

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
SEPTEMBER 22, 2009**

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**PRESENT**

|                      |           |
|----------------------|-----------|
| Pete Nykolyshyn      | Reeve     |
| Bonnie Bigam         | Councilor |
| Brian Harcourt       | Councilor |
| Jake Klassen         | Councilor |
| William (Bill) Moedt | Councilor |
| Charlie Johnson      | Councilor |

**REGRETS**

**ATTENDING**

|                  |   |
|------------------|---|
| Allan Rowe       | Acting Chief Administrative Officer (A/CAO) |
| Audrey Bjorklund | Community Development Manager (CDM)         |
| Charlotte Parker | Executive Assistant (EA)                    |
| Ron Jensen       | Acting Public Works Manager (A/PWM)         |
| Georgia Carter   | Office Assistant (OA)                       |

**CALL TO ORDER**

Reeve Nykolyshyn called the meeting to order at 9:30 a.m.

AGENDA

AGENDA  
ADDITIONS

- 7. b Development Notification
- 7. c Handi Bus Funding Request
- 5. h Dave Shaw Arena

**C758(09/22/09)**

**RESOLUTION by Councilor Moedt that Council adopts the Agenda governing the Regular Council Meeting of September 22, 2009, with additions. CARRIED.**

MINUTES

**C759(09/22/09)**

**RESOLUTION by Councilor Klassen that Council adopts the minutes of the Regular Council Meeting of September 8, 2009, as presented. CARRIED.**

COUNCIL

Senior Management  
Activity Report

The report from the Senior Management Activity Report was reviewed.

- C760(09/22/09)**      **RESOLUTION by Councilor Harcourt that Council accepts for information the Senior Management Team Activity Report, as presented. CARRIED.**
- CAO Report      Acting CAO, Allan Rowe, summarized the CAO written report to Council.
- C761(09/22/09)**      **RESOLUTION by Councilor Moedt that Council receives the September 22, 2009 CAO report for information, as presented. CARRIED.**
- End of Steel      Clear Hills County Council will appoint a Councilor to attend the End of Steel's grand opening and represent Clear Hills County.
- C762(09/22/09)**      **RESOLUTION by Councilor Klassen that Council approves Councilor Harcourt's attendance at the End of Steel's grand opening, on September 19, 2009 at 2:00 p.m. to say a few words and represent Clear Hills County. CARRIED.**
- Catering Contracts      Catering tenders were opened at the Clear Hills County Regular Council meeting held on September 8, 2009. Administration has analyzed the tenders for the catering contract, for presentation at the September 22, 2009 meeting.
- C763(09/22/09)**      **RESOLUTION by Councilor Johnson that Council awards the catering contract for regularly scheduled Clear Hills County Council, Agricultural Service Board and Clear Creek Fire Commission Meetings, for the period of September 1, 2009 to December 31, 2010 to Vendor #1 with meals being from Menu A, homemade soup, sandwiches and dessert.**
- Reeve Nykolyshyn requested a recorded vote:  
**For**      **Against**  
**Councilor Harcourt**      **Reeve Nykolyshyn**  
**Councilor Johnson**      **Councilor Bigam**  
**Councilor Moedt**  
**Councilor Klassen**      **CARRIED.**
- Expense Claims      Councilor Harcourt requests Council to make a policy concerning expense claims for Councilors attending Golf Tournaments.
- C764(09/22/09)**      **RESOLUTION by Councilor Klassen that Council directs administration to not revise Policy 1107 to include any Golf Tournaments for re-imburement to a Councilor of Clear Hills County and re-visit the Policy when the policies are being reviewed. CARRIED.**

DELEGATION

Mike Radzick

A letter was received from Mike Radzick requesting that he come before Clear Hills County Council as a delegation for the Regular Council meeting on September 22, 2009, at 10:00 a.m. to discuss Account No. IVC003968 (an invoice) and a letter he received from the Reeve on July 29, 2009.

**C765(09/22/09)**

**RESOLUTION by Councilor Bigam that Council tables discussion regarding the presentation from the delegation of Mike Radzick at the Regular Council meeting on September 22, 2009, until later in the meeting. CARRIED.**

COUNCIL

Deputy Reeve  
Appointment

As former Deputy Reeve Nykolyshyn has been appointed Reeve of Clear Hills County, a Councilor will be appointed to serve as Deputy Reeve of Clear Hills County Council until the organizational meeting October 13, 2009.

Councilor Klassen nominated Councilor Harcourt as the Deputy Reeve of Clear Hills County Council, to be chosen by secret ballot, as former Deputy Reeve Nykolyshyn has been appointed Reeve, to serve until the organizational meeting October 13, 2009.

Councilor Johnson nominated Councilor Klassen as the Deputy Reeve of Clear Hills County Council, to be chosen by secret ballot as former Deputy Reeve Nykolyshyn has been appointed Reeve, to serve until the organizational meeting October 13, 2009.

Secret ballots were taken and Councilor Klassen was the successful candidate chosen to be the deputy reeve of Clear Hills County until the organizational meeting October 13, 2009.

AGENDA

ADDITION

Dave Shaw Arena

The Dave Shaw arena operating committee sent a request for \$500.00 to Clear Hills County to help with repairs needed to get the arena ready for winter use.

**C766(09/22/09)**

**RESOLUTION by Councilor Bigam that Council tables this funding request from the Dave Shaw arena committee until the October 13, 2009 regular Council meeting. CARRIED.**

CORPORATE

Finance – Accounts

Payable

A list of expenditures for Clear Hills County for the period of September 9, 2009 to September 22, 2009 is provided for Council's review and ratification.

**C767(09/22/09)**

**RESOLUTION by Councilor Moedt that Council ratifies the expenditures for Clear Hills County for the period of September 9, 2009 to September 22, 2009 for a total of \$2,215,539.10. CARRIED.**

Councilor Harcourt abstains from voting because of pecuniary interest.

**C768(09/22/09)**

**RESOLUTION by Councilor Klassen that Council ratifies cheque no. 5472 for a total of \$200.34. CARRIED.**

Reeve Nykolyshyn abstains from voting because of pecuniary interest.

**C769(09/22/09)**

**RESOLUTION by Councilor Johnson that Council ratifies cheque no. 5486 for a total of \$5,250.00. CARRIED.**

5 Year Capital  
Plan

Administration is currently preparing the 2010 Budget. The 5 Year Capital Plan is being presented to Council for review, with the addition of the Worsley Water Plant, for consideration of inclusion into the 2010 budget.

**C770(09/22/09)**

**RESOLUTION by Councilor Johnson that Council allocates additional \$7,500,000.00 into the Secondary Highway 717 funding for 2014 (with matching provincial funding). CARRIED.**

**C771(09/22/09)**

**RESOLUTION by Councilor Johnson that Council move the \$4,000,000.00 for Twp. Road. 872 in the 5 year capital plan from 2014 into future years. CARRIED.**

**C772(09/22/09)**

**RESOLUTION by Councilor Harcourt that Council direct administration to draft a letter to the industrial users of Twp. Road 872, as to reasons for re-direction of traffic to Twp. Road 870, and bring a proposed policy, with guidelines, back to Council for approval. CARRIED.**

**C773(09/22/09)**

**RESOLUTION by Councilor Johnson that Council adjust the money allocated to Cleardale Truck Parking and Paving from \$500,000.00 to \$800,000.00 in the year 2010. CARRIED.**

**C774(09/22/09)**

**RESOLUTION by Councilor Johnson that Council directs administration to move the funding for the Worsley Water Main Upgrade into 2012 and look at possible grants that are available. CARRIED.**

**C775(09/22/09)**      **RESOLUTION** by Councilor Johnson that Council remove the funding for the High Speed Internet funding, as the grant money that was applied for wasn't granted.      **CARRIED.**

**C776(09/22/09)**      **RESOLUTION** by Councilor Bigam that Council approves the 5 Year Capital Plan for Clear Hills County with the approved additions, including the Worsley Water Treatment Plant and directs administration to include the Worsley Water Plant in the 5 year capital plan, in the 2010 Budget.      **CARRIED.**

COMMUNITY  
DEVELOPMENT

CDM Report

The CDM reported on Community Development topics.

**C777(09/22/09)**      **RESOLUTION** by Councilor Klassen that Council receives the CDM report for information.      **CARRIED.**

**C778(09/22/09)**      **RESOLUTION** by Councilor Moedt that Council discuss setting a bounty for wolves at a future Policy and Priority Meeting.      **CARRIED.**

Reeve Nykolyshyn recessed the meeting for lunch at 11:57 a.m.  
The meeting re-convened at 12:33 p.m.

AGENDA  
ADDITION  
Development  
Notification

A motion was brought forward from the Policy & Priorities meeting on September 15, 2009 to the Regular Council meeting on September 22, 2009 for implementation, regarding land development notification.

**C779(09/22/09)**      **RESOLUTION** by Councilor Klassen that this Council expand the procedures for advertising development approvals for discretionary uses within 3.2 kms. of hamlets by advertising in the local paper and mailing to each resident in the hamlet using the utility mailing list; and to include a budget for the costs associated with posting notice of these approvals in a local paper in the 2010 budget.      **CARRIED.**

**C780(09/22/09)**      **RESOLUTION** by Councilor Harcourt that this Council schedule a public hearing on October 13, 2009 at 10:00 a.m. on a proposed bylaw to amend land use bylaw number 107-08, for changes to the advertising requirements.      **CARRIED.**

Handi-Bus Funding

Request

The Homesteader Lodge Residents Association has submitted a request for an additional \$2,896.24 in funding support so that they can complete the purchase of the Handi-Bus.

**C781(09/22/09)**

**RESOLUTION by Councilor Harcourt that this Council contribute \$2,896.24 from the Capital Senior's Reserve to the Homesteader Lodge for the purchase of a new Handi-Bus.**

**CARRIED.**

PUBLIC WORKS

Acting Public Works  
Manager's Report

At this time the Acting PWM reported on Public Works topics of interest.

**C782(09/22/09)**

**RESOLUTION by Councilor Moedt that Council receives the September 22, 2009 Acting PWM report for information, as presented.**

**CARRIED.**

INFORMATION &  
CORRESPONDENCE

Correspondence

Council reviewed correspondence:

- a. Invitation to "Celebration Innovation in the Peace"
- b. In the Corridor – August 2009
- c. NCDC upcoming 2009 Conference and AGM Information
- d. Letter from County of G.P. Re: STARS Ambulance Service
- e. Letter from Minister of State Transport
- f. Gov. of Alberta – Conflict Resolution Day Oct. 15, 2009
- g. E-mail from Bear Smart presentation delegates
- h. Letter from AB. Agriculture and Rural Development re: Disaster Declaration recommendation

**C783(09/22/09)**

**RESOLUTION by Councilor Moedt that Council receives the correspondence for information, as presented.**

**CARRIED.**

REVIEW OF  
MONTHLY  
CALENDARS

Council and Administration reviewed the meetings for Councilors for September and October.

**C784(09/22/09)**

**RESOLUTION by Councilor Klassen that Council accepts for information the calendar update.**

**CARRIED.**

COUNCIL

Tender Opening

Administration advertised for tenders to grade the first 25 feet of each of the Worsley subdivision lots in preparation for sale. Tender opening is scheduled for 1:00 p.m.

There were no tenders received for the grading of the Worsley subdivision lots.

**C785(09/22/09)**

**RESOLUTION by Councilor Bigam that Council directs administration to bring back a revised plan for lot grading of the Worsley subdivision. CARRIED.**

Reeve Nykolyshyn recessed for a break at 1:03 p.m.  
The meeting re-convened at 1:05 p.m.

DELEGATIONS

Biz Pal

Aryon Billings with Service Alberta will join Council via conference call at 1:15 p.m. to present the BizPal online web service that has been developed by Industry Canada in cooperation with a number of provinces and municipalities, that allows business clients the capability to generate a customized list of the permits and licenses they require from all levels of government.

**C786(09/22/09)**

**RESOLUTION by Councilor Johnson that Council accepts for information the conference call delegation demonstrating the Government of Alberta Service Alberta BizPal online web service. CARRIED.**

**C787(09/22/09)**

**RESOLUTION by Councilor Moedt that Council goes in camera at 1:30 p.m. to discuss land, legal and labor issues. CARRIED.**

CONFIDENTIAL

Land

Legal

Labor

**C788(09/22/09)**

**RESOLUTION by Councilor Johnson that Council comes out of camera at 3:00 p.m. CARRIED.**

**C789(09/22/09)**

**RESOLUTION by Councilor Harcourt that Council appoints Councilor Klassen as Deputy Reeve of Clear Hills County. CARRIED.**

**C790(09/22/09)**

**RESOLUTION by Councilor Moedt that Council awards the road management of the Chinchaga Road to Battle River Oilfield Construction Ltd., with an agreement date, effective October 15, 2009 and include in the agreement a 3 year plan to bring the current road up to county standards, funded by the road users. CARRIED.**

- C791(09/22/09)**      **RESOLUTION by Councilor Johnson that Council not proceed with the land development proposal at this time.      CARRIED.**
- C792(09/22/09)**      **RESOLUTION by Councilor Klassen that Council directs administration to contact the real estate representative and direct him to complete the land agreement on the potential land purchase at Cleardale.      CARRIED.**
- C793(09/22/09)**      **RESOLUTION by Councilor Johnson that Council directs administration to apply for a new Business Corporations Act entity (corporation), based on the legal opinion received from Brownlee. Once we have received approval for the new entity, administration will proceed to amalgamate the new company with Clear Hills Joint Venture Ltd., such that Clear Hills County will have 66.5% of shares and Canfor will have 33.5% of share.      CARRIED.**
- C794(09/22/09)**      **RESOLUTION by Councilor Moedt that Council enters into an agreement with Allan Rowe, as the Chief Administrative Officer of Clear Hills County, effective September 22, 2009.      CARRIED.**
- C795(09/22/09)**      **RESOLUTION by Councilor Bigam that Council directs administration to advise Mike Radzick that the invoice #IVC 003968 will be upheld for payment, to Clear Hills County, as per Bylaw 8 schedule of fees.      CARRIED.**

**Council Reports**      All councilors reported on Committee/Board meetings they had attended.

**Councilor Bigam**

- a. MMSA
- b. Meeting with Municipal Affairs
- c. Peace Library System
- d. P. & P. meeting
- e. Council meetings
- f. M.P.C.

**Councilor Harcourt**

- a. H.C. Rec. Board
- b. Meeting with Municipal Affairs
- c. P. & P. meeting
- d. Council meetings

**Councilor Johnson**

- a. NCDC Conference call meeting in Peace River
- b. Meeting with Municipal Affairs
- c. P. & P. meeting

- d. Council meetings

Councilor Moedt

- a. P. & P. meeting
- b. Council meetings
- c. Meeting with Municipal Affairs

Deputy Reeve Klassen

- a. Meeting with Municipal Affairs
- b. P. & P. meeting
- c. Council meetings
- d. Cleardale Enhancement Society
- e. North Peace Housing

Reeve Nykolyshyn

- a. Meeting with Municipal Affairs
- b. P. & P. meeting
- c. Council meetings

**C796(09/22/09)**

**RESOLUTION by Councilor Bigam that Council receives the Council Reports for information. CARRIED.**

ADJOURNMENT

Reeve Nykolyshyn adjourned the Regular Council Meeting on September 22, 2009 at 3:23 p.m.

\_\_\_\_\_  
DATE REEVE

\_\_\_\_\_  
DATE CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
DATE OFFICIAL ADMINISTRATOR,  
Aleks Nelson or Sandra Dohei