

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
FEBRUARY 23, 2010**

PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
William (Bill) Moedt	Councillor
Miron Croy	Councillor
Charlie Johnson	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Hermann Minderlein	Corporate Services Manager (CSM)
Ron Jensen	Public Works Manager (PWM)
Melissa Kamphuis	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

CALL TO ORDER

Reeve Nykolyshyn called the meeting to order at 9:29 a.m.

AGENDA

AGENDA
ADDITIONS

5K – Meeting with Alberta Transportation
5L – Sustainable Resource Development Meeting Regarding Trappers
5M – Rail Review & Agricultural Container Depot Meeting
5N – Intermunicipal Protocol Meeting
5O - Wolves
8K – Tender Opening – 1:00 p.m.

AGENDA
DELETIONS

C133(02/23/10)

RESOLUTION by Councillor Moedt that Council adopts the Agenda governing the Regular Council Meeting of February 23, 2010, with the addition of:

**5K – Meeting with Alberta Transportation
5L – Sustainable Resource Development Meeting Regarding Trappers
5M – Rail Review & Agricultural Container Depot Meeting
5N – Intermunicipal Protocol Meeting
5O - Wolves
8K – Tender Opening – 1:00 p.m.**

CARRIED.

MINUTES

C134(02/23/10)

RESOLUTION by Councillor Harcourt that Council adopts the minutes of the Regular Council Meeting of February 23, 2010, as amended. CARRIED.

BUSINESS ARISING

Cherry Canyon Fire
Trailer Equipment

Discussion surrounding the Cherry Canyon Agricultural Fire Trailer.

C135(02/23/10)

RESOLUTION by Councillor Klassen that Council directs administration to issue a grant for \$10,000.00 (ten thousand dollars) to the Cherry Canyon Agricultural Society for the purchase of fire fighting equipment upon entering into a dissolution agreement for the fire fighting equipment. CARRIED.

DELEGATION

Mike Radzick

Mike Radzick addressed Council regarding the Cleardale Recreation Board (2009), Councillors timesheets (2009), letter from Reeve Nykolyshyn and meal tickets to the tradeshow supper.

C136(02/23/10)

RESOLUTION by Councillor Klassen that Council receives for information the items addressed by Mike Radzick which include the Cleardale Recreation Board (2009), Councillors timesheets (2009), and letter from Reeve Nykolyshyn. CARRIED.

George Lake Aquatic
Recreation
Association

The George Lake Aquatic Recreation Association board of directors approached Council to discuss borrowing money to complete a washroom/shower facility.

Reeve Nykolyshyn called for a recess at 10:17 a.m.
Reeve Nykolyshyn reconvened the meeting at 10:24 a.m.

~~**C137(02/23/10)**~~

**Rescinded by
resolution
C189(03/09/10)**

~~**RESOLUTION by Councillor Harcourt that Council directs administration to issue a loan of \$25,000.00 (twenty five thousand dollars) from the Recreation Operating Budget, to the George Lake Aquatic Recreation Association for the washroom/shower facility, pending confirmation of the Registered Non Profit Society status of the association, with a minimum annual interest rate of 1% and repayment of the loan to be completed by August 31, 2010. CARRIED.**~~

COUNCIL

Senior Management
Activity Report

The report from the Senior Management Activity Report was reviewed.

- C138(02/23/10)** **RESOLUTION by Councillor Johnson that Council accepts for information the Senior Management Activity Report, as presented. CARRIED.**
- CAO Report The Chief Administrative Officer (CAO) summarized the CAO written report to Council.
- C139(02/23/10)** **RESOLUTION by Councillor Bigam that Council authorizes the attendance of Deputy Reeve Klassen to the cheque presentation for the Fairview and Area Learning Store on Friday, February 26, 2010, at 11:10 a.m. at the Fairview High School. CARRIED.**
- C140(02/23/10)** **RESOLUTION by Councillor Johnson that Council directs administration to invite Wayne Franklin, Regional Director for Alberta Transportation to provide an update on the following at a future Council meeting: Secondary Highway 717, Secondary Highway 726 Coulee and Chinchaga Road resource road funding. CARRIED.**
- C141(02/23/10)** **RESOLUTION by Councillor Moedt that Council directs administration accept the invitation for Council to meet with the Alberta Solicitor General Public Security Ministry on March 16, 2010, agenda items to include: new officer allocation. CARRIED.**
- C142(02/23/10)** **RESOLUTION by Councillor Croy that Council accepts for information the Chief Administrative Officer report, as presented. CARRIED.**
- Chief Administrative Officer Vacation Council is required to authorize vacation time for the Chief Administrative Officer (CAO) as per the CAO contract.
- C143(02/23/10)** **RESOLUTION by Councillor Johnson that Council authorizes vacation time for the Chief Administrative Officer (CAO) for March 22, 2010 to April 2, 2010 inclusive, with Manager Audrey Bjorklund as the Acting CAO during that time. CARRIED.**
- Peace River Regional District The Peace River Regional District is hosting the Annual Interprovincial / Intermunicipal meeting on March 31, 2010 at 9 a.m. in Dawson Creek, BC. They have invited Council to attend as well as provide any items to be included on the agenda.
- C144(02/23/10)** **RESOLUTION by Councillor Moedt that Council authorizes the attendance of all Council to the Annual Interprovincial /**

Intermunicipal meeting on March 31, 2010 at the Encana Center in Dawson Creek, BC. CARRIED.

FCM Conference The Federation of Canadian Municipalities 2010 Conference is scheduled for May 28th -31st in Toronto.

C145(02/23/10) RESOLUTION by Councillor Klassen that Council authorizes the attendance of Councillor Bigam and Councillor Croy to the Federation of Canadian Municipalities 2010 Conference scheduled for May 28th – 31st in Toronto. CARRIED.

Destruction of Records and Documents Council authorization is being requested to destroy temporary records and documents of Clear Hills County as per the Retention and Destruction of Records and Documents Bylaw No. 25.

C146(02/23/10) RESOLUTION by Councillor Harcourt that Council authorizes the destruction of the 2006 and 2007 monthly reconciliation reports and 2000 and 2001 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2003 as per Bylaw No. 25. CARRIED.

Reeve Nykolyshyn called for a recess at 11:34 a.m.
Reeve Nykolyshyn reconvened the meeting at 11:38a.m.

Policy 1126 – Per Diem Payment to Council & Committee Members Policy 1126 – Per Diem Payment to Council and Committee Members, was adopted at the January 26, 2010 meeting. Administration is bringing it before Council for review and clarification.

C147(02/23/10) RESOLUTION by Councillor Bigam that Council receives for information Policy 1126 – Per Diem Payment to Council and Committee Members, as presented. CARRIED.

Reeve Nykolyshyn called for lunch at 12:02 a.m.
Reeve Nykolyshyn reconvened the meeting at 12:35 p.m.

Website Administration is seeking direction from Council with regards to posting the cover page(s) for Regular Council meetings and Policies and Priorities Meetings on the Clear Hills County website.

C148(02/23/10) RESOLUTION by Councillor Klassen that Council approves inclusion of the agenda cover page(s) for Regular Council

meetings and Policies and Priorities Meetings on the Clear Hills County website. CARRIED.

March Policies &
Priorities Committee
Meeting

Council will be at the Alberta Association of Municipal Districts and Counties Convention (AAMD&C) in Edmonton for the week of March 15-17, 2010. The next Policies & Priorities meeting is on March 16, 2010 Policies & Priorities meeting, therefore, administration is requesting Council cancel that meeting.

C149(02/23/10)

RESOLUTION by Councillor Moedt that Council cancel the March 16, 2010 Policies and Priorities Committee meeting. CARRIED.

Public Meetings

Administration has requested that Council set days for the Annual Public Meetings to be held this spring. The locations for these meetings, based on the rotation, will be the Worsley Fire Hall Community Room and David Thompson Hall.

C150(02/23/10)

RESOLUTION by Councillor Klassen that Council schedules the 2010 Public Meetings for Tuesday, April 20, 2010 at 7:00 p.m. at the Worsley Fire Hall Community Room and Thursday, April 22, 2010 at 7:00 p.m. at the David Thompson Hall. CARRIED.

ADDITIONS

Meeting with Alberta
Transportation

The Honorable Luke Ouellette, Minister of Transportation, has confirmed availability to meet with Council during the Alberta Association of Municipal Districts and Counties Convention in Edmonton on March 16, 2010 from 3:30 p.m. to 4 p.m. to discuss Highway 726 Coulee and the Highway 717 Cost Share proposal.

C151(02/23/10)

RESOLUTION by Councillor Johnson that Council directs administration to prepare a proposal for Alberta Transportation proposing that Clear Hills County previous offer of 50/50 cost share of paving on Secondary Highway 717 be modified to Clear Hills County funding the first portion of paving from Highway 64 to the intersection of Secondary Highway 717 and Range Road 123 (Cherry Canyon Hall) with a stipulation that the second portion of paving from Secondary Highway 717 and Range Road 123 (Cherry Canyon Hall) to the British Columbia Border be funded by Alberta transportation by 2014. DEFEATED.

Tender Opening
Brushing Tender

1:00 pm.

Administration was directed by Council to prepare a tender for brushing that is too heavy for the County equipment. The tender(s) will be opened during the February 23, 2010 Regular Council meeting.

C152(02/23/10)

**RESOLUTION by Councillor Moedt that Council directs administration to open the Brushing Tenders at 1:00 p.m.
CARRIED.**

C153(02/23/10)

**RESOLUTION by Councillor Harcourt directs Administration to complete a tender analysis on Tender 2010-01 (brushing) and bring the results back to Council at the March 9, 2010 regular Council meeting.
CARRIED.**

C154(02/23/10)

**RESOLUTION by Councillor Johnson that Council confirm the meeting with the Honorable Luke Ouellette, Minister of Transportation, during the Alberta Association of Municipal Districts and Counties Convention in Edmonton on March 16, 2010 to discuss Highway 726 Coulee and Highway 717 Cost Share proposal.
CARRIED.**

C155(02/23/10)

**RESOLUTION by Councillor Johnson that Council authorizes attendance of all Councillors to an Alberta Association of Municipal Districts and Counties Spring Convention planning session on March 12, 2010 at 1 p.m. in the County Council Chambers.
CARRIED.**

Sustainable Resource
Development Meeting
Regarding Trapper

Mark Crowley with Sustainable Resource Development (SRD) has confirmed availability on March 11, 2010 at 7 p.m. at the Eureka River Hall for a meeting for the Local Trappers concerns regarding logging spruce versus logging Mountain Pine Beetle infested timber, and as a result, the impact on fur bearers.

C156(02/23/10)

**RESOLUTION by Councillor Croy that Council directs administration to organize a meeting with Mark Crowley, Sustainable Resource Development (SRD), on March 11, 2010 at 7 p.m. at the Eureka River Hall, for the Local Trappers concerns regarding logging.
CARRIED.**

Rail Review &
Agriculture Container
Depot Meeting

Walter Paszkowski would like to meet with Council on March 12, 2010 at 11 a.m. for discussion pertaining to the Rail Review and Agricultural Container Depot.

C157(02/23/10)

RESOLUTION by Councillor Johnson that Council authorizes attendance of all Councillors to a meeting with Walter Paszkowski in the County Council Chambers, on March 12, 2010 at 11 a.m. for discussion pertaining to the Rail Review and Agricultural Container Depot. CARRIED.

Intermunicipal
Protocol Meeting

Russ Farmer would like to meet with Council on February 25, 2010 at 9:30 a.m. for about an hour with regards to the Intermunicipal Collaborative Protocol.

C158(02/23/10)

RESOLUTION by Councillor Harcourt that Council authorizes attendance of all Councillors to a meeting with Russ Farmer in the Worsley Fire Hall Community Room, on February 25, 2010 at 9:30 a.m., with regards to the Intermunicipal Collaborative Protocol. CARRIED.

Wolves

Councillor Moedt requested the addition of this topic.

C159(02/23/10)

RESOLUTION by Councillor Moedt that Council directs administration to invite a representative from Sustainable Resource Development to provide an update on the success of the wolf control program during a regular Council meeting. CARRIED.

CORPORATE
Corporate Services
Manager Report

At this time the Corporate Services Manager presented a report to Council on matters related to Corporate Services.

C160(02/23/10)

RESOLUTION by Councillor Croy that Council accepts the Corporate Services Manager's February 23, 2010 report, as presented. CARRIED.

Finance – Accounts
Payable

A list of expenditures for Clear Hills County for the period of February 10, 2010 to February 23, 2010 was provided for Council's review.

C161(02/23/10)

RESOLUTION by Councillor Moedt that Council accepts for information Accounts Payable report for Clear Hills County for the period of February 10, 2010 to February 23, 2010 for a total of \$201,866.92 (two hundred and one thousand eight hundred and sixty six dollars and ninety two cents) CARRIED.

December Financial

Report A financial report for the County of Clear Hills for the month ending December 31, 2009 is provided for Council's review.

C162(02/23/10) RESOLUTION by Councillor Klassen that Council accepts for information the financial report for the month ending December 31, 2009. CARRIED.

Funding Request Clear Hills County has received a letter from the Town of Fairview requesting that Clear Hills County and the MD of Fairview 136 consider sharing the additional \$110,000.00 that was contributed by the Town of Fairview to the Fairview Medical Clinic expansion project to cover additional construction costs and engineering fees.

C163(02/23/10) RESOLUTION by Councillor Johnson that Council tables to the March 9, 2010 Council meeting and directs administration to bring back information on the M.D. of Fairview funding commitment is to the Fairview Medical Clinic expansion. CARRIED.

COMMUNITY
DEVELOPMENT
Manager's Report

At this time the Community Development Manager presented a report to Council on matters related to Community Development.

C164(02/23/10) RESOLUTION by Councillor Bigam that Council authorizes the attendance of all Councillors to attend the Regional Emergency Management Agency Exercise on March 5, 2010 from 9:00 a.m. – 12:00 p.m. with lunch and debriefing to follow at the Dave Shaw Memorial Complex in Hines Creek. CARRIED.

C165(02/23/10) RESOLUTION by Councillor Croy that Council accepts for information the Community Development Manager's report, as presented. CARRIED.

Reeve Nykolyshyn called for recess at 2:02 p.m.
Reeve Nykolyshyn reconvened the meeting at 2:10 p.m.

Hot Lunch Program Requests have been received from two groups requesting funds to sustain the Hot Lunch Programs at the local schools.

C166(02/23/10) RESOLUTION by Councillor Harcourt that Council provide \$600.00 each to the Menno Simons, Hines Creek and Worsley Central schools for the hot lunch/breakfast programs, with funds from the 2010 General Grant budget. CARRIED.

Senior Housing

Needs Assessment	The Seniors Housing Needs Assessment study, prepared by Mackenzie Municipal Services Agency (MMSA) was provided for council's consideration.
C167(02/23/10)	RESOLUTION by Councillor Klassen that Council release the Seniors Housing Needs Assessment Study to the Cleardale Enhancement Society, notifying of Councils \$2,000,000.00 (two million dollars) budget in the multi year capital plan for seniors housing in the Cleardale area and request that the Society brings back a proposed budget, building design and lay out options for a senior housing complex in Cleardale. CARRIED.
Veterinary Service Incorporated (VSI)	The Agricultural Service Board is requesting Council cover the 2009 Veterinary Services Inc. (VSI) cost overrun of \$2,509.00 (two thousand five hundred and nine dollars) in the 2010 Operating Budget, as the program has been undersubscribed in the amount of \$19,500.00 (nineteen thousand five hundred dollars) in the previous three years.
C168(02/23/10)	RESOLUTION by Councillor Johnson that Council covers the 2009 Veterinary Services Inc. (VSI) cost overrun of \$2,509.00 (two thousand five hundred and nine dollars) in the 2010 Operating Budget, due to the under subscription of the VSI program over the previous three years in the amount of \$19,500.00 (nineteen thousand five hundred dollars). CARRIED.
Bylaw No. 130-10 Dog Control	Council has directed administration to bring back a revised animal control bylaw for consideration and develop a Noise Control Bylaw.
C169(02/23/10)	RESOLUTION by Councillor Moedt that Council abandon the development of a Bylaw to regulate and control dogs within the County. DEFEATED.
C170(02/23/10)	RESOLUTION by Councillor Harcourt that Council gives first reading to Bylaw 130-10 to regulate and control dogs within the County. CARRIED.
C171(02/23/10)	RESOLUTION by Councillor Johnson that Council directs administration not to develop a Noise Control Bylaw. CARRIED.
Agricultural Service Board Member at Large	Agricultural Service Board (ASB) Member Bontrup is currently residing outside the County boundary and may continue to reside there until this Agricultural Service Board's term ends in October of 2010. The ASB recommend Council authorize Member Bontrup to remain

on the Agricultural Service Board for this duration of this board's term.

C172(02/23/10)

RESOLUTION by Councillor Klassen that Council authorizes Member Bontrup, who is residing outside the County boundaries, to remain an Agricultural Service Board member for the duration of this board's term, which coincides with the election of Council in October, 2010, as per Bylaw No. 88-06. CARRIED.

Reeve Nykolyshyn called for recess at 3:29 p.m.
Reeve Nykolyshyn reconvened the meeting at 3:42 p.m.

PUBLIC WORKS
Manager's Report

The Public Works Manager presented a report on Public Works topics of interest.

C173(02/23/10)

RESOLUTION by Councillor Moedt that Council accepts for information the February 23, 2010 Public Works Manager report, as presented. CARRIED.

Bridge Priorities

Donald Saunders has requested from Council which bridge is a priority out of the one on Secondary Highway 726, South in Worsley (Bridge File 73353), or the bridge on Secondary Highway 730, Eureka River (Bridge File 70050).

C174(02/23/10)

RESOLUTION by Councillor Klassen that Council informs Donald Saunders, Alberta Transportation, that Councils highest bridge priority is Bridge File 70050 (on Secondary Highway 730) and Bridge File 73353 (on Secondary Highway 726, South of Worsley) is the second priority. CARRIED.

Bylaw No. 129-10

At the February 9, 2010 Regular Council meeting, Council passed Bylaw No. 129-10 for the purpose of governing the usage of the water works distribution systems, waste water collection systems and waste services In the hamlets of Worsley, Cleardale and the Community of Bear Canyon and repealing Bylaw 103-07. Administration is requesting an amendment to Bylaw 129-10, with the addition General #14. Bylaw No. 117-08 is hereby rescinded.

~~C175(02/23/10)~~

**Rescinded by
resolution
C191(03/09/10)**

~~**RESOLUTION by Councillor Johnson that Council approves a small amendment to Bylaw No. 129-10 being the addition of a clause under the General section, being 14. Bylaw No. 117-08 is hereby rescinded. CARRIED.**~~

Award Tender 2010-02

- Pick Up Truck Administration presented Council with the tender analysis for a 1 Ton Pick Up Truck as requested at the regular Council meeting on February 9, 2010.
- C176(02/23/10)** **RESOLUTION by Councillor Klassen that Council awards the Tender 2010-02, 1 Ton Pick Up Truck, to Vendor #2 – Adventure Automotive Ltd. for the 2010 Chevrolet 3500 Pick Up Truck for \$26,600.00 (twenty six thousand six hundred dollars), not including applicable taxes. CARRIED.**
- Award Tender 2010-03
15 Foot Mower Administration presented Council with the tender analysis for a 15 ft Mower as requested at the regular Council meeting on February 9, 2010.
- C177(02/23/10)** **RESOLUTION by Councillor Moedt that Council awards the Tender 2010-03, 15 Foot Mower, to Vendor #1, Houlder Automotive Ltd. for the 2010 Schulte 15ft Mower for the price including trade in of \$17,000.00 (seventeen thousand dollars), not including applicable taxes. CARRIED.**
- Award Tender 2010-04
Tractor Administration presented Council with the tender analysis for a Tractor as requested at the regular Council meeting on February 9, 2010.
- C178(02/23/10)** **RESOLUTION by Councillor Harcourt that Council awards the Tender 2010-04, Tractor, to Vendor #4 – Houlder Automotive Ltd. for the 2010 CIH Puma 155 – 135 HP Tractor for price including trade in to be \$27,000.00 (twenty seven thousand dollars) as well as the addition of the forestry tires and belly and grill guards for an addition of \$14,000.00 (fourteen thousand dollars) to have a grand total of \$41,000.00 (forty one thousand dollars) not including applicable taxes. CARRIED.**
- Award Tender 2010-05
Sport Utility Vehicle Administration presented Council with the tender analysis for a Sport Utility Vehicle as requested at the regular Council meeting on January 9, 2010.
- C179(02/23/10)** **RESOLUTION by Councillor Croy that Council awards the Tender 2010-05, Sport Utility Vehicle to Vendor # 1 – Campbell Chrysler for the 2010 Jeep Patriot for \$20,439.00 (twenty thousand four hundred and thirty nine dollars), not including applicable taxes. CARRIED.**
- Policy 3201- Road

Construction Administration presented Council with an amended copy of Policy 3201, Road Construction, as recommended by the Policy & Priority Committee on February 16, 2010.

C180(02/23/10) RESOLUTION by Councillor Johnson that Council adopts the amended Policy 3201, Road Construction, as presented, to be effective February 23, 2010. CARRIED.

Policy 3217 –
Recreation

The Policies & Priorities Committee passed resolution P032(02/16/10) recommending Council adopt the Recreation Signage Policy, as presented, and include \$10,000 (ten thousand dollars) in the 2010 sign budget for this program.

C181(02/23/10) RESOLUTION by Councillor Bigam that Council adopts Policy 3217 - Recreation and Community Facility Signage, as presented and include \$10,000.00 (ten thousand dollars) in the 2010 sign budget for this program. CARRIED.

Road Closure
Request

Administration received a request for closure of Road Plan 3778PX from Bear Canyon Farms Holding Ltd.

C182(02/23/10) RESOLUTION by Councillor Johnson that Council directs administration to develop a bylaw to close Road Plan 3778PX and have it absorbed into the quarter it was excluded from being, N ½ – 2-83-13 W6M because the road has been abandoned and is not used. CARRIED.

INFORMATION &
CORRESPONDENCE

Council was presented with the following correspondence for review:

1. Peace River School Division – “Conversations Toward Student Success” Information & Background
2. Letter from Mackenzie Municipal Services Agency – Results of Governance Review
3. Letter from Alberta Enterprise Group – Edmonton Municipal Airport
4. Honorable Hector Goudreau, MLA Dunvegan – MLA column (x3)
5. Government of Alberta – Budget 2010 Update
6. Fairview Post Article - Local 911 Workers in Limbo Over Possible Move to Edmonton

C183(02/23/10) RESOLUTION by Councillor Moedt that Council accepts for information the correspondence, as presented. CARRIED.

REVIEW OF
MONTHLY
CALENDARS

Council and Administration reviewed the calendar dates for upcoming months meetings.

C184(02/23/10)

RESOLUTION by Councillor Harcourt that Council accepts for information the February, March and April 2010 calendar update, as presented. CARRIED.

COUNCIL REPORTS
ON BOARDS AND
COMMITTEES

Council reviewed their written reports on the meetings they have attended.

C185(02/23/10)

RESOLUTION by Councillor Croy that Council accepts for information the written Councillor reports on meetings attended from January 19, 2010 up to and including February 17, 2010. CARRIED.

CONFIDENTIAL

Nothing on this agenda.

ADJOURNMENT

Reeve Nykolyshyn adjourned the Regular Council Meeting on February 23, 2010 at 4:29 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE

OFFICIAL ADMINISTRATOR,
Aleks Nelson or Sandra Dohei