

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, MARCH 12, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, March 12, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

| | |
|--|----|
| 1. CALL TO ORDER | |
| 2. AGENDA | |
| 3. MINUTES: | |
| Previous: Policy & Priority Meeting Minutes, March 4, 2024 | 2 |
| Previous: Regular Council Meeting Minutes, February 27, 2024..... | 4 |
| 4. DELEGATION(S) | |
| 1. Agricultural Service Board 11:15 a.m. | 10 |
| 5. PUBLIC HEARING | |
| 6. TENDER OPENING | |
| 7. NEW BUSINESS | |
| a. COUNCIL | |
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| 3. Seniors Showcase Video | 22 |
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| 6. Tender Award 2024-03 Tractor | 27 |
| 7. Tender Award 2024-04 2700' 4" Lay Flat Hose | 28 |
| b. CORPORATE SERVICES | |
| 1. Accounts Payable | 29 |
| c. COMMUNITY SERVICES | |
| 1. Bylaw No. 282-24 Fire Ban | 35 |
| 2. Running, Stoney & Sulphur Lake..... | 47 |
| 3. Proceed to Tender Worsley Fire Department Turnout Gear | 48 |
| 4. Proceed to Tender Hines Creek Fire Department Turnout Gear..... | 49 |
| d. PUBLIC WORKS | |
| 1. Tender Award 2024 Road Construction Projects | 50 |
| 2. 2024 Worsley Water Well Engineering | 63 |
| 3. 2024 Worsley Water Well Drilling & Installation | 73 |
| 4. Temporary Water Diversion License | 78 |
| 5. Transfer Station Operating Cost Review..... | 79 |
| 6. Disposal of Assets..... | 85 |
| 8. WRITTEN REPORTS: | |
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| 2. Public Works Manager's Report..... | 90 |
| 9. COUNCIL INFORMATION (<i>Including Correspondence</i>)..... | 91 |
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| 11. CLOSED MEETING ITEMS | |
| 12. ADJOURNMENT | |

**MINUTES OF CLEAR HILLS COUNTY
POLICY & PRIORITY MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
MONDAY, MARCH 4, 2024**

PRESENT

| | |
|------------------|--------------|
| Amber Bean | Reeve |
| David Janzen | Deputy Reeve |
| Abe Giesbrecht | Councillor |
| Danae Walmsley | Councillor |
| Jason Ruecker | Councillor |
| Nathan Stevenson | Councillor |
| Susan Hansen | Councillor |

ATTENDING

| | |
|---------------|------------------------------------|
| Allan Rowe | Chief Administrative Officer (CAO) |
| Bonnie Morgan | Executive Assistant (EA) |

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

P113-24(03-04-24)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the March 4, 2024 Policy & Priority Meeting, as presented. CARRIED.

NEW BUSINESS:

Draft Minister Letters

Council is presented with the draft advocacy letters for the Ministers.

P114-24(03-04-24)

RESOLUTION by Councillor Giesbrecht to table the discussion on the letters for the Ministers until later in the meeting. CARRIED.

Reeve Bean recessed the meeting at 9:57 a.m.
Reeve Bean reconvened the meeting at 10:01 a.m.

DELEGATION:

Village of Hines Creek

The Village of Hines Creek will be in attendance.

P115-24(03-04-24)

RESOLUTION by Councillor Hansen to receive the delegation from the Village of Hines Creek for information, as presented. CARRIED.

P116-24(03-04-24)

RESOLUTION by Councillor Walmsley to raise the draft minister letters off the table for further discussion. CARRIED.

P117-24(03-04-24)

RESOLUTION by Councillor Stevenson to receive the letters to the ministers for information, as amended. CARRIED.

P118-24(03-04-24)

RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen to discuss county related concerns. CARRIED.

Reeve Bean recessed the meeting at 11:27 a.m.
Reeve Bean reconvened the meeting at 12:09 p.m.

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POLICY & PRIORITY MEETING
MONDAY, MARCH 4, 2024

Cellular & Internet

Council requested further discussion regarding cellular and internet in Clear Hills County.

No action taken.

Activity Report Review

Council requested a review of the activity report.

P119-24(03-04-24)

RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 1:03p.m. CARRIED.

P120-24(03-04-24)

RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 1:15 p.m. CARRIED.

P121-24(03-04-24)

RESOLUTION by Deputy Reeve Janzen to receive the review of the activity report for information, as presented. CARRIED.

Deputy Reeve Janzen left the meeting at 1:43 p.m.

Website/Social Networking

Council is presented with information on the Clear Hills County website and social media platforms.

No action taken.

Seniors Showcase

Council requested information regarding a seniors showcase program.

Councillor Stevenson left the meeting at 2:01 p.m.

P122-24(03-04-24)

RESOLUTION by Councillor Giesbrecht to recommend Council proceed with the production of video showcasing our County Seniors. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the March 4, 2024 Regular Council Meeting 2:25 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, FEBRUARY 27, 2024**

PRESENT

| | |
|----------------|--------------|
| Amber Bean | Reeve |
| David Janzen | Deputy Reeve |
| Abe Giesbrecht | Councillor |
| Danae Walmsley | Councillor |
| Susan Hansen | Councillor |
| Jason Ruecker | Councillor |

ATTENDING

| | |
|---------------|------------------------------------|
| Allan Rowe | Chief Administrative Officer (CAO) |
| Bonnie Morgan | Executive Assistant (EA) |

ABSENT

| | |
|------------------|------------|
| Nathan Stevenson | Councillor |
|------------------|------------|

CALL TO ORDER

Councillor Hansen called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C86-24(2-27-24)

RESOLUTION by Deputy Reeve Jansen to adopt the agenda governing the February 27, 2024 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C87-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the February 13, 2024, Regular Council Meeting, as presented. CARRIED.

Management Team Activity Report

Management activity report was reviewed.

C88-24(2-27-24)

RESOLUTION by Reeve Bean that the management activity reports for February 13, 2024, be accepted, as presented. CARRIED.

TENDER OPENING

Tender 2024-01 New Rotary Mower.

Council is presented with tenders to open for Tender 2024-01 New Rotary Mower.

C89-24(2-27-24)

RESOLUTION by Councillor Ruecker to open tenders for Tender 2024-01 New Rotary Mower, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount with Trade | Amount No Trade |
|--------------------------------|-------------------|-----------------|
| DionCo Sales and Services Ltd. | \$31,800.00 | \$46,800.00 |
| Prairie Coast Equipment | \$33,500.00 | \$48,500.00 |
| Flaman Rentals | \$27,400.00 | \$54,470.88 |
| Industrial Machine Inc. | N/A | \$66,730.00 |

Tender 2024-02 Two New Sidearm/

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Swingarm Hitches

Council is presented with tenders to open for Tender 2024-02 Two New Sidearm/Swingarm Hitches.

C90-24(2-27-24)

RESOLUTION by Reeve Bean to open tenders for Tender 2024-02 Two New Sidearm/Swingarm Hitches, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount with Trade | Amount No Trade |
|-------------------------|-------------------|-----------------|
| DionCo Sales & Services | \$29,903.75 | \$39,903.75 |
| Flaman Rentals | \$31,400.00 | \$32,830.76 |

Tender 2024-03 Tractor

Council is presented with tenders to open for Tender 2024-03 Tractor.

C91-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2024-03 Tractor, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount with Trade | Amount No Trade |
|--------------------------|-------------------|-----------------|
| Foster's Agri-World | \$155,000.00 | \$245,000.00 |
| Prairie Coast Equipment | \$215,000.00 | \$300,000.00 |
| Rocky Mountain Equipment | \$198,000.00 | \$274,000.00 |
| Rocky Mountain Equipment | N/A | \$332,900.00 |
| Rocky Mountain Equipment | \$256,900.00 | \$332,900.00 |
| Rocky Mountain Equipment | N/A | \$274,000.00 |

Tender 2024-04 2700 feet of 4" Lay Flat Hose

Council is presented with tenders to open for Tender 2024-04 2700 feet of 4" Lay Flat Hose.

C92-24(2-27-24)

RESOLUTION by Councillor Walmsley to open tenders for Tender 2024-04 2700 feet of 4" Lay Flat Hose, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount |
|---------------------------------------|-------------|
| Projects Safety Operations | \$17,928.60 |
| Jean-Francois Plante- Connectall Ltd. | \$17,172.00 |
| Sunrak Impex Inc. | \$41,757.00 |
| JSK Electrical Services Inc. | \$25,695.00 |
| Sunrak Impex Inc. | \$28,045.00 |
| JSK Electrical Services Inc. | \$41,320.00 |
| Greggs Distributors Ltd. | \$11,448.00 |
| Greggs Distributors Ltd. | \$14,742.00 |
| Peace Country Supply | \$6,345.00 |

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TUESDAY, FEBRUARY 27, 2024

Councillor Hansen recessed the meeting at 10:00 a.m.
Councillor Hansen reconvened the meeting at 10:06 a.m.

DELEGATIONS

Fairview Curling Club
10:15 a.m.

The Fairview Curling Club will be in attendance at 10:15 a.m. to discuss the renovations needed at the current facility.

C93-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Fairview Curling Club for information, as presented, and bring back the funding request to a future Regular Council Meeting. CARRIED.

NEW BUSINESS:
COUNCIL

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C94-24(2-27-24)

RESOLUTION by Reeve Bean table the Council reports until later in the meeting. CARRIED.

Councillor Hansen recessed the meeting at 10:52 a.m.
Councillor Hansen reconvened the meeting at 10:56 a.m.

Charlie Kaufmann

Charlie Kaufmann with Lands Coordination and Delivery North Forestry & Parks Government of Alberta will be in attendance at 11:00 a.m. to discuss grazing leases with Council.

Councillor Hansen recessed the meeting at 11:48 a.m.
Councillor Hansen reconvened the meeting at 12:18 p.m.

C95-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Charlie Kaufmann with Lands Coordination and Delivery North, Forestry & Parks Government of Alberta for information, as presented. CARRIED.

C96-24(2-27-24)

RESOLUTION by Reeve Bean to raise the Councillor Reports off the table. CARRIED.

C97-24(2-27-24)

RESOLUTION by Councillor Ruecker to accept the Councillor Reports for information, as presented. CARRIED.

Policy & Priority Meetings

Council discussed scheduling Regular Monthly Policy & Priority Meetings for the first Tuesday of every month commencing at 9:30 a.m.

C98-24(2-27-24)

RESOLUTION by Councillor Hansen to schedule monthly Policy & Priority meetings for the first Tuesday of every month at 9:30 a.m. commencing Tuesday, April 2, 2024. CARRIED.

Ad Hoc Drainage

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Ditch Joint Committee Council is presented with the option of appointing a member of Council to serve as a representative of Clear Hills County on an Ad Hoc Drainage Ditch Joint Committee administered by Birch Hills County.

No action taken

Policy 6211 VSI Program

Council is presented with a draft of the Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI) with proposed amendments as recommended by Council and the Agricultural Service Board.

C99-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to adopt the recommended changes to Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), as presented. CARRIED.

CORPORATE SERVICES

Accounts Payable
February 14, 2024,
to February 27, 2024

A list of expenditures for Clear Hills County for the period of February 14, 2024 to February 27, 2024 is provided for Council's review.

C100-24(2-27-24)

RESOLUTION by Reeve Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 14, 2024, to February 27, 2024 for a total of \$786,467.43. CARRIED.

COMMUNITY
Bylaw No. 282-24
Fire Ban

Council is presented with the requested amendments to Bylaw No. 282-24 Fire Ban.

C101-24(2-27-24)

RESOLUTION by Reeve Bean that first reading be given to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. CARRIED.

C102-24(2-27-24)

RESOLUTION by Councillor Walmsley that second reading be given to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. CARRIED.

Unanimous vote
required

C103-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen proceed to a third and final reading to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. DEFEATED.

Sprinkler Protection
Unit Training

Council is presented with Sprinkler Protection Unit (SPU) training options.

C104-24(2-27-24) **RESOLUTION by Councillor Ruecker to hire A.S. Roach for two free training sessions on the Sprinkler Protection Unit (SPU) for the Worsley Fire Department, Hines Creek Fire Department, Public Works, and other external Counties and Municipalities. The specific date for these sessions will be confirmed at a later time. CARRIED.**

PUBLIC WORKS

Tender 2024 Grading Projects

Council is presented with the analysis and recommendation from WSP Canada Inc. for Tender 2024 Grading Projects Contract No. CA0003927-8338, that was opened on Tuesday, February 13, 2024, at 2:00 p.m.

C105-24(2-27-24) **RESOLUTION by Deputy Reeve Janzen to table the tender award for Tender 2024 Grading Projects (Road Construction Projects) Contract No. CA0003927-8338 until the March 12, 2024, Regular Council Meeting. CARRIED.**

Disposal of Assets-
unit 65 New
Holland Tractor &
Worsley Water
Treatment Plant
Air Compressor

Council is presented with information regarding disposing of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction.

C106-24(2-27-24) **RESOLUTION by Councillor Hansen to table the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor until a future meeting. CARRIED.**

Councillor Ruecker left the meeting at 2:00 p.m.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C107-24(2-27-24) **RESOLUTION by Reeve Bean to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Corporate Services
Manager's Report

No report

Public Works
Manager's Report

Public Works Manager's Report

C108-24(2-27-24) **RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

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 TUESDAY, FEBRUARY 27, 2024

C109-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council correspondence for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C110-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to accept for information February, March & April 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

| Date | Meeting | Attendee |
|----------|-----------------------|-----------------|
| March 1 | PREDA | Bean |
| March 5 | WDHP | Hansen |
| March 22 | Med/HPEC | Hansen |
| March 6 | Town Hall – Drought | |
| March 6 | NPHF | Walmsley |
| March 6 | Burnt River Rec - AGM | Walmsley |
| | | CARRIED. |

Councillor Hansen recessed the meeting at 2:40 p.m.
 Councillor Hansen reconvened the meeting at 2:44 p.m.

CONFIDENTIAL
 ITEM(S)

Legal

one legal item was discussed.

C111-24(2-27-24)

RESOLUTION by Councillor Giesbrecht that Council close the meeting to the public as per Section 27, of FOIP at 2:44p.m. CARRIED.

C112-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 3:13 p.m. CARRIED.

No action was taken.

ADJOURNMENT

Reeve Bean adjourned the February 27, 2024 Regular Council Meeting at 3:13 p.m.

 DATE REEVE

 DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Greg Coon, Agricultural Fieldman |
| Title: | DELEGATION – Agricultural Service Board 11:15 a.m. |
| File: | 63-10-02 |

DESCRIPTION:

Agricultural Service Board is in attendance to review the 2023 Agricultural Service Board Annual Report to Council.

BACKGROUND:

C74-24(2-13-24) RESOLUTION by Councillor Hansen to approve a delegation with the Agricultural Service Board at the March 12, 2024 Regular Council Meeting. **CARRIED.**

AG12-24(02/06/24) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board approve the 2023 Agricultural Service Board Annual Report to Council as presented, and request a delegation with Council to present the report on March 12, 2024. **CARRIED.**

ATTACHMENT:

2023 Agricultural Service Board Annual Report

RESOLUTION:

Resolution by... to receive the delegation from the Agricultural Service Board and approve the 2023 Agricultural Service Board Annual Report to Council, as presented.

| | | | |
|---|-----------------|-------------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|-----------------|-------------|---|

2023 Agricultural Service Board Annual Report to Council

-Weed Inspection:

- 2640 weed inspections completed.
 - 1 weed letter
 - 2 weed notices
 - 1 weed enforcement

-Vegetation Control: All roads were scouted, and spot spraying was completed where needed.

- Pest Inspections (grasshopper, bertha armyworm, blackleg, and clubroot surveys) - Grasshopper surveys were well over the economic thresholds. The rest of the surveys were well below economic threshold.

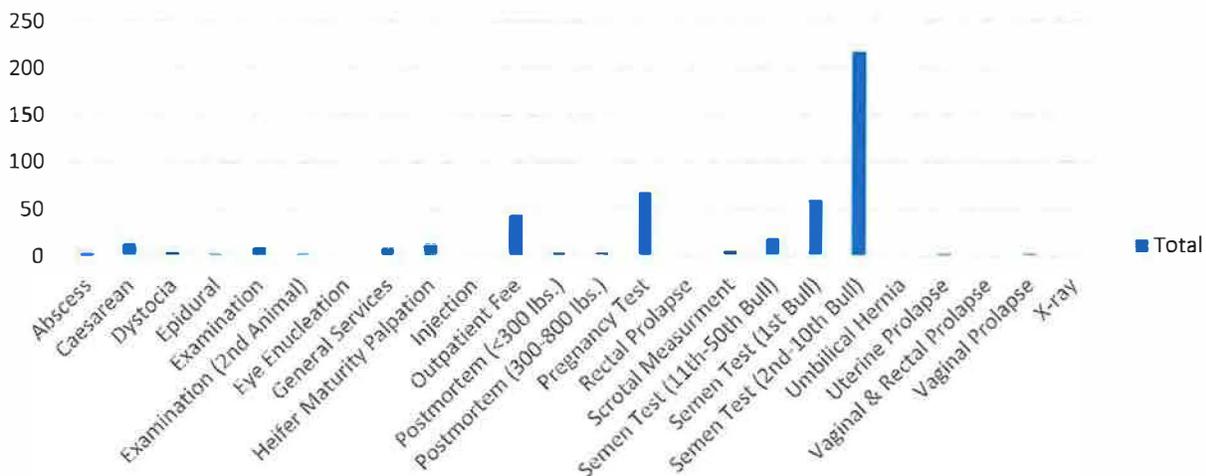
- Mowing Program: Completed a full cut on the whole County, including all licensed drainage ditches and the Silver Creek/Sulphur Lake Road.

- Wolf Incentive:

| Year | # Carcasses | of Trappers | Landowners | Total \$ | Individuals |
|------|-------------|-------------|------------|------------|-------------|
| 2023 | 28 | 14 | 14 | \$5,600.00 | 23 |

-VSI program: The 2023 requisition was \$56,500.00 and 50% of the members used the program, with an average per user of \$466.62.

2023 Total VSI Services Provided



- BSE Testing program: 2 BSE tests completed in 2023

-Rental Equipment:

- Revenue= \$36,773.64
- Expenses= \$41,483.94
- Totaling a loss of \$4,710.30

-ASB Policy review: The below Policy changes have been made in 2023.

- Policy 6304 Roadside Vegetation Control, removing section 4.e mowing of road prioritization.
- Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), definition of a farm unit.
- Policy 6313 Tradeshow Groceries and Door Prizes, the addition of A-Mart to the business rotation.
- Policy 6317 Biggest Vegetable Contest, the addition of a cucumber category.

- ASB Provincial Resolutions: 9 resolutions were passed for lobbying to the province

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Management Team Activity Report |
| File: | 11-02-02 |

DESCRIPTION:

Management activity report for February 27, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for February 27, 2024, be accepted, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:** 



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|------|------------------------------|
| | | September 12, 2023 | | |
| C486-23 | 09-12-23 | RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert, funds are to be allocated from the Bridge Reserve. CARRIED. | PW | In Works - received approval |
| | | October 16, 2023 | | |
| P556-23 | 10/16/23 | RESOLUTION by Councillor Giesbrecht to recommend Council draft a Request for Proposal for a Project Manager to oversee all aspects of the construction of a new Fire Hall in Cleardale, Alberta, with the exception of the dirt work to be hired off of the annual Clear Hills County Equipment Registry. and bring back further information to a future Council Meeting. CARRIED. | CC | In works – |
| | | November 28, 2023 | | |
| C645-23 | 11/28/23 | RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. CARRIED. | EA | Reeve Bean |
| | | January 8, 2024 P&P | | |
| P08-24 | 01/08/24 | RESOLUTION by Deputy Reeve Janzen to bring back further information on the Transfer Stations to a future meeting. CARRIED. | PW | March 12 |
| | | January 23, 2024 | | |
| C42-24 | 01/23/24 | RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED. | EA | March 4 |
| C50-24 | 01/23/24 | RESOLUTION by Councillor Ruecker to receive the discussion regarding a joint meeting with the Town of Manning for information and schedule a meeting as per their request, as presented. CARRIED. | EA | March 7 |
| C51-24 | 01/23/24 | RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED. | EA | March 4 |



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS | | | | | | | | | | | | | | | |
|--------------------------------|-------------------|---|---------|-------------------|-----------------|--------------------------------|-------------|-------------|-------------------------|-------------|-------------|----------------|-------------|-------------|-------------------------|-----|-------------|--|--|
| C63-24 | 01/23/24 | RESOLUTION by Councillor Stevenson to bring back an update on an emergency preparedness plan (wildfire) to a future meeting. CARRIED. | CC | March 4 | | | | | | | | | | | | | | | |
| | | February 13, 2024 | | | | | | | | | | | | | | | | | |
| C74-24 | 02/13/24 | RESOLUTION by Councillor Hansen to approve a delegation with the Agricultural Service Board at the March 12, 2024 Regular Council Meeting. CARRIED. | AG | March 12 | | | | | | | | | | | | | | | |
| C81-24 | 02/13/24 | RESOLUTION by Reeve Bean to proceed with applying for a water diversion license from the Peace River. CARRIED. | PW | In works | | | | | | | | | | | | | | | |
| C82-24 | 02/13/24 | RESOLUTION by Deputy Reeve Janzen to proceed to inquire about a map containing all documented aquifer sites that have been drilled within Clear Hills County from Hydrogeological Consultants Ltd. (HCL). CARRIED. | PW | In works | | | | | | | | | | | | | | | |
| C85-24 | 02/13/24 | RESOLUTION by Councillor Giesbrecht to proceed to tender for pavement crack sealing. CARRIED. | PW | Open March 26 | | | | | | | | | | | | | | | |
| | | February 27, 2024 | | | | | | | | | | | | | | | | | |
| C89-24 | 02/27/24 | RESOLUTION by Councillor Ruecker to open tenders for Tender 2024-01 New Rotary Mower, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED. | AG | March 12 | | | | | | | | | | | | | | | |
| | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Company</th> <th style="width: 35%;">Amount with Trade</th> <th style="width: 35%;">Amount No Trade</th> </tr> </thead> <tbody> <tr> <td>DionCo Sales and Services Ltd.</td> <td>\$31,800.00</td> <td>\$46,800.00</td> </tr> <tr> <td>Prairie Coast Equipment</td> <td>\$33,500.00</td> <td>\$48,500.00</td> </tr> <tr> <td>Flaman Rentals</td> <td>\$27,400.00</td> <td>\$54,470.88</td> </tr> <tr> <td>Industrial Machine Inc.</td> <td>N/A</td> <td>\$66,730.00</td> </tr> </tbody> </table> | Company | Amount with Trade | Amount No Trade | DionCo Sales and Services Ltd. | \$31,800.00 | \$46,800.00 | Prairie Coast Equipment | \$33,500.00 | \$48,500.00 | Flaman Rentals | \$27,400.00 | \$54,470.88 | Industrial Machine Inc. | N/A | \$66,730.00 | | |
| Company | Amount with Trade | Amount No Trade | | | | | | | | | | | | | | | | | |
| DionCo Sales and Services Ltd. | \$31,800.00 | \$46,800.00 | | | | | | | | | | | | | | | | | |
| Prairie Coast Equipment | \$33,500.00 | \$48,500.00 | | | | | | | | | | | | | | | | | |
| Flaman Rentals | \$27,400.00 | \$54,470.88 | | | | | | | | | | | | | | | | | |
| Industrial Machine Inc. | N/A | \$66,730.00 | | | | | | | | | | | | | | | | | |
| C90-24 | 02/27/24 | RESOLUTION by Reeve Bean to open tenders for Tender 2024-02 Two New Sidarm/Swingarm Hitches, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED. | AG | March 12 | | | | | | | | | | | | | | | |



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services
CC=Community Coordinator, AG=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS | | | | | | | | | | | | | | | | | | | | | |
|--------------------------------------|-------------------|--|---------|-------------------|----------------------------|-------------------------|--------------------------------------|--------------|-------------------------|--------------|--------------|--------------------------|--------------|--------------|--------------------------|-----|--------------|--------------------------|--------------|--------------|--------------------------|-----|--------------|----|----------|
| | | <table border="1"> <thead> <tr> <th>Company</th> <th>Amount with Trade</th> <th>Amount No Trade</th> </tr> </thead> <tbody> <tr> <td>DionCo Sales & Services</td> <td>\$29,903.75</td> <td>\$39,903.75</td> </tr> <tr> <td>Flaman Rentals</td> <td>\$31,400.00</td> <td>\$32,830.76</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Company | Amount with Trade | Amount No Trade | DionCo Sales & Services | \$29,903.75 | \$39,903.75 | Flaman Rentals | \$31,400.00 | \$32,830.76 | | | | | | | | | | | | | | |
| Company | Amount with Trade | Amount No Trade | | | | | | | | | | | | | | | | | | | | | | | |
| DionCo Sales & Services | \$29,903.75 | \$39,903.75 | | | | | | | | | | | | | | | | | | | | | | | |
| Flaman Rentals | \$31,400.00 | \$32,830.76 | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |
| C91-24 | 02/27/24 | <p>RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2024-03 Tractor, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.</p> <table border="1"> <thead> <tr> <th>Company</th> <th>Amount with Trade</th> <th>Amount No Trade</th> </tr> </thead> <tbody> <tr> <td>Foster's Agri-World</td> <td>\$155,000.00</td> <td>\$245,000.00</td> </tr> <tr> <td>Prairie Coast Equipment</td> <td>\$215,000.00</td> <td>\$300,000.00</td> </tr> <tr> <td>Rocky Mountain Equipment</td> <td>\$198,000.00</td> <td>\$274,000.00</td> </tr> <tr> <td>Rocky Mountain Equipment</td> <td>N/A</td> <td>\$332,900.00</td> </tr> <tr> <td>Rocky Mountain Equipment</td> <td>\$256,900.00</td> <td>\$332,900.00</td> </tr> <tr> <td>Rocky Mountain Equipment</td> <td>N/A</td> <td>\$274,000.00</td> </tr> </tbody> </table> | Company | Amount with Trade | Amount No Trade | Foster's Agri-World | \$155,000.00 | \$245,000.00 | Prairie Coast Equipment | \$215,000.00 | \$300,000.00 | Rocky Mountain Equipment | \$198,000.00 | \$274,000.00 | Rocky Mountain Equipment | N/A | \$332,900.00 | Rocky Mountain Equipment | \$256,900.00 | \$332,900.00 | Rocky Mountain Equipment | N/A | \$274,000.00 | AG | March 12 |
| Company | Amount with Trade | Amount No Trade | | | | | | | | | | | | | | | | | | | | | | | |
| Foster's Agri-World | \$155,000.00 | \$245,000.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Prairie Coast Equipment | \$215,000.00 | \$300,000.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Rocky Mountain Equipment | \$198,000.00 | \$274,000.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Rocky Mountain Equipment | N/A | \$332,900.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Rocky Mountain Equipment | \$256,900.00 | \$332,900.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Rocky Mountain Equipment | N/A | \$274,000.00 | | | | | | | | | | | | | | | | | | | | | | | |
| C92-24 | 02/27/24 | <p>RESOLUTION by Councillor Walmsley to open tenders for Tender 2024-04 2700 feet of 4" Lay Flat Hose, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.</p> <table border="1"> <thead> <tr> <th>Company</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Projects Safety Operations</td> <td>\$17,928.60</td> </tr> <tr> <td>Jean-Francois Plante-Connectall Ltd.</td> <td>\$17,172.00</td> </tr> </tbody> </table> | Company | Amount | Projects Safety Operations | \$17,928.60 | Jean-Francois Plante-Connectall Ltd. | \$17,172.00 | AG | March 12 | | | | | | | | | | | | | | | |
| Company | Amount | | | | | | | | | | | | | | | | | | | | | | | | |
| Projects Safety Operations | \$17,928.60 | | | | | | | | | | | | | | | | | | | | | | | | |
| Jean-Francois Plante-Connectall Ltd. | \$17,172.00 | | | | | | | | | | | | | | | | | | | | | | | | |



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|----------------|-----------------|---|-----------|--------------------------------|
| | | Sunrak Impex Inc. \$41,757.00 | | |
| | | JSK Electrical Services Inc. \$25,695.00 | | |
| | | Sunrak Impex Inc. \$28,045.00 | | |
| | | JSK Electrical Services Inc. \$41,320.00 | | |
| | | Greggs Distributors Ltd. \$11,448.00 | | |
| | | Greggs Distributors Ltd. \$14,742.00 | | |
| | | Peace Country Supply \$6,345.00 | | |
| C93-24 | 02/27/24 | RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Fairview Curling Club for information, as presented, and bring back the funding request to a future Regular Council Meeting. CARRIED. | EA | March 12 |
| C98-24 | 02/27/24 | RESOLUTION by Councillor Hansen to schedule monthly Policy & Priority meetings for the first Tuesday of every month at 9:30 a.m. commencing Tuesday, April 2, 2024. CARRIED. | EA | updated |
| C90-24 | 02/27/24 | RESOLUTION by Councillor Giesbrecht to adopt the recommended changes to Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), as presented. CARRIED. | AG | updated |
| C103-24 | 02/27/24 | RESOLUTION by Deputy Reeve Janzen proceed to a third and final reading to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. DEFEATED. | CC | March 12 |
| C104-24 | 02/27/24 | RESOLUTION by Councillor Ruecker to hire A.S. Roach for two free training sessions on the Sprinkler Protection Unit (SPU) for the Worsley Fire Department, Hines Creek Fire Department, Public Works, and other external Counties and Municipalities. The specific date for these sessions will be confirmed at a later time. CARRIED. | CC | April 2-3 April 4-5 |
| C105-24 | 02/27/24 | RESOLUTION by Deputy Reeve Janzen to table the tender award for Tender 2024 Grading Projects (Road Construction Projects) Contract No. | PW | March 12 |



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|------|---|
| | | CA0003927-8338 until the March 12, 2024, Regular Council Meeting. CARRIED. | | |
| C106-24 | 02/27/24 | RESOLUTION by Councillor Hansen to table the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor until a future meeting. CARRIED. | PW | March 12 |
| | | November 17, 2021 | | |
| C114-22 | 03/08/22 | RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED. | CDM | 2022✓ 2023✓ 2024✓ 2025 |
| | | May 16, 2023 | | |
| C252-23 | 05/16/23 | RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED. | CS | Update 022824 Rejected all Tenders due to overbudget |
| | | November 28, 2023 | | |
| C654-23 | 11/28/23 | RESOLUTION by Reeve Bean to approve a general grant of \$7,000.00 to the Fairview & Area Senior Check-In Line Society and include the funds in the 2024 Operating Budget. CARRIED. | CS | |
| C657-23 | 11/28/23 | RESOLUTION by Deputy Reeve Janzen to include \$3,000.00 to the Clear Creek Fire Committee operating budget for emergency type promotional items and accept the November 21, 2023, meeting minutes for information. CARRIED. | CS | |
| C646-23 | 11/28/23 | RESOLUTION by Reeve Bean to approve the 10-year plan for Clear Hills County to come into compliance with Municipal Governments mandated 5:1 ratio for property tax rates. | EA | Letter sent |
| | | December 12, 2023 | | |
| C696-23 | 12/12/23 | RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. | CS | |



Management Team

Activity Report for February 27, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|--------------------------|------------|--|------|------------------|
| CARRIED. | | | | |
| February 13, 2024 | | | | |
| C69-24 | 02/13/24 | RESOLUTION by Councillor Walmsley to receive the delegation from the David Thompson Bible Camp for information and approve a General Grant for the new kitchen/dining facility in the amount of \$50,000.00 with the funds to be allocated from the rate stabilization reserve. CARRIED. | CS | |
| ITEMS IN WAITING | | | | |
| C66-15 | 01/13/15 | RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED. | CSM | January 14, 2030 |
| February 18, 2021 | | | | |
| C171-23 | 03/28/23 | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. | | |
| February 2024 | | | | |
| C647-23 | 11/28/23 | RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED. | EA | Letter Sent |
| P666-23 | (12-05-23) | RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. | PW | Spring 2025 |
| C83-24 | 02/13/24 | RESOLUTION by Deputy Reeve Janzen to proceed with the disposal of unit 48 2014 Chev crew cab and the 2008 16' Rainbow trailer at a future local auction. CARRIED. | PW | |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting Date: | Regular Council Meeting March 12, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | COUNCIL REPORTS ON MEETINGS |
| File: | 11-02-02 |

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

Councillor Walmsley – Grimshaw Gravel Aquifer Event

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



GRIMSHAW GRAVEL AQUIFER: WHERE WATER HAS A ROCKIN' GOOD TIME!

WE HAVE GUEST DR. BRIAN SMERDON FROM THE U OF A TO PRESENT THE NEWLY COMPLETED WATER BUDGET. THE MPWA WILL TALK ABOUT THE EFFORTS TO SAFEGUARD THE AQUIFER.



1 WHO?

A FORUM HOSTED BY THE MIGHTY PEACE WATERSHED ALLIANCE (MPWA) ABOUT THE GRIMSHAW GRAVELS AQUIFER.

2 WHAT?

LEARN MORE ABOUT THE AQUIFER, SOURCE WATER PROTECTION PLAN AND WATER BUDGET FOR THE GRIMSHAW GRAVELS AQUIFER.

3 WHERE?

MARCH 15, 2024 AT 6PM AT THE THEATRE IN THE GRIMSHAW MULTIPLEX.

4 HOW?

SCAN THIS QR CODE OR GO TO THE LINK BELOW TO REGISTER FOR THIS EVENT!



[HTTPS://WWW.EVENTBRITE.CA/E/GRIMSHAW-GRAVEL-AQUIFER-WHERE-WATER-HAS-A-ROCKIN-GOOD-TIME-TICKETS-797308309617](https://www.eventbrite.ca/e/grimshaw-gravel-aquifer-where-water-has-a-rockin-good-time-tickets-797308309617)

FOR MORE INFO CONTACT ADAM AT 780-552-4354

IN PARTNERSHIP WITH THE GRIMSHAW GRAVELS AQUIFER MANAGEMENT ADVISORY ASSOCIATION



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Seniors Showcase Video – Mike Evans |
| File: | 11-02-02 |

DESCRIPTION:

Mike Evans with Honey Films has provided Council with a quote for the seniors showcase video.

P122-24(03-04-24) RESOLUTION by Councillor Giesbrecht to recommend Council proceed with the production of video showcasing our County Seniors. CARRIED.

ATTACHMENT:

Quote – Mike Evans (Honey Films)

RESOLUTION by..... to approve hiring Mike Evans with Honey Films to proceed with the showcasing seniors video, and include a budget of up to \$4,000.00 for the production, funds to be allocated from the Rate Stabilization Reserve.

| | | |
|---|-----------------|---|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|---|-----------------|---|

Bonnie Morgan

From: Mike Evans <mike@honeyfilms.ca>
Sent: March 4, 2024 5:34 PM
To: Bonnie Morgan
Subject: Quote for Senior's Tribute Videos
Attachments: Quote - MVCH002.pdf

Hi Bonnie and Clear Hills County,

I've attached a quote based on our phone conversation this afternoon.

This quote is based on delivering 3 videos, between 5 - 10 minutes in length each. Each video would have its own theme, for example

- How these seniors first came to Clear Hills / History of Clear Hills
- What kind of things made the community what it is today
- What they love about Clear Hills County

We should realistically be able to film 4 interviews each day, given that the locations are fairly close together and our interview questions stay concise and relevant to the video themes.

If you would like to go with the flat rate I've put forward - I've discounted the cost of a full day of editing, as well as returning for a half day in May to pick up "b-roll" shots of the county and museums.

Alternatively, I am willing to bill at an hourly rate of \$100/hr for filming & editing, \$30/hr for travel.

Looking forward to hearing your thoughts!

--

honey films

• **content that sticks** •

(780) 933-2043

www.honeyfilms.ca

Honey Films
10104 89 Ave
Grande Prairie, AB, T8V 0E4
(780) 933-2043



Quote

Submitted on 03/04/2024

| | | |
|--------------------|-----------------------|----------------|
| Quote for | Project | Quote # |
| Clear Hills County | Senior Tribute Videos | MVCH002 |

| Item | Rate | Quantity | Cost |
|--|---------|----------|------------|
| Filming - Full Day | \$800 | x2 | \$1,600.00 |
| Editing - Full Day | \$800 | x2 | \$1,600.00 |
| Travel | \$30/hr | x4 | \$120.00 |
| Overnight Stay | - | x1 | \$0.00 |
| Filming - Half Day (Spring Pickup Shots) | \$400 | x1 | \$400.00 |
| Travel (Spring Pickup Shots) | \$30/hr | x4 | \$120.00 |

Deliverables

3x Videos - Up to 10min Each

Notes: **Adjustments: FLAT RATE DISCOUNT.** 50% deposit required, remaining 50% to be paid upon project completion.

| | |
|--------------|--------------------|
| Subtotal | \$3,840.00 |
| Adjustments | -\$1,200.00 |
| Total | \$2640.00 |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Greg Coon, Agricultural Fieldman |
| Title: | Tender Awarding- Tender 2024-01 New Rotary Mower |
| File: | 31-63-02 |

DESCRIPTION:

Council is presented with the analysis of Tender 2024-01 New Rotary Mower.

BACKGROUND:

C89-24(2-27-24)

RESOLUTION by Councillor Ruecker to open tenders for Tender 2024-01 New Rotary Mower, analyze the results and bring a recommendation to a future Regular Council Meeting.
CARRIED.

| Company | Amount with Trade | Amount No Trade |
|--------------------------------|-------------------|-----------------|
| DionCo Sales and Services Ltd. | \$31,800.00 | \$46,800.00 |
| Prairie Coast Equipment | \$33,500.00 | \$48,500.00 |
| Flaman Rentals | \$27,400.00 | \$54,470.88 |
| Industrial Machine Inc. | N/A | \$66,730.00 |

C25-24(1-09-24)

RESOLUTION by Councillor Hansen to proceed to tender on the purchase of new a Mower for the mowing program.
CARRIED.

BUDGET:

\$75,000.00 – Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by... to award Tender 2024-01 New Rotary Mower to Flaman Sales and Rentals for \$27,400.00 This price includes a trade-in allowance of \$29,500.00 for Unit 19 2021 Schulte Mower, funds to be allocated from the Multi Year Capital Plan.

| | | | |
|--------------------------------------|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|--------------------------------------|----------|------|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Greg Coon, Agricultural Fieldman |
| Title: | Tender Awarding- Tender 2024-02 Two New Sidearm/Swingarm Hitches |
| File: | 31-63-02 |

DESCRIPTION:

Council is presented the analysis of Tender 2024-02 Two New Sidearm/Swingarm Hitches.

BACKGROUND:

C90-24(2-27-24)

RESOLUTION by Reeve Bean to open tenders for Tender 2024-02 Two New Sidearm/Swingarm Hitches, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount with Trade | Amount No Trade |
|-------------------------|-------------------|-----------------|
| DionCo Sales & Services | \$29,903.75 | \$39,903.75 |
| Flaman Rentals | \$31,400.00 | \$32,830.76 |

C24-24(1-09-24)

RESOLUTION by Deputy Reeve Janzen to proceed to tender on the purchase of 2 Side Arms for mowing program. CARRIED.

BUDGET:

\$100,000.00 – Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by... to award Tender 2024-02 Two New Sidearm/Swingarm Hitches to Flaman Sales and Rentals for the cash price amount of \$32,830.76 per sidearm/swingarm with no trade. The total cash price for the two sidearm/swingarm's is \$65,661.52, funds to be allocated from the Multi Year Capital Plan.

| | | |
|---|-----------------|-------------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|---|-----------------|-------------|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Greg Coon, Agricultural Fieldman |
| Title: | Tender Awarding- Tender 2024-03 Tractor |
| File: | 31-63-02 |

DESCRIPTION:

Council is presented with the analysis of Tender 2024-03 Tractor.

Taking into account that the 2015 Case IH Puma 165 MFD tractor s/n ZEEP01623 will remain in operation until the new tractor is delivered, administration has negotiated the following agreement with Fosters Agri World:

Upon delivery between May 1 and May 31, 2025, of the new tractor, if the current value of the trade-in tractor is lower than anticipated due to unforeseen circumstances, Clear Hills County will opt out of the trade-in arrangement. Instead, we will proceed to purchase the new tractor at the amount without trade price of \$245,000.00 and arrange for the disposal of the 2015 Case IH Puma 165 MFD tractor s/n ZEEP01623 through alternative means.

BACKGROUND:
C91-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2024-03 Tractor, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount with Trade | Amount No Trade |
|--------------------------|-------------------|-----------------|
| Foster's Agri-World | \$155,000.00 | \$245,000.00 |
| Prairie Coast Equipment | \$215,000.00 | \$300,000.00 |
| Rocky Mountain Equipment | \$198,000.00 | \$274,000.00 |
| Rocky Mountain Equipment | N/A | \$332,900.00 |
| Rocky Mountain Equipment | \$256,900.00 | \$332,900.00 |
| Rocky Mountain Equipment | N/A | \$274,000.00 |

C22-24(1-09-24)

RESOLUTION by Councillor Ruecker to proceed to tender on the purchase of a new Tractor for 2025. CARRIED.

