



Clear Hills County

Effective Date: **February 9, 2021**

Policy Number: **1132**

Title: **MEMBER AT LARGE CODE OF CONDUCT**

1. Policy Statement

1.1 Clear Hills County will establish a Code of Conduct for members of the public appointed by Council to Clear Hills County Boards and Committees.

2. Scope:

2.1 This policy applies to members appointed by Clear Hills County Council to the following Boards and Committees:

- Agricultural Service Board
- Assessment Review Board
- Development Appeal Board
- Intermunicipal Subdivision & Development Appeal Board

3. Guidelines

3.1 Clear Hills County Council may select and appoint public members of the County (members at large) to represent the County at various provincial, federal or non-profit association functions for the benefit of developing an informed, involved and rewarded citizenry in the County.

3.2 Members at Large representing Clear Hills County will be expected to conduct themselves in a professional manner and abide by the same standards as those in the Council Code of Conduct Bylaw, specifically:

- a. promoting the public interest, public confidence and trust;
- b. representing the County with care, diligence and skills that a reasonably prudent person would exercise in comparable circumstances; and
- c. placing the interests of the County ahead of personal interests.

3.3 Alleged breaches of the Code of Conduct Bylaw by a Member at Large will be addressed as set out in Code of Conduct Bylaw section 3. Complaints.

3.4 The Chief Administrative Officer or Designate shall ensure that this policy, the Council Code of Conduct Bylaw and a "Code of Conduct Letter" from Council will be provided to each Member at Large representing Clear Hills County as follows:

- a. at the Organizational meeting of the Council Board or Committee immediately following their Member at Large appointment in election years.

- b. for appointments to fill vacancies on Council Boards or Committees, and for individuals appointed to Regional and Intermunicipal Boards and Committees, prior to attendance at any meeting, conference or other event which they will attend in their capacity as a Clear Hills County appointed Member at Large.

3.5 Should a Member at Large choose not to sign the Code of Conduct letter the Chief Administrative Officer will notify Council.

4. Attachments:

Schedule 1. Code of Conduct Letter for Members at Large representing Clear Hills County.

5. End of Policy

ADOPTED

Resolution C53-21(02/09/21)

Date: February 9, 2021

Schedule 1

Code of Conduct for Members at Large Representing Clear Hills County

The following principles govern the behavior of Members at Large representing Clear Hills County in order that they shall maintain the highest standards in their appointment and faithfully fulfill the obligations established for them by Clear Hills County Council.

Members at Large representing Clear Hills County shall follow the directives set out in the Council Code of Conduct Bylaw for representing the County by:

- promoting the public interest, public confidence and trust;
- representing the County with care, diligence and skills that a reasonably prudent person would exercise in comparable circumstances; and
- placing the interests of the County ahead of personal interests

I agree, as a Member at Large representing Clear Hills County, to uphold the intent of these directives and to govern my actions accordingly. By my signature below, I subscribe to the Code of Conduct.

Date:

Signature, Member at Large

Print name, Member at Large