



Clear Hills County

Effective Date: November 12, 2014	Policy Number: 7007
Title: LIBRARY CONFERENCE FUNDING	

1. Policy Statement

1.1. Clear Hills County may provide funding support for local librarians or library trustees to attend the annual Peace Library System Conference.

2. General

2.1. Council may annually during budget deliberations, establish a budget for attendance at the annual Peace Library System Conference.

3.1 Eligible Libraries

- Cherry Canyon
- Menno Simons Community School
- Worsley
- Hines Creek

4.1 Librarians and Trustees attending the annual Conference will notify Council of their intent and will be responsible for the registering and paying all costs then submitting a statement of expenses and copies of detailed receipts for reimbursement of eligible expenses.

5.1 Eligible Expenses for Reimbursement

- Mileage, round trip
- Motel Room costs
- Registration fees for conference and breakout sessions.

3. End of Policy

ADOPTED

Resolution C772-14 (11/12/14)

Date: November 12, 2014



Peace Library System Conference Reimbursement Schedule "A"

Name: _____

Address: _____

Phone: _____

Library: _____

Position with Library: _____

Registration fees*: _____

Mileage (km): _____

Accommodation*: _____

Meals*: _____

TOTAL: _____

*Including GST

Did you attach the copies of your receipts?

Return to Clear Hills County by:

Mail: Clear Hills County
Box 240
Worsley, AB
T0H 3W0

Fax: 780-685-3925

Email: audrey@clearhillscounty.ab.ca.

If you require any assistance please contact the County office at 780-685-3925.