

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 26, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, November 26, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

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**CALL TO ORDER**

- 1. AGENDA**
- 2. MINUTES:**  
Previous: Council Meeting Minutes, November 12, 2024..... 2
- 4. DELEGATION(S)**
  - a. STARS **11:30 a.m.** ..... 7
- 5. PUBLIC HEARING**
- 6. TENDER OPENING**
- 7. NEW BUSINESS**
  - a. COUNCIL
    1. Management Team Activity Report ..... 14
    2. Councillor Reports ..... 24
    3. Cleardale Street & Sewer Upgrade update ..... 25
    4. Policy 2303 Volunteer Fire Fighters Honorariums ..... 30
  - b. CORPORATE SERVICES
    1. Accounts Payable..... 35
    2. Draft 2025 Interim Operating Budget ..... 43
    3. Multi Year Capital Plan ..... 54
    4. Provincial Recreation Sites Funding Request..... 59
    5. Funding Request – Alberta Conservation Association..... 62
  - c. COMMUNITY SERVICES
  - d. PUBLIC WORKS
    1. Proceed to Tender- One New Mid-Size SUV ..... 80
    2. Range Road 75 Road Construction..... 81
- 8. WRITTEN REPORTS:**
  1. Chief Administrative Officer’s Report..... 95
  2. Corporate Services Manager’s Report ..... 98
  3. Public Works Manager’s Report ..... 98
- 9. COUNCIL INFORMATION (Including Correspondence)..... 99**
- 10. CALENDARS..... 111**
- 11. CLOSED MEETING ITEMS**
  - a. Labour .....
- 12. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, NOVEMBER 12, 2024**

|   |   |  |
|---|---|--|
| PRESENT   | Amber Bean<br>David Janzen<br>Danae Walmsley<br>Susan Hansen<br>Jason Ruecker<br>Nathan Stevenson   | Reeve<br>Deputy Reeve<br>Councillor<br>Councillor<br>Councillor<br>Councillor  |
| ATTENDING   | Allan Rowe<br>Bonnie Morgan<br>Lori Jobson<br>Terry Shewchuk  | Chief Administrative Officer (CAO)<br>Executive Assistant (EA)<br>Corporate Services Manager (CSM)<br>Public Works Manager (PWM) |
| ABSENT  | Abe Giesbrecht  | Councillor   |
| CALL TO ORDER   | Reeve Bean called the meeting to order at 9:30 a.m.   |  |
| <u>ACCEPTANCE OF AGENDA</u><br>C574-24(11-12-24)                      | <b>RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the November 12, 2024 Regular Council Meeting, as presented. CARRIED.</b>  |  |
| <u>APPROVAL OF MINUTES</u><br>Previous Council Meeting Minutes        |   |  |
| C575-24(11-12-24)   | <b>RESOLUTION by Councillor Hansen to adopt the minutes of the October 29, 2024, Organizational Meeting, as presented. CARRIED.</b>   |  |
| C576-24(11-12-24)   | <b>RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the October 29, 2024, Special Council Meeting, as presented. CARRIED.</b>  |  |
| C577-24(11-12-24)   | <b>RESOLUTION by Reeve Bean to approve the absence of Councillor Walmsley due to her attending a North Peace Housing Foundation meeting. CARRIED.</b>   |  |
| <u>TENDER OPENING:</u><br>RFP 2024-P12<br>Utilities Contract Operator | Council is presented with tenders to open for the Utilities Contract Operator.  |  |
| C578-24(11-12-24)   | <b>RESOLUTION by Councillor Ruecker to open tenders at 9:35 a.m. for the Utilities Contract Operator, administration will analyze the results and bring back a recommendation to a future council meeting. CARRIED.</b> |  |

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REGULAR COUNCIL MEETING  
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| Company                      | Amount |
|------------------------------|--------|
| Justin King Contracting Ltd. | Opened |
| Tyrell Bean                  | Opened |

NEW BUSINESS:  
COUNCIL

Management Team  
Activity Report

Management activity report was reviewed.

**C579-24(11-12-24)**

**RESOLUTION by Councillor Stevenson that the management activity report for October 29, 2024, be accepted, as presented. CARRIED.**

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

**C580-24(11-12-24)**

**RESOLUTION by Councillor Hansen to accept the Councillor Reports for information, as presented. CARRIED.**

Village of Hines Creek

Council is presented information from the Village of Hines Creek regarding forming a joint committee.

**C581-24(11-12-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the information from the Village of Hines Creek for information, as presented. CARRIED.**

Cleardale Street &  
Sewer Upgrade

Council is presented with an update on the Cleardale Street & Sewer Upgrade Project.

**C582-24(11-12-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the update on the Cleardale Street & Sewer Upgrade Project for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 10:38 a.m.  
Reeve Bean reconvened the meeting at 10:45 a.m.

Promotional Clothing

Council requested promotional Clothing be brought back to this meeting.

**C583-24(11-12-24)**

**RESOLUTION by Reeve Bean to develop a policy around Promotional Attire, allocating up to \$500.00 per Councillor during their four-year term for the purchase of promotional clothing. The attire must prominently display the Clear Hills County logo or the County's name in writing. All items must be sourced from Mad Dog Cresting. This allowance is non-transferable, holds no cash value, and is exclusively for clothing purchases. CARRIED.**

Municipal Election

Council is presented with information regarding the upcoming Municipal Election.

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REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 12, 2024

**C584-24(11-12-24)** **RESOLUTION by Councillor Hansen to receive the discussion regarding the upcoming municipal election for information, as presented. CARRIED.**

RMA Convention  
Review

Council attended the November 4-7, 2024, RMA Fall Convention.

**C585-24(11-12-24)** **RESOLUTION by Reeve Bean to bring back information on a Strategic Planning session for Council. CARRIED.**

**C586-24(11-12-24)** **RESOLUTION by Councillor Ruecker that Clear Hills County submit a proposal to the Alberta Minister of Forestry and Parks, Todd Loewen, requesting reimbursement and ongoing operational support and capital costs for Stoney, Running, and Sulphur Lake Provincial Campgrounds. CARRIED.**

Reeve Bean recessed the meeting at 11:47 a.m.  
Reeve Bean reconvened the meeting at 12:13 p.m.

CORPORATE  
SERVICES

Accounts Payable  
October 23, 2024  
to November 12, 2024

A list of expenditures for Clear Hills County for the period of October 23, 2024 to November 12, 2024 is provided for Council's review.

**C587-24(11-12-24)** **RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 23, 2024 to November 12, 2024 for a total of \$689,485.32. CARRIED.**

library funding

During the grant review at the October 22, 2024, Regular Council Meeting, Council asked to have library funding brought back to a future Council meeting.

**C588-24(11-12-24)** **RESOLUTION by Councillor Hansen to table the discussion regarding library funding until a future Council Meeting. CARRIED.**

COMMUNITY

No items

PUBLIC WORKS

No items

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's Report

Councillor Walmsley joined the meeting via telephone at 12:41 p.m.

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REGULAR COUNCIL MEETING  
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**C589-24(11-12-24)**      **RESOLUTION by Councillor Stevenson to receive the Chief Administrative Officer report for information, as presented.**  
**CARRIED.**

**C590-24(11-12-24)**      **RESOLUTION by Deputy Reeve Janzen to approve a Council and Staff Christmas supper on December 20<sup>th</sup>, 2024.**  
**CARRIED.**

Corporate Services  
Manager's Report      Corporate Services Manager's Report

**C591-24(11-12-24)**      **RESOLUTION by Councillor Hansen to receive the Corporate Services Manager's report for information, as presented.**  
**CARRIED.**

Public Works  
Manager's Report      Public Works Manager's Report

**C592-24(11-12-24)**      **RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented.** **CARRIED.**

**C593-24(11-12-24)**      **RESOLUTION by Councillor Stevenson to draft a letter, including a package of relevant information and documentation to the Minister of Transportation and Economic Corridors, Devin Dreeshen addressing the history and ongoing conditions of Secondary Highway 717.**  
**CARRIED.**

COUNCIL  
INFORMATION

No information

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C594-24(11-12-24)**      **RESOLUTION by Deputy Reeve Janzen to accept for information November, December 2024 and January 2025 calendar updates of Councillor meetings for information, as presented.**

| Date   | Meeting              | Attendee        |
|--------|----------------------|-----------------|
| Dec 16 | NPRL                 | Ruecker         |
| Nov 15 | VSI                  | Janzen          |
| Nov 18 | FV Med               | Hansen          |
| Oct 30 | PLS-Exec             | Bean            |
| Nov 14 | CHC Library Advisory | Bean            |
| Nov 30 | PLS AGM              | Bean            |
| Dec 2  | NWSAR                | Bean Walmsley   |
| Dec 6  | PREDAS               | Bean            |
| Dec 13 | MMSA                 | Bean            |
|        |                      | <b>CARRIED.</b> |

CLOSED MEETING:

Reeve Bean recessed the meeting at 1:06 p.m.  
Reeve Bean reconvened the meeting at 1:12 p.m.

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REGULAR COUNCIL MEETING  
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Legal/labour

Council has one legal and one labour item to discuss

**C595-24(11-12-24)**

**RESOLUTION by Councillor Hansen that Council closes the meeting to the public as per Section 27, of FOIP at 1:13 p.m.  
CARRIED.**

**C596-24(11-12-24)**

**RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 2:12 p.m.  
CARRIED.**

**C597-24(11-12-24)**

**RESOLUTION by Councillor Ruecker appointed Stacey Johnson as member at large for the Agricultural Service Board for the remainder of the 4-year term.  
CARRIED.**

**C598-24(11-12-24)**

**RESOLUTION by Reeve Bean to receive the Chief Administrative Officer Performance review for information.  
CARRIED.**

**C599-24(11-12-24)**

**RESOLUTION by Reeve Bean to receive the discussion regarding the closed meeting items for information, as presented.  
CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the November 12, 2024 Regular Council Meeting at 2:14 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>Regular Council Meeting</b>           |
| Meeting Date:  | November 26, 2024                        |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | DELEGATION - STARS 11:30 a.m.            |
| File:          | 11-02-02                                 |

DESCRIPTION:

Glenda Farnden with STARS will be in attendance to give a presentation to Council.

BACKGROUND:

C482-23 (09-12-23) RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.

ATTACHMENT:

Presentation

**RESOLUTION** by..... to receive the delegation from Glenda Farnden with STARS for information, as presented.

|                                      |          |  |
|--------------------------------------|----------|--|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|--------------------------------------|----------|--|

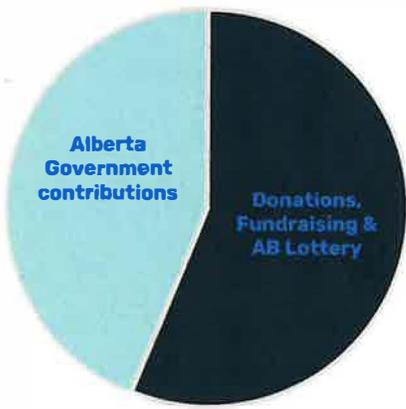


# CRITICAL CARE, ANYWHERE

The best hope, in a worst-case scenario.



## STARS ALBERTA, FY24-25



Direct Operating Costs  
**\$34.2** million

Government Contribution  
**\$15** million



..... Donations, Fundraising & lotteries are needed to cover **56%** of direct operational costs in Alberta

2023/24

# YEAR IN REVIEW



STARS EMERGENCY LINK CENTRE

**37,365**

EMERGENCY REQUESTS HANDLED

**102**

AVERAGE EMERGENCY REQUESTS A DAY

**60K+**

MISSIONS TO DATE SINCE 1985



MISSIONS

**3,927**

YEARLY MISSIONS



**1,720 1,025 1,182\***

MISSIONS BY PROVINCE

**11**

AVERAGE DAILY MISSIONS



FUNDING

**\$11.4M**

APPROXIMATE ANNUAL COST PER BASE



STARS FUNDING SOURCES



INCIDENT TYPES

STARS RESPONDS TO A VARIETY OF CRITICAL CARE CALLS

CARDIAC 18.95%

ENVIRONMENTAL 0.30%

NEUROLOGICAL 12.48%

OBSTETRICAL 1.42%

PULMONARY 12.64%

VEHICLE INCIDENT 18.54%

OTHER MEDICAL 19.20%

OTHER TRAUMA 17.58%

\*Includes fundraising requests



## ESSENTIAL SERVICES FOR ALL, RURAL

**New! 10 rural municipalities**  
**New! 14 urban municipalities**

- Requests pending
- 94% Alberta municipalities in partnership
- 75% Regional Leaders

**Partnership ensures robust health & safety network**

### (9) PROVINCIAL LEADERS

- Fixed Rate / Standing Motion
- Included in protective services budget

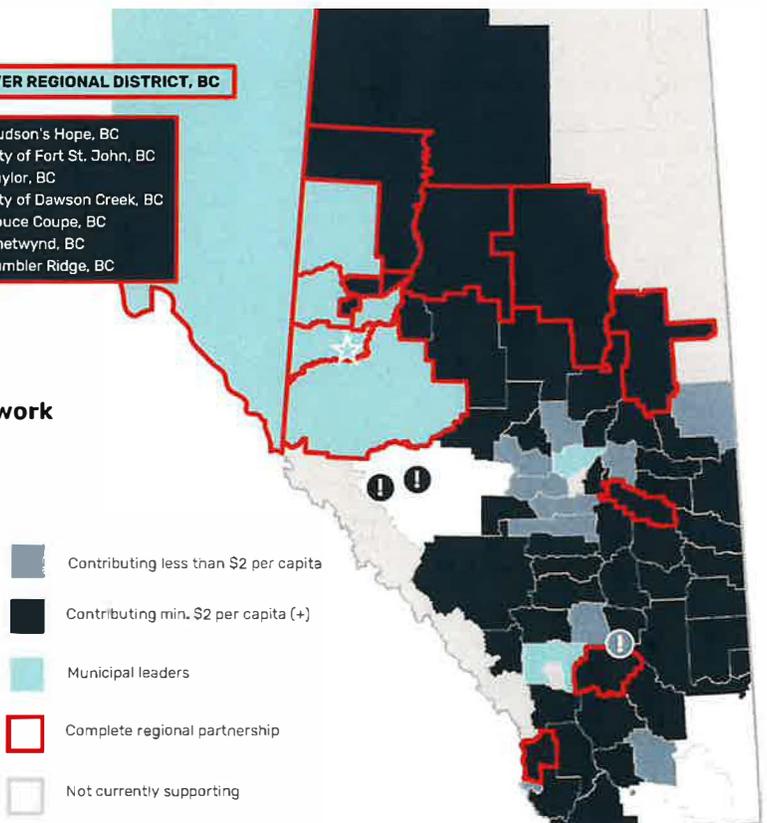
**2023 Welcome Sturgeon County**  
**2024 Welcome Birch Hills County**

### REGIONAL LEADERS

Building partnerships within.  
Fixed rate to alleviate fluctuation  
Based on minimum \$2 per capita

### PEACE RIVER REGIONAL DISTRICT, BC

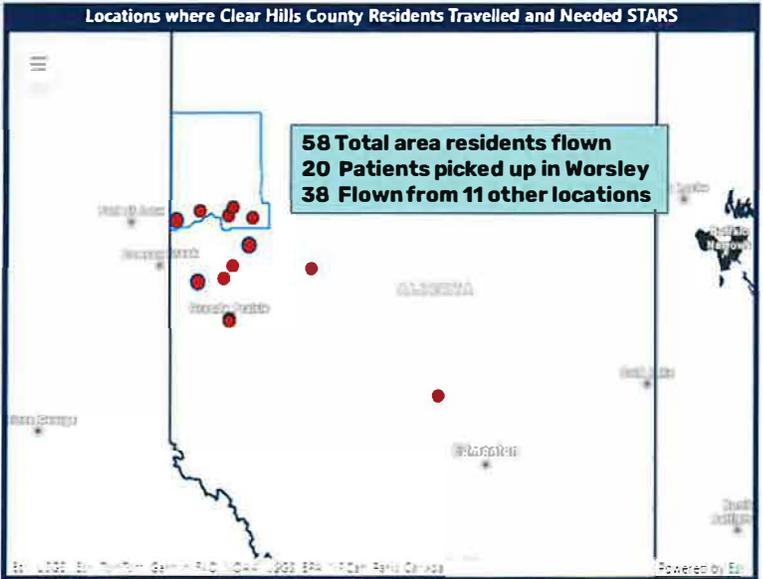
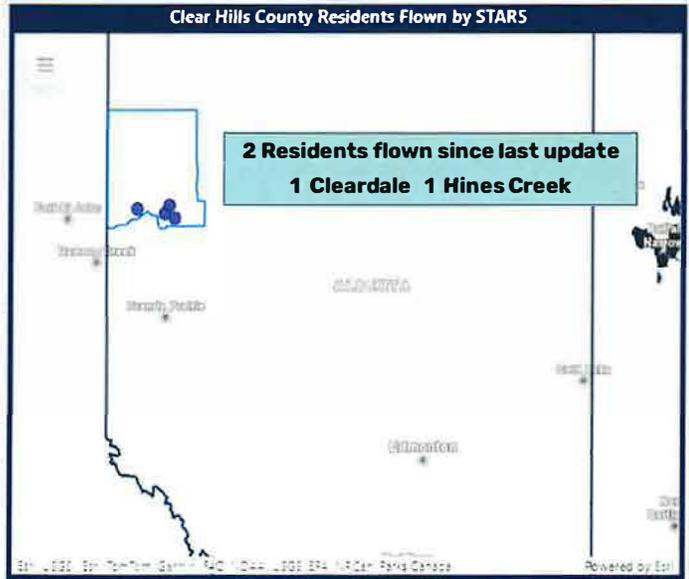
- Hudson's Hope, BC
- City of Fort St. John, BC
- Taylor, BC
- City of Dawson Creek, BC
- Pouce Coupe, BC
- Chetwynd, BC
- Tumbler Ridge, BC



| WITHIN CLEAR HILLS COUNTY @ OCTOBER 31, 2024                 | 2020     | 2021      | 2022     | 2023     | 2024     | TOTAL     |
|--|----------|-----------|----------|----------|----------|-----------|
| NEAR CLEAR PRAIRIE   |          | 1         | 1        |          |          | 2         |
| NEAR CLEARDALE   | 2        | 2         | 2        |          | 1        | 7         |
| NEAR HINES CREEK   |          | 2         |          | 1        | 1        | 4         |
| NEAR HOTCHKISS (WITHIN CLEAR HILLS COUNTY)                   |          | 1         | 1        |          |          | 2         |
| NEAR WORSLEY   | 3        | 4         | 4        |          | 1        | 12        |
| <b>TOTAL</b> *Average 6 missions per year / 100% scene calls | <b>5</b> | <b>10</b> | <b>8</b> | <b>1</b> | <b>3</b> | <b>27</b> |



### Within Clear Hills County Boundaries - Patients Flown by STARS (2010-Present)



| Resident Community | 5 Yrs Ago | 4 Yrs Ago | 3 Yrs Ago | 2 Yrs Ago | Last Year | 5 Year Total | Total Since 2010 |
|--------------------|-----------|-----------|-----------|-----------|-----------|--------------|------------------|
| Cleardale          | 2         | 1         | 0         | 2         | 1         | 6            | 17               |
| Hines Creek        | 2         | 1         | 2         | 1         | 2         | 8            | 22               |
| Bear Canyon        | 0         | 0         | 0         | 0         | 0         | 0            | 1                |
| Cherry Point       | 0         | 0         | 0         | 0         | 0         | 0            | 1                |
| Worsley            | 1         | 3         | 1         | 0         | 0         | 5            | 17               |
| <b>Total</b>       | <b>5</b>  | <b>5</b>  | <b>3</b>  | <b>3</b>  | <b>3</b>  | <b>19</b>    | <b>58</b>        |



## STARS IS BORDERLESS

6 BASES ACROSS WESTERN CANADA

- Average 11 MISSIONS PER DAY
- MORE THAN 60,000 (+) MISSIONS FLOWN
- AIR MEDICAL CREW (AMC) CROSS-TRAINED
- ALL CREW AND ASSETS CROSS BORDERS

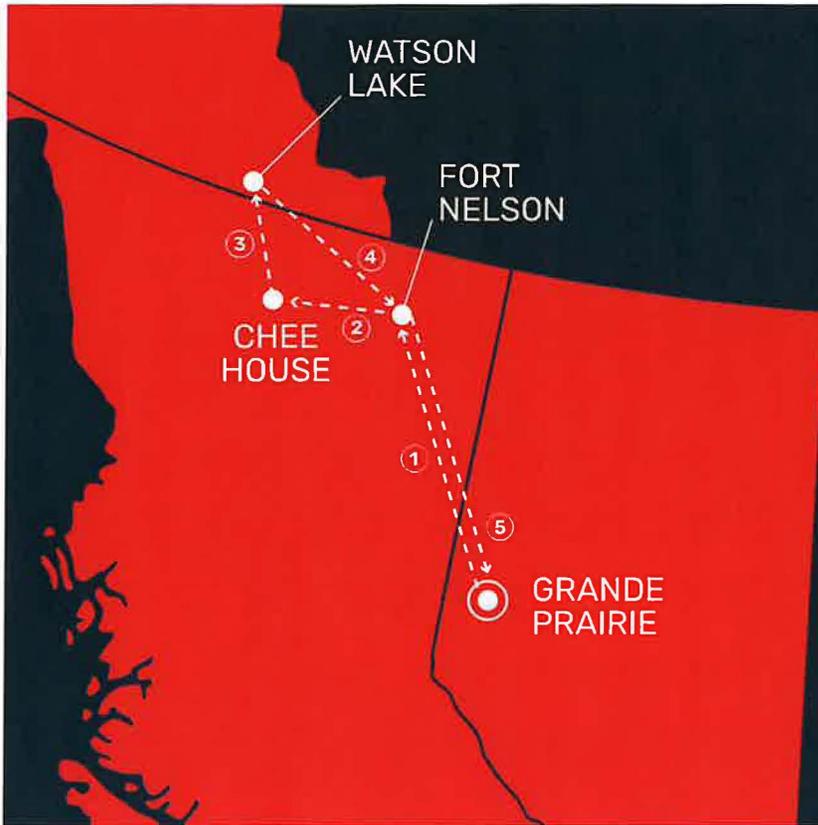
| Mission Count | STARS Base     | Mission Type | Description            | Disposition                                  |
|---------------|----------------|--------------|------------------------|--|
| 1             | Calgary        | IFT          | Medical                | PT TRANSPORTED - STARS                       |
| 2             | Calgary        | Scene        | Near Drowning / Trauma | PT TRANSPORTED - STARS                       |
| 3             | Calgary        | IFT          | NICU                   | PT TRANSPORTED BY GROUND WITH SPECIALTY TEAM |
| 4             | Calgary        | IFT          | COPD / Respiratory     | PT TRANSPORTED - STARS                       |
| 5             | Edmonton       | Scene        | Cardiac                | PT TRANSPORTED - STARS                       |
| 6             | Edmonton       | Scene        | Rollover               | MISSION CANCELLED - NO TRANSPORT             |
| 7             | Edmonton       | Scene        | Workshop Explosion     | MISSION CANCELLED - ALTERNATE TRANSPORT      |
| 8             | Edmonton       | Scene        | GSW                    | PT TRANSPORTED - STARS                       |
| 9             | Grande Prairie | Scene        | Stroke                 | PT TRANSPORTED - STARS                       |
| 10            | Grande Prairie | IFT          | MVC                    | PT TRANSPORTED BY GROUND WITH STARS AMC      |
| 11            | Grande Prairie | IFT          | Motorcycle vs Deer     | PT TRANSPORTED - STARS                       |
| 12            | Regina         | IFT          | Decreased LOC          | PT TRANSPORTED - STARS                       |
| 13            | Regina         | IFT          | Pneumonia              | PT TRANSPORTED - STARS                       |
| 14            | Saskatoon      | Scene        | Motocross Accident     | PT TRANSPORTED - STARS                       |
| 15            | Saskatoon      | IFT          | Sepsis                 | PT TRANSPORTED - STARS                       |
| 16            | Winnipeg       | Scene        | MVC Polytrauma         | PT TRANSPORTED - STARS                       |
| 17            | Winnipeg       | IFT          | Perforated Bowel       | PT TRANSPORTED - STARS                       |
| 18            | Winnipeg       | Scene        | Seizures               | PT TRANSPORTED - STARS                       |



## NEW MEDICATION HEMORRHAGE CONTROL

STARS has bolstered its medical toolkit with an innovative new blood product to help form blood clots and assist with hemorrhage control.

- Now carrying 4 units of blood onboard
- Utilized in severe trauma cases
- Patients requiring more than two units of blood
- Fibrinogen helps blood clots to form



## OUR LONGEST MISSION

While hunting in the rugged mountains of northern B.C., Doug MacTavish suffered a major heart attack. Providing critical care to this patient in need resulted in our longest mission to date.

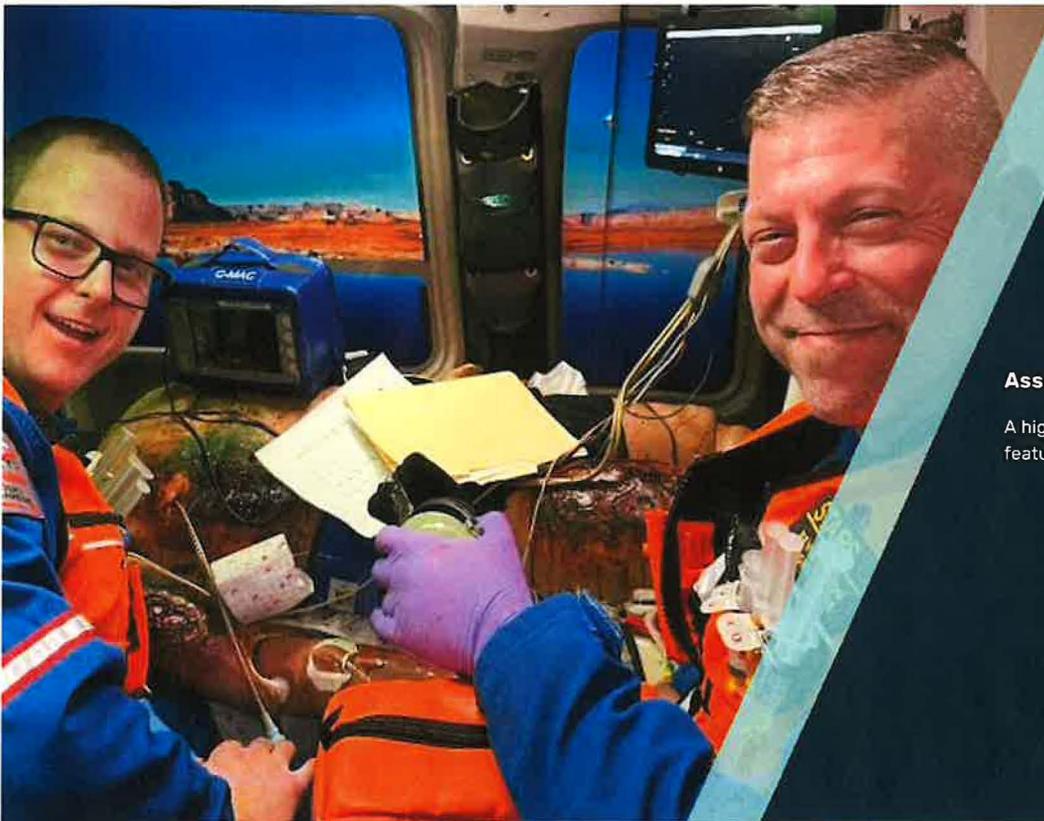
**2,408** LITRES OF FUEL

**1,763** KILOMETRES

**8.2** HOURS OF FLIGHT

**5.3** HOURS WITH PATIENT

**1 LIFE SAVED**



## AAMS SIM CUP 2-TIME CHAMPIONS

Chris Fay and Kevin Easton

### Association Air Medical Services SIM CUP

A highly intensive critical care simulation competition featuring inconceivable complex case scenarios.

- Elderly woman in heart failure
- Diverted to car crash with multiple pedestrians struck
- Including a child, an adult in narcotic overdose, a woman with arterial bleed from an open femur fracture
- Woman emergently delivering a baby – both mother and newborn required significant resuscitation

## CLEAR HILLS COUNTY

PROVINCIAL LEADER  
REGIONAL LEADER

\$100,000.00 Fixed Rate  
2024, 2025, 2026

### BENEFITS

- STARS - physical and virtual response
- Assist local practitioners with critical care virtual consultation
- Together, we enhance rural healthcare
- Residents have access to STARS 24/7 across Western Canada
- 40 Years serving Alberta! No cost to the patient.

**A LIFE IS SAVED EVERY DAY. YOUR PARTNERSHIP MAKES IT POSSIBLE.**

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
|                | <b>Regular Council Meeting</b>           |
| Meeting Date:  | November 26, 2024                        |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | <b>Management Team Activity Report</b>   |
| File:          | 11-02-02                                 |

DESCRIPTION:

Management activity report for November 12, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for November 12, 2024, be accepted, as presented.

|                                      |          |      |
|--------------------------------------|----------|------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|--------------------------------------|----------|------|





**Management Team**

**Activity Report for November 12, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE     | DESCRIPTION   | DEPT | STATUS               |
|---------|----------|---|------|----------------------|
|         |          | <b>March 12, 2024</b>   |      |                      |
| C158-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.  | PW   | In works             |
|         |          | <b>April 23, 2024</b>   |      |                      |
| C234-23 | 04/23/24 | RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.  | PW   | In works             |
|         |          | <b>May 14, 2024, Regular Council Meeting</b>  |      |                      |
| C287-24 | 05/14/24 | RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.                                       | PW   | Building Ordered/    |
| C288-24 | 05/14/24 | RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.                          | PW   | In works             |
|         |          | <b>July 9, 2024</b>   |      |                      |
| C394-24 | 07/09/24 | RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.               | PW   | On hold until Spring |
| C395-24 | 07/09/24 | RESOLUTION by Councillor Stevenson to award Tender Contract No. CA0003928.8340 for the road construction of Range Road 124 to MDP Oilfield Services Ltd. for the amount of \$489,457.50, funds to be allocated from the Road Construction Reserve. CARRIED. | PW   | Completed            |
| C396-24 | 07/09/24 | RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately   | PW   | In works             |



**Management Team**

**Activity Report for November 12, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community Coordinator, AG=Agricultural

| MOTION  | DATE     | DESCRIPTION   | DEPT | STATUS   |
|---------|----------|---|------|----------|
|         |          | 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. <b>CARRIED.</b>   |      |          |
|         |          | <b>August 27, 2024</b>  |      |          |
| C463-24 | 08/27/24 | RESOLUTION by Councillor Ruecker to bring back recommendations on potential locations for water wells in our county. <b>CARRIED.</b>  | PW   | In works |
|         |          | <b>September 24, 2024</b>   |      |          |
| C494-24 | 09/24/24 | RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. <b>CARRIED.</b>  | PW   | In works |
|         |          | <b>October 1, 2024 Policy &amp; Priority Meeting</b>  |      |          |
| P512-24 | 10/01/24 | RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. <b>CARRIED.</b>   | EA   | January  |
|         |          | <b>October 29, 2024 Special Council Meeting</b>   |      |          |
| S566-24 | 10-29-24 | RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote: |      |          |



## Management Team

### Activity Report for November 12, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION                       | DATE      | DESCRIPTION  | DEPT      | STATUS        |                              |        |             |           |        |          |            |  |          |  |  |  |
|------------------------------|-----------|--|-----------|---------------|------------------------------|--------|-------------|-----------|--------|----------|------------|--|----------|--|--|--|
|                              |           | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">For</td> <td style="width: 50%;">Against</td> </tr> <tr> <td>Bean</td> <td>Janzen</td> </tr> <tr> <td>Ruecker</td> <td>Stevenson</td> </tr> <tr> <td>Hansen</td> <td>Walmsley</td> </tr> <tr> <td>Giesbrecht</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">CARRIED.</td> </tr> </table>   | For       | Against       | Bean                         | Janzen | Ruecker     | Stevenson | Hansen | Walmsley | Giesbrecht |  | CARRIED. |  |  |  |
| For                          | Against   |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| Bean                         | Janzen    |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| Ruecker                      | Stevenson |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| Hansen                       | Walmsley  |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| Giesbrecht                   |           |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| CARRIED.                     |           |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| <b>November 12, 2024</b>     |           |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| C578-24                      | 11/12/24  | <p><b>RESOLUTION</b> by Councillor Ruecker to open tenders at 9:35 a.m. for the Utilities Contract Operator, administration will analyze the results and bring back a recommendation to a future council meeting. <b>CARRIED.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Company</td> <td style="width: 50%;">Amount</td> </tr> <tr> <td>Justin King Contracting Ltd.</td> <td>Opened</td> </tr> <tr> <td>Tyrell Bean</td> <td>Opened</td> </tr> </table> | Company   | Amount        | Justin King Contracting Ltd. | Opened | Tyrell Bean | Opened    | PW     |          |            |  |          |  |  |  |
| Company                      | Amount    |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| Justin King Contracting Ltd. | Opened    |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| Tyrell Bean                  | Opened    |  |           |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| C583-24                      | 11/12/24  | <p><b>RESOLUTION</b> by Reeve Bean to develop a policy around Promotional Attire, allocating up to \$500.00 per Councillor during their four-year term for the purchase of promotional clothing. The attire must prominently display the Clear Hills County logo or the County's name in writing. All items must be sourced from Mad Dog Cresting. This allowance is non-transferable, holds no cash value, and is exclusively for clothing purchases. <b>CARRIED.</b></p>   | EA/<br>CS |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| C585-24                      | 11/12/24  | <p><b>RESOLUTION</b> by Reeve Bean to bring back information on a Strategic Planning session for Council. <b>CARRIED.</b></p>  | EA        |               |                              |        |             |           |        |          |            |  |          |  |  |  |
| C586-24                      | 11/12/24  | <p><b>RESOLUTION</b> by Councillor Ruecker that Clear Hills County submit a proposal to the Alberta Minister of Forestry and Parks, Todd Loewen, requesting reimbursement and ongoing operational support and capital costs for Stoney, Running, and Sulphur Lake Provincial Campgrounds. <b>CARRIED.</b></p>  | CC        | Nov 26<br>RFD |                              |        |             |           |        |          |            |  |          |  |  |  |
| C588-24                      | 11/12/24  | <p><b>RESOLUTION</b> by Councillor Hansen to table the discussion regarding library funding until a future Council Meeting. <b>CARRIED.</b></p>  | CS        |               |                              |        |             |           |        |          |            |  |          |  |  |  |



## Management Team

### Activity Report for November 12, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE     | DESCRIPTION  | DEPT | STATUS                                      |
|---------|----------|--|------|---|
| C593-24 | 11/12/24 | RESOLUTION by Councillor Stevenson to draft a letter, including a package of relevant information and documentation to the Minister of Transportation and Economic Corridors, Devin Dreesen addressing the history and ongoing conditions of Secondary Highway 717. CARRIED.   | EA   | In works                                    |
| C597-24 | 11/12/24 | RESOLUTION by Councillor Ruecker appointed Stacey Johnson as member at large for the Agricultural Service Board for the remainder of the 4-year term. CARRIED.   | EA   |   |
|         |          | <b>November 17, 2021</b>   |      |   |
| C114-22 | 03/08/22 | RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.   | CDM  | 2022✓<br>2023✓<br>2024✓<br>2025             |
|         |          | <b>March 21, 2024</b>  |      |   |
| C150-24 | 03/12/24 | RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.  | PW   | Tender Not awarded due to budgetary reasons |
| C151-24 | 03/12/24 | RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.   | PW   | awarded                                     |
|         |          | <b>March 27, 2024</b>  |      |   |
| C134-24 | 03/12/24 | RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED. | AG   | Spring 2025                                 |



**Management Team**

**Activity Report for November 12, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
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| MOTION  | DATE     | DESCRIPTION   | DEPT | STATUS               |
|---------|----------|---|------|----------------------|
| C309-24 | 05/28/24 | RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. CARRIED.   | EA   | In Works             |
| C482-23 | 09-12-23 | RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.   |      | 2024<br>2025<br>2026 |
| C143-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.  | PW   | In works             |
| C144-24 | 03/12/24 | RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.   | PW   | In works             |
| C446-24 | 08/13/24 | RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.  | PW   |                      |
| C408-24 | 07/23/24 | RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year-end. With the 2024 contribution being funded as follows; | EA   |                      |



**Management Team**

**Activity Report for November 12, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
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| MOTION                  | DATE     | DESCRIPTION   | DEPT | STATUS           |
|-------------------------|----------|---|------|------------------|
|                         |          | \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.   |      |                  |
| C435-24                 | 08/13/24 | RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED. | CS   |                  |
| C437-24                 | 08/13/24 | RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.                             | CS   |                  |
| C490-24                 | 09/24/24 | RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.   | CS   |                  |
| C523-24                 | 10/08/24 | RESOLUTION by Councillor Ruecker receive the delegation from the Town of Fairview and approve a General Grant to the Town of Fairview, for the Fairview Regional Aquatic Centre refurbishing of the slide stairs and slide supports in the amount of \$15,000.00, funds to be allocated from Rate Stabilization. CARRIED.   | CS   |                  |
| <b>ITEMS IN WAITING</b> |          |   |      |                  |
| C66-15                  | 01/13/15 | RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has   | CSM  | January 14, 2030 |



**Management Team**

**Activity Report for November 12, 2024**

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE       | DESCRIPTION   | DEPT | STATUS      |
|---------|------------|---|------|-------------|
|         |            | not redeemed it totally, the County will become the owner.CARRIED.  |      |             |
|         |            | <b>February 18, 2021</b>  |      |             |
| C171-23 | 03/28/23   | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.  |      |             |
|         |            | <b>February 2024</b>  |      |             |
| C647-23 | 11/28/23   | RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.   | EA   | Letter Sent |
| P666-23 | (12-05-23) | RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. CARRIED.   | PW   | Spring 2025 |
| C128-24 | 03/12/24   | RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.  | CS   |             |
| C271-24 | 05/14/24   | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.  | CS   |             |
| C203-24 | 04/09/24   | RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the | CS   | In waiting  |



**Management Team**

**Activity Report for November 12, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

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| MOTION  | DATE     | DESCRIPTION   | DEPT | STATUS             |
|---------|----------|---|------|--------------------|
|         |          | gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.  |      |                    |
| C361-24 | 06/25/24 | RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED. | CS   | In waiting         |
| C148-24 | 03/12/24 | RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.  | AG   | Next local auction |
| C406-24 | 07/23/24 | RESOLUTION by Councillor Ruecker to schedule a Policy & Priority meeting in November to discuss the Clear Hills County Fire Ban Bylaw. CARRIED.   | EA   |                    |
| C409-24 | 07/23/24 | RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.   | EA   |                    |

## Policy & Priority Update

### Activity Report for November 12, 2024

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| Motion & Date         | Dept.      | Policy & Priority Items   | Notes                             |
|-----------------------|------------|---|-----------------------------------|
| C273-22<br>(05-24-22) | EA         | <b>Eureka, Hines Creek &amp; Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.</b>   | Working on setting up a meeting   |
| P666-23<br>(12-05-23) | PW         | <b>RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.</b> | March 2025                        |
| P118-24<br>(03-04-24) | EA         | <b>RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen to discuss county-related concerns. CARRIED.</b>  | Request sent – waiting for a date |
| C645-23<br>11/28/23   | Reeve Bean | <b>RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. CARRIED.</b>  | In waiting                        |
| June 11, 2024         | EA         | <b>Hines Creek Museum</b>   | In waiting                        |
| July 2024             | EA         | <b>Alberta Innovates</b>  | January 2025                      |
| July 2024             | EA         | <b>Branding/logo</b>  | After website launch              |
| July 2024             | EA         | <b>Marketing Position</b>   | On going                          |
| Aug 2024              | EA         | <b>County Logo promo Clothing</b>   | In works                          |
| C442-24<br>(8-13-24)  | EA         | <b>RESOLUTION by Councillor Hansen to include a section in the Clear Hills County Monthly Newsletter and website showcasing available Alberta and Federal government resources/grants for individuals and groups. CARRIED.</b>  | On going                          |
| P512-24<br>(10-01-24) |            | <b>RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. CARRIED.</b>   | January                           |
| C585-24<br>(11/12/24) | EA         | <b>RESOLUTION by Reeve Bean to bring back information on a Strategic Planning session for Council.</b>  | January                           |

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
|                | <b>Regular Council Meeting</b>           |
| Meeting Date:  | November 26, 2024                        |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | <b>COUNCIL MONTHLY REPORTS</b>           |
| File:          | 11-02-02                                 |

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Regular Council Meeting</b>              |
| Meeting Date:  | November 26, 2024                           |
| Originated By: | Allan Rowe, Chief Administrative Officer    |
| Title:         | Cleardale Street and Sewer Upgrade - Update |
| File:          | 11-02-02                                    |

**DESCRIPTION:**

Council has requested ongoing updates on the Cleardale Street and Sewer Upgrade project. Council is presented with a tentative timeline from WSP, the engineering firm overseeing the project.

**ATTACHMENT:**

- WSP Tentative Timeline
- WSP Project Update
- Project Overall Plan Map

**RESOLUTION** by..... to receive the update on the Cleardale Street and Sewer Upgrade, as presented.

|   |                 |   |
|---|-----------------|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b> | <b>CAO:</b>  |
|---|-----------------|---|



| TASK | Discription   | Start     | End       |
|------|---|-----------|-----------|
|      | <b>Below are tentative dates that WSP will be striving to achieve</b>   |           |           |
| 1.1  | Phase 2 - Lift Station Kickoff  | 05-Nov-24 | 05-Nov-24 |
| 1.2  | Phase 2 – Final Tech Memo Completed (3 days for CHC comments)   | 06-Nov-24 | 20-Nov-24 |
| 1.3  | Combined Phase 1 / Phase 2 – Preliminary (30%) Detailed Design Package Submission (one week for CHC comments) | 21-Nov-24 | 05-Dec-25 |
| 1.4  | Geotechnical Report Completion  | 01-Nov-24 | 18-Jan-25 |
| 1.5  | Tender Package Preparation  | 10-Jan-25 | 17-Jan-25 |
| 1.6  | 90% Detailed Design Package (one week for CHC comments)   | 12-Dec-24 | 17-Jan-25 |
| 1.7  | IFT Design Package (one week for CHC comments)  | 20-Jan-25 | 24-Jan-25 |
| 1.8  | Issue the Tender Package / IFT  | 27-Jan-25 | 28-Jan-25 |
| 1.9  | Tender Period Closing   | 28-Jan-25 | 13-Feb-25 |
| 1.10 | Evaluation and Award to the Successful Contractor (Contractor to execute the contract, bonding etc.)          | 14-Feb-25 | 21-Feb-25 |
| 1.11 | Contractor / WSP / CHC hosts Kick-off Meeting   | 07-Mar-25 | 07-Mar-25 |
| 1.12 | WSP addresses RFI's / Shop Drawings   | 07-Mar-25 | 07-Apr-25 |
| 1.13 | Contractor commences onsite activities (Mob.)   | 01-May-25 | 07-May-25 |
| 1.14 | Assuming 16 weeks of construction   | 07-May-25 | 30-Aug-25 |
| 1.15 | Site Clean-up Post Construction Activities, Commissioning, Review with CHC staff                              | 30-Aug-25 | 15-Sep-25 |
| 1.16 | Project wrap-up and finalization  | 15-Sep-25 | 30-Sep-25 |

**Assumptions:**

1. Lift Station package PO is issued after Tender award. Approximate lead time for Lift Station to be on site is 12-16 weeks
2. Each submission requires a quick turnaround. If the review process exceeds a week, we may be unable to meet the proposed timeline.
3. We can commit to delivering the IFC drawings by mid to late February 2025. However, we cannot guarantee the construction completion date due to uncertain lead times for the lift station in 2025. For reference, the lead time in 2024 has typically been 12-16 weeks.
4. As the original scope and schedule did not account for upgrading of existing 3" to 4" low pressure line, the Alberta Transportation coordination and approval of crossing HWY 64 may affect the schedule up to 6 weeks during design process.
5. Construction timeline present here is based on WSP estimate, the actual timeline is subjected to contractor schedule.



# PROJECT UPDATE

|                       |  |             |                   |
|-----------------------|--|-------------|-------------------|
| <b>JOB TITLE</b>      | Hamlet of Cleardale - Servicing  |             |                   |
| <b>PROJECT NUMBER</b> | CA0031293.3729   | <b>DATE</b> | November 20, 2024 |
| <b>SUBJECT</b>        | Hamlet of Cleardale – Servicing and Lift Station Weekly Project Update |             |                   |
| <b>CLIENT</b>         | Clear Hills County   |             |                   |

| <b>ATTENDEES</b> |                    |              |                              |
|------------------|--------------------|--------------|------------------------------|
| <b>Name</b>      | <b>Company</b>     | <b>Phone</b> | <b>Email</b>                 |
| Allan Rowe       | Clear Hills County |              | Allan@clearhillscounty.ab.ca |
| Terry Shewchuk   | Clear Hills County |              | terry@clearhillscounty.ab.ca |
| Dhruv Patel      | WSP                | 780.718.6483 | Dhruv.patel@wsp.com          |
| Doug Buyar       | WSP                |              | Doug.Buyar@wsp.com           |
| Alex Zhou        | WSP                | 825.410.4395 | Jiangboyuan.Zhou@wsp.com     |

| <b>ADDITIONAL DISTRIBUTION</b> |                    |              |                                  |
|--------------------------------|--------------------|--------------|----------------------------------|
| <b>Name</b>                    | <b>Company</b>     | <b>Phone</b> | <b>Email</b>                     |
| Natasha Gillett                | Clear Hills County |              | community@clearhillscounty.ab.ca |
| Gorin Gajic                    | WSP                |              | Gorin.Gajic@wsp.com              |
| Duncan Zhang                   | WSP                |              | Duncan.Zhang@wsp.com             |

## ITEMS

## ACTION

| <b>ITEMS</b>   | <b>ACTION</b> |
|--|---------------|
| <b>1.0 GENERAL UPDATES</b>   | Info          |
| <p>1.1 The Clear Hills County (CHC) office will be closed from December 20, 2024, to January 2, 2025, for Christmas holidays. WSP’s office will be closed from December 25, 2024, to January 1, 2025.</p> <p>1.2 For construction, Roads and Sewer scope separate for budgetary and invoicing. The tender package will include two separate sections for Roads and Sewer.</p> <p>1.3 WSP is currently working on an agreement with a subcontractor for the sewer line inspection. WSP will provide a minimum of 48 hrs notice to CHC to hydrovac the manhole prior to the sewer line inspection.</p> |               |
| <b>2.0 GEOTECHNICAL UPDATES</b>  | Info          |
| <p>2.1 WSP is currently working on the report and on schedule for Jan 18, 2025, submission.</p> <p>2.2 If possible, WSP will provide update on material discovered from proposed LS area.</p>  |               |
| <b>3.0 CIVIL AND LIFT STATION UPDATES</b>  | Info          |
| <p>3.1 WSP will submit the Lift Station Memo to CHC by the end of November 20, 2024, or the morning of November 21, 2024.</p>  |               |

## MEETING NOTES

| 4.0 ROUNDTABLE DISCUSSION  | Info |
|--|------|
| <p>4.1 WSP inquired about the necessity of having a water station on the sanitary pad. CHC noted that it is not required.</p> <p>4.2 CHC confirmed that all easements to be gravelled. CHC also noted that the preferred access to the proposed lift station is on the east side, with the access road connecting to the south of the lift station.</p> <p>4.3 CHC requested WSP to provide a draft site plan for the Council meeting. WSP will provide a draft drawing (not for construction) to CHC early next week.</p> <p>4.4 WSP noted that WSP is currently working on communicating with utility companies related to the project based on the information shown on the drafted site plan.</p> <p>4.5 WSP (Dhruv) is planning to conduct an in-person meeting in December 2024. The exact date and time are to be confirmed.</p> <p>4.6 Alex will conduct the meetings if Dhruv is not available to attend the meeting.</p> <p>4.7 WSP to make sure future invoices are attached to the invoice statements.</p> |      |

These minutes are considered to be accurate recording of all items discussed. Written notice of discrepancies, errors or omission must be given within five (5) days, otherwise the minutes will be accepted as written.

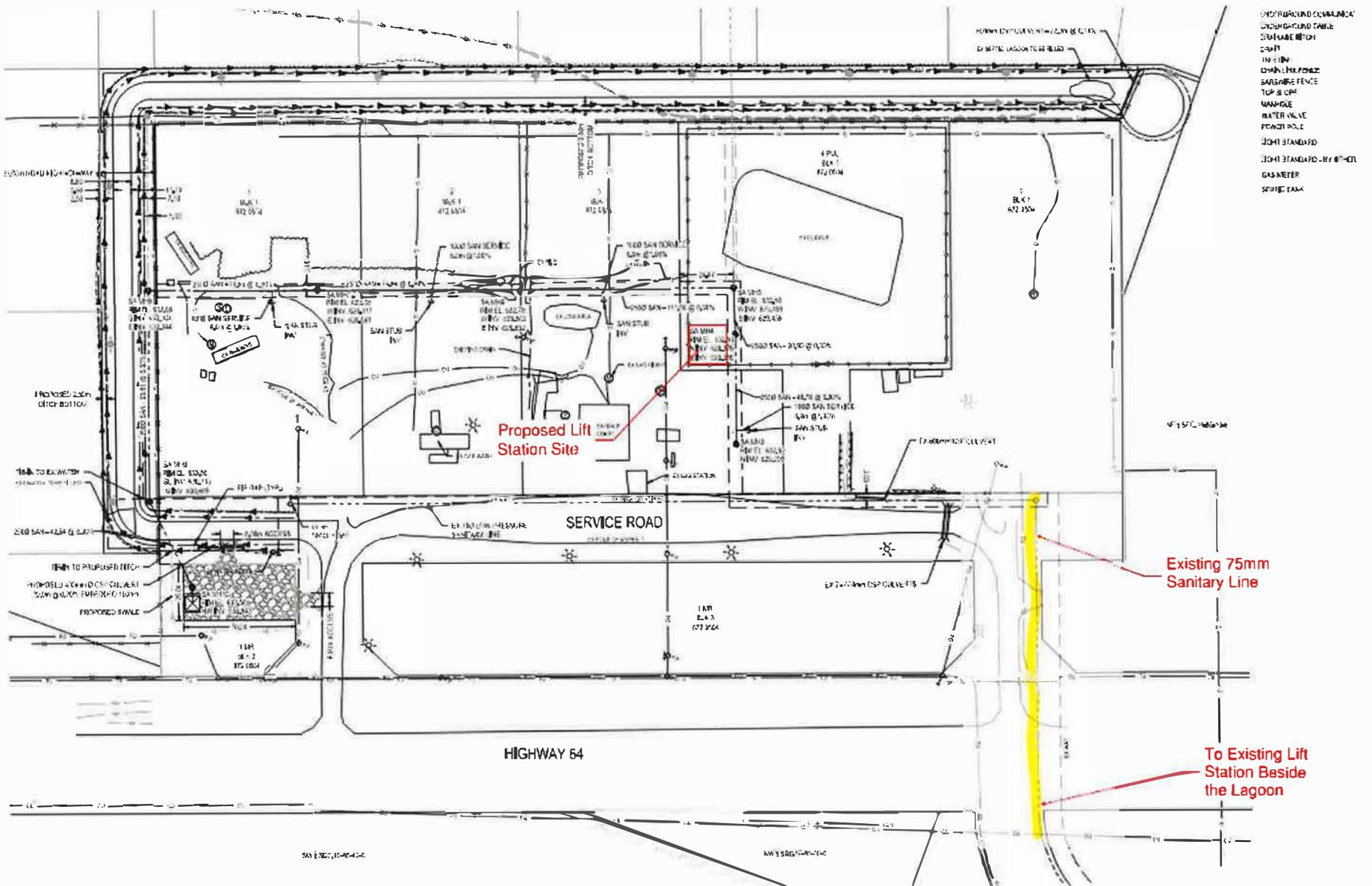


Figure 1 – Overall Plan

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>Regular Council Meeting</b>                         |
| Meeting Date:  | November 26, 2024                                      |
| Originated By: | Allan Rowe, Chief Administrative Officer               |
| Title:         | <b>Policy 2303 Volunteer Fire Fighters Honorariums</b> |
| File:          | 23-20-02   |

### DESCRIPTION:

Council is presented with draft Policy 2303: Volunteer Firefighters Honorariums, which includes a recommendation from the Clear Creek Fire Committee to increase the pay rate for the seventh hour and beyond to \$15.00 per hour.

The committee also recommended reducing the Annual Base Honorarium to match the annual insurance fee rate and using the savings to raise the call-out attendance rate. However, further research revealed that this change is not possible, as the Annual Base Honorarium already aligns with the insurance fee rate.

### BACKGROUND:

**F22-24(10-16-24) RESOLUTION by Member Ruecker that the Clear Creek Fire Committee recommend Clear Hills County Council amend Policy 2303 Volunteer Fire Fighters Honorariums to decrease the Annual Base Honorarium to the annual insurance fee rate and have administration determine the equivalent increase to the call out attendance rate. CARRIED.**

**F23-24(10-16-24) RESOLUTION by Chair Hansen that the Clear Creek Fire Committee recommend Clear Hills County Council amend Policy 2303 Volunteer Fire Fighters Honorariums to increase the start of the seventh hour rate to \$15.00 per hour. CARRIED.**

### ATTACHMENT:

Policy 2303 Volunteer Fire Fighters Honorariums Draft  
Policy 2303 Volunteer Fire Fighters Honorariums

### RECOMMENDED ACTION:

**RESOLUTION by...** that Council approves draft Policy 2303 Volunteer Fire Fighters Honorariums, as presented.

|                                      |          |      |
|--------------------------------------|----------|------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|--------------------------------------|----------|------|





# Clear Hills County

|   |                            |
|---|----------------------------|
| Effective Date: <b>DRAFT</b>                      | Policy Number: <b>2303</b> |
| Title: <b>VOLUNTEER FIRE FIGHTERS HONORARIUMS</b> |                            |

## 1. Policy Statement

- 1.1. Clear Hills County will provide honorariums to members of the County volunteer fire departments in recognition of their service to the community.

## 2. Provisions

- 2.1. Honorariums will be paid to Volunteers on a quarterly basis.
- 2.2. Honorariums will be calculated according to Appendix "A".
- 2.3. Honorariums and expense claims will be approved for payment by the ~~Community Development Manager~~ Chief Administrative Officer.
- 2.4. The Annual Base Honorarium is to be paid with the third quarter honorarium.
- 2.5. Expenses will be reimbursed at the same rate established in Policy 1127.

## 3. End of Policy

### ADOPTED

Resolution #C443-04

Date: May 25, 2004

### AMENDED

Resolution #C637-04

Date: July 13, 2004

Resolution #C214

Date: April 10, 2007

Resolution #C100

Date: February 26, 2008

Resolution #C161(02/22/11)

Date: February 22, 2011

Resolution #C491-12(08/14/12)

Date: August 14, 2012

Resolution #C630-14(09/23/14)

Date: September 23, 2014

Resolution #C255-23(05-16-23)

Date: May 16, 2023

**APPENDIX "A"**

~~As of May 16, 2023 the following apply:~~

## 1. Annual Base Honorarium

- |    |                      |          |
|----|----------------------|----------|
| a. | Basic                | \$275.00 |
| b. | Fire Fighter Level 1 | \$390.00 |

## 2. Attendance to a Callout

- |    |  |   |
|----|--|---|
| a. | Basic  | \$40.00 per callout                             |
| b. | Fire Fighter Level 1   | \$50.00 per callout                             |
| c. | Years of Service   | \$2.00 for each year of service per callout     |
| d. | Fire Fighter Courses   | \$5.00 for each qualifying Fire Fighter course* |
| e. | \$100 Maximum rate per Fire Fighter on Callouts under 6 hours in duration. The maximum rate calculation includes Basic or Fire Fighter Level 1 plus years of service plus qualifying Fire Fighter courses. *Qualifying courses EXCLUDE general safety courses that require renewal such as First aid, H2S, flagging, TDG, etc.)  |   |
| f. | When a fire fighter has been on working on scene at a callout for more than six hours the fire fighter is entitled to the equivalent of \$10 per hour from the start of the 7 <sup>th</sup> hour and until such time as the fire fighter is released from the scene by the fire chief or Emergency Services authority in charge of the scene. <ol style="list-style-type: none"> <li>i. The hourly rate of <del>\$40</del> \$15.00 will be used to calculate the honorarium based on actual time on scene from the start of the 7<sup>th</sup> hour.</li> <li>ii. The most senior officer for that department on scene will be responsible to provide the time on scene for members in excess of six hours.</li> </ol> |   |

## 3. Attendance of Meeting

- |    |                      |                                |
|----|----------------------|--------------------------------|
| a. | Basic                | \$40.00 per meeting            |
| b. | Fire Fighter Level 1 | \$50.00 per meeting            |
| c. | Fire Chief           | additional \$10.00 per meeting |
| d. | Deputy Fire Chief    | additional \$5.00 per meeting  |

## 4. Training and Education

- |    |                 |          |
|----|-----------------|----------|
| a. | Half day course | \$ 75.00 |
| b. | Full day course | \$150.00 |



# Clear Hills County

|   |                            |
|---|----------------------------|
| Effective Date: <b>May 16, 2023</b>               | Policy Number: <b>2303</b> |
| Title: <b>VOLUNTEER FIRE FIGHTERS HONORARIUMS</b> |                            |

## 1. Policy Statement

- 1.1. Clear Hills County will provide honorariums to members of the County volunteer fire departments in recognition of their service to the community.

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- 2.1. Honorariums will be paid to Volunteers on a quarterly basis.
- 2.2. Honorariums will be calculated according to Appendix "A".
- 2.3. Honorariums and expense claims will be approved for payment by the Community Development Manager.
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## 3. End of Policy

### ADOPTED

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Date: May 25, 2004

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Date: May 16, 2023

**APPENDIX "A"**

As of **May 16, 2023** the following apply:

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- |    |   |  |
|----|---|--|
| a. | Basic   | \$40.00 per callout  |
| b. | Fire Fighter Level 1  | \$50.00 per callout  |
| c. | Years of Service  | \$2.00 for each year of service per callout  |
| d. | Fire Fighter Courses  | \$5.00 for each qualifying Fire Fighter course*  |
| e. | \$100 Maximum rate per Fire Fighter on Callouts under 6 hours in duration. The maximum rate calculation include Basic or Fire Fighter Level 1 plus years of service plus qualifying Fire Fighter courses. *Qualifying courses EXCLUDE general safety courses that require renewal such as First aid, H2S, flagging, TDG, etc.)                |  |
| f. | When a fire fighter has been on working on scene at a callout for more than six hours the fire fighter is entitled to the equivalent of \$10 per hour from the start of the 7 <sup>th</sup> hour and until such time as the fire fighter is released from the scene by the fire chief or Emergency Services authority in charge of the scene. |  |
|    | i.  | The hourly rate of \$10 will be used to calculate the honorarium based on actual time on scene from the start of the 7 <sup>th</sup> hour. |
|    | ii.   | The most senior officer for that department on scene will be responsible to provide the time on scene for members in excess of six hours.  |

**3. Attendance of Meeting**

- |    |                      |                                |
|----|----------------------|--------------------------------|
| a. | Basic                | \$40.00 per meeting            |
| b. | Fire Fighter Level 1 | \$50.00 per meeting            |
| c. | Fire Chief           | additional \$10.00 per meeting |
| d. | Deputy Fire Chief    | additional \$5.00 per meeting  |

**4. Training and Education**

- |    |                 |          |
|----|-----------------|----------|
| a. | Half day course | \$ 75.00 |
| b. | Full day course | \$150.00 |

# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Regular Council Meeting</b>          |
| Meeting Date:  | November 26, 2024                       |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title:         | <b>Finance – Accounts Payable</b>       |
| File:          | 12-03-02                                |

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of November 13, 2024 to November 26, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 13, 2024 to November 26, 2024 for a total of \$290,337.44.

|                                      |          |   |      |   |
|--------------------------------------|----------|---|------|---|
| Initials show support - Reviewed by: | Manager: |  | CAO: |  |
|--------------------------------------|----------|---|------|---|

|             |          |          |               |       |
|-------------|----------|----------|---------------|-------|
| Ranges:     | From:    | To:      | From:         | To:   |
| Vendor ID   | First    | Last     | Chequebook ID | First |
| Vendor Name | First    | Last     | Cheque Number | First |
| Cheque Date | 11/13/24 | 11/26/24 |               | Last  |

Sorted By: Cheque Date

Distribution Types Included: All

| Vendor Name   | Cheque Number  | Cheque Date    | Cheque Amount |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
|---|----------------|----------------|---------------|---------------------|----------------|----------------|------------------------------|------------|-------------|-------------------------------|------------|------------|------------------------------|------------|------------|-----------------------|-----------|----------|------------------------------|------------|------------|------------------|------------|----------|
| ALS CANADA LTD  | 029923         | 11/26/24       | \$256.20      |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Cldl Lagoon Discharge Sample</td> <td>3311543540</td> <td>\$128.10</td> </tr> <tr> <td>Wrsly Lagoon Discharge Sample</td> <td>3311543539</td> <td>\$128.10</td> </tr> </tbody> </table>  |                |                |               | Invoice Description | Invoice Number | Invoice Amount | Cldl Lagoon Discharge Sample | 3311543540 | \$128.10    | Wrsly Lagoon Discharge Sample | 3311543539 | \$128.10   |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Cldl Lagoon Discharge Sample  | 3311543540     | \$128.10       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Wrsly Lagoon Discharge Sample   | 3311543539     | \$128.10       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| B & E HOME HARDWARE   | 029924         | 11/26/24       | \$1,055.95    |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Janitorial Supplies</td> <td>101-187860</td> <td>\$547.91</td> </tr> <tr> <td>Door Closer</td> <td>101-186473</td> <td>\$115.49</td> </tr> <tr> <td>Lagoon Manhole/Valve Markers</td> <td>101-186164</td> <td>\$31.49</td> </tr> <tr> <td>Furnace Filters</td> <td>102-80685</td> <td>\$81.84</td> </tr> <tr> <td>Janitor Supp/Furnace Filters</td> <td>101-188211</td> <td>\$157.45</td> </tr> <tr> <td>HCFD Printer Ink</td> <td>101-187215</td> <td>\$121.77</td> </tr> </tbody> </table> |                |                |               | Invoice Description | Invoice Number | Invoice Amount | Janitorial Supplies          | 101-187860 | \$547.91    | Door Closer                   | 101-186473 | \$115.49   | Lagoon Manhole/Valve Markers | 101-186164 | \$31.49    | Furnace Filters       | 102-80685 | \$81.84  | Janitor Supp/Furnace Filters | 101-188211 | \$157.45   | HCFD Printer Ink | 101-187215 | \$121.77 |
| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Janitorial Supplies   | 101-187860     | \$547.91       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Door Closer   | 101-186473     | \$115.49       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Lagoon Manhole/Valve Markers  | 101-186164     | \$31.49        |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Furnace Filters   | 102-80685      | \$81.84        |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Janitor Supp/Furnace Filters  | 101-188211     | \$157.45       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| HCFD Printer Ink  | 101-187215     | \$121.77       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| BEARCOM CANADA CORP   | 029925         | 11/26/24       | \$22,344.03   |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
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| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| WFD Radios  | 5808411        | \$14,773.52    |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| HCFD Radios   | 5808412        | \$7,570.51     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| BORDERLINE SURVEYS LTD.   | 029926         | 11/26/24       | \$8,150.00    |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
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| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Cldl Street & Sewer Upgrade   | 2232           | \$8,150.00     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| BOSCHWICK CONTRACTING   | 029927         | 11/26/24       | \$10,442.27   |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
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| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Worsley GB01  | 702            | \$3,439.81     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| Bear Canyon GB09  | 703            | \$7,002.46     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| BROGAN FIRE & SAFETY  | 029928         | 11/26/24       | \$14,121.93   |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
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| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| HCFD Cylinder Replacement   | 30176796       | \$2,746.80     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| WFD Cylinder Replacement  | 30176798       | \$1,480.01     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| WFD Cylinder Replacement  | 30176795       | \$1,480.01     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| HCFD Cylinder Service   | 30177397       | \$375.26       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| HCFD Turnout Gear   | 30178357       | \$8,039.85     |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| BROWNLEE LLP  | 029929         | 11/26/24       | \$3,147.91    |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
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| Invoice Description   | Invoice Number | Invoice Amount |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| O&G Tax Collections   | 575004         | \$317.63       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |
| O&G Tax Collections   | 574805         | \$741.83       |               |                     |                |                |                              |            |             |                               |            |            |                              |            |            |                       |           |          |                              |            |            |                  |            |          |

| Vendor Name                   | Cheque Number  | Cheque Date    | Cheque Amount |
|-------------------------------|----------------|----------------|---------------|
| O&G Tax Collections           | 574914         |                | \$2,088.45    |
| CAL-R CONTRACTING LTD.        | 029930         | 11/26/24       | \$4,929.75    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Install Pitless Adapter-WWTP  | 13650          | \$1,407.00     |               |
| Fallen Tree Removal           | 13846          | \$808.50       |               |
| Fallen Tree Removal           | 13845          | \$866.25       |               |
| App Install/Culvert Cleaning  | 13844          | \$1,155.00     |               |
| Replace Approach Culvert      | 13847          | \$693.00       |               |
| CLEAR HILLS WASTE MANAGEMENT  | 029931         | 11/26/24       | \$10,340.62   |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Transfer Stations Contract    | 231            | \$10,340.62    |               |
| CLEARDALE CO-OPERATIVE LTD.   | 029932         | 11/26/24       | \$4.81        |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Ziploc Bags - CWP             | 62961          | \$4.81         |               |
| CLEARDALE COLONY LTD.         | 029933         | 11/26/24       | \$50.00       |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund         | 84041-110724   | \$50.00        |               |
| CLEARTECH INDUSTRIES INC.     | 029934         | 11/26/24       | \$14,539.07   |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Water Plants Service/Parts/Eq | INV1138968     | \$14,539.07    |               |
| COX, GERALD                   | 029935         | 11/26/24       | \$7,165.00    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| WTP Operator Contract         | 368452         | \$5,775.00     |               |
| Haul Water to BCWP            | 368453         | \$1,140.00     |               |
| Vac Sewage Tank at WWTP       | 368456         | \$250.00       |               |
| DHL                           | 029936         | 11/26/24       | \$650.15      |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Wat Samp/FD Radio Shipping    | 11106786       | \$596.45       |               |
| Water Sample Shipping         | 11115128       | \$53.70        |               |
| END OF STEEL MECHANICAL LTD.  | 029937         | 11/26/24       | \$36.44       |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Tire Repair Unit 63-77        | 202108664      | \$36.44        |               |
| FEHR TIRECRAFT LTD.           | 029938         | 11/26/24       | \$1,889.48    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| R&M/Parts Unit 65-62          | 66868          | \$173.25       |               |
| Tire Repair Unit 63-23        | 67577          | \$40.43        |               |

| Vendor Name                           | Cheque Number  | Cheque Date    | Cheque Amount |
|---------------------------------------|----------------|----------------|---------------|
| R&M/Parts Unit 65-59                  | 67640          |                | \$173.25      |
| Parts Units 65-59, 61 & 62            | 67317          |                | \$78.75       |
| New Tires Unit 65-59                  | 67238          |                | \$1,423.80    |
| FEHR, JULIUS                          | 029939         | 11/26/24       | \$715.00      |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Rental Deposit and Rent Refund        | 84075-111324   | \$715.00       |               |
| FIELD LAW                             | 029940         | 11/26/24       | \$859.95      |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Legal Opinion                         | 741926         | \$859.95       |               |
| FOSTER'S AGRI-WORLD                   | 029941         | 11/26/24       | \$1,780.80    |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Parts Unit 63-23                      | P0937502       | \$1,780.80     |               |
| GLOBAL FLEET INFORMATION              | 029942         | 11/26/24       | \$687.75      |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Monthly Fees                          | 20241017       | \$687.75       |               |
| GREGG DISTRIBUTORS CO. LTD(FAI 029943 |                | 11/26/24       | \$198.91      |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| R&M Unit 64-12                        | 036-355443     | \$198.91       |               |
| H.K.P. TRUCKING                       | 029944         | 11/26/24       | \$2,052.25    |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| R&M/Parts Unit 65-56                  | 53522210       | \$1,813.59     |               |
| R&M Unit 65-56                        | 53522176       | \$131.04       |               |
| Lock Nut Unit 64-33                   | 53522120       | \$1.84         |               |
| Parts Unit 63-23                      | 53522198       | \$62.69        |               |
| Parts Unit 63-23                      | 53522204       | \$43.09        |               |
| HELGESEN OWEN                         | 029945         | 11/26/24       | \$50.00       |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund                 | 84046-110624   | \$50.00        |               |
| HINES CREEK GENERAL STORE             | 029946         | 11/26/24       | \$235.41      |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Fire Safety for School Meal           | 10110061408    | \$235.41       |               |
| HYDROGEOLOGICAL CONSULTANTS LT 029947 |                | 11/26/24       | \$3,135.51    |
| Invoice Description                   | Invoice Number | Invoice Amount |               |
| Potential Well Investigation          | 30777          | \$3,135.51     |               |

| Vendor Name                   | Cheque Number  | Cheque Date    | Cheque Amount |
|-------------------------------|----------------|----------------|---------------|
| LAPRAIRIE WORKS               | 029948         | 11/26/24       | \$11,288.59   |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Pavement Maintenance          | 4490-0011 OCT2 | \$11,288.59    |               |
| NORTH PEACE GAS COOP LTD.     | 029949         | 11/26/24       | \$1,247.63    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Cldl Reg Water Pumphouse Heat | 939392         | \$119.43       |               |
| CWP Heat                      | 939707         | \$203.70       |               |
| BCWP Heat                     | 940189         | \$80.27        |               |
| WWTP Heat                     | 938850         | \$844.23       |               |
| PARTLINE PLUS                 | 029950         | 11/26/24       | \$24.19       |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Sign Installation Hardware    | 001-043191     | \$24.19        |               |
| PATTON OWEN                   | 029951         | 11/26/24       | \$50.00       |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund         | 84071-111224   | \$50.00        |               |
| PEACE COUNTRY SUPPLY          | 029952         | 11/26/24       | \$601.69      |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| HCFD Shop Equipment           | 002-128592     | \$49.47        |               |
| HCFD Unit Maintenance         | 002-129012     | \$552.22       |               |
| PRAIRIE DISPOSAL LTD.         | 029953         | 11/26/24       | \$9,946.13    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Additional Hauling            | 0000742117     | \$5,578.13     |               |
| Recycle Bin Maintenance       | 0000742295     | \$4,368.00     |               |
| Raymond Wiens                 | 029954         | 11/26/24       | \$89.80       |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Utility Acct Deposit Refund   | 110424         | \$89.80        |               |
| ROADATA SERVICES LTD          | 029955         | 11/26/24       | \$453.60      |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Permitting Services - October | 00084957       | \$453.60       |               |
| ROAMING TRANSPORT             | 029956         | 11/26/24       | \$8,420.48    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Hines Creek GB14              | 0534           | \$6,667.50     |               |
| Worsley Snow Removal          | 0535           | \$1,752.98     |               |

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| RUSSELL WANDA & BRIAN          | 029957         | 11/26/24       | \$1,050.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Sulphur Lake Caretaker         | 103124         | \$1,050.00     |               |
| SCANALTA POWER SALES LTD.      | 029958         | 11/26/24       | \$1,937.20    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| New Engine/Install Unit 64- 34 | 028018         | \$1,937.20     |               |
| SCHMALTZ ACRES                 | 029959         | 11/26/24       | \$1,000.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund          | 84053-110724   | \$1,000.00     |               |
| SHINE SERVICES                 | 029960         | 11/26/24       | \$2,436.21    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Office Duct Cleaning           | 3880           | \$2,436.21     |               |
| SZMATA PROJECTS LTD.           | 029961         | 11/26/24       | \$88,633.91   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| BF 71273 Progress Est. #2      | 71273-111524   | \$98,482.13    |               |
| TRINUS TECHNOLOGIES INC.       | 029962         | 11/26/24       | \$5,781.84    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Internet Wireless Bridge       | 8884           | \$1,575.64     |               |
| Server UPS                     | 8883           | \$4,206.20     |               |
| VAULT MEDIA                    | 029963         | 11/26/24       | \$1,837.50    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Move Up Mag Advertising        | 1353           | \$1,837.50     |               |
| WORSLEY GATEWAY INN            | 029964         | 11/26/24       | \$118.29      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| WFD Call Out Meal              | 845            | \$118.29       |               |
| WORSLEY GENERAL STORE          | 029965         | 11/26/24       | \$720.97      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Dish Soap For Office           | 94791          | \$7.97         |               |
| Fire Safety for School Meal    | 92926          | \$423.20       |               |
| Propane for Back Up Heater-BC  | 95500          | \$144.90       |               |
| ER Truckfill Heater Propane    | 95484          | \$144.90       |               |
| WORSLEY GRAVEL SUPPLY LTD.     | 029966         | 11/26/24       | \$2,003.87    |
| Invoice Description            | Invoice Number | Invoice Amount |               |

| Vendor Name                   | Cheque Number  | Cheque Date    | Cheque Amount        |
|-------------------------------|----------------|----------------|----------------------|
| Approach Repair               | 8335           |                | \$672.97             |
| Approach Construction         | 8339           |                | \$1,330.90           |
| WSP                           | 029967         | 11/26/24       | \$36,243.85          |
| Invoice Description           | Invoice Number | Invoice Amount |                      |
| Cldl Street/Sewer Upgrade Eng | 20167008       | \$36,243.85    |                      |
| WYCLIFFE ENTERPRISES LTD.     | 029968         | 11/26/24       | \$7,612.50           |
| Invoice Description           | Invoice Number | Invoice Amount |                      |
| Eureka River GB13             | 969            | \$7,612.50     |                      |
| Report Total                  |                |                | <b>\$ 290,337.44</b> |

|               |       |      |               |          |
|---------------|-------|------|---------------|----------|
| Ranges:       | From: | To:  | From:         | To:      |
| Cheque Number | First | Last | Cheque Date   | 11/13/24 |
| Vendor ID     | First | Last | Chequebook ID | First    |
| Vendor Name   | First | Last |               | Last     |

Sorted By: Cheque Number

\* Voided Cheques

| Cheque Number | Vendor ID       | Vendor Cheque Name           | Cheque Date | Chequebook ID | Audit Trail Code | Amount      |
|---------------|-----------------|------------------------------|-------------|---------------|------------------|-------------|
| 029923        | ALSE01          | ALS CANADA LTD               | 11/26/24    | ATB           | PMCHQ00001279    | \$256.20    |
| 029924        | B&EHOME01       | B & E HOME HARDWARE          | 11/26/24    | ATB           | PMCHQ00001279    | \$1,055.95  |
| 029925        | BEARCOM         | BEARCOM CANADA CORP          | 11/26/24    | ATB           | PMCHQ00001279    | \$22,344.03 |
| 029926        | BORDERLINE      | BORDERLINE SURVEYS LTD.      | 11/26/24    | ATB           | PMCHQ00001279    | \$8,150.00  |
| 029927        | BOSCHWICK01     | BOSCHWICK CONTRACTING        | 11/26/24    | ATB           | PMCHQ00001279    | \$10,442.27 |
| 029928        | BROGAN01        | BROGAN FIRE & SAFETY         | 11/26/24    | ATB           | PMCHQ00001279    | \$14,121.93 |
| 029929        | BROWNLEE01      | BROWNLEE LLP                 | 11/26/24    | ATB           | PMCHQ00001279    | \$3,147.91  |
| 029930        | CALR01          | CAL-R CONTRACTING LTD.       | 11/26/24    | ATB           | PMCHQ00001279    | \$4,929.75  |
| 029931        | CLEARHILLSW     | CLEAR HILLS WASTE MANAGEMENT | 11/26/24    | ATB           | PMCHQ00001279    | \$10,340.62 |
| 029932        | CLECO06         | CLEARDALE CO-OPERATIVE LTD.  | 11/26/24    | ATB           | PMCHQ00001279    | \$4.81      |
| 029933        | CLDLCOLONY01    | CLEARDALE COLONY LTD.        | 11/26/24    | ATB           | PMCHQ00001279    | \$50.00     |
| 029934        | CLEARTECH01     | CLEARTECH INDUSTRIES INC.    | 11/26/24    | ATB           | PMCHQ00001279    | \$14,539.07 |
| 029935        | COXGERALD01     | GERALD COX                   | 11/26/24    | ATB           | PMCHQ00001279    | \$7,165.00  |
| 029936        | DHL01           | LOOMIS EXPRESS               | 11/26/24    | ATB           | PMCHQ00001279    | \$650.15    |
| 029937        | ENDMECH         | END OF STEEL MECHANICAL LTD. | 11/26/24    | ATB           | PMCHQ00001279    | \$36.44     |
| 029938        | FEHR14          | FEHR TIRECRAFT LTD.          | 11/26/24    | ATB           | PMCHQ00001279    | \$1,889.48  |
| 029939        | FEHRJU          | JULIUS FEHR                  | 11/26/24    | ATB           | PMCHQ00001279    | \$715.00    |
| 029940        | FIELD           | FIELD LAW                    | 11/26/24    | ATB           | PMCHQ00001279    | \$859.95    |
| 029941        | FOSTERS         | FOSTER'S AGRI-WORLD          | 11/26/24    | ATB           | PMCHQ00001279    | \$1,780.80  |
| 029942        | GFI01           | GFI SYSTEMS INC..            | 11/26/24    | ATB           | PMCHQ00001279    | \$687.75    |
| 029943        | GREGG01         | GREGG DISTRIBUTORS CO. LTD.  | 11/26/24    | ATB           | PMCHQ00001279    | \$198.91    |
| 029944        | HKPTRUCK01      | H.K.P. TRUCKING              | 11/26/24    | ATB           | PMCHQ00001279    | \$2,052.25  |
| 029945        | HELGESENO       | OWEN HELGESEN                | 11/26/24    | ATB           | PMCHQ00001279    | \$50.00     |
| 029946        | HCGENERAL01     | HINES CREEK GENERAL STORE    | 11/26/24    | ATB           | PMCHQ00001279    | \$235.41    |
| 029947        | HYDRO01         | HYDROGEOLOGICAL CONSULTANTS  | 11/26/24    | ATB           | PMCHQ00001279    | \$3,135.51  |
| 029948        | LAPRAIWORKS01   | LAPRAIRIE WORKS              | 11/26/24    | ATB           | PMCHQ00001279    | \$11,288.59 |
| 029949        | NPGAS01         | NORTH PEACE GAS CO-OP LTD.   | 11/26/24    | ATB           | PMCHQ00001279    | \$1,247.63  |
| 029950        | PARTLINE        | PARTLINE PLUS                | 11/26/24    | ATB           | PMCHQ00001279    | \$24.19     |
| 029951        | PATTON04        | OWEN PATTON                  | 11/26/24    | ATB           | PMCHQ00001279    | \$50.00     |
| 029952        | PEACECOUNTRYSUP | PEACE COUNTRY SUPPLY         | 11/26/24    | ATB           | PMCHQ00001279    | \$601.69    |
| 029953        | PRAIRIE03       | PRAIRIE DISPOSAL LTD.        | 11/26/24    | ATB           | PMCHQ00001279    | \$9,946.13  |
| 029954        | TEMPO00142      | Raymond Wiens                | 11/26/24    | ATB           | PMCHQ00001279    | \$89.80     |
| 029955        | ROADATA         | ROADATA SERVICES LTD         | 11/26/24    | ATB           | PMCHQ00001279    | \$453.60    |
| 029956        | ROAMING         | ROAMING TRANSPORT            | 11/26/24    | ATB           | PMCHQ00001279    | \$8,420.48  |
| 029957        | RUSSELLB        | WANDA & BRIAN RUSSELL        | 11/26/24    | ATB           | PMCHQ00001279    | \$1,050.00  |
| 029958        | SCANALTA01      | SCANALTA POWER SALES LTD.    | 11/26/24    | ATB           | PMCHQ00001279    | \$1,937.20  |
| 029959        | SCHMALTZACRES   | SCHMALTZ ACRES LTD.          | 11/26/24    | ATB           | PMCHQ00001279    | \$1,000.00  |
| 029960        | SHINE           | SHINE SERVICES               | 11/26/24    | ATB           | PMCHQ00001279    | \$2,436.21  |
| 029961        | SZMATA          | SZMATA PROJECTS LTD.         | 11/26/24    | ATB           | PMCHQ00001279    | \$88,633.91 |
| 029962        | TRINUS01        | TRINUS TECHNOLOGIES INC.     | 11/26/24    | ATB           | PMCHQ00001279    | \$5,781.84  |
| 029963        | VAULT           | VAULT MEDIA                  | 11/26/24    | ATB           | PMCHQ00001279    | \$1,837.50  |
| 029964        | WGATEWAY        | WORSLEY GATEWAY INN          | 11/26/24    | ATB           | PMCHQ00001279    | \$118.29    |
| 029965        | WGENERAL01      | 4D HOLDINGS LTD.             | 11/26/24    | ATB           | PMCHQ00001279    | \$720.97    |
| 029966        | WOGRO1          | WORSLEY GRAVEL SUPPLY LTD.   | 11/26/24    | ATB           | PMCHQ00001279    | \$2,003.87  |
| 029967        | WSP01           | WSP CANADA INC.              | 11/26/24    | ATB           | PMCHQ00001279    | \$36,243.85 |
| 029968        | WYCLIFFE        | WYCLIFFE ENTERPRISES LTD.    | 11/26/24    | ATB           | PMCHQ00001279    | \$7,612.50  |

Total Cheques: 46

Total Amount of Cheques: \$290,337.44

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>REGULAR COUNCIL MEETING</b>             |
| Meeting Date:  | November 26, 2024                          |
| Originated By: | Lori Jobson, Corporate Services Manager    |
| Title:         | <b>Draft 2025 Interim Operating Budget</b> |
| File:          | 12-05-06                                   |

DESCRIPTION:

Council is provided with the draft 2025 Interim Operating Budget for consideration.

BACKGROUND / PROPOSAL:

Section 242 of the Municipal Government Act states that

- 1) Each council must adopt an operating budget for each calendar year.
- 2) A council may adopt an interim operating budget for part of a calendar year.
- 3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

It is proposed that Council adopt this budget as the 2025 Interim Operating Budget for Clear Hills County for the first six months of the 2025 calendar year. Once the property assessment has been received, Council will be presented with the final operating budget for 2025.

ATTACHMENTS

- Draft 2025 Interim Operating Budget
- Draft 2025 Interim Operating Budget Worksheet

RECOMMENDED ACTION:

**RESOLUTION** by ... to adopt the 2025 Interim Operating Budget effective January 1, 2025, as presented.

|   |   |   |
|---|---|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b>  | <b>CAO:</b>  |
|---|---|---|

## 2025 Draft Operating Budget Worksheet

| Item   | Total             | Notes  |
|--|-------------------|--|
| Revenue:                                     | 14,572,710        |  |
| Expenses:                                    | <u>17,012,425</u> |  |
| Surplus/(Deficit)                            | (2,439,715)       |  |
| Government Grants for Capital                | 1,465,332         | LGFF-Capital, CCBF   |
| Amortization                                 | 4,171,455         | Estimated based on 2023 actuals.   |
| Miscellaneous                                | (19,207)          | Included in this amount are both the gain/loss on TCA and the estimated proceeds from the sale of TCA.                 |
| Transfers to Restricted Surplus (Reserves)   | (4,936,198)       | This amount includes the annual transfers to reserve and estimated interest earned based on the 2025 Reserve Forecast. |
| Transfers from Restricted Surplus (Reserves) | 1,758,333         | This amount includes the operating items funded by reserves .  |
| <b>TAX FUNDS REMAINING</b>                   | <u><u>0</u></u>   |  |

**Clear Hills County  
2025 Draft Operating Revenue Budget**

| Description   | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024              |                   |                 |               | 2025<br>Budget    | 2026<br>Budget    | 2027<br>Budget    |
|---|----------------------------|----------------------------|-------------------|-------------------|-----------------|---------------|-------------------|-------------------|-------------------|
|   |                            |                            | Actual            | Budget            | Remaining       |               |                   |                   |                   |
|   |                            |                            | 6/30/24           |                   | \$              | %             |                   |                   |                   |
| PROPERTY TAXES  | 17,140,422                 | 17,391,704                 | 18,940,616        | 19,019,077        | 78,461          | 0%            | 17,745,798        | 21,878,135        | 19,083,561        |
| REQUISIT - SCHOOL - Prov. Government Dept.                      | (3,147,217)                | (2,973,492)                | (2,972,434)       | (3,106,401)       | (133,967)       | 4%            | (2,972,434)       | (3,146,028)       | (3,146,028)       |
| REQUISIT - SENIORS - Other Municipal Agencies                   | (558,066)                  | (606,214)                  | (631,046)         | (631,046)         | -               | 0%            | (631,046)         | (606,214)         | (606,214)         |
| REQUISIT - Linear & Industrial Assessment                       | (65,862)                   | (69,184)                   | (71,880)          | (74,899)          | (3,019)         | 4%            | (71,880)          | (66,410)          | (66,410)          |
| 25% Tax Rebate Incentive (for CN Assessment, C696-23(12-12-23)) | -                          | -                          | -                 | (59,109)          | -               | -             | -                 | -                 | -                 |
| Tax Ratio Increase Rebate                                       | -                          | -                          | -                 | (30,547)          | -               | -             | (30,547)          | (30,547)          | (30,547)          |
| ESTIMATED UNCOLLECTABLE TAXES                                   | -                          | -                          | -                 | (1,250,000)       | -               | -             | (1,250,000)       | (1,250,000)       | (1,250,000)       |
| <b>NET PROPERTY TAXES</b>                                       | <b>13,369,277</b>          | <b>13,742,814</b>          | <b>15,265,257</b> | <b>13,867,076</b> | <b>(58,525)</b> | <b>0%</b>     | <b>12,789,892</b> | <b>16,778,936</b> | <b>13,984,362</b> |
| HIGHWAY TRAFFIC/BYLAWS FINES                                    | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| LAND SALES - TAX RECOVERY                                       | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| COMPUTER PURCHASE REIMBURSEMENT                                 | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| GEN ADMIN - SALE OF GOODS & SERVICES                            | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| GEN ADMIN - TAX CERTIFICATES                                    | 6,510                      | 5,355                      | 3,220             | 2,500             | (720)           | -29%          | 5,000             | 5,000             | 5,000             |
| GEN ADMIN - SALE OF MAPS  | 1,855                      | 885                        | 1,000             | 1,250             | 250             | 20%           | 1,250             | 1,250             | 1,250             |
| GEN ADMIN - SALE OF FIXED ASSETS                                | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.                      | 193                        | 154                        | 47                | 100               | 53              | 53%           | 100               | 100               | 100               |
| <b>ADMINISTRATION</b>   | <b>8,558</b>               | <b>6,394</b>               | <b>4,267</b>      | <b>3,850</b>      | <b>417</b>      | <b>-11%</b>   | <b>6,350</b>      | <b>6,350</b>      | <b>6,350</b>      |
| FIRE FIGHTING CHARGES   | 800                        | 15,420                     | 48,433            | 1,000             | (47,433)        | -4743%        | 20,000            | 20,000            | 20,000            |
| <b>PROTECTIVE SERVICES - Fire Departments</b>                   | <b>800</b>                 | <b>15,420</b>              | <b>48,433</b>     | <b>1,000</b>      | <b>47,433</b>   | <b>-4743%</b> | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     |
| ROADS - SALE OF SALVAGE/DUST CONTROL                            | 24,957                     | 18,881                     | 10,500            | 10,000            | (500)           | -5%           | 15,000            | 15,000            | 15,000            |
| ROADS - SALE OF FIXED ASSETS                                    | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| <b>ROADS</b>  | <b>24,957</b>              | <b>18,881</b>              | <b>10,500</b>     | <b>10,000</b>     | <b>500</b>      | <b>-5%</b>    | <b>15,000</b>     | <b>15,000</b>     | <b>15,000</b>     |
| WATER-WORSLEY FRONTAGE  | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |
| WATER-WORSLEY SALE OF WATER                                     | -                          | -                          | -                 | -                 | -               | -             | -                 | -                 | -                 |

**Clear Hills County  
2025 Draft Operating Revenue Budget**

| Description                        | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024              |                |                |            | 2025<br>Budget | 2026<br>Budget | 2027<br>Budget |
|------------------------------------|----------------------------|----------------------------|-------------------|----------------|----------------|------------|----------------|----------------|----------------|
|                                    |                            |                            | Actual<br>6/30/24 | Budget         | Remaining      |            |                |                |                |
|                                    |                            |                            |                   |                | \$             | %          |                |                |                |
| WATER-WORSLEY SALE OF WATER        | 128,730                    | 158,219                    | 66,086            | 150,000        | 83,914         | 56%        | 150,000        | 150,000        | 150,000        |
| WATER-CLEARDALE SALE OF WATER      | 61,388                     | 67,522                     | 27,118            | 65,000         | 37,882         | 58%        | 65,000         | 65,000         | 65,000         |
| WATER-BEAR CANYON-SALE OF WATER    | 650                        | 677                        | 552               | 750            | 198            | 26%        | 750            | 750            | 750            |
| WATER-SALE OF SERVICES             | 2,340                      | 2,555                      | 1,240             | 2,500          | 1,260          | 50%        | 2,500          | 2,500          | 2,500          |
| WATER-REGIONAL WATERLINE TIE-IN    | 4,382                      | 8,900                      | -                 | 4,000          | 4,000          | 100%       | 4,000          | 4,000          | 4,000          |
| <b>UTILITIES - Water</b>           | <b>197,490</b>             | <b>237,873</b>             | <b>94,997</b>     | <b>222,250</b> | <b>127,253</b> | <b>57%</b> | <b>222,250</b> | <b>222,250</b> | <b>222,250</b> |
| SEWER-WORSLEY FRONTAGE             | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| SEWER-WORSLEY SALE OF SERVICE      | 14,410                     | 15,857                     | 7,694             | 14,000         | 6,306          | 45%        | 14,500         | 14,500         | 14,500         |
| SEWER-CLEARDALE SALE OF SERVICE    | 6,927                      | 7,096                      | 3,505             | 6,000          | 2,495          | 42%        | 7,000          | 7,000          | 7,000          |
| <b>UTILITIES - Sewer</b>           | <b>21,338</b>              | <b>22,953</b>              | <b>11,198</b>     | <b>20,000</b>  | <b>8,802</b>   | <b>44%</b> | <b>21,500</b>  | <b>21,500</b>  | <b>21,500</b>  |
| GARBAGE-SALE OF GOODS & SERVICES   | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| UTILITIES - Garbage                | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| <b>UTILITIES - TOTAL</b>           | <b>218,828</b>             | <b>260,827</b>             | <b>106,195</b>    | <b>242,250</b> | <b>136,055</b> | <b>56%</b> | <b>243,750</b> | <b>243,750</b> | <b>243,750</b> |
| ASB-SALE OF SERVICE                | 350                        | 450                        | 100               | 600            | 500            | 83%        | 600            | 600            | 600            |
| TRADESHOW - Breakfast              | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| TRADESHOW - Banquet                | -                          | 1,050                      | -                 | 3,000          | 3,000          | 100%       | -              | -              | -              |
| TRADESHOW -Dance                   | -                          | 7,870                      | -                 | -              | -              | -          | -              | -              | -              |
| TRADESHOW - Bar                    | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| TRADESHOW - Miscellaneous          | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| TRADESHOW - Exhibitors             | -                          | 12,900                     | 13,200            | 14,000         | 800            | 6%         | 13,500         | 13,500         | 13,500         |
| TRADESHOW - Other                  | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| TRADESHOW - Sponsorship            | -                          | 22,450                     | 16,200            | 17,000         | 800            | 5%         | 16,000         | 16,000         | 16,000         |
| ASB - Weed Enforcement Chargebacks | 2,691                      | 11,069                     | -                 | 12,000         | 12,000         | 100%       | -              | -              | -              |
| AG SERVICES - V.S.I. - Memberships | 850                        | 1,500                      | 900               | 1,550          | 650            | 42%        | 1,550          | 1,550          | 1,550          |

**Clear Hills County  
2025 Draft Operating Revenue Budget**

| Description                                      | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024              |                |                |             | 2025<br>Budget | 2026<br>Budget | 2027<br>Budget |
|--|----------------------------|----------------------------|-------------------|----------------|----------------|-------------|----------------|----------------|----------------|
|  |                            |                            | Actual<br>6/30/24 | Budget         | Remaining      |             |                |                |                |
|  |                            |                            |                   |                | \$             | %           |                |                |                |
| ASB-EXTENSION MISC REVENUE                       | 200                        | 200                        | 600               | 600            | -              | 0%          | 400            | 400            | 400            |
| ASB-REGISTRATIONS TRADE FAIR/TOURS               | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| ASB-VSI RETURNS                                  | 3,160                      | 10,374                     | -                 | 6,000          | 6,000          | 100%        | 3,000          | 3,000          | 3,000          |
| <b>ASB</b>                                       | <b>7,251</b>               | <b>67,862</b>              | <b>31,000</b>     | <b>54,750</b>  | <b>23,750</b>  | <b>43%</b>  | <b>35,050</b>  | <b>35,050</b>  | <b>35,050</b>  |
| <b>USER FEES AND SALES OF GOODS</b>              | <b>260,394</b>             | <b>369,384</b>             | <b>200,395</b>    | <b>311,850</b> | <b>111,455</b> | <b>36%</b>  | <b>320,150</b> | <b>320,150</b> | <b>320,150</b> |
| PROVINCIAL CONDITIONAL GRANTS                    | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| GEN ADMIN - CONDITIONAL GRANT                    | 137,004                    | 274,008                    | -                 | 137,004        | 137,004        | 100%        | 274,008        | 274,008        | 274,008        |
| FIRE - PROVINCIAL CONDITIONAL GRANT              | -                          | 110,388                    | -                 | -              | -              |             | -              | -              | -              |
| DISASTER - PROV. COND. GRANTS                    | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| ROADS - PROVINCIAL CONDITIONAL GRANT             | 1,282,811                  | 970,949                    | 34,008            | -              | (34,008)       |             | -              | -              | -              |
| WATER - PROVINCIAL CONDITIONAL GRANT             | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| FCSS PROVINCIAL CONDITIONAL GRANT                | 93,873                     | 115,171                    | 57,296            | 118,000        | 60,704         | 51%         | 112,759        | 112,759        | 112,759        |
| ASB-PROVINCIAL COND GRANTS                       | 233,907                    | 276,247                    | -                 | 276,247        | 276,247        | 100%        | 190,747        | 190,747        | 190,747        |
| ASB-REGIONAL SPECIAL WEED GRANT                  | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| Economic Development-PROVINCIAL COND GRANTS      | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| <b>PROVINCIAL CONDITIONAL GRANTS</b>             | <b>1,747,595</b>           | <b>1,746,763</b>           | <b>91,304</b>     | <b>531,251</b> | <b>439,947</b> | <b>83%</b>  | <b>577,514</b> | <b>577,514</b> | <b>577,514</b> |
| ROADS - CONT FROM NON GOVERNMENT                 | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| RECREATION - CONT FROM NON GOVERNMENT            | 30,425                     | 28,000                     | -                 | 28,000         | 28,000         | 100%        | 28,000         | 28,000         | 28,000         |
| RECREATION - MISC.                               | -                          | -                          | -                 | -              | -              |             | -              | -              | -              |
| <b>CONTRIBUTIONS FROM NON GOVERNMENT SOURCES</b> | <b>30,425</b>              | <b>28,000</b>              | <b>-</b>          | <b>28,000</b>  | <b>28,000</b>  | <b>100%</b> | <b>28,000</b>  | <b>28,000</b>  | <b>28,000</b>  |
| RETURN ON INVESTMENT-INTEREST                    | 467,534                    | 1,368,706                  | (367,428)         | 214,626        | 582,054        | 271%        | 252,698        | 255,504        | 245,827        |
| PENALTIES & COSTS ON TAXES                       | 1,628,033                  | 1,104,571                  | 167,732           | 500,000        | 332,268        | 66%         | 500,000        | 500,000        | 500,000        |
| GEN ADMIN - PENALTY ACCT RECEIVABLE              | 207                        | 373                        | 86                | 250            | 164            | 66%         | 250            | 250            | 250            |
| WATER-UTILITY PENALTY                            | 3,936                      | 3,334                      | 760               | 3,500          | 2,740          | 78%         | 3,500          | 3,500          | 3,500          |

**Clear Hills County  
2025 Draft Operating Revenue Budget**

| Description                           | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024              |                |                |            | 2025<br>Budget | 2026<br>Budget | 2027<br>Budget |
|---------------------------------------|----------------------------|----------------------------|-------------------|----------------|----------------|------------|----------------|----------------|----------------|
|                                       |                            |                            | Actual<br>6/30/24 | Budget         | Remaining      |            |                |                |                |
|                                       |                            |                            |                   |                | \$             | %          |                |                |                |
| Development - Penalty                 | -                          | -                          | -                 | -              | -              | -          | -              | -              |                |
| <b>PENALTIES &amp; COSTS ON TAXES</b> | <b>1,632,176</b>           | <b>1,108,277</b>           | <b>168,578</b>    | <b>503,750</b> | <b>335,172</b> | <b>67%</b> | <b>503,750</b> | <b>503,750</b> | <b>503,750</b> |
| ROADS - PERMIT FEES                   | 11,014                     | 8,575                      | 2,612             | 6,500          | 3,888          | 60%        | 6,500          | 6,500          | 6,500          |
| DEVELOPMENT - OTHER LOCAL GOVERNMENTS | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| PLANNING - APPROVAL FEES              | 1,950                      | 300                        | 0                 | 500            | 500            | 100%       | 500            | 500            | 500            |
| PLANNING - LICENSES, PERMITS          | -                          | 500                        | -                 | 100            | 100            | 100%       | 100            | 100            | 100            |
| SUBDIVISION APPLICATION FEES          | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| <b>LICENSES AND PERMITS</b>           | <b>12,964</b>              | <b>9,375</b>               | <b>2,612</b>      | <b>7,100</b>   | <b>4,488</b>   | <b>63%</b> | <b>7,100</b>   | <b>7,100</b>   | <b>7,100</b>   |
| RENTAL REVENUE                        | 11,400                     | 11,416                     | 5,700             | 11,400         | 5,700          | 50%        | 12,600         | 12,600         | 12,600         |
| GEN ADMIN - STAFF HOUSE RENT          | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| ASB-RENTAL EQUIPMENT REVENUE          | 31,138                     | 36,324                     | 8,962             | 30,000         | 21,038         | 70%        | 30,000         | 30,000         | 30,000         |
| RECREATION - RENTAL REVENUE           | 7,093                      | 7,705                      | 2,475             | 7,500          | 5,025          | 67%        | 7,500          | 7,500          | 7,500          |
| <b>RENTALS</b>                        | <b>49,631</b>              | <b>55,444</b>              | <b>17,137</b>     | <b>48,900</b>  | <b>31,763</b>  | <b>65%</b> | <b>50,100</b>  | <b>50,100</b>  | <b>50,100</b>  |
| OIL WELL DRILLING                     | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| MISC REVENUE                          | 4,527                      | 15,706                     | 820               | -              | (820)          | -          | -              | -              | -              |
| GEN ADMIN - Misc. Other Revenue       | 3,645                      | 1,051                      | 25                | 1,500          | 1,475          | 98%        | 1,500          | 1,500          | 1,500          |
| GEN ADMIN - Cash Over/Short           | 0                          | (2)                        | 0                 | -              | (0)            | -          | -              | -              | -              |
| FIRE - Other Revenue                  | 13,426                     | 17,130                     | 12,696            | 16,553         | 3,857          | 23%        | 16,500         | 16,500         | 16,500         |
| PUBLIC WORKS - Miscellaneous Revenue  | -                          | -                          | -                 | -              | -              | -          | -              | -              | -              |
| PUBLIC WORKS - Miscellaneous Revenue  | 20,852                     | 20                         | -                 | -              | -              | -          | -              | -              | -              |
| ASB Misc Revenue                      | 1,082                      | 2,459                      | 3,605             | 3,800          | 196            | 5%         | 3,800          | 3,800          | 3,800          |
| Appreciation Banquet Tickets          | -                          | -                          | 1,630             | -              | (1,630)        | -          | 2,500          | 2,500          | 2,500          |
| <b>OTHER</b>                          | <b>43,533</b>              | <b>36,364</b>              | <b>18,776</b>     | <b>21,853</b>  | <b>3,077</b>   | <b>14%</b> | <b>24,300</b>  | <b>24,300</b>  | <b>24,300</b>  |
| Suspense                              | -                          | -                          | 955               | -              | (955)          | -          | -              | -              | -              |

**Clear Hills County  
2025 Draft Operating Revenue Budget**

| Description                             | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024                     |                          |                         |                   | 2025<br>Budget           | 2026<br>Budget           | 2027<br>Budget           |
|---|----------------------------|----------------------------|--------------------------|--------------------------|-------------------------|-------------------|--------------------------|--------------------------|--------------------------|
|   |                            |                            | Actual<br>6/30/24        | Budget                   | Remaining               |                   |                          |                          |                          |
|   |                            |                            |                          |                          | \$                      | %                 |                          |                          |                          |
| GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS | 42,579                     | (7,930)                    | -                        | 60,792                   | 60,792                  | 100%              | 19,207                   | 19,207                   | 19,207                   |
| <b>TOTAL REVENUE</b>                    | <b><u>17,656,108</u></b>   | <b><u>18,457,196</u></b>   | <b><u>15,397,586</u></b> | <b><u>15,595,198</u></b> | <b><u>1,537,268</u></b> | <b><u>10%</u></b> | <b><u>14,572,710</u></b> | <b><u>18,564,560</u></b> | <b><u>15,760,309</u></b> |

**CLEAR HILLS COUNTY**  
**2025 Draft Operating Expense Budget**

| FUNCTION                               | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024           |                  |                  |            | 2025<br>Budget   | 2026<br>Budget   | 2027<br>Budget   |
|--|----------------------------|----------------------------|----------------|------------------|------------------|------------|------------------|------------------|------------------|
|  |                            |                            | Actual         | Budget           | Remaining        |            |                  |                  |                  |
|  |                            |                            | 6/30/24        |                  | \$               | %          |                  |                  |                  |
| Salaries, Wages, and Benefits          | 317,088                    | 360,412                    | 151,416        | 567,500          | 416,084          | 73%        | 560,550          | 571,761          | 583,196          |
| Contracted & General Services          | 129,577                    | 133,794                    | 78,927         | 167,459          | 88,532           | 53%        | 178,233          | 185,356          | 192,764          |
| Purchases From Other Governments       | -                          | -                          | -              | -                | -                |            | -                | -                | -                |
| Materials, Goods & Utilities           | 18,225                     | 21,372                     | 11,661         | 24,900           | 13,239           | 53%        | 28,895           | 30,051           | 31,253           |
| Transfer Payments                      | -                          | -                          | -              | -                | -                |            | -                | -                | -                |
| Financial Services & Other Charges     | -                          | -                          | -              | -                | -                |            | -                | -                | -                |
| <b>Council</b>                         | <b>464,889</b>             | <b>615,578</b>             | <b>242,005</b> | <b>759,859</b>   | <b>517,854</b>   | <b>68%</b> | <b>767,678</b>   | <b>787,168</b>   | <b>807,213</b>   |
| Salaries, Wages, and Benefits          | 789,922                    | 813,809                    | 347,819        | 1,048,000        | 700,182          | 67%        | 972,000          | 991,440          | 1,011,269        |
| Contracted & General Services          | 464,979                    | 481,336                    | 248,121        | 512,344          | 264,224          | 52%        | 534,303          | 555,593          | 577,732          |
| Purchases From Other Governments       | -                          | -                          | -              | -                | -                |            | -                | -                | -                |
| Materials, Goods & Utilities           | 4,915                      | 18,522                     | 6,107          | 12,250           | 6,143            | 50%        | 15,500           | 16,120           | 16,765           |
| Transfer Payments                      | 37,761                     | 37,761                     | -              | 37,761           | 37,761           | 100%       | 37,761           | 39,271           | 40,842           |
| Financial Services & Other Charges     | (3,767)                    | 7,556                      | (5,774)        | 5,000            | 10,774           | 215%       | 5,000            | 5,200            | 5,408            |
| Other Transactions                     | 1,588,234                  | 1,290,595                  | -              | -                | -                |            | -                | -                | -                |
| <b>Administration</b>                  | <b>2,882,044</b>           | <b>2,649,579</b>           | <b>596,272</b> | <b>1,615,355</b> | <b>1,019,083</b> | <b>63%</b> | <b>1,664,564</b> | <b>1,607,624</b> | <b>1,652,016</b> |
| Policing                               | 46,119                     | 177,626                    | 259,874        | 267,205          | 7,331            | 3%         | 267,205          | 267,205          | 267,205          |
| Fire Fighting                          | 380,769                    | 449,020                    | 130,606        | 591,396          | 460,790          | 78%        | 493,364          | 510,287          | 527,831          |
| Disaster Services & Emergency Measures | 11,935                     | 375,216                    | 22,932         | 13,000           | 9,932            | -76%       | 17,000           | 17,350           | 17,707           |
| Ambulance & Medical Support            | 126,910                    | 118,329                    | 18,775         | 118,489          | 99,714           | 84%        | 118,915          | 119,672          | 120,458          |
| <b>Protective Services</b>             | <b>565,734</b>             | <b>1,120,191</b>           | <b>432,187</b> | <b>990,090</b>   | <b>557,903</b>   | <b>56%</b> | <b>896,484</b>   | <b>914,614</b>   | <b>933,202</b>   |
| Buildings                              | -                          | -                          | 5,791          | 0                | 5,791            |            | (0)              | 0                | 0                |
| Equipment                              | -                          | -                          | 12,868         | 0                | 12,868           |            | 0                | 0                | 0                |
| Rental Equipment                       | -                          | -                          | -              | -                | -                |            | -                | 0                | 0                |
| Vehicles                               | -                          | -                          | (0)            | 0                | 0                |            | 0                | 0                | 0                |
| Mapping                                | -                          | -                          | -              | -                | 0                |            | -                | -                | 0                |

**CLEAR HILLS COUNTY**  
**2025 Draft Operating Expense Budget**

| FUNCTION  | 2022             | 2023             | 2024             |                   |                  |            | 2025             | 2026              | 2027              |
|---|------------------|------------------|------------------|-------------------|------------------|------------|------------------|-------------------|-------------------|
|   | Actual           | Actual           | Actual           | Budget            | Remaining        | Budget     | Budget           | Budget            |                   |
|   | 12/31/22         | 12/31/23         | 6/30/24          |                   | \$               | %          |                  |                   |                   |
| Communi cations   | -                | -                | -                | -                 | 0                |            | -                | 0                 | 0                 |
| <b>Common Services</b>                                  | -                | -                | <b>18,659</b>    | <b>1</b>          | <b>18,659</b>    |            | <b>1</b>         | <b>0</b>          | <b>0</b>          |
| Administration  | 320,937          | 358,777          | 110,479          | 421,216           | 310,737          | 74%        | 434,814          | 448,225           | 462,093           |
| Road Maintenance - General                              | 1,767,935        | 1,511,211        | 744,890          | 2,392,500         | 1,647,610        | 69%        | 2,269,139        | 2,359,905         | 2,454,301         |
| Bridges - Annual Maintenance                            | 416,117          | 714,148          | 73,753           | 394,261           | 320,508          | 81%        | 357,060          | 371,343           | 386,196           |
| Roads - Hamlets   | 118,809          | 102,425          | 48,598           | 196,475           | 147,877          | 75%        | 198,050          | 205,962           | 214,189           |
| Roads - Approach Construction                           | 81,626           | 72,717           | 52,882           | 154,209           | 101,327          | 66%        | 160,326          | 166,009           | 171,904           |
| Roads - Brushing  | 13,631           | 16,342           | 3,773            | 264,281           | 260,508          | 99%        | 315,060          | 327,653           | 340,750           |
| Roads - Dust Control                                    | 20,498           | 13,784           | 22,323           | 37,050            | 14,727           | 40%        | 37,100           | 38,542            | 40,041            |
| Roads - Hard Surfaces                                   | 290,025          | 314,325          | 178,523          | 435,500           | 256,977          | 59%        | 332,500          | 345,800           | 359,632           |
| Roads - Mowing  | 238,674          | 229,298          | 46,190           | 256,599           | 210,409          | 82%        | 264,461          | 273,120           | 282,088           |
| Roads - Gravel  | 1,226,619        | 1,110,775        | 938,822          | 1,552,882         | 614,059          | 40%        | 1,596,051        | 1,659,136         | 1,724,729         |
| Roads - Signage   | 38,728           | 54,805           | 13,639           | 46,008            | 32,370           | 70%        | 46,781           | 48,408            | 50,094            |
| Roads - Road Repairs                                    | 668,659          | 425,664          | 200,190          | 707,500           | 507,310          | 72%        | 711,500          | 735,840           | 761,071           |
| Roads - New Roads                                       | 3,108,280        | 3,140,063        | -                | 3,108,421         | 3,108,421        | 100%       | 3,140,204        | 3,265,812         | 3,396,444         |
| Roads - Regrade   | -                | -                | -                | -                 | -                |            | -                | -                 | -                 |
| Roads - Gravel Pits                                     | 5,237            | 5,237            | 4,398            | 11,500            | 7,102            | 62%        | 11,500           | 11,960            | 12,438            |
| Roads - Licensed Drainage Ditches                       | 875              | -                | 50               | 25,000            | 24,950           | 100%       | 25,050           | 26,052            | 27,094            |
| <b>Transportation (Roads, streets, walks, lighting)</b> | <b>8,316,650</b> | <b>8,069,569</b> | <b>2,438,511</b> | <b>10,003,401</b> | <b>7,564,891</b> | <b>76%</b> | <b>9,899,595</b> | <b>10,283,765</b> | <b>10,683,065</b> |
| Water   | 911,710          | 821,674          | 239,467          | 1,107,820         | 868,352          | 78%        | 1,125,284        | 1,167,757         | 1,211,878         |
| Sewer   | 43,439           | 35,997           | 15,344           | 49,916            | 34,573           | 69%        | 50,866           | 1,887             | 1,925             |
| Waste Collection  | 2,439            | 2,400            | 1,200            | 2,400             | 1,200            | 50%        | -                | -                 | -                 |
| Landfills   | 9,525            | 9,525            | -                | 9,525             | 9,525            | 100%       | -                | -                 | -                 |
| Transfer Stations                                       | 420,023          | 471,804          | 285,048          | 510,650           | 225,602          | 44%        | 497,250          | 517,038           | 537,615           |
| Recycling   | 50,005           | 48,766           | 23,066           | 62,000            | 38,934           | 63%        | 62,000           | 64,480            | 67,059            |

**CLEAR HILLS COUNTY**  
**2025 Draft Operating Expense Budget**

| FUNCTION                                    | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024           |                  |                  |             | 2025<br>Budget   | 2026<br>Budget   | 2027<br>Budget   |
|---|----------------------------|----------------------------|----------------|------------------|------------------|-------------|------------------|------------------|------------------|
|   |                            |                            | Actual         | Budget           | Remaining        |             |                  |                  |                  |
|   |                            |                            | 6/30/24        |                  | \$               | %           |                  |                  |                  |
| <b>Utilities</b>                            | <b>1,437,141</b>           | <b>1,390,165</b>           | <b>564,125</b> | <b>1,742,311</b> | <b>1,178,186</b> | <b>68%</b>  | <b>1,735,401</b> | <b>1,751,162</b> | <b>1,818,477</b> |
| FCSS  | 118,459                    | 72,120                     | 900            | 135,833          | 134,933          | 99%         | 135,889          | 141,325          | 146,978          |
| Cemeteries                                  | 11,000                     | 10,635                     | 6,000          | 13,500           | 21,001           | 156%        | 13,500           | 14,040           | 14,602           |
| <b>Social Services</b>                      | <b>129,459</b>             | <b>82,755</b>              | <b>6,900</b>   | <b>149,333</b>   | <b>155,934</b>   | <b>104%</b> | <b>149,389</b>   | <b>155,365</b>   | <b>161,579</b>   |
| Municipal Planning & Development - General  | 185,160                    | 201,989                    | 144,271        | 186,897          | 42,626           | 23%         | 54,610           | 56,138           | 57,713           |
| <b>Municipal Planning &amp; Development</b> | <b>185,160</b>             | <b>201,989</b>             | <b>144,271</b> | <b>186,897</b>   | <b>42,626</b>    | <b>23%</b>  | <b>54,610</b>    | <b>56,138</b>    | <b>67,713</b>    |
| Community - General                         | 625,744                    | 662,296                    | 518,338        | 342,450          | 175,888          | -51%        | 322,000          | 334,880          | 348,275          |
| Community - Seniors                         | 7,788                      | 7,340                      | 5,857          | 11,600           | 5,743            | 50%         | 11,600           | 12,064           | 12,547           |
| Community - Community                       | -                          | -                          | -              | -                | -                | -           | -                | -                | -                |
| Community - Events                          | -                          | 193                        | 25,784         | 43,850           | 18,066           | 41%         | 49,300           | 51,082           | 52,931           |
| <b>Community Services</b>                   | <b>633,532</b>             | <b>669,829</b>             | <b>549,979</b> | <b>397,900</b>   | <b>(152,079)</b> | <b>-38%</b> | <b>382,900</b>   | <b>398,026</b>   | <b>413,753</b>   |
| Ag Svc - General                            | 261,890                    | 232,323                    | 98,648         | 248,823          | 150,175          | 60%         | 284,241          | 291,885          | 299,760          |
| Ag Svc - Improvement                        | 152,528                    | 253,646                    | 197,803        | 279,560          | 81,757           | 29%         | 349,029          | 360,688          | 372,767          |
| Ag Svc - A.E.S.A.                           | 117,500                    | 117,500                    | 110,000        | 117,500          | 7,500            | 6%          | -                | -                | -                |
| Ag Svc - Control                            | 101,346                    | 94,057                     | 24,751         | 141,983          | 117,232          | 83%         | 100,850          | 103,775          | 106,794          |
| <b>Agricultural Services</b>                | <b>633,264</b>             | <b>697,526</b>             | <b>431,202</b> | <b>787,866</b>   | <b>356,664</b>   | <b>45%</b>  | <b>734,120</b>   | <b>756,348</b>   | <b>779,321</b>   |
| Economic Development - General              | 175,289                    | 140,374                    | 31,500         | 148,192          | 116,692          | 79%         | 166,400          | 173,036          | 179,937          |
| Economic Development - Tourism              | 9,447                      | 8,206                      | 2,661          | 11,100           | 8,439            | 76%         | 12,255           | 12,745           | 13,255           |
| Economic Development - Special Project      | 41                         | -                          | 2,640          | -                | 2,640            | -           | 3,000            | 3,120            | 3,245            |
| <b>Economic Development</b>                 | <b>184,777</b>             | <b>148,581</b>             | <b>36,801</b>  | <b>159,292</b>   | <b>122,491</b>   | <b>77%</b>  | <b>181,655</b>   | <b>188,901</b>   | <b>196,437</b>   |
| Recreation                                  | 862,880                    | 547,402                    | 475,888        | 565,425          | 89,537           | 16%         | 591,830          | 615,298          | 639,701          |
| Culture                                     | 51,389                     | 50,978                     | 35,751         | 56,879           | 21,128           | 37%         | 54,200           | 56,368           | 58,623           |
| <b>Recreation &amp; Culture</b>             | <b>914,269</b>             | <b>598,380</b>             | <b>511,639</b> | <b>622,304</b>   | <b>110,665</b>   | <b>18%</b>  | <b>646,030</b>   | <b>671,666</b>   | <b>698,324</b>   |

**CLEAR HILLS COUNTY**  
**2025 Draft Operating Expense Budget**

| FUNCTION | 2022<br>Actual<br>12/31/22 | 2023<br>Actual<br>12/31/23 | 2024              |            |                 |                | 2025<br>Budget | 2026<br>Budget | 2027<br>Budget |
|----------|----------------------------|----------------------------|-------------------|------------|-----------------|----------------|----------------|----------------|----------------|
|          |                            |                            | Actual<br>6/30/24 | Budget     | Remaining<br>\$ | Remaining<br>% |                |                |                |
| Subtotal | 16,346,918                 | 16,144,143                 | 6,972,552         | 17,414,610 | 11,455,559      | 66%            | 17,012,425     | 17,570,676     | 18,201,102     |

# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>REGULAR COUNCIL MEETING</b>          |
| Meeting Date:  | November 26, 2024                       |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title:         | <b>Multi Year Capital Plan</b>          |
| File:          | 12-05-06                                |

### DESCRIPTION:

Council is being provided with a copy of the Multi Year Capital Plan.

### BACKGROUND / PROPOSAL:

The Multi Year Capital Plan contains items that Council directed Administration to include at previous meetings. Listed below are items included by Administration.

- Capital items that were started in 2024 but not expected to be complete by year end were carried forward to 2025. The remaining balances were estimated based on completion to date and anticipated completion at year end.
- The 2024 ending balance amounts on the Year End Reserve Forecast were estimated based on the anticipated interest income and project expenditures for the period ending December 31, 2024.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### ATTACHMENTS

- Multi Year Capital Plan Summary
- Year End Reserve Forecast Summary

### RECOMMENDED ACTION:

**RESOLUTION** by Councillor ... that Council approves the Multi Year Capital Plan as presented.

Or

**RESOLUTION** by Councillor ... that Council approves the Multi Year Capital Plan with the following revisions...

|   |                 |   |             |   |
|---|-----------------|---|-------------|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b> |  | <b>CAO:</b> |  |
|---|-----------------|---|-------------|---|

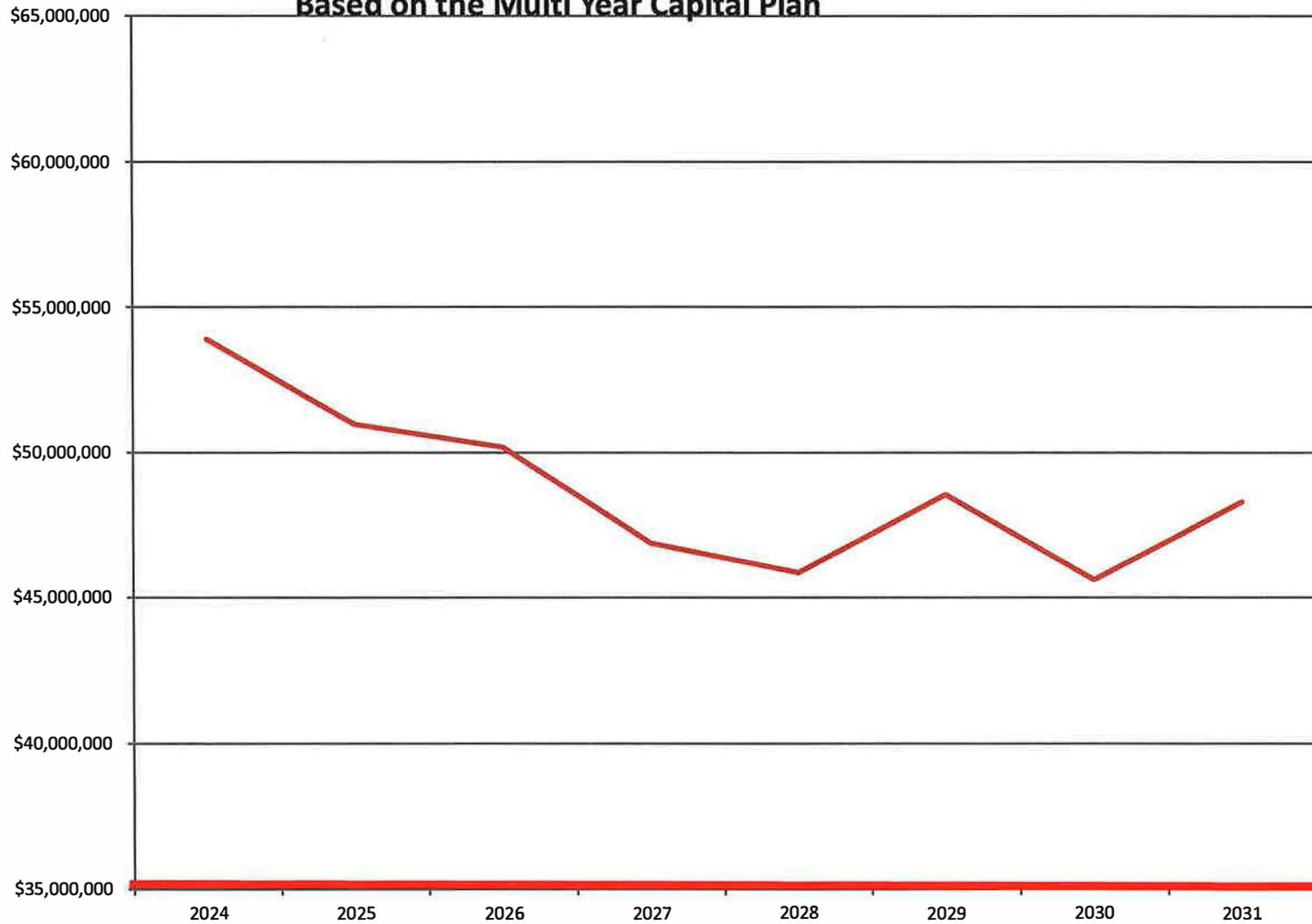
Clear Hills County  
Multi Year Capital Plan

|  | 2025             | 2026             | 2027             | 2028             | 2029             | 2030             | 2031             | 2025-2031         |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Project  | Total            | Grand Total       |
| Photocopiers   | -                | -                | -                | 30,000           | -                | -                | -                | 30,000            |
| Main Server  | 18,000           | -                | -                | -                | -                | 18,000           | -                | 36,000            |
| Diamond Server   | 18,000           | -                | -                | -                | -                | 18,000           | -                | 36,000            |
| Computers x 11, Monitors x 15                              | 55,000           | -                | -                | -                | -                | 55,000           | -                | 110,000           |
| Flowpoint PLC (potable)                                    | -                | -                | 14,500           | -                | -                | -                | -                | 14,500            |
| Office A/C Replacement x 4 Units                           | 30,000           | -                | -                | -                | -                | -                | -                | 30,000            |
| Worley Firehall Backup Generator                           | 50,000           | -                | -                | -                | -                | -                | -                | 50,000            |
| Administration Building Backup Generator                   | 50,000           | -                | -                | -                | -                | -                | -                | 50,000            |
| Water Well Investigation                                   | 50,000           | -                | -                | -                | -                | -                | -                | 50,000            |
| Clad Exterior Shop Walls with Tin Siding                   | 30,000           | -                | -                | -                | -                | -                | -                | 30,000            |
| Mower  | 60,000           | 60,000           | 65,000           | 50,000           | 50,000           | 50,000           | 50,000           | 385,000           |
| Tractor  | 245,000          | 280,000          | 275,000          | 275,000          | 275,000          | 275,000          | 275,000          | 1,900,000         |
| PTO Water Pump   | 10,000           | -                | -                | -                | -                | -                | -                | 10,000            |
| Truck  | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           | 420,000           |
| Truck  | -                | -                | 60,000           | -                | 60,000           | -                | 60,000           | 180,000           |
| New Pumper Unit (HCFD)                                     | -                | -                | -                | -                | 350,000          | -                | 350,000          | 700,000           |
| New Pumper Unit (WFD)                                      | -                | -                | -                | -                | -                | 350,000          | -                | 350,000           |
| Clear Prairie Road Phase VII                               | -                | 6,000,000        | -                | -                | -                | -                | -                | 6,000,000         |
| Secondary Highway 735 (50/50 cost share with the Province) | -                | -                | -                | 4,500,000        | -                | -                | -                | 4,500,000         |
| Road Rehabilitation Projects                               | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 7,000,000         |
| NE17-87-6-W6M Access Road (RR 64)                          | 225,000          | -                | -                | -                | -                | -                | -                | 225,000           |
| NW29-85-7-W6M Access Road (TWp Rd 854)                     | 700,000          | -                | -                | -                | -                | -                | -                | 700,000           |
| BF 71273   | 142,816          | -                | -                | -                | -                | -                | -                | 142,816           |
| Cleardale Sewer Upgrade & Street Extension                 | 2,500,000        | -                | -                | -                | -                | -                | -                | 2,500,000         |
| Pavement Overlay   | -                | -                | 5,000,000        | -                | -                | 6,000,000        | -                | 11,000,000        |
| Cleardale Fire Hall  | 942,396          | -                | -                | -                | -                | -                | -                | 942,396           |
|  | <b>6,186,212</b> | <b>7,400,000</b> | <b>6,474,500</b> | <b>5,915,000</b> | <b>1,795,000</b> | <b>7,826,000</b> | <b>1,795,000</b> | <b>37,391,712</b> |

Clear Hills County  
Reserves Forecast  
Based on Multi Year Capital Plan

|  | 2024                | 2025                | 2026                | 2027                | 2028                | 2029                | 2030                | 2031                |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|  | 2024 Ending Balance | 2025 Ending Balance | 2026 Ending Balance | 2027 Ending Balance | 2028 Ending Balance | 2029 Ending Balance | 2030 Ending Balance | 2031 Ending Balance |
| <b>Reserves</b>                              |                     |                     |                     |                     |                     |                     |                     |                     |
| Rate Stabilization Reserve                   | 4,000,000           | 4,000,000           | 4,000,000           | 4,000,000           | 4,000,000           | 4,000,000           | 4,000,000           | 4,000,000           |
|  | \$ 4,000,000        | \$ 4,000,000        | \$ 4,000,000        | \$ 4,000,000        | \$ 4,000,000        | \$ 4,000,000        | \$ 4,000,000        | \$ 4,000,000        |
| Administration Reserve                       | 403,394             | 346,116             | 380,006             | 399,494             | 403,501             | 437,679             | 380,572             | 414,635             |
| Fire Reserve                                 | 1,830,217           | 904,823             | 921,910             | 939,082             | 956,340             | 621,934             | 285,856             | (51,902)            |
| Office & Shop Building Reserve               | 489,980             | 432,130             | 484,540             | 537,213             | 590,149             | 643,350             | 696,817             | 750,551             |
| EMS Housing Reserve                          | 350,491             | 352,243             | 354,004             | 355,774             | 357,553             | 359,341             | 361,138             | 362,943             |
| Worsley Fire/Community Hall Building Reserve | 216,322             | 182,228             | 198,215             | 214,281             | 230,427             | 246,654             | 262,962             | 279,352             |
| Road Construction & Upgrades Reserve         | 23,113,302          | 24,057,993          | 23,927,033          | 21,785,418          | 20,135,595          | 23,000,023          | 19,848,773          | 22,711,767          |
| Gravel Pits Reserve                          | 3,273,651           | 3,290,020           | 3,306,470           | 3,323,002           | 3,339,617           | 3,356,315           | 3,373,097           | 3,389,962           |
| Bridges Reserve                              | 3,183,570           | 2,729,332           | 2,843,479           | 2,531,071           | 2,644,227           | 2,330,823           | 2,442,977           | 2,128,567           |
| Common Services Vehicles & Equipment Reserve | 2,255,669           | 2,301,117           | 2,221,168           | 2,080,519           | 1,989,416           | 1,837,558           | 1,745,241           | 1,592,162           |
| Water Reserve                                | 4,575,613           | 4,648,741           | 4,772,484           | 4,896,847           | 5,021,831           | 5,147,440           | 5,273,677           | 5,400,546           |
| Drainage and Water Management Reserve        | 1,084,557           | 1,341,230           | 1,599,186           | 1,858,432           | 2,118,974           | 2,380,819           | 2,643,973           | 2,908,443           |
| Sewer Reserve                                | 3,392,802           | 1,927,391           | 1,962,153           | 1,997,089           | 2,032,199           | 2,067,485           | 2,102,947           | 2,138,587           |
| Cemetery Reserve                             | 28,007              | 28,147              | 28,288              | 28,429              | 28,571              | 28,714              | 28,858              | 29,002              |
| Development Reserve                          | 1,156,074           | 1,161,855           | 1,167,664           | 1,173,502           | 1,179,370           | 1,185,267           | 1,191,193           | 1,197,149           |
| Seniors Reserve                              | 16,491              | 26,623              | 36,806              | 47,040              | 57,326              | 67,662              | 78,050              | 88,491              |
| Economic Development Reserve                 | 4,274,503           | 2,955,876           | 1,630,655           | 298,809             | 300,303             | 301,804             | 303,313             | 304,830             |
| Ag Services Reserve                          | 209,193             | 230,339             | 261,640             | 293,099             | 324,714             | 356,488             | 388,420             | 420,512             |
| Rec Board Reserve                            | 58,529.38           | 83,947.03           | 109,491.76          | 135,164.22          | 160,965.04          | 186,894.87          | 212,954.34          | 239,144.11          |
|  | \$49,912,364        | \$47,000,150        | \$46,205,194        | \$42,894,265        | \$41,871,078        | \$44,556,251        | \$41,620,820        | \$44,304,742        |
|  | \$53,912,364        | \$51,000,150        | \$50,205,194        | \$46,894,265        | \$45,871,078        | \$48,556,251        | \$45,620,820        | \$48,304,742        |

**Clear Hills County  
Reserves Forecast  
Based on the Multi Year Capital Plan**



**Clear HillsCounty****Reserve Definitions**

|                |  |  |
|----------------|--|--|
| 6-12-30-00-712 | Rate Stabilization Reserve                   | Provides funding for any operating deficit and enables the County to maintain stable tax rates for residential, commercial, farmland and machinery & equipment property taxes.                                 |
| 6-12-02-02-760 | Administration Reserve                       | Provides funding for the support of Administrative and mapping activities including office & IT equipment.   |
| 6-23-00-00-760 | Fire Reserve                                 | Provides funding for fire protection vehicles, equipment and specific fire protection purchases.   |
| 6-31-61-03-760 | Office & Shop Building Reserve               | Provides funding for major repairs and/or replacement of the County office and shop.   |
| 6-31-61-04-760 | EMS Housing Reserve                          | Provides funding for major repairs and/or replacement of the EMS rental house.   |
| 6-31-61-05-760 | Worsley Fire/Community Hall Building Reserve | Provides funding for major repairs and/or replacement of the Worsley Fire/Community Hall building.   |
| 6-32-00-01-760 | Road Construction & Upgrades Reserve         | Provides funding for various roads capital projects and the maintenance of the roads in the County.  |
| 6-32-00-02-760 | Gravel Pits Reserve                          | Provides funding for acquiring gravel sites or securing gravel supply contracts as well as funding the future costs of long term, post-closure care of gravel sites.   |
| 6-32-00-03-760 | Bridges Reserve                              | Provides funding for the construction and maintenance of bridge infrastructure.  |
| 6-32-02-02-760 | Vehicles & Equipment Reserve                 | Provides funding to acquire any common services vehicles and equipment.  |
| 6-41-00-00-760 | Water Reserve                                | Provides funding for water infrastructure.   |
| 6-41-00-01-760 | Drainage & Water Management Reserve          | Provides funding for resolving drainage issues.  |
| 6-42-00-00-760 | Sewer Reserve                                | Provides funding for waste water infrastructure.   |
| 6-56-00-00-760 | Cemetery Reserve                             | Provides funding for grants to non-profit organizations for major cemetery maintenance costs such as fences, road construction, landscaping etc. as well as the acquisition of land for future cemetery sites. |
| 6-61-02-02-760 | Development Reserve                          | Provides funding for the acquisition of land and engineering design costs for new development.   |
| 6-62-00-00-760 | Seniors Reserve                              | Provides funding for the purchases of seniors handi buses.   |
| 6-62-10-00-760 | Economic Development Reserve                 | Provides funding for projects and programs that create or retain jobs, improve the County tax base or otherwise enhance the quality of life in the County.   |
| 6-63-02-02-760 | Ag Services Reserve                          | Provides funding to acquire any agricultural services buildings, vehicles and equipment (including rental equipment).  |
| 6-72-20-00-760 | Rec Board Reserve                            | Provides funding for grants to non-profit organizations for construction and major maintenance costs of recreational sites and facilities.   |

# Clear Hills County Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | Regular Council Meeting                            |
| Meeting Date:  | November 26, 2024                                  |
| Originated By: | Lori Jobson, Corporate Services Manager            |
| Title:         | <b>Provincial Recreation Sites Funding Request</b> |
| File:          | 62-02-02   |

## DESCRIPTION:

Council would like to ask the Alberta Minister of Forestry and Parks, Todd Loewen for reimbursement of expenses incurred since 2021 and ongoing financial support for Running Lake, Stoney Lake and Sulphur Lake provincial recreation sites.

## BACKGROUND:

At the November 12, 2024 Regular Council Meeting Council made the following motion:

**C586-24(11-12-24) RESOLUTION by Councillor Ruecker that Clear Hills County submit a proposal to the Alberta Minister of Forestry and Parks, Todd Loewen, requesting reimbursement and ongoing operational support and capital costs for Stoney, Running, and Sulphur Lake Provincial Campgrounds. CARRIED.**

Administration has drafted a letter to the Minister and created a financial report showing the total cost of managing the three provincial recreation sites over the last four years.

## ATTACHMENTS:

- Letter to the Alberta Minister of Forestry and Parks, Todd Loewen
- Provincial Recreation Sites Financial Report

## RECOMMENDATION:

1. **RESOLUTION** by... to approve the financial report and letter to the Alberta Minister of Forestry and Parks, Todd Loewen.

**OR**

2. **RESOLUTION** by... to...

|   |  |   |
|---|--|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b>  | <b>CAO:</b>  |
|---|--|---|



## CLEAR HILLS COUNTY

---

File No. 71-10-02

November 13, 2024

Honorable Todd Loewen  
Minister of Forestry and Parks  
323 Legislature Building  
10800 – 97<sup>th</sup> Ave  
Edmonton, Alberta  
T5K 2B6

### **RE: Provincial Recreation Funding Request**

Dear Minister Loewen,

In 2021 the County took over the management of three provincial recreation sites: Running Lake, Stoney Lake and Sulphur Lake. Since then, the County has incurred both capital and operating costs totaling \$674,487.00. Clear Hills County Council would like to request reimbursement of the funds we've spent and request ongoing financial support for the three provincial recreation sites.

We look forward to your response to our request. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer at 780-685-3925 or [Allan@clearhillscounty.ab.ca](mailto:Allan@clearhillscounty.ab.ca).

Sincerely,

Amber Bean  
Reeve

AB/lj

Enclosure: Provincial Recreation Financial Report

| <b>Clear Hills County<br/>Provincial Recreation Financial Report<br/>For The Period Ending October 31, 2024</b> |               |                |                |                |
|---|---------------|----------------|----------------|----------------|
|   | <b>2021</b>   | <b>2022</b>    | <b>2023</b>    | <b>2024</b>    |
| <b>Running Lake</b>   |               |                |                |                |
| Salaries, Wages & Benefits  | 904           | 1,741          | 1,715          | 4,453          |
| Contracted & General Services   | 23,432        | 26,675         | 31,359         | 42,294         |
| General Goods & Supplies  | 30            | -              | 1,790          | 1,783          |
| Materials, Goods & Utilities  | -             | 565            | 542            | -              |
| Capital Expenses  | -             | 105,520        | -              | -              |
| <b>Running Lake Total Expenses</b>  | <b>24,366</b> | <b>134,501</b> | <b>35,405</b>  | <b>48,530</b>  |
| <b>Sulphur Lake</b>   |               |                |                |                |
| Salaries, Wages & Benefits  | 3,480         | 3,712          | 1,430          | 1,648          |
| Contracted & General Services   | 22,870        | 29,645         | 34,600         | 37,350         |
| General Goods & Supplies  | -             | -              | -              | 33             |
| Materials, Goods & Utilities  | 7,101         | 952            | -              | -              |
| Capital Expenses  | -             | 77,873         | -              | -              |
| <b>Sulphur Lake Total Expenses</b>  | <b>33,451</b> | <b>112,182</b> | <b>36,030</b>  | <b>39,031</b>  |
| <b>Stoney Lake</b>  |               |                |                |                |
| Salaries, Wages & Benefits  | 1,508         | 1,846          | 1,521          | 2,812          |
| Contracted & General Services   | 26,982        | 32,294         | 35,736         | 27,250         |
| General Goods & Supplies  | 45            | 446            | 1,750          | 1,783          |
| Materials, Goods & Utilities  | -             | 2,880          | -              | -              |
| Capital Expenses  | -             | 103,274        | -              | -              |
| <b>Stoney Lake Total Expenses</b>   | <b>28,535</b> | <b>140,740</b> | <b>39,007</b>  | <b>31,845</b>  |
| <b>Provincial Recreation Expense Total</b>  | <b>86,352</b> | <b>387,423</b> | <b>110,443</b> | <b>119,406</b> |
| <b>Less Revenue</b>   | <b>9,331</b>  | <b>7,093</b>   | <b>7,705</b>   | <b>5,008</b>   |
| <b>Cost To Clear Hills County By Year</b>   | <b>77,021</b> | <b>380,331</b> | <b>102,738</b> | <b>114,398</b> |
| <b>Total Cost To Clear Hills County</b>   |               |                |                | <b>674,487</b> |

# Clear Hills County Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | Regular Council Meeting                                   |
| Meeting Date:  | November 26, 2024   |
| Originated By: | Lori Jobson, Corporate Services Manager                   |
| Title:         | <b>Funding Request – Alberta Conservation Association</b> |
| File:          | 62-02-02  |

DESCRIPTION:

The Alberta Conservation Association is requesting a funding commitment of five years for the Sulphur Lake Aeration Program.

BACKGROUND:

In December 2019 we entered into an agreement with the Alberta Conservation Association (ACA) to provide \$5,000.00 per year for five years. The agreement is complete this year.

**C587-19(11-26-19) RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager, Alberta Conservation Association, for funding support for the Sulphur Lake aeration operation for information; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.**

The ACA has requested that the County enter into another five-year agreement and provide funding of \$5,000.00 per year for an additional five years for the Sulphur Lake Aeration Program.

ATTACHMENTS:

- ACA Funding Request
- Grants History

RECOMMENDATION:

1. **RESOLUTION** by... to enter into a five-year agreement with the Alberta Conservation Association and provide funding of \$5,000.00 per year from 2025 to 2029 for the Sulphur Lake Aeration Program.

OR

2. **RESOLUTION** by... to deny Alberta Conservation Association's funding request.

|                                      |          |  |      |   |
|--------------------------------------|----------|--|------|---|
| Initials show support - Reviewed by: | Manager: |  | CAO: |  |
|--------------------------------------|----------|--|------|---|

# Sulphur Lake Aeration

## A funding request by Alberta Conservation Association to Clear Hills County



We are asking the county to continue with funding for the winter aeration of Sulphur Lake for the next five years. The county's previous 5-year funding commitment of \$ 5,000.00 per year, contributed to the ongoing success of the aeration program in Sulphur Lake. The lake has been successfully aerated for the past 35 years.

Since 1997, Alberta Conservation Association (ACA) has encouraged all Albertans to enjoy the outdoors. Conserving the fish, wildlife, and habitat resources we enjoy makes Alberta the beautiful and balanced place it is. Conservation is about keeping our connections to the past, getting outdoors now, and most of all – shaping our quality of life as we take on tomorrow. Recreational opportunities such as fishing is part of this.

Our vision is an Alberta with an abundance and diversity of wildlife, fish, and their habitats; where future generations continue to use, enjoy, and value our rich outdoor heritage.

Our mission is to conserve, protect and enhance fish and wildlife populations and their habitats for Albertans to enjoy, value, and use.

### The Lake

Sulphur Lk is located 85 km NE of Worsley, 55 km NW of Dixonville in Clear Hills County and has been a very popular fishery since the late 1990s. The lake has a surface area of 53 ha (130 acres) and a maximum depth of 8 m and is stocked with brook trout and rainbow trout in alternate years.



### The Issue/Problem

Why do we need to aerate this lake? Sulphur Lake is a relatively shallow and productive waterbody. High productivity is a blessing but also a curse. The lake's high productivity is very good for growing big trout however, it makes it very prone to winter-kill events (fish die offs). A winter kill occurs when the amount of oxygen in a water body is not sufficient to keep fish alive over the ice cover months (Nov – April). Without aeration the lake will die which will incur added stocking costs and the absence of multiple age classes which many anglers enjoy. The lake does not have a sufficient volume of water to hold an adequate amount of oxygen to over winter fish on its own. Hence the need for aeration.

### The Solution

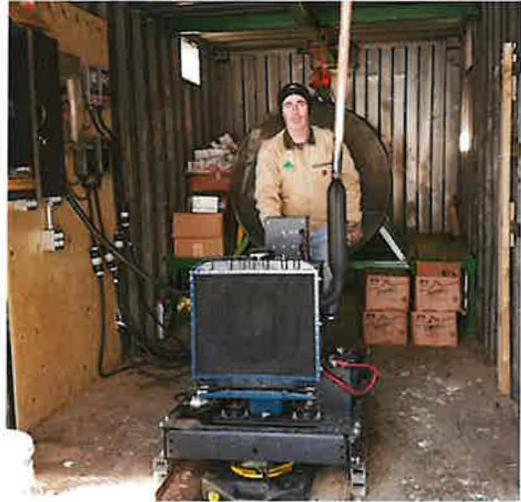
ACA aerates lakes to create, maintain, and enhance recreational angling opportunities for Albertans by promoting the year-round survival of trout in stocked waterbodies.

How do we aerate?

We induce oxygen into the lake using four, one horsepower mechanical surface aerators. The aerators (look like small fountains) create surface turbulence to capture oxygen from the air and push improved water back into the lake. Additionally the open water area created by the surface aerator also adds oxygen into the lake at the water air interface.



The challenge is absence of power at the site. The aerators are powered by an on-site diesel generator as there is no power nearby. There nearest power is 32 km away and an ATCO quote of 1.15 million dollars to install 32 km of powerline was provided to ACA a few years ago.



The generator requires weekly maintenance and a monthly delivery of diesel fuel. Along with the aeration of the lake we also conduct other activities. We monitor and track oxygen levels to ensure fish survive. We install, monitor, and maintain the required safety fence - keeps most anglers and creatures out of open water area hazards.



Sulphur Lake is one of twenty-two aerated lakes throughout the province. Six of which are in the Northwest. The other aerated lakes in the Northwest are Figure Eight Lake, NW of Grimshaw, Cecil Thompson Pond SE of Peace River, Dollar Lakes north of Valleyview, Swan Lake west of Valleyview, and Spring Lake NW of Grande Prairie. We have partners with all our aerated lakes in the Northwest.

| <b>Waterbody</b>         | <b>Partner</b>  |
|--------------------------|---|
| Cecil Thompson Park Pond | Northern Sunrise County, Government of Alberta                  |
| Figure Eight Lake        | County of Northern Lights, Government of Alberta                |
| Dollar Lakes             | MD of Greenview 16, Government of Alberta                       |
| Swan Lake                | MD of Greenview 16, Aquality, Government of Alberta             |
| Spring Lake              | Saddle Hills County, Government of Alberta                      |
| Sulphur Lake             | Clear Hills County, Mercer International, Government of Alberta |

## Support Recognition

With your funds you will continue to receive county recognition through our Partner recognition program called Corporate Partners in Conservation (CPIC) on our website: [Alberta Conservation Association - ACA \(ab-conservation.com\)](http://Alberta Conservation Association - ACA (ab-conservation.com)). Click on Partnerships, then on Corporate Partners in Conservation, for further details.

The Corporate Partners in Conservation (CPIC) Program is our way of recognizing companies that play a vital role in supporting our work to conserve Alberta's fish, wildlife, and habitat. Committed partners help us to stretch our collective resources and make a real difference today and for years to come. The county logo will continue to be on our website and on our Conservation Site sign.

We always have a variety of interesting projects on the go. M.D.s and Counties are also involved in fish stocking or funding towards Fishery Access Sites (i.e., parking lot, picnic tables, garbage containers).



The Ask:

ACA would like to enter another partnership with Clear Hills County. We are asking for a 5-year MOU through CPIC starting next FY 25/26 until 29/30 inclusive, at \$ 5,000.00/ year.

If you have any questions or concerns, please contact myself: Dave Jackson at [dave.jackson@ab-conservation.com](mailto:dave.jackson@ab-conservation.com).





| <b>Grant History</b>  |  |            |           |              |                       |
|---|--|------------|-----------|--------------|-----------------------|
| 2004 to Present   |  |            |           |              |                       |
| Organization  | Project  | Grant Type | Year      | Amount       | Total by Organization |
| <b>55+ Games</b>  |  |            |           |              | <b>\$ 100,000.00</b>  |
| 55+ Games   | Fairview 2011  |            | 2008      | \$ 25,000.00 |                       |
| 55+ Games   | Fairview 2011  |            | 2009      | \$ 25,000.00 |                       |
| 55+ Games   | Fairview 2011  |            | 2010      | \$ 25,000.00 |                       |
| 55+ Games   | Fairview 2011  |            | 2011      | \$ 25,000.00 |                       |
| <b>Alberta Conservation Association</b>                     |  |            |           |              | <b>\$ 25,000.00</b>   |
| Alberta Conservation Association                            | Sulphur Lake Aeration  | General    | 2020      | \$ 5,000.00  |                       |
| Alberta Conservation Association                            | Sulphur Lake Aeration  | General    | 2021      | \$ 5,000.00  |                       |
| Alberta Conservation Association                            | Sulphur Lake Aeration  | General    | 2022      | \$ 5,000.00  |                       |
| Alberta Conservation Association                            | Sulphur Lake Aeration  | General    | 2023      | \$ 5,000.00  |                       |
| Alberta Conservation Association                            | Sulphur Lake Aeration  | General    | 2024      | \$ 5,000.00  |                       |
| <b>Alberta Winter Games</b>                                 |  |            |           |              | <b>\$ 13,750.00</b>   |
| Alberta Winter Games  | Alberta Winter Games Requisition   |            | 2004      | \$ 13,750.00 |                       |
| <b>All Saints Anglican Church</b>                           |  |            |           |              | <b>\$ 28,500.00</b>   |
| All Saints Anglican Church                                  | New foundation   | Capital    | 2010      | \$ 17,000.00 |                       |
| All Saints Anglican Church                                  | Repairs and landscaping for church   | Capital    | 2013      | \$ 5,000.00  |                       |
| All Saints Anglican Church                                  | Demolition of old church   |            | 2017      | \$ 6,500.00  |                       |
| <b>All Saints Ukranian Catholic Parish</b>                  |  |            |           |              | <b>\$ 11,200.00</b>   |
| All Saints Ukranian Catholic Parish                         | Demolition of old church for public safety reasons                               | Capital    | 2017      | \$ 6,500.00  |                       |
| All Saints Ukranian Catholic Parish                         | lawn mower   | General    | 2017      | \$ 4,700.00  |                       |
| <b>Burnt River Recreation Association</b>                   |  |            |           |              | <b>\$ 31,800.00</b>   |
| Burnt River Recreation Association                          | Lawn Mower   | Capital    | 2006      | \$ 10,750.00 |                       |
| Burnt River Recreation Association                          | Playground Equipment   | Capital    | 2007      | \$ 3,900.00  |                       |
| Burnt River Recreation Association                          | Utility Trailer  | Capital    | 2007      | \$ 4,400.00  |                       |
| Burnt River Recreation Association                          | Covered Pole Shed at Burnt Lee Park  | Capital    | 2014      | \$ 6,250.00  |                       |
| Burnt River Recreation Association                          | Subdivide Burnt Lee Park from SW22-83-1-W6M                                      | General    | 2017      | \$ 6,500.00  |                       |
| <b>Carter Camp Recreational Society</b>                     |  |            |           |              | <b>\$ 104,690.00</b>  |
| Carters Camp Recreational Society                           | Campground Upgrades  | Capital    | 2006      | \$ 7,500.00  |                       |
| Carter Camp Recreational Society                            | Carter Camp crossing realignment Phase 1   | General    | 2021      | \$ 10,000.00 |                       |
| Carter Camp Recreational Society                            | Carter Camp crossing realignment Phase 2   | General    | 2021      | \$ 87,190.00 |                       |
| <b>Cherry Canyon Agricultural Society</b>                   |  |            |           |              | <b>\$ 185,014.50</b>  |
| Cherry Canyon Agricultural Society                          | Facility Improvement Project   | Capital    | 2007      | \$ 14,965.00 |                       |
| Cherry Canyon Agricultural Society                          | Fire tank  | General    | 2010      | \$ 10,000.00 |                       |
| Cherry Canyon Agricultural Society                          | Oles Lake Playground Enhancement project   | Capital    | 2011      | \$ 17,600.00 |                       |
| Cherry Canyon Agricultural Society                          | water repair & cement pad Roof Repair  | Capital    | 2010/2012 | \$ 11,000.00 |                       |
| Cherry Canyon Agricultural Society                          | Additional Fire fighting equipment   | General    | 2013      | \$ 26,300.00 |                       |
| Cherry Canyon Agricultural Society                          | Renovations to Cherry Canyon Hall  | Capital    | 2016      | \$ 25,000.00 |                       |
| Cherry Canyon Agricultural Society                          | Fitness Centre Equipment   | Capital    | 2016      | \$ 12,479.50 |                       |
| Cherry Canyon Agricultural Society                          | lawn mower   | General    | 2019      | \$ 4,500.00  |                       |
| Cherry Canyon Agricultural Society                          | Playground   | Capital    | 2020      | \$ 22,000.00 |                       |
| Cherry Canyon Agricultural Society                          | two Ball diamond dugouts   | Capital    | 2020      | \$ 5,000.00  |                       |
| Cherry Canyon Agricultural Society                          | Hall Renovations (replacing windows, sidewalks and re-roofing half the building) | Capital    | 2021      | \$ 20,000.00 |                       |
| Cherry Canyon Agricultural Society                          | fire trailer tire replacement  | General    | 2024      | \$ 16,170.00 |                       |
| <b>Cherry Point Promotion Association</b>                   |  |            |           |              | <b>\$ 15,000.00</b>   |
| Cherry Point Promotion Association                          | Cherry Point Hall  | Capital    | 2005      | \$ 7,500.00  |                       |
| Cherry Point Promotion Association                          | Hall repairs & Improvements  | Capital    | 2011      | \$ 5,000.00  |                       |
| Cherry Point Promotion Association                          | Renovations and repairs to the Hall  | Capital    | 2013      | \$ 2,500.00  |                       |
| <b>Clear Hills Agricultural Multi-Plex Society (CHAMPS)</b> |  |            |           |              | <b>\$ 65,500.00</b>   |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS)        | Outdoor Arena & Motor Cross Track  | Capital    | 2009      | \$ 25,000.00 |                       |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS)        | Improvements to Multi-Plex grounds   | Capital    | 2012      | \$ 15,500.00 |                       |

| <b>Grant History</b><br>2004 to Present              |  |               |      |                 |                        |
|--|--|---------------|------|-----------------|------------------------|
| Organization   | Project  | Grant Type    | Year | Amount          | Total by Organization  |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Equipment to groom and maintain grounds, chutes for arena and a light plant/generator  | Capital       | 2015 | \$ 25,000.00    |                        |
| <b>Clear Hills Watershed Initiative</b>              |  |               |      |                 | <b>\$ 50,000.00</b>    |
| Clear Hills Watershed Initiative                     | General Grant  | General       | 2008 | \$ 5,000.00     |                        |
| Clear Hills Watershed Initiative                     | General Grant  | General       | 2011 | \$ 45,000.00    |                        |
| <b>Cleardale Agricultural Society</b>                |  |               |      |                 | <b>\$ 178,580.00</b>   |
| Cleardale Agricultural Society                       | OHV Park   | Capital       | 2005 | \$ 50,000.00    |                        |
| Cleardale Agricultural Society                       | Community Facilities Upgrades  | Capital       | 2008 | \$ 22,500.00    |                        |
| Cleardale Agricultural Society                       | Move and set up replacement Salt & Pepper Club   | Capital       | 2010 | \$ 10,000.00    |                        |
| Cleardale Agricultural Society                       | 2 Zero Turn lawn mowers  | General       | 2013 | \$ 31,920.00    |                        |
| Cleardale Agricultural Society                       | Power & water at OHV park  | General       | 2016 | \$ 40,160.00    |                        |
| Cleardale Agricultural Society                       | Outdoor Skating Rink Upgrades  | Capital       | 2016 | \$ 12,000.00    |                        |
| Cleardale Agricultural Society                       | Cemetery Sign Project  | General       | 2018 | \$ 2,000.00     |                        |
| Cleardale Agricultural Society                       | Cleardale OHV Park Bandstand Project   | Capital       | 2020 | \$ 10,000.00    |                        |
| <b>Cleardale Community Enhancement Society</b>       |  |               |      |                 | <b>\$ 2,349,675.81</b> |
| Cleardale Community Enhancement Society              | Construction of Seniors Housing  |               | 2016 | \$ 1,967,688.42 |                        |
| Cleardale Community Enhancement Society              | Paving parking lot at Seniors Housing  | General       | 2017 | \$ 150,000.00   |                        |
| Cleardale Community Enhancement Society              | Construction of Seniors Housing  |               | 2017 | \$ 209,282.00   |                        |
| Cleardale Community Enhancement Society              | Construction of Seniors Housing  |               | 2018 | \$ 22,705.39    |                        |
| <b>Cleardale Preschool</b>                           |  |               |      |                 | <b>\$ 23,000.00</b>    |
| Cleardale Preschool                                  | Start up funds   | General       | 2023 | \$ 3,000.00     |                        |
| Cleardale Preschool                                  | 2024 Operating Grant   | CSSG          | 2024 | \$ 20,000.00    |                        |
| <b>Cleardale Riders</b>                              |  |               |      |                 | <b>\$ 41,000.00</b>    |
| Cleardale Riders                                     | 4 Outhouses, horse bridge & wooden boardwalk   | General       | 2024 | \$ 41,000.00    |                        |
| <b>Crossroads Resource Centre</b>                    |  |               |      |                 | <b>\$ 6,000.00</b>     |
| Crossroads Resource Centre                           | Donation   | FCSS          | 2004 | \$ 6,000.00     |                        |
| <b>David Thompson Bible Camp</b>                     |  |               |      |                 | <b>\$ 71,000.00</b>    |
| David Thompson Bible Camp                            | Bathroom Building Improvements   | Capital       | 2008 | \$ 21,000.00    |                        |
| David Thompson Bible Camp                            | Construction of new kitchen/dining facility  | General       | 2024 | \$ 50,000.00    |                        |
| <b>David Thompson Hall Society</b>                   |  |               |      |                 | <b>\$ 46,500.00</b>    |
| David Thompson Hall Society                          | Furnace  | Capital       | 2006 | \$ 5,000.00     |                        |
| David Thompson Hall Society                          | Cement pad for Park Shelter  | Capital       | 2010 | \$ 4,500.00     |                        |
| David Thompson Hall Society                          | New entrance steps and wheel chair ramp  | Capital       | 2013 | \$ 5,000.00     |                        |
| David Thompson Hall Society                          | Fire Escape improvements   | Capital       | 2014 | \$ 11,500.00    |                        |
| David Thompson Hall Society                          | Furnace replacements   | Capital       | 2017 | \$ 17,000.00    |                        |
| David Thompson Hall Society                          | Geotechnical services  | General       | 2023 | \$ 3,500.00     |                        |
| <b>End of Steel Heritage Museum Society</b>          |  |               |      |                 | <b>\$ 317,038.58</b>   |
| End of Steel Heritage Museum Society                 | Taxidermy Building   | Capital       | 2004 | \$ 40,000.00    |                        |
| End of Steel Heritage Museum Society                 | Museum Kitchen Renovations   | Capital       | 2008 | \$ 25,000.00    |                        |
| End of Steel Heritage Museum Society                 | Blacksmith Shop  | Capital       | 2009 | \$ 25,000.00    |                        |
| End of Steel Heritage Museum Society                 | Re-doing the inside of the Lubeck Hall Building  | Capital       | 2011 | \$ 23,400.00    |                        |
| End of Steel Heritage Museum Society                 | Armed Forces Building Roof   | Capital       | 2014 | \$ 4,779.58     |                        |
| End of Steel Heritage Museum Society                 | Construction of pole shed and purchase of a new lawn mower                             | Capital       | 2016 | \$ 10,000.00    |                        |
| End of Steel Heritage Museum Society                 | grant to digitize museum artifacts   | General       | 2016 | \$ 12,000.00    |                        |
| End of Steel Heritage Museum Society                 | R&M of exterior log buildings & purchase of two tent shelters                          | Capital       | 2018 | \$ 4,800.00     |                        |
| End of Steel Heritage Museum Society                 | Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house      | Capital       | 2019 | \$ 14,050.00    |                        |
| End of Steel Heritage Museum Society                 | Lavatory trailer   | General       | 2020 | \$ 120,000.00   |                        |
| End of Steel Heritage Museum Society                 | Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin) | Capital       | 2020 | \$ 11,009.00    |                        |
| End of Steel Heritage Museum Society                 | General repairs  | General       | 2023 | \$ 27,000.00    |                        |
| <b>Eureka River Agricultural Society</b>             |  |               |      |                 | <b>\$ 75,000.00</b>    |
| Eureka River Agricultural Society                    | Mower  | Unconditional | 2013 | \$ 15,000.00    |                        |

| <b>Grant History</b>                                    |                                   |                |      |               |                       |
|---|-----------------------------------|----------------|------|---------------|-----------------------|
| 2004 to Present   |                                   |                |      |               |                       |
| Organization  | Project                           | Grant Type     | Year | Amount        | Total by Organization |
| Eureka River Agricultural Society                       | Playground                        | General        | 2023 | \$ 60,000.00  |                       |
| <b>Eureka River Local Trappers 105</b>                  |                                   |                |      |               | <b>\$ 10,000.00</b>   |
| Eureka River Local Trappers 105                         | Trappers Courses                  | General        | 2015 | \$ 10,000.00  |                       |
| <b>Fairview &amp; Area Learning Store</b>               |                                   |                |      |               | <b>\$ 17,000.00</b>   |
| Fairview & Area Learning Store                          | 2006 Operating grant              | FCSS           | 2006 | \$ 2,000.00   |                       |
| Fairview & Area Learning Store                          | General grant                     | General        | 2010 | \$ 5,000.00   |                       |
| Fairview & Area Learning Store                          | General grant                     | General        | 2011 | \$ 5,000.00   |                       |
| Fairview & Area Learning Store                          | General grant                     | General        | 2012 | \$ 5,000.00   |                       |
| <b>Fairview &amp; Area Senior Check-In Line Society</b> |                                   |                |      |               | <b>\$ 105,275.00</b>  |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2015 | \$ 5,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2017 | \$ 7,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2018 | \$ 3,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2018 Operating grant              | General        | 2018 | \$ 8,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2019 | \$ 3,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2019 Operating grant              | General        | 2019 | \$ 8,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2020 | \$ 4,900.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2020 Operating Grant              | General        | 2020 | \$ 8,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2021 | \$ 5,975.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2021 Operating Grant              | General        | 2021 | \$ 6,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2022 | \$ 4,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2022 Operating Grant              | General        | 2022 | \$ 6,500.00   |                       |
| Fairview & Area Senior Check-In Line                    | Senior Check-In Line              | FCSS           | 2023 | \$ 5,900.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2023 Operating Grant              | General        | 2023 | \$ 6,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2023 Operating Grant              | General        | 2023 | \$ 1,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2024 Operating Grant              | General        | 2024 | \$ 7,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | Seniors Social Connection Events  | CSSG           | 2024 | \$ 6,000.00   |                       |
| Fairview & Area Senior Check-In Line                    | 2025 Operating Grant              | General        | 2025 | \$ 7,000.00   |                       |
| <b>Fairview Community Restorative Justice</b>           |                                   |                |      |               | <b>\$ 6,000.00</b>    |
| Fairview Community Restorative Justice                  | Training                          | General        | 2012 | \$ 5,000.00   |                       |
| <b>Fairview Co-op Seed Cleaning Plant</b>               |                                   |                |      |               | <b>\$ 369,483.81</b>  |
| Fairview Co-op Seed Cleaning Plant                      | Gravity Table Funding             |                | 2005 | \$ 15,483.81  |                       |
| Fairview Co-op Seed Cleaning Plant                      |                                   |                | 2010 | \$ 125,000.00 |                       |
| Fairview Co-op Seed Cleaning Plant                      |                                   |                | 2012 | \$ 125,000.00 |                       |
| Fairview Co-op Seed Cleaning Plant                      | Funds for upgrades                |                | 2015 | \$ 104,000.00 |                       |
| <b>Fairview Curling Club</b>                            |                                   |                |      |               | <b>\$ 2,500.00</b>    |
| Fairview Curling Club                                   | curling stones replacement        | Beyond Borders | 2017 | \$ 2,500.00   |                       |
| <b>Fairview Day Care &amp; Playschool Society</b>       |                                   |                |      |               | <b>\$ 150,000.00</b>  |
| Fairview Day Care & Playschool Society                  | Construction of Day Care Facility | Beyond Borders | 2016 | \$ 150,000.00 |                       |
| <b>Fairview &amp; District Victims Services</b>         |                                   |                |      |               | <b>\$ 59,772.00</b>   |
| Fairview & District Victims Services                    | Program Expansion Funding         |                | 2011 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | 2013 Operations                   | General        | 2013 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | Funding Year 1 of 3               |                | 2014 | \$ 4,924.00   |                       |
| Fairview & District Victims Services                    | Funding Year 2 of 3               |                | 2015 | \$ 4,924.00   |                       |
| Fairview & District Victims Services                    | Funding Year 3 of 3               |                | 2016 | \$ 4,924.00   |                       |
| Fairview & District Victims Services                    | 2018 Operating                    | General        | 2018 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | 2019 Operating                    | General        | 2019 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | General Operating Grant           | General        | 2020 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | General Operating Grant           | General        | 2021 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | General Operating Grant           | General        | 2022 | \$ 5,000.00   |                       |
| Fairview & District Victims Services                    | General Operating Grant           | General        | 2023 | \$ 5,000.00   |                       |

| Grant History   |  |                |           |               |                       |
|---|--|----------------|-----------|---------------|-----------------------|
| 2004 to Present                                       |  |                |           |               |                       |
| Organization  | Project  | Grant Type     | Year      | Amount        | Total by Organization |
| Fairview & District Victims Services                  | General Operating Grant  | General        | 2024      | \$ 5,000.00   |                       |
| <b>Fairview Lions Club</b>                            |  |                |           |               | <b>\$ 2,500.00</b>    |
| Fairview Lions Club                                   | Cummings Lake Music Fest   | Beyond Borders | 2019      | \$ 2,500.00   |                       |
| <b>George Lake Aquatic Recreation Association</b>     |  |                |           |               | <b>\$ 130,272.00</b>  |
| George Lake Aquatic Recreation Association            | Campground Upgrade   | Capital        | 2004      | \$ 12,000.00  |                       |
| George Lake Aquatic Recreation Association            | Washroom/Shower Facility   | Capital        | 2008      | \$ 25,000.00  |                       |
| George Lake Aquatic Recreation Association            | Installation of power to the camping stalls.   | Capital        | 2012      | \$ 12,272.00  |                       |
| George Lake Aquatic Recreation Association            | Playground   | Capital        | 2015      | \$ 25,000.00  |                       |
| George Lake Aquatic Recreation Association            | Upgrading existing power grid  | Capital        | 2017      | \$ 20,000.00  |                       |
| George Lake Aquatic Recreation Association            | Tractor & Campground upgrades  | General        | 2019      | \$ 36,000.00  |                       |
| <b>Hines Creek &amp; District Figure Skating Club</b> |  |                |           |               | <b>\$ 2,750.00</b>    |
| Hines Creek & District Figure Skating Club            | Jumping Harness  | Capital        | 2008      | \$ 2,750.00   |                       |
| <b>Hines Creek Composite School Parent Assoc.</b>     |  |                |           |               | <b>\$ 45,558.72</b>   |
| Hines Creek Composite School Parent Assoc.            | Phys Ed & Music Equipment  | Capital        | 2008      | \$ 1,308.72   |                       |
| Hines Creek Composite School Parent Assoc.            | Playground Equipment Replacement & Outside Seating area  | Capital        | 2010      | \$ 25,000.00  |                       |
| Hines Creek Composite School Parent Assoc.            | Playground pea gravel and retaining timbers  | Capital        | 2011      | \$ 9,000.00   |                       |
| Hines Creek Composite School Parent Assoc.            | Replacement score clock & shot clocks  | Capital        | 2015      | \$ 6,250.00   |                       |
| Hines Creek Composite School Parent Assoc.            | Hines Creek Composite Nutrition Program  | CSSG           | 2024      | \$ 4,000.00   |                       |
| <b>Hines Creek Curling Club</b>                       |  |                |           |               | <b>\$ 21,225.00</b>   |
| Hines Creek Curling Club                              | new ceiling, lighting & ice scraper  | Capital        | 2009      | \$ 21,225.00  |                       |
| <b>Hines Creek Golf &amp; Country Association</b>     |  |                |           |               | <b>\$ 346,916.39</b>  |
| Hines Creek Golf & Country Association                | Workshop   | Capital        | 2006      | \$ 15,000.00  |                       |
| Hines Creek Golf & Country Association                | New Fairways   | Capital        | 2007      | \$ 13,085.00  |                       |
| Hines Creek Golf & Country Association                | Unknown  |                | 2008      | \$ 17,337.50  |                       |
| Hines Creek Golf & Country Association                | Equipment replacement for a tractor and mowers   | Capital        | 2010      | \$ 25,000.00  |                       |
| Hines Creek Golf & Country Association                | automate part of irrigation system   | Capital        | 2010/2012 | \$ 25,000.00  |                       |
| Hines Creek Golf & Country Association                | temporary clubhouse  | General        | 2013      | \$ 27,300.00  |                       |
| Hines Creek Golf & Country Association                | Purchase 313.6 acres Rec Lease 910012  | General        | 2014      | \$ 131,500.00 |                       |
| Hines Creek Golf & Country Association                | Complete clubhouse   | Capital        | 2016      | \$ 25,000.00  |                       |
| Hines Creek Golf & Country Association                | Irrigation System Completion Project   | General        | 2020      | \$ 67,693.89  |                       |
| <b>Hines Creek Homesteader Lodge</b>                  |  |                |           |               | <b>\$ 42,896.24</b>   |
| Hines Creek Homesteader Lodge                         | Handi Bus Replacement  |                | 2009      | \$ 42,896.24  |                       |
| <b>Hines Creek Municipal Library</b>                  |  |                |           |               | <b>\$ 6,000.00</b>    |
| Hines Creek Municipal Library                         | Seniors, Parents & Tots Craft Supplies   | CSSG           | 2024      | \$ 6,000.00   |                       |
| <b>Hines Creek Playschool Society</b>                 |  |                |           |               | <b>\$ 26,000.00</b>   |
| Hines Creek Playschool Society                        | HC Playschool  | FCSS           | 2014      | \$ 5,000.00   |                       |
| Hines Creek Playschool Society                        | HC Playschool  | FCSS           | 2015      | \$ 8,000.00   |                       |
| Hines Creek Playschool Society                        | HC Playschool  | FCSS           | 2016      | \$ 10,000.00  |                       |
| Hines Creek Playschool Society                        | HC Playschool  | FCSS           | 2023      | \$ 3,000.00   |                       |
| <b>Hinterland Cemetery Company</b>                    |  |                |           |               | <b>\$ 15,000.00</b>   |
| Hinterland Cemetery Company                           | Lawn mower, fence & storage  | General        | 2019      | \$ 15,000.00  |                       |
| <b>Immaculate Heart of Mary Parish Cemetery</b>       |  |                |           |               | <b>\$ 3,150.00</b>    |
| Immaculate Heart of Mary Parish Cemetery              | lawn mower   | Capital        | 2017      | \$ 3,150.00   |                       |
| <b>Many Island Recreational Development Society</b>   |  |                |           |               | <b>\$ 188,900.00</b>  |
| Many Island Recreational Development Society          | Campground Upgrades  | Capital        | 2004      | \$ 25,000.00  |                       |
| Many Island Recreational Development Society          | Playground Equipment upgrade/replacement and solar lights  | Capital        | 2010      | \$ 25,000.00  |                       |
| Many Island Recreational Development Society          | upgrade the courthouses, bring the salt dump into compliance install solar lights in the courthouses | Capital        | 2012      | \$ 10,700.00  |                       |
| Many Island Recreational Development Society          | Unconditional Grant  | Unconditional  | 2013      | \$ 15,200.00  |                       |
| Many Island Recreational Development Society          | Generator  | General        | 2015      | \$ 6,000.00   |                       |
| Many Island Recreational Development Society          | upto 8 seasonal lots & road  | Capital        | 2019      | \$ 32,000.00  |                       |

**Grant History**

2004 to Present

| Organization                                  | Project  | Grant Type  | Year | Amount          | Total by Organization  |
|---|--|-------------|------|-----------------|------------------------|
| Many Island Recreational Development Society  | Boat Launch improvements   | General     | 2019 | \$ 10,000.00    |                        |
| Many Island Recreational Development Society  | Loop road and 10 seasonal lots                                       | Capital     | 2021 | \$ 10,000.00    |                        |
| Many Island Recreational Development Society  | Playground   | General     | 2023 | \$ 40,000.00    |                        |
| Many Island Recreational Development Society  | Replacement of main washrooms  | General     | 2024 | \$ 15,000.00    |                        |
| <b>Maskwa Medical Centre</b>                  |  |             |      |                 | <b>\$ 50,000.00</b>    |
| Maskwa Medical Centre                         | Construction of new medical clinic                                   | Conditional | 2024 | \$ 50,000.00    |                        |
| <b>Menno Simons Community School</b>          |  |             |      |                 | <b>\$ 4,000.00</b>     |
| Menno Simons Community School                 | Breakfast Program  | FCSS        | 2007 | \$ 4,000.00     |                        |
| <b>Menno Simons Community School</b>          |  |             |      |                 | <b>\$ 24,830.00</b>    |
| Menno Simons Community School                 | Menno Simons Community School Playground Improvement project         | Capital     | 2011 | \$ 24,830.00    |                        |
| <b>Montagneuse Valley Cemetery Committee</b>  |  |             |      |                 | <b>\$ 15,834.00</b>    |
| Montagneuse Valley Cemetery Committee         | Chainlink Fence Cemetery #1  | Capital     | 2009 | \$ 5,667.00     |                        |
| Montagneuse Valley Cemetery Committee         | Chainlink Fence Cemetery #2  | Capital     | 2009 | \$ 6,167.00     |                        |
| Montagneuse Valley Cemetery Committee         | Survey to map existing and future plots                              | General     | 2022 | \$ 4,000.00     |                        |
| <b>Municipal District of Fairview No. 136</b> |  |             |      |                 | <b>\$ 231,314.64</b>   |
| Municipal District of Fairview No. 136        | Fairview Airport Terminal  | Conditional | 2015 | \$ 67,000.00    |                        |
| Municipal District of Fairview No. 136        | 2017 airport contribution  |             | 2017 | \$ 47,672.75    |                        |
| Municipal District of Fairview No. 136        | Automated Weather Observation System (AWOS) at the Fairview Airport. | BBG         | 2023 | \$ 16,641.89    |                        |
| Municipal District of Fairview No. 136        | Fairview Airport runway overlay                                      | General     | 2024 | \$ 100,000.00   |                        |
| <b>North Peace Forage Association</b>         |  |             |      |                 | <b>\$ 5,000.00</b>     |
| North Peace Forage Association                | Beef Value Chain Program   |             | 2004 | \$ 5,000.00     |                        |
| <b>Peace Country Pork Management Group</b>    |  |             |      |                 | <b>\$ 100,000.00</b>   |
| Peace Country Pork Management Group           | Economic Development Grant   |             | 2005 | \$ 100,000.00   |                        |
| <b>Peace River School Division</b>            |  |             |      |                 | <b>\$ 4,314,765.26</b> |
| Peace River School Division                   |  | FCSS        | 2008 | \$ 45,000.00    |                        |
| Peace River School Division                   |  | FCSS        | 2010 | \$ 20,655.00    |                        |
| Peace River School Division                   |  | FCSS        | 2011 | \$ 69,200.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2012 | \$ 12,528.93    |                        |
| Peace River School Division                   |  | FCSS        | 2012 | \$ 72,069.00    |                        |
| Peace River School Division                   |  | FCSS        | 2013 | \$ 72,069.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2013 | \$ 45,000.00    |                        |
| Peace River School Division                   |  | FCSS        | 2014 | \$ 42,000.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2014 | \$ 45,000.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2015 | \$ 19,750.00    |                        |
| Peace River School Division                   |  | FCSS        | 2016 | \$ 65,000.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2016 | \$ 34,906.54    |                        |
| Peace River School Division                   | H.C. School Parking Lot Expansion                                    |             | 2016 | \$ 143,617.57   |                        |
| Peace River School Division                   |  | FCSS        | 2017 | \$ 56,791.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2017 | \$ 55,360.58    |                        |
| Peace River School Division                   |  | FCSS        | 2018 | \$ 6,500.00     |                        |
| Peace River School Division                   | Trades Training  |             | 2018 | \$ 64,525.64    |                        |
| Peace River School Division                   | Menno Simons School  |             | 2018 | \$ 2,079,664.03 |                        |
| Peace River School Division                   |  | FCSS        | 2019 | \$ 65,000.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2019 | \$ 84,615.00    |                        |
| Peace River School Division                   | Menno Simons School  |             | 2019 | \$ 593,658.97   |                        |
| Peace River School Division                   |  | FCSS        | 2020 | \$ 44,530.00    |                        |
| Peace River School Division                   | Menno Simons School  |             | 2020 | \$ 15,525.00    |                        |
| Peace River School Division                   | Worsley School Parking Lot Paving                                    |             | 2020 | \$ 199,000.00   |                        |
| Peace River School Division                   |  | FCSS        | 2021 | \$ 92,274.00    |                        |
| Peace River School Division                   | Trades Training  |             | 2021 | \$ 45,000.00    |                        |

| Grant History                               |   |                |      |               |                        |
|---|---|----------------|------|---------------|------------------------|
| 2004 to Present                             |   |                |      |               |                        |
| Organization                                | Project   | Grant Type     | Year | Amount        | Total by Organization  |
| Peace River School Division                 |   | FCSS           | 2022 | \$ 75,525.00  |                        |
| Peace River School Division                 | Trades Training   |                | 2023 | \$ 80,000.00  |                        |
| Peace River School Division                 | Trades Training   |                | 2024 | \$ 70,000.00  |                        |
| <b>Peace Valley Snow Riders</b>             |   |                |      |               | <b>\$ 35,000.00</b>    |
| Peace Valley Snow Riders                    | Recreation  |                | 2013 | \$ 10,000.00  |                        |
| Peace Valley Snow Riders                    | Clean up funding  |                | 2016 | \$ 5,000.00   |                        |
| Peace Valley Snow Riders                    | Hines Creek Trail   | General        | 2018 | \$ 20,000.00  |                        |
| <b>Philip J. Currie Dinosaur Museum</b>     |   |                |      |               | <b>\$ 5,000.00</b>     |
| Philip J. Currie Dinosaur Museum            | 2019 Operating  | General        | 2019 | \$ 5,000.00   |                        |
| <b>SHARE Radio Broadcasting Association</b> |   |                |      |               | <b>\$ 9,288.00</b>     |
| SHARE Radio Broadcasting Association        | Additional transmitter and receiver site in Cleardale               | Capital        | 2010 | \$ 5,000.00   |                        |
| SHARE Radio Broadcasting Association        | Additional transmitter and receiver                                 |                | 2011 | \$ 4,288.00   |                        |
| <b>STARS</b>                                |   |                |      |               | <b>\$ 1,235,000.00</b> |
| STARS                                       | Donation  |                | 2007 | \$ 25,000.00  |                        |
| STARS                                       | Donation  |                | 2008 | \$ 25,000.00  |                        |
| STARS                                       | Donation  |                | 2009 | \$ 25,000.00  |                        |
| STARS                                       | Donation  |                | 2010 | \$ 25,000.00  |                        |
| STARS                                       | Donation  |                | 2011 | \$ 50,000.00  |                        |
| STARS                                       | Donation  |                | 2012 | \$ 50,000.00  |                        |
| STARS                                       | Donation  |                | 2013 | \$ 50,000.00  |                        |
| STARS                                       | Donation  |                | 2014 | \$ 50,000.00  |                        |
| STARS                                       | Donation  |                | 2015 | \$ 75,000.00  |                        |
| STARS                                       | Donation  |                | 2016 | \$ 75,000.00  |                        |
| STARS                                       | Donation  |                | 2017 | \$ 75,000.00  |                        |
| STARS                                       | Donation  |                | 2018 | \$ 100,000.00 |                        |
| STARS                                       | Donation  |                | 2019 | \$ 100,000.00 |                        |
| STARS                                       | Donation  |                | 2020 | \$ 110,000.00 |                        |
| STARS                                       | Donation  |                | 2021 | \$ 100,000.00 |                        |
| STARS                                       | Donation  |                | 2022 | \$ 100,000.00 |                        |
| STARS                                       | Donation  |                | 2023 | \$ 100,000.00 |                        |
| STARS                                       | Donation  |                | 2024 | \$ 100,000.00 |                        |
| <b>Svittanok Ukrainian Dance Company</b>    |   |                |      |               | <b>\$ 20,000.00</b>    |
| Svittanok Ukrainian Dance Company           | Ukrainian Heritage Preservation building at the End of Steel Museum | Capital        | 2013 | \$ 20,000.00  |                        |
| <b>Town of Fairview</b>                     |   |                |      |               | <b>\$ 320,709.94</b>   |
| Town of Fairview                            | Sirolli 3 Year Fund Agreement                                       |                | 2001 | \$ 10,000.00  |                        |
| Town of Fairview                            | Sirolli Deficit   |                | 2002 | \$ 3,826.44   |                        |
| Town of Fairview                            | Fairview Aquatic Center Donation                                    |                | 2003 | \$ 150,000.00 |                        |
| Town of Fairview                            | Cascade Bottle System   |                | 2005 | \$ 4,815.00   |                        |
| Town of Fairview                            | Fairview & District Ambulance                                       |                | 2007 | \$ 9,901.83   |                        |
| Town of Fairview                            | Medical clinic expansion  |                | 2010 | \$ 36,666.67  |                        |
| Town of Fairview                            | Unknown (rock wall?)  | Beyond Borders | 2010 | \$ 20,000.00  |                        |
| Town of Fairview                            | Economic Development - Airport                                      |                | 2012 | \$ 8,000.00   |                        |
| Town of Fairview                            | Pool Resurfacing  |                | 2015 | \$ 15,000.00  |                        |
| Town of Fairview                            | Pool Resurfacing Phase II   |                | 2018 | \$ 7,500.00   |                        |
| Town of Fairview                            | Waterslide Repairs  | Beyond Borders | 2023 | \$ 40,000.00  |                        |
| Town of Fairview                            | Refurbishing slide stairs & supports                                | General        | 2024 | \$ 15,000.00  |                        |
| <b>Village of Hines Creek</b>               |   |                |      |               | <b>\$ 48,920.00</b>    |
| Village of Hines Creek                      | HC Playground   | Capital        | 2005 | \$ 18,920.00  |                        |
| Village of Hines Creek                      | Arena Upgrade Project   | Capital        | 2006 | \$ 25,000.00  |                        |
| Village of Hines Creek                      | Hines Creek Fitness Centre  | Capital        | 2006 | \$ 5,000.00   |                        |

| Grant History  |  |                |      |               |                       |
|--|--|----------------|------|---------------|-----------------------|
| 2004 to Present  |  |                |      |               |                       |
| Organization   | Project  | Grant Type     | Year | Amount        | Total by Organization |
| <b>Whitelaw Ag Society</b>                             |  |                |      |               | <b>\$ 11,000.00</b>   |
| Whitelaw Ag Society                                    | Hall entry & parking repairs   | Beyond Borders | 2019 | \$ 10,000.00  |                       |
| Whitelaw Ag Society                                    | 55 ft x 14 ft concrete pad   | General        | 2024 | \$ 1,000.00   |                       |
| <b>Worsley Agricultural Society</b>                    |  |                |      |               | <b>\$ 275,000.00</b>  |
| Worsley Agricultural Society                           | Arena Renovations  | Capital        | 2006 | \$ 50,000.00  |                       |
| Worsley Agricultural Society                           | Improvements to the Worsley Arena  | Capital        | 2011 | \$ 25,000.00  |                       |
| Worsley Agricultural Society                           | Bike & Skate Park  | Capital        | 2012 | \$ 25,000.00  |                       |
| Worsley Agricultural Society                           | Worsley Arena upgrades & repairs   | General        | 2015 | \$ 100,000.00 |                       |
| Worsley Agricultural Society                           | Arena Roof & other repairs   | General        | 2019 | \$ 60,000.00  |                       |
| Worsley Agricultural Society                           | replacement arena furnace  | General        | 2024 | \$ 5,000.00   |                       |
| Worsley Agricultural Society                           | Tobagganing hill & skating pond project  | Conditional    | 2024 | \$ 10,000.00  |                       |
| <b>Worsely Central School</b>                          |  |                |      |               | <b>\$ 22,500.00</b>   |
| Worsely Central School                                 | Breakfast Program  | FCSS           | 2008 | \$ 5,000.00   |                       |
| Worsely Central School                                 | Anti Bullying Program  | FCSS           | 2008 | \$ 3,700.00   |                       |
| Worsely Central School                                 | Healthy Choices Program  | FCSS           | 2009 | \$ 10,000.00  |                       |
| Worsely Central School                                 | Education Preventative Program   | FCSS           | 2009 | \$ 3,800.00   |                       |
| <b>Worsley Central School Parent Council</b>           |  |                |      |               | <b>\$ 43,500.00</b>   |
| Worsley Central School Parent Council                  | Renovations to kitchen to a three (3) basin sink                               | Capital        | 2010 | \$ 2,500.00   |                       |
| Worsley Central School Parent Council                  | Capital Grant  | Capital        | 2012 | \$ 25,000.00  |                       |
| Worsley Central School Parent Council                  | Basketball court pavement  | Capital        | 2015 | \$ 16,000.00  |                       |
| <b>Worsley Central School Parent Society</b>           |  |                |      |               | <b>\$ 6,000.00</b>    |
| Worsley Central School Parent Society                  | Coaching for Life  | CSSG           | 2024 | \$ 6,000.00   |                       |
| <b>Worsley Chamber of Commerce</b>                     |  |                |      |               | <b>\$ 13,500.00</b>   |
| Worsley Chamber of Commerce                            | Town Center Beautification   | Capital        | 2004 | \$ 10,000.00  |                       |
| Worsley Chamber of Commerce                            | 13 x 13 ft granary gazebo  | Conditional    | 2024 | \$ 3,500.00   |                       |
| <b>Worsley Clear Hills Ski Club</b>                    |  |                |      |               | <b>\$ 300,000.00</b>  |
| Worsley Clear Hills Ski Club                           | Chair Lift Project   | Capital        | 2007 | \$ 250,000.00 |                       |
| Worsley Clear Hills Ski Club                           | Magic Carpet Conveyor Lift   | Capital        | 2020 | \$ 50,000.00  |                       |
| <b>Worsley &amp; District Health Promotion Society</b> |  |                |      |               | <b>\$ 15,000.00</b>   |
| Worsley & District Health Promotion Society            | Grant for furniture for nurses residence                                       |                | 2009 | \$ 15,000.00  |                       |
| <b>Worsley Early Childhood Education Foundation</b>    |  |                |      |               | <b>\$ 188,812.50</b>  |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2012 | \$ 8,875.00   |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2013 | \$ 8,875.00   |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2014 | \$ 9,000.00   |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2015 | \$ 10,000.00  |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2016 | \$ 16,000.00  |                       |
| Worsley Early Childhood Education Foundation           | Preschool Playground   | Capital        | 2016 | \$ 10,000.00  |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2017 | \$ 15,000.00  |                       |
| Worsley Early Childhood Education Foundation           | storage shed   | Capital        | 2017 | \$ 3,517.50   |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2018 | \$ 13,000.00  |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2019 | \$ 12,000.00  |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2020 | \$ 17,145.00  |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2022 | \$ 14,000.00  |                       |
| Worsley Early Childhood Education Foundation           | Worsley Preschool  | FCSS           | 2023 | \$ 23,100.00  |                       |
| Worsley Early Childhood Education Foundation           | 2024 Operating Funds   | CSSG           | 2024 | \$ 28,300.00  |                       |
| <b>Worsley Historical &amp; Cultural Association</b>   |  |                |      |               | <b>\$ 100,000.00</b>  |
| Worsley Historical & Cultural Association              | Farr House Restoration   | Capital        | 2004 | \$ 12,500.00  |                       |
| Worsley Historical & Cultural Association              | Workshop   | Capital        | 2005 | \$ 12,500.00  |                       |
| Worsley Historical & Cultural Association              | Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site. | Capital        | 2012 | \$ 25,000.00  |                       |
| Worsley Historical & Cultural Association              | United Church building at Worsley Museum site                                  | Capital        | 2017 | \$ 25,000.00  |                       |

| <b>Grant History</b>                            |                                     |            |      |              |                         |
|---|-------------------------------------|------------|------|--------------|-------------------------|
| <b>2004 to Present</b>                          |                                     |            |      |              |                         |
| Organization                                    | Project                             | Grant Type | Year | Amount       | Total by Organization   |
| Worsley Historical & Cultural Association       | Museum site improvements & upgrades | Capital    | 2019 | \$ 25,000.00 |                         |
| <b>Worsley Mommy &amp; Me</b>                   |                                     |            |      |              | <b>\$ 50,290.00</b>     |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2012 | \$ 8,000.00  |                         |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2013 | \$ 8,000.00  |                         |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2014 | \$ 9,000.00  |                         |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2015 | \$ 8,000.00  |                         |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2016 | \$ 8,000.00  |                         |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2017 | \$ 7,000.00  |                         |
| Worsley Mommy & Me                              | Mommy & Me Program                  | FCSS       | 2018 | \$ 2,290.00  |                         |
| <b>Worsley Pioneer Club</b>                     |                                     |            |      |              | <b>\$ 94,975.00</b>     |
| Worsley Pioneer Club                            | Handibus Purchase                   | General    | 2019 | \$ 94,975.00 |                         |
| <b>Worsley Reinland Mennonite Church</b>        |                                     |            |      |              | <b>\$ 9,525.67</b>      |
| Worsley Reinland Mennonite Church               | Construction of cement pad          | Capital    | 2024 | \$ 9,525.67  |                         |
| <b>Worsley Volunteer Fire Fighters' Society</b> |                                     |            |      |              | <b>\$ 38,650.00</b>     |
| Worsley Volunteer Fire Fighters' Society        | Fitness Equipment                   | Capital    | 2007 | \$ 13,650.00 |                         |
| Worsley Volunteer Fire Fighters' Society        | New Playground Equipment            | Capital    | 2012 | \$ 25,000.00 |                         |
| <b>Youth Enhancement Society of Hines Creek</b> |                                     |            |      |              | <b>\$ 732,050.00</b>    |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2008 | \$ 45,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2009 | \$ 24,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2009 | \$ 48,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2010 | \$ 85,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2011 | \$ 30,800.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2012 | \$ 45,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2013 | \$ 45,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2014 | \$ 35,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2015 | \$ 85,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2016 | \$ 45,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2017 | \$ 30,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2018 | \$ 33,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2019 | \$ 35,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2020 | \$ 44,500.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2021 | \$ 10,250.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2022 | \$ 22,000.00 |                         |
| Youth Enhancement Society of Hines Creek        |                                     | FCSS       | 2023 | \$ 30,000.00 |                         |
| Youth Enhancement Society of Hines Creek        | 2024 Operating Funds                | CSSG       | 2024 | \$ 39,500.00 |                         |
| <b>Total:</b>                                   |                                     |            |      |              | <b>\$ 13,608,913.06</b> |

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>Regular Council Meeting</b>                 |
| Meeting Date:  | November 26, 2024                              |
| Originated By: | Terry Shewchuk, Public Works Manager           |
| Title:         | <b>Proceed to Tender- One New Mid-Size SUV</b> |
| File:          | 31-65-02                                       |

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of one new mid-size SUV to be used by the Water Treatment Plant Operator.

BACKGROUND:

Clear Hills County replaces vehicles on a rotational basis, due to mileage and wear.

BUDGET:

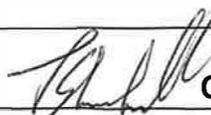
\$60,000.00- Multi Year Capital Plan

RECOMMENDED ACTION:

**RESOLUTION** by ...to proceed to tender for the purchase of one new mid-size SUV.

Initials show support - Reviewed by:

Manager:



CAO:



# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | Regular Council Meeting                                  |
| Meeting Date:  | November 26, 2024  |
| Originated By: | Terry Shewchuk, Public Works Manager                     |
| Title:         | Range Road 75 Road Construction Landowner Correspondence |
| File:          | 32-23-81   |

### DESCRIPTION:

Council is presented a letter of concern regarding the amendments to Policy 3201 Road Construction from the landowner of NW 29-85-7-W6M who applied for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854.

Additionally, the landowner asks that Council reevaluate Policy 3202 Road Construction Specifications to allow for more lenient specifications on residential access roads, allowing residents to construct their own access roads.

### BACKGROUND:

Policy 3201 Road Construction was amended on April 9, 2024. The amendments made it so that the landowner/applicant is now responsible for a portion of the cost associated with building the requested road and cannot financially profit from the construction (i.e. dirt and/or borrow pits).

**C288-24(05-14-24) RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.**

**C205-24(4-09-24) RESOLUTION by Reeve Bean to approve Policy 3201 Road Construction section 3.4 with the amendment to include that agreements between the landowner and Clear Hills County be put in place for sections 3.1 MSSC Study, 3.2 Study Outcome Compensation, 3.3 Construction & 3.4 Fill Material. CARRIED.**

### ATTACHMENTS:

Landowner Correspondence  
WSP Canada Inc. Engineering Estimate  
Policy 3201 Road Construction  
Policy 3202 Road Construction Specifications

### RECOMMENDED ACTION:

**RESOLUTION by...**

|                                      |   |  |
|--------------------------------------|---|--|
| Initials show support - Reviewed by: | Manager:  | CAO:  |
|--------------------------------------|---|--|

October 28, 2024

Clear Hills County Council,

I am writing to express my concerns regarding the recent changes to your Road Construction Policy 3201. I understand that new environmental regulations present significant challenges for municipalities, and I appreciate the complexities involved in adapting to these requirements. However, I believe that the modifications made to the policy do not adequately address the essential needs of residents, particularly regarding access to their properties.

The costs and complexity associated with complying with the new policy are, in my view, excessive and warrant reconsideration. Many residents may find these financial burdens unmanageable, which could hinder their ability to access their own homes. Furthermore, these changes could also stifle potential growth in our community, as they may deter new residents or businesses from moving to the area due to impractical access requirements.

I urge the Council to revisit these changes to ensure that they are both practical and equitable for all community members. Additionally, I request that the Council re-evaluate the County Road Construction Specifications, particularly concerning residential access roads. Allowing for more lenient specifications and enabling residents to construct their own access roads—with appropriate approval from the Council—would greatly benefit our community. This flexibility could alleviate some of the financial pressure on residents and Clear Hills County while still maintaining safety and environmental standards.

Additionally, it would be favourable if, following the landowner meeting all the requirements for constructing their own road, the County would assume responsibility for its maintenance. This approach would provide assurance to residents and further support the development of our community.

Thank you for considering my concerns. I hope to see a more balanced approach to the Road Construction Policy that takes into account the needs of all residents in Clear Hills County.

Regards,

Kyle Laloge





June 10, 2024

Clear Hills County  
PO Box 240  
313 Alberta Avenue  
Worsley, AB  
T0H 3W0

Attention: Mr. Terry Shewchuk, Public Works Manager

**Re: RR 75- North of Twp Rd 854 – 1.25 km  
Engineering Estimate**

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As per your request, please find attached the WSP Canada - Fee Estimate for engineering associated with New Grade Construction of 1.25 km of Range Rd 75.

The estimate outlines the anticipated engineering costs associated with the scope of work;

|                                    |                      |
|------------------------------------|----------------------|
| • Prelim Engineering               | \$ 11,427.00         |
| • Detailed Design                  | \$ 10,863.00         |
| • Contract Preparation & Tendering | \$ 6,380.00          |
| • Construction Administration      | \$ 63,126.00         |
| • Environmental Engineering        | \$20,705.00          |
| • Post Construction                | <u>\$ 7,476.00</u>   |
|                                    | <b>\$ 119,977.00</b> |

Key notes of this project are:

- The project limits are from Twp Rd 854 to 1.25 km north of Twp Rd 854 (1,250 m).
- Scope of work involves new Grade construction, Installation of Drainage culverts and application of Surfacing gravel.
- For estimation purposes, WSP has assumed 20 Construction Days with a Project Manager monitoring the site works an average of 6.0 hrs / day, commuting from Grande Prairie or Peace River Office (with an optional 4 nights stay in Worsley, only if required).

Project Scope - Environmental Engineering

1. Water Act Approval Application for Wetland Disturbance

A preliminary desktop review indicates two probable wetlands with the project area.

The estimate includes:

- Wetland Assessments
- Water Act Approval Applications
- Historical Resources Application.

2. Watercourses (Fisheries)

- Assumes no watercourse interaction/no fisheries assessment required.

3. Historical Resources Act Clearance Application

- Range Road 75 will require a Historical Resources Act Clearance application.

4. Wildlife Preconstruction Sweep

- Includes limited deletable construction support (i.e., wildlife pre-disturbance sweep, nest sweeps, etc)

Your review of the attached engineering estimate would be appreciated. If acceptable, please sign the fee matrix and works will be expedited upon County direction.

Respectfully,



WSP Grande Prairie Office  
Cc: Brad Grant, WSP Regional Manager

ESTIMATE OF FEES OF PRIME CONSULTANT  
June, 2024

Clear Hills County - Range Road 75  
1.25 km Local Road Construction  
From : Twp Rd 854  
To: 1,250 m - North of Twp Rd 854

1151

| TASKS   | Hourly Rate | \$202.00   | \$188.00    | \$151.00   | \$154.00   | \$142.00    | \$210.00 | \$114.00   | \$114.00   | \$102.00   | \$143.00 | \$146.00   | \$145.00    | \$166.00   | \$80.00 | Minpower Total | Vehicle (Per day) | LIDAR Survey Data 7m Grid | Accommodation & Meal (Per day Per person) | Permits and Registers | Disbursements & Advertising (lump sum) | Disbursements Total | TOTAL COSTS - Prime Consultant |             |
|---|-------------|------------|-------------|------------|------------|-------------|----------|------------|------------|------------|----------|------------|-------------|------------|---------|----------------|-------------------|---------------------------|---|-----------------------|--|---------------------|--------------------------------|-------------|
|   |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| <b>1) PRELIMINARY ENGINEERING (hourly)</b>                                |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Insulation Meeting & Project Setup  | 1           |            | 2           | 8          |            |             |          |            |            |            |          |            | 1           |            | 1       | \$1,705.00     | 1                 |                           |   |                       |  |                     | \$254.00                       | \$1,959.00  |
| Project Mapping & Background Information                                  |             |            |             | 4          |            | 1           |          |            |            |            | 2        |            | 1           |            | 2.0     | \$1,337.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,337.00  |
| Preliminary Survey Information  |             |            |             | 2          |            | 1           | 10       | 1          |            |            |          |            |             |            |         | \$2,658.00     | 1                 | 400                       |   |                       |  |                     | \$654.00                       | \$3,312.00  |
| Utility and Stakeholder Identification                                    |             |            |             | 2          |            | 1           |          |            | 4          |            | 2        |            |             |            |         | \$1,186.00     |                   |                           |   |                       |  |                     | \$254.00                       | \$1,440.00  |
| Preliminary Field Visit & Data Confirmation                               |             |            |             | 10         |            |             |          |            |            |            |          |            |             |            |         | \$1,510.00     | 1                 |                           |   |                       |  |                     | \$254.00                       | \$1,764.00  |
| Design Options & Stakeholder Consultations                                |             | 1          |             | 2          |            | 2           |          |            |            | 2          |          |            | 1           |            |         | \$1,613.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,613.00  |
| <b>1A) Environmental Engineering</b>                                      |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Wetland Assessment  |             |            |             |            |            |             |          |            |            |            |          |            |             | 100        |         | \$18,800.00    | 2                 |                           | 1   |                       | 500                                    |                     | \$1,283.00                     | \$17,883.00 |
| Water Act Approval Application  |             |            |             |            |            |             |          |            |            |            |          |            |             | 10         |         | \$1,660.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,660.00  |
| Historic Resources Application  |             |            |             |            |            |             |          |            |            |            |          |            |             | 7          |         | \$1,162.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,162.00  |
| Sub-total (units):  | 7           | 3          | 26          | 2          | 3.0        | 10          | 0        | 8.0        | 0          | 6          | 0        | 3          | 117         | 5.0        |         | \$18,800.00    | 2                 | 1                         | 0   | 500                   |  | \$1,283.00          | \$17,883.00                    |             |
| Sub-total (fees):   | \$202.00    | \$558.00   | \$3,926.00  | \$308.00   | \$426.00   | \$2,100.00  | \$0.00   | \$684.00   | \$0.00     | \$858.00   | \$0.00   | \$435.00   | \$19,422.00 | \$400.00   |         | \$29,433.00    | \$1,524.00        | \$400.00                  | \$275.00                                  | \$0.00                | \$500.00                               | \$2,609.00          | \$32,132.00                    |             |
| <b>2) DETAILED DESIGN (hourly)</b>  |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Detailed Roadway Design   | 1           | 2          | 4           | 20         | 4          |             |          |            |            | 5          |          |            |             |            |         | \$6,050.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$6,050.00  |
| Right of Way IOP's  |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         | \$0.00         |                   |                           |   |                       |  |                     | \$0.00                         | \$0.00      |
| Utilities/Agreements/Permits/Plans  |             |            |             | 4          |            |             |          |            |            | 2          | 4        |            | 1           |            |         | \$1,625.00     | 1                 |                           |   |                       |  |                     | \$254.00                       | \$1,879.00  |
| Environmental Assessments   |             |            |             | 2          |            |             |          |            |            |            |          |            |             | 8          |         | \$1,288.00     |                   |                           |   | 100                   |  |                     | \$100.00                       | \$1,388.00  |
| Design Options & Overview Summary   | 1           | 4          | 2           | 2          |            |             |          |            |            |            |          |            |             |            |         | \$1,558.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,558.00  |
| Sub-total (units):  | 2           | 6          | 12.0        | 22         | 4          | 0           | 0        | 0          | 2.0        | 12         | 0        | 1          | 8           | 2          |         | \$1,558.00     | 1                 | 0                         | 0   | 100                   | 0                                      |                     | \$0.00                         | \$1,558.00  |
| Sub-total (fees):   | \$404.00    | \$1,116.00 | \$1,812.00  | \$3,388.00 | \$568.00   | \$0.00      | \$0.00   | \$0.00     | \$204.00   | \$1,716.00 | \$0.00   | \$145.00   | \$996.00    | \$160.00   |         | \$10,509.00    | \$254.00          | \$0.00                    | \$0.00                                    | \$100.00              | \$0.00                                 | \$354.00            | \$10,863.00                    |             |
| <b>3) TENDER PACKAGE PREPARATION (hourly)</b>                             |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Bid Item Summary & Cost Estimate  |             |            | 1           | 1          | 2          | 1           |          |            |            | 1          |          | 2          |             |            |         | \$1,332.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,332.00  |
| Special Provisions/Review with client                                     | 1           | 1          | 2           |            |            |             |          |            |            | 1          |          | 2          |             |            |         | \$1,136.00     |                   |                           |   |                       |  |                     | \$254.00                       | \$1,390.00  |
| Complete Tender Package/Tender Adv-Limit Price                            |             |            |             | 4          |            |             |          |            |            |            |          |            | 1           |            |         | \$909.00       |                   |                           |   |                       |  |                     | \$0.00                         | \$909.00    |
| Tender Opening and Bid Package Reviews                                    |             |            | 4           | 1          |            |             |          |            |            | 1          |          |            | 1           |            |         | \$1,314.00     | 1                 |                           |   |                       |  |                     | \$254.00                       | \$1,568.00  |
| Tender Award Information & Contract Signing                               | 1           | 2          | 2           |            |            |             |          |            |            |            |          |            |             |            |         | \$1,181.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,181.00  |
| Sub-total (units):  | 2           | 6          | 12.0        | 22         | 4          | 0           | 0        | 3          | 0          | 2          | 0        | 4          | 2           | 8          |         | \$1,332.00     | 2                 | 0                         | 0   | 0                     | 0                                      |                     | \$0.00                         | \$1,332.00  |
| Sub-total (fees):   | \$404.00    | \$1,488.00 | \$1,510.00  | \$308.00   | \$142.00   | \$0.00      | \$0.00   | \$342.00   | \$0.00     | \$286.00   | \$0.00   | \$580.00   | \$332.00    | \$480.00   |         | \$5,872.00     | \$508.00          | \$0.00                    | \$0.00                                    | \$0.00                | \$0.00                                 | \$508.00            | \$6,380.00                     |             |
| <b>4) CONSTRUCTION SUPERVISION &amp; CONTRACT ADMINISTRATION (hourly)</b> |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Pre-Construction Follow-Up's & Coordination                               |             |            |             | 8          |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     | \$0.00                         | \$1,386.00  |
| Pre-Construction Meeting with Owner & Contractor                          | 1           | 6          | 8           |            |            |             |          |            |            |            |          |            |             |            |         | \$2,686.00     | 2                 |                           |   |                       |  |                     | \$508.00                       | \$3,194.00  |
| Traffic Accommodation & ECO Plan Review                                   |             |            |             | 4          |            |             |          |            |            |            |          |            |             | 1          |         | \$1,102.00     |                   |                           |   |                       |  |                     | \$0.00                         | \$1,102.00  |
| ProCarat (Wildfire Stumps) (Deletable)                                    |             |            |             | 4          |            |             |          |            |            |            |          |            |             | 30         |         | \$5,770.00     | 2                 |                           |   |                       |  |                     | \$508.00                       | \$6,278.00  |
| Construction Supervision (20 Site Occ. Days Etc.)                         |             |            | 120         |            |            | 80          | 4        | 18         | 18         |            |          |            | 8           | 10         |         | \$42,448.00    | 30                | 0                         | 4   | 0                     | 0                                      |                     | \$8,720.00                     | \$51,168.00 |
| Sub-total (units):  | 1           | 16         | 142         | 0          | 0          | 80          | 4        | 18         | 18         | 0          | 1        | 8          | 32          | 18         |         | \$42,448.00    | 30                | 0                         | 4   | 0                     | 0                                      |                     | \$8,720.00                     | \$51,168.00 |
| Sub-total (fees):   | \$202.00    | \$2,976.00 | \$21,442.00 | \$0.00     | \$0.00     | \$16,800.00 | \$456.00 | \$1,824.00 | \$1,632.00 | \$0.00     | \$146.00 | \$1,160.00 | \$5,312.00  | \$1,440.00 |         | \$53,390.00    | \$8,636.00        | \$0.00                    | \$1,100.00                                | \$0.00                | \$0.00                                 | \$9,736.00          | \$63,126.00                    |             |
| <b>5) POST CONSTRUCTION (hourly)</b>                                      |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Final Inspection with Owner & Contractor                                  |             |            | 8           |            |            |             |          |            |            |            |          |            |             |            |         | \$1,278.00     | 2                 |                           |   |                       |  |                     | \$508.00                       | \$1,786.00  |
| Final Measurements and Details  |             |            | 2           |            |            |             |          | 1          |            |            |          |            |             |            |         | \$2,401.00     | 1                 |                           |   |                       |  |                     | \$254.00                       | \$2,655.00  |
| Revised Drawings  |             |            |             |            |            |             |          |            |            | 2          |          |            |             |            |         | \$286.00       |                   |                           |   |                       |  |                     | \$0.00                         | \$286.00    |
| Submission of Final and Summary Report                                    | 1           |            | 3           |            |            |             |          |            |            |            |          |            |             |            |         | \$900.00       |                   |                           |   |                       |  |                     | \$0.00                         | \$900.00    |
| Final Inspection and Acceptance   |             |            | 4           |            |            |             |          |            |            |            |          |            |             |            |         | \$764.00       | 1                 |                           |   |                       |  |                     | \$254.00                       | \$1,018.00  |
| 1 Year Road Warranty Works  |             |            | 2           |            |            |             |          |            |            |            |          |            |             |            |         | \$517.00       | 1                 |                           |   |                       |  |                     | \$264.00                       | \$781.00    |
| Sub-total (units):  | 1           | 4          | 13          | 0          | 0          | 8           | 1        | 0          | 0          | 2          | 0        | 0          | 0           | 0          |         | \$1,278.00     | 2                 | 0                         | 0   | 0                     | 0                                      |                     | \$508.00                       | \$1,786.00  |
| Sub-total (fees):   | \$202.00    | \$744.00   | \$2,969.00  | \$0.00     | \$0.00     | \$1,680.00  | \$114.00 | \$0.00     | \$0.00     | \$206.00   | \$0.00   | \$435.00   | \$0.00      | \$4,800.00 |         | \$6,206.00     | \$1,270.00        | \$0.00                    | \$0.00                                    | \$0.00                | \$0.00                                 | \$1,770.00          | \$7,976.00                     |             |
| <b>TOTAL'S</b>  |             |            |             |            |            |             |          |            |            |            |          |            |             |            |         |                |                   |                           |   |                       |  |                     |                                |             |
| Total units:  | 7           | 37         | 265         | 38         | 8          | 88          | 8        | 25         | 18         | 22         | 1        | 19         | 157         | 37         |         | \$6,206.00     | 35                | 400                       | 5   | 100                   | 500                                    |                     | \$14,567.00                    |             |
| Total fees:   | \$1,414.00  | \$8,882.00 | \$30,855.00 | \$4,004.00 | \$1,136.00 | \$20,580.00 | \$684.00 | \$2,850.00 | \$1,838.00 | \$3,146.00 | \$146.00 | \$2,755.00 | \$24,067.00 | \$2,860.00 |         | \$105,410.00   | \$12,182.00       | \$400.00                  | \$1,375.00                                | \$180.00              | \$500.00                               | \$14,567.00         | \$119,977.00                   |             |

GST Not Included

Notes:

- \* Project length is 1.25 km's.
- \* Scope of work involves the new Construction of Range Road 75, including surfacing gravel.

1. Project coverage based on 20 Site Occupancy Days.
2. Project has been estimated with allocating personnel from our Grande Prairie base office for construction phase.
3. Project Manager - Construction Phase coverage based on 6 hour day.
4. Construction survey crew estimated at average of 4 hours per day over Construction Phase coverage for 20 days
5. 3rd Party - Hydrovac costs will be invoiced directly to the Clear Hills County
6. 3rd Party Geotechnical Truck Costs would be invoiced directly to Clear Hills County.

Day Page, Area Manager  
WSP Canada Inc.  
Date - June 10, 2024

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Approval



# Clear Hills County

|                                      |                            |
|--------------------------------------|----------------------------|
| Effective Date: <b>April 9, 2024</b> | Policy Number: <b>3201</b> |
| Title: <b>ROAD CONSTRUCTION</b>      |                            |

## 1. POLICY STATEMENT

Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.

## 2. ROAD CONSTRUCTION INFORMATION

- 2.1 The County will evaluate and prioritize road construction.
- 2.2 All road requests will be on a first come basis.
- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
- 2.4 All Road Construction requests will require a completed road request application form to be filled out and submitted to the Clear Hills County office by March 1<sup>st</sup> to be considered for construction in the following year.
- 2.5 The CAO shall present to Council the new road construction applications with the estimated project cost for Councils review and initial approval annually in March of each year.
- 2.6 Prior to the final approval of new road construction requests, the County will proceed with the required assessment standards set out by Alberta Environments within the MSSC. The Master Schedule of Standards and Conditions (MSSC) identifies conditions that apply to formal disposition applications approved under the Public Land Act. Conditions in this document are part of multiple approval systems and processes.
- 2.7 Following the MCCS assessment, a full report will be brought back to Council to present compensation costs and requirements that will need to be met as per Alberta Environment standards prior to proceeding with construction.

## 3. APPLICANT LANDOWNER RESPONSIBILITY

### 3.1 MSSC Assessment Study

The County will cover ninety percent (90%) of the costs associated with the initial mandatory MSSC Assessments studies that will determine the compensation and requirements as per Alberta Environment standards. The applicant is required to pay the remaining ten percent (10%) of the costs.

### 3.2 Study Outcome Compensation

The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.

### 3.3 Fill Material

#### 3.3.1 Road Construction Projects that do not exceed 950 meters.

- a) The responsibility for supplying fill material lies with the applying landowner of the designated land where ~~the~~ road is being constructed with the following rules:

Effective Date: **April 9, 2024**

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- I. Fill material must be suitable for the project.
- II. Fill material must be accessible as close to the project as possible.
- III. Follow all engineered environmental plans outlined.

- b) Should the construction of the road require fill material from the designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

#### 3.3.2 Road Construction Projects that exceed 950 meters, to a maximum of 3,200 meters.

- a) The responsibility for supplying fill material for the closest 950 meters to the project, lies with the applying landowner of the designated land where the road is being constructed with the following rules:
  - I. Fill material must be suitable for the project.
  - II. Fill material must be accessible as close to the project as possible.
  - III. Follow all engineered environmental plans outlined.
- b) Should the road construction of the 950 meters closest to the project require fill material from the applying landowners designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The remainder of fill material needed to complete the road project will be purchased by the County at a cost per cubic meter or a lump sum as directed by Council motion.
- d) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

#### 3.4 Construction

The County will pay up to a maximum of \$200,000.00 (two hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

### 4. RELATED AGREEMENTS

- The Master of Standards and Conditions (MSCC) Assessment Study Agreement
- The Master of Standards and Conditions (MSCC) Assessment Study Outcome Environmental Compensation Agreement
- Access Road Fill Material- Projects Under 950 Meters Agreement
- Access Road Fill Material- Projects Over 950 Meters Agreement
- Engineering & Construction Cost Contribution Agreement

### 5. RELATED POLICIES

- Policy 3202 Road Construction Specifications
- Policy 3203 Approach Construction
- Policy 3205 Land Need and Acquisition

Effective Date: April 9, 2024

**6. SCHEDULE A- SCORING GRID**

Road Scoring Grid;

The following Road Scoring Grid will be used to evaluate road construction requests.

| Priority                  | Scoring Criteria  | Points                            |
|---------------------------|---|-----------------------------------|
| 1. a                      | No Access – To a Quarter Section with Residence                         | 95                                |
| 1. b                      | No Access – To a Quarter Section with a Residence on a School Bus Route | 90                                |
| 1. c                      | No Access – To a Quarter Section of Farmland or titled fenced pasture   | 85                                |
| 2                         | Miles school bus route is reduced                                       | 5/mile                            |
|                           | Anticipated school bus years  | Years                             |
| 3                         | Reduced distance by existing roads                                      | 5/mile                            |
|                           | Miles reduced   |                                   |
| 4                         | Number of groups/households served                                      | 5/group                           |
|                           | Basic access  | minus 20                          |
|                           | Limited Access  | minus 10                          |
|                           | Wet Years -No Access  | 50                                |
|                           | Wet Years- Limited Access   | 25                                |
|                           | Water Crossing Required: Bridge File                                    | minus 50                          |
|                           | Water Crossing Required: 36-48"   | minus 25                          |
|                           | Muskeg/Coulee   | minus 20                          |
|                           | Distance  | minus 5 per<br>½ mile over 1 mile |
|                           | Total Points  |                                   |
| Minimum Points to qualify |   | 60                                |

Notes:

\*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

Effective Date: April 9, 2024

**7. TO BE COMPLETED BY APPLICANT LANDOWNER**

7.1 Proof of ownership by applicant.

Name of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Legal Land Location: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

7.2 Purpose for requesting new or upgraded road:

New Yard Site

Existing Yard Site

Upgrading Access

Crop/Grazing

Timber Salvage

Subdivision

Other  Explanation: \_\_\_\_\_

7.2.1 If for farmland, do you have:

a. At least 1/2 (minimum 80 acres) in seedbed condition

b. The property is fenced for pasture

7.2.2 If for residential purpose, do you:

a. Currently live on the land? Yes  No

b. Where is your primary residence? \_\_\_\_\_ N/A

c. When will you reside on the land and will be claiming it as your primary residence? \_\_\_\_\_ N/A

d. Have you applied for utilities? Power  Gas  N/A

e. Have you submitted a subdivision or development application? Yes  No  N/A

7.2.3 How have you been getting to this land previously?

7.2.4 What is the condition of the present access? Good  Fair  Poor  None

7.2.5 Date the land was acquired? \_\_\_\_\_

7.2.6 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes  No

7.2.7 Will supply fill material? Yes  No

a) If yes, borrow pit  or land scrape

7.3 Landowner will be contacted by the County to set up a meeting to review Policy 3201 and the related agreements.

Landowners Name \_\_\_\_\_ Signature \_\_\_\_\_

Witness Name \_\_\_\_\_ Signature \_\_\_\_\_

**8. END OF POLICY**

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

AMENDED

Resolution #C463-20(10-13-20)

Date: October 13, 2020

AMENDED

Resolution #C357-22(07-12-22)

Date: July 12, 2022

AMENDED

Resolution #C426-23(08-15-23)

Date: August 15, 2023

AMENDED

Resolution #C205-24(04-09-23)

Date: April 9, 2024



# Clear Hills County

Effective Date: **June 14, 2016**

Policy Number: **3202**

Title: **ROAD CONSTRUCTION SPECIFICATIONS**

## **1. Policy Statement**

1.1. Clear Hills County will provide a safe and economical road network for all users. The purpose of this policy is to provide guidelines for the approval and standards for each classification and road use.

## **2. Classification of Roads**

### **2.1. MARKET ROADS**

- Market road network as shown on the map attached as Schedule "B" as approved by Council. Market roads are designated for truck haul routes with 100% axle load on a year round basis with the exception of road bans as required. Cross section construction details are as outlined on attached Schedule "B".

### **2.2. LOCAL ROADS**

#### **Class 1**

- These standards apply to connecting routes to Market Roads or Provincial Highways. Construction guidelines are attached as Schedule "C".

#### **Class 2**

- These standards apply to residential and farmland access roads and connecting routes to other Local Roads, Market Roads or Provincial Highways. Construction guidelines are attached as Schedule "C".
- These construction guidelines for local roads also apply to oil and gas resource road construction on legal road allowances.

## **3. GENERAL**

### **3.1. ROAD RECONSTRUCTION AND UPGRADING**

- When reconstructing or upgrading an existing road, the county will replace all existing approaches. One approach per quarter section or naturally severed parcel will be constructed to meet the county standard 12-meter driving surface as per Policy 3203. All other existing approaches will be replaced at

the standard in existence prior to the reconstruction or upgrade.

### 3.2. NEW ROAD CONSTRUCTION APPROACHES

- See Approach Policy 3203

## 4. End of Policy

**Related Policies:** 3201 Road Construction  
3203 Approach Construction  
3205 Land Need and Acquisition

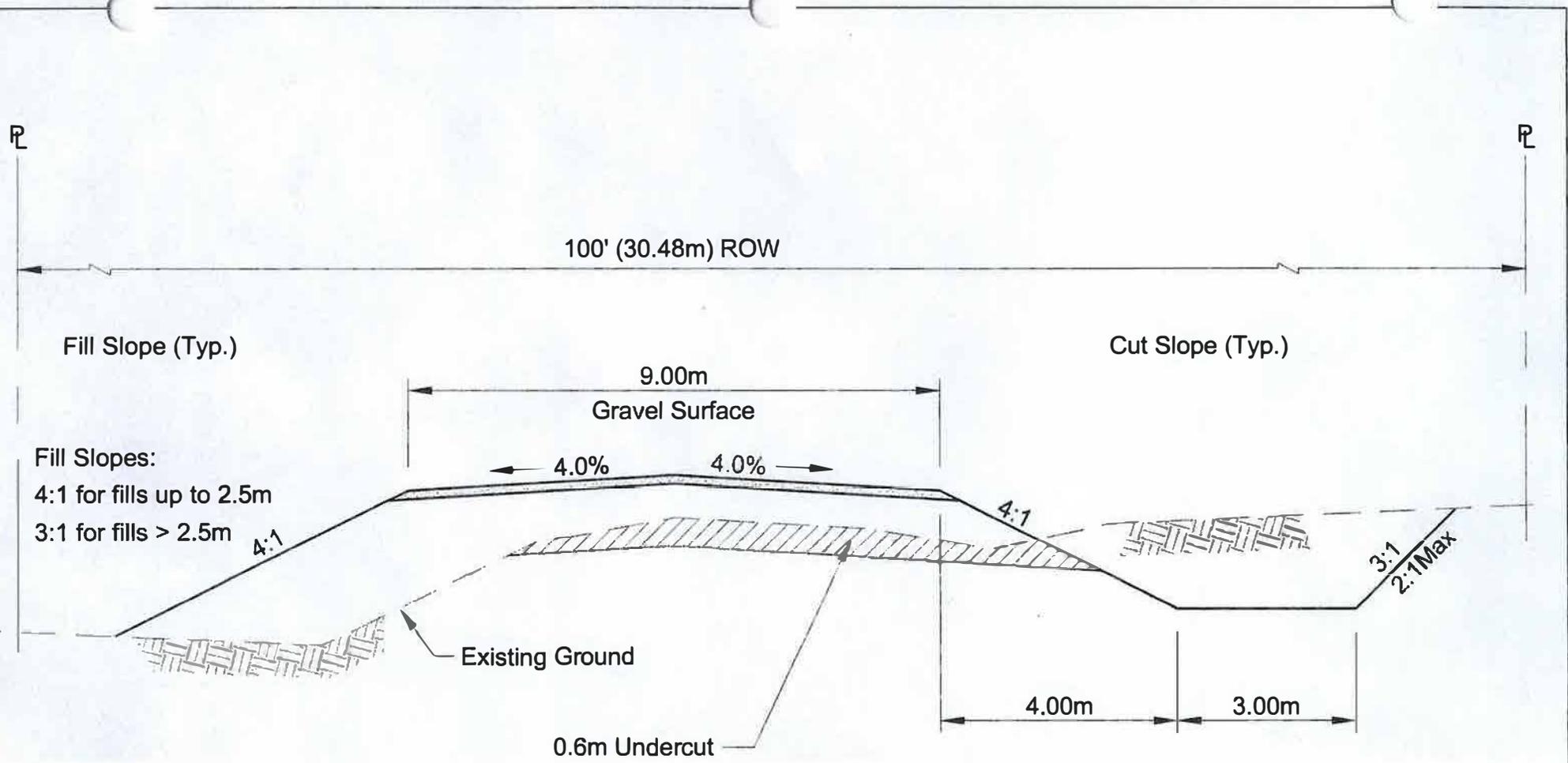
ADOPTED  
Resolution #C190-03                      Date: March 25, 2003

AMENDED  
Resolution #C876-03                      Date: November 25, 2003

AMENDED  
Resolution #C154(03/13/07)              Date: March 13, 2007

AMENDED  
Resolution #C079                          Date: January 26, 2010  
(to reflect the change to Policy 3203-Approach Construction)

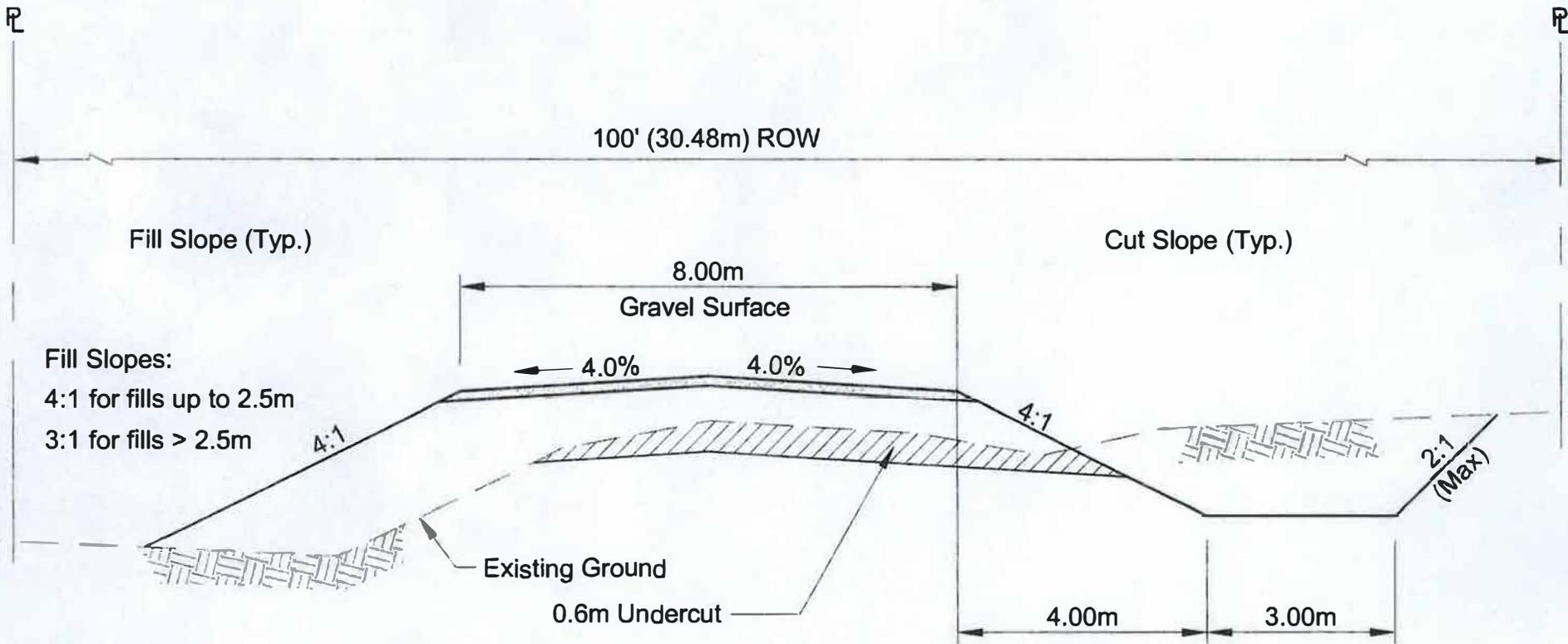
AMENDED  
Resolution # C53-16                      Date: June 14, 2016



**ISL**  
**Infrastructure Systems Ltd.**

|           |                   |                  |
|-----------|-------------------|------------------|
| SCALE:    | Horiz. 1:100      | Vert. 1:50       |
| DRAWN:    | K.G.R.            | DATE: Dec. 11/03 |
| CHECKED:  | B.M.              | DATE: Apr. 26/04 |
| APPROVED: | DATE:             |                  |
| DATE/DWG: | DEC '03 SDR03.DWG |                  |

|                                  |              |
|----------------------------------|--------------|
| Clear Hills County               |              |
| <b>MARKET ROAD CROSS SECTION</b> |              |
| <b>93</b>                        |              |
| DETAIL No.                       | <b>RSD03</b> |



**ISL**  
**Infrastructure Systems Ltd.**

|           |                   |                  |
|-----------|-------------------|------------------|
| SCALE:    | Horiz. 1:100      | Vert. 1:50       |
| DRAWN:    | K.G.R.            | DATE: Dec. 11/03 |
| CHECKED:  | B.M.              | DATE: May 6/04   |
| APPROVED: | DATE:             |                  |
| DATE/DWG: | DEC '03 SDR02.DWG |                  |

Clear Hills County

Local Road/Farm Access/Class 1/Class 2

DETAIL No.

RSD02

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>REGULAR COUNCIL MEETING</b>             |
| Meeting Date:  | November 26, 2024                          |
| Originated By: | Allan Rowe, Chief Administrative Officer   |
| Title:         | <b>Chief Administrative Officer Report</b> |
| File Code:     | 11-02-02                                   |

- Fairview Medical Clinic Meeting – Monday, November 18, 2024
- Town of Fairview (Fairview Aquatic Centre) – **Attachment #1**
- Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project- update.
- Utilities Operator Contract Position
- Village of Hines Creek Joint Meeting – Next meeting at VOHC - January 21, 2025
- Worsley Water Well Line update
- Volunteer Firefighter/First Responder - Vital Resources for Rural First Responders
- Canada Post update
- Agricultural Fieldman Report **Attachment #2**

**RECOMMENDED ACTION:**

**RESOLUTION** by ..... to accept the Chief Administrative Officer's report for November 26, 2024, as presented.

|                                      |          |      |   |
|--------------------------------------|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|--------------------------------------|----------|------|---|



Town of Fairview  
P.O. Box 730, Fairview, Alberta T0H 1L0  
Provincial Building, 101, 10209 – 109 Street  
Phone: 780-835-5461 Fax: 780-835-3576  
Email: [cao@fairview.ca](mailto:cao@fairview.ca) Web: [www.fairview.ca](http://www.fairview.ca)

November 19, 2024

Clear Hills County  
P.O. Box 240  
Worsley, AB  
T0H 1L0

**Re: Request for Slide Stairs and Slide Supports Funding**

Dear Reeve Bean and Council

The Town of Fairview Council thanks you for your support of the refurbishing of the slide stairs and slide supports.

As requested in the October 18, 2024 letter from Clear Hills County council, this is the request letter for the \$15,000 grant that Clear Hills County council has pledged in support of the project.

The Project has now been completed, for a total cost of \$170,000. This cost included added expense due to structural repairs required to the stairs along with the painting of some structural beams that were showing some early signs of rust. Along with some added tile work along with repainting the outside entrance wheelchair ramp handrail, which also was in poor condition.

We look forward to future opportunities to partner with Clear Hills County in order to continue to maintain and enhance the Regional Aquatic Centre for all of our citizens to utilize for years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Daryl Greenhill", written in a cursive style.

Daryl Greenhill  
Chief Administrative Officer, CLGM

CLEAR HILLS COUNTY

AGRICULTURAL FIELDMAN REPORT TO COUNCIL

Nov 26, 2024

PEST CONTROL

• Wolves Claimed 2024 YTD:

| Total # | Total \$  |
|---------|-----------|
| 16      | \$3200.00 |

OTHER TOPICS

1. The mowers have completed a full cut on the whole county including all wider right of ways and all licensed drainage ditches that are mowable.
2. The Community and Ag Extension Services Clerk has been training on ag clerical duties as well as assisting with event planning. We have a CAP grant and OFCAF grant presentation arranged for November 27<sup>th</sup> in Cleardale and we are working on a second one for Hines Creek in January. He has started 3 Courses with Olds College on OFCAF grants. He will also be taking some Environmental Farm Plan training with the MD of Greenview's EFP Tech.
3. The ag department draft budget is complete. Capital items include a new tractor, a new mower, new AC units for admin building, and cladding outside of shop with tin.
4. I am working on Applying for the ASB Legislative Stream and Resource Funding Stream Grants. These Applications are due into the Province by January 30<sup>th</sup> 2025. Legislative stream funding should come in at \$166,247.00. Resource Management Stream funding should come in at a minimum of \$24,500.00
5. I will be at In Service Training in Edmonton Dec.2-6 to earn pesticide applicator credits.
6. The Provincial ASB Conference will be held around the 3<sup>rd</sup> week in January in Edmonton. Registration will open the 2<sup>nd</sup> week of December.
7. ASB has made a recommendation to council regarding examining a right of way brushing program.
8. ASB was made aware of a clubroot discovery in the County and the steps being taken under the Pest Act and the County's Clubroot of Canola Policy.
9. ASB has directed administration to draft a letter to the Federal Senate regarding their concern over Bill-C293 An Act Respecting Pandemic Prevention and Preparedness. The letter has been drafted and is awaiting signature.

# Clear Hills County

## Request For Decision (RFD)

|                |                                      |
|----------------|--------------------------------------|
| Meeting:       | <b>Regular Council Meeting</b>       |
| Meeting Date:  | November 26, 2024                    |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title:         | <b>Public Works Manager's Report</b> |
| File:          | 32-02-02                             |

### Graders

- Graders are grading roads. Drifting has occurred in some areas due to the strong winds; these areas are being addressed.

### Roads, Culverts & Approaches

#### Bridge File 71273 Culvert Replacement

- The multi plate culvert pipe for the replacement of Bridge File 71273, located on Township Road 830 and Range Road 14 in the Whitelaw area, has been installed. Compaction tests have been conducted and have passed all testing.
- Szmata Projects Ltd. is currently working on the installation of cement callers and Rip Rap. When completed, the project will then be shut down until next spring.
- The road will be open for traffic throughout the winter.

#### Hamlet of Cleardale Projects

- WSP Canada Inc. has submitted the technical design memo for the Hamlet of Cleardale lift station.

#### 2024 Worsley Water Well

- Administration is working to proceed with the installation of a waterline to connect the well to the Worsley Water Treatment Plant.
- Saville Drilling Ltd. will be present to start up the new water well when the waterline tie in is completed.

### Other

### ATTACHMENTS:

### RECOMMENDED ACTION:

**RESOLUTION** by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting Date:  | <b>Regular Council Meeting</b><br>November 26, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer            |
| Title:         | <b>Council Information</b>                          |
| File:          | 11-02-02  |

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Honourable Ric McIver, Minister of Municipal Affairs  
Food Cycle Science Corporation

RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the November 26, 2024, Regular Council Meeting.

Initials show support - Reviewed by:      Manager:      CAO: 



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR116785

November 14, 2024

Reeve Amber Bean  
Clear Hills County  
PO Box 240  
Worsley AB T0H 3W0

Dear Reeve Bean:

As you are aware, the *Municipal Government Act (MGA)* was amended in 2016 to address significant differences between residential and non-residential property tax rates, such that in a municipality, the highest non-residential property tax rate cannot be more than five times higher than the lowest residential property tax rate.

I am pleased to note that Clear Hills County has reduced its ratio by 11 per cent since 2023. A competitive tax ratio remains critical to promoting economic growth for municipalities and achieving fairness for all taxpayers. I look forward to further progress toward a 5:1 tax ratio.

Department staff are available to assist your municipality. Should you have any questions on the 5:1 tax ratio and achieving compliance, please contact Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants, toll-free by first dialing 310-0000, then 780-217-1826, or at [ethan.bayne@gov.ab.ca](mailto:ethan.bayne@gov.ab.ca).

Sincerely,

Ric McIver  
Minister



# FOODCYCLER™ MUNICIPAL SOLUTIONS

The Future of Food Waste.



## ABOUT US Food Cycle Science

- **Canadian company** based out of Ottawa, ON
- Founded in Cornwall in 2011 – Company is 100% focused on **Food Waste Diversion Solutions**
- Products available in North America through **FoodCycler Municipal / Vitamix** and internationally through network of distributors & OEM partners
- **Finalists** in Impact Canada/AAFC's **Food Waste Reduction Challenge**
- **Globe & Mail Canada's Top Growing Companies** ('21, '22, and '23)
- **Deloitte Fast 50 CleanTech** award winners ('21, '22, and '23)
- **Approved supplier** with Canoe Procurement Group of Canada

**150+**  
Municipal Partnerships  
Across North America

## TRUSTED CANADIAN SOLUTION

Coast to Coast to Coast

### 150 Canadian Municipal Partnerships

- ⊆ 9 Provinces
- ⊆ 2 Territories



## THE PROBLEM – FOOD WASTE

- ⊆ **63%** of food waste is avoidable
- ⊆ Household waste is composed of **25-50%** organic waste
- ⊆ Food waste weight is up to **90%** liquid mass (which is heavy)
- ⊆ The average Canadian household spends **\$1,766** on food that is wasted each year
- ⊆ Each year food waste in Canada is responsible for **56.6 Million tonnes of CO<sub>2</sub>** equivalent of GHG



# MUNICIPAL IMPACT

Waste is a municipal responsibility

## LANDFILL + WASTE COSTS

- ~25-50% of household waste is organic waste
- Landfills are filling up fast, creating cost and environmental issues
- Hauling, transfer, and disposal services are a major cost factor and environmental contributor

## ENVIRONMENT

- Landfilled organic waste produces methane, which is **25 times** more harmful than CO2
- 1 tonne of food waste is equivalent to 1 car on the road for one year



## COMMUNITY

### Food in the garbage:

- More frequent collection or trips to the disposal site
- Unpleasant odours
- Animals, pests & other visitors



### Removing food waste from garbage:

- Volume is reduced by up to 50%
- Less frequent collection, fewer trips to disposal site, save on bag tags
- Keeps odours out, makes garbage much less "interesting" for animals



# HAVEN'T WE SOLVED THIS ALREADY?



## GREEN BINS

- Major **capital expenditure** to invest in **processing & collection infrastructure**
- Contamination** is an ongoing challenge
- GHG emissions** and **safety concerns** from collection vehicles
- Participation rates** are often lower than desired, particularly in **multi-residential dwellings**
- Service disruptions** due to labour strikes, vehicle breakdowns, or inclement weather

## BACKYARD COMPOST

- Space, ability, and know-how** are limiting factors
- Most users **do not compost** in winter or inclement weather
- May **attract pests/animals** or create **unpleasant odours**
- Participation rates** are relatively low and stagnant
- Can produce **methane** if done incorrectly

## LANDFILL

- Easiest solution** and often perceived as the most cost-effective in the short term
- Waste is typically **out of sight and out of mind** for consumers
- High levels of GHG emissions, particularly **methane**
- Long-term **environmental hazard** requires monitoring / maintenance
- Landfill capacity** is quickly running out



# THE SOLUTION? THE FOODCYCLER



## THE FOODCYCLER PRODUCT FAMILY

### FoodCycler™ Eco 3



|                     |                             |                     |
|---------------------|-----------------------------|---------------------|
| 3.5L                | VOLUME CAPACITY             | 5.0L                |
| 19.5L               | UNIT VOLUME                 | 28.9L               |
| 4-8 HOURS           | PROCESSING TIME             | 6-8 HOURS           |
| 0.9 kWh             | POWER CONSUMPTION PER CYCLE | 1.3 kWh             |
| 1 REFILLABLE FILTER | ODOUR CONTROL               | 1 REFILLABLE FILTER |
| 1-3                 | HOUSEHOLD SIZE              | 3+                  |

### FoodCycler™ Eco 5



## 90% FOOD WASTE REDUCTION

Full bucket of wet,  
smelly food waste

3.5L / 5L



Handful of dry, sterile, odourless  
& nutrient-rich by-product

100 g / 200 g



4-8 HOURS  
(Overnight)

0.8-1.5 kWh  
(Equivalent to a laptop)

\$0.10-\$0.15 per cycle  
(\$2-4 per month)

FoodCycler

## FOODILIZER™ : BENEFICIAL USES

The FoodCycler by-product is a dry, sterile, odourless and nutrient-rich biomass with many beneficial uses and practical applications:

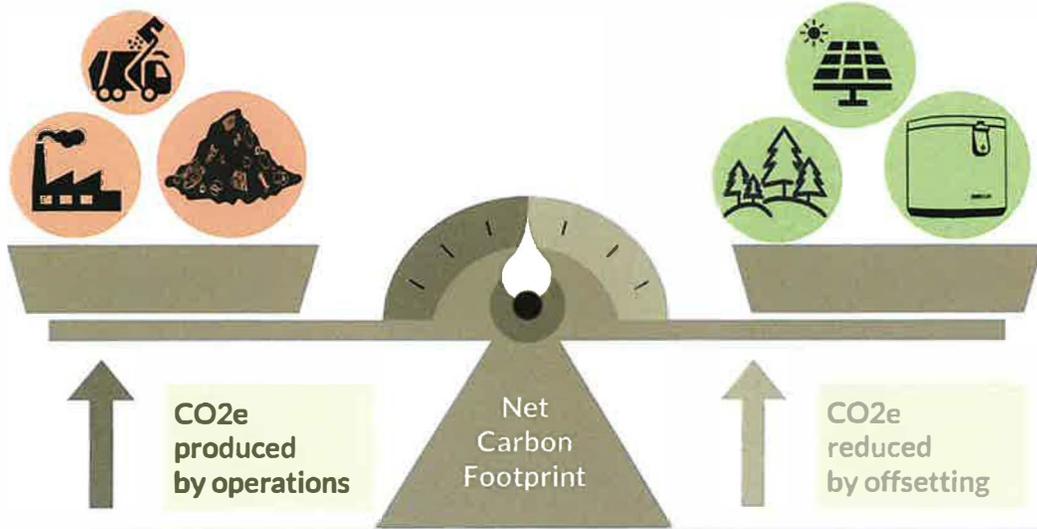
- ☞ Add to garden soil
- ☞ Add to backyard composter/tumbler/green cone
- ☞ Integrate to existing Leaf & Yard waste systems
- ☞ Pelletize/briquette as home heating alternative
- ☞ Drop off at compost site
- ☞ Drop off to a local farm
- ☞ Drop off to a community garden
- ☞ Add to Green Bin (where available)



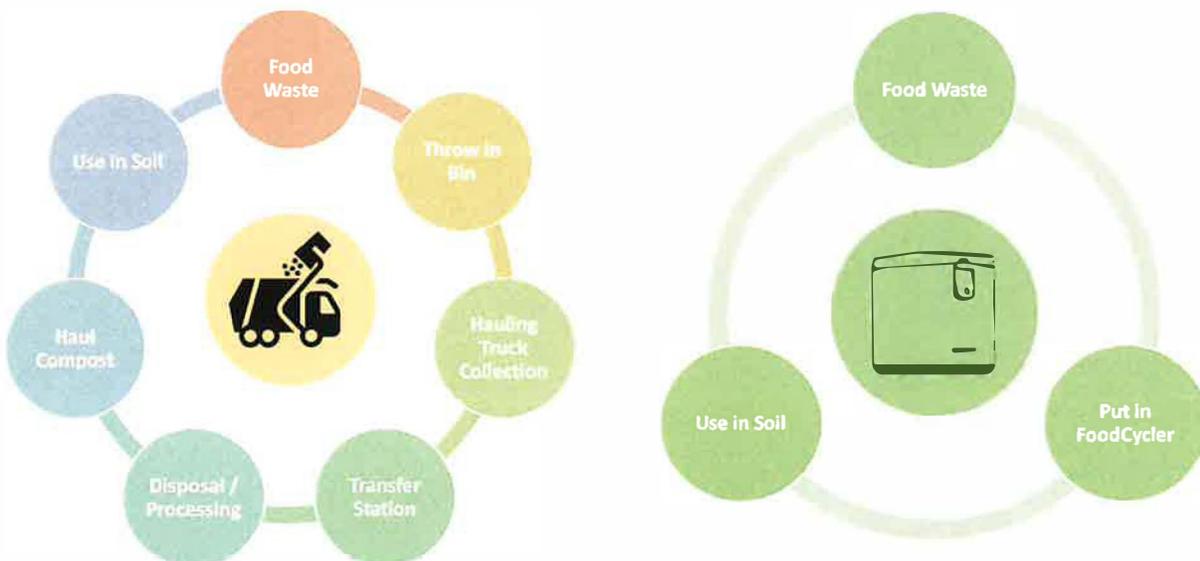
FoodCycler

# IMPACT: ENVIRONMENT

## The Path to Net Zero



# IMPACT: ECONOMIC



Traditional Waste Management

FoodCycler



# IMPACT: PRESSURE

## Regulatory + Social

### THE TIME IS NOW

- C Constituents want **solutions** to reduce their environmental impact
- C Waste is perceived as a government problem and **regulations** are coming
- C Food waste is “low-hanging fruit” to achieving higher **diversion** and addressing the environmental impact of waste



*"I've received a number of positive messages from residents saying, "sign me up, where can I get mine." I'm 100 per cent in favor of it."*

Deputy Mayor Lyle Warden, (South Glengarry ON)

*"We were extremely happy with this program and loved that it made us aware of our daily waste."*

Pilot participant in South Glengarry

*"It's a great tool to reduce household waste. Appreciate that the municipality is being innovative and piloting different solutions."*

Pilot participant in Hornepayne

*"It alleviates a lot of the concerns that people might have with backyard composting. The time commitment, the location, pests and animals..."*

Kylie Hissa, Strategic Initiatives Officer (Kenora, ON)



## THE FOODCYCLER PILOTS

The results are in:

We've heard from:

**10,000+**  
Households

**80+**  
Municipalities



**Participation Rate 98%**

- 98% of pilot participants will continue using the FoodCycler after the pilot period

**Recommendation Rate 96%**

- 96% of users would recommend the FoodCycler to friends/family/neighbours

**User Experience Rating 4.6/5**

- 4.6 out of 5 star rating for the overall user experience of the FoodCycler

**Net New Diversion 300 kg**

- Each participating household is estimated to divert approximately 300 kg of food waste per year

**Awareness + Prevention 77%**

- 77% of pilot participants resolved to waste less food as a result of increased awareness



# PILOT PROGRAM

## 12 Weeks from Start to Finish

### PILOT TIMELINE

| START   | 12 WEEKS  | END  | NEXT STEPS   |
|---|---|--|--|
| Residents purchase FoodCycler at a subsidized rate from Municipal Office (or other designated location) | <p>Participants use the unit for a period of 12 weeks.</p> <p>Number of cycles per week are tracked to estimate total diversion achieved.</p> | <p>Participants fill out an exit survey, providing their review of the program and any other feedback.</p> <p>Survey results used to evaluate program success.</p> | <p>Tailored program design and implementation.</p> <p>Grants may be available, with support from Food Cycle Science.</p> |



### PILOT PROGRAM PRICING

#### Municipal Subsidy Model



**FOODCYCLER™**  
Eco 3

|        |                    |        |
|--------|--------------------|--------|
| \$600  | RETAIL PRICE       | \$800  |
| -\$300 | MUNICIPAL DISCOUNT | -\$400 |
| \$100  | MUNICIPAL SUBSIDY  | \$100  |
| \$200  | RESIDENT COST      | \$300  |



**FOODCYCLER™**  
Eco 5



## FUNDED PILOT PROGRAM OPTIONS

### Pilot Scope Recommendations

| Municipality Population   | Pilot Scope     | Municipal Investment |
|---------------------------|-----------------|----------------------|
| > 10,000 Residents        | 100 Households  | \$10,000             |
| 10,000 – 20,000 Residents | 200 Households  | \$20,000             |
| > 20,000 Residents        | 250+ Households | \$25,000+            |

- Plus shipping costs and applicable taxes



## PARTNERSHIP BENEFITS

### Why pilot with us?

- ☞ Opportunity to trial a food waste diversion solution at a **cost well below market prices**
- ☞ Immediate impact of reduced residential waste volumes thus **increasing diversion rates**
- ☞ **Reduced costs** associated with waste management (collection, transfer, disposal, and landfill operations)
- ☞ The **reduction of greenhouse gas (GHG)** emissions from transportation and decomposition of food waste in landfills
- ☞ Extend the **life of your landfill(s)**
- ☞ Opportunity to support **Canadian innovation** and clean tech
- ☞ Opportunity to provide **residents** with an innovative solution that reduces waste and fights climate change, at an affordable price
- ☞ Obtaining **data** that could be used to develop a **future organic waste diversion program**





## Next Steps:

- Receive presentation as information.
- If interested in partnering, refer to Staff for a recommendation to Council.



**THANK YOU!**  
ANY QUESTIONS?

**Maddy From**

Municipal Partnerships Representative

Email: [maddyf@foodcycler.com](mailto:maddyf@foodcycler.com)

Phone: (613) 390-1036

**The Municipal Solutions Team**

[municipal@foodcycler.com](mailto:municipal@foodcycler.com)



# Clear Hills County

## Request For Decision (RFD)

|                       |  |
|-----------------------|--|
| <b>Meeting Date:</b>  | <b>Regular Council Meeting</b>           |
| <b>Originated By:</b> | November 26, 2024                        |
| <b>Title:</b>         | Allan Rowe, Chief Administrative Officer |
| <b>File:</b>          | <b>Calendars</b>                         |
|                       | 11-02-02                                 |

**DESCRIPTION:**

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**UPCOMING CONFERENCES:**

| Conference | Date | Location | Attendance |
|------------|------|----------|------------|
|            |      |          |            |
|            |      |          |            |

**ATTACHMENTS:**

- Calendar of upcoming meetings and conferences

**RECOMMENDED ACTION:**

**RESOLUTION** by .... to accept for information November, December 2024 and January 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

|   |                 |             |   |
|---|-----------------|-------------|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b> | <b>CAO:</b> |  |
|---|-----------------|-------------|---|

# NOVEMBER 2024

| Sunday | Monday                     | Tuesday  | Wednesday                            | Thursday  | Friday                             | Saturday         |
|--------|----------------------------|--|--------------------------------------|---|------------------------------------|------------------|
| 27     | 28                         | 29   | 30                                   | 31  | 1                                  | 2                |
| 3      | 4                          | 5  | 6                                    | 7   | 8                                  | 9                |
|        | RMA Convention & Tradeshow |  |                                      |   |                                    |                  |
|        |                            | <del>Policy &amp; Priority Meeting - ALL</del> |                                      |   |                                    |                  |
| 10     | 11<br>Remembrance Day      | 12<br>Council                                  | 13                                   | 14<br>Village of HC Joint Meeting- ALL<br>CHC Library Advisory-AB | 15<br>VSI-DJ                       | 16               |
| 17     | 18<br>FV Med-SH            | 19<br>ASB                                      | 20<br><del>Tri-Council Mtg-ALL</del> | 21  | 22                                 | 23               |
| 24     | 25                         | 26<br>Council                                  | 27                                   | 28  | 29<br>Interprovincial Meeting- ALL | 30<br>PLS AGM-AB |

# DECEMBER 2024

| Sunday | Monday               | Tuesday              | Wednesday             | Thursday         | Friday        | Saturday |
|--------|----------------------|----------------------|-----------------------|------------------|---------------|----------|
| 1      | 2<br>NWSAR-<br>AB,DW | 3                    | 4                     | 5                | 6<br>PREDA-AB | 7        |
| 8      | 9                    | 10<br><b>Council</b> | 11                    | 12               | 13<br>MMSA-AB | 14       |
| 15     | 16<br>NPRL-JR        | 17<br>ASB-DJ, JR     | 18                    | 19               | 20            | 21       |
| 22     | 23<br>Closed         | 24<br>Closed         | 25<br>Christmas       | 26<br>Boxing Day | 27<br>Closed  | 28       |
| 29     | 30<br>Closed         | 31<br>Closed         | 1<br>New Years<br>Day | 2                | 3             | 4        |

# JANUARY 2025

| SUNDAY | MONDAY    | TUESDAY              | WEDNESDAY                    | THURSDAY  | FRIDAY    | SATURDAY |
|--------|-----------|----------------------|------------------------------|-----------|-----------|----------|
| 29     | <b>30</b> | <b>31</b>            | <b>1</b><br>Office<br>Closed | <b>2</b>  | <b>3</b>  | 4        |
| 5      | <b>6</b>  | <b>7</b><br>P&P      | <b>8</b>                     | <b>9</b>  | <b>10</b> | 11       |
| 12     | <b>13</b> | <b>14</b><br>Council | <b>15</b><br>ASB-DJ          | <b>16</b> | <b>17</b> | 18       |
| 19     | <b>20</b> | <b>21</b>            | <b>22</b>                    | <b>23</b> | <b>24</b> | 25       |
| 26     | <b>27</b> | <b>28</b><br>Council | <b>29</b>                    | <b>30</b> | <b>31</b> | 1        |

## Acronyms for Calendar

|             |  |
|-------------|--|
| RMA         | Rural Municipalities of Alberta                                    |
| ASB         | Agricultural Service Board   |
| ASR         | Alberta Surface Rights   |
| CCES        | Cleardale Community Enhancement Society                            |
| CH Conn - D | Clear Hills Joint Venture Ltd. - Directors                         |
| CH Conn - O | Clear Hills Joint Venture Ltd. - Operating                         |
| CCFC        | Clear Creek Fire Committee   |
| DAP         | Development Appeal Board   |
| MPRP        | Mercer Peace River Pulp Ltd. Public Advisory Committee             |
| HPEC        | Health Professional Enhancement committee                          |
| EDC         | Economic Development Committee                                     |
| EMC         | Emergency Management Committee                                     |
| FCM         | Federation of Canadian Municipalities                              |
| FV-Med      | Fairview Medical Clinic Operating Society                          |
| FRAAC       | Fairview Regional Airport Advisory Committee                       |
| FV-Seed     | Fairview Seed Cleaning Co-Op Board                                 |
| GGAMAC      | Grimshaw Gravel Aquifer Management Advisory Committee              |
| IIC         | Interprovincial/Intermunicipal Committee                           |
| MMSA        | Mackenzie Municipal Services Agency - Directors                    |
| MPTA        | Mighty Peace Tourist Association                                   |
| MPC         | Municipal Planning Commission                                      |
| NAEL        | Northern Alberta Elected Leaders (Reeve & CAO - once a year)       |
| NTAB        | Northern Transportation Advocacy Bureau                            |
| NPHF        | North Peace Housing Foundation                                     |
| NPRLFC      | North Peace Regional Landfill Commission                           |
| PLS Adv     | Peace Library Systems – Clear Hills Advisory                       |
| PLS         | Peace Library Systems  |
| PREDA       | Peace Regional Economic Development Alliance                       |
| Rec-BR      | Recreation Board – Burnt River                                     |
| Rec-CC      | Recreation Board – Cherry Canyon                                   |
| Rec-CD      | Recreation Board – Cleardale                                       |
| Rec-HC      | Recreation Board – Hines Creek                                     |
| Rec-W       | Recreation Board – Worsley   |
| R & CAO     | Reeves and CAO's (once a year) Filed with Boards & Committees      |
| RBC         | Road Ban Committee   |
| Rural Watch | Rural Crime Watch Executive Board                                  |
| Site C      | Site C Clean Energy Project  |
| TTPC        | Trades Training Program Committee                                  |
| TRC 726     | Technical Review Committee – Highway 726 Coulee                    |
| WDHP        | Worsley & District Health Promotion                                |
| Z4          | Zone 4 (Spring & Fall)   |
| NWSAR       | North West Species at Risk   |
| SDAB        | Mackenzie inter-Municipal Subdivision and Development Appeal Board |
| JIMC        | Joint inter-Municipal Committee                                    |
| PVCRT       | Peace Valley Conservation, Recreation and Tourism Society          |