

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 24, 2024**

PRESENT	<table border="0"> <tr> <td>Amber Bean</td> <td>Reeve (via telephone)</td> </tr> <tr> <td>Abe Giesbrecht</td> <td>Councillor</td> </tr> <tr> <td>Danae Walmsley</td> <td>Councillor</td> </tr> <tr> <td>David Janzen</td> <td>Deputy Reeve</td> </tr> <tr> <td>Susan Hansen</td> <td>Councillor</td> </tr> <tr> <td>Jason Ruecker</td> <td>Councillor</td> </tr> </table>	Amber Bean	Reeve (via telephone)	Abe Giesbrecht	Councillor	Danae Walmsley	Councillor	David Janzen	Deputy Reeve	Susan Hansen	Councillor	Jason Ruecker	Councillor
Amber Bean	Reeve (via telephone)												
Abe Giesbrecht	Councillor												
Danae Walmsley	Councillor												
David Janzen	Deputy Reeve												
Susan Hansen	Councillor												
Jason Ruecker	Councillor												
ATTENDING	<table border="0"> <tr> <td>Allan Rowe</td> <td>Chief Administrative Officer (CAO)</td> </tr> <tr> <td>Bonnie Morgan</td> <td>Executive Assistant (EA)</td> </tr> <tr> <td>Terry Shewchuk</td> <td>Public Works Manager (PWM)</td> </tr> </table>	Allan Rowe	Chief Administrative Officer (CAO)	Bonnie Morgan	Executive Assistant (EA)	Terry Shewchuk	Public Works Manager (PWM)						
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ABSENT	<table border="0"> <tr> <td>Nathan Stevenson</td> <td>Councillor</td> </tr> </table>	Nathan Stevenson	Councillor										
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CALL TO ORDER	Deputy Reeve Janzen called the meeting to order at 9:30 a.m.												
<u>ACCEPTANCE OF AGENDA</u> C476-24(9-24-24)	<p>RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the September 24, 2024 Regular Council Meeting, with the addition of 7.b.7. Asset Retirement Obligation Proposal, as presented. CARRIED.</p>												
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C477-24(9-24-24)	<p>RESOLUTION by Councillor Hansen to adopt the minutes of the August 27, 2024, Regular Council Meeting, as presented. CARRIED.</p>												
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C478-24(9-24-24)	<p>Management activity report was reviewed.</p> <p>RESOLUTION by Reeve Bean that the management activity report for August 13, 2024, be accepted, as presented. CARRIED.</p>												
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.												
C479-24(9-24-24)	<p>RESOLUTION by Councillor Ruecker to accept the Councillor Reports for information, as presented. CARRIED.</p>												
<u>DELEGATIONS</u>	<p>Deputy Reeve Janzen recessed the meeting at 10:07 a.m. Deputy Reeve Janzen reconvened the meeting at 10:12 a.m.</p>												
Ike Peters	Ike Peters will be in attendance to discuss Taxation/Assessment with Council.												

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TUESDAY, SEPTEMBER 24, 2024

Cleardale Riders Club Cleardale Riders will be in attendance to request funding for their club.

C480-24(9-24-24) **RESOLUTION by Deputy Reeve Janzen to receive the delegation from Ike Peters for information, as presented. CARRIED.**

Deputy Reeve Janzen recessed the meeting at 10:57 a.m.
Deputy Reeve Janzen reconvened the meeting at 11:02 a.m.

Fairview and Area Seniors Check in Line Fairview and Area Seniors Check in Line will be in attendance to give an update to Council.

C481-24(9-24-24) **RESOLUTION by RESOLUTION by Councillor Hansen to receive the delegation from Fairview and Area Seniors Check in Line for information and approve a General Grant in the amount of \$7,000.00 to be included in the 2025 Operating Budget. CARRIED.**

C482-24(9-24-24) **RESOLUTION by Councillor Ruecker to request the Fairview and Area Seniors Check in Line investigate more interaction events/meals in the west end of Clear Hills County. CARRIED.**

Range Road 50 Request Council is presented with a request to have a section of Range Road 50 south of Township Road 833 transferred to an official County Road.

C483-24(9-24-24) **RESOLUTION by Councillor Walmsley to have the section of Range Road 50 south of Township Road 833 be transferred to an official County Road. CARRIED.**

RMA Convention & Tradeshow Council is presented with information regarding the November 4-7 RMA Convention & Tradeshow.

C484-24(9-24-24) **RESOLUTION by Deputy Reeve Janzen to receive the information regarding the November 4-7, 2024, RMA Convention & Tradeshow for information, as presented. CARRIED.**

CORPORATE SERVICES

Accounts Payable
August 28, 2024 to
September 24, 2024

A list of expenditures for Clear Hills County for the period of August 28, 2024 to September 24, 2024 is provided for Council's review.

C485-24(9-24-24) **RESOLUTION by Reeve Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 28, 2024, to September 24, 2024 for a total of \$686,462.28. CARRIED.**

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Deputy Reeve Janzen recessed the meeting 11:42 a.m.
Deputy Reeve Janzen reconvened the meeting at 12:11 p.m.

Cost of Living

C486-24(9-24-24)

RESOLUTION by Deputy Reeve Janzen to authorize a cost-of-living increase to the salary grid of 2.0% effective January 1, 2025. CARRIED.

C487-24(9-24-24)

RESOLUTION by Councillor Hansen to authorize a cost-of-living increase to the gravel haul rates of 2.1% effective January 1, 2025. CARRIED.

Transfer to
Investments

The County has two investment accounts. One is long-term account which consists of several GIC's and one high interest savings account. The other is our cash management account which we draw funds from throughout the year to replenish our regular bank account to finance the day-to-day operations of the County.

C488-24(9-24-24)

RESOLUTION by Councillor Giesbrecht that Council authorizes the deposit of \$8,500,000.00 from our cash management account into our long-term investment account. CARRIED.

Worsley Reinland
Mennonite Church
Funding Request

Worsley Reinland Mennonite Church (WRMC) is requesting capital grant funding in the amount of \$9,525.67.

C489-24(9-24-24)

RESOLUTION by Councillor Hansen to approve a Capital grant to Worsley Reinland Mennonite Church in the amount of \$9,525.67 to assist with the construction of a concrete pad at the entry of their new fellowship center with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Cleardale Riders
Club Funding
Request

Cleardale Riders Club (CRC) is requesting grant funding in the amount of \$41,000.00.

C490-24(9-24-24)

RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Policy 1126

Policy 1126 – Per Diem Payments to Council and Board/Committee Members establishes a per diem rate to reimburse Council Members and Members at Large for attending board and committee meetings.

C491-24(9-24-24) **RESOLUTION by Councillor Giesbrecht that Council adopt Policy 1126 – Per Diem Payments to Council and Board/Committee Members as presented. CARRIED.**

Asset Retirement
Obligation Proposal

Asset Retirement Obligation (ARO) is a legal obligation associated with the retirement of tangible capital assets. Pursuant to PS 3280 issued by the Public Sector Accounting Board, municipalities must conduct a financial valuation of their asset retirement obligations.

C492-24(9-24-24) **RESOLUTION by Councillor Ruecker to receive the information regarding the Asset Retirement Obligation for information, as presented. CARRIED.**

Deputy Reeve Janzen recessed the meeting at 1:10 a.m.
Deputy Reeve Janzen reconvened the meeting at 1:13 p.m.

COMMUNITY
Stoney, Sulphur &
Running Lake
Campgrounds

Council requested a Provincial Lake Cost Summary from 2021 to 2024.

C493-24(9-24-24) **RESOLUTION by Deputy Reeve Janzen to receive the information regarding Stoney, Sulphur & Running Lake Campgrounds Cost Summary from 2021 to 2024 for information, as presented. CARRIED.**

PUBLIC WORKS
2024 Worsley Water
Well Conveyance Pipe
Engineering Proposal

Council is presented with a proposal from WSP Canada Inc. for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant.

C494-24(9-24-24) **RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. CARRIED.**

Log Haul Route
Request - Canfor

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

C495-24(9-24-24) **RESOLUTION by Deputy Reeve Janzen to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related**

aspects of the Clear Hills County Road Master Use Agreement and request Canfor use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. **CARRIED.**

Log Haul Route
Request - Zavisha

Council is presented with correspondence from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

C496-24(9-24-24)

RESOLUTION by Councillor Ruecker to approve the request from Zavisha Sawmills Ltd. to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related aspects of the Clear Hills County Master Road Use Agreement and request Zavisha Sawmills Ltd. use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.

Deadfall and Debris

C497-24(9-24-24)

RESOLUTION by Councillor Hansen to receive the discussion regarding deadfall and debris and develop a plan for clearing deadfall and debris from local road rights-of-way in Clear Hills County. CARRIED.

WRITTEN REPORTS

Public Works
Manager's Report

Public Works Manager's Report

C498-24(9-24-24)

RESOLUTION by Reeve Bean to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with general information of interest.

C499-24(9-24-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council Information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C500-24(9-24-24)

RESOLUTION by Deputy Reeve Janzen to accept for information September, October and November 2024 calendar updates of Councillor meetings for information, as presented.

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Date	Meeting	Attendee
Oct 2	NPHF	Walmsley
Sept 20	NTAB	Bean
Oct 2	NWSAR	Bean, Walmsley
Oct 16	Mighty Peace exec	Bean
Oct 26	PLS	Bean
Oct 28	Mighty Peace	Bean
Oct 28	CRAA	Bean
Aug 29	Medical Clinic	Hansen
Oct 7	NPRL	Ruecker
October 29	P&P	Council
Nov 5	P&P Cancelled	Council
Oct 30	NPHF	Walmsley

ADJOURNMENT

Deputy Reeve Janzen adjourned the September 24, 2024 Regular Council Meeting at 2:03 p.m.

 DATE

 REEVE

 DATE

 CHIEF ADMINISTRATIVE OFFICER