BUDGET:

\$275,000.00 – Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by... to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from the Multi Year Capital Plan.

| | | | |
|---|-----------------|-------------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|-----------------|-------------|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Greg Coon, Agricultural Fieldman |
| Title: | Tender Award - Tender 2024-04 2700 feet of 4" Lay Flat Hose |
| File: | 31-63-02 |

DESCRIPTION:

Council is presented with the analysis of Tender 2024-04 for 2700 feet of 4" Lay Flat Hose.

Considering the intended use, hose thickness, temperature ratings, and expected lifespan, administration recommends the purchase of a more suitable hose from Peace Country Supply. This option is priced at \$4.50 per foot, which remains the lowest bid and falls within the allocated budget.

BACKGROUND:

C92-24(2-27-24)

RESOLUTION by Councillor Walmsley to open tenders for Tender 2024-04 2700 feet of 4" Lay Flat Hose, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

| Company | Amount |
|---------------------------------------|-------------|
| Projects Safety Operations | \$17,928.60 |
| Jean-Francois Plante- Connectall Ltd. | \$17,172.00 |
| Sunrak Impex Inc. | \$41,757.00 |
| JSK Electrical Services Inc. | \$25,695.00 |
| Sunrak Impex Inc. | \$28,045.00 |
| JSK Electrical Services Inc. | \$41,320.00 |
| Greggs Distributors Ltd. | \$11,448.00 |
| Greggs Distributors Ltd. | \$14,742.00 |
| Peace Country Supply | \$ 6,345.00 |

C23-24(1-09-24)

RESOLUTION by Councillor Giesbrecht to proceed to tender on the purchase of 2,700 feet of 4" Lay Flat Hose. CARRIED.

BUDGET:

\$35,100.00 – Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by... to award Tender 2024-04 2700 feet of 4" Lay Flat Hose to Peace Country Supply for the purchase of 2,700 feet of 4" Lay Flat Hose at a cost of \$4.50/ft not including GST.

Initials show support - Reviewed by: _____ **Manager:** _____ **CAO:** 

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title: | Finance – Accounts Payable |
| File: | 12-03-02 |

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of February 28, 2024 to March 12, 2024 is provided for Council’s review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 28, 2024 to March 12, 2024 for a total of \$148,300.50.

| | | |
|---|--|---|
| Initials show support - Reviewed by: | Manager:  | CAO:  |
|---|--|---|

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number First Last
 Cheque Date 2/28/24 3/12/24

Sorted By: Cheque Date

Distribution Types Included: All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|---|---------------|-------------|---------------|
| AMSC INSURANCE SERVICES LTD | 028878 | 3/12/24 | \$21,943.92 |
| Invoice Description Invoice Number Invoice Amount | | | |
| January Benefits | 1754-2024-01 | | \$10,853.98 |
| February Benefits | 1754-2024-02 | | \$11,089.94 |
| B & E HOME HARDWARE | 028879 | 3/12/24 | \$2,014.55 |
| Invoice Description Invoice Number Invoice Amount | | | |
| Office Light Ballast | 101-164146 | | \$41.99 |
| HCFD Printer Ink | 102-71240 | | \$32.54 |
| Banquet/Tradeshaw/Office Supp | 101-164577 | | \$431.49 |
| Banquet Supplies Storage Bins | 101-164578 | | \$83.92 |
| HCFD Printer Ink | 101-164896 | | \$44.09 |
| Gravel Sample Pails | 101-165121 | | \$41.92 |
| Trade Show Decorations | 101-165313 | | \$22.04 |
| Janitor/TS/Office Supplies | 101-165646 | | \$1,299.61 |
| Janitorial Supplies | 101-165887 | | \$16.95 |
| BOSCHWICK CONTRACTING | 028880 | 3/12/24 | \$7,923.84 |
| Invoice Description Invoice Number Invoice Amount | | | |
| Bear Canyon GB09 | 653 | | \$5,343.99 |
| Worsley GB01 | 654 | | \$2,579.85 |
| CARTER CAMP RECREATION SOCIETY | 028881 | 3/12/24 | \$40.00 |
| Invoice Description Invoice Number Invoice Amount | | | |
| Tradeshaw Family Fun Pack | 486522 | | \$40.00 |
| CLEAR HILLS WASTE MANAGEMENT | 028882 | 3/12/24 | \$11,398.50 |
| Invoice Description Invoice Number Invoice Amount | | | |
| Worsley Hamlet Garbage Hauling | 198 | | \$210.00 |
| Transfer Stations Contract | 199 | | \$10,340.62 |
| Load & Haul Oversized Material | 200 | | \$847.88 |
| CONRAD OILFIELD SERVICES | 028883 | 3/12/24 | \$315.00 |
| Invoice Description Invoice Number Invoice Amount | | | |
| BCWP/Recycle Bin Snow Removal | INV6078 | | \$315.00 |
| CUSTOM COMMUNICATIONS & SECURI | 028884 | 3/12/24 | \$756.00 |
| Invoice Description Invoice Number Invoice Amount | | | |
| Annual Contract Base Rate | 137547 | | \$756.00 |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| FAIRVIEW & AREA SENIORS CHECK | 028885 | 3/12/24 | \$7,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| General Grant Payment 2024-03 | 022224 | \$7,000.00 | |
| FAIRVIEW & DISTRICT VICTIM SER | 028886 | 3/12/24 | \$5,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| General Grant 2024-GEN-02 | 022224 | \$5,000.00 | |
| GRADE PRO CONTRACTING LTD. | 028887 | 3/12/24 | \$23,071.70 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Whitelaw GB15 | 1234 | \$10,303.13 | |
| Cleardale GB07 | 1233 | \$12,768.57 | |
| HINES CREEK MUNICIPAL LIBRARY | 028888 | 3/12/24 | \$6,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 HCML CSS Grant Payment | 021324 | \$6,000.00 | |
| HITECH BUSINESS SYSTEMS LTD. | 028889 | 3/12/24 | \$1,671.45 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Copier Service Agreement | 1740485 | \$1,461.26 | |
| Copier Service Agreement | 1740484 | \$210.19 | |
| INFOR (CANADA) LTD. | 028890 | 3/12/24 | \$868.98 |
| Invoice Description | Invoice Number | Invoice Amount | |
| F9 Renewal | P-375155-CA02B | \$868.98 | |
| INNOVATION, SCIENCE & ECONOMIC | 028891 | 3/12/24 | \$2,137.38 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Radio Licence Renewal | 20240012280 | \$356.23 | |
| Radio Licence Renewal | 20240009649 | \$1,781.15 | |
| MAD DOG CRESTING | 028892 | 3/12/24 | \$42.84 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Tradeshow Dance Tickets | 9034 | \$42.84 | |
| MAVERICK LIVESTOCK COMPANY LTD | 028893 | 3/12/24 | \$50.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Rental Deposit Refund | 81426-022824 | \$50.00 | |
| MEGA-TECH | 028894 | 3/12/24 | \$6,183.64 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Lights for Unit 63-03 | 24-2063 | \$6,183.64 | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| MRF GEOSYSTEMS CORPORATION | 028895 | 3/12/24 | \$1,953.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Weed Software Annual Maint | C-6959 | \$1,953.00 | |
| PETTY CASH | 028896 | 3/12/24 | \$29.70 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Replenish Petty Cash | 013124 | \$29.70 | |
| PRAIRIE DISPOSAL LTD. | 028897 | 3/12/24 | \$8,896.13 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Recycle Bin Maintenance | 0000703996 | \$3,908.63 | |
| Additional Hauling | 0000703814 | \$4,987.50 | |
| PROGRADE SERVICES LTD. | 028898 | 3/12/24 | \$7,848.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Mont GB03 | 4323 | \$7,848.75 | |
| REYNOLDS MIRTH RICHARDS & FARM | 028899 | 3/12/24 | \$852.55 |
| Invoice Description | Invoice Number | Invoice Amount | |
| O&G Tax Collections | 266181 | \$852.55 | |
| ROSSWORM DAN | 028900 | 3/12/24 | \$200.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wolf Hunt Incentive Program | 022024 | \$200.00 | |
| SELECT ENTERTAINMENT | 028901 | 3/12/24 | \$1,365.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Tradeshaw Entertainment | 020624 | \$2,700.60 | |
| SHARNA'S OPEN CAMP | 028902 | 3/12/24 | \$2,289.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Council Meeting Lunches | 596 | \$2,289.00 | |
| SIGNS BY LORI | 028903 | 3/12/24 | \$672.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| New Trade Show Signs | 13777 | \$672.00 | |
| SKERRATT, CLAYTON AND ANN | 028904 | 3/12/24 | \$1,950.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Feb Janitorial Services | 223271 | \$1,950.00 | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount | | | | | | | | | |
|--|----------------|----------------|---------------|---------------------|----------------|----------------|--------------------------------|--------------|------------|--------------------------------|----------|-------------|
| TRINITY BODY ART | 028905 | 3/12/24 | \$1,300.00 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Face Painters for Trade Show</td> <td>INV.0413CHC</td> <td>\$1,300.00</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Face Painters for Trade Show | INV.0413CHC | \$1,300.00 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Face Painters for Trade Show | INV.0413CHC | \$1,300.00 | | | | | | | | | | |
| TRINUS TECHNOLOGIES INC. | 028906 | 3/12/24 | \$4,958.30 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>March Service Agreement #57</td> <td>6184</td> <td>\$4,958.30</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | March Service Agreement #57 | 6184 | \$4,958.30 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| March Service Agreement #57 | 6184 | \$4,958.30 | | | | | | | | | | |
| URE RYAN | 028907 | 3/12/24 | \$2,100.00 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Running/Stoney Lake Caretaker</td> <td>082933</td> <td>\$2,100.00</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Running/Stoney Lake Caretaker | 082933 | \$2,100.00 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Running/Stoney Lake Caretaker | 082933 | \$2,100.00 | | | | | | | | | | |
| WASYLCIW ROGER & CORINNE | 028908 | 3/12/24 | \$50.00 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Rental Deposit Refund</td> <td>81360-022124</td> <td>\$50.00</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Rental Deposit Refund | 81360-022124 | \$50.00 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Rental Deposit Refund | 81360-022124 | \$50.00 | | | | | | | | | | |
| WOODLAND HOME BUILDING CENTRE | 028909 | 3/12/24 | \$136.73 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Plywood-Kids Interactive Booth</td> <td>156843</td> <td>\$136.73</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Plywood-Kids Interactive Booth | 156843 | \$136.73 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Plywood-Kids Interactive Booth | 156843 | \$136.73 | | | | | | | | | | |
| WORSLEY CLEAR HILLS SKI CLUB | 028910 | 3/12/24 | \$222.01 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Trade Show Family Fun Pack</td> <td>022224</td> <td>\$222.01</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Trade Show Family Fun Pack | 022224 | \$222.01 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Trade Show Family Fun Pack | 022224 | \$222.01 | | | | | | | | | | |
| WSP | 028911 | 3/12/24 | \$12,990.78 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Poplar Drive Overlay</td> <td>20079268</td> <td>\$1,110.38</td> </tr> <tr> <td>RR 124 Engineering/Tender Prep</td> <td>20081423</td> <td>\$11,880.40</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Poplar Drive Overlay | 20079268 | \$1,110.38 | RR 124 Engineering/Tender Prep | 20081423 | \$11,880.40 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Poplar Drive Overlay | 20079268 | \$1,110.38 | | | | | | | | | | |
| RR 124 Engineering/Tender Prep | 20081423 | \$11,880.40 | | | | | | | | | | |
| WYCLIFFE ENTERPRISES LTD. | 028912 | 3/12/24 | \$4,068.75 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Eureka GB13</td> <td>812</td> <td>\$4,068.75</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Eureka GB13 | 812 | \$4,068.75 | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | |
| Eureka GB13 | 812 | \$4,068.75 | | | | | | | | | | |
| Report Total | | | \$148,300.50 | | | | | | | | | |

Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

| | | | | |
|---------------|-------|------|---------------|---------|
| Ranges: | From: | To: | From: | To: |
| Cheque Number | First | Last | Cheque Date | 2/28/24 |
| Vendor ID | First | Last | Chequebook ID | First |
| Vendor Name | First | Last | | Last |

Sorted By: Cheque Number

* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|---------------|--------------------------------|-------------|---------------|------------------|-------------|
| 028878 | AMSC05 | AMSC INSURANCE SERVICES LTD | 3/12/24 | ATB | PMCHQ00001257 | \$21,943.92 |
| 028879 | B&EHOME01 | B & E HOME HARDWARE | 3/12/24 | ATB | PMCHQ00001257 | \$2,014.55 |
| 028880 | BOSCHWICK01 | BOSCHWICK CONTRACTING | 3/12/24 | ATB | PMCHQ00001257 | \$7,923.84 |
| 028881 | CARTER01 | CARTER CAMP RECREATION SOCIETY | 3/12/24 | ATB | PMCHQ00001257 | \$40.00 |
| 028882 | CLEARHILLSW | CLEAR HILLS WASTE MANAGEMENT | 3/12/24 | ATB | PMCHQ00001257 | \$11,398.50 |
| 028883 | COOI06 | CONRAD OILFIELD SERVICES | 3/12/24 | ATB | PMCHQ00001257 | \$315.00 |
| 028884 | CUCO06 | CUSTOM COMMUNICATIONS & SECURI | 3/12/24 | ATB | PMCHQ00001257 | \$756.00 |
| 028885 | FAIRVIEWSRS | FAIRVIEW & AREA SENIORS CHECK | 3/12/24 | ATB | PMCHQ00001257 | \$7,000.00 |
| 028886 | FAIRVICTIM | FAIRVIEW & DISTRICT VICTIM SER | 3/12/24 | ATB | PMCHQ00001257 | \$5,000.00 |
| 028887 | GRADEPRO | GRADE PRO CONTRACTING LTD. | 3/12/24 | ATB | PMCHQ00001257 | \$23,071.70 |
| 028888 | HCMUNICIPAL01 | HINES CREEK MUNICIPAL LIBRARY | 3/12/24 | ATB | PMCHQ00001257 | \$6,000.00 |
| 028889 | HITECH01 | HITECH BUSINESS SYSTEMS LTD. | 3/12/24 | ATB | PMCHQ00001257 | \$1,671.45 |
| 028890 | INFORCAN01 | INFOR (CANADA) LTD. | 3/12/24 | ATB | PMCHQ00001257 | \$868.98 |
| 028891 | INCA01 | RECEIVER GENERAL FOR CANADA | 3/12/24 | ATB | PMCHQ00001257 | \$2,137.38 |
| 028892 | MADDOG01 | MAD DOG CRESTING | 3/12/24 | ATB | PMCHQ00001257 | \$42.84 |
| 028893 | MAVERICK02 | MAVERICK LIVESTOCK COMPANY LTD | 3/12/24 | ATB | PMCHQ00001257 | \$50.00 |
| 028894 | MEGA01 | MEGA-TECH | 3/12/24 | ATB | PMCHQ00001257 | \$6,183.64 |
| 028895 | MRF01 | MRF GEOSYSTEMS CORPORATION | 3/12/24 | ATB | PMCHQ00001257 | \$1,953.00 |
| 028896 | CASH01 | CLEAR HILLS COUNTY | 3/12/24 | ATB | PMCHQ00001257 | \$29.70 |
| 028897 | PRAIRIE03 | PRAIRIE DISPOSAL LTD. | 3/12/24 | ATB | PMCHQ00001257 | \$8,896.13 |
| 028898 | PROGRADE01 | PROGRADE SERVICES LTD. | 3/12/24 | ATB | PMCHQ00001257 | \$7,848.75 |
| 028899 | REYNOLDS02 | REYNOLDS MIRTH | 3/12/24 | ATB | PMCHQ00001257 | \$852.55 |
| 028900 | ROSSWORM04 | DAN ROSSWORM | 3/12/24 | ATB | PMCHQ00001257 | \$200.00 |
| 028901 | SELECT | SELECT ENTERTAINMENT | 3/12/24 | ATB | PMCHQ00001257 | \$1,365.00 |
| 028902 | SHARNAS | SHARNA'S OPEN CAMP | 3/12/24 | ATB | PMCHQ00001257 | \$2,289.00 |
| 028903 | SIGNS02 | SIGNS BY LORI | 3/12/24 | ATB | PMCHQ00001257 | \$672.00 |
| 028904 | SKERRATT | CLAYTON AND ANN SKERRATT | 3/12/24 | ATB | PMCHQ00001257 | \$1,950.00 |
| 028905 | TRINITY | TRINITY BODY ART | 3/12/24 | ATB | PMCHQ00001257 | \$1,300.00 |
| 028906 | TRINUS01 | TRINUS TECHNOLOGIES INC. | 3/12/24 | ATB | PMCHQ00001257 | \$4,958.30 |
| 028907 | URER | RYAN URE | 3/12/24 | ATB | PMCHQ00001257 | \$2,100.00 |
| 028908 | WASYLCIW03 | ROGER & CORINNE WASYLCIW | 3/12/24 | ATB | PMCHQ00001257 | \$50.00 |
| 028909 | WOODLAND02 | WOODLAND HOME BUILDING CENTRE | 3/12/24 | ATB | PMCHQ00001257 | \$136.73 |
| 028910 | WHISPERING01 | WORSLEY CLEAR HILLS SKI CLUB | 3/12/24 | ATB | PMCHQ00001257 | \$222.01 |
| 028911 | WSP01 | WSP CANADA INC. | 3/12/24 | ATB | PMCHQ00001257 | \$12,990.78 |
| 028912 | WYCLIFFE | WYCLIFFE ENTERPRISES LTD. | 3/12/24 | ATB | PMCHQ00001257 | \$4,068.75 |

Total Cheques: 35

Total Amount of Cheques: \$148,300.50

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Crystal Dei, Community Service Coordinator |
| Title: | Bylaw No. 282-24 Fire Ban |
| File: | 24-02-02 |

DESCRIPTION:

Council is presented with Bylaw No. 282-24 Fire Ban for third and Final reading.

BACKGROUND:

C103-24(2-27-24) RESOLUTION by Deputy Reeve Janzen proceed to a third and final reading to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. **DEFEATED.**

ATTACHMENTS:

- Draft Bylaw No. 282-24 Fire Ban.

RECOMMENDED ACTION:

RESOLUTION by that a third reading be given to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion.

Initials show support - Reviewed by:

Manager:

CAO:



BYLAW NO. 242-19

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS, Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and ~~the~~ protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS, the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

DEFINITIONS:

The following definitions will apply to this bylaw:

- a) COUNCIL shall mean the Council of Clear Hills County.
- b) CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c) FIRE CHIEF(S) shall mean the Fire Chief(s) of Clear Hills County.
- d) COUNTY shall mean Clear Hills County.
- e) FIRE means a process or state of combustion where a flame may or may not be produced.
- f) FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- g) BURN shall mean any fires ignited in Clear Hills County.
- h) FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- i) FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the *Forest and Prairie Protection Act*.
- j) NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.

- k) OHV means off-highway vehicle, and has the same meaning assigned to it in the *Traffic Safety Act*.

Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the *Forest and Prairie Protection Act*, see map in Schedule A. Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

Section 1: FIRE BANS

1. The Clear Hills County Council, the Chief Administrative Officer, or the designate may from time to time, prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County when, in the opinion of the Council, the Chief Administrative Officer, or the Fire Chief(s), the environmental conditions create an increased risk of a fire running out of control. See map in Schedule A.
1. A Fire Ban imposed pursuant to Section 1 of this bylaw shall remain in force until either the date provided in the notice of the Fire Ban, or until such time as the Council, the Chief Administrative Officer, or the Fire Chief, provides notice to the public that the Fire Ban is no longer in effect.
2. A Clear Hills County Fire Ban will:
 - a. REQUIRE all outdoor fires presently burning in ~~the Non-Permit Area of Clear~~ the County to be extinguished; and
 - b. PROHIBIT the lighting of outdoor fires in ~~the Non-Permit Area of Clear Hills~~ the County; and
 - c. REQUIRE all landowners of the County to have extinguished all burning.

Section 2: FIRE BAN ORDERS

1. When deemed necessary, a motion by Council to direct the Chief Administration Officer to issue a Fire Ban Order, which may:
 - a. Suspend or cancel all Fire Permits.
 - b. Prohibit or ban the setting or require the extinguishing of any Fire.
 - c. Prohibit the operation of Off Highway Vehicles(OHV).

Anyone contravening a Fire Ban Order issued pursuant to this section is guilty of an offence.

2. A Fire Ban Order made pursuant to this section shall be broadcast by Alberta Emergency Alert or other electronic media outlets which, in the opinion of the Chief Administration Officer or the Fire Chief(s), are likely to bring the matter to the attention of the general public.
3. Without limiting Section 3, a ~~Clear Hills~~ County Fire Ban expressly prohibits the use of each of the following:
 - a. Wood fires in the backcountry;

- b. Wood fires in random camping areas;
 - c. Wood fires in engineered facilities in campgrounds;
 - d. Wood fires on residential properties;
 - e. Fires using charcoal briquettes;
 - f. Turkey fryers; and
 - g. Tiki torches
4. Pursuant to Section 8 of the *Forest and Prairie Protection Regulation A* ~~Clear Hills~~ County Fire Ban will expressly prohibit the use of:
- a. Fireworks; and
 - b. Exploding targets.

The Fire Ban will also revoke any written permission permitting the use of fireworks that had been granted prior to the Ban coming into effect.

5. ~~Clear Hills~~ The County Fire Bans do not apply to:
- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land; and

Section 3: OFFENCES

1. Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
2. Any person who contravenes a provision of ~~this the~~ Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B.
3. Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
4. Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

Section 4: VIOLATION ~~TICKETS~~LETTER

1. The Chief Administrative Officer or a County authorized enforcement officer is authorized and empowered to issue a Violation ~~Ticket-Letter~~ pursuant of ~~Part II of~~ the *Provincial Offences Procedure Act*.

2. A Violation ~~Ticket~~ **Letter** shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
3. **Landowners who have Burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all Burns extinguished. After that 1-day notice if Burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that Burn on that parcel of land.**

Section 5: SEVERABILITY

1. Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

This Bylaw shall come into force and **take effect on the date of final reading hereof.**

READ a first time this **25th** day of ~~June, 2019~~.

READ a second time this **25th** day of ~~June, 2019~~.

READ a third time this _____ day of _____, ~~2019~~.

~~Miron Gray, Reeve~~
Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Schedule B

| | |
|-----------------|------------|
| First Offence: | \$ 500.00 |
| Second Offence: | \$2,500.00 |
| Third Offence: | \$5,000.00 |

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid cost shall be added to the landowner's tax roll.

BYLAW NO. 282-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS, Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS, the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this bylaw:

- a. COUNCIL shall mean the Council of Clear Hills County.
- b. CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c. FIRE CHIEF(S) shall mean the Fire Chief(s) of Clear Hills County.
- d. COUNTY shall mean Clear Hills County.
- e. FIRE means a process or state of combustion where a flame may or may not be produced.
- f. FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- g. BURN shall mean any fires ignited in Clear Hills County.
- h. FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- i. FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
- j. NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- k. OHV means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A. Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council, the Chief Administrative Officer, or the designate may from time to time, prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County when, in the opinion of the Council, the Chief Administrative Officer, or the Fire Chief(s), the environmental conditions create an increased risk of a fire running out of control. See map in Schedule A.
- 3.2 A Fire Ban imposed pursuant to Section 1 of this bylaw shall remain in force until either the date provided in the notice of the Fire Ban, or until such time as the Council, the Chief Administrative Officer, or the Fire Chief, provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban will:
- a. REQUIRE all outdoor fires presently burning in the County to be extinguished; and
 - b. PROHIBIT the lighting of outdoor fires in the County; and
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 When deemed necessary, a motion by Council to direct the Chief Administration Officer to issue a Fire Ban Order, which may:
- a. Suspend or cancel all Fire Permits.
 - b. Prohibit or ban the setting or require the extinguishing of any Fire.
 - c. Prohibit the operation of Off Highway Vehicles (OHV).
 - d. Anyone contravening a Fire Ban Order issued pursuant to this section is guilty of an offence.
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast by Alberta Emergency Alert or other electronic media outlets which, in the opinion of the Chief Administration Officer or the Fire Chief(s), are likely to bring the matter to the attention of the general public.
- 4.3 Without limiting Section 3, a County Fire Ban expressly prohibits the use of each of the following:
- a. Wood fires in the backcountry;
 - b. Wood fires in random camping areas;
 - c. Wood fires in engineered facilities in campgrounds;

- d. Wood fires on residential properties;
 - e. Fires using charcoal briquettes;
 - f. Turkey fryers; and
 - g. Tiki torches
- 4.4 Pursuant to Section 8 of the Forest and Prairie Protection Regulation A County Fire Ban will expressly prohibit the use of:
- a. Fireworks; and
 - b. Exploding targets.
- 4.5 The Fire Ban will also revoke any written permission permitting the use of fireworks that had been granted prior to the Ban coming into effect.
- 4.6 The County Fire Bans do not apply to:
- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land;

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a County authorized enforcement officer is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have Burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all Burns extinguished. After that 1-day notice if Burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that Burn on that parcel of land.

SECTION 7: SEVERABILITY

- 7.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 27th day of February 2024.

READ a second time this 27th day of February 2024

READ a third time this 27th day of February 2024

Amber Bean, Reeve

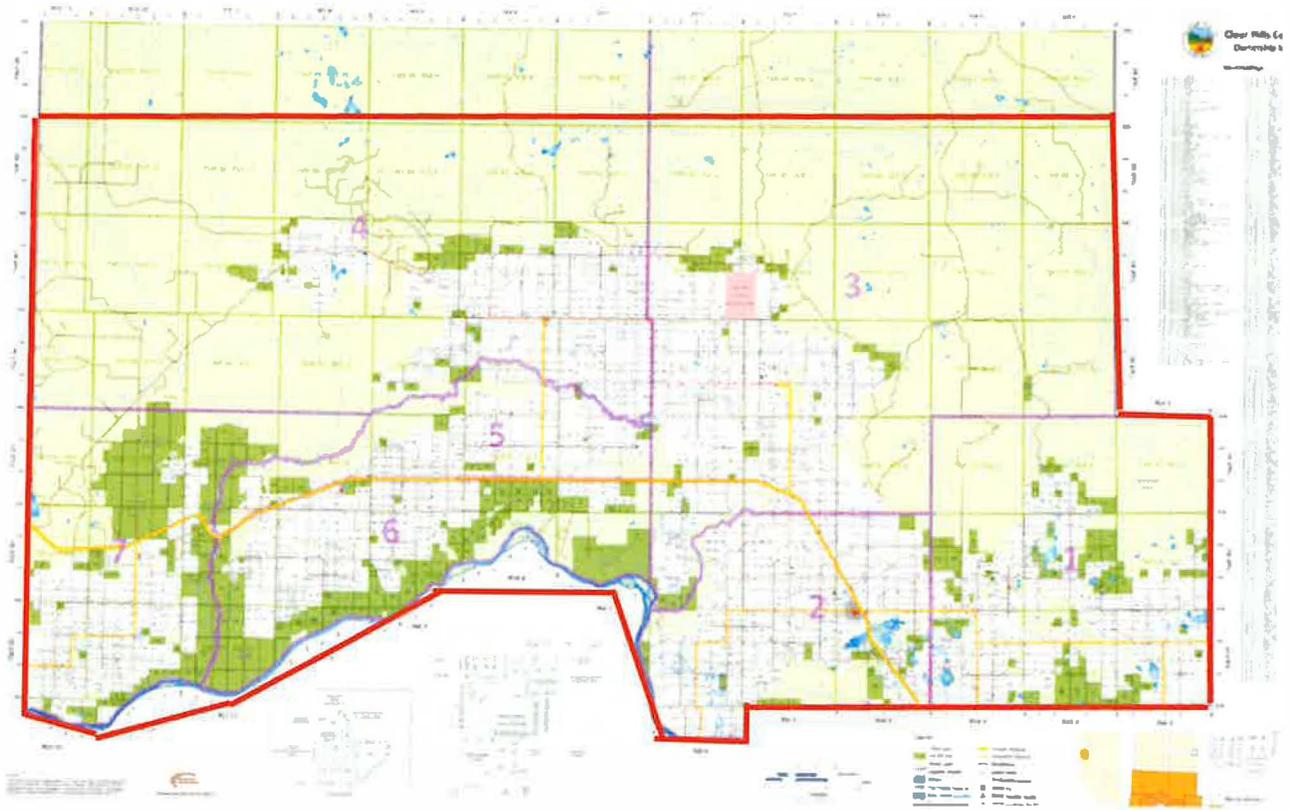
Allan Rowe, Chief Administrative Officer

Schedule B

| | |
|-----------------|------------|
| First Offence: | \$ 500.00 |
| Second Offence: | \$2,500.00 |
| Third Offence: | \$5,000.00 |

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid cost shall be added to the landowner's tax roll.

Schedule A



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Crystal Dei, Community Service Coordinator |
| Title: | Running Lake, Sulphur Lake, and Stoney Lake Costs from 2021-2024 |
| File: | 71-10-02 |

DESCRIPTION:

Council has requested a Cost Analysis for Running Lake, Sulphur Lake, and Stoney Lake from 2021 to 2024.

BACKGROUND:

Clear Hills County entered into an agreement with the province to operate, Running Lake, Sulphur Lake, and Stoney Lake.

Agreement start date February 1, 2021.

Agreement expiry date is January 31, 2031.

Cost analysis for Running, Sulphur & Stoney Lakes

| Lake | 2021 | 2022 | 2023 | 2024 |
|-----------------------|---------------------|----------------------|----------------------|--------------------|
| <i>Running</i> | | | | |
| Operating | \$ 23,996.66 | \$ 35,890.82 | \$ 35,098.81 | \$ 2,201.71 |
| Capital | | \$ 105,520.00 | | |
| <i>Sulphur</i> | | | | |
| Operating | \$ 27,283.28 | \$ 41,322.74 | \$ 35,788.49 | \$ 1,256.74 |
| Capital | | \$ 77,873.00 | | |
| <i>Stoney</i> | | | | |
| Operating | \$ 29,289.23 | \$ 44,405.88 | \$ 39,594.75 | \$ 2,165.04 |
| Capital | | \$ 103,274.00 | | |
| Total | \$ 80,569.17 | \$ 408,286.44 | \$ 110,482.05 | \$ 5,623.49 |
| | | | | |
| 2021-2024 | Total | \$ 604,964.15 | | |

RECOMMENDED ACTION:

RESOLUTION byto accept the Cost analysis for Running, Sulphur and Stoney Lakes for information.

| | | |
|--------------------------------------|----------|------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|--------------------------------------|----------|------|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12,2024 |
| Originated By: | Crystal Dei, Community Service Coordinator |
| Title: | PROCEED TO TENDER FOR FIRE FIGHTER TURNOUT GEAR, WORSLEY VOLUNTEER FIRE DEPARTMENT |
| File: | 23-29-02 |

DESCRIPTION:

Council is presented with information regarding proceeding to Tender for Fire Fighter Turnout Gear for Worsley Volunteer Fire Department.

BACKGROUND:

- Fire Fighter Turnout Gear (Bunker Gear) has a 10-year CSA approved wear life.
- A set of Turnout Gear includes a 1-helmet, 1-coat, 1-pants, and a pair of boots.
- 36 members.
- 6 sets of gear are near end-of-life and/or outdated.

The most recent tender, was in 2021, purchasing 18-coats, 19-pants, 15-helmets, and 22-pairs of boots.

BUDGET:

Operating Budget: \$53,176.00

OPTIONS:

1. Proceed to tender for the purchase of Fire Fighter Turnout Gear.
2. Not to proceed to tender for Fire Fighter Turnout Gear.

RECOMMENDED ACTION:

RESOLUTION by.....

| | | | |
|---|-----------------|-------------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|-----------------|-------------|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Crystal Dei, Community Service Coordinator |
| Title: | PROCEED TO TENDER – FIRE FIGHTER TURNOUT GEAR HINES CREEK VOLUNTEER FIRE DEPARTMENT |
| File: | 23-25-02 |

DESCRIPTION:

Council is presented with information regarding proceeding to Tender for Fire Fighter Turnout Gear for the Hines Creek Volunteer Fire Department.

BACKGROUND:

- Fire Fighter Turnout Gear (Bunker Gear) has a 10-year CSA approved wear life.
- A set of Turnout Gear includes a 1-helmet, 1-coat, 1-pants, and a pair of boots.
- 20 members.
- 8 sets of gear are near end-of-life and/or outdated.

The most recent tender, was in 2022, purchasing 6-coats, 6- pants, 8-helmets, and 9-pairs of boots.

BUDGET:

Operating Budget: \$56,500.00

OPTIONS:

1. Proceed to tender for the purchase of Fire Fighter Turnout Gear.
2. Not to proceed to tender for Fire Fighter Turnout Gear.

RECOMMENDED ACTION:

RESOLUTION by.....

| | | | |
|---|-----------------|-------------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|-----------------|-------------|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Tender Awarding- 2024 Grading Projects Contract No. CA0003927-8338 |
| File: | 32-23-77, 32-23-78, 32-23-80 |

DESCRIPTION:

Council is presented with the analysis and recommendation from WSP Canada Inc. for Tender 2024 Grading Projects Contract No. CA0003927-8338, that was opened on Tuesday, February 13, 2024, at 2:00 p.m.

BACKGROUND:
C105-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to table the tender award for Tender 2024 Grading Projects (Road Construction Projects) Contract No. CA0003927-8338 until the March 12, 2024, Regular Council Meeting.
CARRIED.

C86-24(2-13-24)

RESOLUTION by Deputy Reeve Janzen to open tenders at 2:00 p.m. for the 2024 Grading Projects Contract No. CA0003927-8338. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

| | |
|-----------------------------|-----------------|
| Green Acre Ventures Ltd. | \$3,495,510.00 |
| Northsite Contractors Ltd. | \$2,118,804.03 |
| Cal-R Contracting 2001 Ltd. | \$912,413.00 |
| MDP Oilfield Services Ltd. | \$1,990,339.88 |
| Northern Road Builders LP | \$1,667,406.36 |
| Wild West Dirt Works Ltd. | \$1,490,085.00 |
| New Gen Projects I Ltd. | \$1,822,125.00 |
| | CARRIED. |

ATTACHMENTS:

RFD February 27, 2024 Tender Awarding- 2024 Grading Projects Contract
 2024 Grading Projects Cost Summary

RECOMMENDED ACTION:

RESOLUTION by...

| | | |
|---|-----------------|-------------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|---|-----------------|-------------|

**Clear Hills County 2024 Grading Projects
Cost Summary**

| Stages | Range Road 25 | Range Road 64 | Range Road 124 | Projects Total |
|---|-----------------------|-----------------------|-----------------------|------------------------|
| Stage 1: Wetlands | | | | |
| Wetlands Engineering | \$ 3,934.00 | \$ 12,134.53 | \$ 3,934.00 | \$ 20,002.53 |
| Wetlands Replacement Fee | \$ 111,421.80 | \$ 2,524.96 | \$ 2,202.80 | \$ 116,149.56 |
| Stage 1 Total: | \$ 115,355.80 | \$ 14,659.49 | \$ 6,136.80 | \$ 136,152.09 |
| Stage 2: Engineering & Tendering | | | | |
| Prelim Survey | \$ 24,231.00 | \$ 20,646.00 | \$ 19,473.00 | \$ 64,350.00 |
| Detailed Design | \$ 9,267.00 | \$ 9,747.00 | \$ 10,155.00 | \$ 29,169.00 |
| Contract Preparation & Tendering | \$ 6,560.00 | \$ 5,796.00 | \$ 5,930.00 | \$ 18,286.00 |
| Stage 2 Total: | \$ 40,058.00 | \$ 36,189.00 | \$ 35,558.00 | \$ 111,805.00 |
| Stage 3: Construction | | | | |
| Construction Administration | \$ 40,622.00 | \$ 47,920.00 | \$ 43,874.00 | \$ 132,416.00 |
| Road Contrustion | \$ 511,440.00 | \$ 450,240.00 | \$ 528,405.00 | \$ 1,490,085.00 |
| Post Construction Administration | \$ 7,154.00 | \$ 7,625.00 | \$ 6,972.00 | \$ 21,751.00 |
| Stage 3 Total: | \$ 559,216.00 | \$ 505,785.00 | \$ 579,251.00 | \$ 1,644,252.00 |
| Total of Stage 1, 2, and 3: | \$ 714,629.80 | \$ 556,633.49 | \$ 620,945.80 | \$ 1,892,209.09 |
| Budget: | \$ 567,234.00 | \$ 400,000.00 | \$ 400,000.00 | \$ 1,367,234.00 |
| Overage: | -\$ 147,395.80 | -\$ 156,633.49 | -\$ 220,945.80 | -\$ 524,975.09 |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 27, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Tender Awarding- 2024 Grading Projects Contract No. CA0003927-8338 |
| File: | 32-23-77, 32-23-78, 32-23-80 |

DESCRIPTION:

Council is presented with the analysis and recommendation from WSP Canada Inc. for Tender 2024 Grading Projects Contract No. CA0003927-8338, that was opened on Tuesday, February 13, 2024, at 2:00 p.m.

BACKGROUND:
C86-24(2-13-24)

RESOLUTION by Deputy Reeve Janzen to open tenders at 2:00 p.m. for the 2024 Grading Projects Contract No. CA0003927-8338. WSP Canada Inc. will analyze the results and bring back a recommendation to a future council meeting.

| | |
|-----------------------------|----------------|
| Green Acre Ventures Ltd. | \$3,495,510.00 |
| Northsite Contractors Ltd. | \$2,118,804.03 |
| Cal-R Contracting 2001 Ltd. | \$912,413.00 |
| MDP Oilfield Services Ltd. | \$1,990,339.88 |
| Northern Road Builders LP | \$1,667,406.36 |
| Wild West Dirt Works Ltd. | \$1,490,085.00 |
| New Gen Projects Ltd. | \$1,822,125.00 |
| CARRIED. | |

| Clear Hills County 2024 Grading Projects Cost Summary | | | | |
|--|-----------------------|-----------------------|-----------------------|------------------------|
| Stages | Range Road 25 | Range Road 64 | Range Road 124 | Projects Total |
| Stage 1: Wetlands | | | | |
| Wetlands Engineering | \$ 3,934.00 | \$ 12,134.53 | \$ 3,934.00 | \$ 20,002.53 |
| Wetlands Replacement Fee | \$ 111,421.80 | \$ 2,524.96 | \$ 2,202.80 | \$ 68,928.84 |
| Stage 1 Total: | \$ 115,355.80 | \$ 14,659.49 | \$ 6,136.80 | \$ 88,931.37 |
| Stage 2: Engineering & Tendering | | | | |
| Prelim Survey | \$ 24,231.00 | \$ 20,646.00 | \$ 19,473.00 | \$ 64,350.00 |
| Detailed Design | \$ 9,267.00 | \$ 9,747.00 | \$ 10,155.00 | \$ 29,169.00 |
| Contract Prep. & Tendering | \$ 6,560.00 | \$ 5,796.00 | \$ 5,930.00 | \$ 18,286.00 |
| Stage 2 Total: | \$ 40,058.00 | \$ 36,189.00 | \$ 35,558.00 | \$ 111,805.00 |
| Stage 3: Construction | | | | |
| Construction Administration | \$ 40,622.00 | \$ 47,920.00 | \$ 43,874.00 | \$ 132,416.00 |
| Road Construction | \$ 511,440.00 | \$ 450,240.00 | \$ 528,405.00 | \$ 1,490,085.00 |
| Post Construction Administration | \$ 7,154.00 | \$ 7,625.00 | \$ 6,972.00 | \$ 21,751.00 |
| Stage 3 Total: | \$ 559,216.00 | \$ 505,785.00 | \$ 579,251.00 | \$ 1,644,252.00 |
| Total of Stage 1, 2, and 3: | \$ 714,629.80 | \$ 556,633.49 | \$ 620,945.80 | \$ 1,844,988.37 |
| Budget: | \$ 567,234.00 | \$ 400,000.00 | \$ 400,000.00 | \$ 1,367,234.00 |
| Over Budget: | -\$ 147,395.80 | -\$ 156,633.49 | -\$ 220,945.80 | -\$ 477,754.37 |

Initials show support - Reviewed by: _____ **Manager:**  **CAO:** 

ATTACHMENTS:

- WSP Canada Inc. Letter of Recommendation
- Range Road 25 Maps
- Range Road 64 Maps
- Range Road 124 Maps

RECOMMENDED ACTION:

RESOLUTION by ... to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Multi Year Capital Plan.

RESOLUTION by ... to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Multi Year Capital Plan.

RESOLUTION by ... to award Wild West Dirt Works Ltd. the 2024 Grading Projects Contract No. CA0003927-8338 for the total tender amount of \$1,490,085.00, with funds to be allocated from the Multi Year Capital Plan.

| | | |
|---|-----------------|-------------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|---|-----------------|-------------|



February 15, 2024

WSP File: CA0003927.8338

Clear Hills County
313 Alberta Ave Box 240
Worsley, Alberta T0H 3W0

ATTENTION: Mr. Terry Shewchuk, Public Works Manager

RE: 2024 Grading Projects

Schedule A - Range Road 25 - Project 32-23-78 km 5+095 to km 6+100 (1.05 km)

Schedule B - Range Road 124 - Project 32-23-77 km 9+987 to km 10+900 (0.92 km)

Schedule C - Range Road 64 - Project 32-23-80 km 0+980 to km 1+900 (0.92 km)

Grading and Other Work

Tender No. CA0003927.8338

Tenders were received on the above noted project on February 13, 2024 from a total of seven (7) Contractors. Upon review, it was noted that the bid from Cal-R Contracting did not contain either a Bid Bond and Consent of Surety nor any other form of Bid Deposit. As outlined in the Tender document, Section 1.7.4 of the INSTRUCTIONS TO BIDDERS, "Tenders not accompanied by tender security will be rejected as non-compliant..." Cal-R Contracting had included a "Surety's Letter of Pre-Qualification" but this does not conform to the Tender submission requirements. Their bid is further compromised by the lack of current "Safety Prequalification". With these considerations, Cal-R Contracting's bid is deemed to be non-compliant and their bid is not included in the Unofficial Tender Results and is excluded from the Tender Summary.

The low compliant tender was from **Wild West Dirt Works Ltd.** with a total tender amount of **\$1,490,085.00**. WSP has reviewed the bid from Wild West Dirt Works and have found they met the necessary requirements at the bid stage. Wild West Dirt Works has now also provided a listing of Project References (see four pages attached) along with the provision of their 2024 Hourly Equipment Rates (also attached) and that upon review the rates are near or lower than the rates that are outlined the 2023 Equipment Rental Rate Guide book published by the Alberta Roadbuilders and Heavy Construction Association. In addition, they have provided a listing of the equipment they anticipate using on this project.

They have indicated a tentative construction schedule for beginning the work on Range Road 25 on July 10, 2024 and hopefully complete work on all three projects by September 15, 2024 with the construction of Range Road 64 as the last project. Keep in mind, the tentative construction schedule is just that "tentative", and the only Contractual requirement is to complete the work on or before October 15, 2024 to avoid any penalties for late completion. WSP is of the opinion that this Contractor is fully capable of accomplishing the work, and having provided the low tender, we would recommend award to Wild West Dirt Works Ltd.



If awarded to the lowest compliant bidder, **Wild West Dirt Works**, the anticipated project costs are as follows:

| | RR 25 Sch "A" | RR 124 Sch "B" | RR 64 Sch "C" | Totals |
|---|----------------------|-----------------------|----------------------|------------------------|
| Contract Amount (Less Site Occ.) | \$ 469,440.00 | \$ 486,405.00 | \$ 408,240.00 | \$ 1,364,085.00 |
| Potential Site Occ. Bonus (\$3,000 per day) | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 9,000.00 |
| Estimated Wetlands Compensation Fees | \$ 111,421.80 | \$ 2,202.80 | \$ 2,447.55 | \$ 116,072.15 |
| Estimated Engineering | \$ 87,834.00 | \$ 86,404.00 | \$ 86,404.00 | \$ 260,642.00 |
| TOTALS | \$ 671,695.80 | \$ 578,011.80 | \$ 500,091.55 | \$ 1,749,799.15 |

The above totals do not include GST

We are requesting your Council's decision regarding the awarding of this contract to Wild West Dirt Works Ltd. Also attached are the Tender Results and the complete Tender Summary.

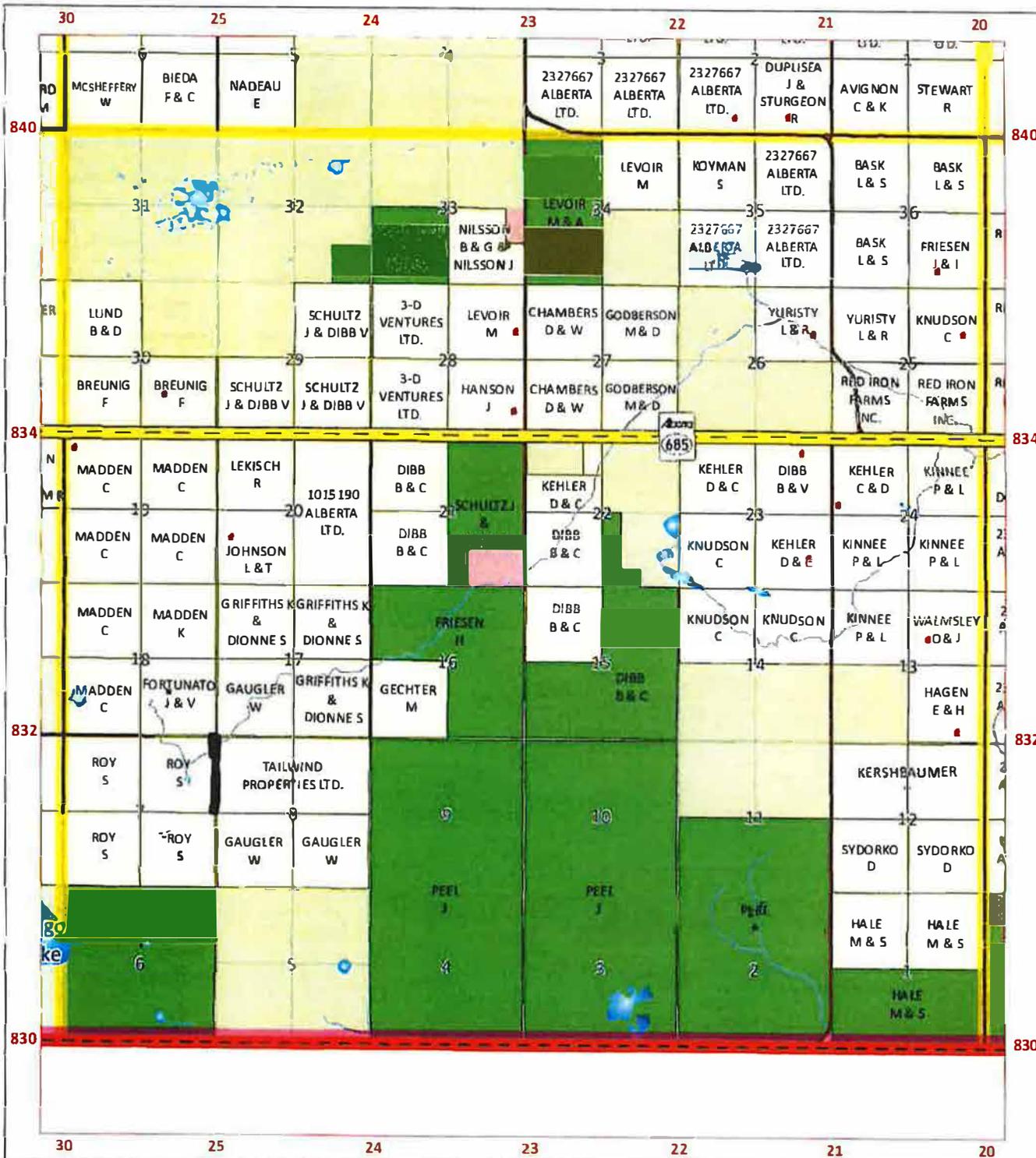
Should you require any additional information or clarification please contact this office.

Sincerely,


Doug Buyar, Area Manager

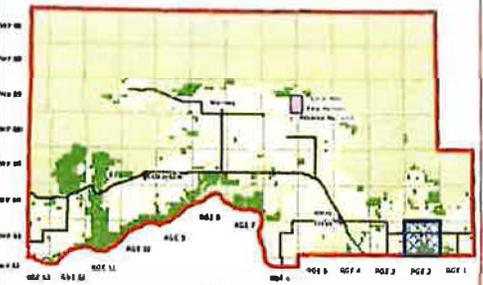
Attachments

Cc: Natasha Gillett, Administration, Clear Hills County
Dale Crane, Project Manager, WSP
Brad Grant, P. Eng., Regional Manager, WSP

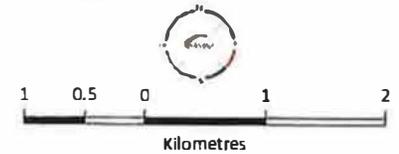


**Clear Hills County
Ownership
TWP 83 - RGE 02**

- Titled Land
- Small Holding
- Crown Land
- Grazing Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (Paved)
- Municipal Road (Gravel)
- Residential Location
- Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility



Range Road 25



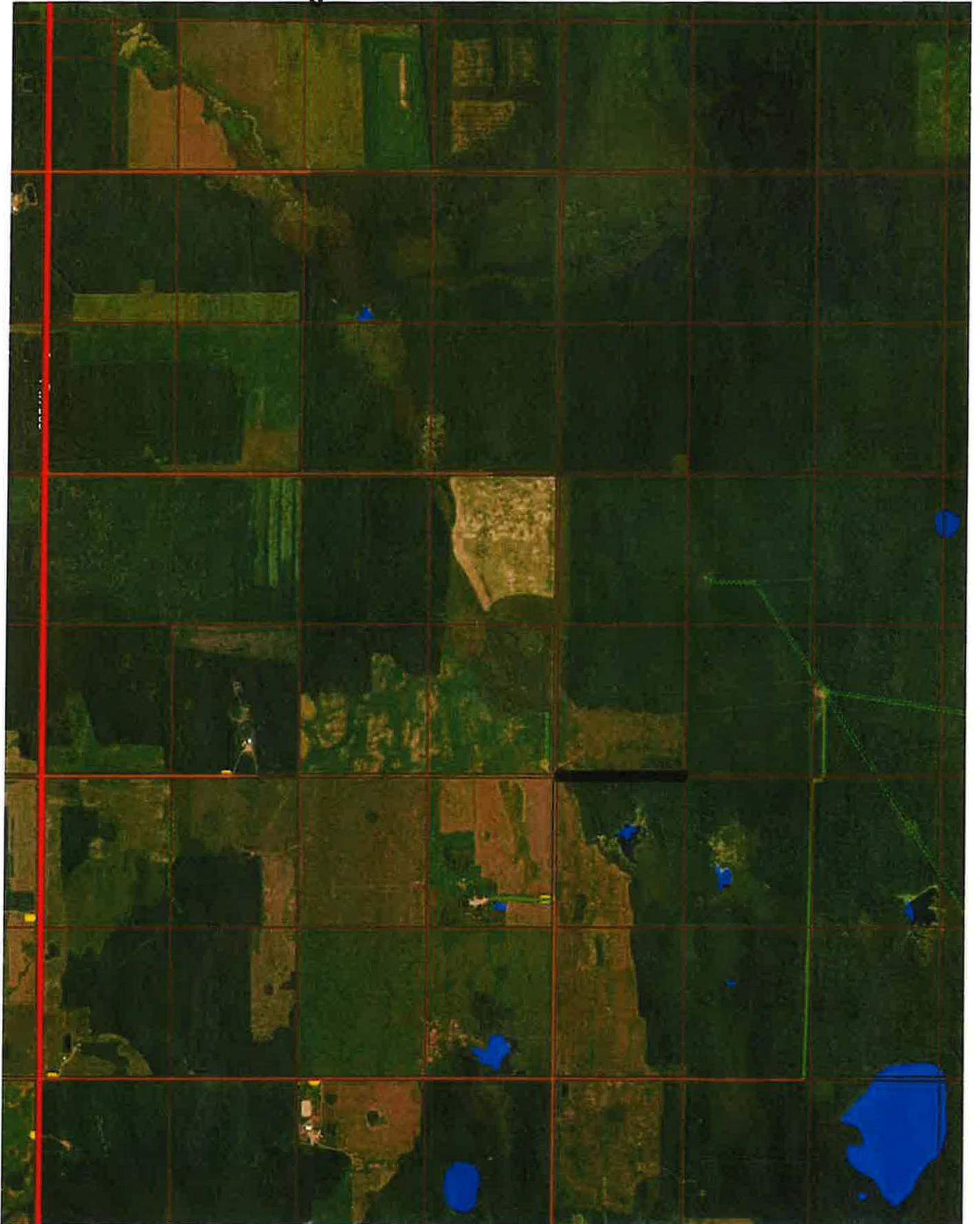
1 cm = 600 metres

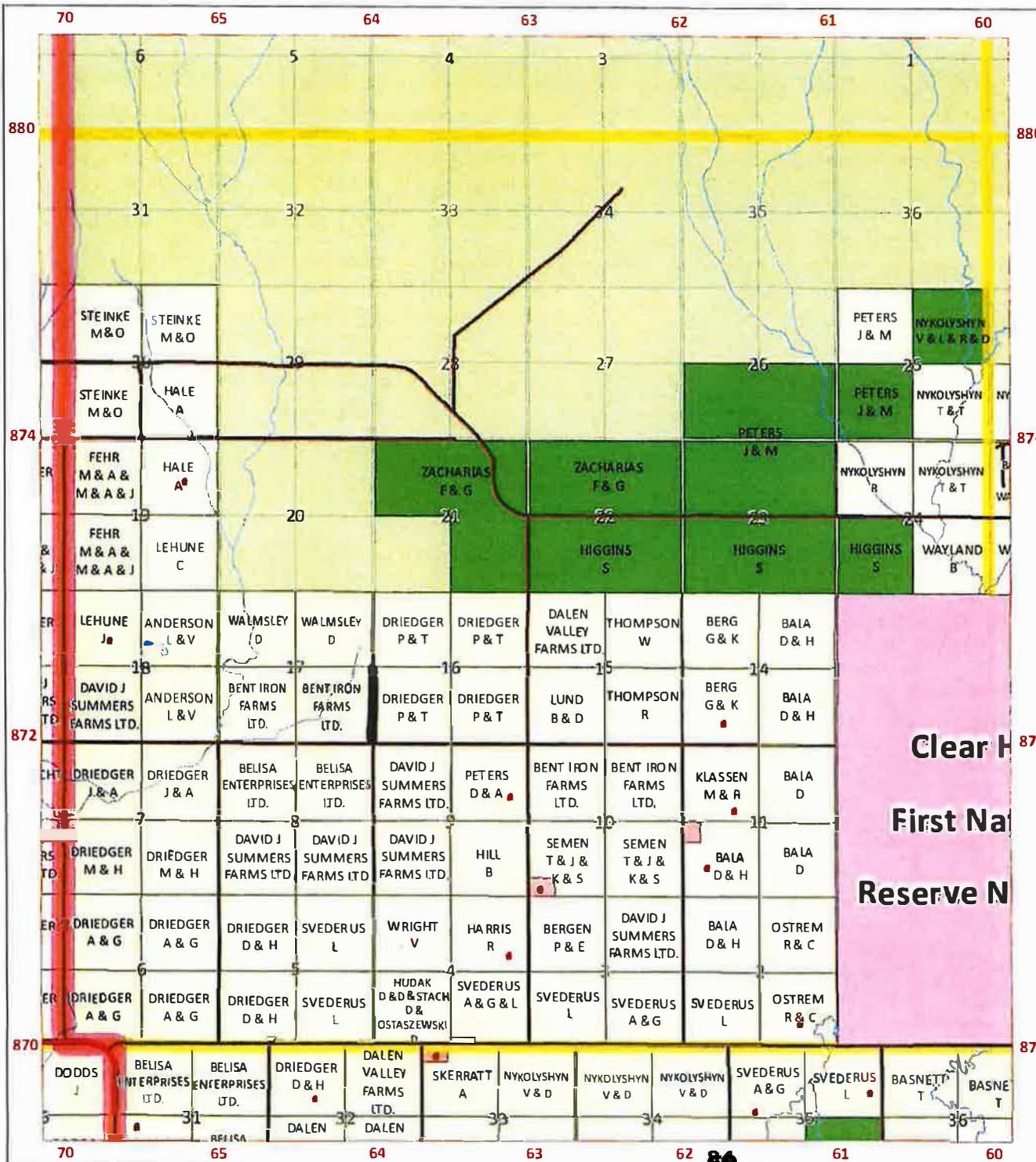
Division #1



Mackenzie Municipal Services Agency
3309 - 51 St., Box 450, Brimley, AB T0M 0T0
Phone: 780-338-3862 Fax: 780-338-3812
www.mmsa.ca | Email: info@mmsa.ca

Range Road 25

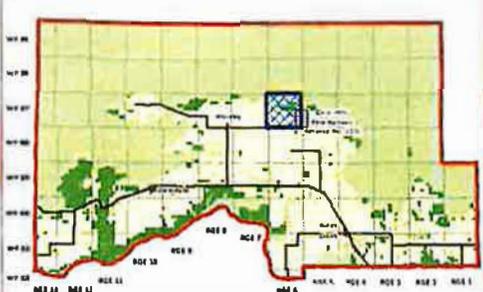





Clear Hills County Ownership

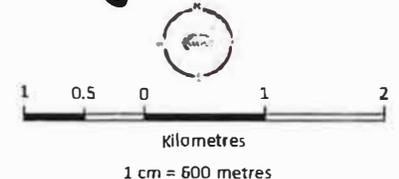
TWP 87 - RGE 06

| | |
|----------------------|--------------------------|
| Titled Land | Township Boundary |
| Small Holding | Provincial Road |
| Crown Land | Municipal Road (Paved) |
| Grazing Land | Municipal Road (Gravel) |
| Village | Residential Location |
| First Nation Reserve | Gravel Pit |
| Waterbody | Waste Transfer Facility |
| Electoral District | Municipal Water Facility |



Clear Hills
First Nation
Reserve No. 1

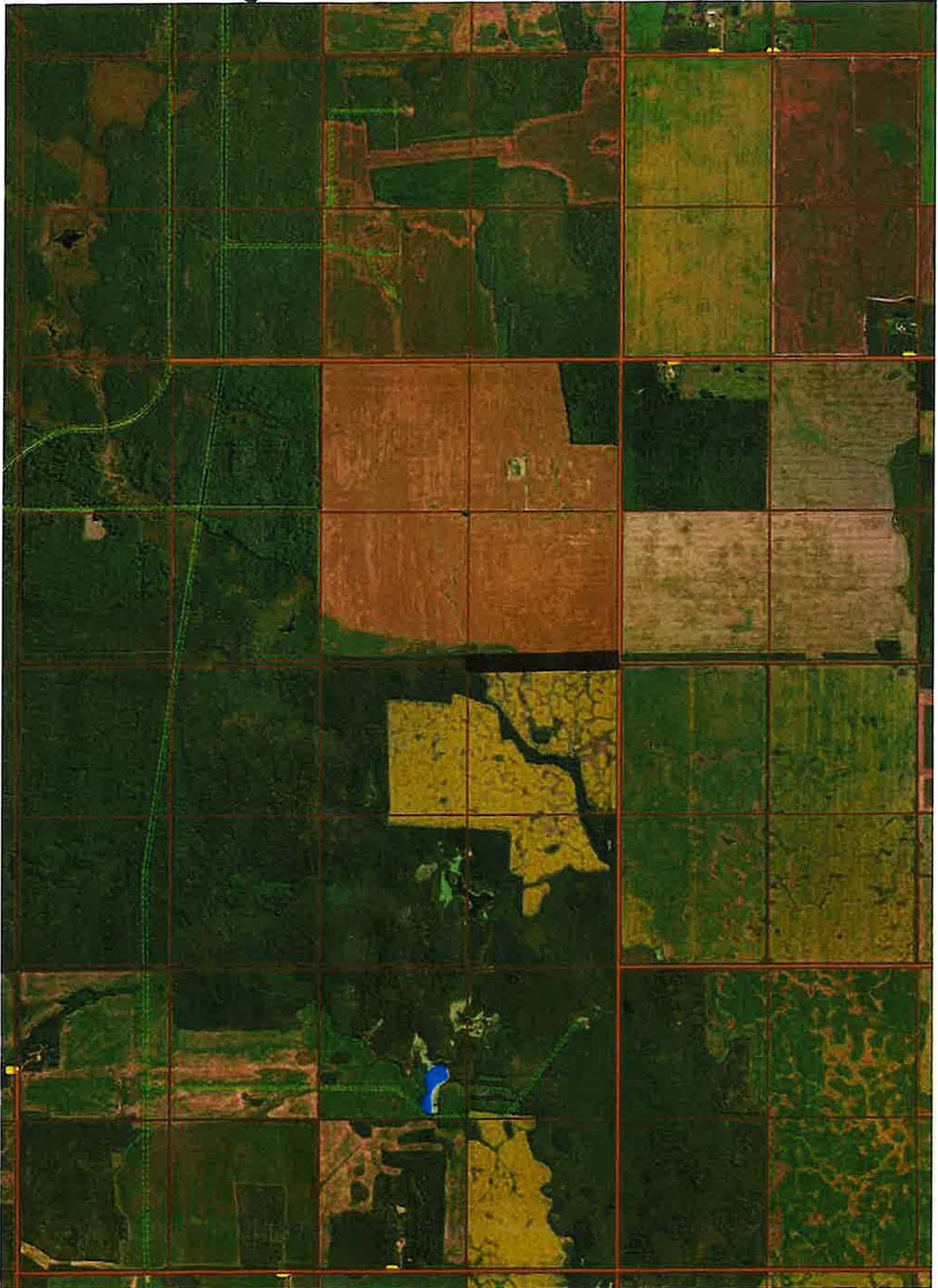
Range Rd 64

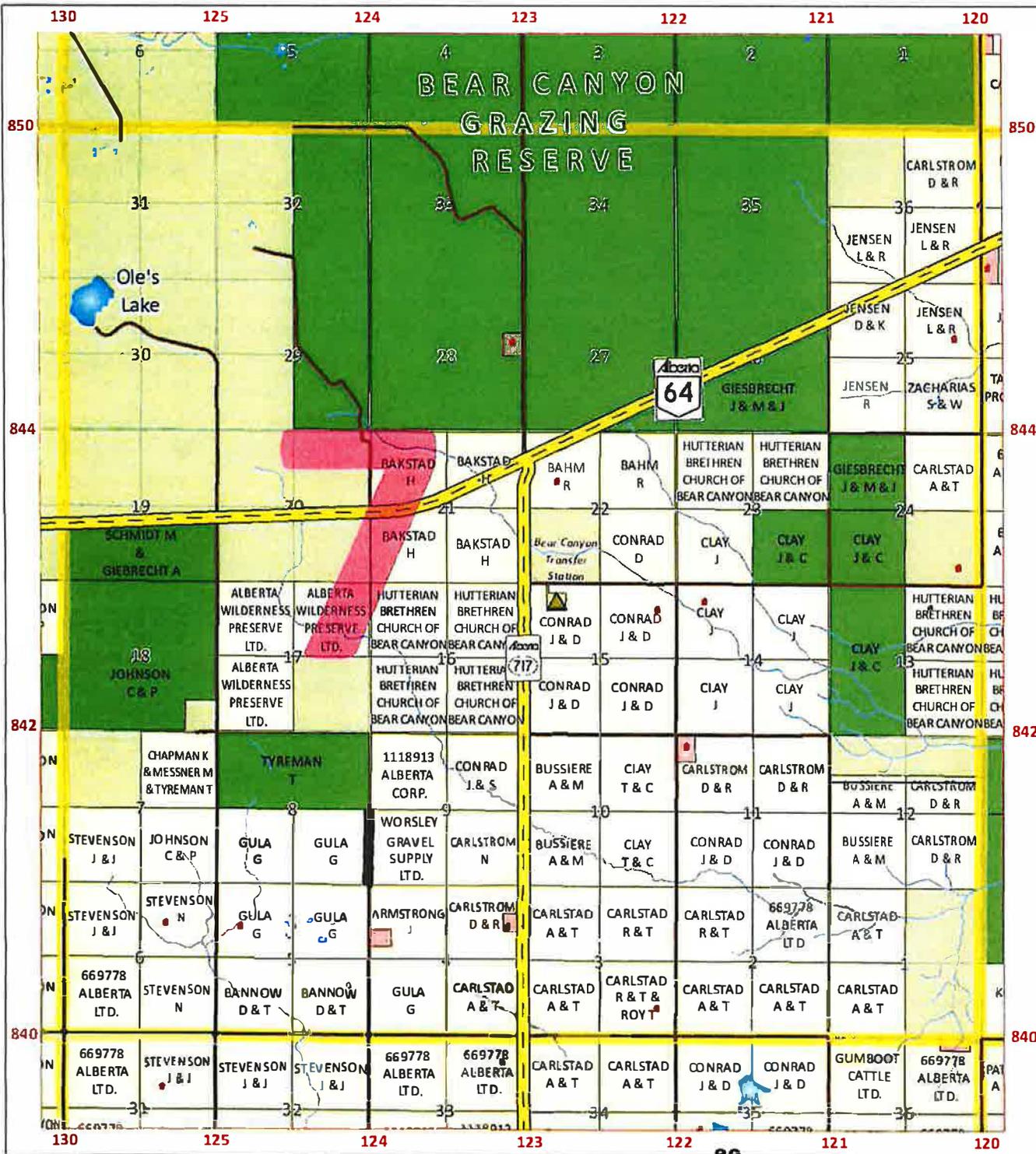


Division # 3

MMSA
Mackenzie Municipal Services Agency
5105 - 51 St., Box 450, Barrow, AB T0M 0G0
Phone: 780.338.3862 Fax: 780.338.3811
www.mmsa.ca e-mail: info@mmsa.ca

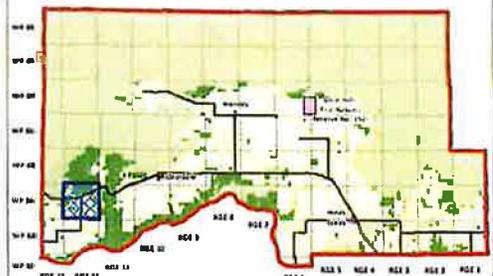
Range Road 64



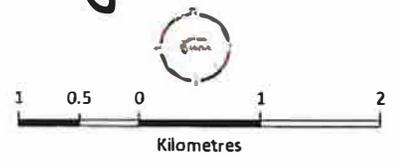


**Clear Hills County
Ownership
TWP 84 - RGE 12**

- Titled Land
- Small Holding
- Crown Land
- Grazing Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (Paved)
- Municipal Road (Gravel)
- Residential Location
- Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility



Range Road 124

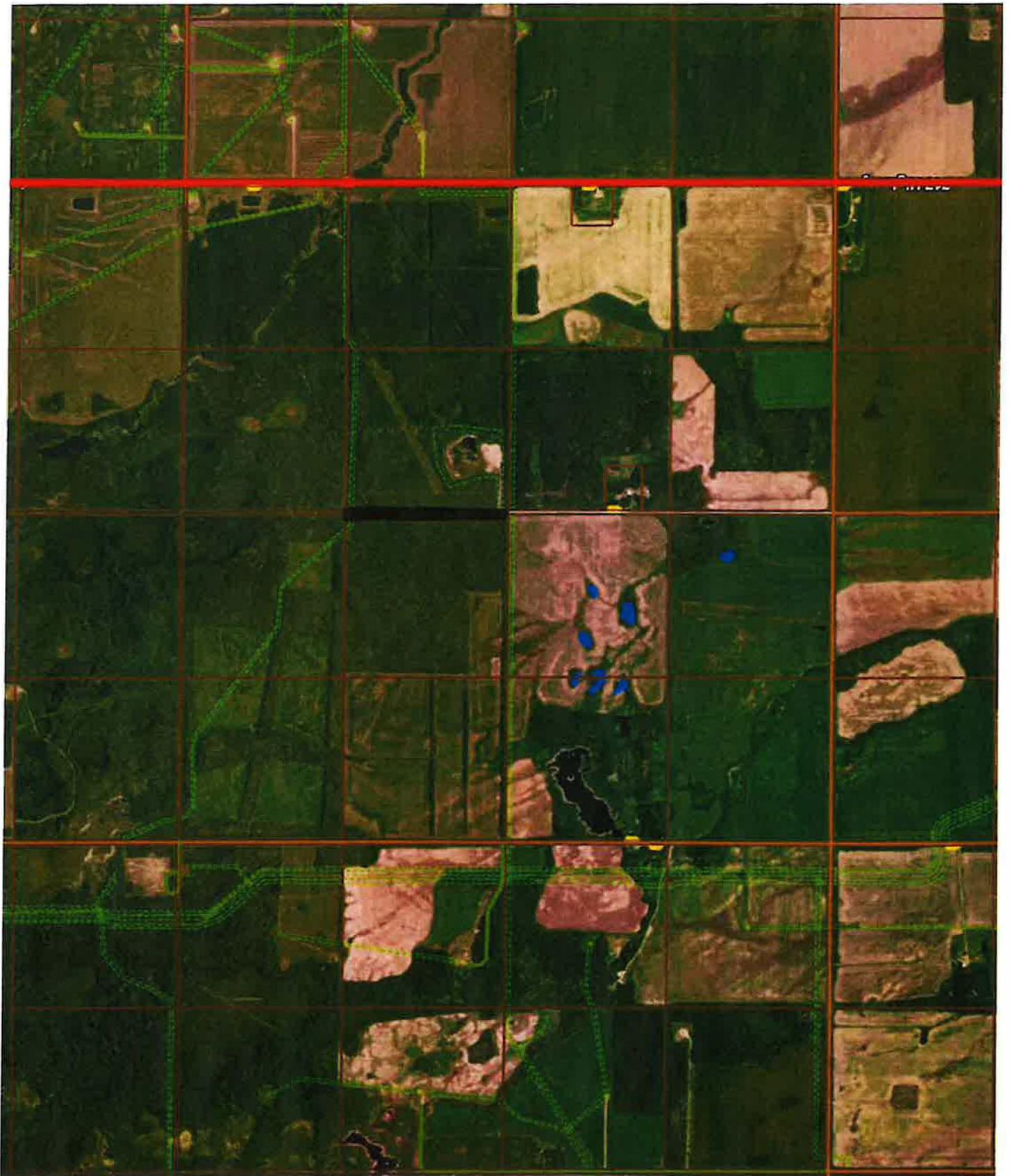


Division # 7



Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Be/Wyn., AB T0M 0E0
Phone: 780.338.3862 Fax: 780.338.3813
www.mmsa.ca | Email: info@mmsa.ca

Range Road 124



Clear Hills County

Request For Decision (RFD)

| | |
|-----------------|--------------------------------------|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | 2024 Worsley Water Well Engineering |
| File: | 41-02-02 |

DESCRIPTION:

Council is presented with a quote from Hydrogeological Consultants Ltd.'s (HCL) for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant.

BACKGROUND:

HCL has provided a quote of \$55,984.71 for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well. The quote is subject to change depending on the duration of drilling and completion activities.

ATTACHMENTS:

HCL project quote

RECOMMENDED ACTION:

RESOLUTION by... to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve.

Initials show support - Reviewed by:

Manager:

CAO:





hydrogeological consultants ltd.

Estimate – Supplementary Water Well

Hamlet of Worsley
05-06-087-07 W6M

Prepared for
Clear Hills County

Project Manager
Dave MacIntyre
Email: dave@hcl.ca
Phone: 780.702.6235

Estimate No. 23-0183.06

February 23, 2024
© 2022 hydrogeological consultants ltd.



Groundwater and Surface Water Solutions for a Changing Environment

17740 - 118 Avenue NW, Edmonton, Alberta T5S 2W3 CANADA
780.483.7240 · 800.661.7972 · hcl.ca

ESTIMATE



hydrogeological consultants ltd.

17740 - 118 Avenue NW
Edmonton, Alberta
T5S 2W3 CANADA
780.483.7240 800.661.7972
hcl.ca

Clear Hills County
Attention: Terry Shewchuk
PO Box 240
Worsley, AB T0H 3W0

Supplementary Water Well

Scope of Work

The proposed water well drilling and groundwater licensing project will follow Alberta Environment and Protected Areas (AEPA) Guide to Groundwater Authorization (2023).

Clear Hills County currently has a Water Act licence authorizing an annual diversion of 216,000 cubic metres of groundwater (592 m³/day) from two water source wells, the 2012 Water Source Well (GIC: 1502062) and the 2008 WSW (GIC: 1665812); both water wells are situated in 05-06-087-07 W6M. The primary water source well is the 2012 WSW and has been capable of meeting the water demands of the County of the past 10 years; however, increased water demand in the summer of 2023 led to issues with maintaining a water level about the pump intake. The 2008 WSW is not able to supply groundwater when demand is typically above 8,000 m³/month due the pump size restriction as a result of it being constructed with a smaller diameter casing than the 2012 WSW.

Hydrogeological Consultants Ltd. (HCL) personnel and County staff, have been monitoring the water levels and water diversions from the 2012 WSW and the 2008 WSW since early November 2023. An analysis of the data indicate that a supplementary water source well will be required for the County to meet the water volume demand when the usage is above normal and similar to what was observed in the summer of 2023. It is proposed that the new water well be located at least 100 metres from the 2012 WSW and constructed similar to the 2012 WSW, with a casing diameter of 219 millimetres and completed to a total depth of approximately 102 metres BGL. The new water well will be pumped simultaneously with the 2012 WSW when high volumes of water are required. A water well drilling contractor (Saville Drilling Services Ltd. [Saville]) has been retained by Clear Hills County to complete the water well.

HCL personnel will be on-site to supervise the drilling of a proposed supplementary water supply well. HCL will provide on-site data collection during the drilling of a water test hole, evaluation of target aquifer during drilling and provide recommendations for the completion interval of the water source well, in particular, the top and bottom of the aquifer to ensure that the water well is completed according to pertinent Alberta Regulations and would be eligible for licensing under the Water Act. The drilling and completion of the proposed source water well is expected to take up to 7 days, followed by an extended aquifer test, for which HCL personnel will remain onsite through the completion of the pumping interval portion of the test. HCL will supply and install groundwater monitoring equipment to be used in a preliminary aquifer test and the extended aquifer test with the proposed water source well. The extended aquifer test is expected to consist of three days of pumping and at least three days of recovery; the 2012 WSW will be monitored as an observation water well during each test. The water-level and diversion data from the new water well and the 2012 WSW will be transmitted via remote telemetry equipment to HCL so the aquifer test can be monitored at all times. Groundwater samples will be collected from the new water well and will be submitted for detailed chemical analysis per the Guide to Groundwater Authorization. The collected data will be analyzed and interpreted with respect to adding the new water well to Clear Hills County's existing Water Act Licence (00433187-00-00) as a supplementary water source well.

The pumping equipment and associated power supply required to complete the aquifer tests will installed by the water well drilling contractor prior to the aquifer tests. The water well drilling contractor costs associated with the drilling, completion, aquifer testing, pitless adapter and permanent pump installation are not included in this cost estimate.

Draft and final versions of the covering report will be provided to the County in a digital PDF format. A Water Act licence amendment application and a copy of the technical report will be submitted to AEPA on the County's behalf through the Government of Alberta's Digital Regulatory Assurance System (DRAS).

The costs associated with this work are based on expected subsurface conditions, and are based on the drilling and completion of one water test hole. There is no guarantee that the proposed work will result in an adequate groundwater supply being available for the proposed groundwater licensing. If it becomes evident at any time that the scope of the project has changed, the client will be notified to allow for the project to be stopped or to modify the terms of reference.

We accept the following payment types:

EFT - bank 004 | transit 82569 | account 0882-0585983

e-transfer - payments@hcl.ca

cheque - Hydrogeological Consultants Ltd.

Mastercard, Visa - subject to 2.4% surcharge

Cost Estimate

| Fees | Quantity | Rate | Amount |
|---------------------------------------|----------|-----------|--------------|
| Project Support | 2.50 | \$ 130.00 | \$ 325.00 |
| Project Technical | 190.00 | \$ 145.00 | \$ 27,550.00 |
| Senior Technical / Project Management | 83.00 | \$ 170.00 | \$ 14,110.00 |
| Project Advisor | 2.00 | \$ 195.00 | \$ 390.00 |
| | | | \$ 42,375.00 |

| Project-Related Expenses | | | |
|----------------------------|------|-------------|-------------|
| Chemical Analysis | 1 | \$ 736.06 | \$ 736.06 |
| Courier | 1 | \$ 23.00 | \$ 23.00 |
| Per Diem: Overnight | 12 | \$ 69.00 | \$ 828.00 |
| Per Diem: Standard | 2 | \$ 34.50 | \$ 69.00 |
| Project-Related Kilometres | 2570 | \$ 1.20 | \$ 3,084.00 |
| Subsistence (Food/Lodging) | 12 | \$ 150.00 | \$ 1,800.00 |
| Disbursements | 1 | \$ 3,390.00 | \$ 3,390.00 |
| | | | \$ 9,930.06 |

| Rentals | | | |
|-------------|---|----------------|--------------|
| HCL Rentals | 1 | \$ 928.00 | \$ 928.00 |
| | | | \$ 928.00 |
| | | SUBTOTAL | \$ 53,233.06 |
| | | GST | \$ 2,661.65 |
| | | ESTIMATE TOTAL | \$ 55,894.71 |

Terms:

1. Fees are based on hourly rates.
2. Actual costs may vary due to site conditions.
3. If it at any time the scope of the project changes, the client will be notified to allow for the project to be stopped or to modify the terms of reference.
4. Invoices will be submitted monthly or whenever work in progress exceeds \$1,000 (CDN).
5. Invoices are payable within thirty (30) days. Interest will be charged at 1.5% per month on all past due invoices.
6. The client will accept Hydrogeological Consultants Ltd.'s Terms and Conditions (attached).
7. Estimate valid for 30 days from date issued.

This is not a fixed-fee quote; it is an estimate based on the project scope.

Schedule A – Terms and Conditions

1. **AGREEMENT** - Hydrogeological Consultants Ltd. ("HCL") covenants to provide to Clear Hills County (the "Client") and the Client covenants to receive from HCL the services and deliverables set forth in the estimate (collectively, the "Authorized Services") all in accordance with the terms herein set out. To enable HCL to provide the Authorized Services, the Client shall make available to HCL, in a timely fashion, all relevant information or data that is reasonably required by HCL in connection with the provision of the Authorized Services. These Terms and Conditions, together with the attached cost estimate, form the "Estimate". Acceptance by the Client of any Authorized Services or payment to HCL for any Authorized Services shall be conclusively deemed assent to the terms and conditions as set forth herein.

2. **CHARGES, FEES AND RESPONSIBILITIES** - The Client shall pay the applicable fees in full, without set off or deduction, net 30 days, in accordance with one of the following methods, as more particularly set forth in the attached cost estimate: (a) Hourly Rates and Expenses - Fees will be calculated on the basis of the time expended by HCL personnel and equipment at the hourly or daily rates established by HCL, plus expenses paid by HCL in connection with the Authorized Services at its costs plus Fifteen percent (15%). Expenses include, but are not limited to, costs for rented equipment, document reproduction, communications and contractors, and all other expenses incurred by HCL on the Client's behalf; and (b) Lump Sum - The Client will pay the lump sum set forth in the estimate, for the Authorized Services set forth in the estimate. In the event additional Authorized Services are required (in addition to those forming part of the lump sum), HCL will provide a written cost estimate to the Client and the Client will pay for such extra work, on an hourly rates and expenses basis, or a lump sum basis, as agreed by the parties. Any reference to the fees or other amounts payable by the Client to HCL are quoted exclusive of all taxes, including federal and provincial sales taxes, customs, duties, excise taxes and any amounts payable in respect of federal goods and services tax and any fully harmonized federal/provincial sales tax (collectively the "GST") and HCL shall be entitled to charge and receive from the Client any GST payable. Payment terms are net thirty (30) days from invoice date. Delinquent payments shall accrue interest at the rate of 1.5% per month of the total unpaid amounts(s). The fees and charges for the Authorized Services are subject to increase without notice to the Client, notwithstanding those quoted in this Estimate.

3. **INDEMNIFICATION** - Each party hereto (the "Indemnifying Party") agrees to be liable for and, in addition, to indemnify and save the other party (the "Indemnified Party"), including the Indemnified Party's directors, officers, employees, agents and contractors (collectively, the "Indemnified Group"), harmless from any and all liabilities, losses, suits, claims, demands, costs, fines and actions of any kind or nature whatsoever to which the Indemnified Group shall or may become liable for, or suffer by reason of, any: (a) breach, violation or nonperformance on the part of the Indemnifying Party, or any of the Indemnifying Party's agents, servants or employees, of any term or condition of this Estimate which is not cured within thirty (30) days of the Indemnifying Party receiving written notice of same from the Indemnified Party; (b) the death of or injury to any person (including any employee, client or agent of the Indemnified Party) or property damage which resulted or is alleged to have resulted from any acts or omissions of the Indemnifying Party, its employees and agents, subcontractors and/or any other persons for whose conduct it is legally responsible to the extent caused by the Indemnifying Party's negligence, breach of this Estimate or willful misconduct; (c) the failure of the Indemnifying Party to fully comply with any warranties, guarantees or representations of it hereunder; or (d) the Indemnifying Party's non-compliance or violation of applicable laws. Except where otherwise specifically noted, all of the party's remedies set forth in this Estimate are in addition to, and will in no way limit, any other rights and remedies that may be available to a party at law or in equity. Neither party shall be responsible to the other for any consequential, incidental, special, exemplary or punitive damages, including for loss of profit or business interruption arising out of or in respect of this Estimate and in no event shall HCL's liability to the Client, howsoever arising, whether or not as a result of HCL's negligence and whether in contract, tort, or otherwise at law, exceed the amount of the insurance coverage of HCL in effect at the time. HCL covenants and agrees to maintain, in good standing, such coverage as is commercially reasonable in the industry and will, at any time prior to completion of the Authorized Services, provide to the Client, upon request, evidence of the aforementioned insurance.

