

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
MARCH 11, 2008**

PRESENT	Frances Davis	Reeve
	Pete Nykolyszyn	Deputy Reeve
	Bonnie Bigam	Councillor
	Brian Harcourt	Councillor
	Bill Moedt	Councillor
	Jake Klassen	Councillor
	Charles Johnson	Councillor

REGRETS

ATTENDING	Ray Coad	CAO
	Christine Woodward	EA
	Audrey Bjorklund	CMD
	Allan Rowe	PWM

CALL TO ORDER Reeve Davis called the meeting to order at 9:30 a.m.

AGENDA
C122(03/11/08)

RESOLUTION by Councillor Moedt that the agenda governing the March 11, 2008 Council meeting be approved with the addition of:

- o **7e: Letter to Hines Creek**
- o **7f: AAMDC Resolution 8-08S – Emergency Response**
- o **7g: Purchase of Artwork**

CARRIED

MINUTES
C123(03/11/08)

RESOLUTION by Councillor Klassen that the minutes of the February 26, 2008 Regular Council meeting be approved as presented.

CARRIED

BUSINESS ARISING There was no business brought forward from a previous meeting.

DELEGATIONS
AB 55+ Summer Games

Carl Leary presented a request on behalf of the “Friends of the Games” for funding for the 2011 Alberta 55+ Summer Games in Fairview. The organizational structure and budget for the upcoming event was discussed, as was the benefit for the region.

C124(03/11/08)

RESOLUTION by Councillor Johnson that Council provides financial support for the 2011 Alberta 55+ Summer Games in Fairview with a 4-year commitment of \$25,000 per year from 2008 through 2011 totaling \$100,000.

CARRIED UNANIMOUSLY

COUNCIL

Vision Statement

A Vision Statement was drafted at the Council Retreat.

C125(03/11/08)

RESOLUTION by Councillor Bigam that Council adopts the Vision Statement “Working together with the people to create opportunities” for Clear Hills County.

CARRIED

Retreat 2008

C126(03/11/08)

RESOLUTION by Councillor Moedt that Council accepts for information the discussion regarding the 2008 Council Retreat.

CARRIED

Hines Creek/Council
Joint Meeting

A meeting took place on March 4, 2008 between Hines Creek and County Councils.

C127(03/11/08)

RESOLUTION by Councillor Harcourt that Council accepts for information the summary of discussion that took place at the Joint Council meeting with Hines Creek and the County on March 4, 2008.

CARRIED

Hines Creek Letter
ADDITION

CAO Coad presented a draft letter to Hines Creek for Council consideration.

C128(03/11/08)

RESOLUTION by Deputy Reeve Nykolyshyn that Council directs administration to send a letter to Hines Creek to follow up the joint meeting of Councils.

CARRIED

Senior Management
Team Activity Report

Discussion took place about the Glacier Power Dunvegan Hydroelectric project subsequent to a meeting in Peace River.

C129(03/11/08)

RESOLUTION by Deputy Reeve Nykolyshyn that Council accepts for information the Senior Management Team Activity Report to Mar. 3/08.

CARRIED

AAMD&C Resolution
8-08S
ADDITION

CAO Coad requested that this item be added to the agenda. A letter from Thorhild County was reviewed, requesting support for fully equipped and staffed emergency response stations along strategic points of main, rural highways, due to the absence of major towns and cities along these routes.

C130(03/11/08)

RESOLUTION by Councillor Johnson that Council accepts the AAMD&C Resolution 8-08S regarding emergency response on rural highways as information.

CARRIED

DELEGATION
Mike Radzick

Mr. Radzick spoke to Council about a newsletter item and Secondary Highway 730.

C131(03/11/08)

RESOLUTION by Deputy Reeve Nykolylshyn that Council accepts for information the discussion with Mr. Radzick regarding the County newsletter and Secondary Highway 730.

CARRIED

DELEGATION
NRCB

Vince Murray, of the Alberta Natural Resources Conservation Board, provided information about current AOPA requirements for confined feeding operations, NRCB procedures, municipal involvement in AOPA applications, and information municipalities should consider when responding to applications.

Agricultural Services Board members Wilbert Bontrup, Ilene Gellings and Nancy van Herk attended the presentation.

C132(03/11/08)

Councillor Johnson that Council accepts for information the information provided by Mr. Murray regarding the Agricultural Operations and Practices Act (AOPA) and NRCB compliance and procedures.

CARRIED

Reeve Davis requested that the following matter be heard in order to accommodate the public who attended to hear the NRCB delegate and were interested in the Ag Services Board/Council meeting outcomes.

Joint Council & Ag
Services Board Meeting

Council held a meeting with the Agriculture Services Board on February 26, 2008, at which time the following topics were discussed:

- VSI Program
- Roadside Vegetation Control
- AgroForestry
- ASB Priorities
- AESA CHFP update

C133(03/11/08)

RESOLUTION by Councillor Johnson that Council accepts the proposed changes to the VSI Services contract.

CARRIED

C134(03/11/08)

RESOLUTION by Deputy Reeve Nykolylshyn that the Agricultural Services Board researches a roadside vegetation control program.

CARRIED

C135(03/11/08)

RESOLUTION by Councillor Johnson that the Agricultural Services Board priorities are accepted as presented.

CARRIED

C136(03/11/08)

RESOLUTION by Councillor Johnson that the AESA CHFP update is accepted for information.

CARRIED

- Artwork
ADDITION Council selected pieces of local artwork that was on display in the Council chambers, in order to purchase County prize and awards stock.
- C137(03/11/08)** **RESOLUTION by Councillor Klassen that local artwork be purchased at a total cost of \$3,400.**
CARRIED UNANIMOUSLY
- FINANCE
- 2008 Municipal Census The 2008 budget includes funds to conduct a municipal census; administration prepared a questionnaire for Council consideration.
- C138(03/11/08)** **RESOLUTION by Councillor Moedt that Council approves the 2008 census questionnaire as amended.**
CARRIED
- Accounts Payable A list of expenditures for Clear Hills County for the period of February 27 to March 11, 2008 was provided for Council ratification.
- C139(03/11/08)** **RESOLUTION by Councillor Klassen that Council ratifies the expenditures for Clear Hills County for the period of February 27 to March 11, 2008 for a total of \$591,947.45.**
CARRIED
- Councillor Harcourt abstained from the following vote, declaring a pecuniary interest.*
- C140(03/11/08)** **RESOLUTION by Councillor Moedt that Council ratifies cheque no. 2906 for a total of \$2,666.70.**
CARRIED
- Deputy Reeve Nykolyshyn abstained from the following vote, declaring a pecuniary interest.*
- C141(03/11/08)** **RESOLUTION by Councillor Klassen that Council ratifies cheque no. 2915 for a total of \$3,150.00.**
CARRIED
- Accounts Receivable
Write-Offs As per Policy 1202, Council may, by resolution and with the direction of administration, write off accounts receivable as bad debts.
- C142(03/11/08)** **RESOLUTION by Councillor Klassen that Council authorizes accounts receivable write offs as presented in the amount of \$55,156.59.**
CARRIED
- Year End Financials The field audit work showed a surplus of \$3,274,647. Corporate Services Director Schmaltz detailed the figures.
- C143(03/11/08)** **RESOLUTION by Councillor Johnson that Council transfers amounts from the 2007 excess of revenues over expenditures to capital reserves as follows:**

Infrastructure	2,053,508
Emergency services	12,500
Water treatment/distribution	431,192
Equipment replacement	87,000
Building renovations	375,000
Recreation	265,446
Seniors transportation	<u>50,000</u>
	\$3,274,646

CARRIED

Disposal of Assets Policy 1206 requires resolution of Council in order to dispose of assets.

C144(03/11/08) **RESOLUTION by Councillor Bigam that Council authorizes administration to dispose of five vehicles, units 7, 8, 14, 24 & 28, as well as three old water pump trailers, surplus office furniture and equipment at auction sale in Grande Prairie.**

CARRIED

MSI Initiative The County is required to submit project profiles for use of the Alberta Municipal Affairs Municipal Sustainability Initiative (MSI) funding for 2007 and 2008.

C145(03/11/08) **RESOLUTION by Councillor Moedt that Council directs administration to submit project profiles for use of 2007 and 2008 Municipal Sustainability Initiative funding as follows:**

- Core Capital – 25% share of Transfer Stations and Mowing equipment
- Community Capital – Ski Hill, Golf Course and George Lake (2007 capital recreation grants)
- Coordinated Capital – AV Equipment, North Peace Stampede, Hines Creek Arena
- Operating – Special projects (MDP & LUB review, Hamlet infrastructure plan, road master plan, library or other non-profit funding) or existing projects (Recreation funding, etc)

CARRIED

North Peace Housing Requisition) North Peace Housing has sent their 2008 requisition, which is \$264,638.22.

C146(03/11/08) **RESOLUTION by Councillor Klassen that Council authorizes administration to make the necessary quarterly payments to North Peace Housing for the 2008 requisition totaling \$264,638.22.**

CARRIED

CAO Coad withdrew from the meeting at 2:00 p.m.

COMMUNITY
DEVELOPMENT
Bylaw 109-08
Hamlet Parking

Ratepayer concerns about oversized vehicles parking adjacent to residences has resulted in Council consideration of the proposed Hamlet

Parking bylaw, which shall come into effect on May 1, 2008 if passed.

C147(03/11/08) **RESOLUTION** by Councillor Moedt that Council gives first reading to Bylaw No 109-08, being a bylaw to establish parking zones in the hamlets of Cleardale and Worsley.

CARRIED

C148(03/11/08) **RESOLUTION** by Councillor Klassen that Council gives second reading to Bylaw No 109-08.

CARRIED

C149(03/11/08) **RESOLUTION** by Councillor Bigam that Council proceeds with third reading of Bylaw No 109-08.

CARRIED UNANIMOUSLY

C150(03/11/08) **RESOLUTION** by Councillor Klassen that Council gives third and final reading to Bylaw 109-08.

CARRIED

Bylaw 8
Schedule of Fees

Retail fees for the Land Use Bylaw and a development appeal fee were considered in the proposed Bylaw.

C151(03/11/08) **RESOLUTION** by Deputy Reeve Nykolyshyn that the Bylaw 8 Schedule of Fees be amended to include a Development Appeal Application fee of \$250 which shall be refunded in the event of a successful appeal, and further that the retail rate for the Land Use Bylaw, the Area Structure Plan and for the Municipal Development Plan be set at \$25 each.

CARRIED

Radio Antenna Systems

Industry Canada has issued a Notice that the Minister of Industry is proposing to amend terms and conditions of certain radio authorizations associated with fixed stations that use masts, towers or other antenna supporting structures so that licensees would be required to make their antenna supporting structures available for sharing, where technically feasible, upon the request of any other radio communication operator, except where national security concerns exist.

C152(03/11/08) **RESOLUTION** by Deputy Reeve Nykolyshyn that Council accepts for information the Notice from Industry Canada that the Minister of Industry is proposing to mandate antenna tower and site sharing and to prohibit exclusive site arrangements for all licensees.

CARRIED

Suicide Prevention

The Suicide Prevention Resource Centre has submitted a written request for financial support for the "Grow Your Potential" Agricultural Workshop & Resource Fair in conjunction with the Men at Risk Program on April 2, 2008 at the Grande Prairie. Inn.

C153(03/11/08) **RESOLUTION by Councillor Bigam that Council sponsors the “Grow Your Potential” Agricultural Workshop and Resource Fair in the amount of \$250 (Bronze Sponsorship).**

CARRIED

Tradeshow The 14th Annual Agricultural Tradeshow will take place on April 12 at the Dave Shaw Memorial Complex in Hines Creek. Discussion took place regarding Council participation at the various venues, booths and choice of door prizes.

C154(03/11/08) **RESOLUTION by Councillor Klassen that Council accepts for information the discussion regarding the 14th annual agricultural tradeshow.**

CARRIED

Forest Industry Daishowa-Marubeni International forwarded a copy of the Provincial Report recently released by the Alberta Forest Products Association which outlines concerns about the future of the industry due to recent changes in the economy.

C155(03/11/08) **RESOLUTION by Councillor Moedt that Council accepts for information the Alberta Forest Association Report “*Situation Critical*”.**

CARRIED

Rental Equipment Due to the condition of the rental water pump trailers all the units have been inspected and the result is that significant improvements have to be made to bring the units up to meet the current standards for towing trailers or the units need to be replaced.

C156(03/11/08) **RESOLUTION by Councillor Bigam that Council authorizes the purchase of three new trailers for the water pump rental program and that the purchases are funded from the equipment reserve.**

CARRIED

CDM Information & Correspondence Information from the Community Development department was reviewed, including the January and February 2008 Clear Creek Fire Commission Operating Committee minutes and a thank you letter for Council funding supporting the Babies Best Start program.

Deputy Reeve Nykolyszyn withdrew from the meeting at 2:25 p.m.

C157(03/11/08) **RESOLUTION by Councillor Moedt that the information provided by the community development department is accepted as information.**

CARRIED

The meeting was recessed at 2:25 for a 10 minute break.

PUBLIC WORKS

Recycling

Public Works Manager Rowe presented a cost analysis and details for implementation for delivery and usage of recycle bins for Worsley, Hines Creek and Cleardale.

C158(03/11/08)

RESOLUTION by Councillor Moedt that Council tables the matter of a recycling program in Worsley, Hines Creek and Cleardale until the results of the municipal census are reviewed.

CARRIED

Alberta Infrastructure
and Transportation
Land Purchase

Alberta Infrastructure and Transportation is requesting the purchase of land from Clear Hills County for an easement at Plan 762 0347; Lot RI, Block 4 for the repair or replacement of Bridge 73353.

C159(03/11/08)

RESOLUTION by Councillor Johnson that Council agrees to the sale of land to Alberta Infrastructure and Transportation for repair or replacement of Bridge 73353.

CARRIED

Gravel Crushing

Public Works Manager Rowe received instructions from Council to investigate gravel crushing options. A proposal from Agroc Gravel Supply & Crushing Ltd was presented.

C160(03/11/08)

RESOLUTION by Councillor Klassen that Council authorizes administration to enter into an agreement with Agroc Gravel Supply & Crushing Ltd to crush approximately 100,000 tonnes of 4:20 modified specification gravel in the Worsley Corner gravel pit for \$3.24 per tonne.

CARRIED

Brushing

Public Works Manager Rowe presented the tender results for brushing contracts.

C161(03/11/08)

RESOLUTION by Councillor Harcourt that Council accepts the bid for the west region brushing provided by Hillbilly Ranch, accepts the bid for the central region provided by Hillbilly Ranch and accepts the bid for the east region provided by Hillbilly Ranch.

CARRIED

Public Works
Correspondence

Correspondence and information items from the Public Works department were reviewed.

C162(03/11/08)

RESOLUTION by Councillor Johnson that Council accepts for information the correspondence presented by the Public Works Manager.

CARRIED

C163(03/11/08)

RESOLUTION by Councillor Moedt that Council supports the CAO's nomination to run in the election to serve on the Board of Directors of the Alberta Chapter of the Economic Development

Association.

CARRIED

Councillor Moedt withdrew from the meeting at 3:00 p.m.

**INFORMATION &
CORRESPONDENCE**

Council reviewed the following items:

- o MD of Fairview Municipal Development Plan Meeting
- o FCM Members Advisories – Budget
- o Fairview Medical Clinic Operating Committee Notes

C164(03/11/08)

RESOLUTION by Councillor Harcourt that Council accepts for information the correspondence presented at the March 11, 2008 regular council meeting.

CARRIED

**ADJOURNMENT
C165(03/11/08)**

RESOLUTION by Councillor Harcourt that the meeting be adjourned at 3:05 p.m.

CARRIED

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

UNCERTIFIED COPY