

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 9, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Lori Jobson	Corporate Services Manager (CSM)
Terry Shewchuk	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C10-24(1-09-24)

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the January 9, 2024 Regular Council Meeting.
CARRIED.**

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C11-24(1-09-24)

**RESOLUTION by Councillor Walmsley to adopt the minutes of the December 12, 2023, Regular Council Meeting, as presented.
CARRIED.**

Councillor Ruecker entered the meeting at 9:32 a.m.

**NEW BUSINESS:
COUNCIL**

Management Team Activity Report

C12-24(1-09-24)

**RESOLUTION by Councillor Hansen that the management activity reports for December 12, 2023, be accepted, as presented.
CARRIED.**

TENDER OPENINGS:

Tender 2023-16 Pickup Truck

Council is presented with tenders to be opened for Tender 2023-16 Pickup Truck.

C13-24(1-09-24)

**RESOLUTION by Councillor Giesbrecht to open the tenders for Tender 2023-16 Pickup Truck, analyze the results and award the Tender later in today's meeting.
CARRIED.**

Company	Amount
St. Albert Dodge Ltd.	\$59,514.75 excluding GST
Courtesy Chrysler	\$61,584.00 excluding GST

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Tender 2023-17
2024 Appreciation
Banquet Catering

Council is presented with tenders to be opened for 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services.

C14-24(1-09-24)

RESOLUTION by Councillor Ruecker to open the tenders for Tender 2023-17 Clear Hills County 2024 Banquet Catering Services, analyze the results and award the Tender later in today's meeting. CARRIED.

Company	Amount
Nancy Cox	\$28.00 per plate

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C15-24(1-09-24)

RESOLUTION by Reeve Bean to approve a General Grant of \$5,000.00 to the Worsley Agricultural Society for the replacement of a Worsley Arena furnace, funds to be allocated from the Rate Stabilization Reserve. CARRIED.

C16-24(1-09-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council verbal and written reports for information. CARRIED.

Minister Meetings

Council is presented with a request to provide information as to what ministers they would like to request meetings with while attending the Spring RMA Convention March 18-20, 2024, at the Edmonton Convention Centre.

C17-24(1-09-24)

RESOLUTION by Councillor Hansen to include the following items to bring forward to the Ministers. CARRIED.

Minister	Topic	Discussion	Action
	Electric Vehicles	2035 mandate – gas fired engines.	Letter
Transportation	Bridge Files repairs	Repairs needed on select bridge files on 717, CHC Bridge Files	Letter & Meeting request
Service Alberta	Poor internet/cell service	Areas in the county have little to no cellular service	Letter
Seniors/Infrastructure	Maintenance and upkeep of senior and family housing		Letter
	Justice System	Accountability Crown prosecutor, updates to	Letter

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		criminal Code, Support of Bill C-48 strengthen Canada's bail system	
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Reeve Bean recessed the meeting at 10:34 a.m.
Reeve Bean reconvened the meeting at 10:43 a.m.

Continuing Education
Scholarship

Council is presented with the current Policy 6801 – Continuing Education Scholarship for discussion and review.

C18-24(1-09-24)

RESOLUTION by Councillor Ruecker to amend Policy 6801 Continuing Education Scholarship to include for Trades Programs only if the applicant applies outside of the October 1st or February 1st deadline, they may apply for a scholarship prior to or during the enrollment trade then their application may be considered at the next intake deadline. CARRIED.

Drought Conditions
Minister of
Environment

Council is presented with a letter from Environment and Protected Areas Minister Rebecca Schulz regarding drought conditions in Alberta.

C19-24(1-09-24)

RESOLUTION by Councillor Stevenson to notify the residents of the drought conditions and planning for the upcoming season. CARRIED.

Building Resiliency
To Multi Year Drought

Council is presented with an invitation to the “Building Resiliency to Multi-Year Drought” Workshop.

C20-24(1-09-24)

RESOLUTION by Reeve Bean to approve the attendance of all Council to attend the “Building Resiliency to Multi-Year Drought” Workshop in Grande Prairie, January 31, 2024. CARRIED.

Northwestern
Polytechnic
Community Event

Council is presented with an invitation to attend the Northwestern Polytechnic Community Event Meet & Greet Open House on January 15, 2024, at the Fairview Campus from 3-8 p.m.

C21-24(1-09-24)

RESOLUTION by Reeve Bean to approve the attendance of Deputy Reeve Janzen to attend the Northwestern Polytechnic Community Event, Meet & Greet Open House on January 15, 2024, at the Fairview Campus from 3-8 p.m. CARRIED.

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Northwestern
Polytechnic
Presidential
Installation

Council is presented with an invitation to attend the Northwestern Polytechnic Presidential Installation scheduled for January 29, 2024, at the Douglas J. Cardinal Performing Arts Centre in Grande Prairie, AB.

No action taken.

Proceed to Tender
Tractor

Council is presented with a request to proceed to Tender on the purchase of a Tractor.

C22-24(1-09-24)

RESOLUTION by Councillor Ruecker to proceed to tender on the purchase of a new Tractor for 2025. CARRIED.

Proceed to Tender
Lay Flat Hose

Council is presented with a request to proceed to Tender on the purchase of 4" Lay Flat Hose.

C23-24(1-09-24)

RESOLUTION by Councillor Giesbrecht to proceed to tender on the purchase of 2,700 feet of 4" Lay Flat Hose. CARRIED.

Proceed to Tender
2 Side Arms

Council is presented with a request to proceed to Tender on the purchase of 2 Side Arms for mowing program.

C24-24(1-09-24)

RESOLUTION by Deputy Reeve Janzen to proceed to tender on the purchase of 2 Side Arms for mowing program. CARRIED.

Proceed to Tender
Mower

Council is presented with a request to proceed to Tender on the purchase of a new Mower for the mowing program.

C25-24(1-09-24)

RESOLUTION by Councillor Hansen to proceed to tender on the purchase of new a Mower for the mowing program. CARRIED.

CORPORATE
SERVICES

Accounts Payable
December 13, 2023,
to January 9, 2024

A list of expenditures for Clear Hills County for the period of December 13, 2023 to January 9, 2024 is provided for Council's review.

C26-24(1-09-24)

RESOLUTION by Councillor Stevenson that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 13, 2023 to January 9, 2024 for a total of \$401,971.36. CARRIED.

Reeve Bean recessed the meeting at 11:44 a.m.
Reeve Bean reconvened the meeting at 12:13 p.m.

COMMUNITY

Sprinkler Protection
Unit (SPU)

Council is presented with information regarding a Sprinkler Protection Unit (SPU).

C27-24(1-09-24)

RESOLUTION by Councillor Hansen to purchase the used AR6PAB Sprinkler Protection Unit (SPU) from A.S. Roach Fire Services Ltd. For the amount of \$195,000.98 plus GST, funds to be allocated from the Fire Reserve. CARRIED.

Tender Award
2024 Appreciation
Banquet Catering

Tenders were opened for Tender 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services, on Tuesday January 9, 2024 at 9:35 a.m. Council is presented with an analysis of the results.

C28-24(1-09-24)

RESOLUTION by Deputy Reeve Janzen to award Tender 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services to Nancy Cox for the amount of \$28.00/per plate funds to be allocated from the 2024 operating budget. CARRIED.

PUBLIC WORKS

Tender Award
2023-16 Pickup
Truck

Tenders were opened for Tender 2023-16 Pickup Truck, on Tuesday January 9, 2024 at 9:35 a.m. Council is presented with an analysis of the results.

C29-24(1-09-24)

RESOLUTION by Councillor Giesbrecht to award Tender 2023-16 Pickup Truck to St. Albert Dodge Ltd. for the amount of \$59,514.75 plus GST funds to be allocated from the multiyear capital plan. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C30-24(1-09-24)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

C31-24(1-09-24)

RESOLUTION by Reeve Bean to hire Source Inspired to proceed with the Brand Identity package at a cost of \$2,950.00 funds to be allocated from the Economic Development Reserve. CARRIED.

Corporate Services
Manager's Report

Corporate Services Report.

No report

Public Works
Manager's Report

Public Works Manager's Report

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C32-24(1-09-24)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

C33-24(1-09-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council correspondence, for information, as presented. CARRIED.

CALENDARS

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

C34-24(1-09-24)

RESOLUTION by Councillor Hansen to accept for information the January, February and March 2024 calendar updates of Councillor Committee meetings and important dates, for information, as presented.

Date	Meeting	Attendee
January 12	NTAB Meeting date changed	Bean
January 19	NTAB Meeting	Bean/David
January 9	Burnt River Rec	Walmsley
January 15	MPTA Exec	Bean
January 15	NWP Meet & Greet	Janzen
January 18	HPEC	Hansen
March 4	Policy & Priority Meeting	ALL
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, January 9, 2024 Regular Council Meeting 1:30 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER