

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
JANUARY 22, 2008**

PRESENT	Frances Davis	Reeve
	Pete Nykolyszyn	Deputy Reeve
	Bonnie Bigam	Councillor
	Brian Harcourt	Councillor
	Charles Johnson	Councillor
	Bill Moedt	Councillor
	Jake Klassen	Councillor

ATTENDING	Ray Coad	CAO
	Christine Woodward	EA
	Allan Rowe	PWM

CALL TO ORDER Reeve Davis called the meeting to order at 9:30 a.m.

AGENDA
C030(01/22/08) **RESOLUTION by Councillor Moedt that the agenda governing the regular Council; meeting of January 22, 2008 be adopted with the addition of 12a - Joint Council meeting.**

CARRIED

MINUTES
C031(01/22/08) **RESOLUTION by Councillor Klassen that the minutes of the Regular Council Meeting of January 8, 2008 be approved**

CARRIED

BUSINESS ARISING Council inquired as to the progress of Dangerous Dog Act information; Community Development Manager Bjorklund replied that administration shall present a draft bylaw at a future meeting as investigation is still underway.

PUBLIC HEARING There was no public hearing.

DELEGATIONS
MMSA Mr. Nalavde, the Municipal Planner with Mackenzie Municipal Services Agency, provided an overview of the Draft Land Use Bylaw 107-08 which proposes to repeal the existing bylaw. At the broadest level, the changes include:
Pankaj Nalavde Definition deletions, modifications and additions
Clarification of appeal notification and the role and powers of the Development Authority
Development permits, rules and procedures
Additions and modifications to Supplementary Regulations
Adjustment to Land Use Districts – includes the addition of a new district for Confined Feeding Operations and changes to provisions contained within agricultural and hamlet districts
Agricultural districts AG1 and AG2 now allow the subdivision of a first parcel for country residential uses (up to 5 acres) without rezoning.
Secondary suites shall now be allowed in all land use districts as a discretionary use, with conditions.

The recommendation of MMSA is that Council accepts the bylaw as drafted. CAO Coad indicated that the purpose of the presentation was to introduce the bylaw, and to set a public hearing date so that the public may be consulted and

Council may further review the proposed changes.

Mr. Nalavde withdrew from the meeting at 9:50 a.m.

C032(01/22/08)

RESOLUTION by Councillor Klassen that the information provided by Mr. Nalavde regarding Bylaw 107-08, the Land Use Bylaw, is accepted as information.

CARRIED

Mike Radzick

Mr. Radzick appeared before Council to discuss secondary highways in the County. He discussed future maintenance costs of secondary highways, referring to SH 717 and 730. He declared that he was opposed to AB Transportation degazetting roads to the care of the County.

The discussions regarding maintenance and resurfacing of roads were briefly reiterated, including traffic counts and the planning involved in mitigating the costs to ratepayers. It is a process under regular review.

CAO Coad offered an update regarding the County plans for future internet service provision; investigation is underway.

Mr. Radzick withdrew from the meeting at 10:15 a.m.

C033(01/22/08)

RESOLUTION by Councillor Harcourt that the discussion regarding secondary highways and internet service in the County be accepted as information.

CARRIED

Alberta Sustainable
Resource Development
Glen Gache
– Program Manager
Darcy Beach
– Area Manager

The County has been actively lobbying for a westerly connector road, and believes that to be supported by the environmental impact assessment.

Mr. Darcy Beach and Mr. Glen Gache provided their interpretation of the Alignment Study recently completed regarding the Clear Hills Connector Road. SRD has indicated in a letter that the alignment shall proceed along the revised eastern route, joining to the existing ARC complex access.

Council indicated that the Alignment Study provided as reference material did not contain the route that was being discussed; since the study was done the route was revised. The County requested that more environment and wildlife impact information be provided per the revisions, since no assessment has prepared for the County around the new route.

The original eastern route was low, and SRD verbally reported that the route has been moved further west to capture high ground. There was confusion as to why, if the route is being moved west, is the County's proposed western route not being approved. SRD did confirm that these plans are preliminary and not yet approved as presented and because of the existing all weather access to oil industry, and that the ARC road tie in is determining the eastern route.

Another issue presented by the County was the benefit of keeping the number of water crossings to an absolute minimum, as the effect on the environment is generally detrimental at those water courses. According to the study, there would be an additional three such crossings needed for the proposed eastern route, compared to that in the west. Council recommended that SRD provide an update

that shows the proposed route and that further discussion regarding impact on wildlife and the environment and costs take place as soon as possible.

SRD presented these primary considerations for the route:

- Wildlife – access falls within and next to Caribou, Grizzly ranges and moose and ungulate habitats
- Management of Industry
- Footprint – an established all weather access south of the Chinchaga through the ARC oil play

Report conclusions per SRD:

- Westerly route is additional distance of 21 km compared to easterly route
- Easterly route has additional crossing = additional dollars
- ARC road system will require future upgrades to facilitate travel along access corridor

Summary of road construction with crossings:

- Westerly = \$12,085,000
- Easterly = \$8,900,000
- ARC Rd = \$4,040,000 (future upgrades)

SRD decision factors included that the Easterly route follows the Department's vision as identified in the upcoming Land Use Framework and Integrated Land Management protocols.

SRD plans to work with the County to establish a Provisional Roadway Reservation (RDS) of the proposed northerly route, and will work with industry to guide access development along the designated corridor in association with the County

SRD wishes to work with the County to establish a Road Corridor Wildlife Sanctuary along the entire access of the corridor to assist in wildlife management.

C034(01/22/08)

RESOLUTION by Deputy Reeve Nykolyszyn that the presentation by Alberta Sustainable Resource Development regarding the Connector Road be accepted as information. CARRIED

COUNCIL
CAO Report

CAO Coad reported on County business including the renovations to the County office.

C035(01/22/08)

RESOLUTION by Councillor Harcourt that the CAO report be accepted as information. CARRIED

Policy 1107 – Council &
Committee Payment

The Policy and Priorities Committee made a recommendation that Council accepts the amendments to the Policy.

The meeting was recessed at 12:25 p.m. for lunch, and Council considered the motion on the floor upon return to order at 12:50 p.m.

C036(01/22/08)

RESOLUTION by Councillor Klassen that Council approves Policy 1107 – Payment to Council and Committee Members with amendments to Section

3.5, Per Diems, and removal of Section 4.4, Collective Transportation, as discussed.

RECORDED VOTE:

In Favour

**Reeve Davis
Councillor Bigam
Councillor Harcourt
Councillor Johnson
Councillor Moedt
Councillor Klassen**

Opposed

Deputy Reeve Nykolylshyn

CARRIED

Policy 1109 –
Multifunction Printers

Council considered changes to the previous policy which allowed for the purchase of fax machines.

C037(01/22/08)

RESOLUTION by Councillor Moedt that Council approves the amendments to Policy 1109 – Multifunction Printers.

CARRIED

Policy 1220 – Credit
Cards

The current credit card policy excludes councillors. With the frequency of travel and the need to secure accommodations and meals, the Policy and Priorities committee recommended that each Councillor has an expense card for County business.

C038(01/22/08)

RESOLUTION by Councillor Johnson that Council approves the amendments to Policy 1220 – Credit Cards, so that each Councillor will have a County Expense Credit Card.

CARRIED

Cost of Living Allowance

The Policy and Priorities committee made a recommendation that the cost of living allowance (COLA) be increased to 4.7% in 2008. The 2008 budget had previously allowed for a 3.5% increase; the additional 1.25% includes an adjustment of \$17,367.47 to the budget.

C039(01/22/08)

RESOLUTION by Councillor Moedt that Council approves a Cost of Living Allowance increase of 4.7% in the 2008 budget, and further, that Policy 1201 - Budget is amended to allow for annual COLA adjustments.

CARRIED

MGB Equalized
Assessment Appeal

The City of Calgary has launched an assessment appeal with the Municipal Government Board.

C040(01/22/08)

RESOLUTION by Deputy Reeve Nykolylshyn that Council directs administration to file a notice of intent to intervene in the matter of the appeals file with the Municipal Government Board by the City of Calgary respecting their 2008 equalized assessments.

CARRIED

AB Surface Rights
Federation

Council reviewed an invitation to the Annual Meeting taking place in Camrose on Monday, February 25, 2008.

C041(01/22/08)

RESOLUTION by Councillor Bigam that Council authorizes the attendance of Councillors Klassen and Johnson at the February 25, 2008 meeting of the

Alberta Surface Rights Federation in Camrose, AB.

CARRIED

The Reeve called for a recess at 1:00 p.m. in order that the MPC meeting could be called to order. Councillors Moedt and Harcourt withdrew from the meeting.

The meeting was reconvened at 1:40 p.m. and Councillors Harcourt and Moedt returned to the meeting.

Senior Mgmt Team
Activity Report

The activity report ending January 8, 2008 was discussed. The CN railway corridor right of way inside County boundaries and rock removal plans were highlighted.

C042(01/22/08)

RESOLUTION by Councillor Harcourt that the January 8, 2008 Senior Management Activity Report is accepted as information.

CARRIED

CORPORATE
SERVICES
2008 Budget

Council considered the recommendation by the Policy and Priorities committee to adopt the 2008 budget.

Discussion included economic development, reserves, the mil rate, debenture and long term finance. A 3% increase in the mil rate was considered, the impact being reviewed as it was presented to the Policy and Priorities Committee on January 15.

C043(01/22/08)

RESOLUTION by Councillor Johnson that Council approves the 2008 operating and capital budget, which shall include a 3% residential and an 8% non-residential mil rate increase.

CARRIED UNANIMOUSLY

The Reeve called for a short recess at 2:25 p.m; the meeting reconvened at 2:35 p.m.

Accounts Payable

The report from Jan 9/08 to Jan 22/08 was reviewed.

C044(01/22/08)

RESOLUTION by Councillor Moedt that Council ratifies the expenditures for Clear Hills County for the period from January 9 through 22, 2008 excluding cheque #2699, for a total of \$814,481.17.

CARRIED

Councillor Harcourt abstained from the following vote, declaring a pecuniary interest:

C045(01/22/08)

RESOLUTION by Councillor Klassen that Council ratifies cheque #2699 for a total of \$151.25.

CARRIED

COMMUNITY
DEVELOPMENT
Manager's Report

Council reviewed a report submitted by Community Development Manager Bjorklund. Reeve Davis reported that equal funding for the Rural Crime Watch has been requested.

- C046(01/22/08)** **RESOLUTION by Councillor Bigam that Council accepts the Community Development Manager's Report as information.**
CARRIED
- Bylaw 107-08 Land Use Bylaw Council heard a presentation by Mr. Pankaj Nalavde of MMSA earlier in the day. The changes to the bylaw were reviewed at that time.
- C047(01/22/08)** **RESOLUTION by Councillor Klassen that Council gives first reading to Bylaw 107-08, the Land Use Bylaw.**
CARRIED
- C048(01/22/08)** **RESOLUTION by Councillor Harcourt that Council approves a series of Public Hearing to take place on March 26 (David Thompson), April 2 (Eureka River) and April 9th (Worsley) at 7 p.m.**
CARRIED
- Agricultural Operations Practices Act A letter from the Natural Resources Conservation Board regarding the Agricultural Operations Practices Act and an NRCB application and compliance process was reviewed.
- C049(01/22/08)** **RESOLUTION by Councillor Moedt that Council directs administration to invite the NRCB to attend a future Council or Policy and Priorities meeting to provide an update on the AOPA and NRCB application and compliance processes.**
CARRIED
- PUBLIC WORKS
Manager's Report Public Works Manager Rowe provided an overview of current Public Works topics.

Councillor Klassen withdrew from the meeting at 3:00 p.m.
- C050(01/22/08)** **RESOLUTION by Deputy Reeve Nykolyshyn that the Public Works Manager's report is accepted as information.**
CARRIED
- Policy 3235 – LOC Road Use Council reviewed Policy 3235, intended to manage the use of License of Occupation roads and ensure industry accountability, as recommended by the Policy and Priorities committee.
- C051(01/22/08)** **RESOLUTION by Councillor Moedt that Council adopts Policy 3235, Use of LOC Roads by Industry in Clear Hills County.**
CARRIED
- Gravel Haul Rates Gravel haul rates appear to have increased in accordance with the COLA; the percentage increase in 2008 is 4.7% as per the Policy and Priorities committee recommendation of January 15, 2008. The increase approved by Council in 2007 was 3%.
- C052(01/22/08)** **RESOLUTION by Councillor Harcourt that Council approves an increase to 4.7% to the 2008 basic loading factor and tonne kilometer rates for the 2008 Gravel Program, and that the rates be approved as follows:**
 o **0.87 basic loading factor**

- **0.136/tonne kilometer**

CARRIED

CORRESPONDENCE Council reviewed correspondence as presented.

C053(01/232/08) **RESOLUTION** by Councillor Harcourt that a letter of support be sent to the Chair of the Mikisew Group of Companies, regarding the continued operation of the Edmonton City Centre Airport.

CARRIED

C054(01/22/08) **RESOLUTION** by Councillor Bigam that Council accepts for information the correspondence items:

- Edmonton City Airport item
- Centre for Resource Development item
- Travel Alberta News item

As presented on January 22, 2008.

CARRIED

COUNCIL REPORTS

Joint Meeting – Addition Council reviewed the draft agenda governing the upcoming Joint Meeting with Hines Creek. Council requested that the following items be added to the agenda:

- a. Cost Sharing Agreement
- b. Hines Creek/County Services

CONFIDENTIAL
ITEMS

There were no confidential items on the agenda.

ADJOURNMENT
C055(01/22/08)

RESOLUTION by Deputy Reeve Nykolyszyn that the meeting be adjourned at 3:30 p.m.

CARRIED

Approved Feb. 12/08
Date

Signature on File
REEVE

Approved Feb. 12/08
Date

Signature on File
CAO