



Clear Hills County

Effective Date: **April 10, 2007**

Policy Number: **3211**

Title: **ANNUAL EQUIPMENT REGISTRY**

1. Policy Statement

1.1. The intent of the equipment registry is to obtain an annual working list of available equipment and attachments to perform work on short-term projects.

2. Process

2.1 Annually the County will advertise for contractors wishing to be included in the 'Annual Equipment Registry' to contact the County Office to obtain a registration package. The packages are to be returned to the County office prior to March 31st.

2.2 Contractors who miss the opportunity to submit their 'Annual Equipment Registry' package by the March 31st deadline will not be eligible to have their equipment hired for short-term hourly projects that year. However, if equipment is purchased after March 31st contractors may contact the office to add it to the registry.

3. Gravel Trucks

3.1. Any trucks wishing to be on the list for hauling gravel must submit their truck information with the 'Annual Equipment Registry' by the March 31st deadline.

3.2. Preferential hiring of trucks *may* include, but is not limited to, the following criteria:

- past years of service
- past work performance
- past experience
- reliability
- owner/operators
- safety
- County residents

3.3. Preference will be given for one truck per owner. If more trucks are required for a project, other trucks (that have been listed in the Annual Equipment Registry) may be hired from that owner.

3.4. Gravel trucks hauling gravel for the County will be paid according to the following formula:

(basic loading factor X tonnes) + (tonne kilometer X tonnes X kilometers)
blf x t + tkm x t x km

3.5. Council will establish the rate for the basic loading factor (blf) and tonne kilometer rate.

4. End of Policy

ADOPTED:

Resolution #C168-04

Date: February 24, 2004

AMENDED:

Resolution #C216(04/10/07)

Date: April 10, 2007