

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
FEBRUARY 9, 2010**

PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
William (Bill) Moedt	Councillor
Miron Croy	Councillor

ABSENT

Charlie Johnson	Councillor
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ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Hermann Minderlein	Corporate Services Manager (CSM)
Ron Jensen	Public Works Manager (PWM)
Charlotte Parker	Executive Assistant (EA)
Melissa Kamphuis	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

CALL TO ORDER

Reeve Nykolyshyn called the meeting to order at 9:30 a.m.

AGENDA

**AGENDA
ADDITIONS**

6. f November Financial Report

**AGENDA
DELETIONS**

C087(02/09/10)

**RESOLUTION by Councillor Croy that Council adopts the Agenda governing the Regular Council Meeting of February 9, 2010, with the addition of:
6. F November Financial Report **CARRIED.****

MINUTES

C088(02/09/10)

**RESOLUTION by Councillor Moedt that Council adopts the minutes of the Regular Council Meeting of January 26, 2010.
CARRIED.**

Business Arising

COUNCIL

Senior Management
Activity Report

The report from the Senior Management Activity Report was reviewed.

C089(02/09/10) **RESOLUTION by Councillor Harcourt that Council accepts for information the Senior Management Activity Report, as presented. CARRIED.**

CAO Report The Chief Administrative Officer (CAO) summarized the Chief Administrative Officer written report to Council.

C090(02/09/10) **RESOLUTION by Councillor Moedt that Council accepts for information the Chief Administrative Officer report, as presented. CARRIED.**

DELEGATION

Fairview 55+ Games
Representative

A delegation was present from the Fairview 55+ Games to update Council on the 55+ Summer Games progress.

C091(02/09/10) **RESOLUTION by Councillor Bigam that Council accepts for information the delegations presentation by the Fairview 55+ Games Committee representative updating the Clear Hills County Council on the progress of the 55+ Summer Games progress. CARRIED.**

Reeve Nykolyshyn called for a recess at 9:55 a.m.
Reeve Nykolyshyn reconvened the meeting at 10:00 a.m

Peter Frixel Peter Frixel made a presentation to Council regarding the Worsley Lots, logging pine beetle lumber, Ag. Service Board, County woodlot and to update Council on a proposed plan to make a trail from the Notikewin Road to Rambling Creek.

C092(02/09/10) **RESOLUTION by Councillor Harcourt that Council accepts for information the delegation by Peter Frixel in regards to the Worsley Lots, logging pine beetle lumber, Ag. Service Board, County woodlot and the update to Council on a proposed plan to make a trail from the Notikewin Road to Rambling Creek. CARRIED.**

Worsley Grade 6/7
Class

The Worsley Grade 6/7 class made a presentation to Council requesting financial assistance for a trip to Edmonton in June 2010. Highlights of the trip will include a tour of the Legislation buildings and participating in a mock assembly with political leaders, participating in Fort Edmonton Park's program about life as a pioneer a hundred years ago, and observing the Cryogenics demonstration at the Telus Centre.

C093(02/09/10)

RESOLUTION by Councillor Harcourt that Council approves \$600.00 in funding support from the General Grants budget for the Worsley Grade 6/7 students trip to Edmonton in June to tour the Legislation buildings and participate in a mock assembly with political leaders, participate in Fort Edmonton Park's program about life as a pioneer a hundred years ago, and observe the Cryogenics demonstration at the Telus Centre and invite them to make a follow up presentation. CARRIED.

Reeve Nykolyshyn called for a recess at 10:28 a.m.
Reeve Nykolyshyn reconvened the meeting at 10:37 a.m.

Northern Zone 4
AAMDC Meeting
Travel

The Northern Zone 4 AAMDC meeting will be held in Grande Prairie at the Tech Centre at Evergreen Park on February 12, 2010, starting at 10:00 am.

C094(02/09/10)

RESOLUTION by Councillor Klassen that Council accepts for information travel to and from the Northern Zone AAMDC meeting in Grande Prairie to utilize the County vehicle and/or car pooling on February 12, 2010. The County vehicle will need to leave the County office at 7:30 am (or other suggested time) and will pick up Councillors at designated stops along the way. CARRIED.

Representatives for
Fairview 55+ Games

Clear Hills County Council reviewed the Boards & Committees chart to appoint the appropriate Councillor to sit as a representative on the Fairview 55+ Games Committee.

C095(02/09/10)

RESOLUTION by Councillor Moedt that Council approves the appointment of Councillor Croy to the Fairview 55+ Committee as the representative of Clear Hills County with Councillor Harcourt as the alternate, effective February 9, 2010. CARRIED.

Forgotten Jewels of
The Peace

Administration is requesting that Clear Hills County Council review the current status of the Forgotten Jewels of the Peace with regard to future activity.

C096(02/09/10)

RESOLUTION by Councillor Klassen that Council approves the removal of Forgotten Jewels of the Peace as a committee of Clear Hills County, effective February 9, 2010. CARRIED.

C097(02/09/10)

RESOLUTION by Councillor Moedt that at the next Intermunicipal Meeting of the 4 municipalities, the funds of the Forgotten Jewels of the Peace be placed on the agenda.

CARRIED.

Proposed Delegation-
Zone 4 AAMDC
March 9, 2010

AAMDC Zone 4 Administration is requesting time to have a 1 hour round table discussion with Clear Hills County at the Regular Council meeting on March 9, 2010.

C098(02/09/10)

RESOLUTION by Councillor Bigam that Council approves the delegation of AAMDC Administration for a 1 hour round-table discussion time with Clear Hills County on March 9, 2010 at the Regular Council meeting.

CARRIED.

Revised Human
Resources Policy 4:01

Administration is presenting Clear Hills County Council with a revised copy of the Human Resources Policy 4:01, Employee Benefits for review.

Reeve Nykolyshyn abstained from the discussion at 10:57 a.m. due to pecuniary interest.

Deputy Reeve Klassen took the chair at 10:57 a.m.

C099(02/09/10)

RESOLUTION by Councillor Moedt that Council approves the revised Human Resources Policy 4:01 regarding Employee Benefits Programs for Clear Hills County, with the exception of LAPP for elected officials.

CARRIED.

Reeve Nykolyshyn resumed the chair at 10:59 a.m.

Bylaw No. 128-10,
Fees & Charges

Clear Hills County was presented with a proposed Bylaw 128-10 for the purpose of establishing and revising fees and charges and repealing Bylaw No. 8.

C100(02/09/10)

RESOLUTION by Councillor Harcourt that Council gives first reading to Bylaw No. 128-10, A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Establishing and Revising Fees and Charges and Repealing Bylaw No. 8.

CARRIED.

C101(02/09/10)

RESOLUTION by Councillor Klassen that Council gives second reading to Bylaw No. 128-10, A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Establishing and Revising Fees and Charges and Repealing Bylaw No. 8.

CARRIED.

C102(02/09/10) **RESOLUTION by Councillor Bigam that Council proceeds to third and final reading of Bylaw No. 128-10 A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Establishing and Revising Fees and Charges and Repealing Bylaw No. 8. CARRIED UNANIMOUSLY.**

C103(02/09/10) **RESOLUTION by Councillor Bigam that Council gives third reading to Bylaw No. 128-10, A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Establishing and Revising Fees and Charges and Repealing Bylaw No. 8. CARRIED.**

Bylaw No. 120-10,
Water and Wastewater

Clear Hills County Council was presented with a proposed Bylaw 129-10 for the purpose of governing the usage of the water works distribution systems, waste water collection systems and waste services in the hamlets of Worsley, Cleardale and the community of Bear Canyon and repealing Bylaw 103-07

C104(02/09/10) **RESOLUTION by Councillor Moedt that Council gives first reading to Bylaw No. 129-10 A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Governing The Usage Of The Water Works Distribution Systems, Waste Water Collection Systems and Waste Services In The Hamlets of Worsley, Cleardale and The Community Of Bear Canyon And Repealing Bylaw 103-07. CARRIED.**

C105(02/09/10) **RESOLUTION by Councillor Croy that Council gives second reading to Bylaw No. 129-10 A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Governing The Usage Of The Water Works Distribution Systems, Waste Water Collection Systems and Waste Services In The Hamlets of Worsley, Cleardale and The Community Of Bear Canyon And Repealing Bylaw 103-07. CARRIED.**

C106(02/09/10) **RESOLUTION by Councillor Bigam that Council proceeds to third and final reading of Bylaw No. 129-10 for the purpose of Governing the Usage of the Water Works Distribution Systems, Waste Water Collection Systems and Waste Services In The Hamlets of Worsley, Cleardale and The Community Of Bear Canyon And Repealing Bylaw 103-07. CARRIED UNANIMOUSLY.**

C107(02/09/10)

RESOLUTION by Councillor Harcourt that Council gives third reading to Bylaw No. 129-10 A Bylaw Of Clear Hills County, In The Province Of Alberta, For The Purpose Of Governing The Usage Of The Water Works Distribution Systems, Waste Water Collection Systems and Waste Services In The Hamlets of Worsley, Cleardale and The Community Of Bear Canyon And Repealing Bylaw 103-07. CARRIED.

Bear Canyon Water
Tank and Trailer

A request was made by Councillor Johnson to Clear Hills County Council to review the request for funding to Cherry Canyon Agricultural Society to equip the water tank on a trailer that has been donated, in preparation for fighting fires in the area.

~~C108(02/09/10)~~

**Rescinded by
resolution
C188(03/09/10)**

~~RESOLUTION by Councillor Klassen that Council approves a one time Capital Grant of \$10,000.00 (ten thousand dollars) in the 2010 Operating Budget to the Cherry Canyon Agricultural Society to be used to purchase necessary equipment to equip the fire tank and trailer for use in fighting fires in the area, following guidelines as per Policy 7002. CARRIED.~~

Clear River
Campground

Cleardale Agricultural Society requested from Clear Hills County Council to champion on their behalf a restoration action plan for the protection and preservation of the Clear River Campground.

C109(02/09/10)

RESOLUTION by Councillor Moedt that Council directs Administration to invite Oceans & Fisheries and Alberta Environment to attend a meeting at the County office to come up with a common sense approach and a solution that mitigates future erosion of the Clear River Campground. CARRIED.

CORPORATE

Finance – Accounts
Payable

A list of expenditures for Clear Hills County for the period of January 27, 2010 to February 9, 2010 was provided for Council's review.

C110(02/09/10)

RESOLUTION by Councillor Klassen that Council accepts for information, Accounts Payable report for Clear Hills County for the period of January 27, 2010 to February 9, 2010 for a total of \$148,795.08. CARRIED.

Contract Renewal

The contract with Alliance Assessment Consultants Ltd is due for renewal for the 2010 taxation year.

Changes to Assessment
Complaint Regulations

The Municipal Government Act was amended with the passage of Bill 23 – Alberta Regulation 310/2009 Matters Relating to Assessment Complaints (MRAC)

C116(02/09/10) **RESOLUTION** by Councillor Klassen that Council directs Administration to continue with its efforts to have Clear Hills County join a Regional Assessment Review Board. **CARRIED.**

C117(02/09/10) **RESOLUTION** by Councillor Moedt that Council directs Administration to advertise for 2 members at large to undertake the training required for appointment to Assessment Review Boards, and that Administration bring back a list of applicants to the March 23, 2010 Regular Council Meeting for selection.
CARRIED.

C118(02/09/10) **RESOLUTION** by Councillor Harcourt that Council directs Administration to lobby for additional training sessions, preferably in April or May of 2010, for Assessment Review Board Members in Grande Prairie or another suitable location in the Peace Region.
CARRIED.

Tender Openings Clear Hills County requested tenders for a 1 Ton Pick Up truck, 15ft Mower, Tractor and a Sport Utility Vehicle.

C119(02/09/10) **RESOLUTION** by Councillor Croy that Council directs Administration to open the Tenders for 2010-02, 2010-03, 2010-04 and 2010-05.
CARRIED.

C120(02/09/10) **RESOLUTION** by Councillor Croy that Council directs administration to complete a tender analysis for Tender 2010-02, 1 Ton Pick Up Truck, and bring back a recommendation to council at the February 23, 2010 regular council meeting. **CARRIED.**

C121(02/09/10) **RESOLUTION** by Councillor Harcourt that Council directs administration to complete a tender analysis for Tender 2010-03, 15 ft Mower, and bring back a recommendation to council at the February 23, 2010 regular council meeting. **CARRIED.**

C122(02/09/10) **RESOLUTION** by Councillor Moedt that Council directs administration to complete a tender analysis for Tender 2010-04, Tractor, and bring back a recommendation to council at the February 23, 2010 regular council meeting. **CARRIED.**

C123(02/09/10) **RESOLUTION** by Councillor Croy that Council directs administration to complete a tender analysis for Tender 2010-05,

Sport Utility Vehicle, and bring back a recommendation to council at the February 23, 2010 regular council meeting. CARRIED.

ADDITION

November Financial Report

A financial report for the County of Clear Hills for the month ending November 30, 2010 was provided for Council's review.

C124(02/09/10)

RESOLUTION by Councillor Moedt that Council accepts for information the financial report for the month ending November 30, 2009. CARRIED.

COMMUNITY DEVELOPMENT

Manager's Report

The Community Development Manager reported on Community Development topics.

C125(02/09/10)

RESOLUTION by Councillor Harcourt that Council accepts for information the Community Development Manager's report, as presented. CARRIED.

Clear Creek Fire Commission Agreement

Council directed administration to move ahead with the changing of the name of the Clear Creek Fire Commission to the Clear Creek Fire Committee with a revised agreement to be brought back to the February 9, 2010 Regular Council meeting.

C126(02/09/10)

RESOLUTION by Councillor Harcourt that Council sends a letter to the Village of Hines Creek, partner in the Clear Creek Fire Commission, requesting they consider the revised agreement and renaming of the Commission as it is not a provincial legislated commission. CARRIED.

Surplus Equipment

Council consent is requested to dispose of four non-compliance self contained breathing apparatus (SCBA).

C127(02/09/10)

RESOLUTION by Councillor Moedt that Council authorizes administration to dispose of the non-compliance self contained breathing apparatus. CARRIED.

Provincial Recreation Areas

The Government of Alberta Tourism, Parks and Recreation sent a letter notifying of the imminent closure of the Stoney Lake Provincial Recreation Area and Sulphur Lake Provincial Recreation Area due to the low attendance at the sites and budget requirements; and inquiring

if the County is interested in operating and maintaining the site or if there are local community groups interested in operating the sites.

C128(02/09/10)

RESOLUTION by Councillor Moedt that Council directs administration to draft a letter to the Minister of Tourism lobbying that the Stoney Lake and Sulphur Lake Provincial Recreation Areas continue to be operated and funded by the Province of Alberta. CARRIED.

PUBLIC WORKS

Manager's Report

The Public Works Manager presented a report on Public Works topics of interest.

C129(02/09/10)

RESOLUTION by Councillor Croy that Council directs administration bring back the reasons why the forest industry is using local and provincial roads as opposed to their own private roads to remove wood from Clear Hills County to the February 16, 2010 Policy and Priorities meeting. CARRIED.

C130(02/09/10)

RESOLUTION by Councillor Klassen that Council accepts for information the February 9, 2010 Public Works Manager report, as presented. CARRIED.

INFORMATION &
CORRESPONDENCE

Council was presented with the following correspondence for review:

1. Letter from Village of Hines Creek re: EMS Dispatch- Peace Region
2. Letter from Peace River School Division – re: Resignation of Kenda Dodds, Trustee
3. Honorable Hector Goudreau, MLA Dunvegan – Central Peace column

C131(02/09/10)

RESOLUTION by Councillor Moedt that Council accepts for information the correspondence, as presented. CARRIED.

REVIEW OF
MONTHLY
CALENDARS

Council and Administration reviewed the calendar dates for upcoming months meetings.

C132(02/09/10)

RESOLUTION by Councillor Klassen that Council accepts for information the calendar update, as presented. CARRIED.

CONFIDENTIAL

Nothing to report

ADJOURNMENT

Reeve Nykolylshyn adjourned the Regular Council Meeting on February 9, 2010 at 2:02 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE

OFFICIAL ADMINISTRATOR,
Aleks Nelson or Sandra Dohei