



# Clear Hills County

Effective Date: <b>April 10, 2007</b>	Policy Number <b>3104</b>
Title: <b>INVESTIGATION POLICY</b>	

## 1. Policy Statement

- 1.1. Clear Hills County will thoroughly investigate all incidents and near misses that result in injury or property damage, or that could have resulted in injury or property damage.

## 2. Purpose

- 2.1. The purpose of an investigation shall be to determine the causes of the incident and near miss so that appropriate action can be taken to prevent reoccurrence.

## 3. Responsibilities

- 3.1. Supervisors shall be responsible for conducting investigations and submitting reports to management.
- 3.2. The Management shall determine and implement appropriate measures to prevent reoccurrence.

## 4. End of Policy

ADOPTED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C215(04/10/07)

Date: April 10, 2007