

**MINUTES OF CLEAR HILLS COUNTY
ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
OCTOBER 15, 2009**

PRESENT	Pete Nykolyshyn Councillor Jake Klassen Councillor Brian Harcourt Councillor Bonnie Bigam Councillor William (Bill) Moedt Councillor Charles Johnson Councillor
ABSENT	Audrey Bjorklund Community Development Manager
ATTENDING	Allan Rowe Chief Administrative Officer Hermann Minderlein Corporate Services Manager Charlotte Parker Executive Assistant Georgia Carter Administrative Assistant Aleks Nelson Official Administrator Sandra Dohei Official Administrator
CALL TO ORDER	Allan Rowe, CAO called the meeting to order at 1:00 p.m.
AGENDA C802(10/15/09)	RESOLUTION by Councillor Klassen that Council adopts the agenda governing the Organizational Meeting of October 15, 2009, as presented. CARRIED.
COUNCIL Voting Procedure	By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, during the Organizational Meeting.
C803(10/15/09)	RESOLUTION by Councillor Klassen that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot, with the ballot count being conducted by Linda James and Georgia Carter. All other positions will be voted on by a show of hands. CARRIED.

As per section 150 of the Municipal Government Act, Council is required to appoint a Reeve (Chief Elected Official) from among the Councillors for the 2009/2010 year.

A call will be made three times for nominations for the position of Reeve. Following the third call, a request will be made for a motion for nominations to cease. Voting by secret ballot will then take place.

Allan Rowe, CAO, called for nominations for Reeve.

Councillor Johnson nominated Councillor Nykolyshyn as Reeve. Councillor Bigam nominated Councillor Harcourt as Reeve.

Allan Rowe, CAO, called for nominations for Reeve a third and final time.

C804(10/15/09)

RESOLUTION by Councillor Moedt that nominations for Reeve cease. CARRIED.

The ballots were read aloud by Linda James and the number of votes for each candidate for reeve.

C805(10/15/09)

RESOLUTION by Councillor Johnson that Council, following the election process, declares Councillor Nykolyshyn as Reeve of Clear Hills County. CARRIED.

Reeve Nykolyshyn took the chair.

Election of Deputy
Reeve

As per section 152 of the Municipal Government Act, Council is required to appoint a Deputy Reeve from among the Councillors for the 2009/2010 year.

A call will be made three times for nominations for the position of Deputy Reeve. Following the third call, a request will be made for a motion for nominations to cease. Voting by secret ballot will then take place.

Reeve Nykolyshyn called for nominations for Deputy Reeve.

Councillor Harcourt nominated Councillor Klassen as Deputy Reeve.

Reeve Nykolyshyn called for nominations for Deputy Reeve a third and final time.

C806(10/15/09) RESOLUTION by Councillor Bigam that nominations for Deputy Reeve cease. CARRIED.

The ballots were read aloud by Linda James and the number of votes for each candidate for deputy reeve.

C807(10/15/09) RESOLUTION by Councillor Harcourt that Council, following the election process, declares Councillor Klassen as Deputy Reeve of Clear Hills County. CARRIED.

C808(10/15/09) RESOLUTION by Councillor Bigam that authorizes the destruction of all ballots for the election of Reeve and Deputy Reeve, immediately following the count. CARRIED.

Appointment of Councillors to Committees and Boards

As per Policy No. 1102 Council appoints Council members to serve on various in house and external committees. Councillors serving on Committees shall represent the interest of the whole County.

A Council Appointment Chart was reviewed and the members of Council discussed the various committees and boards at the Regular Council meeting earlier in the day. Council appointments will be resolved at the conclusion of the selection process and a motion made to confirm the appointments as per the attached chart.

Reeve Nykolyshyn called for a recess at 1:55 pm.

Reeve Nykolyshyn reconvened the meeting at 2:00 p.m.

C809(10/15/09) RESOLUTION by Councillor Johnson that the Council appointments to Boards and Committees are approved as recorded in the 2009/2010 Council Appointment Chart. CARRIED.

Signing Authority

As per section 213 of the Municipal Government Act, municipal documents must be signed by the chief elected official or by another person authorized by Council and a designated officer.

C810(10/15/09) RESOLUTION by Councillor Moedt that Council requires two of the following;
One of the Reeve or Deputy Reeve; and
One of the Chief Administrative Officer or the Corporate Services Manager
as signing authority on agreements, cheques and other negotiable instruments for the County.
CARRIED.

Date, Place and Time
of Council and
Committee Meetings

The regular meetings of Council shall be scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence at 9:30 a.m.

Section 193 of the Municipal Government Act requires Council to advertise the place of the Council or Committee meeting. The meetings shall be advertised in the Monthly Newsletter, which is distributed to the County residents' mailboxes. Council is asked to set the date and location for the County BBQ and to approve the Trade Show dates, in order that Administration may advertise these dates early in 2009.

C811(10/15/09)

RESOLUTION by Councillor Klassen that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays in each month beginning at 9:30 a.m. in the Worsley Council Chambers. That there shall only be one meeting in December on the 2nd Tuesday. CARRIED.

C812(10/15/09)

RESOLUTION by Councillor Moedt that Council schedules Policies and Priorities Committee meetings to take place at 9:30 a.m. on the third Tuesday of the month, with the exception of December. CARRIED.

C813(10/15/09)

RESOLUTION by Councillor Klassen that Council schedules the 2010 Agricultural Trade Show to take place on Saturday, April 10, 2010 at the Dave Shaw Memorial Complex in Hines Creek. CARRIED.

C814(10/15/09)

RESOLUTION by Councillor Harcourt that Council schedules the annual County Residents Bar-B-Q to take place on Friday, July 23, 2010 at 5:00 p.m. at the George Lake campground. CARRIED.

Appointment of
Professional Services

Council is requested to appoint the following professional services for Clear Hills County in 2010:

- Auditor
- Prime Engineer
- Assessors
- Lawyers
- Planning Agency

