

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
JANUARY 13, 2009**

PRESENT

Frances Davis	Reeve
Pete Nykolyszyn	Deputy Reeve
Brian Harcourt	Councillor
Bonnie Bigam	Councillor
Charles Johnson	Councillor
Jake Klassen	Councillor
William (Bill) Moedt	Councillor

REGRETS

ATTENDING

Ray Coad	CAO
Wendy Schmaltz	CSM
Audrey Bjorklund	CMD
Allan Rowe	PWM
Melissa Kamphuis	EA

**MEMBERS OF THE
PUBLIC**

The following members of the public were present:
Peter Frixel, Don Thomas, Jerry Hale, Curt Hale, Jason Ruecker
and Baldur Ruecker.

CALL TO ORDER

Reeve Davis called the meeting to order at 9:31 a.m.

AGENDA

C001(01/13/09)

RESOLUTION by Councillor Moedt that Council adopts the agenda governing the regular Council meeting of January 13, 2009 with the following additions:

- 7G - CAO's Courses
- 7H - Mighty Peace Tourism Association **CARRIED.**

MINUTES

C002(01/13/09)

RESOLUTION by Deputy Reeve Nykolyszyn that Council write up the CAO for breaking Policy 1212 and Policy 1220.

Councillor Johnson requested a recorded vote:

FOR

AGAINST

Reeve Davis

Councillor Moedt

Deputy Reeve Nykolyszyn

Councillor Bigam

Councillor Harcourt

Councillor Johnson

Councillor Klassen

CARRIED.

C003(01/13/09)

RESOLUTION by Councillor Johnson that Council establish that the Reeve or Council not break policy and then lie to cover it up.

Councillor Johnson requested a recorded vote:

FOR **AGAINST**

Reeve Davis

Deputy Reeve Nykolyshyn

Councillor Bigam

Councillor Harcourt

Councillor Johnson

Councillor Klassen

Councillor Moedt

CARRIED.

C004(01/13/09)

RESOLUTION by Councillor Johnson that Council accepts for information discussion at the December 9, 2008 Council meeting regarding the Computer Purchase Policy and County Credit Card Policy.

CARRIED.

C005(01/13/09)

RESOLUTION by Deputy Reeve Nykolyshyn that Council adopts the minutes of the Regular Council meeting of December 9, 2008, as presented.

CARRIED.

DELEGATION

There is one delegation scheduled to appear during this meeting:

- Peter Frixel – 10:30 a.m.

PUBLIC HEARING

Bylaw 119-08

Council gave first reading to Bylaw 119-08 to rezone Plan 0725747 Block 1, Lot 1, 2, 3, 6 & 7 from Hamlet Residential District 1 “H-R 1” to Hamlet Residential “HR” under the land use bylaw. Council scheduled a public hearing for January 13, 2009 for comments from members of the public.

C006(01/13/09)

RESOLUTION by Councillor Klassen that Council recess the Council meeting and open the public hearing regarding Bylaw 119-08 at 10:00 a.m.

CARRIED.

Reeve Davis opened the floor to any persons claiming to be affected by Bylaw 119-08.

Development Officer Logan provided an outline of what the rezoning would allow.

Member of the Public Jason Ruecker was in attendance and commented that this land was previously rezoned without the landowners being contacted directly and requested that in the future, landowners who are directly affected by a rezoning be notified of those changes.

Community Development Manager commented that Council has passed a resolution regarding changes to methods of notification for Public Hearings.

Reeve Davis closed the public hearing for Bylaw 119-08 and reconvened the Council meeting at 10:05 a.m.

C007(01/13/09) RESOLUTION by Councillor Bigam that Council accepts for information the public hearing regarding Bylaw 119-08. CARRIED.

C008(01/13/09) RESOLUTION by Councillor Klassen that Council gives second reading to Bylaw 119-08 to rezone Plan 0725747 Block 1, Lot 1, 2, 3, 6 & 7 from Hamlet Residential District 1 "H-R 1" to Hamlet Residential "HR". CARRIED.

C009(01/13/09) RESOLUTION by Councillor Harcourt that Council gives third reading to Bylaw 119-08 to rezone Plan 0725747 Block 1, Lot 1, 2, 3, 6 & 7 from Hamlet Residential District 1 "H-R 1" to Hamlet Residential "HR". CARRIED.

DELEGATION
Peter Frixel
Peter Frixel has requested a delegation with Council to discuss roads in the green zone as well as getting firewood in the County. Mr. Frixel addressed Council at 10:08 a.m.

C010(01/13/09) RESOLUTION by Councillor Moedt that Council accepts for information the delegation from Peter Frixel regarding roads in the green zone, getting firewood in the County, a perception of disproportion of paving and development dollars spent in the County and the Computer Purchase Policy. CARRIED.

C011(01/13/09) RESOLUTION by Councillor Harcourt that Council discuss obtaining firewood for county residents at the January Policies & Priorities Committee meeting. CARRIED.

Reeve Davis called for a break at 10:25 a.m.; the meeting reconvened at 10:33 a.m.

COUNCIL
Senior Management
Team Activity Report

The report from Senior Management was reviewed.

- C012(01/13/09)** **RESOLUTION by Councillor Bigam that Council accepts the Senior Management Team Activity Report of December 17, 2008 for information. CARRIED.**
- Ski Hill The Worsley Clear Hills Ski Club is holding their official opening of the Chair Lift on Saturday, January 17th, 2009. They are inviting a County representative to say a few words at the ceremony.
- C013(01/13/09)** **RESOLUTION by Councillor Klassen that Council authorizes attendance of any available Councillors to the Worsley Clear Hills Ski Club's Official Opening of the Chair Lift on January 17, 2009. CARRIED.**
- March 24th Council Meeting The Spring AAMD&C Convention is scheduled for March 23-25, 2009. Council has a Regular meeting scheduled for March 24, 2009 which will likely have to be rescheduled or cancelled.
- C014(01/13/09)** **RESOLUTION by Councillor Klassen that Council reschedule the March 24, 2009 Council meeting to March 31, 2009. CARRIED.**
- FCM Conference The 2009 FCM Conference will be held in Whistler, B.C. on June 5-8, 2009. Policy 1107 authorizes 4 Councillors per annum to the FCM Conference and limits each Councillor to attend once in 3 year term. Council is requested to decide who will attend.
- C015(01/13/09)** **RESOLUTION by Councillor Klassen that Council authorizes attendance of up to four Councillors to the FCM Conference on June 5-8, 2009 in Whistler B.C. CARRIED.**
- Policy 1212 Policy 1212 – Computer Purchase (New Equipment) has been amended stating that Council may authorize the purchase of a computer system and/or accessories.
- C016(01/13/09)** **RESOLUTION by Councillor Johnson that Council delete Policy 1212 – Computer Purchase Program (New Equipment), effective February 13, 2009. CARRIED.**
- NADC Meeting With Rick Nicholson resigning as the Mayor of Fairview, he has also been removed from the chair position of the Northern Alberta Elected Leaders. Rural Vice Chair Tim Stone and Urban Vice Chair Margaret Tardif have requested an NADC Meeting for January 30th in Peace River to review the policies regarding replacing the chair. They are seeking further agenda items for this meeting.

- C017(01/13/09)** **RESOLUTION by Councillor Moedt that Council accepts for information the NADC Meeting on January 30, 2009 in Peace River. CARRIED.**
- ADDITION – CAO’s Courses* Councillor Johnson requested this item on the agenda.
- C018(01/13/09)** **RESOLUTION by Councillor Klassen that Council accepts for information the discussion regarding CAO’s courses. CARRIED.**
- ADDITION – Mighty Peace Tourism Association* Reeve Davis requested this item on the agenda. The Mighty Peace Tourism Association is requesting Clear Hills County host their annual meeting in June 2009.
- C019(01/13/09)** **RESOLUTION by Councillor Moedt that Council host the Mighty Peace Tourism Association Annual Meeting in June 2009. CARRIED.**
- CORPORATE SERVICES**
Accounts Payable The Accounts Payable report for the period from December 10, 2008 to January 13, 2009 was reviewed.
- C020(01/13/09)** **RESOLUTION by Councillor Moedt that Council ratifies the expenditures for Clear Hills County for the period of December 10, 2008 to January 13, 2009 for a total of \$1,126,496.90. CARRIED.**
- Councillor Harcourt abstained from voting on the following resolution.
- C021(01/13/09)** **RESOLUTION by Councillor Klassen that Council ratifies cheque no. 4284 for a total of \$363.08. CARRIED.**
- Deputy Reeve Nykolyshyn abstained from voting on the following resolution.
- C022(01/13/09)** **RESOLUTION by Councillor Harcourt that Council ratifies cheque no. 4297 for a total of \$5,250.00. CARRIED.**
- November Month End* Monthly, administration presents the financial position and statement of activities to Council for their information and review.
- C023(01/13/09)** **RESOLUTION by Councillor Klassen that Council accepts for information the November month end financial report. CARRIED.**

Assessment Complaint	Clear Hills County has received a letter complaining about a 2008 assessment and tax notice. The assessment appeal deadline was July 15, 2008 and therefore the taxpayer has missed the deadline to make an appeal.
C024(01/13/09)	RESOLUTION by Councillor Deputy Reeve Nykolyshyn that Council table the assessment complaint until later in the meeting. CARRIED.
	Reeve Davis broke for lunch at 12:02 p.m.; the meeting reconvened at 12:42 p.m.
C025(01/13/09)	RESOLUTION by Councillor Bigam that Council direct Administration to inform the Worsley Gateway Inn Ltd. that they have missed the assessment appeal deadline and therefore uphold the 2008 tax levy and penalties applied. CARRIED.
COMMUNITY SERVICES	
Peace Library System	The Peace Library System has forwarded a copy of their 2009 operating budget and Plan of Service 2007-2009 Goals.
C026(01/13/09)	RESOLUTION by Councillor Harcourt that Council accept for information the Peace Library System 2009 Budget and Plan of Service. CARRIED.
Policies & Priorities Recommendations	Council was presented with recommendations from the December 16, 2008 Policies and Priorities meeting.
C027(01/13/09)	RESOLUTION by Deputy Reeve Nykolyshyn that Council amend the fire charges resolution for submission to the next AAMD&C zone meeting. CARRIED.
C028(01/13/09)	RESOLUTION by Deputy Reeve Nykolyshyn that Council direct administration to expand the procedures for advertising public hearings based on what groups may be affected: <ul style="list-style-type: none">a. entire County: publish in Fairview and Manning newspapers, as well as bulk mail out and sending to non-resident landowners on newsletter mailing list.b. single property: advertise in local paper and mail to adjacent landownersc. hamlets: advertise in local paper and mail to each resident in that hamlet using utility mailing list. CARRIED.
C029(01/13/09)	RESOLUTION by Councillor Bigam that Council accepts for information the risk assessment exercise. CARRIED.

C030(01/13/09)

RESOLUTION by Councillor Harcourt that Council pursue participating in a mock emergency management incident and implementing the Municipal Emergency Plan. CARRIED.

Cleardale Truck
Parking

Two letters have been received from citizens in Cleardale indicating that they feel the proposed truck parking lot should be in the industrial area.

C031(01/13/09)

RESOLUTION by Councillor Klassen that Council accept for information the letter from a group of citizens in Cleardale suggesting the relocation of the proposed truck parking area for information. CARRIED.

Cleardale Truck
Parking Cost Estimate

The cost estimate for the Cleardale Truck parking area has been received from Focus Corporation.

C032(01/13/09)

RESOLUTION by Councillor Bigam that Council accept the Cleardale Truck Parking lot cost estimate and direct Focus Corporation to prepare the tender documents based on the amended scope of work and proceed to tender for the 2009 construction season. CARRIED.

North Peace Housing
Foundation

In preparation for a meeting of the member municipalities to discuss the future plans and expanding role of the North Peace Housing Foundation in affordable housing, Council is presented with background information.

C033(01/13/09)

RESOLUTION by Councillor Harcourt that Council invite representatives from North Peace Housing Foundation to the next Council meeting to present their plans for affordable and seniors housing and also notify them that Clear Hills County would like to be included in the joint meeting of all member municipalities. CARRIED.

Worsley Lots

Council requested clarification of lot boundary locations and if any other developments are infringing on adjacent properties on the balance of Plan 802KS, south of Lots 1 & 2 (nurse residence). Development on Plan 802KS Lots 3-8 all fall within the appropriate lot boundaries and there were no developments overlapping onto adjacent landowner's property.

C034(01/13/09)

RESOLUTION by Councillor Johnson that Council table discussion of Plan 802KS, Block 3, Lot 1 & 2 until the location of the mobile home is measured. CARRIED.

PUBLIC WORKS

C040(01/13/09)

RESOLUTION by Councillor Johnson that Council directs Administration to dispose of the following units at an auction sale this spring:

- **Unit 6 – white, 1998 Dodge Ram 1500, 4x4, ½ ton pickup (s/n 1B7HF16YXWS700254)**
- **Unit 9 – white, 1999 Dodge Ram 1500, ½ ton pickup (s/n 1B7HC16Y1XS252917)**
- **Unit 15 – white, 1998 Dodge Ram 1500, 4x4, ¾ ton pickup (s/n 1B7HF16Y5WS681497)**

and authorize the trade in of Unit 71 – 2007, 15’ Degelman Rotary Mower on the new mower. CARRIED.

Hard Surface –
Cleardale

Cleardale street paving in front of businesses was previously requested by Cleardale Country Store, Cleardale Transport, and H&M Used Car Sales.

C041(01/13/09)

RESOLUTION by Councillor Klassen that Council table paving in front of Cleardale Country Store, Cleardale Transport, and H&M Used Car Sales until after Council, Administration and Engineers meet with the property owners to discuss options. CARRIED.

Road Construction

Clear Hills Connector Road information was requested and reviewed by Council.

C042(01/13/09)

RESOLUTION by Deputy Reeve Nykolychyn that Council accepts the Clear Hills Connector Road discussion and e-mail for information. CARRIED.

Worsley Subdivision

Worsley Subdivision information and documentation was requested by Councillor Johnson for review.

C043(01/13/09)

RESOLUTION by Deputy Reeve Nykolychyn that Council invite EXH to a future meeting to discuss drainage in the Worsley Subdivision. CARRIED.

INFORMATION &
CORRESPONDENCE

Correspondence was reviewed:

- RCMP December Newsletter
- Travel Alberta Open Houses – Feb 2-12
- Leadership for Active Communities Award
- 2009 Minister’s Seniors Awards
- PRSD Thank You for FALS
- STARS Thank You
- Letters Re: MSI Funding Projects Approval
- Letter from Nestle Waters
- Tax Deferral to Benefit Farmers in Northern AB
- Mtg Re: Leasing of Dave Shaw Memorial Complex
- Letter from MD of Big Lakes Re: Health Care
- Opportunity to Host 2012 Alberta Winter Games
- Dunvegan Hydroelectric Project Correspondence
- News from the Worsley & Fairview
- Alberta Health Services Dec Newsletter

C044(01/13/09)

**RESOLUTION by Councillor Johnson that Council send a letter to Premier Stelmach requesting the continuation of construction of the Grande Prairie Regional Health Facility.
CARRIED.**

C045(01/13/09)

**RESOLUTION by Councillor Moedt that Council accepts the correspondence presented at the January 13, 2009 meeting for information.
CARRIED.**

REVIEW of
CALENDARS

Council reviewed upcoming meetings and conference dates and updated calendars.

ADJOURNMENT
C046(01/13/09)

**RESOLUTION by Deputy Reeve Nykolychyn that Council adjourns the regular Council meeting of January 13, 2009 at 2:57 p.m.
CARRIED.**

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER