

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
JANUARY 12, 2010**

PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
William (Bill) Moedt	Councillor
Charlie Johnson	Councillor
Miron Croy	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Hermann Minderlein	Corporate Services Manager (CSM)
Ron Jensen	Public Works Manager (PWM)
Charlotte Parker	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

CALL TO ORDER

Reeve Nykolyshyn called the meeting to order at 9:30 a.m.

AGENDA

AGENDA
ADDITIONS

k. Trappers Letter

AGENDA
DELETIONS

C001(01/12/10)

RESOLUTION by Councillor Croy that Council adopts the Agenda governing the Regular Council Meeting of January 12, 2010. CARRIED.

MINUTES
C002(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council adopts the minutes of the Regular Council Meeting of December 8, 2010. CARRIED.

Business Arising
C003(01/12/10)

RESOLUTION by Councillor Harcourt that Council approves Councillor Johnson's attendance at the January 20, 2010 Pre-Transportation Conference Event in addition to the Growing the North Conference in Grande Prairie being held January 21 & 22, 2010. CARRIED.

COUNCIL
Senior Management
Activity Report

The report from the Senior Management Activity Report was reviewed.

C004(01/12/10)

RESOLUTION by Councillor Croy that Council accepts for information the Senior Management Activity Report, as presented. CARRIED.

CAO Report

The Chief Administrative Officer (CAO) summarized the CAO written report to Council.

C005(01/12/10)

RESOLUTION by Councillor Johnson that Council directs administration to send a letter to the Minister of Transportation regarding paving Hwy 717, from Hwy 64 to Bear Canyon Hall, in the 2011 Budget, for approximately 6.5 miles. CARRIED.

C006(01/12/10)

RESOLUTION by Councillor Moedt that Council directs administration to send a letter of support, as drafted, to Honorable Hector Goudreau, to keep the EMS dispatch in the North. CARRIED.

C007(01/12/10)

RESOLUTION by Councillor Johnson that Council directs administration to send a letter regarding Rail Freight Service Review, as drafted, to Gerard Aldridge, Northwest Corridor Development Corporation. CARRIED.

C008(01/12/10)

RESOLUTION by Councillor Johnson that Council directs administration send a letter to AAMDC regarding the Rail Freight Service Review, similar to the one sent to Gerard Aldridge, Northwest Corridor Development Corporation. CARRIED.

C009(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council accepts for information the Chief Administrative Officer report, as presented. CARRIED.

DELEGATION

Mike Radzick

Mike Radzick will be present as a delegation to Council at 9:45 a.m. He will be addressing the Cleardale Recreation Board, 2009, Time Sheets (Councillors), 2009 and the letter signed by Reeve Nykolyshyn that he received after his delegation to Council at the November 24, 2010 Regular Council Meeting.

Mike Radzick was not in attendance for his presentation to Council.

Fairview Learning Store

Lorne Browne was in attendance at 10:00 a.m. to represent the Fairview & Area Learning Store and what they offer to the local youth and adults, and present their funding request.

C010(01/12/10)

RESOLUTION by Councillor Johnson that Council approves an annual donation of \$5,000.00 to the Fairview & Area Learning Store for three years (2010, 2011 and 2012) with funds to be allocated in the General Grant budget. CARRIED.

Reeve Nykolyshyn called for a recess at 10:27 a.m.
Reeve Nykolyshyn reconvened the meeting at 10:36 a.m.

2010 Capital Budget

Corporation Services Manager (CSM) Hermann Minderlein reviewed the existing 5 Year Capital Plan as amended at the September 22, 2009 Council Meeting and highlighted subsequent changes authorized by Council. CSM Minderlein then presented the draft 2010 Capital Budget for Council's review.

C011(01/12//10)

RESOLUTION by Deputy Reeve Klassen that Council directs administration to provide Council with an amended draft 2010 Capital Budget at the January 19, 2010 Policy and Priorities Meeting to include the following changes:

- 1. remove RR 63 as it has been completed;**
- 2. remove RR23 \$800,000.00;**
- 3. reallocate the \$1,000,000.00 identified for buildings under Cleardale Senior Housing to a Reserve created for Seniors Housing;**
- 4. bring back discussion to a Policy & Priorities meeting regarding the Grader purchase;**
- 5. add the chip sealing of the Clear Prairie Road from Worsley to the 4 way stop project, with a cost of \$300,000.00, being funded through taxation; and**
- 6. allocate the amount remaining unallocated from the \$4,713,500.00 raised for Capital through taxation to the Reserve created for Seniors Housing. CARRIED.**

Reeve Nykolyshyn called for a recess at 12:05 p.m.
Reeve Nykolyshyn reconvened the meeting at 12:39 p.m.

5 Year Capital Plan

Corporate Services Manager (CSM) Hermann Minderlein presented the draft Multi Year Capital Plan for Council's review.

C012(01/12/10)

RESOLUTION by Councillor Johnson that Council directs Administration to remove the \$4,000,000.00 from the Multi Year Capital Plan for Twp Rd 872 in 2015. CARRIED.

C013(01/12/10)

RESOLUTION by Councillor Bigam that Council directs Administration to provide Council with an amended draft 2010 Multi Year Capital Plan at the January 19, 2010 Policy and Priorities Meeting to include the following changes:

- 1. directs administration to look at all road projects and reallocate them to appropriate years based on grant funding availability;**
- 2. remove RR63 as it has been completed;**
- 3. move Worsley 2nd Lift Station from 2014 into future years;**
- 4. move all funds allocated for buildings from class 620 and set them up for transfer to appropriate reserves under class 762;**
- 5. change the wording from Work Stations to Computers & associated equipment;**
- 6. bring the Water Truck purchase back to the January 19, 2010 Policy and Priorities Meeting for further discussion; and**
- 7. directs Administration to adjust the revenue sources throughout the five year plan so as to ensure Revenue from taxation does not exceed the \$4,713,500.00 each year and still meet the goals and needs of the County. CARRIED.**

Integrated Community
Sustainability Plan

Clear Hills County Council was presented with a draft copy of the Integrated Community Sustainability Plan for Clear Hills County, for review and adoption.

C014(01/12/10)

RESOLUTION by Councillor Bigam that Council adopts the proposed draft of the Integrated Community Sustainability for Clear Hills County, dated December 30, 2009, as presented to Clear Hills County Council on January 12, 2010. CARRIED.

Fairview Victims
Services Assoc.

Clear Hills County Council received a letter from Fairview Victims Services Association chair, Ken Landry, requesting that Clear Hills

County not have a person sit on the board as a representative of the County. A volunteer would be welcome to the board.

C015(01/12/10)

RESOLUTION by Councillor Moedt that Council directs administration to remove the Fairview & Area Victim Services Association from the current Clear Hills County council appointment chart for 2009/2010 and remove Councillor Moedt as the representative and Councillor Bigam as the alternate representative to sit on that board. CARRIED.

Appointment of
Councillors to
Committees and
Boards

Clear Hills County Council will appoint members to serve on various Committees and Boards for 2009-2010, including the new Councillor for Ward 1, Miron Croy.

C016(01/12/10)

RESOLUTION by Councillor Croy that Council approves the Boards and Committees appointment chart, as amended. CARRIED.

AAMD&C Meetings
With Ministers

The Spring AAMD&C (Alberta Association of Municipal Districts & Counties) Convention is scheduled for March 15 – 17, 2010 at the Shaw Conference Centre in Edmonton, AB. During the Convention there may be opportunity to schedule meetings with Ministers.

C017(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council directs administration to compile information for discussion with individual ministers during possible meetings at the AAMD&C Conference in Edmonton on the following pressing topics of concern:

Name of Minister – Topic of discussion

Minister of Transportation – Hwy 717 – Sec Hwy 726 – Resource Road Applications, Clear Prairie Wash Out.

Minister of Sustainable Resource & Development – Connector Road Alignment, Clear River Campground, Pine Beetle Infestation and Logging of affected areas.

Minister of Health –

Minister of Agriculture –

CARRIED.

Reeve Nykolyshyn called for a recess at 1:59 p.m.

Reeve Nykolyshyn reconvened the meeting at 2:06 p.m.

Northern Zone 4
AAMD&C Meeting

The Northern Zone 4 AAMD&C meeting will be held in Grande Prairie at the Tech Centre at Evergreen Park on February 12, 2010, starting at 10:00 a.m.

C018(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council directs administration to register all Councillors and Chief Administrative Officer for the upcoming Northern Zone 4 Alberta Association of Municipal Districts & Counties (AAMD&C) meeting in Grande Prairie at the Tech Centre at Evergreen Park, February 12, 2010 starting at 10:00 a.m. CARRIED.

C019(01/12/10)

RESOLUTION by Councillor Moedt that Council tables the coordinating of travel to and from the Northern Zone 4 Alberta Association of Municipal Districts & Counties (AAMD&C) meeting in Grande Prairie to the Regular Council Meeting on January 26, 2010. CARRIED.

C020(01/12/10)

RESOLUTION by Councillor Croy that Council authorizes Reeve Nykolyshyn to be the spokesperson to present the Fire Resolution at the upcoming Northern Zone 4 Alberta Association of Municipal Districts & Counties (AAMD&C) meeting in Grande Prairie at the Tech Centre at Evergreen Park, February 12, 2010 starting at 10:00 a.m., as follows:

RESOLUTION #

PROVINCIAL RESPONSIBILITY FOR FIRES ON OCCUPIED PUBLIC LANDS

WHEREASThe Prairie Protection Act Section 7(1) places the responsibility for fighting and controlling all fires within the boundaries of the municipality on the municipal district, this includes occupied public lands.

WHEREASOccupied public lands are often in areas with limited access, and municipal fire fighting units cannot effectively get to the site of forest fires and grass fires for control or extinguishment.

WHEREASAlberta Sustainable Resource Development has the fire fighting resources to control or extinguish forest and grass fires in remote and topographically challenging terrain,

WHEREASMunicipal fire departments have the fire fighting resources to control or extinguish structural fires safely and provide immediate emergency response services,

THEREFORE BE IT RESOLVED

THAT ALBERTA'S ASSOCIATION OF MUNICIPAL DISTRICTS AND COUNTIES REQUEST

That Alberta Sustainable Resource Development amend the Forest and Prairie Protection Act Section 7(1) by excluding fighting and controlling non-structural fires within occupied public lands from the responsibility of municipalities. CARRIED.

Worsley Lots

Clear Hills County Council reviewed recent information provided concerning the Worsley Subdivision Lots.

C021(01/12/10)

RESOLUTION by Councillor Bigam that Council directs administration not to include any further expenditures on the 16 lots in Worsley in the 2010 Budget.

Councillor Johnson requested a recorded vote:

FOR

Councillor Bigam

Councillor Croy

Councillor Harcourt

Councillor Klassen

Councillor Moedt

AGAINST

Councillor Johnson

Reeve Nykolyshyn

CARRIED.

ADDITION

Trapper's Meeting

Reeve Nykolyshyn presented a Trapper's Meeting Letter to Council requesting support to contact Forestry in Peace River, inviting them to a Public Meeting at Eureka River Hall concerning logging of Spruce and not the pine beetle pine.

C022(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council directs Administration to send a letter to the Area Manager of Sustainable Resource & Development in the Peace River District asking for support of the local trappers in designating logging of pine beetle infected areas rather than spruce areas. CARRIED.

CORPORATE

Finance – Accounts Payable

A list of expenditures for Clear Hills County for the period of December 9, 2009 to December 22, 2009 was provided for Council's review.

C023(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council accepts for information, Accounts Payable report for Clear Hills County for the period of December 9, 2009 to December 22, 2009 for a total of \$328,384.69. CARRIED.

Finance – Accounts Payable

A list of expenditures for Clear Hills County for the period of December 23, 2009 to January 12, 2010 was provided for Council's review.

C024(01/12/10)

RESOLUTION by Councillor Moedt that Council accepts for information, Accounts Payable report for Clear Hills County for the period of December 23, 2009 to January 12, 2010 for a total of \$223,329.94. CARRIED.

COMMUNITY
DEVELOPMENT

Manager's Report

The Community Development Manager reported on Community Development topics.

C025(01/12/10)

RESOLUTION by Councillor Harcourt that Council accepts for information the Community Development Manager's report, as presented. CARRIED.

Reeve Nykolyshyn called for a recess at 3:00 p.m.
Reeve Nykolyshyn reconvened the meeting at 3:05 p.m.

Fire Charges Appeal

A landowner is appealing the fire charges. He has been invoiced for brush pile fires that spread to the ground, grass and brush in September 2009 that resulted in both the Worsley and Hines Creek departments being dispatched to assist with control.

C026(01/12/10)

RESOLUTION by Councillor Johnson that Council reviews the Bylaw No. 8 Schedule of Fees at the January 19, 2010 Policy and Priority Meeting.

Councillor Johnson requested a recorded vote:

FOR

AGAINST

Councillor Johnson

Reeve Nykolyshyn

Councillor Bigam

Councillor Harcourt

Councillor Croy

Deputy Reeve Klassen

Councillor Moedt

CARRIED.

C027(01/12/10)

RESOLUTION by Councillor Bigam that Council upholds the fire charges on Invoice IVC004129 and Invoice IVC004136 and waive all interest charges on both invoices and directs Administration to notify the applicant of the Bylaw and that Council will be reviewing the Bylaw. CARRIED.

Ambulance Attendants
Request

A volunteer ambulance attendant has submitted a request to Council to reimburse the seven local volunteer ambulance attendants for their annual registration/licensing fee with the Alberta College of Paramedics at a cost of \$340.00 each for the 2010 licensing year.

C028(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council reimburses the seven local ambulance attendants for the 2010 licensing fees with the Alberta College of Paramedics at a cost of \$340.00 per attendant. CARRIED.

Bear Point Library
Funding Request

The Bear Point Library has sent a letter of thanks for the \$8,000.00 in funding the County had provided in 2009, and are requesting council consider making this an annual donation.

C029(01/12/10)

RESOLUTION by Councillor Johnson that Council directs Administration to compile information of applying for another Municipal Sponsorship Partnership Grant in 2011 and subsequent years for the four local libraries and bring back the information to Council at the next Regular Council Meeting. CARRIED.

Student Funding
Request

A student has submitted a funding request to assist with her costs to attend the Forum for Young Canadians from February 28, 2010 to March 6, 2010 at Parliament Hill in Ottawa.

C030(01/12/10)

RESOLUTION by Councillor Bigam that Council approves \$500.00 in funding support for the student attending the Forum for Young Canadians, and invite the applicant to make a follow up presentation to Council. CARRIED.

Reeve Nykolyshyn called for a recess at 3:37 p.m.
Reeve Nykolyshyn reconvened the meeting at 3:42 p.m.

Clear Creek Fire
Commission

The Official Administrators for the County have verbally recommended that the name of the Clear Creek Fire Commission be changed as the partnership is not a provincially legislated commission as set out in the Municipal Government Act.

C031(01/12/10)

RESOLUTION by Councillor Harcourt that Council tables the Clear Creek Fire Commission discussion and directs Administration to compile more information and present it to Council at the January 19, 2010 Policy and Priorities meeting. CARRIED.

PUBLIC WORKS
Manager's Report

The Public Works Manager presented a report on Public Works topics of interest.

C032(01/12/10)

RESOLUTION by Councillor Croy that Council directs Administration to prepare a map and tender for brushing that is too heavy for the County Seppi. CARRIED.

C033(01/12/10)

RESOLUTION by Councillor Moedt that Council accepts for information the January 12, 2010 Public Works Manager report, as presented. CARRIED.

Removal and
Relocation of Signage

There is a stop sign currently in place stopping the traffic from the north only on RR54 at Twp Rd 873. At the request of Reeve Nykolyshyn, Council is asked to discuss the potential move of the stop sign on RR54 to Twp Rd 873, allowing traffic on RR54 to have the right of way, assisting in a more consistent flow of traffic of seasonal oil patch equipment, seasonal log hauls and some year round traffic including tankers.

C034(01/12/10)

RESOLUTION by Councilor Johnson that Council directs administration to have the stop sign moved from RR54 to Twp 873 to allow a more consistent flow of traffic on RR54. As a result of relocating the stop sign, the 2 (two) curve signs near that intersection on RR54 and Twp 873 shall be removed.

Reeve Nykolyshyn requested a recorded vote:

FOR

AGAINST

Councillor Harcourt

Councillor Bigam

Councillor Johnson

Reeve Nykolyshyn

Deputy Reeve Klassen

Councillor Moedt

Councillor Croy

CARRIED.

Reeve Nykolyshyn called for a recess at 4:30 p.m.

Reeve Nykolyshyn reconvened the meeting at 4:36 p.m.

**INFORMATION &
CORRESPONDENCE**

Council was presented with the following correspondence for review:

- October 2009 – Municipal Law Newsletter – Brownlee LLP
Municipal Law – Team Quarterly Newsletter
- December 1, 2009 – Letter from Peace Library System – 2010
Budge and Plan of Service
- December 2, 2009 – Letter from Municipal Affairs – Regional
Consultation Sessions
- December 14, 2009 - Letter from Municipal Affairs – Budget
planning

C035(01/12/10)

RESOLUTION by Moedt Councillor that Council accepts for information the correspondence, as presented. CARRIED.

REVIEW OF
MONTHLY
CALENDARS

Council and Administration reviewed the calendar dates for upcoming months meetings.

C036(01/12/10)

RESOLUTION by Councillor Bigam that Council places Clear Hills Agri Multi Plex Society (CHAMPS) on the Boards and Committees Appointment Chart for 2009/2010. CARRIED.

C037(01/12/10)

RESOLUTION by Moedt Councillor that Council accepts for information the calendar update, as presented. CARRIED.

C038(01/12/10)

RESOLUTION by Councillor Johnson that Council goes into camera at 4:35 p.m. CARRIED.

C039(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council comes out of camera at 4:45 p.m. CARRIED.

CONFIDENTIAL

Land-

C040(01/12/10)

RESOLUTION by Deputy Reeve Klassen that Council accepts the offer of the sale on Plan 0024465 Block 1 Lot 12 of \$20,000. CARRIED.

Land-

C041(01/12/10)

RESOLUTION by Councillor Harcourt that Council accepts the update on the status of the land issue for information. CARRIED.

ADJOURNMENT

Reeve Nykolyshyn adjourned the Regular Council Meeting on January 12, 2010 at 4:53 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

DATE OFFICIAL ADMINISTRATOR,
Aleks Nelson or Sandra Dohei