

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
DECEMBER 8, 2009**

PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
William (Bill) Moedt	Councillor
Charlie Johnson	Councillor
Miron Croy	Councillor

ABSENT

Hermann Minderlein	Corporate Services Manager (CSM)
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ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Charlotte Parker	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

The new Ward 1 Councillor, Miron Croy was sworn in as a Councillor of Clear Hills County at 9:15 a.m. Commissioner of Oaths, Audrey Bjorklund, officiated.

CALL TO ORDER

Reeve Nykolyshyn called the meeting to order at 9:30 a.m.

AGENDA

AGENDA
ADDITIONS

Boards &
Committees

- 5. e Community Economic Development Conference
- 5. f Council attendance at Clear Hills Agricultural Multi Plex Society meeting.

C947(12/08/09)

RESOLUTION by Councillor Bigam to move the Animal Control item in the agenda to #4, since there are no delegations scheduled for this meeting. **CARRIED.**

AGENDA
DELETIONS

C948(12/08/09)

RESOLUTION by Councillor Moedt that Council adopts the Agenda governing the Regular Council Meeting of December 8, 2009, with additions. CARRIED.

MINUTES

C949(12/08/09)

RESOLUTION by Councillor Klassen that Council adopts the minutes of the Regular Council Meeting of November 24, 2009. CARRIED.

ADDITION

Animal Control

Council was presented with a letter of request that Council consider implementing a bylaw to control barking dogs and dogs wandering onto neighbor's property.

Jim Whiteford and Everett Supernault addressed the issues of barking dogs, numerous cats, garbage in the ditch and discharging of firearms near their property.

C950(12/08/09)

RESOLUTION by Councillor Bigam that Council tables for later in the meeting the discussion around the animal control bylaw. CARRIED.

DELEGATION

No delegations were present at this meeting.

COUNCIL

Senior Management
Activity Report

The report from the Senior Management Activity Report was reviewed.

C951(12/08/09)

RESOLUTION by Councillor Bigam that Council directs administration to bring back a revised resolution 8-09S, excluding structures and buildings on occupied public lands, to Council for approval. CARRIED.

C952(12/08/09)

RESOLUTION by Councillor Bigam that Council accepts for information the Senior Management Team Activity Report, as presented. CARRIED.

CAO Report

The Chief Administrative Officer (CAO) summarized the CAO written report to Council.

C953(12/08/09)

RESOLUTION by Councillor Harcourt that Council accepts for information the Chief Administrative Officer report, as presented. CARRIED.

- C954(12/08/09)** **RESOLUTION by Councillor Johnson that Council directs administration send a letter to Wayne Franklin in regards to the maintenance and scheduling of reconstruction of the road through the coulee on Secondary Highway 726, with a copy to Honorable Hector Goudreau. CARRIED.**
- Audio Video Policy Councillor Johnson requested that Council have discussion regarding recording of Council meetings.
- C955(12/08/09)** **RESOLUTION by Councillor Johnson that Council directs administration to develop a policy and cost estimate regarding video taping of all Council, Municipal Planning Commission, Policy & Priority and Agricultural Service Board meetings and have the information brought back to the January 2010 Policy & Priority meeting. CARRIED.**
- Minister Protocol for Councillors Councillor Johnson requested that Clear Hills County Council discuss protocol for Councillors speaking with Provincial Cabinet Ministers.
- C956(12/08/09)** **RESOLUTION by Councillor Klassen that Council accepts for information the verbal discussion surrounding the protocol for Councillors speaking with Provincial Cabinet Ministers. CARRIED.**
- ADDITIONS
Community Economic Development Conference Councillor Harcourt requested that Council discuss the attendance of Council at the Community Economic Development Conference being held in Grande Prairie on January 21st and 22nd, 2010.
- C957(12/08/09)** **RESOLUTION by Councillor Harcourt that Council approves the attendance of Councillor Johnson at the Community Economic Development Conference being held in Grande Prairie, January 21 & 22nd, 2010. CARRIED.**
- CHAMPS Councillor Bigam requested that Council discuss and approve attendance for the Clear Hills Agricultural Multi Plex Society (C.H.A.M.P.S) meeting.
- C958(12/08/09)** **RESOLUTION by Councillor Klassen that Council approves the attendance of Councillor Bigam to attend the Clear Hills Agricultural Multi Plex Society (CHAMPS) meeting at the Worsley Firehall, December 8, 2009 at 7:30 pm. CARRIED.**

Reeve Nykolyshyn called for a recess at 10:48 am
Reeve Nykolyshyn reconvened the meeting at 10:56 am

CORPORATE

Finance – Accounts
Payable

A list of expenditures for Clear Hills County for the period of November 28, 2009 to December 8, 2009 is provided for Council's review.

C959(12/08/09)

RESOLUTION by Councillor Moedt that Council accepts for information, Accounts Payable report for Clear Hills County for the period of November 28, 2009 to December 8, 2009 for a total of \$254,476.81. CARRIED.

Bylaw No. 126-09

Council directed administration at the November 10, 2009 meeting of Council to prepare a bylaw to authorize lending of Funds to the North Peace Housing Foundation for the Peace River Affordable Housing Project in the amount of \$500,000 financed at 4% fixed rate over a 15 year term with quarterly installments.

C960(12/08/09)

RESOLUTION by Councillor Johnson that Council provides first reading to Bylaw No. 126-09, A Bylaw Of Clear Hills County, in the province of Alberta, for the Purpose of Authorizing the Lending of Funds to the North Peace Housing Foundation, a Non Profit Organization. CARRIED.

COMMUNITY
DEVELOPMENT

Manager's Report

The Community Development Manager reported on Community Development topics.

C961(12/08/09)

RESOLUTION by Councillor Johnson that Council accepts for information the Community Development Manager's report, as presented. CARRIED.

Fairview & Area
Learning Store
Funding Request

The Fairview & Area Learning Store has sent Council a letter requesting funding support. They are requesting a donation between \$1,000 and \$5,000 with a three year commitment.

C962(12/08/09)

RESOLUTION by Councillor Moedt that Council directs administration to request that the Fairview & Area Learning Store attend the January 12, 2010 Council meeting as a delegation to put forth grant request and business plan. CARRIED.

Animal Control
Bylaw

This item was tabled earlier in the meeting.

C963(12/08/09)

RESOLUTION by Councillor Moedt that Council directs administration to research and bring back an animal control bylaw for consideration at the Policy and Priority meeting on January 19, 2010. CARRIED.

C964(12/08/09)

RESOLUTION by Councillor Harcourt that Council directs administration to send a letter to Everett Supernault and Jim Whiteford regarding their concerns of the animal control and garbage in the ditch near their residences will be reviewed at the Policy and Priority meeting on January 19, 2010. The discharge of firearms issue will be referred to the RCMP. CARRIED.

Municipal Sponsor-
Ship Program

Notification was received that the application deadline for the Municipal Sponsorship Program (MSP) is January 15, 2010; as the Rural Address Signage program is a qualifying project that benefits all levels of emergency response, administration suggests that this project be applied for in partnership with the Village of Hines Creek.

C965(12/08/09)

RESOLUTION by Councillor Bigam that Council resolves:

- 1. That Council authorizes "Clear Hills County" to participate in a Municipal Sponsorship Program grant application for the "Rural Address Signage Program" under the Alberta Municipal Affairs Sponsorship Program; further**
- 2. That "Clear Hills County" be designated the managing partner of the "Rural Address Signage Program" for the purposes of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further**
- 3. That "Clear Hills County" agrees to allocate "\$28,051.00" of its Municipal Sponsorship base grant to the "Dave Shaw Memorial Arena Complex Project"; and further**
- 4. That "Clear Hills County" agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.**

CARRIED.

PUBLIC WORKS

Manager's Report

The Public Works Manager presented a report on Public Works topics of interest.

C966(12/08/09)

RESOLUTION by Councillor Croy that Council accepts for information the December 8, 2009 Public Works Manager report, as presented. CARRIED.

Reeve Nykolyshyn called for a recess at 11:48 a.m.
Reeve Nykolyshyn reconvened the meeting at 12:32 p.m.

INFORMATION &
CORRESPONDENCE

Council was presented with the following correspondence for review:

- November 24, 2009 – FCM Members Advisory
- October 23, 2009 – Alberta Transportation Annual Report Notice
- AAMDA Advocacy Report Card: Fall 2009
- Letter regarding Edmonton Municipal Airport Closure
- Mighty Peace Tourism report
- Peace Region Economic Development Alliance November Report

C967(12/08/09)

RESOLUTION by Councillor Moedt that Council accepts for information the correspondence, as presented. CARRIED.

REVIEW OF
MONTHLY
CALENDARS

Council and Administration reviewed the calendar dates for upcoming months' meetings.

C968(12/08/09)

RESOLUTION by Councillor Croy that Council accepts for information the calendar update, as presented. CARRIED

COUNCIL
REPORTS

Councillors gave a verbal presentation of their reports for the month.

All Councillors attended:

- **November 24, 2009 – Regular Council meeting**

Councillor Moedt

- November 19, 2009 – Rec. Board Mtg. Cleardale

Deputy Reeve Klassen-

- November 26, 2009 – Veterinary Services Inc.
- December 3, 2009 – Cleardale Community Enhancement Society

Reeve Nykolyshyn:

- December 2, 2009 – Fairview Seed Cleaning Co-Op – Annual Meeting
- December 4, 2009 - Northern Alberta Elected Leaders Meeting

Councillor Johnson:

- December 1, 2009 – Northwest Corridor Development Corporation

Councillor Harcourt:

- November 30, 2009 – Mighty Peace Tourist Association
- December 1, 2009 – Branding the Peace

Councillor Bigam:

- November 28, 2009 – Peace Library System
- November 12 – Fairview Aquatic Mtg.

C969(12/08/09)

RESOLUTION by Councillor Croy that Council accepts for information the verbal councillor reports, as presented. CARRIED.

C970(12/09/09)

RESOLUTION by Councillor Johnson that Council directs administration to submit a letter to Northwest Corridor Development Corporation on maintaining and improving the rail service in Northern Alberta. CARRIED.

C971(12/09/09)

RESOLUTION by Councillor Harcourt that Council go into camera at 1:28 p.m. CARRIED.

C972(12/09/09)

RESOLUTION by Councillor Johnson that Council comes out of camera at 2:20 p.m. CARRIED.

Reeve Nykolyshyn called for a recess at 2:20 p.m.

Reeve Nykolyshyn re-convened the meeting at 2:23 p.m.

CONFIDENTIAL

Land-

C973(12/09/09)

RESOLUTION by Councillor Klassen that Council accepts for information the response from the organization on the land transfer options they were presented with. CARRIED/

Land-

C974(12/09/09)

RESOLUTION by Councillor Klassen that Council accepts the update on the status of the land issue for information. CARRIED.

Legal -
C975(12/09/09)

**RESOLUTION by Councillor Bigam that Council directs administration to enter into an agreement with Montane Forest Management Ltd. For developing Wildland Urban Interface Plans for Cleardale and Eureka River for \$21,340.00 + G.S.T.
CARRIED.**

Legal –
C976(12/09/09)

**RESOLUTION by Councillor Moedt that Council awards the 600,000 tonne gravel contract for Clear Hills County to Vendor #1, Worsley Gravel Supply, for the amount of Four Million, Nine Hundred and Fifty Thousand dollars, with payments of Four Hundred and Ninety – Five Thousand dollars due and payable commencing Aug. 15, 2010 for ten years.
CARRIED.**

ADJOURNMENT

Reeve Nykolyshyn adjourned the Regular Council Meeting on December 8, 2009 at 2:31 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

DATE OFFICIAL ADMINISTRATOR,
Aleks Nelson or Sandra Dohei