

**MINUTES OF CLEAR HILLS COUNTY
 AGRICULTURAL SERVICE BOARD ORGANIZATIONAL MEETING
 COUNTY COUNCIL CHAMBERS
 OCTOBER 21, 2009**

PRESENT

Mackay Ross	Chair
Nancy Van Herk	Deputy Chair
Darryl McAllister	Board Member
Jake Klassen	Council Representation

ABSENT

Wilbert Bontrup	Board Member
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**IN
ATTENDANCE**

Audrey Bjorklund	CDM
Aaron Zylstra	Ag Fieldman
Randy Perkins	Alberta Agricultural Rep
Georgia Carter	Administrative Assistant
Pete Nykolyshyn	Reeve

**CALL TO
ORDER**

Community Development Manager Audrey Bjorklund called the meeting to order at 10:03 a.m.

AGENDA
AG79 (10/21/09)

RESOLUTION by Member McAllister that this Agricultural Service Board adopts the agenda for the October 21, 2009 Agricultural Service Board Organizational meeting. CARRIED.

NEW BUSINESS
**VOTING
PROCEDURE**

The Board shall determine if they wish to vote by show of hands or secret ballot, at the Organizational Meeting.

AG80 (10/21/09)

RESOLUTION by Member Ross to vote by show of hands to elect a Chair and Deputy Chair. CARRIED.

**ELECTION OF
CHAIR**

The Agricultural Service Board will appoint a Chairperson from among all voting members for the 2009/2010 year.

Community Development Manager Audrey Bjorklund called for nominations for Chair. Three calls for nominations were made for Chair.

Member van Herk nominated Member Ross as Chair.

There were no other nominations made.

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AG81(10/21/09)	<p>Member Ross was declared Agricultural Service Board Chairperson for 2009/2010.</p>
ELECTION OF DEPUTY CHAIR	<p>RESOLUTION by Councilor Klassen that the Agricultural Service Board, following the election process, declares Member Ross as Chairperson of the Agricultural Service Board. CARRIED.</p>
	<p>Member Ross took the Chair.</p>
	<p>The Agricultural Service Board will appoint a Deputy Chair from among all voting members for the 2009/2010 year.</p>
	<p>Chairperson Ross called for nominations for Deputy Chair. Three calls for nominations were made for chair.</p>
	<p>Member McAllister nominated Member van Herk as Deputy Chair.</p>
	<p>There were no more nominations made.</p>
	<p>Member van Herk was declared Agricultural Service Board Deputy Chairperson for 2009/2010.</p>
AG82(10/21/09)	<p>RESOLUTION by Member McAllister that the Agricultural Service Board, following the election process, declares Member van Herk as Deputy Chairperson of the Agricultural Service Board. CARRIED.</p>
APPOINTMENT OF VOTING MEMBERS	<p>The Agricultural Service Board will select voting delegates for the annual Provincial Agricultural Service Board Conference. The Board discussed who would be attending the conference and would be best suited as a voting member.</p>
AG83(10/21/09)	<p>RESOLUTION by Member McAllister that Chairperson Ross and Deputy Chair van Herk be appointed as voting members for the Agricultural Service Board, with Councilor Klassen as the alternate for the Provincial Agricultural Service Board Conference 2010. CARRIED.</p>

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AGRICULTURAL
FIELDMAN
DUTIES

Agricultural Fieldman Aaron Zylstra provided a brief verbal overview of his duties.

AG84(10/21/09)

RESOLUTION by Member van Herk that the Agricultural Services Board accepts the verbal overview from Ag Fieldman Zylstra for information. CARRIED.

SIGNING
AUTHORITIES

As per Agricultural Service Board Administration Procedure 6301-01 (1.9) annually at the first meeting (following the Council Organizational Meeting) the Agricultural Service Board will appoint signing authority for grant applications.

AG85(10/21/09)

RESOLUTION by Councilor Klassen that the Agricultural Service Board declares Chair Ross and Deputy Chair van Herk to have signing authority for signing the Agricultural Service Board grant applications for 2009/2010. CARRIED.

DATE, TIME
AND PLACE OF
MEETINGS

As per Procedure 6301-01 (5.2) the Agricultural Service Board shall meet every third Wednesday of the month except April & August.

AG86(10/21/09)

RESOLUTION by Member van Herk that the Agricultural Service Board meets on the second Wednesday of each month at 10:00 a.m. with the exception of April and August. CARRIED.

CONFIDENTIAL
ITEMS

No items during this period.

ADJOURNMENT

Chairperson Ross adjourns the meeting at 10:17 a.m.

CHAIRPERSON

AGRICULTURAL FIELDMAN