

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 14, 2025**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Susan Hansen	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Jason Ruecker	Councillor
Nathan Stevenson	Councillor
Abe Giesbrecht	Councillor

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C8-25(1-14-25)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the January 14, 2025 Regular Council Meeting, with the removal of 7.d.a. Tender Award 2024-16 Mid-Size SUV, as amended. **CARRIED.**

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C9-25(1-14-25)

RESOLUTION by Councillor Walmsley to adopt the minutes of the January 7, 2025, Policy & Priority Meeting, as presented. **CARRIED.**

C10-25(1-14-25)

RESOLUTION by Councillor Hansen to adopt the minutes of the December 10, 2024, Regular Council Meeting, as presented. **CARRIED.**

TENDER OPENING:

2024-16 Mid-Size SUV

C11-25(1-14-25)

RESOLUTION by Deputy Reeve Janzen to open tenders at 9:35 a.m. for RFT 2024-16 Mid-Size SUV, administration will analyze the results and bring back a recommendation. **CARRIED.**

No tenders were received.

**NEW BUSINESS:
COUNCIL**

Management Team Activity Report

Management activity report was reviewed.

C12-25(1-14-25)	RESOLUTION by Reeve Bean that the management activity report for January 7, 2025, be accepted, as presented. CARRIED.
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.
C13-25(1-14-25)	RESOLUTION by Councillor Hansen to receive the Councillor Reports for information, as presented. CARRIED.
Town of Fairview Upcoming Capital Project Update	Council is presented with information regarding the Town of Fairviews Upcoming Capital Projects for the Fairview Regional Aquatic Centre.
C14-25(1-14-25)	RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Town of Fairview Upcoming Capital Projects for the Fairview Regional Aquatic Centre for information, as presented. CARRIED.
Prohibited Assault Style Firearms	Council is presented with the letter that was sent by Council on December 14, 2022, regarding Bill C-21 Federal Governments ban on all semiautomatic hunting and sporting rifles.
C15-25(1-14-25)	RESOLUTION by Councillor Walmsley to draft a letter to the Federal Governments regarding the prohibited Assault Style Firearms. CARRIED.
	Reeve Bean recessed the meeting at 10:34 a.m. Reeve Bean reconvened the meeting at 10:42 a.m.
Policy 6315 Coyote Management Incentive	Council is presented with a draft of the Coyote Management Incentive Policy.
C16-25(1-14-25)	RESOLUTION by Reeve Bean to approve Policy 6315 Coyote Management Incentive, as presented. CARRIED.
Policy 6307 Wolf Management Incentive	Council is presented with a draft of the Wolf Management Incentive Policy.
C17-25(1-14-25)	RESOLUTION by Deputy Reeve Janzen to approve Policy 6307 Wolf Management Incentive, as amended. CARRIED.
Bylaw 294-24	

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Municipal Address
Visibility

Council is presented with an update on the public awareness of draft Bylaw No. 294-24 Hamlet Municipal Address Visibility.

C18-25(1-14-25)

RESOLUTION by Councillor Hansen that third reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. CARRIED.

CORPORATE
SERVICES

Accounts Payable
December 11, 2024
to January 14, 2025

A list of expenditures for Clear Hills County for the period of December 11, 2024, to January 14, 2025, is provided for Council's review.

C19-25(1-14-25)

RESOLUTION by Councillor Walmsley that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 11, 2024, to January 14, 2025, for a total of \$1,063,644.77. CARRIED.

COMMUNITY

Primary Fire
Apparatus
Replacement

Council has requested information on the requirement to replace the primary fire apparatus (fire truck) at both the Hines Creek and Worsley Fire Departments.

C20-25(1-14-25)

RESOLUTION by Deputy Reeve Janzen to receive the information on the requirements to replace primary fire apparatus for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 11:36 a.m.
Reeve Bean reconvened the meeting at 11:41 a.m.

PUBLIC WORKS

Bridge File
Repairs BF 71596

Council is presented with a request to approve the work done by Griffin Contracting Ltd. for the repairs to Bridge File 71596.

C21-25(1-14-25)

RESOLUTION by Councillor Walmsley to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 71596, located in David Thompson, for the amount of \$13,600.00. Funds to be allocated from the Bridge Reserve. CARRIED.

Policy 3201 Road
Construction

Council is presented with the requested changes to Policy 3201 Road Construction.

C22-25(1-14-25)

RESOLUTION by Deputy Reeve Janzen to approve Policy 3201 Road Construction section 3.4 amendment increasing the

maximum the County will pay to \$500,000.00, per ½ mile, for the engineering and construction cost on approved road construction applications. **CARRIED.**

WRITTEN REPORTS

Chief Administrative Officer's Report

Chief Administrative Officer's Report

C23-25(1-14-25)

RESOLUTION by Reeve Bean to reschedule the January 29, 2025, Public Meeting for March 2025 date to be scheduled at a later meeting. **CARRIED.**

Reeve Bean recessed the meeting at 11:57 a.m.
 Reeve Bean reconvened the meeting at 12:30 p.m.

C24-25(1-14-25)

RESOLUTION by Councillor Hansen to receive the Chief Administrative Officer report for information, as presented. **CARRIED.**

C25-25(1-14-25)

RESOLUTION by Deputy Reeve Janzen to approve the attendance of all Council to attend the February 5, 2025, PRSD Joint Meeting in Grimshaw, Alberta. **CARRIED.**

C26-25(1-14-25)

RESOLUTION by Reeve Bean to send out an advertising mail out to all residents in the weeks prior too Clear Hills County events. **CARRIED.**

Corporate Services Manager's Report

Nothing to report

Public Works Manager's Report

Public Works Manager's Report

C27-25(1-14-25)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented. **CARRIED.**

COUNCIL INFORMATION

Information for Councils review

C28-25(1-14-25)

RESOLUTION by Councillor Hansen to receive the Council Information for information, as presented. **CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C29-25(1-14-25)

RESOLUTION by Deputy Reeve Janzen to accept for information January, February and March 2025 calendar updates of Councillor meetings for information, as presented. **CARRIED.**

Date	Meeting	Attendee
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January 13	WO Rec	Bean
December 9	BR Rec	Walmsley
February 10	NWSAR	Bean/Walmsley
January 29	Public Meeting Canceled	All
January 21	Village of HC Joint Meeting Cancelled	All
March 10	Med/HPEC	Hansen
March 14	NAEL	Bean/Janzen
January 31	Grant Seminar (Hines Creek)	
February 19	NTAB	Bean

Reeve Bean recessed the meeting at 1:30 p.m.
Reeve Bean reconvened the meeting at 1:35 p.m.

C30-25(1-14-25) **RESOLUTION by Councillor Walmsley that Council closes the meeting to the public as per Section 27, of FOIP at 1:35 p.m. CARRIED.**

C31-25(1-14-25) **RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 1:51 p.m.**

C32-25(1-14-25) **RESOLUTION by Councillor Hansen to invite Canfor to attend a meeting regarding summer log haul. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the January 14, 2025 Regular Council Meeting at 1:52 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER