

**MINUTES OF CLEAR HILLS COUNTY  
ORGANIZATIONAL MEETING  
COUNTY COUNCIL CHAMBERS  
TUESDAY, OCTOBER 29, 2024**

PRESENT	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Amber Bean</td> <td style="width: 50%;">Councillor</td> </tr> <tr> <td>Abe Giesbrecht</td> <td>Councillor</td> </tr> <tr> <td>Danae Walmsley</td> <td>Councillor</td> </tr> <tr> <td>David Janzen</td> <td>Councillor</td> </tr> <tr> <td>Jason Ruecker</td> <td>Councillor</td> </tr> <tr> <td>Nathan Stevenson</td> <td>Councillor</td> </tr> <tr> <td>Susan Hansen</td> <td>Councillor</td> </tr> </table>	Amber Bean	Councillor	Abe Giesbrecht	Councillor	Danae Walmsley	Councillor	David Janzen	Councillor	Jason Ruecker	Councillor	Nathan Stevenson	Councillor	Susan Hansen	Councillor
Amber Bean	Councillor														
Abe Giesbrecht	Councillor														
Danae Walmsley	Councillor														
David Janzen	Councillor														
Jason Ruecker	Councillor														
Nathan Stevenson	Councillor														
Susan Hansen	Councillor														
ABSENT															
ATTENDING	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Allan Rowe</td> <td style="width: 50%;">Chief Administrative Officer (CAO)</td> </tr> <tr> <td>Bonnie Morgan</td> <td>Executive Assistant (EA)</td> </tr> <tr> <td>Kelsey Lund</td> <td>Payroll Clerk (PC)</td> </tr> </table>	Allan Rowe	Chief Administrative Officer (CAO)	Bonnie Morgan	Executive Assistant (EA)	Kelsey Lund	Payroll Clerk (PC)								
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Kelsey Lund	Payroll Clerk (PC)														
CALL TO ORDER	Chief Administrator Officer Allan Rowe called the meeting to order at 9:30 a.m.														
<u>ACCEPTANCE OF AGENDA</u>	Council will review the agenda governing the October 29, 2024, Organizational Meeting for Clear Hills County.														
<b>0551-24(10-29-24)</b>	<b>RESOLUTION by Councillor Hansen that Council adopts the agenda governing the October 29, 2024, Organizational Meeting for Clear Hills County, as per Section 192 of the Municipal Government Act, as presented. CARRIED.</b>														
Voting Procedures	By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.														
<b>0552-24(10-29-24)</b>	<b>RESOLUTION by Councillor Bean that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot and the ballots count will be conducted by Kelsey Lund and Bonnie Morgan, with the remainder of the positions voted on by a show of hands. CARRIED.</b>														
Election of Reeve Procedures	Council will appoint a Reeve for Clear Hills County for 2024/2025 by a majority vote from amongst the Councillors.														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border: none;">Giesbrecht</td> <td style="width: 33%; border: none;">nominates</td> <td style="width: 33%; border: none;">Bean</td> <td style="width: 33%; border: none;">Accepts</td> </tr> </table>		Giesbrecht	nominates	Bean	Accepts										
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<b>0553-24(10-29-24)</b>	<b>RESOLUTION by Councillor Ruecker that Council ends the nomination period for the election of a Reeve. CARRIED.</b>														
<b>0554-24(10-29-24)</b>	<b>RESOLUTION by Councillor Janzen that Council, following the election process, declares Councillor Bean as Reeve for Clear Hills County by acclamation. CARRIED</b>														
Election of															

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Deputy Reeve  
Procedures

Council will appoint a member for Clear Hills County for 2023/2024 by a majority vote from amongst the Councillors.

Bean	Nominates	Janzen	Accepts
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**O555-24(10-29-24)**

**RESOLUTION by Councillor Hansen that Council ends the nomination period for the election of a Deputy Reeve. CARRIED**

**O556-24(10-29-24)**

**RESOLUTION by Councillor Giesbrecht that Council, following the election process, declares by acclamation Councillor Janzen as Deputy Reeve for Clear Hills County. CARRIED.**

Appointment of  
Councillors to  
Committees and  
Boards

Clear Hills County Council will appoint members to serve on various in-house and external committees for 2024-2025. Council may determine, by resolution to remove or add a board or committee.

Councillor Stevenson entered the meeting at 9:53 a.m.

**O557-24(10-29-24)**

**RESOLUTION by Deputy Reeve Janzen to appoint Reeve Bean as the Clear Hills County representative and Councillor Ruecker as the alternate to the Community Rail Advocacy Alliance on the council appointed boards and committees list as of November 1, 2024, and up to the 2025 Organizational Council Meeting. CARRIED.**

**O558-24(10-29-24)**

**RESOLUTION by Councillor Giesbrecht to appoint all Council to the Village of Hines Creek Collaboration Committee as of November 1, 2024, and up to the 2025 Organizational Council Meeting. CARRIED.**

**O559-24(10-29-24)**

**RESOLUTION by Councillor Walmsley that Council approves the same appointments of Councillors to committees, boards and commissions as recorded on the Appointment Chart from the 2023/2024 year. CARRIED.**

Signing Authority

Council must authorize persons to sign all agreements, cheques, and other negotiable instruments for 2023-2024.

**O560-24(10-29-24)**

**RESOLUTION by Deputy Reeve Janzen that Council appoints Reeve Bean, Deputy Reeve Janzen, Councillor Ruecker and the Chief Administrative Officer, Allan Rowe, and the Corporate Services Manager, Lori Jobson as signing authorities on agreements, cheques, and other negotiable instruments. CARRIED.**

Date, Place & Time  
of Council &  
Committee

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Meetings

As per Procedural Bylaw 279-23 the date of Council meetings is scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes.

193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times, and places.

**O561-24(10-29-24)**

**RESOLUTION by Councillor Hansen that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays and Policy & Priority Meetings to the first Tuesday in each month beginning at 9:30 a.m. in the Worsley Council Chambers, with the exception of December 10, 2024, during December there shall be only one meeting. CARRIED.**

Appointment of  
Professional Services

The following professional services are provided to Clear Hills County:  
Auditor  
Assessors  
Lawyers  
Planning Agency

**O562-24(10-29-24)**

**RESOLUTION by Reeve Bean that Council appoints Wilde and Company as the Clear Hills County auditor for the period of January 1, 2025, to December 31, 2025. CARRIED.**

**O563-24(10-29-24)**

**RESOLUTION by Councillor Ruecker that Council appoints Randy Affolder, Reliance Assessment Consultants Ltd. as the Clear Hills County Assessor for the period of January 1, 2025, to December 31, 2025. CARRIED.**

**O564-24(10-29-24)**

**RESOLUTION by Councillor Hansen that Council appoints Brownlee LLP as the Clear Hills County lawyer for the period of January 1, 2025, to December 31, 2025. CARRIED.**

ADJOURNMENT

Reeve adjourned the October 29, 2024, at 10:29 a.m. Organizational Meeting

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER