

**MINUTES OF CLEAR HILLS COUNTY  
ORGANIZATIONAL MEETING  
COUNTY COUNCIL CHAMBERS  
OCTOBER 28, 2008**

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PRESENT

Frances Davis	Councillor
Brian Harcourt	Councillor
Pete Nykolyshyn	Councillor
Bonnie Bigam	Councillor
Jake Klassen	Councillor
William (Bill) Moedt	Councillor
Charles Johnson	Councillor

REGRETS

ATTENDING

Ray Coad	CAO
Audrey Bjorklund	CMD
Wendy Schmaltz	CSM
Allan Rowe	PWM
Melissa Kamphuis	EA

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CALL TO ORDER

Ray Coad, CAO called the meeting to order at 9:30 a.m.

AGENDA

**C681(10/28/08)**

**RESOLUTION by Councillor Davis that Council adopts the agenda governing the Organizational meeting of October 28, 2008 as presented. CARRIED.**

COUNCIL

Sergeant Bruce Bracken

Sergeant Bruce Bracken with the Fairview RCMP addressed Council 9:30 a.m. providing a report on local policing issues.

SGT. Bracken will also be performing the swearing in of the Reeve and Deputy Reeve.

**C682(10/28/08)**

**RESOLUTION by Councillor Klassen that Council accepts for information the report Sergeant Bruce Bracken provided on local policing statistics. CARRIED.**

Voting Procedure

By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, during the organizational meeting.

**C683(10/28/08)**

**RESOLUTION by Councillor Klassen that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot. CARRIED.**

Election of Reeve

As per section 150 of the Municipal Government Act, Council is required to appoint a Reeve (Chief Elected Official) from among the Councillors for the 2008/2009 year.

A call will be made three times for nominations for the position of Reeve. Following the third call, a request will be made for a motion for nominations to cease. Voting by secret ballot will then take place.

Ray Coad, CAO, called for nominations for Reeve.

Councillor Moedt nominated Councillor Davis as Reeve.

Ray Coad, CAO, called for nominations for Reeve a third and final time.

**C684(10/28/08)**

**RESOLUTION by Councillor Nykolyshyn that nominations for Reeve cease. CARRIED.**

Reeve Davis took the chair.

Election of Deputy  
Reeve

As per section 152 of the Municipal Government Act, Council is required to appoint a Deputy Reeve from among the Councillors for the 2008/2009 year.

A call will be made three times for nominations for the position of Deputy Reeve. Following the third call, a request will be made for a motion for nominations to cease. Voting by secret ballot will then take place.

Reeve Davis called for nominations for Deputy Reeve.

Councillor Bigam nominated Councillor Nykolyshyn as Deputy Reeve.

Reeve Davis called for nominations for Deputy Reeve a third and final time.

**C685(10/28/08)**

**RESOLUTION by Councillor Moedt that nominations for Deputy Reeve cease. CARRIED.**

Oath of Office

Sgt. Bracken performed the swearing in of Reeve Davis.

“I Frances Davis, do swear that I will diligently, faithfully and to the best of my ability execute according to law, the office of Reeve for Clear Hills County. So help me God.”

Sgt. Bracken performed the swearing in of Deputy Reeve Nykolyshyn.

“I Pete Nykolyshyn, do swear that I will diligently, faithfully and to the best of my ability execute according to law, the office of Deputy Reeve for Clear Hills County. So help me God.”

Northwest Abandoned  
Railway Right of Way  
Negotiating Committee

The Reeve and CAO met with surrounding municipalities on October 23<sup>rd</sup> to discuss the acquisition of abandoned railway right of ways. The Northwest Abandoned Railway Right of Way Negotiating Committee was discussed and they are seeking a representative from Clear Hills County to serve as a member to deal with the acquisition of abandoned CN Railway.

**C686(10/28/08)**

**RESOLUTION by Deputy Reeve Nykolyshyn that Council appoints Councillor Klassen as a representative and Councillor Harcourt as the alternate on the Northwest Abandoned Railway Right of Way Negotiating Committee. CARRIED.**

Appointment of  
Councillors to  
Committees and  
Boards

As per Policy No. 1102 Council appoints Council members to serve on various in house and external committees. Councillors serving on Committees shall represent the interest of the whole County.

A Council Appointment Chart was reviewed and the members of Council discussed the various committees and boards. Council appointments will be resolved at the conclusion of the selection process and a motion made to confirm the appointments as per the attached chart.

Reeve Davis recessed the meeting at 11:00 a.m.; the meeting reconvened at 11:14 a.m.

**C687(10/28/08)**

**RESOLUTION by Councillor Moedt that the Council appointments to Boards and Committees are approved as recorded in the Council Appointment Chart which shall be attached and become part of the minutes of the 2008 Organizational Meeting. CARRIED.**

Signing Authority	As per section 213 of the Municipal Government Act, municipal documents must be signed by the chief elected official or by another person authorized by Council and a designated officer.
C688(10/28/08)	<b>RESOLUTION by Councillor Harcourt that Council appoints the Reeve, Deputy Reeve, the Chief Administrative Officer and the Corporate Services Manager as signing authority on agreements, cheques and other negotiable instruments.</b> <b>CARRIED.</b>
C689(10/28/08)	<b>RESOLUTION by Councillor Harcourt that Council appoints Councillor Bigam and the Public Works Manager as alternates (during emergencies and in the absence of the Reeve, Deputy Reeve, CAO and CSM) for signing authority on cheques and other negotiable instruments.</b> <b>CARRIED.</b>
Date, Place and Time of Council and Committee Meetings	As per Procedural Bylaw 104-07 the date of council meetings are scheduled for the 2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.  Section 193 of the Municipal Government Act requires Council to advertise the place of the Council or Committee meeting. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes. Council is asked to set the date and location for the County BBQ and to approve the Trade Show dates, in order that administration may advertise these dates early in 2009.
C690(10/28/08)	<b>RESOLUTION by Councillor Klassen that Council schedules regular Council meetings to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays in each month beginning at 9:30 a.m. in the Worsley Council Chambers, with the exception of December of 2009, during which there shall be only one meeting on the 2<sup>nd</sup> Tuesday of that month.</b> <b>CARRIED.</b>
C691(10/28/08)	<b>RESOLUTION by Deputy Reeve Nykolyszyn that Council schedules Policies and Priorities Committee meetings to take place at 9:30 a.m. on the third Tuesday of the month, with the exception of July and August, effective December 2008.</b> <b>CARRIED.</b>
C692(10/28/08)	<b>RESOLUTION by Councillor Klassen that Council schedules the 2009 Agricultural Trade Show to take place on Saturday, April 18, 2009 at the Dave Shaw Memorial Complex in Hines Creek.</b> <b>CARRIED.</b>

**C693(10/28/08)**

**RESOLUTION by Councillor Moedt that Council schedules the annual County Bar-B-Q to take place on Friday, July 24, 2009 at the Many Islands campground. CARRIED.**

Appointment of  
Professional Services

Council is requested to appoint the following professional services for Clear Hills County in 2009:

- Auditor
- Prime Engineer
- Assessors
- Lawyers
- Planning Agency

**C694(10/28/08)**

**RESOLUTION by Councillor Moedt:  
THAT Council appoints Wilde & Co. as the Clear Hills County auditor for the period of January 1, 2009 to December 31, 2009, and**

**THAT Council appoints EXH Engineers as the Clear Hills County Prime Engineer for the period of January 1, 2009 to December 31, 2009, and**

**THAT Council appoints Alliance Assessment as the Clear Hills County Assessor for the period of January 1, 2009 to December 31, 2009, and**

**THAT Council appoints Brownlee LLP as the Clear Hills County Lawyer for the period of January 1, 2009 to December 31, 2009, and further**

**THAT Council appoints Mackenzie Municipal Planning Agency as the Clear Hills County Planning Agency for the period of January 1, 2009 to December 31, 2009. CARRIED.**

ADJOURNMENT

**C695(10/28/08)**

**RESOLUTION by Councillor Bigam that Council adjourns the Organizational meeting of October 28, 2008 at 11:25 a.m. CARRIED.**

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DATE

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REEVE

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DATE

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CHIEF ADMINISTRATIVE OFFICER