4. **WARRANTY** - HCL shall provide the Authorized Services in a professional and workmanlike manner, in accordance with generally accepted industry standards. Except as may be provided herein, HCL makes no representation or warranty, express or implied, with respect to any materials or Authorized Services that may be provided under this Estimate. All warranties and conditions, whether express or implied, including statutory or otherwise, relating to the materials or Authorized Services provided hereunder, or either of them, are hereby disclaimed.

5. **RELATIONSHIP OF PARTIES** - The parties acknowledge that each party is an independent contractor separate and apart from each other and this Estimate does not in any way create a contract of employment or agency or a partnership between the parties hereto and neither party shall have, nor represent itself to have, any authority or power to enter into any contract, assume any obligations or make any warranties or representations on behalf of the other or to act for or undertake any obligations or responsibility on behalf of the other party, except as may herein be expressly provided. During the term hereof and for a period of one (1) year following any termination of this Estimate, the Client shall not actively solicit, or encourage to leave HCL's employment, any employee or personnel of HCL or offer employment to any such employee or personnel. Notwithstanding any other provision of this Estimate, in the event HCL retains an independent contractor, including, without limitation, a sub-consultant, to perform any of the Authorized Services, and the Client has expressly agreed in writing to the retention of the independent contractor (the "Client Authorized Contractor"), the Client expressly agrees that the Client Authorized Contractor is retained for and on behalf of the Client. HCL shall have no liability for any breach of contract, tort and/or any other cause of action at law or in equity caused or contributed to by any Client Authorized Contractor and the Client shall indemnify and save HCL harmless from any and all liabilities, losses, suits, claims, demands, costs, fines and actions of any kind or nature whatsoever to which HCL shall or may become liable for, or suffer in connection with same.

6. **TERMINATION & SUSPENSION** - HCL may terminate this Estimate or suspend performance of the Authorized Services for any reason, without cause and liability, by giving written notice to the Client at least ten (10) days prior to the termination or suspension. HCL may terminate this Estimate forthwith without the requirement of having to provide any notice or other formality whatsoever; if the Client shall be in breach of any provision of this Estimate, as determined by HCL acting reasonably or if the Client should be adjudged bankrupt, make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of the Client's insolvency; and, the Client shall be charged for that portion of the Authorized Services already performed by HCL, without limitation to any other remedies available to HCL. If the performance hereunder by a party is delayed by reason of weather conditions, strikes, fire, labor disturbance, breakdowns, act of God, acts by government or other authority, or other causes beyond the reasonable control of such parties (other than a lack of funds), neither party to this Estimate shall be in default nor incur any liability to the other party for non-performance during the continuance of the happening of such event.

7. CONFIDENTIALITY - Except for the specific rights granted by this Estimate, neither party shall use or disclose, including to any government organization or agency, any confidential information of the other party, without the other party's prior written consent, unless otherwise required by law or court order, provided that the other party is given reasonable notice and opportunity to seek to prevent or limit its disclosure. A party receiving confidential information from the other shall use the same degree of care to protect the confidentiality of such confidential information as it uses to protect its own confidential information, but in no event less than reasonable care, including ensuring that such information is disclosed to employees and agents on a need-to-know basis.

8. USE & INTELLECTUAL PROPERTY - All work and materials prepared by or on behalf of HCL for the Client are for the sole use of the Client, and only for the specific intended purpose. HCL shall have no liability for any consequences resulting from the use of the work and materials by a third party or for a use for which it was not intended. HCL shall retain all right, title and interest in and to all intellectual property arising from the Authorized Services.

9. GENERAL PROVISIONS - This Estimate shall enure to and be binding upon the parties hereto, their successors and permitted assigns, as the case may be. This Estimate may not be transferred or assigned either in whole or in part by the Client without the express prior written approval of HCL. The Client agrees that HCL may use subcontractors of its choosing to carry out all of or part of the Authorized Services. The Client hereby authorizes HCL to request and receive credit information in respect of the Client without further notice or authorization. In the event HCL is unable to obtain a current credit report on the Client, satisfactory to HCL, HCL shall have the right to forthwith, without the requirement to provide notice, terminate this Estimate. In any circumstance which in HCL's opinion, acting reasonably, requires immediate action in the Client's interest, HCL shall have the authority to issue any order and take any steps on behalf of, and at the expense of, the Client, that HCL deems necessary or desirable. This Estimate shall be deemed to be a contract made and interpreted in accordance with the laws of the Province of Alberta, Canada, and the parties hereby attorn to the jurisdiction of the court of the Province of Alberta. Time shall be of the essence. Except as otherwise noted herein, this Estimate may not be modified except by agreement of both parties in writing. The terms and provisions of this Estimate shall govern and control the terms of any purchase order or confirmation from the Client. Any additional or different terms in the Client's purchase order or confirmation will not be binding on HCL unless otherwise agreed to in writing by HCL. Any term, condition or provision hereof that requires fulfillment or performance, or that is, by its nature, applicable, after the termination or expiry of this Estimate and the relationship created hereby shall survive such termination or expiry and remain in full force and effect. Should any provision of this Estimate be deemed by a court of competent jurisdiction to be illegal, void, or otherwise unenforceable, such provision shall be severed from the rest of this Estimate, and the rest of this Estimate shall remain in full force and effect and be binding on the parties as though such provision had never been included. Any notice to be given pursuant to or in connection with this Estimate shall be in writing and may be given by personal service, registered mail, email or facsimile to HCL or the Client, as applicable, at their address set forth in the cost estimate attached hereto. Notices delivered by personal service shall be deemed to have been received when delivered to the above noted address. Notices sent by registered mail shall be deemed to have been received five (5) business days after mailing such notice by registered mail to the above noted address. Notices sent by fax or email shall be deemed to have been given and received on the first business day following the day it is sent. The failure in any one or more instances of a party to insist upon performance of any of the terms, covenants or conditions of this Estimate, to exercise any rights or privileges in this Estimate conferred or the waiver by said party of any breach of any of the terms, covenants or conditions of this Estimate, shall not be construed as a subsequent waiver of any such terms, covenants, conditions, rights or privileges, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party. This Estimate may be executed originally or electronically and may be executed in counterparts, each of which when so executed shall be deemed to be an original, and both of which shall together constitute one and the same instrument. The Client hereby acknowledges reading, understanding and agreeing to all of the terms and conditions of this Estimate.

This agreement includes and is subject to the above TERMS AND CONDITIONS. By signing this agreement, the Client acknowledges that the Client has read, understood, and accepted the TERMS AND CONDITIONS.

CLEAR HILLS COUNTY AND HYDROGEOLOGICAL CONSULTANTS LTD. AGREE TO AND AUTHORIZE THE WORK DESCRIBED ABOVE.

Authorization By: _____

Authorization Signature: _____

Date: _____

P.O. / A.F.E. No. _____

*Hydrogeological Consultants Ltd. is pleased to provide this cost estimate to
Clear Hills County.*

Note, this is not a fixed-fee quote, it is an estimate based on the project scope.

Hamlet of Worsley - 2024 Supplementary Water Source Well

Current Water Act Licensing

Water Act Licence No.: 00433187-00-00

Annual allocation: 216,000 cubic metres

2012 WSW (GIC ID: 1502062): 110,960 m³/year; Max instantaneous diversion rate: 1,015 m³/day

2008 WSW (GIC ID: 1665812): 105,040 m³/year; Max instantaneous diversion rate: 400 m³/day

The new water source well will need to be added to the current Water Act Licence.

A licence amendment application will need to be submitted to request that the new water source well be added as a supplementary well.

The application will need to be accompanied by data that indicates that it is completed in the same aquifer as the primary water source well. Data will include water-level response in the new well from pumping the primary WSW as well as chem data indicating water type is the same.

What size of well.

A new well completed with the same casing and liner size as the 2012 WSW (GIC ID: 1502062) will suffice.

219.2-mm steel surface casing

168.4-mm PVC liner (40-slot perforations)

The depth of well.

A new well should target the same depth and the same aquifer as the 2012 WSW (GIC ID: 1502062).

The 2012 WSW is completed between 91.7 and 101.6 metres BGL.

Well locations.

Based on the analysis of the data we've been collecting since November 2023, any new water source well should be located at a minimum distance of 100 metres from the 2012 WSW. A potential location could be 100 m south of the current well. Refer to the attached map.

Quote for Costs.

Drilling

Completion of Water Well; Aquifer Testing; Pitless adapter and pump (supply and installation)

County has retained Saville Drilling Services Ltd. Cost estimate will be supplied to the County by Saville.

HCL costs

Drilling supervision, completion design, aquifer testing:

Data analysis, reporting and Water Act licence amendment application: Refer to included document (Estimate_23-0183.06_2024-02-22.pdf)

And anything else that you know of.

Ground disturbance; OneCall + utility sweeps by 3rd party contractor: County will arrange for ground distu

Saville Drilling Ltd. They did the last wells so they would be able to give some info also.

County has retained Saville Drilling Services Ltd. Cost estimate will be supplied to the County by Saville.

HCL will communicate with Saville re: drilling plan, water well design and scheduling

The timeline we are thinking is Mid to End of March to have a well.

We will work with water well drilling contractor(s) to try to meet this timeline.

Saville has indicated that they are thinking the end of March or early April for the well drilling.

I would like this info if you can by Feb. 23 2024. I have a council meeting at end of Feb.

I would like to take this info to council for approval so we can move forward.

Also any info on the testing and thoughts on the possible problems we have and recommendations to fix it.

The datalogger that works with the current SCADA system and installed in the 2012 WSW died in October 2023. It is recommended that this or a new groundwater-level monitoring datalogger be installed. In order to replace the unit, the pump will have to be removed. Darrell Saville commented to me that he informed the County in November 2021 when he was replacing the pump in the 2012 WSW that the drop pipe was in bad condition and would need to be replaced the next time the pump was removed. He commented that there may be a 1-month lead time on the replacement. It is recommended that it be replaced
Conversation with Terry Shewchuk on Feb 21, 2024, the County will worry about this once the new water well has been completed.

Worsley Water Source Wells



Clear Hills County

Request For Decision (RFD)

| | |
|-----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | 2024 Worsley Water Well Drilling and Installation |
| File: | 41-02-02 |

DESCRIPTION:

Council is presented with a quote from Saville Drilling Services Ltd.'s for the drilling and installation of 2024 Worsley Water Well at the Worsley Water Treatment Plant.

BACKGROUND:

Saville Drilling Services Ltd. has provided a quote of \$272,885.00 for the drilling and installation of the 2024 Worsley Water Well.

ATTACHMENTS:

Saville Drilling Services Ltd. project quote

RECOMMENDED ACTION:

RESOLUTION by... to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve.

Initials show support - Reviewed by:

Manager:

CAO:



0

SAVILLE DRILLING SERVICES LTD.

March 02, 2024

Attn: Clear Hills County Water Well

Dear Sir/Madam

| | | |
|---|----------------------------------|---------------------|
| Travel Time - drive/haul, trucks/equipment to and from Worsley | | \$13,140.00 |
| Mob & Demob – Rig in & out 4 Hrs @ | \$ 600.00 | \$2,400.00 |
| Surface Casing – temporary 13 5/8" casing @ \$250.00/Ft (if necessary) | \$ 250.00/Ft | |
| Testhole – 5" - 340 Ft | \$30.00/Ft | \$10,200.00 |
| Down the Pipe Recovery – 500 Ft @ | Every 0-100 Ft @ \$600.00 | \$1,200.00 |
| Develop Well & Recovery 4 Hrs @ | \$600.00 | \$2,400.00 |
| Install 8 5/8" Casing & 7" Plastic Liner – 340Ft | \$220.00/Ft. | \$74,800.00 |
| Rig Time – | | |
| - Add Holeplug 1 Hr. @ | \$ 600.00 | \$ 600.00 |
| - Grout casing | \$2,000.00 | \$2,000.00 |
| - Groutwell DF | 40 @ \$58.00/bag | \$2,320.00 |
| - Holeplug | 20 @ \$28.00/bag | \$ 560.00 |
| - Sand | 10 @ \$30.00/bag | \$ 300.00 |
| - Temporary 5 9/16" casing @ \$90.00/Ft. (if necessary) | | |
| Drilling additives | | \$3,000.00 |
| Mud Pump Equipment 3 Days | \$1,000.00/Day | \$3,000.00 |
| Haul 8 5/8" & 7" from Edmonton to Shop 10 Hrs @ | \$250.00:Hr. | \$2,500.00 |
| Subsistence 300.00/Day 4 Men @ 6 Days | | \$7,200.00 |
| | | \$125,620.00 |

All above costs are subject to GST @ 5%, if you should have any questions please contact the undersigned at 780-524-8811

Darrell Saville

Saville Drilling Services Ltd.

SAVILLE DRILLING SERVICES LTD.

March 03, 2024

Clear Hills County Pump and Pitless Installation

Dear Sir/Madam

| | | | |
|---|-------------------------|----------------------------------|--------------------------------------|
| Travel Time – drive/haul, trucks/equipment to and from Worsley | | \$5,480.00 | \$5,480.00 |
| Install Pitless Adaptor | | \$5,300.00 | \$5,300.00 |
| Install Pump | | Coated Pipe \$7,950.00 | Stainless Steel \$5,300.00 |
| Pump | | \$22,435.00 | \$22,435.00 |
| Wire 6/4 300 Ft @ \$10.00/Ft | | \$3,000.00 | \$3,000.00 |
| Monitor Tube 300 Ft @ \$2.00/Ft | | \$600.00 | \$600.00 |
| 4" check valves, 4x3 swage nipple & 4x6 nipples | | \$6,400.00 | \$6,400.00 |
| Assemble & splice pump | | \$1,200.00 | \$1,200.00 |
| Thread tape, paste and splices | | \$250.00 | \$250.00 |
| Pitless Adaptor - estimate | | \$35,000.00 | \$35,000.00 |
| Pipe - 4" black coated | 15 Jts @ \$3,650.00 | \$54,750.00 | |
| Pipe - 4" pipe 316 SS | 15 Jts @ \$2,500.00 | | \$37,500.00 |
| Epoxy | | \$2,400.00 | |
| Haul Pipe, Pitless & Supplies from Edmonton to Valleyview | | \$2,500.00 | \$2,500.00 |
| Subsistence 300.00.4.4 Days | \$300.00/Day/ Person | \$4,800.00 | \$4,800.00 |
| Pump and Pitless Adaptor | | \$147,265.00 | \$124,965.00 |

All above costs are subject to GST @ 5%, if you should have any questions please contact the undersigned at 780-524-8811.

Darrell Saville

Saville Drilling Services Ltd.

Clear Hills County

Request For Decision (RFD)

| | |
|-----------------|--------------------------------------|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Water Diversion License |
| File: | 41-02-02 |

DESCRIPTION:

Council is presented with information regarding the requirements to obtain a water diversion license from the Peace River.

BACKGROUND:

C81-24(2-13-24) RESOLUTION by Reeve Bean to proceed with applying for a water diversion license from the Peace River. CARRIED.

Barry Cox from Agri-Environmental Partnership of Alberta (AEPA) Boreal office in Grande Prairie, provided information on applying for a potential Temporary Diversion License (TDL) from the Peace River.

- Tributaries to the Peace River exhibit low flow conditions, requiring careful consideration of surface water TDL applications.
- The cost of preparing a TDL application is approximately \$3,000.00.
- If approved AEPA reserves the right to cancel the TDL if low flow conditions deteriorate further.

RECOMMENDED ACTION:

RESOLUTION by... to accept for information the discussion regarding the requirements to obtain a water diversion license from the Peace River, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County Transfer Stations Yearly Usage

| | 2022 | 2022 Approx. Monthly Average | 2023 | 2023 Approx. Monthly Average | 2024 January & February | 2024 Approx. Monthly Average |
|-----------------------|--------------|---|--------------|---|--|---|
| Bear Canyon | 711 | 59 | 700 | 58 | 92 | 46 |
| Clear Prairie | 234 | 20 | 188 | 16 | 40 | 20 |
| Cleardale | 2638 | 220 | 2608 | 217 | 269 | 135 |
| David Thompson | 485 | 41 | 409 | 34 | 43 | 22 |
| Eureka River | 1261 | 105 | 1300 | 108 | 180 | 90 |
| Hines Creek | 3535 | 295 | 3685 | 307 | 419 | 209 |
| Royce | 1038 | 87 | 1083 | 90 | 157 | 79 |
| Whitelaw | 622 | 52 | 630 | 52 | 71 | 36 |
| Worsley | 1419 | 118 | 1424 | 119 | 166 | 83 |
| Usage Total: | 11943 | | 12027 | | 1437 | |

Transfer Stations County Usage vs. Non-County Usage

| 2022 | | | | | | | | | | | | | | | | |
|-------------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|-------|----------------|--------------|
| | | January | February | March | April | May | June | July | August | September | October | November | December | Total | Combined Total | Percentage % |
| Hines Creek | Internal | 175 | 151 | 170 | 272 | 193 | 206 | 276 | 204 | 185 | 269 | 156 | 192 | 2449 | 3561 | 69% |
| | External | 75 | 67 | 76 | 147 | 101 | 78 | 79 | 73 | 110 | 158 | 86 | 62 | 1112 | | 31% |
| Royce | Internal | 35 | 40 | 62 | 50 | 71 | 89 | 78 | 79 | 84 | 55 | 44 | 34 | 721 | 1038 | 69% |
| | External | 20 | 21 | 35 | 21 | 25 | 29 | 20 | 27 | 35 | 26 | 32 | 26 | 317 | | 31% |
| 2023 | | | | | | | | | | | | | | | | |
| Hines Creek | Internal | 137 | 140 | 151 | 296 | 207 | 204 | 292 | 224 | 291 | 198 | 146 | 186 | 2472 | 3685 | 67% |
| | External | 67 | 61 | 76 | 191 | 123 | 112 | 82 | 140 | 114 | 81 | 73 | 93 | 1213 | | 33% |
| Royce | Internal | 43 | 41 | 55 | 58 | 72 | 100 | 78 | 91 | 57 | 44 | 56 | 48 | 743 | 1083 | 69% |
| | External | 24 | 20 | 30 | 25 | 35 | 45 | 15 | 30 | 29 | 23 | 39 | 25 | 340 | | 31% |
| 2024 | | | | | | | | | | | | | | | | |
| Hines Creek | Internal | 110 | 160 | | | | | | | | | | | 270 | 419 | 64% |
| | External | 46 | 103 | | | | | | | | | | | 149 | | 36% |
| Royce | Internal | 61 | 58 | | | | | | | | | | | 119 | 179 | 66% |
| | External | 22 | 38 | | | | | | | | | | | 60 | | 34% |

Clears Hills County

Project Proposal for Residential Garbage Removal

“Rates”

Prairie Disposal Ltd. (Est.1985)

Box 326
Grande Prairie, Alberta
T8V 3A5
Ph: (780) 778.8880
Fax: (780) 532.7305

Contact: Bart Wisekal (Operations Manager)
Email: Bart.Wisekal@prairiedisposal.com

Contact: Erik Jorgensen (General Manager)
Email: Erik.Jorgensen@prairiedisposal.com

Mixed Waste Collection using Frontload:

Option 1: (Min. 5 year agreement)

Prairie Disposal Ltd. to provide and service:

One (1) – 3-yard garbage container per residential site and serviced every 6 weeks.

| Year | Residential Units | Rate per Dwelling Unit | Monthly Total | Annual Total |
|-------------|--------------------------|-------------------------------|----------------------|---------------------|
| (1) 2024 | 900 | \$67.00 | \$60,300.00 | \$723,600.00 |

Option 2: (Min 5 year agreement)

Prairie Disposal Ltd. to provide and service:

One (1) – 4yard garbage container per residential site and serviced every 2 months.

| Year | Residential Units | Rate per Dwelling Unit | Monthly Total | Annual Total |
|-------------|--------------------------|-------------------------------|----------------------|---------------------|
| (1) 2024 | 900 | \$59.00 | \$53,100.00 | \$637,200.00 |

Curbside Collection using Residential Side Loader:

Option 1: (Min 5 year agreement)

Prairie Disposal Ltd. to supply one (1) 64 gallon container to each resident and be collected one (1) time per week on an agreed upon day that works best for the residents and Prairie Disposal Ltd.

| Year | Residential Units | Rate per Dwelling Unit | Monthly Total | Annual Total |
|-------------|--------------------------|-------------------------------|----------------------|---------------------|
| (1) 2024 | 100 Est. | \$10.77 | \$1077.00 | \$12,924.00 |

**Clear Hills Responsible for tipping fees for the Curbside Collection.

County Transfer Site Hours—October 1st to April 30

All Transfer Sites are closed on Sunday

| Transfer Site | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|------------------|---------|-------------------|------------------|------------------|-------------------|
| Bear Canyon | 10:00 am-5:00 pm | closed | closed | closed | closed | closed |
| Clear Prairie | closed | closed | closed | 1:00 pm -5:00 pm | closed | closed |
| Cleardale | closed | closed | closed | closed | closed | 10:00 am-5:00 pm |
| David Thompson | closed | closed | closed | closed | 10:00 am-5:00 pm | closed |
| Eureka River | closed | closed | 10:00 am- 5:00 pm | closed | closed | closed |
| Hines Creek | closed | closed | closed | closed | closed | 10:00 am- 5:00 pm |
| Royce | closed | closed | closed | 10:00 am-5:00 pm | closed | closed |
| Whitelaw | closed | closed | closed | closed | closed | 10:00 am-5:00 pm |
| Worsley | closed | closed | closed | closed | 10:00 am 5:00 pm | closed |

County Transfer Site Hours—May 1st to September 30th

All Transfer Sites are closed on Sunday

| Transfer Site | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|------------------|------------------|--------------------|--------------------|-------------------|-------------------|
| Bear Canyon | 12:00 pm-8:00 pm | closed | closed | closed | closed | closed |
| Clear Prairie | closed | closed | closed | 4:00 pm -8:00 pm | closed | closed |
| Cleardale | closed | 11:00 am-3:00 pm | closed | closed | closed | 12:00 pm-8:00 pm |
| David Thompson | closed | closed | closed | closed | 12:00 pm- 8:00 pm | closed |
| Eureka River | closed | closed | 12:00 pm - 8:00 pm | closed | closed | closed |
| Hines Creek | closed | closed | closed | closed | closed | 8:00 am-5:00 pm |
| Royce | closed | closed | closed | 12:00 pm - 8:00 pm | closed | closed |
| Whitelaw | closed | closed | closed | closed | closed | 12:00 pm- 8:00 pm |
| Worsley | closed | 4:00 pm- 8:00 pm | closed | closed | 12:00 pm-8:00 pm | closed |

Clear Hills County

Request For Decision (RFD)

| | |
|-----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Disposal of Assets – Unit 65 New Holland Tractor & Worsley Water Treatment Plant Air Compressor |
| File: | 31-63-65 & 41-02-29 |

DESCRIPTION:

Council is presented with information regarding disposing of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction

BACKGROUND:

C106-24(2-27-24) RESOLUTION by Councillor Hansen to table the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor until a future meeting. CARRIED.

C201-23(04-11-23) RESOLUTION by Councillor Giesbrecht to award Tender 2023-03 New Tractor to Rocky Mountain Equipment for the amount of \$267,000.00 cash price no trade for the New Holland T7.210 tractor, to be delivered in the spring of 2024, with funds to be allocated from the Common Services Equipment Reserve. CARRIED.

Unit 65 has reached end of life and was not traded in with the purchase of the New Holland T7.210 tractor that will be delivered in the spring of 2024.

Worsley Water Treatment Plant air compressor has reached end of life.

RECOMMENDED ACTION:

RESOLUTION by... to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | REGULAR COUNCIL MEETING |
| Meeting Date: | March 12, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Chief Administrative Officer Report |
| File Code: | 11-02-02 |

- Town of Manning Meeting – March 7, 2024
- Northern Alberta Elected Leaders (NAEL) – March 8, 2024
- Intermunicipal Collaboration Framework (ICF) update – Intermunicipal Collaboration Framework Review **Attachment #1**
 - County of Northern Lights
 - Saddle Hills County
 - MD of Peace
 - MD of Fairview
 - Village of Hines Creek
- Local Government Fiscal Framework (LGFF) – Replaces Municipal Sustainability Initiative (MSI) **Attachment #2**
- Required Housekeeping Motions -
 - Upgraded Lights – Fire Response Unit 1807
 - Engineering Range Road 25
 - Engineering Range Road 124

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer’s report for March 12, 2024, as presented.

RESOLUTION by to approve the purchase of upgraded lights for Fire Response Unit 1807 for the amount of \$12,582.00, funds to be allocated from the Fire Reserve.

RESOLUTION by... to approve WSP Canada Inc.’s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Multi Year Capital Plan.

RESOLUTION by... to approve WSP Canada Inc.’s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Multi Year Capital Plan.

| | | |
|---|-----------------|-------------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|---|-----------------|-------------|



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113898

To All Chief Elected Officials:

I am inviting your municipality to participate in the review of the *Municipal Government Act* requirements related to Intermunicipal Collaboration Frameworks (ICFs). ICFs encourage integrated and strategic planning, delivery, and funding of inter-municipal services.

Municipal Affairs welcomes your insight and feedback to ensure any future legislative changes consider the needs of municipalities. The scope of this engagement covers the following topics:

- required content of ICFs;
- ICF agreement duration;
- cost calculations;
- mediation and arbitration; and
- enforcement.

I encourage you to complete the survey and share your perspectives on these important matters. The survey is available at extranet.gov.ab.ca/opinio6//s?s=ICFReview and should take 15 to 20 minutes to complete. The survey is available until **April 12, 2024**.

Ministry staff will also be seeking input from chief administrative officers through discussion sessions to supplement the survey and focus on practical implementation considerations. The collective outcomes of the engagement will inform future legislative changes targeted for 2025.

If you have any questions about this review or the collection and use of this information, please email ma.engagement@gov.ab.ca.

Thank you for your participation.

Sincerely,

Ric McIver
Minister

cc: All Chief Administrative Officers



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113944

February 29, 2024

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2024*, which my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance, has tabled in the Alberta Legislature. You will find below some details about *Budget 2024* that are most closely related to Alberta Municipal Affairs.

Budget 2024 is a responsible plan for a growing province that invests more than \$1 billion to build stronger communities across Alberta. Through these important investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

I am particularly excited about the Local Government Fiscal Framework (LGFF), which will deliver predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta for many years to come. As we are all aware, the LGFF represents years of collaboration between the province and local governments, and the LGFF replaces the Municipal Sustainability Initiative (MSI) with a more sustainable model. We set the initial capital funding baseline for the LGFF at \$722 million to remain consistent with the average amount municipalities have received annually over the last three years of the MSI Capital program.

We now have a true partnership in place through the Revenue Index Factor, which will see municipal funding rise and fall at a one-to-one ratio that is based on changes in provincial revenue from three years prior. Our new framework will deliver the predictability and partnership that municipalities have long been asking for, and I would like to thank you once again for your input to the development of the LGFF to ensure it effectively supports communities and residents provincewide. The MSI Operating program will continue as LGFF Operating funding and will provide \$60 million in 2024/25 to local governments to assist with your operational costs and help to respond to inflationary pressures. More information about the LGFF and the 2024 allocations can be found online.

Additionally, *Budget 2024* includes \$60 million over three years for the Local Growth and Sustainability Grant, a new grant to help relieve some of the pressures facing fast-growing communities. This new grant will help address acute infrastructure priorities and economic development opportunities. More details about the program will be shared with you later this year.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

As with previous years, our budget includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also pleased to maintain the strong support we have for public libraries with more than \$33 million going towards operating grants for libraries across the province.

Budget 2024 puts Albertans and Alberta families first by investing in strong health care, a modern education system, and supports to keep life affordable. This budget also invests in safe and supportive communities in Alberta by managing our resources wisely.

I look forward to continuing our work together over this next year as we continue to build strong and vibrant communities that contribute to a stronger province and a brighter future for Albertans and their families.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver". The signature is written in a cursive style with a long, sweeping tail on the letter "v".

Ric McIver
Minister

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--------------------------------------|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 27, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Public Works Manager's Report |
| File: | 32-02-02 |

Graders

- Graders will be sent out on an as needed basis.

Roads, Culverts & Approaches

- Road conditions are approximately one month ahead of previous years with large amounts of loose gravel appearing due to the minimal snowfall and warm weather.
- Spring gravel haul has begun.
- Dust Control has been advertised, the deadline to submit applications is April 19, 2024.
- The tender for the 2024 pavement crack sealing has been advertised and will be closing on March 25, 2024.
- The tender for BF 71273 culvert replacement has been advertised and will be closing on March 25, 2024.
- Line West Ltd. has sent confirmation that they will be returning to perform warranty work for the defective 2023 line paving.

Other

- The picker truck, Unit 13, electrical issues have been repaired and it is now being inspected for recertification.
- Replacement Rural Address and Road signs have been ordered.
- Hydrogeological Consultants Ltd. (HCL) and Saville Drilling Ltd. are prepared to proceed with the 2024 Worsley water well at the Worsley Water Treatment Plant.
- Continuing to work on locating information regarding aquifers within Clear Hills County.
- WSP Canada Inc. have been asked to provide a proposal for the Hamlet of Cleardale sewer and street upgrade.
- Relevant landowners within the Hamlet of Cleardale as well as Darin and Patricia McLarity have been contacted regarding the sewer and street upgrade.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

| | | |
|--------------------------------------|--------------------|------|
| Initials show support - Reviewed by: | Manager: <i>TS</i> | CAO: |
|--------------------------------------|--------------------|------|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Council Information |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Peace River School Division – Joint Meeting Follow-up

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the March 12, 2024, Regular Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:** 



Peace River School Division



February 20, 2024

Reeve Amber Bean
Clear Hills County
Box 240
Worsley, AB. T0H 3W0

Dear Reeve Bean,

Thank you and Councillors Hansen, and Walmsley, for attending the Joint Municipalities meeting held on February 7. It's encouraging to see collaboration among the municipalities and to hear of the success achieved when working together for the betterment of our students and communities.

As discussed at the meeting, we're happy to provide you with a bullet-point list of advocacy points that you can use in letters to the government. The list is enclosed with this letter and includes a brief summary of the issues around each bullet.

Your efforts in bringing attention to these issues will contribute to the overall betterment of the communities we live in as well as providing opportunities to our future leaders. We appreciate your willingness to continue to advocate on our behalf; as we have seen in the past, when we work together our voices become much stronger.

If you need additional information, please don't hesitate to contact me.

Sincerely,

Adam Murray B.Ed.
Superintendent of Schools

COPY

Encl.

cc. CAO Rowe

Board of Trustees

Chair
Crystal Owens

Vice Chair
Lacey Buchinski

Trustees
Marie Dyck
Moïse Dion
Lori Leitch
David Rushton
Edith Giesbrecht

Superintendent of Schools
Adam Murray

Deputy Superintendent
Jeff Thompson

Secretary-Treasurer
Rhonda Freeman



Joint Municipalities Meeting

February 7, 2024

Advocacy Bullets

- **Red Earth Creek School (REC)**
 - Career and Technology Studies (CTS) space is not big enough
 - not enough classrooms, they have us using CTS space as homeroom which limits CTS instruction
 - lockers are located inside classrooms which makes them smaller than a 'normal' build. There is so little space that they have decreased circulation (hallways) space to give to classrooms, that lockers will not work in hallways.
 - the MD of Opportunity plans to take over the old school saving the gov't 1 million in demolition costs but the money saved doesn't get reinvested in the new school, it is applied to a different budget. The MD plans to repurpose the old school into a Mental Health facility/daycare etc.
 - rural K-12 schools are different than a city school simply because of the number of students but should still receive CTS instruction and have access to science labs, etc.
- **Funding**
 - REC is 2 hours away from Peace River, kids cannot attend school in Peace River, even if they wanted to because of the distance; we have several small schools by necessity. There used to be a grant to help with costs for those schools but it no longer exists
 - the old formulas don't work for buildings or instructional funding
 - the building formula only works if space is at over 85% capacity which usually only occurs in large metro centers. We have to run K-12 schools with fewer kids. We still have to heat the whole school, provide transportation, fix an entire aging roof, fix aging heating systems, fix aging infrastructure, etc. but funding is cut by 50% when utilization is low.
 - carbon tax is a huge burden and is taking money away from instruction
 - we have teacherages in some remote areas but they are aging and expensive to maintain/replace. Having housing available helps to entice teachers to the north. There is no funding for teacherages
 - teacher salaries are bargained at the central table; we have no flexibility at the local level to entice teachers to the north
- **EEO/FHS**
 - advocate for proper space going forward
- **Mental Health**
 - advocate to have the current pilot project become permanent in schools so we can retain professionals and people after they're trained. When these programs are grant-based we lose people because they need to know they have an income before we know if there is any funding for the program the following year.
 - have projects run for the school year, don't start and end in the middle. It makes it hard to get going, get traction and by then the school year ends. We have to start over again in the fall and then in the middle of the year when the pilot finishes there are no supports for the rest of the year (if we don't get more funding) Kids will always need mental health supports, it won't end, they need to be permanent

- advocate that school divisions have a good idea of what kids need and to trust them
- make mental health supports the new normal so kids will ask for and can get the support when they need it and hopefully earlier rather than later. Developing strategies at a younger age make for better adjusted adults
- universal programming with targeted intervention
- access to psychiatrists. Kids can't get their medication renewed/adjusted
- access to general practitioners, no doctors are taking new patients, kids are falling through the cracks
- windshield time – we can get some services out of Grande Prairie or other cities but then we spend money on windshield time. We may get funded the same as the cities for i.e. psychiatrists/speech/ etc. but in the city they don't have to pay for windshield time. When someone comes here it's at least four hours of windshield time plus expenses for a day. That takes a huge bite out of the money. Cities don't pay that and not only are the costs different, but there are more professionals available to them
- EAs (Educational Assistants) are at the top of the list of encountering physical assaults on the job. There needs to be more money for supports in the classroom
- wrap around services
- **Agriculture/Farm Ed.**
 - advocate to have it taught in the classroom. At a recent convention it was noted that 2% of the population feeds over 98% of the population; of that 98%, 90% don't know where food comes from.
- **Bus drivers**
 - we need more evaluators; we have trouble booking tests for drivers so we have trouble getting them on the road.
 - bus drivers aren't required to take the MELT program any longer but we are still incurring the cost of MELT because that is what the exam questions are based on. Update the test questions!
- **Teachers**
 - all money items are bargained centrally so we can't offer any cash incentives for teachers to come north. Our teachers are paid exactly the same as teachers in a city.
 - we have to pay their moving expenses, pay for retraining, we pay for teacherages for housing when larger Boards do not need to spend money in these areas.
 -
- **Education**
 - advocate to have more online university education so people in the north don't have to leave home to attend school. There are people with families who would like to retrain or attend university but can't leave their families. They are established and would stay in the community if they had a teaching degree. That would be a win-win
 - internet awareness - we can only teach what's in the Program of Studies.
 - the DARE program was discontinued. An RCMP Liaison officer will come into the school and talk about this type of subject but you have to ask them. Our kids need all the education we can provide and DARE was valuable. Students should be exposed to the police as positive role models in our communities.
- **Legislation**
 - legislation to protect kids from apps that hook them. ie SnapChat streaks, kids will give up activities just so they don't lose a posting streak on social media

- **Class 1 Driving School**

- There is a significant shortage of driver examiners for class 1 and 2. Currently examiners are travelling from Edmonton and at times will only schedule examinations as far north as Whitecourt. The exams need to be scheduled a month in advance and can only be completed on-line. It would be advantageous to have a dedicated provincial examiner in the north. AB. Transportation is in the process of training new examiners.
- Train the Trainer Airbrakes – this course is only offered twice a year with six students. The course is 3 weekends spread over five weeks in Edmonton. In order to have our driver instructors registered into the course we needed AB. Transportation to fast track the registration process. We applied in September 2023 and were able to get into the course March 2024.
- Driving School facility license renewal is being delayed due to maneuvering through unchartered territory of a K-12 School Division that does not fit as a business or post-secondary institution. The rules of the license does not facilitate a name change or adding class 1 onto a class 2 license without being a legal corporation

- Driving Simulator (funds needed)

We are now having weekly meetings with AB. Transportation to help us work through the process of getting our instructors certified and our facility approved.

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 12, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Calendars |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

| Conference | Date | Location | Attendance |
|--|-----------------|------------|------------|
| 2024 Spring Municipal Leaders Caucus | March 14 and 15 | Edmonton | |
| RMA Spring Convention | Mar 18-20 | Edmonton | |
| EDA Experience 2024 Leaders' Summit & Conference | April 10-12 | Kananaskis | |
| FCM Conference | June 6-9 | Calgary | |

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information March, April and May 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

| | | | |
|---|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|----------|------|---|

MARCH 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------------------|----------------------|--|--|--|------------------------------------|----------|
| 25 | 26 | 27 | 28 | 29 | 1 PREDA-AB | 2 |
| 3 | 4 P&P-ALL | 5 ASB Pred Workshop-DJ, JR WDHP-SH | 6 NPHF-DW ASB Tour DJ, JR Town Hall Drought Rec-BR-DW | 7 Joint Mtg Manning-AB, DJ | 8 NAEL-AB, DJ | 9 |
| 10 | 11 | 12 Council | 13 ASB-DJ, JR | 14 2024 Spring Municipal Leaders Caucus | 15 NWSAR-AB, DW | 16 |
| 17 | 18 RMA Convention | 19 | 20 | 21 | 22 FVMED/HPEC_SH | 23 |
| 24 | 25 | 26 Council | 27 | 28 | 29 Good Friday Office Closed | 30 |
| 31 Easter Sunday | 1 Office Closed | 2 | 3 | 4 | 5 | 6 |

APRIL 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|-------------------|-----------------------------------|---|----------|-----------------------------------|---------------------------------------|
| 31 | 1 | 2 Policy & Priority | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 Council | <div style="border: 1px solid black; padding: 5px; display: inline-block;"> EDA Experience 2024 Leaders' Summit & Conference </div> | | 12 | 13 CHC Agricultural Trade Show |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 PLS Exec- AB |
| 21 | 22 | 23 Council | 24 | 25 | 26 NPHF Strategic plan -DW | 27 NPHF Strategic plan -DW |
| 28 | 29 MPTA-AB | 30 | 1 | 2 | 3 | |

MAY 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---------------------------|---------------------------|-----------|----------|--------|----------|
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 Policy & Priority | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 Council | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 <u>Memorial Day</u> | 28 Council | 29 | 30 | 31 | 1 |

Acronyms for Calendar

| | |
|-------------|--|
| RMA | Rural Municipalities of Alberta |
| ASB | Agricultural Service Board |
| ASR | Alberta Surface Rights |
| CCES | Cleardale Community Enhancement Society |
| CH Conn - D | Clear Hills Joint Venture Ltd. - Directors |
| CH Conn - O | Clear Hills Joint Venture Ltd. - Operating |
| CCFC | Clear Creek Fire Committee |
| DAP | Development Appeal Board |
| MPRP | Mercer Peace River Pulp Ltd. Public Advisory Committee |
| HPEC | Health Professional Enhancement committee |
| EDC | Economic Development Committee |
| EMC | Emergency Management Committee |
| FCM | Federation of Canadian Municipalities |
| FV-Med | Fairview Medical Clinic Operating Society |
| FRAAC | Fairview Regional Airport Advisory Committee |
| FV-Seed | Fairview Seed Cleaning Co-Op Board |
| GGAMAC | Grimshaw Gravel Aquifer Management Advisory Committee |
| IIC | Interprovincial/Intermunicipal Committee |
| MMSA | Mackenzie Municipal Services Agency - Directors |
| MPTA | Mighty Peace Tourist Association |
| MPC | Municipal Planning Commission |
| NAEL | Northern Alberta Elected Leaders (Reeve & CAO - once a year) |
| NTAB | Northern Transportation Advocacy Bureau |
| NPHF | North Peace Housing Foundation |
| NPRLFC | North Peace Regional Landfill Commission |
| PLS Adv | Peace Library Systems – Clear Hills Advisory |
| PLS | Peace Library Systems |
| PREDA | Peace Regional Economic Development Alliance |
| Rec-BR | Recreation Board – Burnt River |
| Rec-CC | Recreation Board – Cherry Canyon |
| Rec-CD | Recreation Board – Cleardale |
| Rec-HC | Recreation Board – Hines Creek |
| Rec-W | Recreation Board – Worsley |
| R & CAO | Reeves and CAO's (once a year) Filed with Boards & Committees |
| RBC | Road Ban Committee |
| Rural Watch | Rural Crime Watch Executive Board |
| Site C | Site C Clean Energy Project |
| TTPC | Trades Training Program Committee |
| TRC 726 | Technical Review Committee – Highway 726 Coulee |
| WDHP | Worsley & District Health Promotion |
| Z4 | Zone 4 (Spring & Fall) |
| NWSAR | North West Species at Risk |
| SDAB | Mackenzie inter-Municipal Subdivision and Development Appeal Board |
| JIMC | Joint inter-Municipal Committee |
| PVCRT | Peace Valley Conservation, Recreation and Tourism Society |