council is presented with a request to approve the work done by Griffin Contracting Ltd. for the repairs to Bridge File 76505.

C109-25(2-25-25)

RESOLUTION by Councillor Hansen to approve Griffin Contracting Ltd. to complete the repairs to Bridge File 76505, located West of Range Road 24 and Township Road 852 on the Deer Hill Road, for the amount of \$10,000.00. Funds to be allocated from the 2025 Operating Budget. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

No report

Corporate Services
Manager's Report

No report

Public Works
Manager's Report

Public Works Manager's Report

C110-25(2-25-25)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review

C111-25(2-25-25)

RESOLUTION by Deputy Reeve Janzen to receive the Council Information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C112-25(2-25-25)

RESOLUTION by Councillor Ruecker to accept for information February, March and April 2025 calendar updates of Councillor meetings for information, as presented.

| Date | Meeting | Attendee |
|-------------|-------------------------|-----------------|
| April 16 | Village of HC Joint Mtg | All |
| March 7 | PREDA | Bean |
| March 8 | NW Polytechnic | Bean |
| March 12 | Clear Creek Fire | Hansen/Ruecker |
| March 10 | NPRL | Ruecker |
| March 4 | P&P Cancelled | |
| March 24 | RCMP Open House | All |
| | | CARRIED. |

ADJOURNMENT

Reeve Bean adjourned the February 25, 2025 Regular Council Meeting at 1:12 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER