



Clear Hills County

Effective Date: September 28, 2010	Policy Number: 1201
Title: BUDGET	

1. Policy Statement

- 1.1. Clear Hills County shall prepare and approve annual operating and capital budgets, and a multiyear capital plan that includes projected capital requirements for at least the five years following the current capital budget.

2. Responsibilities

- 2.1. Annually the Chief Administrative Officer will present a draft budget to Council for the upcoming year in October.
- 2.2. The budget, by function, shall be approved by Council Resolution.
- 2.3. It is the responsibility of the Chief Administrative Officer to monitor financial results compared to the budget and operate within the budget for each function.
- 2.4. Where expenses are expected to exceed the approved budget in any particular budget function, approval by Council must be obtained.
- 2.5. The CAO should report to Council quarterly, the financial results of the County to date compared to the approved budget.

3. End of Policy

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| ADOPTED: Resolution #C194-03 | Date: March 25, 2003 |
| AMENDED: Resolution #C876-03 | Date: November 25, 2003 |
| AMENDED: Resolution #C213(04/10/07) | Date: April 10, 2007 |
| AMENDED: Resolution #C039(01/22/08) | Date: January 22, 2008 |
| AMENDED: Resolution #C693(09/28/10) | Date: September 28, 2010 |