

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
OCTOBER 27, 2009**

PRESENT

Pete Nykolyshyn	Reeve
Jake Klassen	Deputy Reeve
Bonnie Bigam	Councilor
Brian Harcourt	Councilor
William (Bill) Moedt	Councilor
Charlie Johnson	Councilor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Hermann Minderlein	Corporate Services Manager (CSM)
Ron Jensen	Acting Public Works Manager (A/PWM)
Charlotte Parker	Executive Assistant (EA)
Georgia Carter	Administrative Assistant (AA)

CALL TO ORDER

Reeve Nykolyshyn called the meeting to order at 9:30 a.m.

AGENDA

AGENDA
ADDITIONS

C850(10/27/09)

RESOLUTION by Councillor Moedt that this Council adopts the Agenda governing the Regular Council Meeting of October 27, 2009. CARRIED.

MINUTES

C851(10/27/09)

RESOLUTION by Councillor Johnson that this Council adopts the minutes of the Regular Council Meeting of October 15, 2009, with the following changes:

- C823 with the addition that Councillor Harcourt made the motion.

CARRIED.

C852(10/27/09)

RESOLUTION by Councillor Moedt that this Council adopts the minutes of the Organizational Council Meeting of October 15, 2009, with the following changes:

- change name to Reeve Nykolyshyn from Davis (bottom of page 2 in minutes).

CARRIED.

AAMD&C

Clear Hills County Council will be attending the Fall 2009 AAMD&C Convention in Edmonton on November 16-19, 2009 and are requesting meetings with several of the ministers during that time. Administration is seeking information for any further items of concern that Council would like to discuss with each minister. This item was tabled at the October 15, 2009 regular council meeting.

C853(10/27/09)

**RESOLUTION by Councillor Johnson that this Council tables travel to AAMD&C in Edmonton until later in the meeting.
CARRIED.**

DELEGATION
RCMP

Sergeant Bracken from the RCMP was present as a delegation to Council at 10:00 a.m. to present Council with the RCMP stats for the past quarter and discuss any policing issues they may have. Reeve Nykolyshyn signed a document from the RCMP recognizing the RCMP's co-operation in targeting the three priorities that Clear Hills County had provided for the RCMP consideration. The three priorities provided were: timely response to call, drug awareness and traffic enforcement.

Reeve Nykolyshyn calls for a recess at 10:17 a.m.
Reeve Nykolyshyn reconvenes at 10:24 a.m.

C854(10/27/09)

**RESOLUTION by Councillor Harcourt that this Council receives the delegation of Sergeant Bracken, with the RCMP regarding statistics for the past quarter, Jan. 1, 2009 – Sept. 30, 2009 and County policing issues, for information.
CARRIED.**

DMI

Daishowa-Marubeni International Ltd. (DMI) supervisors, Jocelyn Read and Gary Whittaker, were present as a delegation to Council at 10:30 a.m. to present the general development plan for DMI. Bernie Morin with Canfor was also present.

C855(10/27/09)

**RESOLUTION by Councillor Klassen that this Council receives for information the delegation of Jocelyn Read and Gary Whittaker, Daishowa-Marubeni International Ltd. (DMI) supervisors, and Bernie Morin with Canfor, regarding the DMI general development plan.
CARRIED.**

AAMD&C

Clear Hills County Council will be attending the Fall 2009 AAMD&C Convention in Edmonton on November 16-19, 2009 and are requesting meetings with several of the ministers during that time. Administration is seeking information for any further items of concern that Council would like to discuss with each minister. This item was tabled at the October 15, 2009 regular council meeting.

C856(10/27/09)

RESOLUTION by Councillor Harcourt that this Council tables further discussion regarding travel and meetings with ministers at the AAMD&C Conference in Edmonton until later in the meeting. CARRIED.

Reeve Nykolyshyn opened the public hearing for Bylaw 118-09 at 11:03 a.m.

Public Hearing

A public hearing was held at 11:00 a.m. for Bylaw No. 118-09, an amendment to Land Use Bylaw 107-08, to expand the procedures for advertising development approvals for discretionary uses within 3.2 kms. of hamlets by advertising in the local paper and mailing to each resident in the hamlet using the utility mailing list.

There was no public in attendance for the public hearing for Bylaw 118-09 for the purpose of amending Land Use Bylaw 107-08 to expand the procedures for advertising development approvals for discretionary uses within 3.2 kms of hamlets.

Reeve Nykolyshyn closed the public hearing at 11:05 a.m.

C857(10/27/09)

RESOLUTION by Councillor Klassen that this Council receives for information the presentations made at the public hearing for Bylaw 118-09 for the purpose of amending Land Use Bylaw 107-08 to expand the procedures for advertising development approvals for discretionary uses within 3.2 kms of hamlets. CARRIED.

AAMD&C

Clear Hills County Council will be attending the Fall 2009 AAMD&C Convention in Edmonton on November 16-19, 2009 and are requesting meetings with several of the ministers during that time. Administration is seeking information for any further items of concern that Council would like to discuss with each minister. This item was tabled at the October 15, 2009 regular council meeting.

(C858(10/27/09)

RESOLUTION by Councillor Moedt to table the method of travel and time to depart to the AAMD&C Conference in Edmonton to the November 10, 2009 meeting. CARRIED.

C859(10/27/09)

RESOLUTION by Councillor Johnson that this Council directs administration to add the item: “provincial standards” for maintenance to the agenda for the scheduled meeting with the Minister of Transportation during the AAMD&C Conference in Edmonton, November 16-19, 2009 and to bring back this information to the November 10, 2009 meeting for approval. CARRIED.

C860(10/27/09)

RESOLUTION that Councillor Klassen that this Council directs administration to compile the background information for topics for discussion with Minister's during these meetings at the AAMD&C Conference in Edmonton, November 16-19, 2009 and bring back this information to the November 10, 2009 meeting. CARRIED.

COUNCIL

Senior Management
Activity Report

The report from the Senior Management Activity Report was reviewed.

C861(10/27/09)

RESOLUTION by Councillor Klassen that this Council accepts for information the Senior Management Team Activity Report, as presented. CARRIED.

Reeve Nykolyshyn called for a recess at 11:35 a.m.
Reeve Nykolyshyn reconvened the meeting at 11:44 a.m.

DELEGATION

Agricultural Service Board presented their 2010 Budget.

Reeve Nykolyshyn called for a lunch recess at 12:13 p.m.
Reeve Nykolyshyn reconvened the meeting at 12:50 p.m.

C862(10/27/09)

RESOLUTION by Councillor Bigam that this Council approves allocation of \$75,000 for the 2010 Agricultural Service Board capital budget and that the Agricultural Service Board bring back a draft 5 year capital plan to the November 24, 2009 regular council meeting. CARRIED.

CAO Report

Chief Administrative Officer, Allan Rowe summarized the CAO written report to Council.

C863(10/27/09)

RESOLUTION by Councillor Bigam that this Council receives the Chief Administrative Officer report, for information. CARRIED.

Worsley Lots

At the regular council meeting held on September 22, 2009 Clear Hills County Council directed administration to bring back a revised plan for grading to level the lots of the Worsley subdivision. This item was tabled at the October 15, 2009 meeting.

C864(10/27/09)

RESOLUTION by Councillor Bigam that Council directs administration to implement option #2 by using the ATCO pedestals, lights, transformers that have been installed, as a base line for reducing the height of the road to match the lot grading and insulate the sewer lines. The completed documents, with

estimates included, from Genivar will be brought to Council for review before being implemented. **CARRIED.**

CORPORATE

Finance – Accounts Payable

A list of expenditures for Clear Hills County for the period of October 14, 2009 to October 27, 2009 is provided for Council review and ratification.

C865(10/27/09)

RESOLUTION by Councillor Moedt that this Council accepts for information, the expenditures for Clear Hills County for the period of October 14, 2009 to October 27, 2009 for a total of \$173,682.73, as presented. **CARRIED.**

COMMUNITY DEVELOPMENT

FCSS Grant

Council tabled this agenda item at the October 15, 2009 Council Meeting to permit Administration to research and provide additional information to Council regarding the implications of having Family and Community Support Services (FCSS) grant funding unexpended at the end of the year.

C866(10/27/09)

RESOLUTION by Councillor Harcourt that Council directs administration to carry over any funds unexpended as of December 31, 2009 from 2009-2010 County Family and Community Support Services (FCSS) grant program for allocation in the 2010-2011 county FCSS grant program. **CARRIED.**

By-law 118-09

Bylaw 118-09 is presented to Council to amend Bylaw 107-08 by expanding the procedures for advertising development approvals for discretionary uses within 3.2 kms. of hamlets by advertising in the local paper and mailing to each resident in the hamlet using the utility mailing list.

C867(10/27/09)

RESOLUTION by Councillor Klassen that this Council gives first reading to Bylaw 118-09 for the purpose of amending Land Use Bylaw 107-08 to expand the procedures for advertising development approvals for discretionary uses within 3.2 kms of hamlets. **CARRIED.**

C868(10/27/09)

RESOLUTION by Councillor Moedt that this Council gives second reading to Bylaw 118-09 for the purpose of amending Land Use Bylaw 107-08 to expand the procedures for advertising development approvals for discretionary uses within 3.2 kms of hamlets. **CARRIED.**

- C869(10/27/09)** **RESOLUTION** by Councillor Bigam that this Council proceeds to third and final reading of Bylaw 118-09 for the purpose of amending Land Use Bylaw 107-08. *unanimous consent is required to proceed.* **CARRIED UNANIMOUSLY.**
- C870(10/27/09)** **RESOLUTION** by Councillor Johnson that this Council gives third and final reading to Bylaw 118-09 for the purpose of amending Land Use Bylaw 107-08 to expand the procedures for advertising development approvals for discretionary uses within 3.2 kms of hamlets. **CARRIED.**
- Development Policies & Fees
Council directed administration to bring the development fees and penalties, Land Use By-law and Bylaw 8 (schedule of fees) to the next Council meeting
- C871(10/27/09)** **RESOLUTION** by Councillor Bigam that this Council accepts for information the discussion regarding development fees and penalties, Land Use By-law and Bylaw 8 (schedule of fees). **CARRIED.**
- Capital Grant Policy
Council was presented with a proposed Capital Grant Policy amendments to the application deadline date and adding an extension clause that formalizes the current procedure for granting extensions.
- C872(10/27/09)** **RESOLUTION** by Councillor Johnson that this Council adopts the Capital Grant Policy 7002 as amended, changing the applications deadline to September 1 effective 2011 and including the extension request procedure for projects that will not be completed by the scheduled deadline. **CARRIED.**
- Fire Protection Fees Policy 2301
Council directed administration to bring the Fire Protection Fees Policy 2301 to a future meeting for review.
- C873(10/27/09)** **RESOLUTION** by Councillor Klassen that this Council directs administration not to amend the Fire Protection Fees Policy 2301. **CARRIED.**
- Firewood Gathering Depots
Council directed administration to prepare a report on costs, locations, etc. for a central firewood gathering place.
- C874(10/27/09)** **RESOLUTION** by Councillor Moedt that this Council direct administration not to develop a firewood gathering place program. **CARRIED.**

Wolf Bounty	Council had moved to discuss setting a bounty for wolves at a future Policies & Priorities Committee meeting
C875(10/27/09)	RESOLUTION by Councillor Moedt that this Council tables the wolf bounty policy until the November 10, 2009 regular council meeting. CARRIED.
Road Naming	As part of the rural addressing program Council is requested to officially name the Clear Prairie Road.
C876(10/27/09)	RESOLUTION by Councillor Klassen that this Council officially names the Clear Prairie Road, being the road that extends from Worsley at the intersection of Secondary Highway 726 and Township Road 870; west to intersection of Township Road 870 and Range Road 84; north to intersection of Township Road 872 and Range Road 84; west to intersection of Township Road 872 and Range Road 91; north west to intersection of Township Road 874 and Range Road 100; west to intersection of Township Road 874 and Range Road 104.3; south west to intersection of Township Road 860.5 and Range Road 123; South to Intersection of Highway 64 and Range Road 123. CARRIED.
<u>PUBLIC WORKS</u> Manager's Report	At this time the Acting Public Works Manager gave a report on Public Works topics of interest.
C877(10/27/09)	RESOLUTION by Councillor Klassen that this Council receives the October 2009 Acting Public Works Manager report for information, as presented. CARRIED.
Policy 3215	Policy 3215, Use of County Roads by Industry, was presented to Clear Hills County Council for consideration of revision.
C878(10/27/09)	RESOLUTION by Councillor Johnson that this Council approves Policy 3215, Use of County Roads by Industry, using proposal option #2 stating "Clear Hills County will designate roads which may not be utilized by industries from March 31 to November 30 through the Road Use Agreement Program". CARRIED.
<u>INFORMATION & CORRESPONDENCE</u>	Council was presented with the following correspondence for information: <ol style="list-style-type: none">1. Letter from Alberta Municipal Affairs regarding The Safety Code Act (SCA)

2. **Note from Dunvegan-Central Peace Progressive Conservative Constituency Association re: electoral boundaries**
3. **Letter from Alberta Seniors and Community Supports**
4. **Alberta Health Services new**

C879(10/27/09)

RESOLUTION by Councillor Bigam that this Council receives the correspondence for information, as presented. CARRIED.

REVIEW OF
MONTHLY
CALENDARS

Council and Administration reviewed the calendar dates for Meetings and Boards for Councilors for October, November and December.

C880(10/27/09)

RESOLUTION by Councillor Klassen that this Council accepts for information the calendar update. CARRIED.

**COUNCIL
REPORTS**

Councillors gave a verbal presentation of their reports for the month.

All Councillors attended:

- **2 regular Council meetings**
- **Municipal Affairs Workshop**

Councillor Moedt

- Rural Crime Watch meeting
- Cleardale Ag. Society

Deputy Reeve Klassen-

- Public Hearing – Rural Addressing
- ASHA – Hythe
- Canfor meeting in Grande Prairie
- Agricultural Service Board Meeting

Reeve Nykolyshyn:

- DMI meeting
- North Peace Regional landfill meeting
- ASB Regional Conference
- Canfor meeting in Grande Prairie
- Cheque presentation for handi bus in Hines Creek
- Public Hearing – rural addressing

Councillor Johnson:

- NCDC – Prince George

- Clear Hills Connector Canfor Meeting in Grande Prairie
- Public meeting – rural addressing

Councillor Harcourt:

- Public meeting – rural addressing
- Branding the peace meeting in GP
- Ag. Society meeting in Hines creek
- Homesteader lodge – handi bus cheque presentation
- MPT meeting on Saturday

Councillor Bigam:

- Public meeting – rural addressing
- Aquatic Centre
- Peace Library Meeting
- Recreation board meeting in Worsley
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C881(10/27/09)

RESOLUTION by Councilor Moedt that this Council accepts for information the verbal councillor reports. CARRIED.

CONFIDENTIAL

Nothing to report.

ADJOURNMENT

Reeve Nykolyshyn adjourned the Regular Council Meeting on October 27, 2009 at 3:25p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

DATE OFFICIAL ADMINISTRATOR,
Aleks Nelson or Sandra Dohei