

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
SEPTEMBER 23, 2008**

PRESENT

Frances Davis	Reeve
Pete Nykolyszyn	Deputy Reeve
Charles Johnson	Councillor
Bonnie Bigam	Councillor
Brian Harcourt	Councillor
Bill Moedt	Councillor
Jake Klassen	Councillor

REGRETS

ATTENDING

Audrey Bjorklund	CMD
Wendy Schmaltz	CSM
Allan Rowe	PWM
Melissa Kamphuis	EA

CALL TO ORDER

Reeve Davis called the meeting to order at 9:30 a.m.

AGENDA

C586(09/23/08)

RESOLUTION by Councillor Moedt that Council adopts the agenda governing the regular Council meeting of September 23, 2008 as amended:

- **Address items 10F - Gravel Purchase Agreement (Central) & 10G - Gravel Purchase Agreement (West) under Confidential Items (14A & 14B). CARRIED.**

MINUTES

C587(09/23/08)

RESOLUTION by Councillor Klassen that Council amends the second bullet under resolution C558(09/09/08) to read “The Financing Formula for the Commission's annual operating and capital budgets will be on a 95% County 5% Village requisition. This formula may be reevaluated from time to time.”

CARRIED.

DELEGATION

The following delegations are scheduled to appear later in the meeting:

- 10:00 a.m. – Child’s World Day Care
- 10:30 a.m. – Mike Rudakewich (did not appear)
- 1:00 p.m. – EXH Engineering

DELEGATION
Child's World Day
Care

Karin Frieberg, Executive Director and Stacy Murray, Chair of the Board with Child's World Day Care addressed Council at 10:02 a.m. to request a letter of support for grant submissions and one to Infrastructure Minister Jack Hayden regarding alternate space for the daycare in the Fairview provincial building as a temporary location while they work towards a new facility of their own.

C588(09/23/08)

RESOLUTION by Councillor Bigam that Council accepts for information the delegation from Karin Frieberg, Executive Director and Stacy Murray, Chair of the Board with Child's World Day Care and send them a letter of support for grant submissions and a letter of support addressed to Minister Jack Hayden regarding alternate space for the daycare in the Fairview provincial building as a temporary location while they work towards a new facility of their own. CARRIED.

Reeve Davis called for a break at 10:36 a.m.; the meeting reconvened at 10:45 a.m.

C589(09/23/08)

RESOLUTION by Deputy Reeve Nykolyshyn that Council directs the Clear Creek Fire Commission members to bring to the next Fire Commission meeting the proposal that the Commission Operating Committee invite all fire fighters from both departments for stakeholder input meeting prior to proceeding with the application to the Minister for formalization of the Clear Creek Fire Commission, and that all available Councillors from both Councils also attend the meeting. CARRIED.

C590(09/23/08)

RESOLUTION by Councillor Klassen that Council adopts the minutes of the Regular Council meeting of September 9, 2008, as amended. CARRIED.

COUNCIL
Senior Management
Team Activity Report

The report from Senior Management was reviewed.

C591(09/23/08)

RESOLUTION by Councillor Johnson that Council invites Ken Foster with AB North.com to a future Council meeting to present his timeline and business plan for offering high speed internet throughout Clear Hills County. CARRIED.

C592(09/23/08)

RESOLUTION by Councillor Klassen that Council accepts the Senior Management Team Activity Report of September 17, 2008 for information. CARRIED.

Joint Meeting with the
Village of Hines Creek

Clear Hills County and the Village of Hines Creek Councils had a joint meeting on September 16, 2008. Out of that meeting came some motions that the Policies & Priorities Committee is recommending Council adopt.

C593(09/23/08)

RESOLUTION by Councillor Klassen that Council agrees to assume 100% of the Hines Creek Handi Bus costs and pursue dissolution of the Action/Handi Bus Agreement with the Village of Hines Creek. CARRIED.

C594(09/23/08)

RESOLUTION by Councillor Harcourt that Council extends for an additional three years the Infrastructure Agreement with the Village of Hines Creek amending clause 2 adding “If the Village proposes to use of the funds for projects other than municipal infrastructure, they must forward their plan to the County for approval prior to any undertaking”; and clause 3 amending reporting to annually in September rather than quarterly. CARRIED.

C595(09/23/08)

RESOLUTION by Councillor Moedt that Council agrees to have Clear Hills County administer the Clear Creek Fire Commission for an annual fee of \$10,000. CARRIED.

Meeting with Assistant
Deputy Health
Ministers

Council is meeting with Darlene Bouwsema, Assistant Deputy Minister (Program System Division), Health and Wellness, Tom Mills, Assistant Deputy Minister (Health System Development) and Tyler James, Acting Executive Director for Emergency Health on October 1st at 11:00 a.m.

C596(09/23/08)

RESOLUTION by Councillor Bigam that Council accepts for information the discussion regarding the meeting with Assistant Deputy Health Ministers to discuss nurse housing, nurse practitioner and ambulance. CARRIED.

Inactive CN Rail Line

The MD of Peace submitted a request for a Mayors, Reeves and CAO's meeting to discuss weed control issues on railways and the possibility of municipalities purchasing right of way from CN.

C597(09/23/08)

RESOLUTION by Deputy Reeve Nykolyshyn that Council request a Mayors, Reeves and CAO's meeting to discuss weed control issues on railways and the possibility of municipalities purchasing right of way from CN Rail. CARRIED.

CORPORATE
SERVICES

Accounts Payable

The Accounts Payable report for the period from September 10, 2008 to September 23, 2008 was reviewed.

C598(09/23/08)

RESOLUTION by Councillor Moedt that Council ratifies the expenditures for Clear Hills County for the period of September 10, 2008 to September 23, 2008 excluding cheque no. 3914 and cheque no. 3924 for a total of \$385,892.63.

CARRIED.

Councillor Harcourt abstained from voting on the following resolution due to pecuniary interest.

C599(09/23/08)

RESOLUTION by Deputy Reeve Nykolyshyn that Council ratifies cheque no. 3914 for a total of \$238.09. CARRIED.

Deputy Reeve Nykolyshyn abstained from voting on the following resolution due to pecuniary interest.

C600(09/23/08)

RESOLUTION by Councillor Klassen that Council ratifies cheque no. 3924 for a total of \$5,250.00. CARRIED.

Municipal Sponsorship
Program

At the September 16, 2008 Policies and Priorities Committee Meeting there was a motion passed to recommend Council to approve a Municipal Sponsorship Program application in conjunction with the Village of Hines Creek to be allocated for recreation operating costs.

C601(09/23/08)

RESOLUTION by Councillor Moedt that Council resolves:

- 1. Be it resolved that Council authorizes "Clear Hills County" to participate in a Municipal Sponsorship Program grant application for the "Dave Shaw Memorial Arena Complex Project" under the Alberta Municipal Affairs Sponsorship Program; further**
 - 2. That "Clear Hills County" agrees that "Clear Hills County" be designated the managing partner of the "Dave Shaw Memorial Arena Complex Project" for the purposes of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further**
 - 3. That "Clear Hills County" agrees to allocate "\$6,241" of its Municipal Sponsorship base grant to the "Dave Shaw Memorial Arena Complex Project"; and further**
 - 4. That "Clear Hills County" agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.**
- CARRIED.**

C602(09/23/08)

RESOLUTION by Councillor Harcourt that Council resolves:

- 1. Be it resolved that Council authorizes "Clear Hills County" to participate in a Municipal Sponsorship Program grant application for the "Hines Creek Golf and Country Club Project" under the Alberta Municipal Affairs Sponsorship Program; further**
 - 2. That "Clear Hills County" agrees that "Clear Hills County" be designated the managing partner of the "Hines Creek Golf and Country Club Project" for the purposes of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further**
 - 3. That "Clear Hills County" agrees to allocate "\$6,241" of its Municipal Sponsorship base grant to the "Hines Creek Golf and Country Club Project"; and further**
 - 4. That "Clear Hills County" agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.**
- CARRIED.**

C603(09/23/08)

RESOLUTION by Councillor Bigam that Council resolves:

1. **Be it resolved that Council authorizes "Clear Hills County" to participate in a Municipal Sponsorship Program grant application for the "Community Library Project" under the Alberta Municipal Affairs Sponsorship Program; further**
 2. **That "Clear Hills County" agrees that "Clear Hills County" be designated the managing partner of the "Community Library Project" for the purposes of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further**
 3. **That "Clear Hills County" agrees to allocate "\$11,517" of its Municipal Sponsorship base grant to the "Community Library Project"; and further**
 4. **That "Clear Hills County" agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.**
- CARRIED.**

Deputy Reeve Nykolyshyn withdrew from the meeting at 11:59 a.m.

C604(09/23/08)

RESOLUTION by Councillor Moedt that Council authorizes a short term loan of \$17,337.50 to the Hines Creek Golf Course, pending approval of the Municipal Sponsorship Program.

CARRIED.

Deputy Reeve Nykolyshyn returned to the meeting at 12:02 p.m.

Reeve Davis broke for lunch at 12:03 p.m.; the meeting reconvened at 12:43 p.m.

High Speed Internet
Tower

At the September 16, 2008 Policies and Priorities Committee Meeting there was a motion passed to recommend Council direct administration to reply to Mr. Foster from AB North.com's request to erect a tower within the County compound by requesting that he try and find a private alternative location.

- C605(09/23/08)** **RESOLUTION by Councillor Moedt that Council directs administration to reply to Mr. Foster from AB North.com's request to erect a tower within the County compound by requesting that he try and find a private alternative location. CARRIED.**
- 2009 Mill Rate At the September 16, 2008 Policies and Priorities Committee Meeting there was a motion passed to recommend Council direct administration to prepare the 2009 budget with no change to the residential & farmland or non-residential mill rates.
- C606(09/23/08)** **RESOLUTION by Deputy Reeve Nykolyshyn that Council directs administration to prepare the 2009 budget with no change to the residential & farmland or non-residential mill rates. CARRIED.**
- Critical Illness Insurance At the September 16, 2008 Policies and Priorities Committee Meeting a resolution was passed to recommend Council authorizes the inclusion of \$10,000 critical illness insurance for County employees and Councillors at the County's expense.
- C607(09/23/08)** **RESOLUTION by Deputy Reeve Nykolyshyn that Council offers optional critical illness insurance to permanent County employees and Councillors for the individual and spouse at the individual's expense. CARRIED.**
- Cost of Living At the September 16, 2008 Policies and Priorities Committee Meeting a resolution was passed to recommend Council approve a cost of living increase for the salary grid of 3.5% and gravel haul rates of 3.7%.
- C608(09/23/08)** **RESOLUTION by Councillor Johnson that Council approves a cost of living increase for the salary grid of 3.5% and gravel haul rates of 3.7% effective January 1, 2009. CARRIED.**
- EXH Engineering Delegates from EXH Engineering have been invited to talk with Council about the design of the lots in the new residential lots in Worsley. Jim Blaney, Designer, and Graham Langford, Municipal Regional Manager, addressed Council via teleconference at 1:06 p.m.
- C609(09/23/08)** **RESOLUTION by Deputy Reeve Nykolyshyn that Council table to the October 14th Council meeting the design of the lots in the new residential lots in Worsley. CARRIED.**

C610(09/23/08)

RESOLUTION by Councillor Bigam that Council accepts for information the discussion with Jim Blaney, Designer, and Graham Langford, Municipal Regional Manager, with EXH Engineering regarding the design of the lots in the new residential lots in Worsley. CARRIED.

Bylaw No. 8 –
Schedules of Fees

At the September 16, 2008 Policies and Priorities Committee Meeting the following recommendations to Council were made regarding Bylaw No. 8:

- direct administration to prepare amendments to Bylaw No. 8 to implement a development permit non-compliance fine of twice the permit fee,
- maintain the residential water & waste water rates and revisit the rates as part of the 2010 budget,
- direct administration to notify the utility customer requesting a reduction in sewer rates for water used to water the lawn that the policy is to charge the sewer rate for all water going through the meter,
- amend the refundable portion of the non-county keylock deposit to \$50 under Bylaw No. 8 Schedule of Fees,
- amend Bylaw No. 8 Schedule of Fees to establish a 4000 gallon maximum for domestic monthly water usage, and
- change the meter tampering fine under Bylaw No. 8 Schedule of Fees to a fine for unauthorized use of the Municipal water & waste water works.

C611(09/23/08)

RESOLUTION by Councillor Moedt that Council authorizes the amendment of Bylaw No. 8 schedule of fees effective January 1, 2009 to implement a fine for not obtaining a development permit of twice the development permit charge. CARRIED.

C612(09/23/08)

RESOLUTION by Deputy Reeve Nykolyshyn that Council directs administration to notify utility customers that the utility rates will be maintained at 2008 rate from 2009 and bring the five year rate increase plan back to Council during 2010 budget deliberations. CARRIED.

C613(09/23/08)

RESOLUTION by Councillor Moedt that Council directs administration to notify the utility customer requesting a reduction in sewer rates for water used to water the lawn that the policy is to charge the sewer rate for all water going through the meter. CARRIED.

- C614(09/23/08)** **RESOLUTION by Councillor Bigam that Council authorizes the amendment of Bylaw No. 8 schedule of fees effective September 23, 2008 to amend the non-refundable portion of the keylock activation fee for non-county residents from \$500 to \$50 and change the meter tampering fine to a fine for unauthorized use of Municipal water / waste water works. CARRIED.**
- Bylaw 117-08 Upon review of Bylaw No. 86-06 administration noticed that it was not originally edited correctly. It was originally intended to amend the bylaw to make water & sewer charges the responsibility of the property owner and therefore transferable to the tax roll. The bylaw currently reads that this is true of water charges but waste water charges are the liability of the occupant. Therefore administration wants to amend this bylaw to make the treatment of both water & waste water charges the same.
- C615(09/23/08)** **RESOLUTION by Councillor Harcourt that Council passes first reading of Bylaw No 117-08 for the purpose of governing the usage of the water works distribution systems, waste water collection systems and waste services in the hamlets of Worsley, Cleardale and in the Community of Bear Canyon. CARRIED.**
- C616(09/23/08)** **RESOLUTION by Councillor Moedt that Council passes second reading of Bylaw No 117-08 for the purpose of governing the usage of the water works distribution systems, waste water collection systems and waste services in the hamlets of Worsley, Cleardale and in the Community of Bear Canyon. CARRIED.**
- C617(09/23/08)** **RESOLUTION by Councillor Bigam that Council proceeds with third reading of Bylaw No 117-08 for the purpose of governing the usage of the water works distribution systems, waste water collection systems and waste services in the hamlets of Worsley, Cleardale and in the Community of Bear Canyon. CARRIED UNANIMOUSLY.**
- C618(09/23/08)** **RESOLUTION by Councillor Klassen that Council passes third reading of Bylaw No 117-08 for the purpose of governing the usage of the water works distribution systems, waste water collection systems and waste services in the hamlets of Worsley, Cleardale and in the Community of Bear Canyon. CARRIED.**

Utility Right Offs Administration is requesting Council write-off some old utility account balances accrued before the policy was changed to require all accounts be in the land owners name and balances be transferred to the tax roll.

C619(09/23/08) RESOLUTION by Councillor Moedt that Council directs administration to draft a policy for bad debts. CARRIED.

C620(09/23/08) RESOLUTION by Councillor Moedt that Council authorizes the write-off of uncollectable utility accounts as presented totaling \$420.21. CARRIED.

Community Aggregate Levy At the September 16, 2008 Policies and Priorities Committee Meeting there was a motion passed to recommend Council directs administration to prepare a bylaw for the imposition of a community aggregate levy in the amount of \$0.25 per tonne effective January 1, 2009.

C621(09/23/08) RESOLUTION by Deputy Reeve Nykolyshyn that Council passes first reading of Bylaw No 116-08 for the Purpose of Authorizing the Imposition of a Community Aggregate Payment Levy.

Councillor Johnson requested a recorded vote:

FOR	AGAINST
Reeve Davis	Councillor Harcourt
Deputy Reeve Nykolyshyn	Councillor Johnson
Councillor Bigam	Councillor Klassen
	Councillor Moedt

DEFEATED.

Reeve Davis called for a break from 2:36 p.m.; the meeting reconvened at 2:46 p.m.

COMMUNITY
DEVELOPMENT
Manager's Report

At this time the Community Development Manager will have report on Community Development topics since August 12, 2008.

C622(09/23/08) RESOLUTION by Councillor Moedt that Council receives the September 23, 2008 Community Development Manager's report for information, as presented. CARRIED.

Policies & Priorities Recommendations The Policies & Priorities Committee meeting was held September 16, 2008. They made a number of recommendations to Council concerning community development.

C630(09/23/08)

RESOLUTION by Councillor Klassen that Council directs administration to bring cost estimates for paving the street in front of the businesses in Cleardale to the 2009 budget discussion. CARRIED.

Cleardale Lift Station
Power Share

Peace River School Division requests to utilize the County's power source at the Cleardale Lift Station to power the School Division's fuel station being installed at the Cleardale School.

C631(09/23/08)

RESOLUTION by Councillor Johnson that Council directs administration to enter into an agreement with the Peace River School Division to allow the School Division to utilize the power supply at the Cleardale Lift Station to power the fuel station at the Cleardale School for a flat rate usage fee of \$25 per month and reevaluate the monthly charge based on the additional cost of power usage after three months. CARRIED.

Councillor Moedt withdrew from the meeting at 3:10 p.m.

Road Maintenance

Clint and Cindy Ostrem request for the County to maintain the private road to NE 34-85-5 W6M for the purpose of school bus access up to the school bus turn-around.

C632(09/23/08)

RESOLUTION by Councillor Johnson that Council authorizes the County maintain the roadway up to and including the school bus turn around on NE 34-85-5 W6M due to safety concerns. CARRIED.

Gravel Purchase
Correspondence

Council received correspondence from the Municipal District of Fairview to purchase approximately 20,000 tonnes of gravel at \$7.70 per tonne from the Municipal District of Fairview Gravel Pit.

C633(09/23/08)

RESOLUTION by Councillor Klassen that Council accepts for information the correspondence from the Municipal District of Fairview to purchase approximately 20,000 tonnes of gravel at \$7.70 per tonne from the Municipal District of Fairview Gravel Pit. CARRIED.

Recycling

Council was presented with a cost analysis and implementation details for delivery and usage of recycle bins for Worsley, Hines Creek and Cleardale. The 2008 census results showed that of the 1645 people who responded, 1254 (76%) said they would utilize a recycling facility and of the 1549 people who responded, 484 (31%) said they would be willing to pay recycling fees.

C634(09/23/08) **RESOLUTION by Councillor Johnson that Council directs administration to research costs for a recycling program in Worsley, Hines Creek and Cleardale for consideration in the 2009 budget. CARRIED.**

Policies & Priorities Recommendations The Policies & Priorities Committee meeting was held September 16, 2008. They made a number of recommendations to Council.

C635(09/23/08) **RESOLUTION by Councillor Johnson that Council leaves the responsibility of signage for community cemeteries with Cemetery Groups. CARRIED.**

C636(09/23/08) **RESOLUTION by Councillor Bigam that Council denies the request from Les Burgeson to have top soil deposited in the ditch. CARRIED.**

C637(09/23/08) **RESOLUTION by Councillor Harcourt that Council submits the Resource Road Funding Application for Clear Prairie Road Phase V paving whereby the County would keep the current road alignment and speed reductions and put in guard rails at necessary locations at time of paving. CARRIED.**

C638(09/23/08) **RESOLUTION by Councillor Harcourt that Council schedules a fall road tour on October 24, 2008 at 9:00 a.m. CARRIED.**

Clear Hills Connector Road The Policies & Priorities Committee passed resolution P091 to table the review of the Clear Hills Connector Road Joint Venture Agreement to the September 23, 2008 meeting.

C639(09/23/08) **RESOLUTION by Councillor Johnson that Council accepts for information the discussion regarding the Clear Hills Connector Road Joint Venture Agreement. CARRIED.**

INFORMATION & CORRESPONDENCE Correspondence was reviewed:
o PC Golf Thank You
o Restorative Justice Week 2008
o North Peace Regional Landfill Commission
o Search for the Greatest Citizen
o Ponoka County

C640(09/23/08) **RESOLUTION by Councillor Klassen that Council authorizes attendance of all Councillors and the Chief Administrative Officer to the 2008 Northern Alberta Premier's Dinner. CARRIED.**

Councillor Bigam withdrew from the meeting at 4:17 p.m.

- C641(09/23/08)** **RESOLUTION by Councillor Harcourt that Council sends a letter to the AAMD&C objecting to the commencement of the Fall Conference on the afternoon of Remembrance Day.**
CARRIED.
- Councillor Bigam returned to the meeting at 4:19 p.m.
- C642(09/23/08)** **RESOLUTION by Councillor Johnson that Council accepts the correspondence presented at the September 23, 2008 meeting for information.**
CARRIED.
- COUNCIL REPORTS** Council tabled the Council reports.
- REVIEW of**
CALENDARS Council reviewed upcoming meetings and conference dates and updated calendars.
- C643(09/23/08)** **RESOLUTION by Councillor Klassen that Council endorses Councillor Johnson and any available Councillors meeting with the Dawson Creek Chamber of Commerce to encourage B.C. Transportation to pave the Clayhurst to the Alberta border.**
CARRIED.
- CONFIDENTIAL**
ITEMS
- C644(09/23/08)** **RESOLUTION by Councillor Klassen that Council goes in camera at 4:29 p.m.**
CARRIED.
- Gravel Purchase Agreement (Central) This item was discussed in camera.
- Gravel Purchase Agreement (West) This item was discussed in camera.
- C645(09/23/08)** **RESOLUTION by Councillor Klassen that Council comes out of camera at 4:59 p.m.**
CARRIED.
- C646(09/23/08)** **RESOLUTION by Councillor Johnson that Council directs administration to negotiate an agreement with Agroc to supply 60,000 tonnes of 4:20 modified specification gravel and bring the results back to Council for approval.**
CARRIED.

C647(09/23/08)

RESOLUTION by Councillor Klassen that Council directs administration to negotiate with Greg Conrad to supply 20,000 tonnes of 4:20 modified specification gravel and bring the results back to Council for approval. CARRIED.

ADJOURNMENT
C648(09/23/08)

RESOLUTION by Councillor Klassen that Council adjourns the regular Council meeting of September 23, 2008 at 5:02 p.m. CARRIED.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER