

**MINUTES OF CLEAR HILLS COUNTY
POLICY & PRIORITIES MEETING
CURLING RINK LOUNGE, DAVE SHAW MEMORIAL COMPLEX
HINES CREEK, AB
SEPTEMBER 16, 2008**

PRESENT	Frances Davis	Chair
	Pete Nykolyshyn	Councillor
	Bonnie Bigam	Councillor
	Brian Harcourt	Councillor
	Bill Moedt	Councillor
REGRETS	Jake Klassen	Councillor (entered the meeting at 1:56 p.m.)
	Charles Johnson	Councillor
ATTENDING	Audrey Bjorklund	CMD, Acting CAO
	Wendy Schmaltz	CSM
	Allan Rowe	PWM
	Melissa Kamphuis	EA

CALL TO ORDER The meeting was called to order at 1:05 p.m. by Reeve Davis.

ADOPTION OF
AGENDA The Policies & Priorities Committee reviewed the agenda.

P066(09/16/08) RESOLUTION by Councillor Moedt that this Committee adopts the agenda governing the Policy and Priorities meeting of September 16, 2008 as amended:
 Deletion: 6B – EXH Engineering
 Additions: 8F – Cost of Living
 8G – Critical Illness Insurance
CARRIED.

ADOPTION OF
PREVIOUS
MINUTES The Policies & Priorities Committee reviewed the minutes from the May 20, 2008 meeting.

P067(09/16/08) RESOLUTION by Councillor Bigam that the minutes of the May 20, 2008 Policy and Priority meeting be adopted as presented.
CARRIED.

DELEGATIONS There is one delegation scheduled to appear later in the meeting:
- Hines Creek Golf Course at 1:30 p.m.

CORPORATE
SERVICES

High Speed Internet
Tower

Ken Foster from AB North.com out of Grimshaw met with the CAD requesting permission to erect a high speed internet tower in the County compound.

P068(09/16/08)

RESOLUTION by Deputy Reeve Nykolyszyn that this Committee recommends Council direct administration to reply to Mr. Foster from AB North.com's request to erect a tower within the County compound by requesting that he try and find a private alternative location. CARRIED.

Community
Aggregate Levy

Clear Hills County Administration is preparing the first draft of the 2009 Budget and wanted to bring several revenue items to the Policies and Priorities Meetings for discussion. Included in this discussion is the potential of a community aggregate levy.

P069(09/16/08)

RESOLUTION by Councillor Moedt that this Committee recommends Council direct administration to prepare a bylaw for the imposition of a community aggregate levy in the amount of \$0.25 per tonne effective January 1, 2009. CARRIED.

DELEGATION
Hines Creek Golf
Course

Rose Thurlow, Director on the Hines Creek Golf Club addressed Council at 1:33 p.m. to request financial support for the golf course.

P70(09/16/08)

RESOLUTION by Councillor Moedt that this Committee accepts for information the request for financial support from the Hines Creek Golf Course. CARRIED.

Councillor Klassen entered the meeting at 1:56 p.m.

P71(09/16/08)

RESOLUTION by Deputy Reeve Nykolyszyn that this Committee tables until a more appropriate time discussion regarding the request for funding from the Hines Creek Golf Course. CARRIED.

COUNCIL
Joint Meeting with
Village

The Village of Hines Creek requested a joint meeting with the County to discuss various agreements and the MSP grant program. A 6:00 p.m. supper meeting is scheduled for September 16, 2008 at the Dave Shaw Memorial Complex Curling Club Lounge in Hines Creek.

P072(09/16/08)

RESOLUTION by Councillor Bigam that this Committee recommends Council approves a Municipal Sponsorship Program application in conjunction with the Village of Hines Creek to be allocated for recreation operating costs in the following allocations:

- **Dave Shaw Memorial Complex (\$17,331)**
- **Hines Creek Golf Course (\$17,331)**
- **Hines Creek Public Library (\$8,000)**
- **Worsley Public Library (\$8,000)**
- **Cleardale Public Library (\$8,000)**
- **Bear Canyon Public Library (\$8,000) CARRIED.**

CORPORATE
SERVICES
Municipal
Sponsorship Program

Council passed resolution C566(09/09/08) to apply for funding for the Fire Commission Contract (\$45,000) and Recreation Operating Costs (\$23,000) under the 2008/2009 Municipal Sponsorship Program. The Village of Hines Creek discussed this issue at their regular Council meeting and made a motion to request that we allocate all funds from the MSP to operating funds for the arena.

Mill Rate

Clear Hills County Administration to preparing the first draft of the 2009 Budget and wanted to bring several revenue items to the Policies and Priorities Meetings for discussion. Included in this discussion is the mill rate.

P073(09/16/08)

RESOLUTION by Deputy Reeve Nykolyshyn that this Committee recommends Council directs administration to prepare the 2009 budget with no mill rate increase.

CARRIED.

Bylaw No. 8 –
Schedule of Fees

Clear Hills County administration is preparing the first draft of the 2009 Budget and wanted to bring several revenue items to the Policies and Priorities Meetings for discussion. Part of that discussion was Bylaw No. 8 - Schedule of Fees.

Reeve Davis called for a recess the meeting at 3:46 p.m.; the meeting reconvened at 4:06 p.m.

P074(09/16/08)

RESOLUTION by Councillor Bigam that this Committee recommends Council direct administration to prepare amendments to Bylaw No. 8 to implement a development permit non-compliance fine of twice the permit fee.

CARRIED.

P075(09/16/08) **RESOLUTION** by Councillor Bigam that this Committee recommends Council maintain the residential water & waste water rates and revisit the rates as part of the 2010 budget.
CARRIED.

P076(09/16/08) **RESOLUTION** by Councillor Moedt that this Committee recommends Council direct administration to notify the utility customer requesting a reduction in sewer rates for water used to water the lawn that the policy is to charge the sewer rate for all water going through the meter.
CARRIED.

P077(09/16/08) **RESOLUTION** by Councillor Bigam that this Committee recommends Council amends the refundable portion of the non-county keylock deposit to \$50 under Bylaw No. 8 Schedule of Fees.
CARRIED.

P078(09/16/08) **RESOLUTION** by Deputy Reeve Nykolyszyn that this Committee recommends Council amends Bylaw No. 8 Schedule of Fees to establish a 4000 gallon maximum for domestic monthly water usage.
CARRIED.

P079(09/16/08) **RESOLUTION** by Councillor Bigam that this Committee recommends Council change the meter tampering fine under Bylaw No. 8 Schedule of Fees to a fine for unauthorized use of the Municipal water & waste water works.
CARRIED.

ADDITION - Cost of Living Annually Council adjusts the Clear Hills County salary grid and the gravel haul rates. This adjustment is usually made in relation to the Alberta Consumer Price Index as produced by Statistics Canada. Human Resource Policy 5:02 states that *"The grid will be reviewed from time to time and adjustments will be made according to Council's desire."* Public Works Policy 3211 states that *"Council will establish the rate for the basic loading factor (bit) and tonne kilometer rate. "*

P080(09/16/08) **RESOLUTION** by Councillor Klassen that this Committee recommends Council approves a cost of living increase for the salary grid of 3.5% and gravel haul rates of 3.7%.
CARRIED.

ADDITION – Critical Illness Insurance Wendy Schmaltz, Corporate Services Manager, requested this item on the agenda. The Committee was approached with offering Critical Illness Insurance for those included in the County's benefit plan (employees and Council).

P081(09/16/08)

RESOLUTION by Councillor Moedt that this Committee recommends Council authorizes the inclusion of \$10,000 critical illness insurance for County employees and Councillors at the County's expense. CARRIED.

COMMUNITY
DEVELOPMENT

Policy 6307 –
Roadside
Grasshopper Control
Policy

The Committee was presented with the Roadside Grasshopper Control Policy 6307 as recommended by the County Agricultural Service Board.

P082(09/16/08)

RESOLUTION by Councillor Harcourt that this Committee recommends Council sends the Grasshopper Control Policy 6307 to the Agricultural Service Board for further research. CARRIED.

Policy 1123 –
Promotional Items

Policy 1123 - Promotional Items was presented with amendments to include county flag distribution and artwork selection.

P083(09/16/08)

RESOLUTION by Councillor Klassen that this Committee recommends Council amend Policy 1123 - Promotional Items with the addition of distribution of County flags, and purchase and selection of local works of art as amended. CARRIED.

Misc. Funding
Requests

In Resolution C357(06/10/08) Council directed that a policy be brought back to a future Policies & Priorities meeting on funding requests that aren't covered under the current capital and recreational grant policies.

P084(09/16/08)

RESOLUTION by Councillor Klassen that this Committee recommends Council adopts General Grants Policy 7003 as presented. CARRIED.

Library Funding

Council requested that library funding be brought back for further consideration as part of the 2009 budget process.

P085(09/16/08)

RESOLUTION by Councillor Klassen that this Committee recommends Council amend the Operating Grants for Recreation Boards Policy 7001 by increasing the point allocation for community libraries from 1000 points to 1200 points. CARRIED.

Policy 7001 –
Operating Grants For
Recreation Boards

Funding Distribution for recreational facilities is based on a points system.

P086(09/16/08)

RESOLUTION by Councillor Nykolyshyn that this Committee recommends Council amend Policy 7001- Operating Grants for Recreational Boards by assigning a point allocation of 200 points for community fitness centers. CARRIED.

PUBLIC WORKS
Cemetery Signs
Policy 3236 Draft

Council passed resolution C457(07/22/08) to develop a policy for signage for all cemeteries. A few policies were developed for the Committees review.

P087(09/16/08)

RESOLUTION by Councillor Nykolyshyn that the Committee recommends Council leave the responsibility of signage for community cemeteries with Cemetery Groups. CARRIED.

Ditch Mowing

A request was received from Les Burgeson to have top soil deposited in the ditch and was presented at Regular Council Meeting on June 10, 2008.

P088(09/16/08)

RESOLUTION by Councillor Klassen that the Committee recommends Council denies the request from Les Burgeson to have top soil deposited in the ditch. CARRIED.

Clear Prairie Road
Phase V Paving

Administration would like to present Resource Road Funding Application options to the Committee for the Clear Prairie Road Phase V application:

- a) keep current road alignment and speed reductions and put in guard rails at necessary locations when paving;
- b) straighten road to the degree where speed reductions would not be necessary and put in longer culverts to widen the roads in the locations where there would otherwise be guard rails.

P089(09/16/08)

RESOLUTION by Councillor Bigam that the Committee recommends Council opts for option a: to submit the Resource Road Funding Application for Clear Prairie Road Phase V paving whereby the County would keep the current road alignment and speed reductions and put in guard rails at necessary locations at time of paving. CARRIED.

Fall Road Tour

There are a few items Council wishes to inspect on a fall road tour. The Committee is requested to set a date for this tour.

P090(09/16/08) **RESOLUTION by Councillor Harcourt that the Committee recommends Council schedule a fall road tour on October 16, 2008 at 9:00 a.m. CARRIED.**

Clear Hills
Connector Road Council passed resolution C578(09/09/08) to table the Clear Hills Connector Road agreement with Canfor to the Policies & Priorities meeting and follow up with a meeting with Canfor.

P091(09/16/08) **RESOLUTION by Councillor Bigam that the Committee tables the review of the Clear Hills Connector Road Joint Venture Agreement to the September 23, 2008 meeting. CARRIED.**

P092(09/16/08) **RESOLUTION by Councillor Moedt that this Committee recess the September 16, 2008 Policies & Priorities meeting at 5:48 p.m. CARRIED.**

Reeve Davis reconvened the meeting at 8:12 p.m.

P093(09/16/08) **RESOLUTION by Deputy Reeve Nykolyszyn that the Committee recommends Council adopts the resolutions from the joint meeting with the Village of Hines Creek Council on September 16, 2008, as discussed. CARRIED.**

P094(09/16/08) **RESOLUTION by Councillor Harcourt that this Committee recommends Council authorizes sponsoring supper for the September 24, 2008 meeting of the Worsley Health Council and Council representatives with Cal Kinden, Director of Health Services at the Fairview Health Complex. CARRIED.**

CALENDARS The committee reviewed the calendar of upcoming meetings, conferences, etc.

CONFIDENTIAL
ITEMS No items on this agenda.

ADJOURNMENT
P095(09/16/08) **RESOLUTION by Councillor Bigam that this Committee adjourns the meeting at 8:30 p.m. CARRIED.**

Date Signed

Chairperson

Date Signed

CAO