

**AGENDA
CLEAR HILLS COUNTY
POLICY & PRIORITY COUNCIL MEETING
MONDAY, MARCH 4, 2024**

The Policy & Priority meeting of the Council for Clear Hills County will be held on Monday, March 4, 2024, commencing at 9:30 a.m. in the Clear Hills County Council Chambers, 313 Alberta Ave, Worsley Alberta.

1. CALL TO ORDER

2. AGENDA

3. NEW BUSINESS

a. COUNCIL

1. Draft Minister Advocation Letters	2
2. DELEGATION – Village of Hines Creek Council 10:00 a.m.....	9
3. Cellular & Internet Service	11
4. Activity Report Review	13
5. Website/Social Networking	22
6. Seniors Showcase	24
7. Beautification Program.....	25

4. ADJOURNMENT

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Draft Advocation Minister Letters
File:	11-02-02

DESCRIPTION:

The council has been provided with the draft advocation letters they requested be sent to the ministers.

BACKGROUND:

C17-24(1-09-24)

RESOLUTION by Councillor Hansen to include the following items to bring forward to the Ministers. CARRIED.

Minister	Ministry	Topic
Minister Guilbeault (Federal)	Minister of Environment and Climate Change	Electric Vehicle /Zero Emission Mandate
Minister Dreeshen	Transportation	Repairs required select bridge files on 717, CHC Bridge Files
Minister Nally	Service Alberta	Cellular & Internet Service
Minister Guthrie	Minister of Infrastructure	Maintenance and upkeep of senior and family housing
Minister Nixon	Minister of Seniors	Maintenance and upkeep of senior and family housing
Minister Amery	Minister of Justice	Accountability of Crown Prosecutors, updates to criminal Code, Support of Bill C-48 strengthen Canada's bail system
Minister Nicolaides	Minister of Education	Education Tax Requisition disbursement

ATTACHMENTS:

Draft Letters

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:
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CLEAR HILLS COUNTY

February 15, 2024

File 11-02-02

The Honourable Steven Guilbeault
Minister of Environment and Climate Change
ministre-minister@ec.gc.ca

Dear Minister Guilbeault,

We are writing on behalf of Clear Hills County Council to express our concerns regarding Canada's new Electric Vehicle Availability Standard aimed at increasing the supply of clean, zero-emission vehicles nationwide. While we appreciate the government's commitment to environmental sustainability and the promotion of electric vehicles (EVs), we believe that certain aspects of this initiative may pose challenges for rural communities like ours in Northern Alberta.

The Standard, designed to complement ongoing efforts to develop a robust EV supply chain and infrastructure, sets a national target of achieving 100 percent zero-emission vehicle sales by 2035. While we share the overarching goal of reducing greenhouse gas emissions and transitioning to cleaner transportation alternatives, we believe that the proposed timeline is not realistic for regions such as ours.

Clear Hills County, like many rural areas, faces unique challenges in transitioning to electric vehicles due to limited infrastructure, vast distances, and the prevalence of industries reliant on traditional fuel sources. The removal of access to gasoline-fired vehicles before rural communities have the necessary support systems in place to accommodate such advancements could disproportionately impact our residents and businesses.

Understanding the importance of promoting EV adoption and investing in sustainable transportation solutions. However, we urge the federal government to consider the diverse needs and circumstances of all regions across Canada, particularly rural areas, when implementing policies and standards related to electric vehicle deployment.

We look forward to the opportunity to collaborate with you and other relevant stakeholders to ensure that the transition to electric vehicles is both sustainable and inclusive of all Canadians. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email bonnie@clearhillscounty.ab.ca.

Sincerely,

Amber Bean
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen, Premier Danielle Smith
Box 240, Worsley, Alberta T0H 3W0 Telephone 780/685-3925 Fax 780/ 685-3960 Email info@clearhillscounty.ab.ca



CLEAR HILLS COUNTY

File No. 32-18-02

February 21, 2024

Minister of Transportation and Economic Corridors
127 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Devin Dreeshen:

On behalf of the Clear Hills County Council, we would like to bring to your attention some concerns regarding the state of bridges within Clear Hills County, particularly along Secondary Highway 717.

Firstly, there are two bridge/culvert repairs along Secondary Highway 717 that require immediate attention due to safety and accessibility concerns. The first location is along Highway 717 east of Range Road 124, and the second one is at the intersection of Highway 717 and Range Road 132. These areas pose significant risks to motorists, and we urge the Ministry of Transportation to prioritize the repair and maintenance of these critical infrastructures.

Furthermore, we would like to address the issue of maintaining the numerous bridge files within our county that are owned by the province. With over 100 bridges on local roads falling under provincial ownership, the cost of ensuring adequate maintenance and repair has become a significant challenge for us. With the province ownership, this renders insuring them for damages unattainable, leaving us vulnerable to potential liabilities and safety hazards.

Given the importance of these matters, we respectfully request a meeting with you or your representatives during the Spring RMA Convention to further discuss strategies for addressing the urgent repairs needed on Secondary Highway 717 and to explore potential solutions for the financial burden associated with maintaining provincial bridges within our county.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email bonnie@clearhillscounty.ab.ca

Sincerely,

Amber Bean
Reeve

AB/bm

Box 240, Worsley, Alberta T0H 3W0 Telephone 780/685-3925 Fax 780/ 685-3960 Email info@clearhillscountv.ab.ca

"Clearly an Area of Opportunity"



CLEAR HILLS COUNTY

February 20, 2024

Nally, Dale, Honourable
Minister of Service Alberta and Red Tape Reduction
319 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Honourable Minister Nally,

On behalf of Clear Hills County Council, we would like to address a critical issue that affects our community deeply: the lack of efficient cellular and internet service within our county.

Clear Hills County has a large area mass with diverse terrains, causing struggles to provide adequate or sometimes any cellular and internet services to our residents. The placement of existing towers fails to cover all areas, resulting in significant dead zones across the region.

Our council has devoted considerable time and effort to finding solutions in collaboration with TELUS, our primary telecommunications provider. However, due to our relatively smaller population, it has become apparent that upgrading or installing new towers is not economically viable for TELUS. This unfortunate reality leaves many of our residents without essential connectivity, posing significant challenges to their safety and accessibility, especially in emergencies.

Recently, we became aware of a pilot program spearheaded by your ministry in southern Alberta in collaboration with STARLINK. This program offers promising solutions to address connectivity issues in remote areas like ours. We strongly believe that implementing a similar initiative in Clear Hills County could be the breakthrough we desperately need. With reliable internet access provided by services like STARLINK, residents would have the capability to activate Wi-Fi calling, thereby ensuring sustainable communication levels despite geographical challenges.

Given the critical importance of connectivity in modern society, we request your assistance in exploring viable options to improve cellular and internet services within Clear Hills County. We are eager to collaborate with your ministry and relevant stakeholders to identify and implement effective solutions that meet the needs of our community.

Thank you for your attention to this matter. We are optimistic that, with your support, we can work towards enhancing the quality of life for all residents of Clear Hills County by ensuring access to essential telecommunications services.

If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email bonnie@clearhillscounty.ab.ca

Amber Bean
Reeve

AB/bm



CLEAR HILLS COUNTY

February 20, 2024

Minister Pete Guthrie
Honourable Minister of Infrastructure
419 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Guthrie,

Clear Hills County Council would like to bring to your attention a matter of significant importance regarding the maintenance and upkeep of senior and family housing facilities managed by the North Peace Housing Foundation in Clear Hills County and neighboring areas.

It has come to our attention that the current budget allocated for the maintenance of these essential facilities does not adequately cover the necessary updates and upkeep required to ensure the well-being and safety of the residents. As representatives of Clear Hills County Council, we are deeply concerned about the potential impact of this shortfall on the quality of life of our senior and family residents.

The North Peace Housing Foundation plays a crucial role in providing affordable and secure housing for vulnerable members of our community. However, without sufficient funding for maintenance and upgrades, these facilities may fall into disrepair, compromising the safety and comfort of those who rely on them.

On behalf of Clear Hills County Council, we respectfully request that you consider allocating additional resources to the North Peace Housing Foundation to address these maintenance issues adequately. By increasing the budget for upkeep and updates, we can ensure that our senior and family housing facilities remain safe, comfortable, and conducive to the well-being of their residents.

Understanding that budgetary decisions require careful consideration and balancing of various priorities. We still urge you to prioritize the needs of our community's most vulnerable members by providing the necessary support to maintain and improve our housing facilities.

Thank you for taking the time to consider this important matter. We look forward to your prompt attention and action on this issue. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email bonnie@clearhillscounty.ab.ca.

Sincerely,

Amber Bean
Reeve

Cc. Minister of Seniors Jason Nixon



CLEAR HILLS COUNTY

February 20, 2024

Amery, Mickey, Honourable
Minister of Justice
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Amery,

Clear Hills County Council, wish to address a few important matters regarding the justice system and community safety in Alberta.

Firstly, we want to emphasize the importance of ensuring accountability among Crown prosecutors. It's crucial for public trust and the integrity of our legal system that prosecutors are held to high standards. We would appreciate further information on how Crown Prosecutors are held accountable for the decisions they face.

Secondly, we support updates to the Criminal Code that reflect current challenges and societal needs. Our laws must evolve to effectively address emerging issues and protect our communities.

Additionally, we fully endorse Bill C-48, which aims to strengthen Canada's bail system. Strong bail regulations are essential in preventing repeat offenses and ensuring public safety.

However, despite these efforts, we are concerned about the increasing rate of repetitive crimes in rural areas. We urge the government to explore additional strategies to address the underlying causes of such behavior.

Thank you for taking the time to consider this important matter. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email bonnie@clearhillscounty.ab.ca.

Sincerely,

Amber Bean
Reeve

AB/bm



CLEAR HILLS COUNTY

February 20, 2024

File 11-02-02

Honourable Nicolaides Demetrios
Minister of Education
228 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Nicolaides,

Clear Hills County Council has some concerns regarding the disbursement of Education Requisition funds back to the Peace River School Division. It has come to our attention that there is a significant discrepancy between the outgoing dollars from Clear Hills County and the funds allocated back to our school division.

We are aware, the Education Requisition is a vital mechanism for funding education within our province. However, it appears that the current allocation process is not accurately reflecting the contributions made by municipalities such as Clear Hills County. This disconnect is causing considerable concern, as we strive to ensure that our schools receive the necessary resources to provide quality education to our students.

We believe that a thorough review of the disbursement process is warranted to address this issue. It is essential that the allocation of funds accurately reflects the financial contributions made by municipalities, allowing for fair and equitable distribution across all school divisions.

We respectfully request that you look into this matter and take appropriate steps to rectify any discrepancies in the disbursement of funds. Clear Hills County is committed to supporting education within our community, and we trust that you will work with us to ensure that our schools receive the resources they need to thrive.

Thank you for your attention to this matter. We look forward to your prompt response and action on this important issue.

Yours truly,

Amber Bean
Reeve

AB/bm

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION - Village of Hines Creek 10:00 a.m.
File:	11-02-03

DESCRIPTION:

The Village of Hines Creek Council will be attending the meeting to discuss Drought Management, possible water shortages and Fire Protection/Risk with Council.

ATTACHMENT:

Correspondence

RESOLUTION by...

Initials show support - Reviewed by:	Manager:	CAO:
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Bonnie Morgan

From: cao@hinescreek.com
Sent: February 29, 2024 1:59 PM
To: Bonnie Morgan
Cc: khreintjes@hotmail.com; afixel@gmail.com; Irim@telus.net
Subject: Village of Hines Creek Delegation to Council March 4, 2024 @ 10:00 am

Allan/Bonnie,

We do not have a written presentation but are attending to have a discussion regarding potential water shortages and fire risk. The goal is to open communications so both Councils are on the same page if conditions worsen this season.

Thank you in advance for the opportunity to discuss these subjects together.

Leanne

Leanne Walmsley
Chief Administrative Officer
Village of Hines Creek
Phone: 780-494-3690
Fax: 780-494-3605
Email: cao@hinescreek.com



Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Cellular & Internet Service
File:	11-02-02

DESCRIPTION:

Council requested to have a discussion regarding Cellular and Internet service in Clear Hills County.

BACKGROUND:

Ongoing Communication with TELUS

ATTACHMENTS:

Letter to Service Alberta

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:





CLEAR HILLS COUNTY

February 20, 2024

Nally, Dale, Honourable
Minister of Service Alberta and Red Tape Reduction
319 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Honourable Minister Nally,

On behalf of Clear Hills County Council, we would like to address a critical issue that affects our community deeply: the lack of efficient cellular and internet service within our county.

Clear Hills County has a large area mass with diverse terrains, causing struggles to provide adequate or sometimes any cellular and internet services to our residents. The placement of existing towers fails to cover all areas, resulting in significant dead zones across the region.

Our council has devoted considerable time and effort to finding solutions in collaboration with TELUS, our primary telecommunications provider. However, due to our relatively smaller population, it has become apparent that upgrading or installing new towers is not economically viable for TELUS. This unfortunate reality leaves many of our residents without essential connectivity, posing significant challenges to their safety and accessibility, especially in emergencies.

Recently, we became aware of a pilot program spearheaded by your ministry in southern Alberta in collaboration with STARLINK. This program offers promising solutions to address connectivity issues in remote areas like ours. We strongly believe that implementing a similar initiative in Clear Hills County could be the breakthrough we desperately need. With reliable internet access provided by services like STARLINK, residents would have the capability to activate Wi-Fi calling, thereby ensuring sustainable communication levels despite geographical challenges.

Given the critical importance of connectivity in modern society, we request your assistance in exploring viable options to improve cellular and internet services within Clear Hills County. We are eager to collaborate with your ministry and relevant stakeholders to identify and implement effective solutions that meet the needs of our community.

Thank you for your attention to this matter. We are optimistic that, with your support, we can work towards enhancing the quality of life for all residents of Clear Hills County by ensuring access to essential telecommunications services.

If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email bonnie@clearhillscountv.ab.ca

Amber Bean
Reeve

AB/bm

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Activity Report Review
File:	11-02-03

DESCRIPTION:
Council requested a review of the current Activity Reports.

Attachment:
Activity Report
Policy & Priority Activity Report

RESOLUTION by...

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: ██████████ Completed Items: ██████████ Items in Waiting: ██████████

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		September 12, 2023		
C486-23	09-12-23	RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert, funds are to be allocated from the Bridge Reserve. CARRIED.	PW	In Works - received approval
		October 16, 2023		
P556-23	10/16/23	RESOLUTION by Councillor Giesbrecht to recommend Council draft a Request for Proposal for a Project Manager to oversee all aspects of the construction of a new Fire Hall in Cleardale, Alberta, with the exception of the dirt work to be hired off of the annual Clear Hills County Equipment Registry. and bring back further information to a future Council Meeting. CARRIED.	CC	In works –
		November 28, 2023		
C645-23	11/28/23	RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. CARRIED.	EA	Reeve Bean
		January 8, 2024 P&P		
P08-24	01/08/24	RESOLUTION by Deputy Reeve Janzen to bring back further information on the Transfer Stations to a future meeting. CARRIED.	PW	March/April
		January 23, 2024		
C42-24	01/23/24	RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED.	EA	March 4
C50-24	01/23/24	RESOLUTION by Councillor Ruecker to receive the discussion regarding a joint meeting with the Town of Manning for information and schedule a meeting as per their request, as presented. CARRIED.	EA	March 7
C51-24	01/23/24	RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED.	EA	March 4



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
C63-24	01/23/24	RESOLUTION by Councillor Stevenson to bring back an update on an emergency preparedness plan (wildfire) to a future meeting. CARRIED.	CC	March 4												
		February 13, 2024														
C74-24	02/13/24	RESOLUTION by Councillor Hansen to approve a delegation with the Agricultural Service Board at the March 12, 2024 Regular Council Meeting. CARRIED.	AG	March 12												
C75-24	02/13/24	RESOLUTION by Deputy Chair Janzen to table the discussion regarding Policy 6311 Veterinary Services Incorporated (1980) Ltd. Program (VSI), as presented. CARRIED.	AG	February 27												
C80-24	02/13/24	RESOLUTION by Councillor Hansen to bring Bylaw No. 242-19 Fire Ban to the February 27, 2024 Regular Council Meeting. CARRIED.	CC	February 27												
C81-24	02/13/24	RESOLUTION by Reeve Bean to proceed with applying for a water diversion license from the Peace River. CARRIED.	PW	In works												
C82-24	02/13/24	RESOLUTION by Deputy Reeve Janzen to proceed to inquire about a map containing all documented aquifer sites that have been drilled within Clear Hills County from Hydrogeological Consultants Ltd. (HCL). CARRIED.	PW	March 12												
C85-24	02/13/24	RESOLUTION by Councillor Giesbrecht to proceed to tender for pavement crack sealing. CARRIED.	PW	Open March 26												
		February 27, 2024														
C89-24	02/27/24	RESOLUTION by Councillor Ruecker to open tenders for Tender 2024-01 New Rotary Mower, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.	AG	March 12												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Company</th> <th style="text-align: left;">Amount with Trade</th> <th style="text-align: left;">Amount No Trade</th> </tr> </thead> <tbody> <tr> <td>DionCo Sales and Services Ltd.</td> <td>\$31,800.00</td> <td>\$46,800.00</td> </tr> <tr> <td>Prairie Coast Equipment</td> <td>\$33,500.00</td> <td>\$48,500.00</td> </tr> <tr> <td>Flaman Rentals</td> <td>\$27,400.00</td> <td>\$54,470.88</td> </tr> </tbody> </table>	Company	Amount with Trade	Amount No Trade	DionCo Sales and Services Ltd.	\$31,800.00	\$46,800.00	Prairie Coast Equipment	\$33,500.00	\$48,500.00	Flaman Rentals	\$27,400.00	\$54,470.88		
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Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS																					
		Industrial Machine Inc. N/A \$66,730.00																							
C90-24	02/27/24	RESOLUTION by Reeve Bean to open tenders for Tender 2024-02 Two New Sidearm/Swingarm Hitches, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.	AG	March 12																					
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C91-24	02/27/24	RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2024-03 Tractor, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.	AG	March 12																					
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C92-24	02/27/24	RESOLUTION by Councillor Walmsley to open tenders for Tender 2024-04 2700 feet of 4" Lay Flat Hose, analyze the results and bring a	AG	March 12																					



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS																				
		recommendation to a future Regular Council Meeting. CARRIED. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;">Company</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>Projects Safety Operations</td> <td>\$17,928.60</td> </tr> <tr> <td>Jean-Francois Plante-Connectall Ltd.</td> <td>\$17,172.00</td> </tr> <tr> <td>Sunrak Impex Inc.</td> <td>\$41,757.00</td> </tr> <tr> <td>JSK Electrical Services Inc.</td> <td>\$25,695.00</td> </tr> <tr> <td>Sunrak Impex Inc.</td> <td>\$28,045.00</td> </tr> <tr> <td>JSK Electrical Services Inc.</td> <td>\$41,320.00</td> </tr> <tr> <td>Greggs Distributors Ltd.</td> <td>\$11,448.00</td> </tr> <tr> <td>Greggs Distributors Ltd.</td> <td>\$14,742.00</td> </tr> <tr> <td>Peace Country Supply</td> <td>\$6,345.00</td> </tr> </tbody> </table>	Company	Amount	Projects Safety Operations	\$17,928.60	Jean-Francois Plante-Connectall Ltd.	\$17,172.00	Sunrak Impex Inc.	\$41,757.00	JSK Electrical Services Inc.	\$25,695.00	Sunrak Impex Inc.	\$28,045.00	JSK Electrical Services Inc.	\$41,320.00	Greggs Distributors Ltd.	\$11,448.00	Greggs Distributors Ltd.	\$14,742.00	Peace Country Supply	\$6,345.00		
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C93-24	02/27/24	RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Fairview Curling Club for information, as presented, and bring back the funding request to a future Regular Council Meeting. CARRIED.	EA	March 12																				
C98-24	02/27/24	RESOLUTION by Councillor Hansen to schedule monthly Policy & Priority meetings for the first Tuesday of every month at 9:30 a.m. commencing Tuesday, April 2, 2024. CARRIED.	EA	updated																				
C90-24	02/27/24	RESOLUTION by Councillor Giesbrecht to adopt the recommended changes to Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), as presented. CARRIED.	AG	updated																				
C103-24	02/27/24	RESOLUTION by Deputy Reeve Janzen proceed to a third and final reading to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. DEFEATED.	CC	March 12																				
C104-24	02/27/24	RESOLUTION by Councillor Ruecker to hire A.S. Roach for two free training sessions on the Sprinkler Protection Unit (SPU) for the Worsley Fire Department, Hines Creek Fire Department,	CC	April 2-3 April 4-5																				



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Public Works, and other external Counties and Municipalities. The specific date for these sessions will be confirmed at a later time. CARRIED.		
C105-24	02/27/24	RESOLUTION by Deputy Reeve Janzen to table the tender award for Tender 2024 Grading Projects (Road Construction Projects) Contract No. CA0003927-8338 until the March 12, 2024, Regular Council Meeting. CARRIED.	PW	March 12
C106-24	02/27/24	RESOLUTION by Councillor Hansen to table the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor until a future meeting. CARRIED.	PW	March 12
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024✓ 2025
		May 16, 2023		
C252-23	05/16/23	RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED.	CS	Update 022824 Rejected all Tenders due to overbudget
		November 28, 2023		
C654-23	11/28/23	RESOLUTION by Reeve Bean to approve a general grant of \$7,000.00 to the Fairview & Area Senior Check-In Line Society and include the funds in the 2024 Operating Budget. CARRIED.	CS	
C657-23	11/28/23	RESOLUTION by Deputy Reeve Janzen to include \$3,000.00 to the Clear Creek Fire Committee operating budget for emergency type promotional items and accept the November 21, 2023, meeting minutes for information. CARRIED.	CS	
C646-23	11/28/23	RESOLUTION by Reeve Bean to approve the 10-year plan for Clear Hills County to come into compliance with Municipal Governments mandated	EA	Letter sent



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		5:1 ratio for property tax rates.		
		December 12, 2023		
C696-23	12/12/23	RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. CARRIED.	CS	
		February 13, 2024		
C69-24	02/13/24	RESOLUTION by Councillor Walmsley to receive the delegation from the David Thompson Bible Camp for information and approve a General Grant for the new kitchen/dining facility in the amount of \$50,000.00 with the funds to be allocated from the rate stabilization reserve. CARRIED.	CS	

ITEMS IN WAITING

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.		
		February 2024		
C647-23	11/28/23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.	EA	Letter Sent
P666-23	(12-05-23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader	PW	Spring 2025



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.		
C83-24	02/13/24	RESOLUTION by Deputy Reeve Janzen to proceed with the disposal of unit 48 2014 Chev crew cab and the 2008 16' Rainbow trailer at a future local auction. CARRIED.	PW	

Policy & Priority Update

Activity Report for February 27, 2024

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	ITEM NAME	Dept.	Policy & Priority Items – Priority Level	Priority order for next P&P	Notes
	Market Position	EA	RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED		Discussion on a marketing position to assist with these types of items.
C273-22 (05-24-22)	Open Air Market	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.		Ag Societies are short volunteers
P666-23(12-05-23)	Contract	PW	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.		March 2025
P671-23(12-05-23)		PW	RESOLUTION by Deputy Reeve Janzen to bring back more information regarding the Clear Hills County Transfer Stations operating costs to a future meeting. CARRIED.		March/April
P673-23(12-05-23)		EA	RESOLUTION by Councillor Giesbrecht to table the discussion regarding the Re-branding proposal. CARRIED.		Spring/Summer
P674-23(12-05-23)	Recruitment	EA	RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED.		In waiting
C47-24 01/23/24	TELUS Cellular Service	EA	RESOLUTION by Councillor Stevenson to schedule a meeting with TELUS during the RMA Conference in March. CARRIED.		In works
C51-24 01/23/24	Website	EA	RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED.		March 4
C42-24 01/23/24	Ec Dev	EA	RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED.		March 4
C17-24 01/09/24	Advocaton	EA	RESOLUTION by Councillor Hansen to include the following items to bring forward to the Ministers. CARRIED.		Minister Meeting & Letters March 4

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Hills County Website
File:	11-02-03

DESCRIPTION:

The Clear Hills County website agreement with BubbleUp Marketing is now expired.

Council is required to provide administration with direction on our current Website & Social Media Platforms.

Items for discussion:

Website:

- Website design and future visions
- Content and accessibility
- Website budget

Social Media Platforms:

- Existing platforms (Facebook, Instagram, YouTube)
- Satisfaction levels with current content delivery
- Future visions
- Social Media platform Budget

Marketing:

- Marketing – County programs and events on Website & Social Media Platforms

Attachment:

Website planning info

Options:

- Enter into a 3-year agreement with BubbleUp for the hosting of the Clear Hills County Website at a rate of \$100.00 per month.
- Keep our existing website with no contract and hire an hourly contractor to assist with the required/wanted design and accessibility changes.
- Proceed to Tender for a new website.

RESOLUTION by...

Initials show support - Reviewed by:

Manager:

CAO:



Several key considerations to keep in mind to ensure our website effectively serves the needs of Clear Hills County and provides valuable information and services.

Here are some key things to consider:

1. **User-Friendly Design:** The website should be intuitive and easy to navigate for residents of all ages and technical abilities. Clear menus, organized content, and easy-to-find information are essential.
2. **Visual Design:** Evaluate the design elements of the website, including color scheme, typography, and imagery. A clean and professional design can enhance the user experience and reflect positively on the municipality.
3. **Accessibility:** Ensure that the website is accessible to all users, including those with disabilities. This involves following accessibility standards such as WCAG (Web Content Accessibility Guidelines) to make sure that all users can access and understand the content.
4. **Mobile Responsiveness:** Many users will access the website from mobile devices, so it's crucial that the site is responsive and displays properly on smartphones and tablets.
5. **Community Information:** Provide comprehensive information about the municipality, including services, contact information for officials and departments, community events, news, and updates.
6. **Online Services:** Offer online services to residents where possible, such as paying bills, applying for permits, scheduling appointments, and reporting issues like potholes or streetlight outages.
7. **Transparency:** Foster transparency by providing access to public records, meeting agendas and minutes, budgets, financial reports, and other important documents.
8. **Security:** Implement robust security measures to protect sensitive data and ensure the safety of users' personal information, especially if the website offers online services that require input of sensitive data.
9. **Emergency Preparedness:** Include resources and information about emergency preparedness, such as emergency contact numbers, evacuation procedures, and updates during emergencies or natural disasters.
10. **Feedback Mechanism:** Provide a way for residents to provide feedback, ask questions, or report issues with the website itself or with municipal services. This can be in the form of contact forms, surveys, or dedicated feedback sections.
11. **Integration with social media:** Integrate social media platforms to keep residents informed and engaged. This can include sharing news updates, events, and emergency alerts via social media channels.
12. **Regular Updates and Maintenance:** Regularly update the website with fresh content, news, and information, and perform routine maintenance to ensure it remains functional and secure.

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Showcasing Seniors
File:	11-02-02

DESCRIPTION:

Council has requested a discussion on showcases our seniors in Clear Hills County.

BACKGROUND:

C42-24(1-23-24) RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED.

- Hire a videographer and discuss the project goals, vision, timeline and budget.
- Connect with local seniors who have interesting stories or have made notable contributions to the community.
- Talk to the seniors and schedule interviews. Prepare questions in advance to guide the conversation.
- Share the features on (website, social media). Promote them to the community.

<https://www.allseniorscare.com/life-is-good-video-series/>

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	March 4, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Beautification Incentive Program
File:	11-02-03

DESCRIPTION:

Council requested information on programs offered in other municipalities for beautification Incentive programs.

Facade Improvement Grants: These programs provide financial assistance to property owners or businesses to improve the appearance of building exteriors. This could include things like repainting, repairing facades, adding decorative elements, or enhancing landscaping.

Landscaping Grants or Rebates: Municipalities may offer grants or rebates to homeowners or businesses for landscaping projects that enhance curb appeal and contribute to the overall beautification of the community. This could include initiatives such as planting trees, installing flower beds.

Beautification Awards or Contests: Municipalities may recognize and incentivize beautification efforts by residents or businesses through awards programs or contests. This can encourage community engagement and inspire others to take pride in maintaining and enhancing the visual appeal of their surroundings.

Attachment:

Saint John Incentives Program

RESOLUTION by...

Initials show support - Reviewed by:	Manager:	CAO:	
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onestop@saintjohn.ca
saintjohn.ca/beautificationapplication



Excellent program. Everything was A-1. The program ended up helping to pay for the labour to beautify my small property and get my renovations done sooner."

Jim Murphy



VISIT US

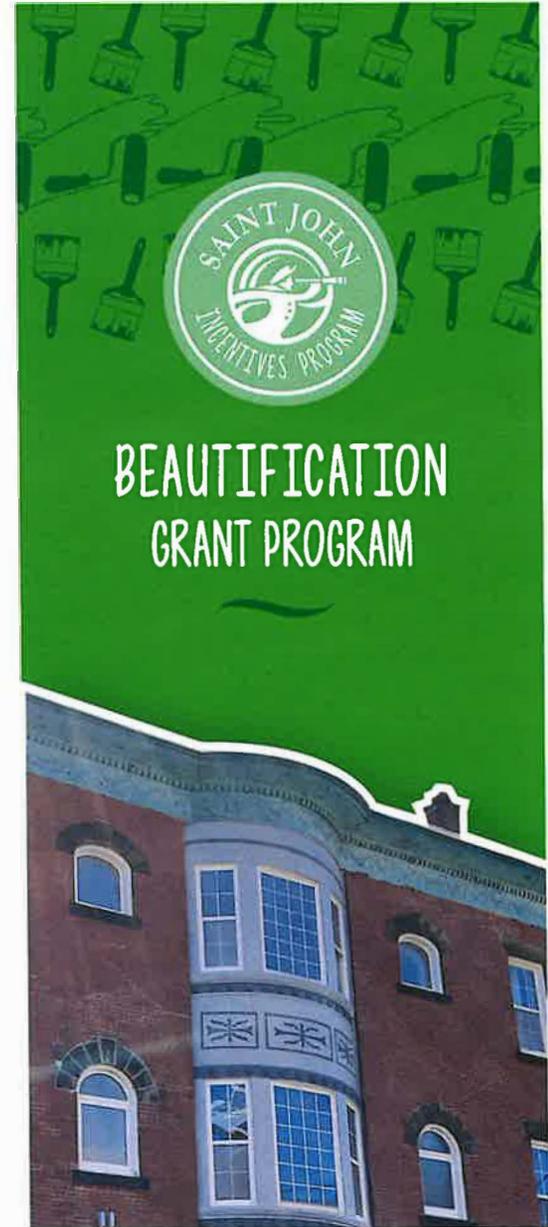
The One Stop Development Shop is the City of Saint John's integrated Building Permits, Community Planning and Infrastructure Services area. Through the One Stop Shop, you can access all your development related approvals and permits required by the City of Saint John.



ONE STOP DEVELOPMENT SHOP
City of Saint John | 10th Floor, City Hall
P.O. Box 1971 | Saint John, NB E2L 4L1
506.658.2911

onestop@saintjohn.ca
saintjohn.ca/beautificationapplication

This document is intended to be used for information purposes only and is not intended to be legal advice nor to be used in place of the Beautification Grant Policy.



BEAUTIFICATION GRANT PROGRAM

PROGRAM OVERVIEW

The purpose of the Beautification Grant is to invest in the facades of homes and landscaping front yards, as an effort to help beautify streets and neighbourhoods in the Central Peninsula. The Beautification Grant Program pays 35% of the cost of eligible work, up to a maximum of \$4,000, or \$6,000 in the case of a corner lot. The grant is awarded through a competitive process that ensures the best quality projects receive funding.

PROGRAM CRITERIA

Only projects that can meet the following criteria will be considered for a grant:

- 1 The project is located within the Central Peninsula, but outside the Heritage District (see Policy);
- 2 The property taxes for the property are current;
- 3 All required information and documentation has been submitted with a completed application form;
- 4 Individual apartment-style condominium units will not be eligible for a grant;
- 5 Only work conducted on the first four storeys of the dwelling is eligible;
- 6 If required, a building permit must be issued and work must be completed prior to the payment of a grant.

ELIGIBLE WORK

The following work conducted to the front or flankage facades of a dwelling will be eligible for a grant*:

- 1 Exterior painting, including any entranceway, siding, trim, moldings, porches, decks or other features of the exterior of the main building;
- 2 Siding repair, or the replacement of siding with new siding material;
- 3 The cleaning and/or repointing of existing brick on the exterior of the main building;
- 4 The repair and/or replacement of architectural elements that are original to the design of the building, or are similar to the architectural style of the building;
- 5 The replacement or installation of any exterior windows or doors;
- 6 The replacement, renovation or installation of exterior front steps, handrails or walk ways;
- 7 The installation of any landscaping details including, but not limited to, sod, shrubs, trees and plant beds.

Please note: Work that has been started prior to the submission of an application will not be considered eligible.



**Under certain circumstances, exterior painting to a side yard façade may be considered.*



HOW TO APPLY

Applications may be obtained online and submitted to onestop@saintjohn.ca. Each application is reviewed and evaluated on a first-come, first-serve basis by a Committee that will assess projects according to six categories: siding, painting, entryways, architectural detailing, windows and landscaping. The top projects are awarded grants until all funds are exhausted. To make an application you will need to provide the following:

- A completed application form
- A description of the project
- A professional estimate of the cost of the proposed work
- Photographs of existing conditions

PAYMENT SCHEDULE

The payment of grants for approved projects will occur after final site inspection has been conducted and it has been determined by staff that the approved work has been completed. The applicant must submit all receipts to staff in order to verify expenses by November 30 of the year of application.

Schedule 3: City of Saint John Urban Beautification Grant Application

(aussi disponible en français)

Applicant Information

Name of Applicant _____

Mailing Address of Applicant (with Postal Code) _____

Personal Telephone Number _____ Work Telephone Number _____

Fax Number _____ E-mail _____

Name of Property Owner (if different from applicant) _____

Mailing Address (with Postal Code) _____

Property Information

Location _____
Civic # _____ Street _____ PID _____

NOTE: PROPERTIES LOCATED WITHIN HERITAGE CONSERVATION AREAS ARE INELIGIBLE.

If the applicant is **NOT** the owner, the Owner's signature or authorization (in writing) to submit this application is required.

In signing this application, I confirm that this project abides by all requirements set out in the Urban Beautification Policy.

Signature of Applicant _____ Signature of Owner _____

Date _____ Date _____

Description of the Urban Beautification Incentive Application

Clearly describe work you intend to do in each of the applicable categories below:

SIDING, PAINTING, ENTRYWAY, ARCHITECTURAL DETAILING, WINDOW REPLACEMENT, LANDSCAPING

Estimated Cost of Construction

Construction Cost Estimate	\$
----------------------------	----

Information Accompanying Application:

- Letter of Intent
- Site Plan
- Other _____
- Cost Estimate
- Building Elevations/Renderings



Schedule 3: City of Saint John Urban Beautification Grant Application

Project Schedule:

Estimated Project Start Date: _____

**An application must have been submitted prior to commencing any work.*

Estimated Project Completion Date: _____

**All work must be complete and receipts submitted by November 30th of the same year.*

For Office Use Only	
Reviewed By: _____	Date: _____
Project Number: _____	Eligibility Confirmed: Yes <input type="checkbox"/> No <input type="checkbox"/>

*City Hall Building
1st Floor - 15 Market Square
Saint John, NB E2L 1E8
OneStop@saintjohn.ca
(506) 658-4455*



			
Urban Beautification Policy		Policy Category: Policy	
Policy No.: 16-77.2		Implementation Procedure No.:	
Approved or Last Reviewed Date: June 2023		Next Review Date: April 2025	
Area(s) this policy applies to: Financial incentives supporting development in the Old North End		Owner Service: Growth and Community Services	
Related Policy(ies): Urban Development Incentives Policy			
Revision History December 2017 March 2019 June 2023			
Date Created: March 15, 2016	Senior Leadership Review Date:	Council Approval Date:	Contact: Commissioner of Growth and Community Services

Urban Beautification Program – Old North End Pilot

Overview

The purpose of the Urban Beautification Program Old North End Pilot is to provide incentives for people living in the Old North End to invest in the beautification of the façades of their homes and small businesses, or the landscaping of their front yards. Increased reinvestment in the facades and front yards of properties coordinated with community enhancement and enforcement will result in a more desirable streetscape. The Program prioritizes transformative projects which seek to restore original character elements or use high quality materials and well accepted design practice to revitalize facades. As part of the Old North End Pilot Program, incentives will remain available in the Central Peninsula for a transition period.

A. Qualifying Criteria:

- i. The project is located within the boundaries outlined in Schedule 1 or Schedule 2;
- ii. Individual apartment-style condominium units will not be eligible for a grant;
- iii. All work proposed as part of an Urban Beautification Program application must be conducted on the first four storeys of the dwelling;
- iv. Where required, all work must have an approved building permit in order to receive funding.

B. Eligible Work:

The following work will be eligible for a grant:

- i. The front or flankage façade of a building;
- ii. Exterior painting, including any entranceways, siding, trim, moldings, porches, decks or other features of the exterior of the main building;
- iii. Siding repair, or the replacement of any siding with new siding material;
- iv. The repointing of existing brick on the exterior of the main building;
- v. The repair and/or replacement of any architectural elements of the building that are original to the design of the building, or are similar to the architectural style of the building;
- vi. The replacement or installing of any exterior windows or doors;
- vii. The replacement, renovation or installation of exterior front steps, handrails or walkways;
- viii. The installation of any landscaping details including, but not limited to, sod, shrubs, trees and plant beds; and
- ix. Notwithstanding section B(i), exterior painting to a side yard façade of a property may be eligible where: (i) the adjacent lot is a vacant or surface parking lot and has a frontage of at least 11 metres, or, (ii) the side yard is occupied by surface parking with a width of least 11 metres.
- x. Any additional work not identified below as ineligible work, which incorporates decorative elements and contributes to the beautification of the property.

C. Ineligible Work:

The following work conducted to the subject property will not be eligible for a grant:

- i. The renovation of any interior spaces;

- ii. Work that has been started prior to the submission of an application;
- iii. The replacement or repair of the roof, with the exception of a roof that forms a significant part of the front wall of the building and has significantly deteriorated (e.g. damaged mansard roof);
- iv. Any work done to a driveway or any other parking area;
- v. Any work done to a property located within a Heritage Conservation Area;
- vi. Any work that consists of regular maintenance over restoration and does not have a transformative effect that meets with the Goals of the Program as deemed by the Application Evaluation Committee;
- vii. Any work done to an existing or proposed detached garage;
- viii. Any exterior improvements done to backyards, or areas not visible from the street front; and,
- ix. Projects receiving any funding through the Urban Development Incentives Program are not eligible.

D. Eligible Costs:

The following costs associated with the project will be eligible towards evaluation of grant:

- i. Official quotes from a contractor service
- ii. Receipts from a licensed business
 - a. Must include proper description of the item, costs, taxes, location of business, and date

E. Program Guidelines

i. Structure:

- a. An approved grant will provide 35% of the cost of the eligible work completed, including HST, to a
 - i. maximum of \$4,000;
 - ii. Where a grant application is for both a front and flankage building façade, an approved grant will provide 35% of the cost of eligible work completed, including HST, to a maximum of \$6,000.
- b. Beautification Grants will be awarded to the applicants with the highest scores, as determined by the Application Evaluation Committee, until the funds have been exhausted.
 - i. Where a grant application is deducted points by the Application Evaluation Committee, the overall value of the grant shall be reduced from 35% of the cost of eligible work according to the following formula:
 - ii. *Reduced Grant* =
$$\text{Cost of Eligible Work} * 35\% * \left(1 - \frac{\text{Total Points Deducted}}{\text{Total Points Awarded}}\right)$$
 - iii. Any work undertaken on the exterior of the building or property within the same year will be included as part of the application for the purposes of determining the project score.
- c. Any application that receives a score of zero or lower will not be eligible for a
 - i. Beautification Grant.

ii. Distribution of Funds:

- a. The distribution of funds for an approved project will occur after a final site inspection has been conducted and it has been determined by staff that the approved work has been completed.
- b. No project will receive more than the 35% of the submitted proposal.
- c. The applicant must submit all accompanying receipts necessary to provide

proof of eligible expenses prior to November 30th.

- d. Where an applicant performs the required work for a Beautification Grant themselves, only the material costs will be eligible for reimbursement.
- e. Where work is performed by a company owned by the applicant, the City of Saint John may request formal documentation outlining both detailed material and labour costs for the project.

iii. Undertaking painting and/or landscaping without a contractor/professional

- a. Notwithstanding subsection D(ii)(d), an applicant may be reimbursed for undertaking painting or landscaping work themselves, as described in subsections B(ii) and B(viii).
- b. The total reimbursement of material costs shall result in an adjustment to the reimbursement of total material costs from 35% up to 100%, but no more than the maximum grant amount (\$4000 for interior lot, \$6000 for corner lot).
- c. Receipts submitted for reimbursement must adhere to subsection D.

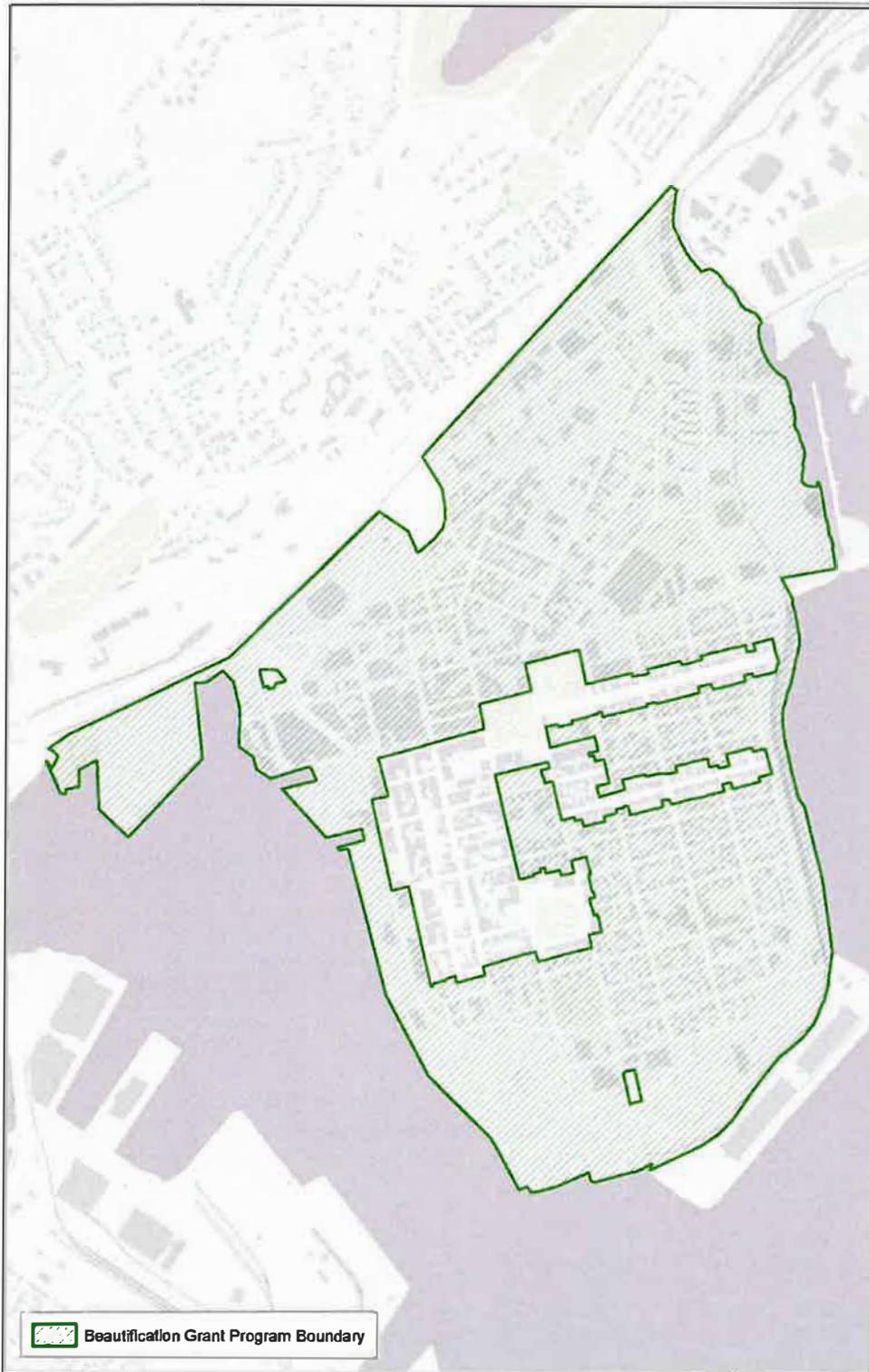
a. Schedule:

- i. The effective date of the program is January 30, 2023.
- ii. The Application Evaluation Committee will meet three times during a year, if required, for the purpose of reviewing and approving applications.
- iii. The Application Evaluation Committee shall determine meeting dates, application deadlines, and any other necessary deadlines for the Program, subject to the approval of the Commissioner of Growth and Community Planning.
- iv. Conditionally approved grants shall be incomplete and the applicant will not be eligible for any funding if work has not commenced within one month of the approval date.
- e. All work approved by the Committee for a Beautification Grant must be completed by November 30 in the same year as the application. If the proposed work approved by the Committee for a Beautification Grant is not completed by November 30, the project will be deemed incomplete, and the applicant will not be eligible to receive any funding.

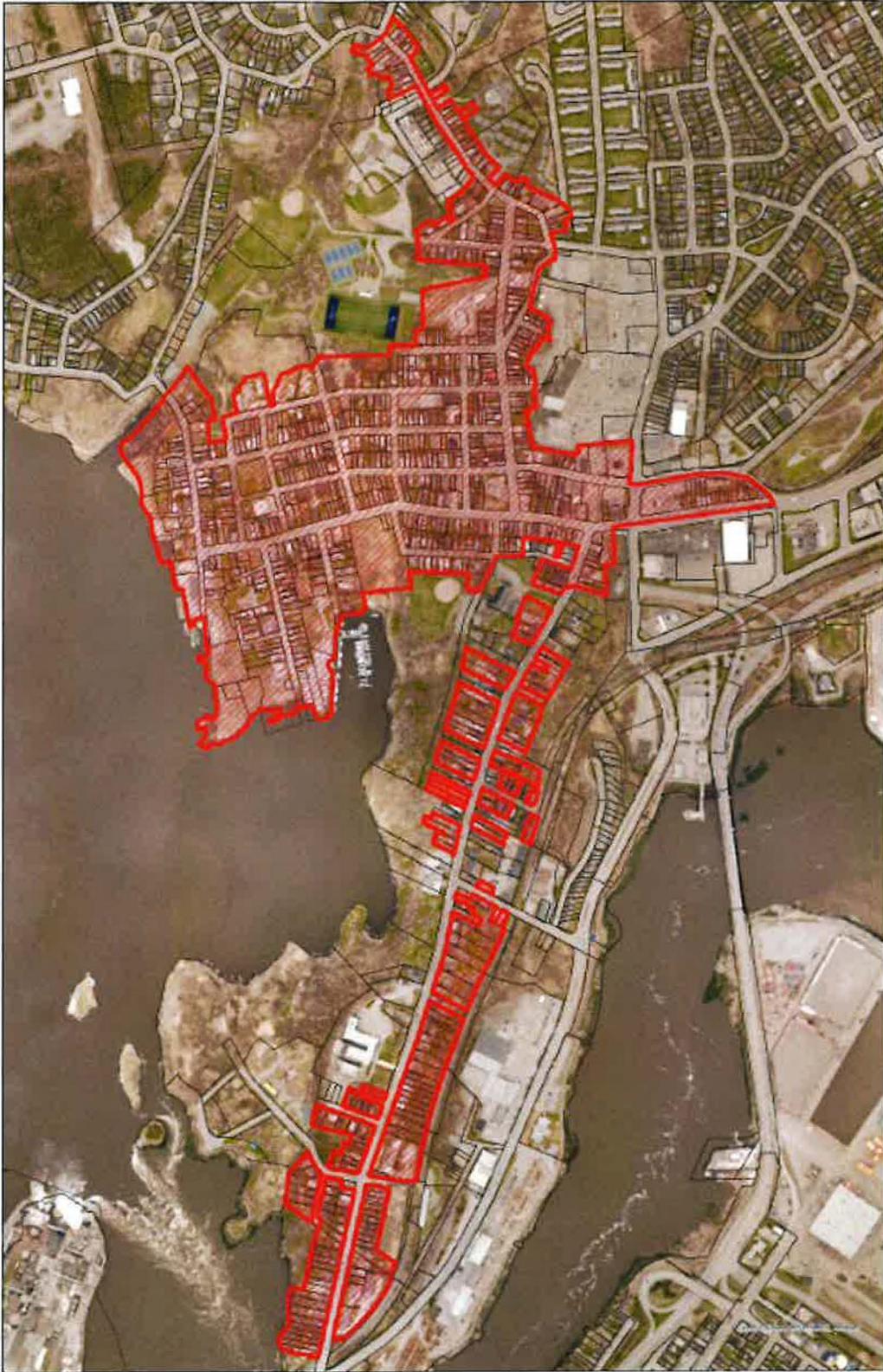
b. Application Evaluation Committee:

- i. The role of the Application Evaluation Committee is to provide a technical evaluation of applications in the context of the Beautification Grant Score Card (Schedule 3).
- ii. The Application Evaluation Committee will consist of five technical staff members from one or more of the following City of Saint John Departments: Growth and Community Services, Finance and Administrative Services, and Communications.
- iii. The members of the Application Evaluation Committee will be determined by the Commissioner of Growth and Community Services.
- iv. The members of the Application Evaluation Committee may step down from their role on the Committee, or be replaced, subject to the approval of the Commissioner of Growth and Community Services.

Schedule 1 Beautification Grant Program Boundaries – Central Peninsula



**Schedule 2 Beautification Grant Program Boundaries -
Old North End**



Schedule 3 Beautification Grant Score Card

High	Moderate	Low	None	Negative
Siding				
<p>6 Points Repairs or replaces 25% or more of a deteriorated façade. Replaces asbestos siding. Appropriate materials include: Fiber Cement; Masonry Work; Wood Siding; Shingle Siding; Vinyl Siding (if existing).</p>	<p>4 Points Repairs or replaces 25% or more of the façade. Appropriate materials include: Fiber Cement; Masonry Work; Wood Siding; Shingle Siding.</p>	<p>2 Points Minor repair on 25% or less of the façade.</p>	<p>0 Points Not within scope of project.</p>	<p>Minus 14 Points Proposes to use vinyl siding unless installed in a location where there is existing vinyl siding that is deteriorated; proposes to cover exposed brick; undertakes work which creates an irregular pattern of cladding which is inconsistent with that of intact, traditional buildings along the same street.</p>
Painting				
<p>5 Points Painting greater than 25% of an eligible façade that was previously peeling or faded AND with accentuation of architectural details.</p>	<p>4 Points Painting greater than 25% of an eligible façade that was previously peeling or faded. OR Painting greater than 25% of an eligible façade, with accentuation of architectural details.</p>	<p>2 Points Painting of greater than 25% of an eligible façade that was not previously peeling or faded.</p>	<p>0 Points Not within scope of project.</p>	<p>Minus 5 Points Painting and thereby maintaining an irregular pattern of cladding and/or painting without removing loose and deteriorated paint from wood components using infra-red heat guns or hand scrapers and applying adequate primer prior new paint.</p>
Entryways				
<p>3 Points Restoring entryway using high quality materials. Restoration must include two of the following: restores original entryway; installs contextually appropriate door; installs contextually appropriate steps (including painted handrails); adds vestibule, covered porch or canopy with an appropriate design that matches the building style.</p>	<p>2 Point Installs only one of the previous items in an entryway that was previously boarded up.</p>	<p>1 Point Installs only one of the previous items.</p>	<p>0 Points Not within scope of project.</p>	<p>Minus 3 Points Installs non-residential door on a residential building.</p>
Architectural Details				
<p>3 Points Restores original architectural detailing to façade.</p>	<p>1 Point Installation or improvements to compatible architectural detail such as window trim, lintels, cornices, brackets and other similar features.</p>	<p>Not applicable.</p>	<p>0 Points Not within scope of project.</p>	<p>Minus 3 Points Removal of architecturally significant original detailing without replacement using high quality materials.</p>
Windows				
<p>5 Points Proposes to replace broken windows while maintaining or restoring fenestration pattern using high quality materials such as wood, fiberglass or aluminium clad wood windows.</p>	<p>3 Points Maintains or restores fenestration pattern using high quality materials such as wood, fiberglass or aluminium clad wood windows. OR Proposes to replace broken windows while maintaining or restoring fenestration pattern.</p>	<p>1 Point Use of contextually appropriate vinyl while maintaining fenestration, proportion, and style.</p>	<p>0 Points Not within scope of project.</p>	<p>Minus 10 Points Replace with white vinyl windows and/or storm windows, unless replacing broken or boarded up windows; The removal of windows and disruption of traditional fenestration patterns; The replacement do not maintain fenestration, proportion, and style.</p>
Landscaping				
<p>3 Points Removal of unsightly debris. Derelict vehicle removal. AND Shrubs; trees; perennial gardens; new grass; box planters.</p>	<p>2 Points Clean up and removal of unsightly debris. Derelict vehicle removal. OR Shrubs; trees; perennial gardens; new grass; box planters on vacant lot.</p>	<p>1 Point Shrubs; trees; perennial gardens; new grass; box planters.</p>	<p>0 Points Not within scope of project.</p>	<p>Minus 2 Points Removal of landscaping.</p>
<p>Total score is out of 25</p>				