

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
NOVEMBER 24, 2009**

PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
William (Bill) Moedt	Councillor
Charlie Johnson	Councillor

ABSENT

Allan Rowe	Chief Administrative Officer (CAO)
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ATTENDING

Audrey Bjorklund	Community Development Manager (CDM)
Hermann Minderlein	Corporate Services Manager (CSM)
Ron Jensen	Public Works Manager (PWM)
Charlotte Parker	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

CALL TO ORDER

Reeve Nykolyshyn called the meeting to order at 9:30 a.m.

AGENDA

AGENDA ADDITIONS

7 (f) Disaster Services Committee
5 (d) Letter to Minister Liepert and MLA Hector Goudreau

AGENDA DELETIONS

7 (d) Community Economic Development Conference

C920(11/24/09)

RESOLUTION by Councillor Moedt that Council adopts the Agenda governing the Regular Council Meeting of November 24, 2009, with additions and deletions. CARRIED.

MINUTES C921(11/24/09)

RESOLUTION by Councillor Klassen that Council adopts the minutes of the Regular Council Meeting of November 10, 2009. CARRIED.

COUNCIL

Senior Management Activity Report

The report from the Senior Management Activity Report was reviewed.

ADDITION

Letter to Minister
Liepert and MLA
Hector Goudreau

Councillor Bigam requested a letter be sent to Minister Liepert and MLA Hector Goudreau.

C927(11/24/09)

**RESOLUTION by Councillor Bigam that Council direct administration to send a letter of thanks to Minister Liepert for meeting with Council at the AAMDC Conference and a letter to MLA Hector Goudreau asking him to invite Minister Liepert to visit the Worsley Health Unit and new nurses residence.
CARRIED.**

CORPORATE

Finance – Accounts
Payable

A list of expenditures for Clear Hills County for the period of November 11, 2009 to November 24, 2009 is provided for Council's review.

C928(11/24/09)

**RESOLUTION by Councillor Klassen that Council accepts for information, Accounts Payable report for Clear Hills County for the period of November 11, 2009 to November 24, 2009 for a total of \$181,538.18.
CARRIED.**

2010 Interim
Operating Budget

At this time Administration had hoped to present Council with a draft of the 2010 budget. There were irregularities discovered in the forms utilized in past budget preparations, and it was decided to rebuild the forms from the ground up to give council the best estimates and information possible upon which to base budgetary decisions. We felt that the problems with the existing forms may have been a contributing factor to the unexpected surpluses experienced over the past three closed years. The results for those years as reported in the County's audited financial statements were:

	<u>Budget</u>	<u>Actual</u>
2006	Deficit - \$350,000	Surplus - \$1,321,832
2007	Balanced	Surplus - \$3,812,863
2008	Balanced	Surplus - \$6,720,453

C929(11/24/09)

**RESOLUTION by Councillor Johnson that Council adopts the 2009 Operating Budget as the 2010 Interim Operating Budget for Clear Hills County with revenues of \$12,004,525.00 and operating expenditures of \$12,004,525.00.
CARRIED.**

C930(11/24/09) **RESOLUTION by Councillor Moedt that Council directs administration to initiate capital expenditures in 2010 that are planned for in 2010 in the Current 5 Year Capital Plan, and only to do so after obtaining specific approval from Council, until such time as an actual 2010 Capital Budget has been passed.**
CARRIED.

COMMUNITY
DEVELOPMENT

Manager's Report The Community Development Manager reported on Community Development topics.

C931(11/24/09) **RESOLUTION by Councillor Harcourt that Council receives the Community Development Manager's report, for information.**
CARRIED.

C932(11/24/09) **RESOLUTION by Councillor Harcourt that Council directs administration to send a compassionate gift valued at \$50.00 to Linda James and Margaret Rowe and review policy 1111 at a future meeting.**
CARRIED.

Reeve Nykolyshyn called for a recess at 10:38am
Reeve Nykolyshyn reconvened the meeting at 10:43am

MMSA This item was tabled at the November 10, 2009 Council meeting. Council was presented with the Mackenzie Municipal Services Agency (MMSA) Draft Five Year Strategic Plan including the proposed Funding Formula for Council's consideration. MMSA is requesting Councils reply as soon as possible indicating their support or non-support of the plan and, if in support, to identify the services the County will be seeking under the new agreement.

C933(11/24/09) **RESOLUTION by Councillor Johnson that Council supports the Mackenzie Municipal Services Agency proposed five year strategic plan and enter into a five year agreement for all services.**
CARRIED.

Third Party
Traceability Outreach
Initiative

The Agricultural Service Board recommends the County enter into the General Services Contract with Alberta Agriculture and Rural Development and be reimbursed \$50 per farm unit to a maximum of \$5,000 for providing one-on-one traceability outreach to Alberta cow-calf producers and assisting the producers with uploading calf birth

data into the Canadian Cattle Identification Agency database for the purposes of the Third Party Traceability Outreach Initiative.

C934(11/24/09)

RESOLUTION by Councillor Johnson that Council directs administration to enter into the General Services Contract with Alberta Agriculture and Rural Development and be reimbursed \$50 per family unit to a maximum of \$5,000 for providing one-on-one traceability outreach to Alberta cow-calf producers and assisting the producers with uploading calf birth data into the Canadian Cattle Identification Agency database for the purposes of the Third Party Traceability Outreach Initiative. CARRIED.

Agricultural Service
Draft 10 Year Capital
Plan

At this time Council was presented with the DRAFT Agricultural Services 10 Year Capital Plan for review and consideration.

C935(11/24/09)

RESOLUTION by Councillor Johnson that Council approves the Agricultural Services DRAFT 10 year capital plan, as amended with the removal of the Post Hole auger, as a rental vendor is already available within the county. CARRIED.

ADDITION
Disaster Services
Committee

On review of Bylaw 40 and appointments made at the Organizational meeting the appointments made to the Disaster Services Committee in Resolution C906 11/10/09 were not necessary as the Alberta Emergency Management Agency appointments fill these positions.

C936(11/24/09)

RESOLUTION by Councillor Johnson that Council rescind resolution C906(11/10/09) as the appointments to the Disaster Services Committee are covered by the Alberta Emergency Management Agency, appointment made at the Organizational Meeting October 15, 2009. CARRIED.

PUBLIC WORKS
Manager's Report

The Public Works Manager gave a report on Public Works topics of interest.

C937(11/24/09)

RESOLUTION by Councillor Moedt that Council receives the November 24, 2009 Public Works Manager report for information, as presented. CARRIED.

Award Tender –

Snow Removal –
Cleardale

Snow removal tenders for Cleardale were opened at the Clear Hills County Council meeting held on November 10, 2009. Administration has analyzed the tenders for the Snow Removal contract, for presentation at the November 24, 2009 meeting.

C938(11/24/09)

RESOLUTION by Councillor Klassen that Council awards the snow removal contract for Cleardale to the only tender submitted, Clear River Operations Ltd. for the amount of \$95.00 per hour plus GST. The contract with Clear River Operation Ltd. to commence November 24, 2009 with the terms of this agreement being for a period of one (1) year from the commencement date.

CARRIED.

Award Tender –
Snow Removal –
Worsley

Snow removal tenders for Worsley were opened at the Clear Hills County Council meeting held on November 10, 2009. Administration has analyzed the tenders for the Snow Removal contract, for presentation at the November 24, 2009 meeting.

C939(11/24/09)

RESOLUTION by Councillor Harcourt that Council awards the snow removal contract for Worsley to the only tender submitted, Allan Burns Backhoe Services for the amount of \$100.00 per hour plus GST. The contract with Allan Burns Backhoe Services to commence November 24, 2009 with the terms of this agreement being for a period of one (1) year from the commencement date.

CARRIED.

C940(11/24/09)

RESOLUTION by Councillor Moedt that Council bring back to the table discussion of the items raised by the delegation from Mike Radzick.

CARRIED.

C941(11/24/09)

RESOLUTION by Councillor Johnson that Council direct administration to send a letter in response to Mike Radzick's delegation to include the following items:

- 1) Degazetting Highway 730**
- 2) Political Fundraising**
- 3) Grader Beats**
- 4) Paving (policy)**
- 5) Wages, Per Diem (Policy)**
- 6) Meetings (Restrictions)**
- 7) Written Reports of meetings attended**
- 8) Ex CAO Payout**
- 9) Fairview Swimming Pool climbing wall and Hines Creek Arena**

CARRIED.

Reeve Nykolyshyn called for a recess at 11:29 a.m.
Reeve Nykolyshyn reconvened the meeting at 11:31 a.m.

INFORMATION &
CORRESPONDENCE

Council was presented with the following correspondence for information:

- a. Alberta Land Trust Alliance Newsletter Fall/Winter 2009
- b. Liberal correspondence email: www.bill50.ca
- c. Bill 202: Municipal Government (Municipal Auditor General) Amendment Act, 2009
- d. NCDC – In the Corridor – October 2009

C942(11/24/09)

RESOLUTION by Councillor Moedt to accept for information the correspondence as presented. CARRIED.

REVIEW OF
MONTHLY
CALENDARS

Council and Administration reviewed the calendar dates for upcoming months' meetings.

C943(11/24/09)

RESOLUTION by Councillor Klassen that Council accepts for information the calendar update. CARRIED.

COUNCIL
REPORTS

Councillors gave a verbal presentation of their reports for the month.

All Councillors attended:

- **October 27, 2009 – Regular Council meeting**
- **October 27, 2009 – Public Hearing**
- **November 10, 2009 – Regular Council meeting**
- **November 15 – 19, 2009 – AAMDC Conference**

Councillor Moedt

- November 7, 2009 – Rural Crime Watch

Deputy Reeve Klassen-

- November 5, 2009 - Cleardale Community Enhancement Society
- November 9, 2009 – Agriculture Service Board
- November 13, 2009 – Peace Regional Economic Development Alliance

Reeve Nykolyshyn:

- November 12, 2009 – North Peace Regional Landfill Commission

Councillor Johnson:

- November 12, 2009 – Cherry Canyon Ag. Society Meeting
- November 13, 2009 – Peace Regional Economic Development Alliance

Councillor Harcourt:

- October 31, 2009 – Mighty Peace Tourism
- November 23, 2009 – Peace AirShed Zone Association

Councillor Bigam:

- November 12, 2009 – Fairview Regional Aquatic Centre

C944(11/24/09)

RESOLUTION by Councillor Moedt that Council accepts for information the verbal councillor reports. CARRIED.

Reeve Nykolyshyn called for a lunch recess at 12:00 p.m.
Reeve Nykolyshyn reconvened the meeting at 12:59 p.m.

TENDER OPENING

Gravel 2009-01
Tender Opening

Clear Hills County is advertising for tenders for Gravel Supply. Tender opening is scheduled for 1:00 p.m. during the Council meeting on November 24, 2009.

C945(11/24/09)

RESOLUTION by Councillor Harcourt that Council directs administration to open the tenders for gravel at 1:00 p.m. for Clear Hills County. CARRIED.

C946(11/24/09)

RESOLUTION by Councillor Johnson that Council directs administration to do a tender analysis for the gravel supply and bring back a recommendation to Council at the December 8, 2009 Council meeting. CARRIED.

CONFIDENTIAL

Nothing to report.

ADJOURNMENT

Reeve Nykolyshyn adjourned the Regular Council Meeting on November 24, 2009 at 1:14 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE

OFFICIAL ADMINISTRATOR,
Aleks Nelson or Sandra Dohei