

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, JUNE 11, 2024**

**PRESENT**

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor
Abe Giesbrecht	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

**ABSENT**

Jason Ruecker	Councillor
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**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C327-24(6-11-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the June 11, 2024 Regular Council Meeting, with the addition of 4.a. Delegation Dan Rossworm, as amended. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Council Meeting Minutes

**C328-24(6-11-24)**

**RESOLUTION by Councillor Hansen to adopt the minutes of the May 28, 2024, Regular Council Meeting, as amended. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

Management activity report was reviewed.

Councillor Stevenson entered the meeting at 9:35 a.m.

**C329-24(6-11-24)**

**RESOLUTION by Councillor Giesbrecht that the management activity report for May 28, 2024, be accepted, as presented. CARRIED.**

**TENDER OPENING:**

Tender 2024-P06 Operation and Maintenance of Transfer Stations

Council is presented with tenders to open for Tender 2024-P06 Operation and Maintenance of Transfer Stations

**C330-24(6-11-24)**

**RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2024-P06 Operation and Maintenance of Transfer Stations, analyze results and bring back a recommendation to the next future Regular Council Meeting. CARRIED.**

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Emery Hagen	\$319,334.72 \$50/hr	\$328,914.76 \$50/hr	\$338,782.20 \$50/hr	\$348,945.67 \$50/hr	\$359,414.04 \$50/hr

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Roy Budgell	\$249,513.00 45/hr	\$255,750.83 46/hr	\$262,144.60 47/hr	\$268,698.21 48/hr	\$275,415.67 49/hr
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Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

**C331-24(6-11-24)**

**RESOLUTION by Deputy Reeve Janzen to accept the Councillor Reports for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 10:05 a.m.  
Reeve Bean reconvened the meeting at 10:11 a.m.

DELEGATIONS:

Dan Rossworm

Dan Rossworm was in attendance at 10:15 a.m. to discuss culverts.

**C332-24(6-11-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the delegation from Dan Rossworm representing the Worsley Baptist Church and to enter in an agreement with the Worsley Baptist Church (Lot 2A Block 5 Plan 1123865), providing them 28 meters of culvert to assist with drainage. Terms to include conditions that the landowner assumes full responsibility for all maintenance and upkeep, releasing Clear Hills County of any related responsibilities for the installation or maintenance. CARRIED.**

Township Road 845  
West of Range Road  
92 Graveling

Council is required to have a discussion regarding the graveling of Township Road 845 West of Range Road 92.

**C333-24(6-11-24)**

**RESOLUTION by Councillor Stevenson to rescind motion C260-24(5-14-24) RESOLUTION by Deputy Reeve Janzen to approve the graveling of Township Road 845 west of Range Road 92 due to the 2023 Fire situations. Due to the road not being on a local road allowance but a personal driveway. CARRIED.**

Meeting Request  
Village of Hines Creek

The Village of Hines Creek has requested a meeting with Council.

**C334-24(6-11-24)**

**RESOLUTION by Deputy Reeve Janzen to approve the request for a meeting with the Village of Hines Creek. CARRIED.**

Seniors Video

Council requested a discussion regarding the premiere of the Seniors Video be added to the agenda.

**C335-24(6-11-24)**

**RESOLUTION by Councillor Giesbrecht to host the Seniors Video premiere June 17, 2024 at 7:00 p.m. held at the Eureka River Hall. CARRIED.**

Procedural Bylaw  
No.279-23

Council requested a discussion regarding the Procedural Bylaw No. 279-23 and including a section for emergent resolutions to allow for conducting meetings electronically, using telephonic or other communication methods.

**C336-24(6-11-24)**

**RESOLUTION by Reeve Bean to receive the discussion regarding the Procedural Bylaw for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 12:00 p.m.  
Reeve Bean reconvened the meeting at 12:25 p.m.

Clean Energy  
Improvement Program

Councillor Hansen requested a discussion regarding the Clean Energy Improvement Program.

**C337-24(6-11-24)**

**RESOLUTION by Councillor Hansen to table the discussion regarding the Clean Energy Improvement Program until a future Policy & Priority Meeting. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
May 29, 2024,  
to June 11, 2024

A list of expenditures for Clear Hills County for the period of May 29, 2024 to June 11, 2024 is provided for Council's review.

**C338-24(6-11-24)**

**RESOLUTION by Councillor Stevenson that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 29, 2024, to June 11, 2024 for a total of \$569,558.75, with funds to be transferred from Long Term Investments. CARRIED.**

**C339-24(6-11-24)**

**RESOLUTION by Deputy Reeve Janzen that Council approves the transfer of \$714,437.42 from Long Term Investments for the second quarter Alberta School Foundation Fund Requisition payment. CARRIED.**

COMMUNITY

Bylaw 285-24  
Fire Bans

Council is presented with requested changes to Bylaw No. 285-24.

**C340-24(6-11-24)**

**RESOLUTION by Reeve Bean to bring back the requested changes regarding issuing permits for brush piles with regards to Bylaw No. 285-24 to a future Policy & Priority Meeting. CARRIED.**

**C341-24(6-11-24)**

**RESOLUTION by Councillor Giesbrecht to remove the active Fire Ban in Clear Hills County as per Bylaw 285-24 effective at 12:01 a.m. Wednesday, June 12, 2024. Councillor Stevenson requested a recorded vote:**

<b>In Favor</b>	<b>Opposed</b>
<b>Janzen</b>	<b>Bean</b>
<b>Walmsley</b>	<b>Stevenson</b>
<b>Hansen</b>	
<b>Giesbrecht</b>	<b>CARRIED.</b>

Tender Award 2024-08  
Hines Creek Firefighter

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Turnout Gear Tender 2024-08 Hines Creek Firefighter Turnout Gear was opened on Tuesday, May 28, 2024, at 9:35 a.m. Council is presented with an analysis of the results.

**C342-24(6-11-24) RESOLUTION by Councillor Hansen award Tender 2024-08 Hines Creek Firefighter Turnout Gear to Brogan for the amount of \$68,250.00 plus GST, with \$56,500,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.**

Tender Award 2024-09 Worsley Firefighter Turnout Gear Tender 2024-09 Worsley Firefighter Turnout Gear was opened on Tuesday, May 28, 2024 at 9:35 a.m. Council is presented with an analysis of the results.

**C343-24(6-11-24) RESOLUTION by Deputy Reeve Janzen to award Tender 2024-09 Worsley Firefighter Turnout Gear to Brogan for the amount of \$63,000.00 plus GST, with \$53,000,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.**

Running Lake Campground Day Use Shelter Council is presented with options to have the day use shelter at Running Lake campground sanded and refinished.

**C344-24(6-11-24) RESOLUTION by Councillor Hansen to proceed to request for proposal to have the Running Lake campground Day Use Shelter refinished. CARRIED.**

Reeve Bean recessed the meeting at 1:31p.m.  
Reeve Bean reconvened the meeting at 1:36 p.m.

PUBLIC WORKS

No items

WRITTEN REPORTS

Chief Administrative Officer's Report Chief Administrative Officer's report.

**C345-24(6-11-24) RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Public Works Manager's Report Public Works Manager's Report

**C346-24(6-11-24) RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council is presented with correspondence, for information.

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**C347-24(6-11-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council correspondence for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C348-24(6-11-24)**

**RESOLUTION by Councillor Hansen to accept for information June, July & August 2024 calendar updates of Councillor meetings for information, as presented.**

Date	Meeting	Attendee
		<b>CARRIED.</b>

**C349-24(6-11-24)**

**RESOLUTION by Reeve Bean to approve Deputy Reeve Janzen and the alternate to the PAC Committee attend the Alberta Forest Products Association AGM and Conference September 25-27, 2024. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the June 11, 2024 Regular Council Meeting at 2:32 p.m.

\_\_\_\_\_  
DATE

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REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER