

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
MAY 27, 2008**

---

PRESENT	Frances Davis	Reeve
	Pete Nykolyszyn	Deputy Reeve
	Bonnie Bigam	Councillor
	Brian Harcourt	Councillor
	Bill Moedt	Councillor
	Jake Klassen	Councillor

REGRETS	Charles Johnson	Councillor
---------	-----------------	------------

ATTENDING	Ray Coad	CAO
	Audrey Bjorklund	CMD
	Wendy Schmaltz	CSM
	Allan Rowe	PWM
	Melissa Kamphuis	EA

---

CALL TO ORDER	Reeve Davis called the meeting to order at 9:28 a.m.
---------------	--

AGENDA

<b>C283(05/27/08)</b>	<b>RESOLUTION by Councillor Moedt that Council adopts the agenda governing the regular Council meeting of May 27, 2008 with the amendment of moving item to 8D Peace Country Health Housing to 14A. CARRIED.</b>
-----------------------	--

MINUTES

<b>C284(05/27/08)</b>	<b>RESOLUTION by Councillor Klassen that Council approves the minutes of the regular Council meeting of May 13, 2008, as presented. CARRIED.</b>
-----------------------	--

DELEGATION

One delegation is scheduled to appear later in the meeting:

- Sherry Larson – Clear Hills Watershed Initiative at 3 p.m.

COUNCIL

CAO's Report

The Chief Administrative Officer reported on a number of County topics.

**C285(05/27/08)**

**RESOLUTION by Councillor Bigam that Council accepts the Chief Administrative Officer's report for information. CARRIED.**

Senior Management  
Team Activity Report

The report from Senior Management was reviewed.

**C286(05/27/08)**      **RESOLUTION by Deputy Reeve Nykolyshyn that Council sets the cost of water for industrial use at \$0.05/gallon, effective July 1, 2008, with appropriate signage to be put in place.**  
**CARRIED.**

**C287(05/27/08)**      **RESOLUTION by Councillor Klassen that Council accepts the Senior Management Team Activity Report of May 21, 2008 for information.**  
**CARRIED.**

Hines Creek Grad      The Grade 12 class of Hines Creek Composite School has invited Council to attend the Commencement Ceremonies at 7:30 p.m. on June 7, 2008 in the Hines Creek Composite Gym. They are requesting a council to speak at the ceremony.

**C288(05/27/08)**      **RESOLUTION by Councillor Klassen that Council authorizes attendance of Deputy Reeve Nykolyshyn to the Hines Creek Grad on June 7, 2008 to speak on behalf of Council at the Ceremonies.**  
**CARRIED.**

Membership      The Northern Alberta Mayors' and Reeves' Caucus has submitted a \$300 membership form for renewal of the Oct/08, Feb/09 and June/09 membership.

**C289(05/27/08)**      **RESOLUTION by Councillor Klassen that Council authorizes a \$300 payment for the Northern Alberta Mayors' and Reeves' Caucus Oct/08, Feb/09 and June/09 membership. CARRIED.**

Zone Meeting      The AAMD&C Zone Meeting for our region is scheduled for August 8th in Wabasca, Alberta. A list of accommodations for this meeting has been forward to Council in order to make arrangements for attending the event.

**C290(05/27/08)**      **RESOLUTION by Councillor Klassen that Council directs administration to book accommodations in Wabasca, AB, for the AAMD&C Zone Meeting on August 8th. CARRIED.**

Reeve Davis called for a short break at 10:28 a.m.; the meeting reconvened at 10:35 a.m.

Dave Shaw Memorial Complex      The Village of Hines Creek submitted a letter requesting Council representatives to contact them to schedule a date for a meeting between the Village Council reps and the Hines Creek Agricultural Society to discuss the operation of the Dave Shaw Memorial Complex.

**C291(05/27/08)**      **RESOLUTION by Councillor Bigam that Council replies to the**

**letter of April 23<sup>rd</sup> from the Village of Hines Creek to schedule a joint Council meeting in regards to the operation of the Dave Shaw Memorial Complex. CARRIED.**

CORPORATE  
SERVICES

Manager's Report

Corporate Services Manager Schmaltz reported on a number of departmental matters.

Accounts Payable

The Accounts Payable report for the period from May 14 to May 27, 2008 was reviewed.

**C292(05/27/08)**

**RESOLUTION by Councillor Moedt that Council ratifies the expenditures for Clear Hills County for the period of May 14, 2008 to May 27, 2008 excluding cheque no. 3296 for a total of \$474,963.43. CARRIED.**

Councillor Harcourt abstained from voting on the following resolution due to pecuniary interest.

**C293(05/27/08)**

**RESOLUTION by Deputy Reeve Nykolyshyn that Council ratifies cheque no. 3296 for a total of \$637.34. CARRIED.**

Budget Amendments

Council adopted the 2008 budget on November 29, 2007. Administration has identified several amendments including adjustments for final assessment information, 2007 surplus now identified and the approval of two resource road grants (only one was included in the budget). Council discussed the budget amendments at the May 13, 2008 council meeting.

**C294(05/27/08)**

**RESOLUTION by Councillor Klassen that Council adopts the 2008 final budget as presented. CARRIED.**

Peace Country Health  
Housing

The Policies & Priorities Committee was presented with options for a nurse housing unit in Worsley. They passed resolution P053(05/20/08) to recommend Council direct administration to purchase two lots in Worsley for a total price of \$18,500 for a nurse housing unit and resolution P054(05/20/08) to recommend Council table the purchase of a nurse housing unit in Worsley until further information is received from Peace Country Health/Provincial Health Board regarding cost sharing.

**C295(05/27/08)**

**RESOLUTION by Councillor Klassen that Council directs administration to purchase Plan 802KS, Block 3, Lots 1 and 2 in Worsley for a total price of \$18,500 for a nurse housing unit.**

**CARRIED.**

**C296(05/27/08)**      **RESOLUTION by Deputy Reeve Nykolyshyn that Council tables the cost shared purchase of a nurse housing unit in Worsley until after Reeve Davis and CAO Coad meet with MLA Hector Goudreau, the Worsley Health Council and the Provincial Health Board.**      **CARRIED.**

Worsley Lots      16 lots should be available this fall for sale in the Hamlet of Worsley. Administration is seeking direction from council of the pricing of these lots. The Policies & Priorities Committee passed resolution P057(05/20/08) to recommend Council direct administration to sell the lots in Phase I of the Worsley development at the appraised value presented plus \$2000 per lot.

**C297(05/27/08)**      **RESOLUTION by Councillor Moedt that Council directs administration to sell the lots in Phase I of the Worsley development at the appraised value presented plus \$2000 per lot.**      **CARRIED.**

Policy 1223 – Risk Control      Jubilee Insurance provides a risk pro program that provides a 2% incentive rebate to municipalities. Clear Hills County has completed all the modules and Council attended the training session at the Spring 2007 conference. The final step to ensuring the future access to this incentive rebate is to pass a policy on risk control.

**C298(05/27/08)**      **RESOLUTION by Councillor Klassen that Council adopts #1223 Risk Control Policy, as presented.**      **CARRIED.**

COMMUNITY  
DEVELOPMENT  
Manager's Report

Community Development Manager Bjorklund reported on a number of departmental matters.

**C299(05/27/08)**      **RESOLUTION by Deputy Reeve Nykolyshyn that Council accepts the Community Development Manager's report for information.**      **CARRIED.**

**C300(05/27/08)**      **RESOLUTION by Councillor Moedt that Council authorizes attendance of all Councillors to the Municipal Elected Officials Emergency Preparedness Course on November 27<sup>th</sup> at the Worsley Community Room.**      **CARRIED.**

Land Use Bylaw 107-08      Land Use Bylaw No. 107-08 was presented to Council for third and final reading. First reading was given on January 22, 2008 followed by the Public Hearings held during a Special Council Meeting on

March 26, April 2 and April 9, 2008. Council gave second reading to Bylaw 107-08 at the May 10th Council meeting.

**C301(05/27/08)**                    **RESOLUTION by Councillor Moedt that Council gives third and final reading of Bylaw 107-08, to repeal and replace the existing Bylaw 27 (Land Use Bylaw).                    CARRIED.**

Pine Beetle Meeting                    The Northern Alberta Development Council hosted three meetings during the past year in Grande Prairie to inform stakeholders of the Mountain Pine Beetle issues. They are now hosting a follow-up meeting on June 27, 2008 to provide an update on the beetle infestation and discuss what the provincial and federal governments are doing about it.

**C302(05/27/08)**                    **RESOLUTION by Councillor Harcourt that Council authorizes attendance of Deputy Reeve Nykolyshyn and Councillor Moedt to the Mountain Pine Beetle follow-up meeting on June 27th at the Holiday Inn in Grande Prairie.                    CARRIED.**

Hines Creek Fire Department Radios                    The Village of Hines Creek sent a letter to the County informing that the Hines Creek Fire Department needs to upgrade their whole radio system. Along with the letter is a quote for the new equipment they wish to purchase.

**C303(05/27/08)**                    **RESOLUTION by Councillor Harcourt that Council accepts for information the correspondence received from the Village of Hines Creek regarding new radio equipment for the Hines Creek Fire Department.                    CARRIED.**

PUBLIC WORKS  
Manager's Report                    Public Works Manager Rowe reported on a number of departmental matters.

Reeve Davis broke for lunch at 12:19 p.m.; the meeting reconvened at 12:56 p.m.

**C304(05/27/08)**                    **RESOLUTION by Councillor Klassen that Council accepts the Public Works Manager's report for information. CARRIED.**

2007 Bridge Maintenance Program                    Council reviewed the Request for Quote (RFQ) summary and related correspondence from EXH Engineering for 26 bridge files under the 2007 Bridge Maintenance Program.

**C305(05/27/08)**                    **RESOLUTION by Councillor Klassen that Council accepts the quotation of \$157,105, not including GST, for the 2007 Bridge Maintenance provided by Griffin Contracting Ltd.**

**CARRIED.**

**C306(05/27/08)**      **RESOLUTION by Deputy Reeve Nykolyshyn that Council amends Policy 1221 - Tendering and Purchasing Policy to have tender openings during Council meetings.      DEFEATED.**

Navigable Waters Protection Act      Correspondence was received from Chris Warkentin, Peace River MP, seeking input for the Navigable Waters Protection Act currently under review. The Policies and Priorities Committee recommended (P059(05/20/08)) Council to direct administration to draft a response of concerns with the current Navigable Waters Protection Act to Chris Warkentin, Peace River MP.

**C307(05/27/08)**      **RESOLUTION by Councillor Bigam that Council directs administration to draft a response of concerns with the current Navigable Waters Protection Act to Chris Warkentin, Peace River MP.      CARRIED.**

New Transfer Stations      Council reviewed the Worsley, Cleardale and Eureka River Transfer Stations tender results, tire marshalling grants, and transfer stations cost analysis.

**C308(05/27/08)**      **RESOLUTION by Deputy Reeve Nykolyshyn that Council tables awarding the construction of the Worsley, Cleardale and Eureka River Transfer Stations to the June 10<sup>th</sup> meeting until further information on the tender design is received.      CARRIED.**

Regional Water      Administration has been researching alternative water source exploration and options for construction of a regional water treatment plant to supply the hamlets with water.

**C309(05/27/08)**      **RESOLUTION by Councillor Klassen that Council receives for information the correspondence received from Associated Engineering regarding alternative water supplies.      CARRIED.**

**C310(05/27/08)**      **RESOLUTION by Councillor Moedt that Council adopts the groundwater exploration program as proposed by Hydrogeological Consultants Ltd.      CARRIED.**

Dust Control      Council was provided with a list and the estimated costs to provide dust control to community organizations throughout the County.

**C311(05/27/08)**      **RESOLUTION by Deputy Reeve Nykolyshyn that Council agrees to offer dust control, free of charge, to Clear Hills**

**County community organizations as per the amended attachment. CARRIED.**

**C312(05/27/08) RESOLUTION by Councillor Bigam that Council authorizes the application of dust control to the Clear Prairie Road and Hines Creek Golf Course access as required. CARRIED.**

Correspondence A letter was received from Mike Rudakewich regarding various works he feels necessary on Range Road 42 to combat run off issues.

**C313(05/27/08) RESOLUTION by Councillor Bigam that Council accepts for information the letter from Mike Rudakewich regarding drainage concerns on Range Road 42 and direct administration to respond according to policy. CARRIED.**

INFORMATION &  
CORRESPONDENCE

Correspondence was reviewed:  
o Thank You from Menno Simons School  
o Peace Library System AGM & Board Mtg Highlights  
o AB Emergency Notification System Introduction  
o RCMP March 2008 Newsletter  
o PCH May 2008 Newsletter – Region & Community  
o PCH May 7<sup>th</sup> Board Highlights

**C314(05/27/08) RESOLUTION by Councillor Moedt that Council accepts the correspondence presented at the May 27, 2008 meeting for information. CARRIED.**

COUNCIL REPORTS

Council has the opportunity to report on county related activities and meetings attended:  
Reeve Davis – attended the Community Futures meeting in Peace River, Mighty Peace Tourist Association Meeting, Grimshaw Gravels Aquifer Meeting, Clear Hills Watershed Meeting and ASB Meeting.  
Deputy Reeve Nykolyshyn – attended an Assessment Review Board meeting in Grande Prairie, a Regional Landfill Commission Meeting, Joint Meeting for Saddle Hills, Staff Appreciations BBQ and County Bylaw Meeting in Cleardale.  
Councillor Bigam – attended the Community Futures meeting in Peace River, Peace Library System meeting in Grande Prairie, Fairview Aquatic Centre meeting and the Staff Appreciation BBQ.  
Councillor Harcourt – attended the Joint Meeting for Saddle Hills, Forgotten Jewel of the Peace Tourist Association meeting, Staff Appreciation BBQ, Assessment Review Board Meeting, CCFC Meeting, North Peace Housing Foundation Meeting and the Community Futures meeting.

Councillor Klassen – attended the Community Futures meeting in Peace River, Cleardale Agricultural Society meeting and served lunch for highway cleanup.

Councillor Moedt – attended the Interprovincial/Intermunicipal meeting, Staff BBQ, Road Tour and served lunch for highway cleanup.

**C315(05/27/08)**                    **RESOLUTION by Councillor Bigam that Council accepts the Councillor reports for information as presented. CARRIED.**

REVIEW of  
CALENDARS                    Council reviewed upcoming meetings and conference dates and updated calendars.

**C316(05/27/08)**                    **RESOLUTION by Councillor Harcourt that Council accepts the review of calendars for information. CARRIED.**

Reeve Davis called for a break at 2:36 p.m.

**C317(05/27/08)**                    **RESOLUTION by Councillor Bigam that Council reconvenes the meeting at 2:55 p.m. CARRIED.**

DELEGATION  
Sherry Larson – Clear  
Hills Watershed  
Initiative                    Sherry Larson and Linda Richardson were in attendance at 3:00 p.m. and provided an update on activities of the Clear Hills Watershed Initiative and discussed a funding request proposal from the Initiative.

Councillor Moedt withdrew from the meeting at 3:05 p.m.

**C318(05/27/08)**                    **RESOLUTION by Councillor Harcourt that Council accepts for information the delegation from Sherry Larson and Linda Richardson regarding an update on activities and requesting funding to hire part time assistance for the Clear Hills Watershed Initiative. CARRIED.**

CONFIDENTIAL  
ITEMS                    No items on the agenda.

ADJOURNMENT  
**C319(05/27/08)**                    **RESOLUTION by Councillor Klassen that Council adjourns the regular Council meeting of May 27, 2008 at 3:34 p.m. CARRIED.**

\_\_\_\_\_  
DATE

(signature on file)  
REEVE

\_\_\_\_\_  
DATE

(signature on file)  
CHIEF ADMINISTRATIVE OFFICER