

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
JANUARY 26, 2010**

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PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
William (Bill) Moedt	Councillor
Charlie Johnson	Councillor
Miron Croy	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Hermann Minderlein	Corporate Services Manager (CSM)
Ron Jensen	Public Works Manager (PWM)
Charlotte Parker	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

CALL TO ORDER

Deputy Reeve Klassen called the meeting to order at 9:30 a.m.

AGENDA

AGENDA  
ADDITIONS

5. n Inter-Municipal Collaborative Protocol Representative

AGENDA  
DELETIONS

Delegation Investors Group not attending

**C042(01/26/10)**

**RESOLUTION by Councillor Moedt that Council adopts the Agenda governing the Regular Council Meeting of January 26, 2010, with the addition of:**

**5.n Inter-Municipal Collaborative Protocol Representative.  
CARRIED.**

MINUTES  
**C043(01/26/10)**

**RESOLUTION by Councillor Croy that Council adopts the minutes of the Regular Council Meeting of January 12, 2010.**

**CARRIED.**

Business Arising

COUNCIL

Senior Management  
Activity Report

The report from the Senior Management Activity Report was reviewed.

**C044(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council accepts for information the Senior Management Activity Report, as presented. CARRIED.**

CAO Report

The Chief Administrative Officer (CAO) summarized the Chief Administrative Officer written report to Council.

**C045(01/26/10)**

**RESOLUTION by Councillor Johnson that Council directs administration to send the letter to the Minister of Transportation regarding paving Highway 717 from Hwy 64 to Bear Canyon Hall, as presented. CARRIED.**

**C046(01/26/10)**

**RESOLUTION by Councillor Moedt that Council directs administration to send the letter to Al Benson, regarding the Local Trappers Concerns with Spruce versus harvesting Mountain Pine Beetle infested timber and request for a public meeting with Sustainable Resource Development, as presented. CARRIED.**

**C047(01/26/10)**

**RESOLUTION by Councillor Bigam that Council accepts for information the Chief Administrative Officer report, as presented. CARRIED.**

DELEGATION

Investor's Group

There was no one in attendance for Investor's Group, as they cancelled their presentation.

RCMP

R.C.M.P., Sergeant Bracken, was present at the council meeting at 10:00 a.m. to present his year end report and inquire about council's policing priorities for 2010.

**C048(01/26/10)**

**RESOLUTION by Councillor Bigam that Council accepts the presentation by RCMP, Sergeant Bracken, for information. CARRIED.**

**C049(01/26/10)**

**RESOLUTION by Councillor Johnson that Council establishes the County policing priorities for 2010 to include:**

- **Timely response to calls**
- **Drug Awareness**
- **Traffic enforcement**
- **Police presence**

**CARRIED.**

Deputy Reeve Klassen called for a recess at 10:22 a.m.  
Deputy Reeve Klassen reconvened the meeting at a.m. 10:29 a.m.

Peace River School  
Division Invitation

An invitation has been received from the Peace River School Division for two members of Clear Hills County (preferably one elected member and a senior administrative staff member) to participate in “Conversations Towards Student Success”, a community conversation.

**C050(01/12//10)**

**RESOLUTION by Councillor Croy that Council approves the attendance of Councillor Bigam to the “Conversations Towards Student Success” at Worsley School on February 11, 2010 at 7:00 to 9:00 p.m. CARRIED.**

Minister of  
Transportation letter

Council is requesting individual meeting times with Ministers at the AAMD&C Conference in Edmonton, March 15-17, 2010.

**C051(01/26/10)**

**RESOLUTION by Councillor Johnson that Council directs Administration to request an individual meeting during the AAMDC Conference, March 15 – 17, 2010 with the Minister of Transportation to discuss: Highway 726 Coulee being placed on a priority list for reconstruction and a final resolve to the slide issues; Highway 717 Cost Share proposal, provide an up to date copy of the Clear Hills County 5 Year Plan and thank the Minister of Transportation for the improvements that have been made to the Standards of Highway Maintenance in the County, as per draft letter. CARRIED.**

**C052(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council directs administration to invite Wayne Franklin and Donald Saunders to a Council meeting to discuss Highway 64 Clear River Bridge crossing and weights. CARRIED.**

Minister of Health  
And Wellness Letter

Council is requesting individual meeting times with Ministers at the AAMD&C Conference in Edmonton, March 15-17, 2010.

**C053(01/26/10)**

**RESOLUTION by Councillor Bigam that Council directs Administration to request an individual meeting during the AAMDC Conference, March 15 – 17, 2010 with the Honorable Gene Zwozdesky, Minister of Health to exchange information and obtain an updated nurse practitioner hiring status for the Worsley Health Center, as per the draft letter with the following additions, STARS ambulance funding and keeping EMS dispatch in the Peace Region. CARRIED.**

Minister of Sustainable  
Resource Development  
Letter

Council is requesting individual meeting times with Ministers at the AAMD&C Conference in Edmonton, March 15-17, 2010.

**C054(01/26/10)**

**RESOLUTION by Councillor Croy that Council request an individual meeting during the AAMDC Conference, March 15 – 17, 2010 with the Honorable Mel Knight, Minister of Sustainable Resource Development to exchange information and obtain an update to the proposed route of the Clear Hills Connector Road Alignment, as per the draft letter with the following additions, Pine Beetle infestation and the responsibility for fires on occupied public lands, as presented. CARRIED.**

Minister of Municipal  
Affairs Letter

Council is requesting individual meeting times with Ministers at the AAMD&C Conference in Edmonton, March 15-17, 2010.

**C055(01/26/10)**

**RESOLUTION by Councillor Johnson that Council directs administration to request a meeting with the Honorable Hector Goudreau, Minister of Municipal Affairs/MLA for Dunvegan – Central Peace, at the AAMD&C Conference, March 15 – 17, 2010 in Edmonton. CARRIED.**

Minister of Agriculture  
And Rural  
Development

Council is requesting individual meeting times with Ministers at the AAMD&C Conference in Edmonton, March 15-17, 2010.

**C056(01/26/10)**

**RESOLUTION by Councillor Johnson that Council directs administration not to request a meeting with the Minister of Agriculture at the AAMD&C Conference, March 15-17, 2010 in Edmonton. CARRIED.**

**C057(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council directs administration to compile information and prepare a presentation or invite someone with expertise regarding having a container depot in Grande Prairie for agriculture products, to a future council meeting. CARRIED.**

AAMD&C Fall  
Meetings with  
Professionals

Clear Hills County will be attending the fall AAMD&C Convention in Nov., 2010. Meetings can be arranged to meet with Clear Hills County auditors, lawyers and to request a Municipal Affairs workshop for elected officials, while being in Edmonton for the convention.

**C058(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council directs administration to establish meetings with Clear Hills County auditors, lawyers and request a workshop with Municipal Affairs for elected officers, similar to the one held in Hines Creek in the fall of '09, while in Edmonton for the AAMD&C Fall 2010 Convention.**  
**CARRIED.**

Amend Policy 1111-  
Recognition of  
Service

Administration presented Council with an amended copy of Policy 1111, Recognition of Service (Present and Future Members), as recommended by the Policy & Priority Committee on January 19, 2010.

**C059(01/26/10)**

**RESOLUTION by Councillor Bigam that Council adopts the amended Policy 1111 – Recognition of Service (Present and Future Members), as presented, to be effective January 26, 2010.**  
**CARRIED.**

Amend Policy 1107 –  
Honorarium Payment

Administration presented Council with an amended copy of Policy 1107, Honorarium Payment to Council and Committee Members, as recommended by the Policy & Priority Committee on January 19, 2010.

**C060(01/26/10)**

**RESOLUTION by Councillor Moedt that Council adopts the amended Policy 1107, Honorarium Payment to Council and Committee Members, as presented, to be effective January 26, 2010.**  
**CARRIED.**

Amend Policy 1126-  
Per Diem Payment

Administration presented Council with an amended copy of Policy 1126, Per Diem Payment to Council and Committee Members, as recommended by the Policy & Priority Committee on January 19, 2010.

**C061(01/26/10)**

**RESOLUTION by Councillor Croy that Council adopts the amended Policy 1126, Per Diem Payment to Council and Committee Members, as presented, to be effective January 26, 2010.**  
**CARRIED.**

Amend Policy 1127 –  
Travel, Meals,  
Subsistence Payment

Administration presented Council with an amended copy of Policy 1127 – Travel, Meals, Subsistence Payment to Council and Committee Members, as recommended by the Policy & Priority Committee on January 19, 2010.

**C062(01/26/10)**

**RESOLUTION by Councillor Johnson that Council adopts the amended Policy 1127 – Travel, Meals, Subsistence Payment to Council and Committee Members, with the following correction: 4.3 should read “section 4.2” instead of “section 5.2”, to be effective January 26, 2010. CARRIED.**

Inter-Municipal  
Collaborative  
Protocol

The Inter-Municipal Collaborative Protocol committee is requesting a Council appointed member from each of the municipalities to sit on the committee that is working towards an agreed upon Protocol that is suitable to the five participating municipalities.

**C063(01/26/10)**

**RESOLUTION by Councillor Johnson that Council appoints Councillor Croy to be the representative of Clear Hills County council for the Inter-Municipal Collaborative Protocol committee to assist with the development of the Protocols. CARRIED.**

**C064(01/26/10)**

**RESOLUTION by Councillor Johnson that Council approves the attendance of Reeve Nykolyshyn for the meeting with Honorable Goudreau, at DMI in Fairview, on February 5, 2010. CARRIED.**

CORPORATE

Finance – Accounts  
Payable

A list of expenditures for Clear Hills County for the period of January 13, 2010 to January 26, 2010 was provided for Council’s review.

**C065(01/26/10)**

**RESOLUTION by Councillor Croy that Council accepts for information, Accounts Payable report for Clear Hills County for the period of January 13, 2010 to January 26, 2010 for a total of \$166,408,24. CARRIED.**

2010 Capital Budget

Administration was directed at the January 19, 2010 Policies & Priorities Committee Meeting to present the 2010 Capital Budget at the Regular Council meeting on January 26, 2010.

Deputy Reeve Klassen called for a lunch break at 12:01 p.m.  
Deputy Reeve Klassen reconvened the meeting at 12:38 p.m.

**C066(01/26/10)**

**RESOLUTION by Councillor Johnson that Council adopts the 2010 Capital Budget, with the removal of the scissor lift, with those funds being transferred to the Agriculture services reserve:**

**Revenues totaling \$10,719,000 to be raised as follows:**

<b>Taxes:</b>	<b>\$4,713,500;</b>
<b>Grants:</b>	<b>\$2,933,332;</b>
<b>Contribution from Industry:</b>	<b>\$ 400,000;</b>
<b>Disposal of Vehicles &amp; Equipment</b>	<b>\$ 108,500;</b>
<b>Contributions from Reserves:</b>	<b>\$2,477,668;</b>
<b>Transfers of Reserves:</b>	<b>\$ 86,000; and</b>

**Expenditures totaling \$10,719,000 to be spent for:**

<b>Engineering Structures:</b>	<b>\$2,700,000;</b>
<b>Buildings</b>	<b>\$5,000,000;</b>
<b>Machinery &amp; Equipment:</b>	<b>\$ 297,000;</b>
<b>Vehicles:</b>	<b>\$ 80,000;</b>
<b>Contributions to Reserves:</b>	<b>\$2,556,000; and</b>
<b>Transfers of Reserves</b>	<b>\$ 86,000.</b>

**CARRIED.**

Multi Year Capital  
Plan

Administration was directed at the January 19, 2010 Policies & Priorities Committee Meeting to provide Council with the Multi Year Capital Plan at the regular Council meeting on January 26, 2010.

**C067(01/26/10)**

**RESOLUTION by Councillor Bigam that Council approves the Multi-Year Capital Plan, with the addition of the rough terrain scissor lift in 2012, and the correction under class 63 the “tree spade” should read “manure spreader”, as presented. CARRIED.**

Amend Policy 1207-  
Capitalization

Administration is presenting Council with an amended copy of Policy 1207, Capitalization, as recommended by the Policy & Priority Committee on January 19, 2010.

**C068(01/26/10)**

**RESOLUTION by Councillor Bigam that Council adopts the amended Policy 1207, Capitalization, as presented, to be effective January 26, 2010. CARRIED.**

COMMUNITY  
DEVELOPMENT  
Manager's Report

The Community Development Manager reported on Community Development topics.

- C069(01/26/10)** **RESOLUTION by Reeve Nykolychyn that Council accepts for information the Community Development Manager's report, as presented. CARRIED.**
- Library Funding Council has directed administration to compile more information on using Municipal Sponsorship (MSP) grant funds in 2011 and subsequent years for the four local libraries.
- C070(01/26/10)** **RESOLUTION by Councillor Johnson that Council directs administration to bring back information to the next council meeting regarding the MSI committed programs for 2011 for the four local libraries. CARRIED.**
- Fairview Regional Aquatic Centre Councillor Bigam requested this item be included on the agenda. The Fairview Regional Aquatic Centre Enhancement Committee is considering becoming a registered charitable non-profit society and is seeking support from the local municipalities to pursue Society status.
- C071(01/26/10)** **RESOLUTION by Councillor Johnson that Council supports the Fairview Regional Aquatic Centre Committee's application for Charitable Non-for-profit Society status as this status will allow significant additional funding opportunities that are not available to the Centre when it is administered by a municipality. CARRIED.**
- Beyond Borders Funding The Fairview Regional Aquatic Centre has requested the release of their Beyond Borders funding for the climbing wall and are also requesting to set up a Thank you presentation for the County at the Aquatic Centre when the funds are presented.
- C072(01/26/10)** **RESOLUTION by Councillor Johnson that Council authorizes Councillor Bigam to present the \$20,000 Beyond Borders Funding cheque for the Aqua Climbing Wall at the next Fairview Regional Aquatic Centre committee meeting. CARRIED.**
- Amend Policy 2301 – Fire Protection Fees Administration presented a revised copy of Policy 2301, Fire Protection Fees, at the Policy & Priority Meeting on January 19, 2010.
- C073(01/26/10)** **RESOLUTION by Councillor Bigam that Council adopts the amended Policy 2301, Fire Protection Fees, as presented, to be effective January 26, 2010. CARRIED.**

PUBLIC WORKS

Manager's Report

The Public Works Manager presented a report on Public Works topics of interest.

**C074(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council accepts for information the January 26, 2010 Public Works Manager report, as presented. CARRIED.**

Bridge Maintenance  
Contract Estimates

Administration presented the Annual Bridge Maintenance Contract Estimates for 2010.

**C075(01/26/10)**

**RESOLUTION by Councillor Bigam that Council directs Administration to proceed with the Engineers recommendations for preparing tenders for the 2010 Maintenance Contract on all bridge files listed in the Engineers estimates for 2010. CARRIED.**

Brushing Tenders

Administration was directed by Council at the January 12, 2010 Regular Council meeting to prepare a tender for brushing that is too heavy for the County equipment.

**C076(01/26/10)**

**RESOLUTION by Councillor Moedt that Council accepts the brushing map as presented for information. CARRIED.**

RR55 Road  
Construction

A tender is required for the RR55 road construction, as per 2010 Capital Budget.

**C077(01/26/10)**

**RESOLUTION by Councillor Croy that Council directs Administration to prepare the tender for RR55 construction, with the road top specification to be 8.00 meters. CARRIED.**

Amend Policy 3239 –  
Landfill/Transfer  
Weather Policy

Administration presented Council with an amended copy of Policy 3239, Landfill/Transfer Station Cold Weather Policy, as recommended by the Policy & Priority Committee on January 19, 2010.

**C078(01/26/10)**

**RESOLUTION by Councillor Bigam that Council adopts the amended Policy 3239, Landfill/Transfer Station Cold Weather Policy, as presented, to be effective January 26, 2010. CARRIED.**

Amend Policy 3203 –  
Approach  
Construction

Administration presented Council with an amended copy of Policy 3203, Approach Construction, as recommended by the Policy & Priority Committee on January 19, 2010.

**C079(01/26/10)**

**RESOLUTION by Councillor Moedt that Council adopts the amended Policy 3202, Approach Construction, as presented to be effective January 26, 2010. CARRIED.**

Amend Policy 3223 –  
Driveway  
Snowplowing

Administration presented Council with an amended copy of Policy 3223, Driveway Snowplowing, as recommended by the Policy & Priority Committee on January 19, 2010.

**C080(01/26/10)**

**RESOLUTION by Councillor Johnson that Council adopts the amended Policy 3223, Driveway Snowplowing, as presented, to be effective January 26, 2010. CARRIED.**

Amend Policy 3220 –  
Community Facility  
Grader Service

Administration presented Council with an amended copy of Policy 3220, Community Facility Grader Service, as recommended by the Policy & Priority Committee on January 19, 2010.

**C081(01/26/10)**

**RESOLUTION by Councillor Johnson that Council adopts the amended Policy 3220, Community Facility Grader Service, as presented, to be effective January 26, 2010. CARRIED.**

Amend Policy 3206 –  
Fencing

Administration presented Council with an amended copy of Policy 3206, Fencing, as recommended by the Policy & Priority Committee on January 19, 2010.

**C082(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council adopts the amended Policy 3206, Fencing, as presented, to be effective January 26, 2010. CARRIED.**

Deputy Reeve Klassen called for a recess at 1:31 p.m.  
Deputy Reeve Klassen reconvened the meeting at 1:37 p.m.

INFORMATION &  
CORRESPONDENCE

Council was presented with the following correspondence for review:

1. STARS letter
2. New cabinet information
3. AAMD&C letter dated January 5, 2010 to Minister Morton  
re: Fire resolution
4. AAMD&C letter dated January 6, 2010 to Minister Danyluk  
re: Fire resolution

**C083(01/26/10)**

**RESOLUTION by Councillor Moedt that Council accepts for information the correspondence, as presented. CARRIED.**

REVIEW OF  
MONTHLY  
CALENDARS

Council and Administration reviewed the calendar dates for upcoming months meetings.

**C084(01/26/10)**

**RESOLUTION by Councillor Moedt that Council accepts for information the calendar update, as presented. CARRIED.**

COUNCIL REPORTS

Councillors gave a verbal presentation of their written reports for the month.

Council members attend meetings they have been appointed to.

Since the last Council Reports of December 8, 2009 the following meetings were held (cancelled meetings are made note of):

- December 10, 2009 – North Peace Regional Landfill - CANCELLED
- December 11, 2009 – Northern Alberta Elected Leaders – Reeve Nykolyshyn
- December 14, 2009 – Fairview Medical Clinic – Councillor Bigam
- December 16, 2010 – Fairview Regional Aquatic Centre Enhancement Society  
– Councillor Bigam
- December 16, 2010 – North Peace Housing Foundation – Deputy Reeve Klassen
- December 16, 2010 – Rec. Board – Cherry Canyon – Councillor Johnson
- December 17, 2010 – Rec. Board – Cleardale – Councillor Moedt
- December 17, 2009 – Fairview 55+ Summer Games 2011 – CANCELLED
- January 7, 2010 – Cleardale Community Enhancement Society –  
Deputy Reeve Klassen
- January 8, 2010 – Peace Regional Economic Development Alliance –  
Councillor Johnson
- January 12, 2010 – Regular Council Meeting – All Councillors
- January 12, 2010 – Municipal Planning Committee –  
Councillors: Johnson, Harcourt, Reeve  
Nykolyshyn, Bigam and Deputy Reeve Klassen
- January 13, 2010 – Rec. Board – Cherry Canyon – Councillor Johnson
- January 13, 2010 – Rec. Board – Hines Creek – Councillor Harcourt

January 13, 2010 – Fairview Regional Aquatic Centre Enhancement Society –  
Councillor Bigam

January 13, 2010 – Agricultural Service Board – Deputy Reeve Klassen

January 15, 2010 – Grimshaw Gravel Aquifer Management Advisory Committee –  
Councillor Croy

January 15, 2010 – Forgotten Jewels of the Peace – Councillor Harcourt

January 19, 2010 – Policy & Priority Meeting – All Councillors

**C085(01/26/10)**

**RESOLUTION by Councillor Bigam that Council add Peace Valley Conservation Recreation and Tourism Society be added to Clear Hills County Boards and Committees. CARRIED.**

**C086(01/26/10)**

**RESOLUTION by Councillor Harcourt that Council accepts for information the councillor's written reports, as presented. CARRIED.**

CONFIDENTIAL

ADJOURNMENT

Deputy Reeve Klassen adjourned the Regular Council Meeting on January 26, 2010 at 2:01 p.m.

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DATE

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REEVE

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DATE

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CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
DATE

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OFFICIAL ADMINISTRATOR,  
Aleks Nelson or Sandra Dohei